



FINANCE COMMITTEE

Monday, March 27, 2023 4:30 PM

Administration Conference Room, City Hall

- 1. Call to Order**
- 2. Financial Updates**
- 3. Action Items**
 - A. Approve the minutes for the March 13, 2023, meeting
 - B. Approve an assignment and assumption of economic development community partnership agreement with the Parkville Area Chamber and EDC (PACE) (Administration)
 - C. Approve Work Authorization No. 12D with George Butler Associates for engineering services for the Route 9 improvements from Highway 45 to Lakeview Drive (Public Works)
 - D. Approve Change Order No. 1 with G&S Structural to replace decking and remove planter boxes on the upper decking at Pocket Park (Parks)
 - E. Approve Work Authorization No. 2 with Kansas City Fence and Guardrail Corp. for railing at Pocket Park (Parks)
- 4. Non-Action Items**
 - A. Quarterly Projects Update
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**
- 7. Adjourn**



Finance Committee Meeting
Monday, March 13, 2023 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Plumb called the meeting to order at 4:32 p.m. A quorum was present.

Members Present: Chair Greg Plumb, Vice Chair Douglas Wylie, Philip Wassmer and Bob Bennett

City Staff Present: City Administrator Alexa Barton, Assistant City Administrator Jeffery Rhodes, Police Chief Kevin Chrisman (via videoconference), Community Development Director Stephen Lachky (via videoconference), Parks & Recreation Director Brittanie Propes and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

City Administrator Alexa Barton provided an overview of the approvals within her authority.

3. Action Items

A. Approve the minutes for the February 27, 2023, meeting

Douglas Wylie moved to approve the minutes for the February 27, 2023, meeting. Bob Bennett seconded; motion passed 4-0.

B. Approve a construction agreement with Ace Pipe Cleaning for the 2023 Street Sweeping Program

City Administrator Alexa Barton said that City streets were swept two times per year and Ace Pipe Cleaning was the low bidder.

Wylie moved to recommend that the Board of Aldermen approve a construction agreement with Ace Pipe Cleaning for the 2023 Street Sweeping program in an amount not to exceed \$25,000. Bennett seconded; motion passed 4-0.

C. Approve a construction agreement with HydroKlean for the 2023 Sanitary Sewer CCTV Program

City Administrator Alexa Barton stated that the City contracted with HydroKlean for past projects and the closed circuit televising of the sanitary sewer lines was completed annually. City Engineer Jay Norco, North Hills Engineering, added that they offered a competitive price and the project was of a higher profile because work would be done near the parks.

Wylie moved to recommend that the Board of Aldermen approve a construction agreement with HydroKlean for the 2023 Sanitary Sewer CCTV Program in the

amount of \$42,810.50. Bennett seconded; motion passed 4-0.

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

City Administrator Alexa Barton said that with Chair Plumb leaving as an alderman in April, a new chair would need to be appointed to the Finance Committee. Bob Bennett stated he was interested in serving as vice chair and Doug Wylie was interested in serving as chair. She added that Ward 4 Alderman Michael Lee was interested in serving on the Finance Committee and would be recommended for appointment as the liaison to the Friends of Parkville Nature Sanctuary and a voting member to the Parkville Economic Development Council.

Philip Wassmer requested a status update on the status of the drainage issue on Bluff View and staff responded that Public Works Director of Operations Richard Wilson was looking into it.

7. Adjourn

Chair Plumb adjourned the meeting at 4:51 p.m.

Submitted by:

Melissa McChesney
City Clerk

Approval Date

CITY OF PARKVILLE

Policy Report

Date: March 21, 2023

Prepared By:

Melissa McChesney, City Clerk

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Approve an assignment and assumption of economic development community partnership agreement with the Parkville Area Chamber and EDC (PACE) (Administration)

BACKGROUND:

The Parkville Economic Development Council (PEDC) actively participates in development discussions for the community and the region and is a community advocate for businesses and the City. The Parkville Area Chamber of Commerce advocates, promotes and protects business interests and the relationships of our members. They serve their members by building business and community relationships through social events, networking opportunities and community service.

On December 20, 2022, the City approved an economic development agreement with the Parkville Economic Development Council. In a Plan of Merger dated March 10, 2023, the PEDC and the Parkville Area Chamber of Commerce entered into an agreement to merge the two entities into the Parkville Area Chamber and EDC (PACE) wherein associated members will participate in the synergy generated by the formation of these two organizations. As a result of the merger, the PEDC desires to assign, and the Chamber desires to assume, all of the PEDC's rights and obligations per the City's agreement.

BUDGET IMPACT:

There is no impact to the budget with this item.

