

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:04 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on February 21, 2023 and was called to order by Acting President of the Board Brian Whitley. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Douglas Wylie
Ward 3 Alderman Stephen Melton
Ward 4 Alderman Greg Plumb
Ward 4 Alderman Michael Lee

Absent:

Mayor Dean Katerndahl - with prior notice
Ward 2 Alderman Bob Bennett - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator
Jeffery Rhodes, Assistant City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Bryan Kidney, Interim Finance Director
Brittanie Propes, Parks & Recreation Director
Rich Wood, City Attorney

Acting President Whitley requested a moment of silence for Kansas City, Missouri Police Department Officer James Muhlbauer who lost his life in the line of duty.

Acting President Whitley led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A Boy Scout from Troop 261 was working on Citizenship in the Community merit badge.

3. CONSENT AGENDA

- A. Approve the minutes for the February 7, 2023, regular meeting
- B. Receive and file the January Municipal Court report
- C. Receive and file the crime statistics for January through December 2022
- D. Appoint Clint Jayne as an alternate to the Board of Zoning Adjustment

- E. Approve agreements with Enterprise Fleet Management for fleet management services for all City departments
- F. Approve an agreement with Bukaty Companies for monthly human resources support services
- G. Approve the purchase and installation of an outdoor warning siren from Blue Valley Public Safety for the Thousand Oaks subdivision in western Parkville
- H. Approve a land use and waste disposal agreement with Rockridge Quarry for the 2023 cleanup events
- I. Approve an agreement with CK Power for on-call generator maintenance
- J. Approve accounts payable from February 3 through February 16, 2023

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN PLUMB TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.

RESULT: MOTION PASSED 7-0.

4. ACTION AGENDA

- A. **Adopt an ordinance to approve a memorandum of understanding with Mid-America Regional Council to update to stormwater engineering standards and planning guidelines**

Public Works Alysén Abel stated that the Kansas City Chapter of the American Public Works Association (APWA) adopted design standards and construction specifications within the metropolitan area, of which most cities had adopted. The Mid-America Regional Council (MARC) planned to hire a professional with an academic background to study the area's climate to ensure the standards were in-line with the industry standards and would engage the public and the construction industry to gather feedback. Abel added that with the memorandum of understanding, the City would provide \$5,000 toward the effort that could be paid in a lump sum or over two budget years.

Discussion focused on who would manage the project, cities would have the option to adopt the new standards or adopt a specific version of the standards, developers would be part of the public engagement process, the ease of developers having the same standards across the Kansas City metropolitan area and the standards would be for new construction and not retroactive.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 3239, AN ORDINANCE APPROVING A MEMORANDUM OF UNDERSTANDING WITH MID-AMERICA REGIONAL COUNCIL FOR AN UPDATE TO THE STORMWATER ENGINEERING STANDARDS AND PLANNING GUIDELINES, ON FIRST

READING.

RESULT: MOTION PASSED 7-0.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 3239, AN ORDINANCE **APPROVING A MEMORANDUM OF UNDERSTANDING WITH MID-AMERICA REGIONAL COUNCIL FOR AN UPDATE TO THE STORMWATER ENGINEERING STANDARDS AND PLANNING GUIDELINES**, ON SECOND READING TO BECOME ORDINANCE NO. 3171.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB, MICHAEL LEE

NOES: NONE

ABSTAIN: NONE

B. Adopt an ordinance to approve a license agreement with Platte County Regional Sewer District for sewer maintenance near River Road and Union Chapel Road

Public Works Alysén Abel said that the Platte County Regional Sewer District planned sewer maintenance on two forcemain pipes in the area near Vikings Field. The first phase would be pothole excavations to locate pipes and the second phase would be to install valves. They requested that the agreement be long-term so they could continue to complete maintenance in the area. Abel noted that included in the agreement were provisions for them to go through the proper channels to obtain any necessary permits.

City Attorney Rich Wood said that the agreement was changed since the packet was distributed, which changed the term to permanent so the sewer district could continue to maintain the system.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 3240 TO **APPROVE AN AMENDED ORDINANCE TO INCLUDE THE AMENDED DOCUMENT APPROVING A LICENSE AGREEMENT WITH PLATTE COUNTY REGIONAL SEWER DISTRICT FOR SEWER MAINTENANCE NEAR RIVER ROAD AND UNION CHAPEL ROAD**, ON FIRST READING.

RESULT: MOTION PASSED 7-0.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 3240 TO **APPROVE AN AMENDED ORDINANCE TO INCLUDE THE AMENDED DOCUMENT APPROVING A LICENSE AGREEMENT WITH**

PLATTE COUNTY REGIONAL SEWER DISTRICT FOR SEWER MAINTENANCE NEAR RIVER ROAD AND UNION CHAPEL ROAD, ON SECOND READING TO BECOME ORDINANCE NO. 3172.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB, MICHAEL LEE

NOES: NONE

ABSTAIN: NONE

C. Approve Resolution No. 23-005 endorsing a Platte County Stormwater Management Grant Program application for stormwater improvements near 7170 N. National Drive

Public Works Director Alysén Abel stated that Platte County set aside funding for stormwater projects, which the City had used previously to improve the low water crossing in English Landing Park and for a project in the Parkville Heights subdivision. Staff was contacted by a resident whose property backed up to Crooked Road and his back yard was holding stormwater runoff from the street. Abel said that staff was working with the Platte County engineer on a potential design to install an area inlet and 75 feet of pipe to divert the water into the stormwater inlet. Based on the design, staff obtained estimates from contractors to determine the cost for the grant funding request. Abel said the City did not have funding for the project and grants rated better when there was a local match, but she confirmed with Platte County that 100 percent funding requests had been approved in the past.

