

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:01 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on February 7, 2023, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Brian T. Whitley
Ward 2 Alderman Bob Bennett
Ward 3 Alderman Douglas Wylie
Ward 3 Alderman Stephen Melton
Ward 4 Alderman Greg Plumb

Absent:

Ward 4 Alderman Michael Lee - with prior notice

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director (*via videconference*)
Bryan Kidney, Interim Finance Director
Brittanie Propes, Parks & Recreation Director
Chris Ashley, Public Works Project Manager
Rich Wood, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Proclaim February 19-25, 2023, as Engineers Week

Mayor Katerndahl presented the proclamation to Public Works Director Alysen Abel.

3. CONSENT AGENDA

- A. Approve the minutes for the January 17, 2023, regular meeting
- B. Receive and file the Annual Biosolids Report
- C. Receive and file the Annual Inflow and Infiltration Report
- D. Receive and file the December 2022 Sewer Report

MINUTES OF THE BOARD OF ALDERMEN REGULAR MEETING OF FEBRUARY 7, 2023

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- E. Approve Resolution No. 23-002 to reappoint Daniel Carr and to appoint Walter Holt as owner representatives to the Parkville Market Place Community Improvement District Board of Directors through December 2026
- F. Approve a retail liquor by the drink picnic license for the Main Street Parkville Association for Parkville Microbrew Fest on April 22, 2023
- G. Approve a retail liquor by the drink picnic license for the Association for Women Lawyers Foundation for the Women on the Move 5K Run/Walk event on May 6, 2023
- H. Approve an auditing services agreement with Hood & Associates CPAs PC for the 2022 audit
- I. Approve an agreement with Bukaty Companies for monthly human resources support services
- J. Approve the purchase of two 2023 Dodge Charger pursuit all-wheel drive sedan police package vehicles from Landmark Dodge Chrysler Jeep in Independence, Missouri
- K. Approve Resolution No. 23-003 to approve participation with the Mid-America Regional Council Regional Resource Sharing agreement
- L. Approve Resolution No. 23-004 to update the fees for special events and facility reservations in the Schedule of Fees
- M. Approve a correction deed for City-owned property near NW River Road and Vikings Field
- N. Approve Work Authorization No. 155 with North Hills Engineering for the 2023 Closed Circuit Television and Cleaning program
- O. Approve Work Authorization No. 156 with North Hills Engineering for engineering and project management for the 2023 Sanitary Sewer Repairs Program
- P. Approve Change Order No. 1 with Heartland Traffic for the 2022 Pavement Marking program
- Q. Approve an agreement with Fluid Equipment for on-call pump maintenance
- R. Approve accounts payable from January 18 through February 2, 2023

City Administrator Alexa Barton requested to pull Item 3I, the contract with Bukaty Companies, from the consent agenda and take action at a later date in order to get additional information from the company.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS AMENDED.

RESULT: MOTION PASSED 7-0.

4. NON-ACTION AGENDA

A. Municipal Court Statistics

Municipal Judge Kevin Humiston introduced the court staff and he provided an overview of their responsibilities. He said he was appointed in 2013, was elected in 2014 and was re-elected every two years. He introduced Administrative Court Clerk Toni Rizzuti, Public Defender Sarah Recker and Prosecutor Andy Coulson.

5. ACTION AGENDA

Mayor Katerndahl requested that Item 5D be discussed first because the applicant was in the audience.

D. Adopt an ordinance to approve the seventh amendment to the Downtown Parkville Redevelopment Plan to approve the 12 E. 1st Street Redevelopment Project, pursuant to RSMo Chapter 353 and the Downtown Parkville Redevelopment Plan - Case No. URC 2023-01; Leon and Heather Versfeld, applicants

Community Development Director Stephen Lachky stated that the applicant was the eighth amendment to the Downtown Parkville Redevelopment Plan (DPRC) for Chapter 353 that froze the assessments on the land and improvements as they stood. He said that the application was for the old Bank Liberty building located downtown. Due to the amount of improvements that were proposed, it qualified for the highest level of tax abatement, which was 90 percent for 15 years. The remaining 10 percent of the improvements would have a positive net benefit of approximately \$260,000 to all the taxing jurisdictions. Lachky added that the DPRC met on January 13 to review the application and recommended approval.