ALTERNATIVES:

1. Approve the item.
2. Approve the item, subject to changes.
3. Do not approve the item.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approval of an assignment and assumption agreement with the Parkville Area Chamber and EDC.

POLICY:

The Board of Aldermen approved the agreement with the Parkville EDC per the City's Purchasing Policy.

SUGGESTED MOTION:

I move that the Board of Aldermen approve an assignment and assumption of economic development community partnership agreement with the Parkville Area Chamber and EDC.

ATTACHMENTS:

1. Agreement

ASSIGNMENT AND ASSUMPTION OF ECONOMIC DEVELOPMENT COMMUNITY PARTNERSHIP AGREEMENT

This ASSIGNMENT AND ASSUMPTION ("Assignment") OF ECONOMIC DEVELOPMENT COMMUNITY PARTNERSHIP AGREEMENT ("Economic Development Agreement") is dated effective as of the ____ day of _____, 2023 ("Effective Date"), by and between the Parkville Economic Development Council, a Missouri nonprofit corporation ("EDC"), the Parkville Chamber of Commerce, a Missouri nonprofit corporation ("Chamber"), and the City of Parkville, Missouri, a Missouri municipal corporation ("City"). Capitalized terms not defined herein have the meaning set forth in the Agreement.

RECITALS:

A. The City and the EDC entered into the Economic Development Agreement on December 20, 2022, with the goal of promoting the economic development of the City.

B. The Chamber and the EDC have entered into an Agreement and Plan of Merger dated March 10, 2023 ("Merger Agreement"), and desire to merge into the Chamber in accordance with the terms and conditions of the Merger Agreement.

C. As a result of the merger, the EDC desires to assign, and the Chamber desires to assume, all of the EDC's rights and obligations pursuant to the Economic Development Agreement.

NOW, THEREFORE, in consideration of the foregoing and the covenants and obligations contained in this Assignment and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Assignment. Effective as of the Effective Date, the EDC hereby absolutely and unconditionally grants, transfers, conveys, bargains, sells, assigns and delivers to the new entity to be created pursuant to the Merger Agreement, which is the "Parkville Area Chamber and EDC", all of the EDC's present and future rights, titles, privileges, powers and franchises, and interest in and to the Economic Development Agreement.

2. Assumption. Effective as of the Effective Date, the Chamber hereby accepts the foregoing assignment and assumes all liabilities, duties and obligations of the EDC under the Economic Development Agreement as they exist immediately prior to the Effective Date.

3. Consent. The City hereby consents to the assignment and assumption of the Economic Development Agreement as provided herein.

4. Further Assurances; Cooperation. The parties agree to execute and deliver any additional documents and instruments and perform any additional acts that may be necessary or appropriate to effectuate the intent of this Assignment.

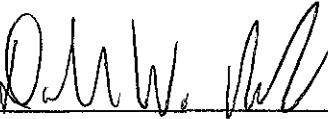
6. Counterparts. This Assignment may be executed in multiple counterparts, each of which shall be deemed an original and together shall constitute one and the same instrument. Each party may rely upon facsimile or electronic mail counterparts of this Assignment signed by the other party with the same effect as if such party had received an original counterpart signed by such other party.

7. Governing Law. This Assignment shall be subject to and governed by the laws of the State of Missouri.

[SIGNATURES ON FOLLOWING PAGE]

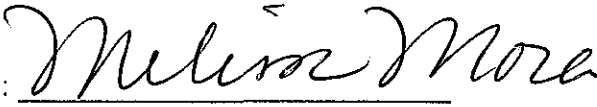
IN WITNESS WHEREOF, this Assignment has been executed as of the day and year first above written.

PARKVILLE ECONOMIC DEVELOPMENT COUNCIL

By: 

Chair: Dale Brouk

PARKVILLE CHAMBER OF COMMERCE

By: 

Chair: Melissa Moran

CITY OF PARKVILLE, MISSOURI

By: _____

Dean Katerndahl, Mayor

ATTEST:

Melissa McChesney, City Clerk

CITY OF PARKVILLE

Policy Report

Date: March 22, 2023

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Approve Work Authorization No. 12D with George Butler Associates for engineering services for the Route 9 improvements from Highway 45 to Lakeview Drive (Public Works)

BACKGROUND:

In August 2017, the Board of Aldermen approved a professional services agreement with George Butler Associates (GBA) for the design services for the Route 9 (Hwy 45 to Lakeview) improvements. Since that time, the construction plans and specifications have been developed, right-of-way has been acquired and utilities have been relocated.