Discussion focused on applying for the grant; the City managing the project and being reimbursed for the cost; cost estimates that were around \$25,000; if a higher ranking was requested, the City could offer a local match of up to \$7,000; and staff planning to reach out to the homeowners association to cover a portion if the grant was not fully funded.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN PLUMB TO APPROVE RESOLUTION NO. 23-005 ENDORSING AN APPLICATION FOR THE PLATTE COUNTY STORMWATER MANAGEMENT GRANT PROGRAM FOR STORMWATER IMPROVEMENTS NEAR 7170 N. NATIONAL.

RESULT: MOTION PASSED 7-0.

D. Items related to amending the Parkville Municipal Code regarding marijuana - Case No. PZ 2023-03

Acting President Whitley stated he worked for the United States Department of Health and Human Services and confirmed with their legal counsel that he needed to recuse himself.

ACTION: IT WAS MOVED BY ALDERMAN WASSMER AND SECONDED BY

**ALDERMAN WYLIE TO NAME ALDERMAN PLUMB AS ACTING
PRESIDENT OF THE BOARD FOR ITEM 4D ONLY.**

RESULT: MOTION PASSED 7-0.

Alderman Whitley left the meeting.

City Attorney Rich Wood stated that the two ordinances were related to the November passage of the Missouri Constitutional Amendment that allowed recreational marijuana statewide. The first ordinance was to amend the Zoning Code to update the definitions of recreational marijuana. He noted that the same zoning categories that were approved in 2019 remained in the updated Code. The second ordinance was to update the general regulations regarding time, place and manner restrictions, which were pulled out of the Zoning Code because it was more appropriate as a health and safety regulation. It also included what would be in the purview of the Police Department. He provided an overview of the changes.

Discussion focused on the number of licenses issued statewide, where marijuana was allowed in public places and that the Code could not be unduly burdensome about the time, place and manner.

1. **Approve the first reading of an ordinance to amend Parkville Municipal Code Sections 402.010, 405.020 and 405.040 regarding marijuana**

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH APPROVE BILL NO. 3242, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 402.010, SECTION 405.020 AND SECTION 405.040 REGARDING MARIJUANA, ON FIRST READING AND POSTPONE THE SECOND READING TO MARCH 7, 2023.

RESULT: MOTION PASSED 6-0.

2. **Approve the first reading of an ordinance to repeal Parkville Municipal Code Section 405.040, Subsection J and Section 215.080 and to create new Chapter 250 and new Chapter 260 regarding marijuana**

It was noted that if the Board wanted to adjust the time, place or manner it would not need Planning and Zoning Commission approval within the general standards.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN WELCH TO APPROVE BILL NO. 3243, AN ORDINANCE REPEALING PARKVILLE MUNICIPAL CODE SECTION 405.040, SUBSECTION J AND SECTION 215.080 AND CREATING A NEW CHAPTER 250 AND A NEW CHAPTER 260 REGARDING MARIJUANA, ON FIRST READING AND POSTPONE THE SECOND READING TO MARCH 7, 2023.

RESULT: MOTION PASSED 6-0.

5. STAFF UPDATES ON ACTIVITIES

Alderman Whitley rejoined the meeting as the Acting President of the Board. He recognized Parks and Recreation Director Brittanie Propes for receiving the Outstanding Professional Award from the Missouri Parks and Recreation Association.

A. Administration

City Administrator Alexa Barton stated staff had received applications for the new Public Works Director and Zoom interviews would be conducted during the week and the top two would be interviewed in person the following week.

B. Police Department

Police Chief Kevin Chrisman reminded the Board that the retirement reception for Sergeant William Tomlin would be held on February 22. It was noted that there was a significant increase in motor vehicle thefts.

C. Community Development

1. Development Updates

Alderman Melton requested an update on Village on the Green and Community Development Director Stephen Lachky said he reached out to Ed Linnebur, Parkville Economic Development Council Executive Director, for an update and he would report back to the Board.

D. Public Works

1. Downtown Public Parking Signs

Public Works Director Alysén Abel said that parking lot signs were posted in several areas downtown and staff would continue to monitor them to see if changes needed to be made.

E. Parks & Recreation

Parks and Recreation Director Brittanie Propes thanked everyone who attended the Pocket Park celebration on February 13. She said the damaged fence along Highway 45 was replaced, she attended the Missouri Parks and Recreation Association conference the previous week, she and Project Manager Chris Ashley attended the Platte County Parks and Recreation board meeting to present the Gateway Park presentation, noting that they said they would recommend approval of the project to the Platte County Board of Commissioners who would vote in March, and she presented a draft list of approved events in the park and a list of events that the Parks and Recreation Department would host.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Welch said the Parkville Chamber of Commerce Gala was scheduled for February 25 and the 2023 State of the City Address would be presented at the Platte County Community Center South YMCA on March 14.

Alderman Plumb said that he would be filling in for the mayor and the Northland Chamber meeting on February 23 to discuss the April ballot initiatives and he thanked those who participated in the focus group of citizens.

7. UPCOMING MEETINGS

8. EXECUTIVE SESSION

9. ADJOURN

Acting President of the Board Whitley declared the meeting adjourned at 8:34 p.m.

The minutes for February 21, 2023, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the seventh day of March 2023.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney

