



Finance Committee Meeting
Monday, February 13, 2023 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Plumb called the meeting to order at 4:30 p.m. A quorum was present.

Members Present: Chair Greg Plumb, Vice Chair Douglas Wylie, Dean Katerndahl, Philip Wassmer and Bob Bennett

City Staff Present: City Administrator Alexa Barton, Assistant City Administrator Jeffery Rhodes (*via videoconference*), Police Chief Kevin Chrisman, Public Works Director Alysén Abel (*via videoconference*), Interim Finance Director Bryan Kidney, Community Development Director Stephen Lachky (*via videoconference*), Parks & Recreation Director Brittanie Propes, Director of Operations Richard Wilson, Sewer Plant Manager Jason Brown and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

City Administrator Alexa Barton provided an overview of the approvals within her authority.

3. Action Items

Chair Plumb changed the order of business to address Item 3B first.

B. Approve an agreement with Enterprise Fleet Management for fleet management services for all City departments

City Administrator Alexa Barton stated that staff looked at options to upgrade the City's vehicle fleet and recommended leasing vehicles instead of purchasing them.

Brandon Scott, Enterprise Fleet Management, provided an overview of the proposal; presentation attached as Exhibit A.

Discussion focused on the timeframe of the agreement, assistance with maintenance at specific locations, electric vehicles and what would happen if the City terminated the agreement. It was noted that if the agreement was terminated, the City would be responsible for paying the remaining lease payments.

Dean Katerndahl abstained from the vote because he was friends with a colleague of Brandon Scott.

Wylie moved to recommend that the Board of Aldermen approve an agreement with Enterprise Fleet Management, through the Sourcewell Cooperative, for fleet management services for all City departments. Bennett seconded; motion passed 4-0 (Katerndahl abstained).

Chair Plumb returned to the regular order of business.

A. **Approve the minutes for the January 30, 2023, regular meeting**

Douglas Wylie moved to approve the minutes for the January 30, 2023, meeting. Bob Bennett seconded; motion passed 5-0.

C. **Approve the purchase and installation of an outdoor warning siren from Blue Valley Public Safety for the Thousand Oaks subdivision in western Parkville**

Police Chief Kevin Chrisman stated that he met with Blue Valley Public Safety in western Parkville to determine the placement of outdoor warning sirens, which would be placed in the new plat of Thousand Oaks that would be presented to the Planning and Zoning Commission in March. He noted that the price to connect the power to the siren would be determined at a later date and Blue Valley Public Safety offered to store the siren until it was ready to be installed.

Community Development Director Stephen Lachky said that most communities incorporated sirens into the development and impact fees, which had not been codified into the Parkville Municipal Code.

Wylie moved to recommend that the Board of Aldermen approve the purchase and installation of an outdoor warning siren from Blue Valley Public Safety for the Thousand Oaks subdivision in western Parkville in the amount of \$28,722.00. Bennett seconded; motion passed 5-0.

D. **Approve a land use agreement with Rockridge Quarry for the 2023 City cleanup events**

Public Works Director Alysén Abel said that the City hosted cleanup and yard waste disposal events annually in the spring and fall. The land use agreement for the location of the events was negotiated annually and had been approved with Rockridge Quarry (formerly Damon Pursell Construction), who had requested a price increase for 2023.

Wylie moved to recommend that the Board of Aldermen approve the land use and waste disposal agreement with Rockridge Quarry for the 2023 City cleanup events. Bennett seconded; motion passed 5-0.

E. **Approve an agreement with CK Power for on-call generator maintenance**

Public Works Director Alysén Abel stated that generators were located at each of the sewer pump stations and at City Hall. A bid opening was held and two bids were received, with CK Power submitting the lowest bid. She noted that staff was checking references.

Douglas moved to recommend that the Board of Aldermen approve an agreement with CK Power for on-call generator maintenance services for a two-year term. Bennett seconded; motion passed 5-0.

4. **Non-Action Items**

5. Unfinished Business (postponed from prior meetings)

6. Other Business

City Administrator Alexa Barton said the Kansas City Chiefs would hold a parade on February 15 and asked the Committee if City Hall should remain open. The consensus was that it be opened to the public.

7. Adjourn

Chair Plumb adjourned the meeting at 5:32 p.m.

Submitted by:

Melissa McChesney
Melissa McChesney
City Clerk

February 27, 2023
Approval Date