



**Finance Committee Meeting**  
Monday, December 12, 2022 4:30 PM  
Administration Conference Room, City Hall

**Minutes**

**1. Call to Order**

Chair Plumb called the meeting to order at 4:31 p.m. A quorum was present.

**Members Present:** Chair Greg Plumb, Vice Chair Douglas Wylie, Dean Katerndahl, Philip Wassmer and Bob Bennett

**City Staff Present:** City Administrator Alexa Barton (via videoconference), Police Chief Kevin Chrisman (via videoconference), Police Captain Jon Jordan, Public Works Director Alysén Abel (via videoconference), Parks & Recreation Director Brittaníe Propes (via videoconference), Public Works Project Manager Chris Ashley (via videoconference), Assistant to the City Administrator Jeffery Rhodes and City Clerk Melissa McChesney

**2. Financial Updates**

**A. City Administrator Approvals**

City Administrator Alexa Barton provided an overview of the approvals within her authority.

**3. Action Items**

**A. Approve the minutes for the November 28, 2022, regular meeting**

**Douglas Wylie moved to approve the minutes for the November 28, 2022, meeting. Bob Bennett seconded; motion passed 5-0.**

**B. Renew the agreement with the Parkville Economic Development Council**

City Administrator Alexa Barton said there were two changes proposed from the prior agreement that included removal of the reference to the Parkville Plan for Progress, instead including a reference to the Parkville Economic Development Council's strategic plan, and the executive director must come before the City a minimum of once per year at the request of the city administrator.

**Wylie moved to recommend that the Board of Aldermen renew the agreement with the Parkville Economic Development Council in the amount of \$40,000 Bennett seconded; motion passed 5-0.**

**C. Approve an agreement with LINK to develop an educational program for two ballot measures on the April 2023 ballot**

City Administrator Alexa Barton stated that staff reviewed the agreement with Shockey Consulting and other consultants other cities were using. Based on experience, she

recommended a contract with LINK for the April 2023 use tax and public safety sales tax ballot measures.

Discussion focused on concerns about the total cost and how it compared to the use tax education in 2021.

**Wylie moved to recommend that the Board of Aldermen approve an agreement with LINK for time and material to develop an educational program regarding two ballot measures on the April 2023 ballot. Bennett seconded; motion passed 5-0.**

**D. Approve a purchase order with Brenntag for the odor control chemical for the sanitary sewer lines in the Riss Lake subdivision**

City Administrator Alexa Barton said that the odor control chemical was an additive placed in the Riss Lake sewer lines with three treatments over the course of a year.

**Wylie moved to recommend that the Board of Aldermen approve a purchase order with Brenntag for the odor control chemical for the sanitary sewer lines in the Riss Lake subdivision. Bennett seconded; motion passed 5-0.**

**E. Authorize staff to advertise a public hearing and prepare an ordinance to implement a 3% rate increase for the sewer utility in 2023**

City Administrator Alexa Barton stated that there were higher increases to the sewer rate in the past, which was standardized to three percent thereafter. She noted that the Platte County Regional Sewer District proposed a five percent increase for its customers in 2023.

**Wylie moved to recommend that the Board of Aldermen authorize staff to advertise a public hearing and prepare an ordinance to implement a 3% rate increase for the sewer utility in 2023. Bennett seconded; motion passed 5-0.**

**4. Non-Action Items**

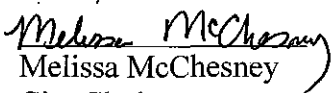
**5. Unfinished Business (postponed from prior meetings)**

**6. Other Business**

**7. Adjourn**

Chair Plumb adjourned the meeting at 4:55 p.m.

Submitted by:

  
Melissa McChesney  
City Clerk

January 30, 2023  
Approval Date