There have been three prior work authorizations (WA) for engineering services for this project:

- WA 12A: \$5,000,
- WA 12B: \$20,000
- WA 12C: \$10,000
- WA 12D: \$14,065 (current approval request) to cover the expenses to-date to support post-construction issues.

Additional background information includes:

In October 2020, the Board of Aldermen approved several on-call professional services agreements with consulting firms to assist with various engineering and architectural needs. GBA was chosen as one of the on-call firms. The proposed work authorization would be administered under the City's on-call contract, since the services are outside of the 2017 contract.

The funding associated with this project is a combination of Federal Highway and Missouri Department of Transportation Cost Share funding. It requires oversight by someone within the organization with Local Public Agency certification.

On July 20, 2021, the Board of Aldermen approved a work authorization with Renaissance Infrastructure Consultants (RIC) for construction inspection services for the improvements. As the project progresses, there is a continued need to retain the professional engineering services of GBA during the construction phase, in addition to the inspection services provided by RIC. GBA engineers assist with the review of shop drawing submittals and requests for information submitted by the contractor.

On August 6, 2021, the City Administrator approved Work Authorization No. 12 for George Butler Associates in the amount of \$5,000 in order to cover the cost of their services to-date. On August 17,

2021, the Board of Aldermen approved Work Authorization 12B in the amount of \$20,000 to cover additional engineering service support. On November 19, 2021, the City Administrator approved Work Authorization No. 12C for the amount of \$10,000. The proposed Work Authorization No. 12D, in the amount of \$14,065, is to cover the expenses to-date to support post-construction issues.

BUDGET IMPACT:

The project budget included \$350,000 in funds for construction inspection, material testing and change orders. There are funds available in the Public Works Engineering budget to cover this expense.

ALTERNATIVES:

1. Approve the work authorization with GBA.
2. Provide direction to staff related to the work authorization.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends approval of the work authorization with George Butler Associates for continued engineering assistance with the Route 9 Improvements.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve Work Authorization No. 12D with George Butler Associates for engineering services for the Route 9 Improvement in the amount of \$14,065.

ATTACHMENTS:

1. Work Authorization No. 12D



WA # 12 D

Work Authorization 12D

City of Parkville
Department of Public Works

Preparation date:

March 21, 2023

To:

George Butler Associates, Inc.
9801 Renner Boulevard
Lenexa, KS 66219-9745

General Scope of Work Description/Project:

Provide professional engineering services during construction of Rt. 9 Improvements

GBA to provide professional engineering services during construction of Rt. 9 Improvements

Total \$14,065

Primary Tasks: (List task and hours):

Estimated Total: \$ 14,065

Project Start Date:

7/1/21

Estimated Completion Date:

34/1/2023

Budget Account Code:

95-501.04-15-00

Signature:

Schedule:

Authorization:

☐ City Administrator:☐ Department Head:☐ Mayor:

Date:

CITY OF PARKVILLE

Policy Report

Date: March 23, 2023

Prepared By:

Brittanie Propes, Parks & Recreation Director

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Approve Change Order No. 1 with G&S Structural to replace decking and remove planter boxes on the upper decking at Pocket Park (Parks)

BACKGROUND:

On February 8, 2023, the Community Land and Recreation Board (CLARB) recommended that City staff pursue plans to repair the upper decking, railing, and landscaping at Pocket Park. The City approved a work authorization under the City Administrator's approval authority on March 2 for \$8,995 to replace the upper deck.

Once work began, staff was alerted that the planter boxes on the lower decking would not align evenly with the new decking, leaving the lower boxes protruding outward and therefore not looking aesthetically pleasing. Staff consulted with the contractor to find the best solution and determined to add a continuous cantilever from the upper deck and remove the additional planter boxes. It was also determined, to better utilize the space, that adding an additional eight square feet of decking on the backside (west side) would allow more room on the deck and allow the Grigsby kiosk sign to be placed closer to the statue. This would also allow for a retaining wall to bump up to the concrete rather than adding additional rock. The additional work to add onto the deck is \$1,175 and the additional work to add the cantilever and remove the existing lower boxes is \$1,425, making the new total \$11,595.

Original quotes were provided from three contractors at the rates of \$8,995 from G&S Structural, \$9,140 from Midwest Pros, and \$32,640 from All Weather Services. Since G&S Structural already began work, and would not have additional charges for mobilization, G&S Structural is best suited to complete the project. Continuation of the project is pending this approval.

BUDGET IMPACT:

The 2023 Parks Budget includes funding for Park Enhancements to accommodate these additional expenses.

