



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#22-004) Agenda
CITY OF PARKVILLE, MISSOURI
Wednesday, April 12, 2023 6:00 PM
City Hall Board Room

1. CALL TO ORDER

- A. Adam Zink
Neil Davidson
Linda Arnold
Michelle Flamm
Steven Sturgess
Dana Laiben
Amanda Blackwood
Nathan Askren
Mary Jane Kuehn
Phillip Wassmer (Liaison)

2. CONSENT AGENDA

- A. Approve the minutes for the March 8, 2023, regular meeting

3. ACTION AGENDA

4. NON-ACTION AGENDA

- A. Pocket Park Revised Landscaping Plans
- B. Train Depot Historical Update

5. STAFF UPDATES ON ACTIVITIES

- A. Parks Maintenance
- B. Nature Sanctuary
- C. Capital Improvements Projects
- D. **Special Events**

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN

Posted 4/11/2023 By: Bonnie
Date & 8:00 a.m. Buckmaster
Time:



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#22-003)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, March 8, 2023 6:00 PM

City Hall Board Room

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. on March 8, 2023.

A. Adam Zink

Neil Davidson

Linda Arnold

Michelle Flamm

Steven Sturgess

Dana Laiben

Amanda Blackwood

Nathan Askren

Mary Jane Kuehn

Phillip Wassmer (Liaison)

Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

Members present were:

Adam Zink

Neil Davidson

Michelle Flamm

Linda Arnold

Steven Sturgess

Dana Laiben

Nate Askren

Amanda Blackwood

Mary Jane Kuehn

Absent with prior notice were:

Phil Wassmer (Liaison)

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director; Chris Ashley, Project Manager; Tom Barnard, Park Superintendent; Alexa Barton, City Administrator; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

2. CONSENT AGENDA

A. Approve the minutes for the February 8, 2023, regular meeting

ACTION: Michelle Flamm moved to approve the minutes for the February 8, 2023, regular meeting. Steven Sturgess seconded.

RESULT: Motion Passed: 9-0.

3. ACTION AGENDA

A. 2023 Election of Board Officers

ACTION:

1. Steven Sturgess moved to nominate Adam Zink as Community Land and Recreation Board Chairperson; Michelle Flamm Seconded;
2. Neil Davidson moved to nominate Steven Sturgess as Community Land and Recreation Board Vice Chairperson; Michelle Flamm Seconded;
3. Michelle Flamm moved to nominate Linda Arnold as Community Land and Recreation Board Secretary; Adam Zink Seconded;

RESULT: Motion Passed: 9-0.

B. Approve the purchase and installation of drinking fountains in the dog parks

Brittanie Propes, Parks and Recreation Director, presented the dog drinking fountains for purchase and installation. There would be a smaller drinking fountain installed in each of the small breed and large breed dog parks. In addition, there would be a third drinking fountain installed in Platte Landing Park near the trail and boat ramp for all users. This drinking fountain would include the dog drinking fountain, an ADA accessible drinking fountain and a standard drinking fountain and would include a water bottle filling station. There is \$10,000 budgeted for two drinking fountains for the dog park in the 2023 Capital Improvements Program. With the addition of a third inclusive drinking fountain, the total would be \$11,650. The additional \$1,650 is available in the parks fund. The installation was quoted at \$2,500 with some of the work being done in house including the concrete pad.

ACTION: Michelle Flamm moved to approve the purchase and installation of the drinking fountains in English Landing Park. Linda Arnold seconded.

RESULT: Motion Passed: 9-0.

C. Approve a professional services agreement with ETC for the Community Survey for the Parks Master Plan Update

Brittanie Propes, Parks and Recreation Director, presented, for approval, a Professional Service Agreement with ETC for the Community Survey for the Parks Master Plan Update. The total cost for the services described in the proposal, outlined in the CLARB packet, would be \$9,500. Brittanie gave a brief background of ETC, which has conducted more than 1,000 parks and recreation surveys for Federal, State, and local governmental agencies. ETC has conducted surveys for over 40 Gold Medal Award Winning Communities and 30 CAPRA Accredited Agencies. Locally, ETC has worked with MARC, Clay County, and is currently doing the survey for the Kansas City Parks and Recreation Master Plan. There will also be a RFP sent out for bid for the designer for the Parks Master Plan which would work hand in hand with the survey process.

Citizen Input

- An email from Elaine Kellerman was read by Brittanie Propes and will be attached to the Minutes.
- Resident Sheryl Biermann, 5310 NW Bluffs Way, Parkville, MO addressed the CLARB and expressed concerns regarding voting within the household with possible differing opinions, and felt it was extremely important that each individual voter be allowed to answer the survey.
- Resident and Mayor, Dean Katerndahl, 404 Main Street, Parkville, MO addressed CLARB and said that he has had a lot of experience with ETC and asked that CLARB have ETC come and discuss the methodology and questions and to have the discussions when it comes. The Mayor expressed that this is the first step in community engagement, and that there will be more than a survey and asked to wait to hear from ETC of their plan.