Discussion focused on that it was not a sales tax abatement, the property was formerly owned by Park University and was tax exempt and the new owner would pay the property taxes based on the 2022 appraised value plus 10 percent of the cost of the improvements.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3236, AN ORDINANCE APPROVING THE SEVENTH AMENDMENT TO THE DOWNTOWN PARKVILLE REDEVELOPMENT PLAN TO APPROVE THE 12 E. 1ST STREET PROJECT AS REDEVELOPMENT PROJECT 8 AND TO AUTHORIZE TAX ABATEMENT AS PRESCRIBED THEREIN, ON FIRST READING.

RESULT: MOTION PASSED 7-0.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3236, AN ORDINANCE APPROVING THE SEVENTH AMENDMENT TO THE DOWNTOWN PARKVILLE REDEVELOPMENT PLAN TO APPROVE THE 12 E. 1ST STREET PROJECT AS

REDEVELOPMENT PROJECT 8 AND TO AUTHORIZE TAX ABATEMENT AS PRESCRIBED THEREIN, ON SECOND READING TO BECOME ORDINANCE NO. 3166.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

Mayor Katerndahl returned to the regular order of business.

A. Approve the first reading of an ordinance to grant a franchise to Missouri-American Water Company to install, extend, maintain and operate a water system within the City

City Attorney Rich Wood said that the franchise agreement with Missouri-American Water Company had expired and the renewal was put on hold until the right-of-way management code was adopted. The City collected a five percent franchise fee from the water utility.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3235, AN ORDINANCE GRANTING A FRANCHISE TO MISSOURI-AMERICAN WATER COMPANY, FOR A PERIOD OF 20 YEARS, FOR THE PURPOSE OF INSTALLING, EXTENDING, MAINTAINING AND OPERATING A WATER SYSTEM WITHIN THE CITY OF PARKVILLE, ON FIRST READING AND POSTPONE THE SECOND READING TO MARCH 21, 2023.

RESULT: MOTION PASSED 7-0.

B. Hold a public hearing and approve the second reading of an ordinance to implement a three percent rate increase for the sewer utility in 2023

Mayor Katerndahl stated that the first reading was presented on December 20, 2022. Public Works Director Alysén Abel provided an overview of the Sewer Fund in 2022; presentation attached as Exhibit A. She provided an overview of the 2022 expenses, which included standard maintenance and emergency repairs,

Mayor Katerndahl opened the public hearing to public comments. Hearing none, he closed the public hearing.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3226, AN ORDINANCE AMENDING SECTION 703.040 OF THE PARKVILLE MUNICIPAL CODE IMPLEMENTING A THREE PERCENT INCREASE TO THE SEWER BASE CHARGE, SEWER USAGE CHARGE, AND

SURCHARGE FOR CUSTOMERS OF THE PARKVILLE SEWER SYSTEM, ON SECOND READING TO BECOME ORDINANCE NO. 3167.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

C. Approve the second reading of an ordinance to amend Parkville Municipal Code Section 150.150, and the Parkville Property Maintenance Code to create Section 302.4.1, regarding the removal of dead trees on City property and on private property

Mayor Katerndahl stated that the first reading was presented on January 17. Community Development Director Stephen Lachky said the ordinance was revised from the first reading to add the Public Works Director.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO AMEND BILL NO. 3234 TO REFLECT THE CHANGES PRESENTED.