ALTERNATIVES:

1. Approve the change order with G&S Structural for the additional expanded decking and removal of the planter boxes.
2. Provide direction to staff related to the upper decking at pocket park.
3. Do not approve this change order.
4. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends approval of the change order with G&S Structural to perform work on the upper deck at Pocket Park.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve Change Order No. 1 with G&S Structural to replace the upper decking and remove planter boxes in Pocket Park in the amount of \$11,595.

ATTACHMENTS:

1. Change Order No. 1
2. Work Authorization No. 2 (CA Approval)

Change Order

PROJECT:
Pocket Park
Deck Upper Decking Replacement

CHANGE ORDER NUMBER: 01

DATE: 3/20/2023

TO CONTRACTOR:
GS Structural
P.O. Box 14401
Parkville, MO 64152
816-896-2499

PROJECT NO.: _____

CONTRACT DATE: 3/22/2023

THE CONTRACTOR IS CHANGED AS FOLLOWS:

The original Contract Sum was	\$	\$8,995.00
The net change by previously authorized Change Orders	\$	_____
The Contract Sum prior to this Change Order was	\$	_____
The Contract Sum will be increased/decreased by this Change Order in the amount of	\$	\$2,600
The new Contract Sum including this Change Order will be	\$	\$11,595.00

The Contract Time will be increased by _____ (10) days.
The date of Substantial Completion as of the date of this Change Order therefore is 4/10/2023.

This Change Order represents a complete and final resolution of all matters concerning or arising out of the work described in the Change Order, including any impact, delay, disruption and/or acceleration of work unless specifically identified herein.

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER.

G & S Structural
CONTRACTOR (*Firm name*)

City of Parkville
OWNER (*Firm Name*)

P.O. Box 14401 Parkville, MO 64152
ADDRESS

8880 Clark Ave Parkville, MO 64152
ADDRESS

BY (*Signature*)

BY (*Signature*)

(*Typed name*)

(*Typed name*)

DATE

DATE

Pocket PANK UPPER Deck Quote: 01-20-23

	L	M	T
1) Remove Existing Railings set OFF to the SIDE	1,000	50	1,050
2) Demo PLANTER Boxes set ASIDE For others to HOLE OFF	1,000	50	1,050
3) Remove Lamp Port set ASIDE	500	50	550
4) Demo Deck Boards set ASIDE For others to HOLE OFF	2,000	100	2,100
5) PREP SUB FRAMING For new OWNER supplied Decking	1,500	100	1,600
6) Help OWNER with Pick & Pull of MAT	1,000		1,000
7) Set new Rim Joist AND SINK Boards	1,000	100	1,100
8) POPA FRANKS stain way ? PROP Line			
9) Set OWNER supplied Decking	2,000	100	2,100
10) TIE INS TO EXISTING AREAS	1,000	100	1,100
			8,995

11) ADD ON 8 sq Ft of Deck, DATE: 03-06-23:

- 11a) MAT List
- 1) 4 60 LB. Bags Quikrete
 - 2) 1 - 4" x 4" x 8' ACQ
 - 3) 5 - 2" x 10" x 12' ACQ
 - 4) 5 - 2" x 11 1/4" x 12' Deck cladding
 - 5) 1 - Box Gun Nails - GLAV
 - 6) 5 LBS Deck screw

12) TOTAL LABOR FOR ADD ON, TO EXISTING Deck GAS: 03-08-23	1,100	75	1,175
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13) ADD ON CONTINUOUS CANTILEVER FROM LOWER DECK: DATE: 03-10-23:
To UPPER Deck, By Removing AND ADDING to Existing Framing.

- 13a) MAT List
- 1) 5' x 12' HAND LAP SIDING HO 2'S
 - 2) 6 1" x 4" x 16' SMART TRIM
 - 3) 6 2" x 4" x 8' ACQ
 - 4) 6 2" x 6" x 8' ACQ

14) TOTAL LABOR FOR Deck to Deck, Transition	2,275	150	2,425
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CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Work Authorization #2

Date: March 1, 2023
Issued to: GS Structural
P.O. Box 14401
Parkville, MO 64152
816-896-2499

Project/Work Description Title: Pocket Park Deck Upper Decking Replacement

Scope of Work/Purpose:

Quote Attached

Schedule and Price

Project Start Date: 3/15/2023
Estimated Completion Date: 3/30/2023
Latest Acceptable Date: 3/30/2023
Estimated Cost: \$8,995.00
Expenditure Limit: \$8,995.00
Budget Account Code: 41-560.52-50-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: GRANT A SHIFFLETT Signature: 
Company: GS Structural Date: 03-01-23

Authorization
Department Head: Brittanie Propes Date: 3-2-23

Brittanie Propes, Parks & Rec. Director
City Administrator (if over \$2,500): Alexa Barton Date: 3-2-2023