CLARB thanked the residents for their input.

ACTION: Neil Davidson moved to approve a professional services agreement with ETC to conduct the Community Survey for the Parkville Parks and Recreation Master Plan update in the amount of \$9,500. Steven Sturgess seconded.

RESULT: Motion Passed: 9-0.

4. NON-ACTION AGENDA

A. Review Pocket Park Landscaping Plans

Brittanie Propes, Parks and Recreation Director, presented a rough draft of the landscape rendering for the upper area at Pocket Park.

Discussions included using low maintenance native plantings. By the Blade offered to donate their time and to work with parks staff. CLARB also wanted to put a small committee together to work on this. Mary Jane Kuehn, Dana Laiben, Tom Barnard and Chris Ashley have agreed to be on this committee.

5. STAFF UPDATES ON ACTIVITIES

- Volunteers did spring planting - Mary Jane Kuehn, Dana Laiben and Kelly Putnum, MSPA, planted the pots.
- Saturday Pollinator Garden work day at PNS
- Playground Repairs - ELP Large Playground open. Small playground will be closed to move equipment
- 2023 Events - Will be listed on the City Website
- 34,000 Received grant for Gateway Park - Meetings soon
- Large Dog Park - Closed for 10 days for maintenance - Small Dog Park will be open with a temporary area fenced off for small dogs
- Farmers Market - Alexa Barton, City Administrator, gave a brief update to the Farmers Market that staff is working with the attorneys and have seen some movement.
- Wetlands - No Update

- A. Parks Maintenance
Trail Maintenance - Staff is working hard to keep the parks nice.
- B. Nature Sanctuary
- C. Parks Capital Improvements

6. MISCELLANEOUS ITEMS FROM THE BOARD

- Member Dana Laiben mentioned that she read that ELP is one of the top 10 parks to walk your dog.
- Barkville Mayoral candidate - Possible tie in to a fundraiser
- Member Dana Laiben suggested having a special event at the dog park to sign up for a dog license. Possibly during the Easter Bunny at Barkville.
- Alexa Barton, City Administrator, approached CLARB and said that she met with Joyce McFarland of the farmers' market. Joyce talked about the current agreement for the farmer's market where the fees escalate each year and, since there have been inconveniences, wanted to know if the city would keep the rate as what it was last year versus an escalation in years past. CLARB agreed this would be acceptable. This will go before the Board of Aldermen for approval.
- Mary Jane asked a question about the train depot operating budget. Brittanie said that she is preparing a report and will present it to CLARB and the Board of Aldermen. Brittanie also stated that she is working on a report regarding the policies of smoking in the parks.
- Dumpster at Platte Landing Park - Adding a second dumpster near the restroom at PLP and having some type of enclosure.

7. ADJOURN

ACTION: Michelle Flamm moved to adjourn the regular meeting at 6:49 p.m.
Steven Sturgess seconded.

RESULT: MotionPass: 9-0.

The minutes for March 8, 2023, having been read and considered by the Community Land and Recreation Board, were approved on the 12th day of April, 2023.

Bonnie Buckmaster, Public Works Assistant

Approval date

From: [Elaine Kellerman](#)
To: [Brittanie Propes](#)
Cc: [Bonnie Buckmaster](#)
Subject: Community Survey
Date: Tuesday, March 7, 2023 1:11:04 PM