RESULT: MOTION PASSED 7-0.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3234, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 150.150 AND AMENDING THE PARKVILLE PROPERTY MAINTENANCE CODE TO CREATE SECTION 302.4.1 REGARDING THE REMOVAL OF DEAD TREES ON CITY PROPERTY AND ON PRIVATE PROPERTY AS AMENDED, ON SECOND READING TO BECOME ORDINANCE NO. 3168.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

E. Adopt an ordinance to approve an agreement with the Mid-America Regional Council to administer the Parkville ADA Transition Plan project

Community Development Director Stephen Lachky stated that the City was awarded grant funding from the Mid-America Regional Council for the plan that would address

compliance with the Americans with Disabilities Act (ADA). The interlocal agreement would commit Parkville to the 20 percent local match which was budgeted in the 2023 budget. He added that the project was set to kick off in June and would be completed by the end of the year.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3237, AN ORDINANCE **APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE MID-AMERICA REGIONAL COUNCIL TO ADMINISTER THE PARKVILLE ADA TRANSITION PLAN PROJECT, PART OF MARC'S PLANNING SUSTAINABLE PLACES PROGRAM, ON FIRST READING.**

RESULT: MOTION PASSED 7-0.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3237, AN ORDINANCE **APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE MID-AMERICA REGIONAL COUNCIL TO ADMINISTER THE PARKVILLE ADA TRANSITION PLAN PROJECT, PART OF MARC'S PLANNING SUSTAINABLE PLACES PROGRAM, ON SECOND READING TO BECOME ORDINANCE NO. 3169.**

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

F. Adopt an ordinance to approve a cooperative agreement with Parkville Special Road District to grant access and long-term storage of emergency snow operation materials

Public Works Director Alysén Abel said that the agreement would allow the city to co-locate salt and sand materials for snow operations on the Parkville Special Road District property. The arrangement reduced the extra fuel and staff time to travel back and forth to the primary salt dome at the street barn. Abel noted that it was a handshake agreement in the past and staff recommended a formal agreement.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3238, AN ORDINANCE **APPROVING A COOPERATIVE AGREEMENT WITH PARKVILLE SPECIAL ROAD DISTRICT TO GRANT ACCESS AND LONG-TERM STORAGE OF EMERGENCY SNOW OPERATIONS MATERIALS, ON FIRST READING.**

RESULT: MOTION PASSED 7-0.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3238, AN ORDINANCE APPROVING A **COOPERATIVE AGREEMENT WITH PARKVILLE SPECIAL ROAD DISTRICT TO GRANT ACCESS AND LONG-TERM STORAGE OF EMERGENCY SNOW OPERATIONS MATERIALS**, ON SECOND READING TO BECOME ORDINANCE NO. 3170.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

6. STAFF UPDATES ON ACTIVITIES

A. Administration

1. City Hall Closed February 20 - President's Day

City Administrator Alexa Barton noted that City Hall would be closed on February 20 in observance of President's Day.

2. Proposition U and Proposition P - Educational Information

Barton said that staff was working on the educational materials for the proposition initiatives on the April ballot and a kick-off was scheduled on February 16 to provide the information to residents.

B. Police Department

Police Chief Kevin Chrisman extended an invitation to Sergeant Will Tomlin's retirement reception on February 22 to celebrate his 14 years with the City and 28 total years in law enforcement.

He also noted that a new officer would start work on February 21.

C. Community Development

Community Development Director Stephen Lachky said that the Planning and Zoning Commission meeting was rescheduled from February 14 to February 15.

1. Development Updates

D. Public Works

Public Works Director Alysén Abel said that Gunter Construction was working on the final punchlist items for the improvements to Route 9 from Highway 45 to Lakeview Drive.

She also noted that she submitted her resignation and her last day would be March 8.

E. **Parks & Recreation**

1. **Pocket Park Celebration - February 13**

Parks and Recreation Director Brittanie Propes reminded the Board of the Pocket Park Celebration scheduled on February 13 and added that the Grigsby statute was relocated to the upper tier.

7. **MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

Alderman Whitley asked why Parkville did not have a marijuana tax and City Attorney Rich Wood responded that staff planned to bring it forward in the future. Whitley also asked about the rules on cities donating money and Wood responded that the Missouri Constitution prohibited public entities from giving funds to private entities, including churches.

Alderman Wassmer said that Parkville had several historical African American sites that were looking for volunteer helpers.

Alderman Welch reminded the Board of the Parkville Area Chamber of Commerce gala on February 25.