Alexa Barton, City Administrator

Mayor (if over \$10,000) Date:

For Internal Staff Use Only

(initial each item and file with executed work authorization)

____ Employment Eligibility Status Verification (if the cost exceeds \$5,000)
____ Certificate of Insurance that demonstrates compliance with the Terms and Conditions
☒ Valid business license

PROPOSAL



221 W. 1st St.
P.O. Box 14011
Pawnee, Wyo 82501
(307) 333-2400

PROPOSAL NO.
8880-2023-A
SHEET NO.
1 of 2
DATE
03-01-23

PROPOSAL SUBMITTED TO

NAME
CITY OF PAWNEE, WYO
ADDRESS
8850 CLARK AVENUE,
Attention: PARKS AND REC DIRECTOR
PHONE NO.

WORK TO BE PERFORMED AT

ADDRESS
Pocket PARK Upper Deck
REPAIRS
DATE OF WORK
02-23-23
ARCHITECT
C.S. STRUCTURAL

We hereby propose to furnish the materials and perform the labor necessary for the completion of

Page 1 Dated 01-20-23

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars \$ 8,995

with payments to be made as follows

Respectfully submitted C.S. STRUCTURAL

Any alteration or deviation from above specifications involving extra costs will be charged only upon written order and will become an extra charge over and above the estimate. All agreements contingent upon terms, all drawings, or delays beyond our control.

Per

Note - This proposal may be withdrawn by us if not accepted within 30 days.

OK PAYABLE TO: GRANT A SHIFFLETT

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Signature

Date

FORM NO. 3018-50
MAY 1958

PROPOSAL

8,975

CITY OF PARKVILLE
Policy Report

Date: March 23, 2023

Prepared By:

Brittanie Propes, Parks & Recreation Director

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Approve Work Authorization No. 2 with Kansas City Fence and Guardrail Corp. for railing at Pocket Park (Parks)

BACKGROUND:

On February 8, 2023, the Community Land and Recreation Board (CLARB) recommended that City staff pursue plans to repair the upper decking, railing, and landscaping at Pocket Park. Staff received bids from Kansas City Fence and Guardrail for \$10,375 and from Apex Deck and Rail, LLC for \$10,510 for the railing. Staff requested quotes from American Lawn and Fence and Broski Fence, but they did not respond.

The work authorization with Kansas City Fence and Guardrail for \$10,375 includes furnishing and installation of approximately 60 linear feet of 42" tall and 36" tall steel fencing to match the existing that will outline the upper deck at Pocket Park. Additional railing will also be added to close a gap at the top of Pocket Park (upper stairs) and adjacent to the Grigsby statue, per recommendation from CLARB.

BUDGET IMPACT:

The 2023 Parks Budget includes funds for Park Enhancements to cover this work authorization at Pocket Park.

ALTERNATIVES:

1. Approve the work authorization with Kansas City Fence and Guardrail Corp.
2. Approve the item, subject to changes.
3. Do not approve the item.
4. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends approval of the work authorization with Kansas City Fence and Guardrail Corp. for the railing at the Pocket Park.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve Work Authorization No. 2 with Kansas City Fence and Guardrail Corp. for the railing at Pocket Park in the amount of \$10,375.

ATTACHMENTS:

1. Quote
2. Work Authorization No. 2

Proposal

Page No.

of

Pages

KANSAS CITY FENCE & GUARDRAIL CORP.

206 South Commercial Street
SMITHVILLE, MO 64089

Attention: Tom

PROPOSAL SUBMITTED TO

City of Parkville

PHONE

DATE

3/14/23

STREET

8880 Clark Ave

JOB NAME

Steel Fence

CITY, STATE and ZIP CODE

Parkville, MO 64120

JOB LOCATION

Pocket Park

ARCHITECT

DATE OF PLANS

JOB PHONE

We hereby submit specifications and estimates for:

Furnish and install approximately 60 lineal feet of 42" tall and 36" tall steel fencing to match the existing.

Materials - Painted Black

1/2" square posts and rails

1/2" square pickets spaced on 4" center.