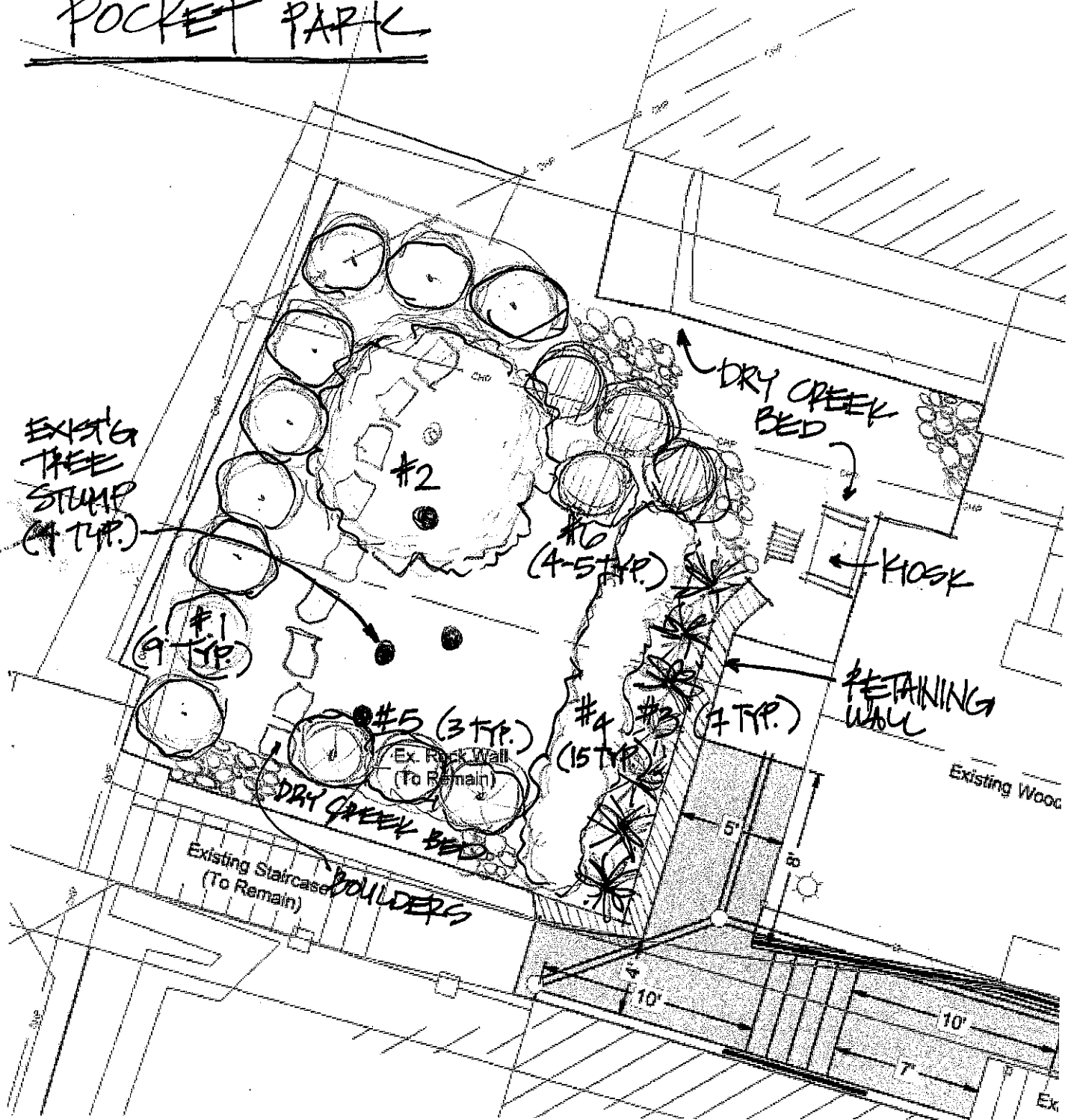
Please share my comment with CLARB members at your meeting on March 8, 2023.

I hope that you will take into consideration that some households in Parkville have multiple adults who may have different answers to potential survey questions. I get the impression that only one survey will be counted for each household. How is that fair? Perhaps you should use voting records to determine how many surveys should be sent to each household. Since you are prepared to spend \$35,000 in taxpayer money for this, you need to insure that this time (since you were dissatisfied with the last outreach to residents regarding their wishes for the parks) you obtain a clear picture of resident opinion.

Sincerely,

Elaine Kellerman
5243 NW Bluff Circle

POCKET PARK



KEY

1. SPARTAN JUNIPERS - 15'-20' H x 4'-5' W
2. ROYAL PANDORPS CRABAPPLE - 15'-20' x 12'-15' W
3. HAMELIN FOUNTAIN GRASS - 12"-24" H x 12" x 18" W
4. BLACK-EYED SUSANS - 24" x 24" T4 W
5. LITTLE HENRY SWEETSPRE 36" H x 36" W
6. RUSSIAN SAGE - 36" x 48" T4 W



4.10.23



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

CITY OF PARKVILLE Memorandum

Date: April 4, 2023

To: CLARB

From: Tom Barnard

CC: Brittanie Propes

March Parks Activity Report:

The following Parks-related activities took place during March 2023:

