



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-6) Agenda
CITY OF PARKVILLE, MISSOURI
Wednesday, July 8, 2020 4:00 PM
City Hall Board Room

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via Facebook – rather than appear at City Hall (note: occupancy will be limited).

In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Mayor and Community Land and Recreation Board and presented at the meeting and made part of the official record.

1. CALL TO ORDER

A. Roll Call

2. CONSENT AGENDA

A. Approve the minutes for the June 10, 2020, regular meeting

3. ACTION AGENDA

- A. Construction agreement with Multicon to install pickleball courts in English Landing Park.
- B. Design and construction of future ballfields in Platte Landing Park

4. STAFF UPDATES ON ACTIVITIES

- A. Parks
- B. Nature Sanctuary
- C. Public Works

5. MISCELLANEOUS ITEMS FROM THE BOARD

6. ADJOURN



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-5)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, June 10, 2020 4:00 p.m. Via Zoom

In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following telephone number and access code – (312) 626 6799, Meeting ID: 832 5456 4572, Password: 597483 – rather than appear at City Hall (note: occupancy will be limited).

In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Community Land and Recreation Board and presented at the meeting and made part of the official record.

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Absent with prior notice were:

Michelle Flamm (Vice Chair)
Laura Ozenberger (Secretary)
Adam Zink
Susan Robb
Steven Sturgess
Bill Gresham
Linda Arnold

Neil Davidson (Chair)
Bob Stuteville

Mark Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator, Alysén Abel, Public Works Director, Mayor Nan Johnston, Alderman Tina Welch, Chris Ashley, Project Manager, and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the May 13, 2020 Regular Meeting

**LAURA OZENBERGER MOVED TO APPROVE THE MINUTES
FOR THE MAY 13, 2020 REGULAR MEETING; BILL GRESHAM
SECONDED MOTION PASSED 7-0.**

3. NON-ACTION AGENDA

- A. Discussion and update on the Park Monument signage (Public Works)

The 2020 Parks Capital Improvements Program includes the development of design concepts for the monument signs at the entrances to English Landing and Platte Landing Parks.

Alysen Abel, Public Works Director, Mayor Johnston, Alderman Tina Welch, and Lindsey French of Vireo gave a background of the discussions from the small committee that was formed to design concepts for the monument signage and the naming of English Landing and Platte Landing parks. The current signage in Platte Landing Park includes the park ownership of Platte County Parks. Since Platte Landing Park is now owned by Parkville, there was discussion of renaming the riverfront parks. There were several concepts presented to the Community Land and Recreation Board for consideration.

CLARB discussed the options, which included to change the names, keep the existing names, or to have one name for the riverfront parks system. CLARB decided on a one named park by keeping the well-established name of English Landing Park, which will include the entire riverfront park system with no longer having the name of Platte Landing Park. CLARB suggested wayfinder/directional signage and an interpretative sign to explain the history of the name. CLARB also suggested staying away from logos on the monument sign and to keep the colors consistent with other park signage.

This is a discussion item and does not require a motion.

4. ACTION AGENDA

A. Review and approve concepts for Parks Sales Tax signage (Public Works)

Alysen Abel, Public Works Director presented several different design concepts, developed by Vireo, for the Parks Sales Tax signage that will be placed in different areas of the parks. Lindsey French of Vireo stated that the costs of a sign, including the post, would be approximately \$400. For a less permanent sign, it would be \$50-\$60 less.

CLARB discussed the designs, included in the packet, and agreed that the first sign is more desirable in a horizontal format, with the blue wave logo, taking off the large P, keeping Proposition P, taking out the word “your” and adding the word “sales” tax dollars at work, and changing the wording from “used” to “Improving our Local Parks”. CLARB also gave direction to design a horizontal bronze plaque.

MICHELLE FLAMM MOVED TO APPROVE THE TENTATIVE SIGNAGE AS DISCUSSED; ADAM ZINK SECONDED; MOTION PASSED 7-0.

B. Review and approve concepts associated with Wetland interpretive signage (Public Works)

The City approved a work authorization with Vireo for the design of the Wetland Interpretive Sign associated with the Section 1135 Corps of Engineers wetlands project. Vireo had prepared concepts related to the signage which were presented to CLARB for approval.

Alysen Abel presented the designs and said that the Corps of Engineers had approved the 5th sign in their vetting process. The sign would be mounted on metal stands and under plexiglass

CLARB discussed the concepts and agreed on the 5th sign presented, which shows the type of species that will be visiting the wetlands. Other discussions included listing the contractors’ logo, which CLARB recommended to only list Parkville and the Corps of Engineers logos. Abel stated that they may be required to have the contractors’ logo that fabricated the sign, and will look into this more.

BILL GRESHAM MOVED TO APPROVE THE LAYOUT OF THE WETLAND INTERPRETIVE SIGN, AS VETTED BY THE CORPS OF ENGINEERS; STEVEN STURGESS SECONDED; MOTION PASSED 7-0.