We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Ten thousand three hundred seventy five

Payment to be made as follows:

Net 30

dollars (\$ 10,375⁰⁰).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Kim Williams

Note: This proposal may be withdrawn by us if not accepted within 60 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature

Signature



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Work Authorization #2

Date: March 20, 2023
Issued to: Kansas City Fence and Guardrail Corp.
206 South Commercial Street
Smithville, MO 64089

Project/Work Description Pocket Park Deck Railing Replacement
Title:

Scope of Work/Purpose:

Quote Attached

Schedule and Price

Project Start Date: 4/5/2023
Estimated Completion Date: 4/14/2023
Latest Acceptable Date: 4/21/2023
Estimated Cost: \$10,375
Expenditure Limit: \$10,375
Budget Account Code: 41-560.52-50-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: Kirk Williams **Signature:** _____

Company: KC Fence and Guardrail **Date:** _____

Authorization

Department Head: _____ **Date:** _____

Brittanie Propes, Parks & Rec. Director

City Administrator (if over \$2,500): _____ **Date:** _____

Alexa Barton, City Administrator

Mayor (if over \$10,000) _____ **Date:** _____

For Internal Staff Use Only

(initial each item and file with executed work authorization)

____ Employment Eligibility Status Verification (if the cost exceeds \$5,000)

____ Certificate of Insurance that demonstrates compliance with the Terms and Conditions

X Valid business license

Division	Type	New or Replace	Name	Project Description	Funding Source	2022 Budget	Q1 Spent	Q2 Spent	Q3 Spent	Q4 Spent	2022 Funds Remaining	Status / Projected Quarter
Admin/IT	Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties	100% General Fund	\$ 7,000		\$ 7,585			\$ (585)	COMPLETED
Admin/IT	Equipment	Replacement	PD Server Replacement	Replacement of Police Department Server	100% General Fund	\$ 6,000	\$ -			\$ 5,998	\$ 2	COMPLETED
Admin	Project	Project	Building Safety Upgrades	Install bullet resistant glass encasement, front desk security	100% General Fund	\$ 11,000		\$ 2,885	\$ 1,659	\$ -	\$ 6,456	Rollover Balance to 2023
Admin	Project	Replacement	City Hall Building Repairs	Repairs to City Hall	100% General Fund	\$ 25,883	\$ -			\$ -	\$ 25,883	Rollover to 2023
Admin	Project	Replacement	City Hall External Security	Install external security measure on City Hall	100% General Fund	\$ 7,500	\$ -			\$ -	\$ 7,500	Rollover to 2023
Admin	Project	Replacement	Security System	Security system upgrade	100% General Fund	\$ 11,041	\$ -			\$ -	\$ 11,041	Rollover to 2023
TOTAL ADMIN/IT/Court						\$ 68,424	\$ -	\$ 10,470	\$ 1,659	\$ 5,998	\$ 50,296	
CD	Project	New	Bell Road PSP Plan	Develop a preliminary plan for the improvements to Bell Road.	100% General Fund	\$ 10,000		\$ 10,000	\$ -	\$ -	\$ -	COMPLETED
TOTAL COMMUNITY DEVELOPMENT						\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	
Police	Equipment	Replacement	Battery/Radio Replacement	Replace existing Police portable radios and Police mobile radios over next five years	100% General Fund	\$ 20,000	\$ -	\$ -	\$ -	\$ 57,106	\$ (37,106)	COMPLETED
Police	Equipment	Replacement	Patrol Vehicle	Purchase one AWD Police Vehicle including emergency equipment, video, radio, etc.	100% General Fund	\$ 42,130	\$ -	\$ -	\$ -	\$ -	\$ 42,130	Rollover to Q1 2023
Police	Equipment	Replacement	In-Car Video Systems	Replace existing in-car video system with updated system. Will be on a five-year maintenance cycle to match warranty pending wear and tear.	100% General Fund	\$ 4,219	\$ -	\$ -	\$ -	\$ 4,219	\$ -	COMPLETED
Police	Project	New	PD Substation Design	Design of the PD Substation on the West side of Parkville	100% General Fund	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	Rollover to 2023
Police	Project	New	Park Cameras	Install four new cameras in the park	100% General Fund	\$ 9,500	\$ -			\$ -	\$ 9,500	Rollover to 2023
Police	Equipment	Replacement	Holding Cell Toilet	Replace toilet in holding cell	100% General Fund	\$ 10,000	\$ -			\$ -	\$ 10,000	Rollover to 2023
TOTAL POLICE						\$ 115,849	\$ -	\$ -	\$ -	\$ 61,325	\$ 54,524	
PW	Project	New	Entryway Monument Prelim Plan	Design of the monument signs at the entrances to Parkville on the east and west sides of Hwy 45.	100% General Fund	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	Defer to Future
PW	Project	New	Thousand Oaks Tornado Siren	Install new tornado siren in Thousand Oaks	100% General Fund	\$ 26,000	\$ -			\$ -	\$ 26,000	Rollover to 2023
PW	Project	New	Public Parking Lot Lease/Purchase	Lease/purchase payment for a public parking lot. The lease/payment will continue for 25 Years, for the use of the public parking lot for 99 years.	100% General Fund	\$ 22,041		\$ 22,041	\$ -	\$ -	\$ -	COMPLETED
TOTAL PW						\$ 58,041	\$ -	\$ 22,041	\$ -	\$ -	\$ 36,000	
TOTAL GENERAL FUND						\$ 252,314	\$ -	\$ 42,511	\$ 1,659	\$ 67,323	\$ 140,820	