- Trail maintenance performed by riverfront
- Reinstalled bridge and installed new platform decks at big kids playground
- Replaced three deteriorating boards on PLP boardwalk
- New zero turn mower delivered.
- Spruce trees removed from Pocket Park
- Railings at Pocket Park removed for upper deck board replacements.
- Removed old decking at Pocket Park
- Limestone rock pile removed at Pocket Park
- Temporary dog fence installed on small dog side for temporary big dog park closure.
- Signs erected for new big dog entrance.
- Volleyball net removed from court 1 to straighten out bent support pole
- Oil changed in mowers
- Women's ELP restroom stall damaged. Parts on order
- Seasonal interviews ongoing. 1 return seasonal and 1 new seasonal hired.
- Grigsby field fertilized.
- New volleyball nets put up.
- Graffiti on Alloe Crossing Bridge over weekend.
- Invasive vines and honeysuckle removed on Train Depot bank
- Scrub brush and invasives removed at PLP West Boundary
- Met with David Dodds on methods to established wildflowers on Rush Creek banks.
- Retaining wall block pallets taken to Pocket Park. Hand delivered one block at a time.
- Materials, drain tile, weed barrier, AB3, 3/8 chip ,capstones, Colorado bolders and cobblers positioned on hill of Pocket Park for community service work day
- Large dog park opened after 2 week closure in effort to get grass established.
- Ball fields groomed for first time this season.

ITEM 6B1

For 4/12/2023

Community Land and Recreation Board

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March 2023 Work Report
Parkville Nature Sanctuary

Kristen Bontrager

Programming: Ghost Stories committee begins in April, invites sent out early March.

Met with MDC employees for programming ideas for Nature Camp.

Attended City Nature Challenge meeting to participate in the regional bioblitz.

Trail Maintenance: Continue to remove invasive Honeysuckle (bush and Japanese).

Removed old rebar from the trail.

Removed old boards on a bridge along White Tail Trail.

Chris Ashley and I met with a structural engineer on March 27th to discuss Girl Scout Shelter renovations.

FOPNS: Met on March 13th, time is coming to elect a new president.

Professional Development: Attended “Best Practice for Pollinators” virtual conference put on through Pollinator Friendly Alliance and the Xerces Society.

Attended Women in Green Central Plains put on by the Green Building Council. <https://www.usgbc.org/>

Volunteers: Met with a Parkhill South student to remove hazardous features along one of the Nature Play areas in PNS.

Hosted a volunteer work day on March 4th, 16 attendees helped revitalize the pollinator memorial garden at the entrance of PNS.

Volunteers joining weekly to remove invasive Bush Honeysuckle.

Current Volunteer Hours:

Month	Hours this month	Total hours
January	20	20
February	21	41
March	71	112
April		
May		
June		
July		
August		
September		
October		

November		
December		



PARKS CIP UPDATE

April 10, 2023

1. PLP Wetlands – The city serves as a local project sponsor with the project led and contracted out by the US Army Corps of Engineers (Corps). [Funding via Section 1135](#) for construction of a Wetland Project in Platte Landing Park, includes:

New Updates

- Staff continued discussions with Missouri Department of Conservation to determine next steps. Staff had a site visit with MDC in early November.
- In January staff met with the Army Corps of Engineers to begin discussions about how we can move forward with repairs for the Wetlands.
- Staff received the new appraisal for Platte Landing Park.
- *Site visit with USACE is scheduled for the end of April. This is the first step in discussing plans for the Wetland Reset/Liner Installation.*
- *STATUS – IN PROGRESS.*

Project History

- Construction of wetland areas and restoration of a riparian corridor,
- Contractor: BKM Construction
 - Subcontractors: Linaweaver and Natural States Landscaping.
- February 2020: Project mobilized.
- October 2020: Corps accepted project according to terms of agreement, “substantial completion”, continuing to inspect and address project performance.
- October 2021: Staff met with the Army Corps and Missouri Department of Conservation (MDC) to review the first year of the project. MDC reported that the wetland “has a good compliment of species for ducks....and sees it as looking pretty good for YEAR 1 of a project.”
 - From Army Corps - They (MDC) reminded us that wetlands take several years to really mature (7-10 minimum) and even have some that have been 20 year projects.
- February 2022: Erosion control matting deficiency removed from basin. Reason: incorrect design specifications, not fully biodegradable
- May 2022: Staff met with the Corps for update and next steps.
- July 19, 2022: A work session was held with the Board of Aldermen and CLARB. (Meeting notes at M:\Boards & Committees\Board of Aldermen\2022\07-19-22\Work Session). The Corp of Engineers, and Missouri Department of Conservation provided an update and status of project/wetland. It was proposed that the Wetlands may not have been in place long enough to determine its success or failure. In addition there may be sand pockets that are allowing water to filter out of the basins. Mayor Katerndahl invited resident and Environmental Engineer, David Dods to participate in a small subcommittee to help develop a restoration strategy and he accepted.