Mayor Katerndahl said the Kansas City Star had a story about the Creekside development.

8. **UPCOMING MEETINGS**

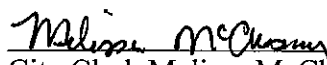
9. **EXECUTIVE SESSION**

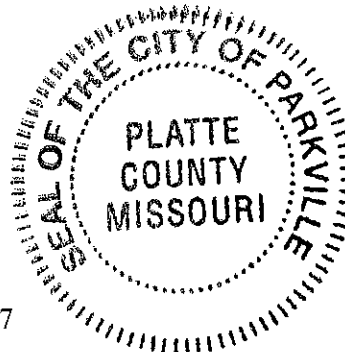
10. **ADJOURN**

Mayor Katerndahl declared the meeting adjourned at 8:13 p.m.

The minutes for February 7, 2023, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twenty-first day of February 2023.

Submitted by:


City Clerk Melissa McClesney



Sanitary Sewer Budget

2022 Budget Recap

February 7, 2023



The slide features a white background with a diagonal split. The bottom-right portion is a dark teal triangle containing the 'Parkville Missouri' logo in a stylized green and blue font. The text 'Sanitary Sewer Budget' and '2022 Budget Recap' is centered in the white area, with the date 'February 7, 2023' below it.

BUILDING MAINTENANCE

- Mission Control Upgrade
- UV System Cleaning
- Aeration Basin Diffusers
- Aeration Blower Repair
- RAS Pump Repair
- Clarifier Cleaning
- Clarifier Repair
- Basement Pump
- DO Probe Purchase
- Decant Pump Maintenance
- Digester Cleaning
- Generator Maintenance
- Valve Replacement
- Mixer Repair



The slide has a white background with a teal header bar at the top and a teal footer bar at the bottom. The title 'BUILDING MAINTENANCE' is centered. A two-column list of maintenance items is presented. The 'Parkville Missouri' logo is in the bottom right corner of the footer bar.

BUILDING MAINTENANCE

2022 Budget Available = \$30,000

2022 Expenses = \$44,054

\$14,054 Over Budget



PUMP STATION MAINTENANCE

- Pinecrest
- McAfee
- Hwy 45
- FF Hwy
- River Hills
- S. National



PUMP STATION MAINTENANCE

2022 Budget Available = \$25,000

2022 Expenses = \$34,498

\$9,498 Over Budget



SEWER LINE REPAIRS

- Hwy 45 Forcemain
- 115 Main
- Chateau Sewer
- 6275 Edgewater
- 8150 Shoreline
- 2nd & Main
- Embassy Sewer
- Timber Ridge
- Riss Lake Forcemains x 2
- 5832 Hickory
- Lakeview & White Oak
- 6245 Northlake
- Twilight & Sunset
- Woodhaven & Lakeview
- 6214 Kelly Dr
- Spinnaker



SEWER LINE MAINTENANCE

2022 Budget Available = \$40,000

2022 Expenses = \$78,399.13

\$38,399.13 Over Budget



SEWER LINE MAINTENANCE

2022 Budget Available = \$40,000

2022 Expenses = \$78,399.13

\$38,399.13 Over Budget



CAPITAL OUTLAY

- Equipment
 - Sludge Wagon - \$10,000
- Sewer Plant
 - Aeration Blower - \$14,000
 - Aeration Mixer - \$13,000
 - Stair Replacement - \$30,000
 - Aeration Basin Diffusers - \$45,000
 - SCADA System - \$54,000
 - Carryover 2021 – Clarifier



CAPITAL OUTLAY

- Pump Station Improvements
 - McAfee Pump Replacement - \$30,000
 - Carryover 2021 – FF Hwy Reconstruction
- Line Maintenance
 - CCTV & Cleaning - \$61,500
 - Riss Lake Structure Survey - \$17,000
 - Sanitary Sewer Repairs - \$220,000
- Other
 - Professional Studies - \$150,000



CAPITAL OUTLAY

2022 Budget Available = \$661,500

2022 Expenses = \$620,929

\$40,571 Under Budget