Sewer	Project	Replacement	Concrete Stairs at Plant	Replace concrete stairs to lab building at sewer plant.	100% Sewer Fund	\$ 30,000	\$ -			\$ 32,983	\$ (2,983)	COMPLETED
Sewer	Project	Replacement	FF Hwy Pump Station Reconstruction	Upgrades to the FF Hwy Pump Station	100% Sewer Fund	\$ 140,000	\$ -	\$ 154,980	\$ -	\$ -	\$ (14,980)	COMPLETED
Sewer	Equipment	Replacement	DO Meter	Replacement DO Meter Unit.	100% Sewer Fund	\$ 20,500	\$ -	\$ 11,895	\$ -	\$ -	\$ 8,605	COMPLETED
Sewer	Equipment	Replacement	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	\$ 61,500	\$ -	\$ 25,894	\$ 7,139	\$ 21,448	\$ 7,019	COMPLETED
Sewer	Equipment	Replacement	Mixer	Replacement of one submersible propeller mixer in Aeration Basin tank.	100% Sewer Fund	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000	Defer to 2023
Sewer	Equipment	Replacement	Aeration Blower	Reconstruction of 12-year-old Aeration Blower.	100% Sewer Fund	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ 14,000	Defer to 2023
Sewer	Equipment	Replacement	Aeration Basin Diffusers	Replace membrane disc air diffusers in aeration tank.	100% Sewer Fund	\$ 45,000	\$ -	\$ -	\$ 2,160	\$ 27,155	\$ 15,685	COMPLETED
Sewer	Equipment	Replacement	Clarifier Drive	Rebuild two clarifier drives at WWTP. Includes new valves and fittings.	100% Sewer Fund	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ 17,000	Defer to 2023
Sewer	Equipment	Replacement	Sludge Buggy	Replace used trailer used to land-apply liquid sludge.	100% Sewer Fund	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	Defer to 2023
Sewer	Project	Replacement	McAfee Pump Station	Replace one original pump from 2004. Includes install and control modifications.	100% Sewer Fund	\$ 30,000	\$ -	\$ -	\$ -	\$ 23,539	\$ 6,461	COMPLETED
Sewer	Equipment	New	Ongoing Sanitary Sewer Repairs	Periodic projects to rebuild sewer pipes, using the CIP process.	100% Sewer Fund	\$ 220,000	\$ -	\$ -	\$ 84,471	\$ 130,604	\$ 4,925	COMPLETED
Sewer	Equipment	New	SCADA	Rebuild hardware, re-program new computer system and training for SCADA system.	100% Sewer Fund	\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$ 54,000	Defer to 2023
Sewer	Project	New	Riss Lake Structure Survey	Engineering study to inspect valve pit structures in Riss Lake, catalog defects, assign repair costs and creat repair schedule.	100% Sewer Fund	\$ 17,000	\$ -	\$ -	\$ -	\$ 17,920	\$ (920)	COMPLETED
TOTAL SEWER						\$ 672,000	\$ -	\$ 192,769	\$ 93,770	\$ 253,649	\$ 131,812	
Transportation	Equipment	New	Dump Truck	Purchase new truck and snowplowing equipment for Streets .	100% Transportation Fund	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000	Defer to 2023
Transportation	Equipment	New	Backhoe	Lease of backhoe for Streets. Include trade-in value for existing backhoe.	100% Transportation Fund	\$ 12,600		\$ 3,016	\$ 3,016	\$ 3,016	\$ 3,552	Ongoing Lease
Transportation	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	\$ 250,000		\$ -	\$ 219,858	\$ -	\$ 30,142	COMPLETED
Transportation	Maintenance	New	Curb & Sidewalk Repair	Repair defective sections of curb and sidewalk due to general deterioration.	100% Transportation Fund	\$ 50,000		\$ -	\$ 63,576	\$ -	\$ (13,576)	COMPLETED
Transportation	Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	\$ 10,000	\$ -	\$ -	\$ -	\$ 8,661	\$ 1,339	COMPLETED
Transportation	Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 15,000	\$ -	\$ -	\$ -	\$ 35,693	\$ (20,693)	COMPLETED
TOTAL TRANSPORTATION						\$ 407,600	\$ -	\$ 3,016	\$ 286,450	\$ 47,370	\$ 70,764	
Project Fund	Project	Replacement	Route 9: Hwy 45 to Lakeview Dr	Major Street Reconstruction	MoDot Cost Share	\$ 2,777,754	\$ -	\$ -	\$ 2,777,754	\$ -	\$ -	COMPLETED Q2
TOTAL PROJECTS FUND						\$ 2,777,754	\$ -	\$ -	\$ 2,777,754	\$ -	\$ -	
Parks Sales Tax	Project	New	PLP Improvements	Construct improvements in Platte Landing Park	100% Parks Sales Tax	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	Rollover TBD