2. Pocket Park Improvements

- December 2020: Board of Aldermen approved the Pocket Park Master Plan, a bump-out design, and install decorative planters in conjunction with steel bollard inner core. Project now has three (3) phases:
 1. Reconstruct south stairs; and
 2. Bollard/bump-out safety improvements in front of Pocket Park; and
 3. Relocate Grigsby statue (pulled from original agreement due to engineering/design needs).
- June 2021: Preconstruction meeting with contractor.
- April 2022: Start date of project: Main Street businesses and MSPA notified;
 - Kaw Valley Engineering hired to review soil stability associated w/statue relocation report:
 - Complete and forwarded to Renaissance Infrastructure Consulting (RIC)
- May 2022: RIC finalizing design work of retaining wall for statue relocation:
 - anticipated date of bid: 5/17/2022
- May 11, 2022: Upper portion of concrete stairs poured w/access to AirBNB estimated 5/14/22
- May 20, 2022: The concrete for the Pocket Park Stairs is completed.
- June 24, 2022: The lower guardrails have been installed and painted.
- June 2022: Staff received a quote from American Fence to install a handrail on the upper portion of the stairs. This work is anticipated for mid-July.
- June 15, 2022: Staff contacted McConnell Construction Co. (low bidder of Phase 1) and requested updated pricing for project specifications to move statue to raised landing next to wood decking (similar to work bid last year).
- July 11, 2022: Staff received updated pricing from McConnell. They remained the low bidder.
- Anticipated start date for Phase 1 construction has been pushed back (1) week to September 19, 2022 due to McConnell's scheduling conflicts.
- Staff decided to relocate Grigsby statue to an engineered concrete slab just west of the upper deck, and as an extension of the concrete sidewalk that was poured as a part of Phase 2.
- Renaissance Infrastructure Solutions was hired to design the slab for the new statue location. Staff has received quotes on this work including the demolition of the existing granite base, from McConnell and SGI, and is still waiting for one from Terry Snelling. Low bidder was McConnell and the work was change ordered into their Phase 1 contract.
- Staff has requested pricing from Level Builders, All-Weather Decks and GS Structural for the repair of the planter wall on the south side of the existing deck. Staff is currently awaiting pricing.
- October 10, 2022: Contractor has installed all concrete work, bollards and brick pavers. Asphalt street patching is occurring this afternoon. Items remaining are core-drilling the holes in the concrete pad for the Grigsby statue mounting pins and adjusting the crosswalk markings. City Staff will set the statue and the planters.
- November 2, 2022: Contractor has removed the "No Parking" signs and returned to the City. A "No Parking" sign was painted on the face of the curb along with diagonal pavement striping in lieu of the post signs.
- November 3, 2022: Staff has installed the planters over the bollards.
- November 3, 2022: Broski Fence has installed the guardrail put to Mini-Golf.
- November 14, 2022 (est.): GS Structural has installed the decking/planter repair work.
- Staff cleaned, polished and installed Grigsby statue in the new location on the upper deck of the park.

- February 13, 2023 Grigsby statue was unveiled in its new location.
- Staff will install small landscape block retaining wall behind the kiosk and statue.
- Staff removed 4 spruce trees as approved by CLARB in the February 2023 meeting.
- Staff completed work with *By the Blade* for consultation on the retaining wall and planting designs.
- By the Blade and staff constructed the retaining walls, dry creek bed, and some boulders.
- Installation of the new decking material on the upper deck is in progress.
- Installation of the new railing is in progress.
- Landscaping planting plans are under review.

STATUS – IN PROGRESS

3. Riverfront Park Entry Signage

- 2020 Budget: Entry signage for the both riverfront parks funded.
- Vireo hired to design concepts for approval.
- Long-range budget includes funding for installation of signs.
- Committee (reps from: BoA, CLARB and staff meet RE: vision for signage).
- Concepts presented to CLARB and BoA.
- BoA approve professional services agreement Vireo to develop preliminary and final drawings and specifications for new signs.
- February 2022: Preliminary design layouts presented to CLARB and BoA.
- Designs approved w/1 change: add the word “Park” to primary & secondary monument signs.
- Design team preparing construction documents
- 3rd Quarter 2022 (est.): Preliminary bid date for signs.
- 4th Quarter 2022 (est.): Primary/Secondary monument signs constructed and installed
- Spring 2023: remainder of signage (kiosks and wayfinding) constructed and installed.
- Missouri One Call has performed utility locates along south side of McAfee Street and forwarded to consultant. (will help pin-point locations for primary & secondary monuments).
- May 12, 2022: 95% complete construction documents submitted to staff.
- June 2022: Staff is compiling the bid documents for the entry signs. It is anticipated that the bid package will be released in mid-June.
- June 13, 2022: Project released for bid.
- July 12, 2022: Bid opening and in evaluation stage.
- August 10, 2022: Due to inflated pricing, Staff discussed whether or not to proceed with procurement of some signage or postpone the project and use the money for other parks work.
- The pricing was presented and discussed at the August 22, 2022 CLARB meeting. It was decided to wait until more is known about the future of the Farmers Market before committing Parks Tax money to this project.

STATUS – POSTPONED UNTIL FARMER’S MARKET RESOLUTION.

4. Busch Drive Roundabout Improvements – from City’s Capital Improvement Program.

- Improve traffic circle at end of Busch Drive in English Landing Park. Improvements include:
- New retaining wall, landscape, hardscape and a fountain feature.

- 2021: Retaining wall w/utility conduit, earth-fill, masonry work and concrete curb completed.
 - February 2022: Masonry applied to retaining wall; electrical and water lines installed.
 - Embassy Landscape contracted to install landscape and hardscape features.
 - Good Earth Water Gardens contracted to install water feature.
 - Some elements completed by City staff – added fill dirt, installed drain tile, added rock and fabric.
 - May 9, 2022: Installation of water feature begins.
 - May 20, 2022: The water feature has been installed.
 - May 25, 2022: Streets department installed asphalt patching along the base of the circle drive.
 - June 7, 2022: Landscaping has been installed.
- STATUS – COMPLETE.*

5. Watkins Park Improvements

- November 2020, BoA approve Watkins Park Master Plan.
 - March 2021, BoA approve revised Watkins Park Master Plan.
 - Outreach Grant from Platte County to assist with improvements approved.
 - May 2022: majority of work complete. (i.e., shelter building, parking lot, park entrance wooden fencing. Note: approx. 64 feet of fencing not installed due to utility locates. (This additional fencing to be installed at entrance to Sullivan Nature Sanctuary.)
 - May 20, 2022: Playground equipment was installed.
 - A portion of the existing walking trail will be removed as a part of the stream bank stabilization project (see project info below). Staff has requested pricing from (3) contractors for the replacement of part of the existing trail. We are currently awaiting pricing from Gann Asphalt.
 - **This walking trail replacement project was awarded to Gann Asphalt. The asphalt work will be installed on or around March 20, 2023.**
 - **Grass seeding to follow trail work.**
- STATUS – IN PROGRESS.*

6. PLP Improvements

- June 2021 - Parkville receives a \$1 million Park Partnership Grant from Platte County.
 - The Board of Aldermen approved a professional services agreement with McClure Engineering for the design and public engagement portions of the project.
 - The traffic data for the existing conditions was collected by GBA for the street network in the park. There was an initial round of public meetings in Fall 2021.
 - Based on the information gathered, the City released a public engagement survey in late 2021. The survey results, along with the traffic data, will be presented to CLARB and Board of Aldermen during a work session in February 2022.
 - There will be a separate public meeting to review the same information following the work session.
 - March 1st Board of Aldermen meeting, the Board directed Staff to hold-off on any further work until a Parks Director has been hired. Estimated date of hire June/July 2022.
 - No project updates.
- STATUS – ON HOLD.*

7. Park Outreach Grant Application – Additional Trail Lighting

- January 2022 – CLARB directs staff to prepare a Platte County Outreach Grant application for additional lighting along the riverfront trail in English Landing Park.
- Tuesday, February 22 – Staff presents application to the Outreach Grant Committee
- March 30, 2022 – Grant awarded.
- April 6, 2022 – Agreement signed and submitted by Staff
- Low bidder was 4 Star Electric. Their bid was approved by the Finance Committee and is scheduled to be presented for approval at the Board of Aldermen meeting on August 30, 2022.
- Late September 2022 – anticipated start date
- Staff cleaned up the additional lights and prepared for installation.
- Lights were installed by 4 Start Electric.

STATUS – COMPLETE

8. Farmers Market – There are concerns about the existing Farmers Market structure.

- BBN Architects and Leigh & O’Kane hired to evaluate the existing structural stability of the Farmers Market building.
 - Alternate repair/replacement options with corresponding cost estimates provided.
 - Staff received estimates for both enclosed & open concept metal buildings: Lester Buildings.
- April 13, 2022 – Design concepts presented at CLARB meeting
 - City will pursue additional quotes from other prefabricated building manufacturers, using the Lester Building proposal as a basis of design.
- April 28, 2022 a truck ran into the South side of the Eastern-most bay of the existing structure, causing extensive damage to that bay.
 - PPD solved incident. Company responsible turned incident into their insurance.
 - The debris was removed the following day.
 - A structural assessment was made by Leigh & O’Kane and it was determined that the remaining structure was stable enough to remain in operation for this season.
- May 20, 2022: Staff worked with a contractor to remove the eastern two bays. This work was completed.
- June 13, 2022: 18-Wheeler truck ran into the North side of the structure.
 - PPD solved incident. Company responsible turned incident into their insurance.
 - A structural assessment was made by Leigh & O’Kane and it was determined a little over 70% of the existing structure shows signs of damage due to the vehicular impact and should be carefully removed. There is a small portion of the structure on the west end that could remain if you wanted to keep the two exiting bays.
 - June 14, 2022: Barricades were placed around entire structure. Subsequent Farmers Markets have been located in tents in the parking lot on the other side of East Street.
- June 2022: Staff received the scope and fee from BBN to assist with compiling the plans and specifications for the bid documents.
- June 2022: Staff, with approval of BoA, seeking public engagement for new Farmers Market structure: function and appearance. In the interest of time Confluence commencing public

engagement at joint session on July 13, 2022. Proposal forthcoming for public engagement proposal of this project.