Parks Sales Tax	Project	Replacement	Busch Drive Improvements	Reconstruct the landscape island located at the end of Busch Drive in English Landing Park.	100% Parks Sales Tax	\$ 72,000	\$ -	\$ -	\$ 74,864	\$ -	\$ (2,864)	COMPLETED Q3
Parks Sales Tax	Project	Replacement	Watkins Park Improvements	Construct shelter, parking and playground in Watkins Park.	60% Parks Sales Tax 40% Outreach Grant	\$ 20,000	\$ -	\$ -	\$ 9,160	\$ 33,512	\$ (22,672)	COMPLETED Q4
Parks Sales Tax	Project	Replacement	Streambank Stabilization near Watkins Park	Improve scour occuring along the streambank bordering Watkins Park.	60% Parks Sales Tax 40% Stormwater Grant	\$ 42,000	\$ -	\$ -	\$ -	\$ 53,742	\$ (11,742)	COMPLETED Q4
Parks Sales Tax	Project	New	Wetland Educational Area	Outdoor classroom space and kiosks for wetland education.	100% Parks Sales Tax	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	Rollover to 2023
Parks Sales Tax	Equipment	New	JD 6-Series Tractor	Lease of tractor in fleet for Parks.	100% Parks Sales Tax	\$ 7,000		\$ 2,723	\$ 2,723	\$ 2,723	\$ (1,168)	Ongoing Lease
Parks Sales Tax	Equipment	New	Zero Turn Mower	Purchase of mower for Parks.	100% Parks Sales Tax	\$ 18,500	\$ -	\$ -	\$ -	\$ 16,500	\$ 2,000	COMPLETED Q4
Parks Sales Tax	Project	Replacement	Entry Signs for PLP/ELP	The design and purchase of new entry signs to English Landing and Platte Landing Parks, including wayfinding signs within the parks.	100% Parks Sales Tax	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	Rollover TBD
Parks Sales Tax	Equipment	New	Bike Racks and Service Areas	Purchase and installational of bike repair station and bike racks in Parkville.	100% Parks Sales Tax	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	Rollover to 2023
Parks Sales Tax	Project	New	Brush Clearing along Rt 9 / ELP Frontage	Mowing of significant weed growth between Route 9 and the railroad tracks that impacts the view into English Landing Park.	100% Parks Sales Tax	\$ 15,000	\$ -	\$ -	\$ 4,750	\$ -	\$ 10,250	COMPLETED
Parks Sales Tax	Project	Replacement	Southern Platte Pass Trail Maintenance	Resurfacing of the asphalt trail along Hwy 45.	100% Parks Sales Tax	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000	Rollover to 2023
Parks Sales Tax	Project	Replacement	ELP Electrical Upgrades	Installation of decorative lamp posts and upgrades to electrical pedestals in English Landing Park	60% Parks Sales Tax 40% Outreach Grant	\$ 20,000	\$ -	\$ -	\$ 18,600	\$ -	\$ 1,400	Q4 COMPLETED
Parks Sales Tax	Project	Replacement	Farmers Market	Design and construction of the Farmers Market building.	100% Parks Sales Tax	\$ 20,000	\$ -	\$ -	\$ 17,104	\$ -	\$ 3,490	Rollover to 2023
TOTAL PARKS SALES TAX FUND						\$ 2,404,500	\$ -	\$ 2,723	\$ 127,201	\$ 106,477	\$ 2,168,694	
GRAND TOTAL						\$ 6,514,168	\$ -	\$ 241,019	\$ 3,286,834	\$ 474,820	\$ 2,512,090	

Quarterly Summary / End of Year Summary					
1st Quarter Actual	2nd Quarter Actual	3rd Quarter Actual	4th Quarter Actual	2022 Unaudited	Rollover to 2023
\$ -	\$ 241,019	\$ 3,286,834	\$ 474,820	\$ 4,002,672	\$ 2,511,495.59