- July 13, 2022: A joint work session comprised of consultants, Board of Aldermen, CLARB, Staff, and community to kick-off discussions about Farmers Market structure. A follow-up community input is tentatively set for July 26, 2022.
- July 26, 2022: Public meeting held was held at City Hall. Confluence presented examples of other Farmers Markets in the metropolitan area. This was followed by an inter-active electronic survey for the meeting attendees about what a new Farmers Market should look like and how it should be used. The survey was extended to the public via social media for the next few weeks.
- August 11, 2022: Insurance adjusters for the City and for C.R. England (trucking company that was involved in the second accident) were on site assessing the damage done by the recent accidents.
- August 11, 2022: Staff met with Confluence regarding the community outreach survey results. Some takeaways: New Farmers Market orientation and location should remain as is; the structure should be a multi-purpose, year-round venue; the City should partner with another entity (e.g. Park University, American Legion, etc). The survey results will be presented at the next CLARB meeting on August 22, 2022.
- Once the Community Outreach phase has been completed, and the insurance claim has been settled, BNN will take over as the designers for the new Farmers Market structure.
- Small Committee met with representatives of BBN and Confluence. BBN presented and subsequently modified their fee proposal to do conceptual design work for (2) different schemes: one a build-from-scratch and the other a pre-manufactured building.
- BBN's fee proposal was presented at the September 12, 2022 meeting.
- October 28, 2022: The Small Committee Meeting was held to review BBN and Confluence's preliminary design concepts. The Consultants will provide the group with some "Order of Magnitude" pricing associated with the agreed upon designs.
- November 9, 2022: Presentation of conceptual designs and associated order of magnitude pricing will be made at the CLARB/Board of Aldermen Joint Work Session.
- Staff has engaged Kaw Valley Engineering to provide geotechnical investigative services. Staff will be meeting on site with a member of Kaw Valley on Wednesday, December 14, 2022 to determine boring locations.
- Staff has begun exploratory digging along one of the existing piers to determine its depth.
- Geotechnical Report has been forwarded on to BBN and Confluence Architects.
- Staff is currently waiting for direction from the insurance companies before proceeding with any further work.
- **Staff is concluding final negotiations with both insurance companies.**
- **Staff is securing quotes for demolition and abatement.**

STATUS – IN PROGRESS.

9. Watkins Park Streambank Stabilization

- 2022 Capital Improvements Program includes funding for the stabilization of the streambank near Watkins Park.
 - Erosion to the creek is threatening the infrastructure in the park.

- March 2022 – City applied for and received preliminary approval for a Stormwater Management Grant through Platte County.
 - Staff is studying the logistics of where the bank stabilization rock will be stored and how it will be moved around the site without disrupting the new construction.
- June 2022: Staff received informal notice of award for this project. Once the funding agreement has been executed, staff will start working on the bid documents.
- August 10, 2022: Staff met on site with David Dods, Environmental Engineer, to get his input on the design of the stream bank stabilization, prior to finalizing the design. David Dods is assisting Staff in a capacity of a concerned Parkville citizen. Staff agreed that we would incorporate his suggestions into the design documents.
- Staff issued design documents out to bid. Bids are due September 20, 2022.
- September 20, 2022: Bids were received. She Digs It was the low bidder.
- September/October 2022: Contract was approved by the Finance Committee and the Board of Aldermen.
- Week of October 10, 2022: Staff scheduled a Project Kick-off Meeting with She Digs It (SDI).
- October 24 – November 2, 2022: Construction duration.
- November 8: Project was accepted as complete by City.

STATUS - COMPLETE

10. Gateway Park (9 HWY and NW 62nd Street)

- October 14, 2022: Staff met with residents of the Pinecrest neighborhood to discuss their goals for the project:
 - Bench seating in the shade
 - Drinking fountain
 - Landscaping
 - Direct pedestrian access to the Hwy 9 trail
 - Possible parking with access via the yet-to-be developed site directly to the south
- Staff is in the process of evaluating fee proposals from landscape architects to develop some conceptual designs for this project.
- Staff is in the process of evaluating fee proposals from surveyors.
- McClure Engineering has been selected to design the project.
- January 5, 2023: Staff will meet with their project manager on site to kick-off the project.
- RL Buford has been selected to do the survey work. They anticipate being on site the first week of January, 2023.
- Staff submitted the Platte County Outreach Grant.
- February 21, 2023: Staff presented the project, in person, to the Platte Landing Outreach Grant committee.
- The Committee indicated that the grant award announcements would be made around the 3rd week of March, 2023.
- The City of Parkville was awarded \$34,000 for the Platte County Outreach Grant for Gateway Park.
- Staff and Gateway Park committee met on April 3rd to discuss next steps in the planning and design of the park.

STATUS – IN PROGRESS

11. Update of Parks Master Plan

- Staff has begun the process of developing a Request for Proposal (RFP) to issue for the update of our Parks Master Plan.

Event	Date	Location	Partner/Host
5K/10k/Marathon	Parks & Rec Event	MSPA	Other Organization
New Years Day 1/2 Marathon	Sunday, January 1, 2023	ELP	Bodies Race Company
Recycling Event	Saturday, February 4, 2023	PLP	City Event
Recycling Event	Saturday, April 1, 2023	PLP	City Event
Photos w/the Easter Bunny	Saturday, April 8, 2023	Dog Park	
Earth Day Event	Saturday, April 22, 2023	TBD	
Microbrew Fest	Saturday, April 22, 2023	ELP	MSPA
Tree Planting for Arbor Day	Tuesday, April 25, 2023	Sullivan Nature Sanctuary	
Beaver Builder Program	Thursday, May 4, 2023	Nature Sanctuary	
AWLF 5k Race	Saturday, May 6, 2023	ELP	AWLF
Cruise Night	Saturday, May 6, 2023	ELP Parking Lot	MSPA
Mothers Day 5K	Saturday, May 13, 2023	ELP	Equal Start
Symphony in the Park	Tuesday, May 16, 2023	English Landing Park	KC Symphony
Memorial Day Event	5/26/2023-5/28/2023	ELP Parking Lot	CID
Costco Company Picnic	Monday, May 29, 2023	ELP	Costco
Rolling on the River Bike Ride	Saturday, June 3, 2023	ELP & PLP	Riverside
Recycling Event	Saturday, June 3, 2023	PLP	City Event
Cruise Night	Saturday, June 3, 2023	ELP Parking Lot	MSPA
Midwest Walk Run Roll 5K	Sunday, June 4, 2023	ELP	SRNA
Nature Camp	June 6 - June 9, 2023	Nature Sanctuary	
Movie Night	Saturday, June 10, 2023	Outdoor Community space at Creekside	
Midwest Tree Climbing Competition	Saturday, June 10, 2023	PLP/ELP	Midwest International Society of Aborigiculture
Midwest Tree Climbing Competition	Sunday, June 11, 2023	PLP/ELP	Midwest International Society of Aborigiculture
Symphony in the Park	Tuesday, June 20, 2023	ELP	KC Symphony
Bodies 1/2 Marathon	Saturday, June 24, 2023	ELP	Bodies Race Company
4th of July Event	Tuesday, July 4, 2023	ELP Parking Lot	MSPA
Yoga and Nature Hike	7/11, 7/18, 7/25	Rotating	
Storytime in the Park	7/3, 7/10, 7/17, 7/24, 7/31	ELP- East Shelter	MCPL
Art in the Park	7/5, 7/12, 7/19, and 7/26	ELP- River Shelter	
Thai Chi/Senior Program	7/6, 7/13, 7/20, 7/27	ELP	
Science in the Park	7/7, 7/14, 7/21, 7/28	Watkins Park	Heartland CA
Movie Night	Saturday, July 8, 2023	Outdoor Community space at Creekside	
Hearts for RMHC 5K10K	Sunday, August 27, 2023	ELP	RMHC
Parkville Days	8/18/2023-8/20/2023	ELP + Parking Lot	MSPA
Cruise Night	Saturday, September 2, 2023	ELP Parking Lot	MSPA
Paws in the Park	Saturday, September 9, 2023	ELP	FOPAS

KC Infertility Race	Sunday, September 10, 2023	ELP	
Recycling Event	Saturday, October 7, 2023	PLP	City Event
Pumpkin Carving	Thursday, October 26, 2023	ELP	
Ghost Stories	Saturday, October 28, 2023	Nature Sanctuary	
Turkey Trot	Thursday, November 23, 2023	ELP	
Christmas on the River	Friday, December 1, 2023	ELP + Parking Lot	MSPA
Winter Wonderland	Saturday, December 16, 2023	Nature Sanctuary	

5K/10k/Marathon	Parks & Rec Event	MSPA	Other Organization
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