5. STAFF UPDATES ON ACTIVITIES

- A. May Parks Report – Included in the CLARB Packet – Discussion of the Pickleball courts and the relocation of the basketball court possibly near McKeon Stage. CLARB would like to have the relocation of the basketball court and pickleball courts done simultaneously.
- B. May Nature Sanctuary Reports – Included in the CLARB Packet
- C. May Public Works Report – Included in the CLARB Packet
- D. BNSF Permit – The permit will be signed by BNSF this week, and then construction will begin and anticipate the completion by summer.
- E. New Nature Sanctuary Director – Kristen Bontrager
- F. July CLARB Meeting can be held face to face, however can be conducted by Zoom. Staff will update.

6. MISCELLANEOUS ITEMS FROM THE BOARD

- A. CLARB suggested that the Corps of Engineer give a presentation to the community at a future meeting. Staff said that the Corps will meet with staff to present a wetland maintenance guide, and will check to see what would be fitting, either a ribbon cutting ceremony or presentation on site.

6. ADJOURN

ADAM ZINK MOVED TO ADJOURN AT 5:35 P.M STEVEN STURGESS SECONDED; MOTION PASSED 7-0.

The minutes for June 10, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 8th Day of July, 2020.

Bonnie Buckmaster, Public Works Assistant

Approval date

ITEM 3.A.

For 7/8/2020

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: July 2, 2020

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Chris Ashley, Public Works Project Manager

ISSUE:

Construction agreement with Multicon to install pickleball courts in English Landing Park.

BACKGROUND:

On November 15, 2016, the Board of Aldermen adopted the 2016 Parks Master Plan. The master plan serves a roadmap for the utilization, development and expansion of the parks system. The primary goal was to review the priorities of the riverfront park system and document a long-term strategy for development of the future parks system.

Since that time, there has been discussion about the addition of pickleball courts in English Landing Park. The original plan was to install two regulation courts, next to the first come/first serve shelters, on the north side of McAfee Drive. Based on the popularity, as well as the economies of scale for the larger construction, the project was modified to construct four regulation courts.

Staff reviewed several locations around English Landing and Platte Landing parks to find the best location of the pickleball courts. The ideal location would allow for a north-south court configuration and provide close proximity to parking. The locations were reviewed in previous CLARB meetings. Since that time, a small committee composed of Board of Aldermen, CLARB members and City staff met on-site to determine the best location for the courts. Attachment 1 includes a map of the proposed area. This area will have the least impact to the park. Furthermore, the proposed location does not impact the basketball court.

The bid documents were released in June. On June 23, there were four contractors who responded to the bid request. The base bid included the construction of the four regulation courts. There were two bid alternates for lighting and relocation of the basketball court. The low bidder was Multicon with a bid of \$96,366.

BUDGET IMPACT:

The 2020 Capital Improvements Program included \$20,000 for the construction of two courts. Since the development of the budget, additional decisions were made about the court configuration. Furthermore, staff prepared an application for the Platte County Parks Outreach Grant Program, anticipating financial assistance for this project. Unfortunately the City was not awarded funding for this project.

There is capacity in the Parks Sales Tax budget to cover the additional expense associated with the installation of the Pickleball Courts. Staff will continue to monitor the sales tax revenues and the overall impact to the budget with future parks project expenditures.

ALTERNATIVES:

1. Recommend approval of a construction agreement with Multicon for the installation of the Pickleball Courts.
2. Provide direction to staff related to the Pickleball Courts.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends approval of the construction agreement, for the base bid with no alternates, with Multicon for the installation of the four regulation pickleball courts.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve a construction agreement with Multicon to install pickleball courts in English Landing Park in the amount of \$96,366.

ATTACHMENTS:

1. Site Map
2. Bid Tabulation
3. Draft Agreement



BID TABULATION

English Landing Park Pickleball Courts

Bid Opening Tuesday, June 23, 2020
10:05 a.m., Public Works Conference Room

Bidder Name	ALTERNATE 1	ALTERNATE 2	BASE TOTAL
McConnell & Assoc. Corp. N. KC, MO	\$26,699.00	\$19,849.00	\$165,622.00
Multicon Wichita, KS	\$55,100.00	\$14,500.00	\$96,366.00
PCC Sports Lone Jack, MO	\$20,000.00	\$19,600.00	\$147,800.00
Hellas Const., Inc. Austin, TX	\$58,716.00	\$47,177.00	\$237,675.00

CITY OF PARKVILLE, MO
AGREEMENT BETWEEN CITY OF PARKVILLE
AND CONTRACTOR
FOR
ENGLISH LANDING PARK PICKLEBALL COURTS

This agreement is made and entered into this 7th day of July, 2020, by and between the City of Parkville, Missouri, (hereinafter the "City") and

_____ (hereinafter the "Contractor").

WITNESSETH:

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and evaluated the Bids submitted, and as a result of this process has, in accordance with the law, determined and declared the Contractor to be the lowest and best responsible bidder for the construction of the public improvements, and has duly selected the Contractor for award of a contract therefor upon the terms and conditions set forth in this Agreement for the sum or sums stated below.

WHEREAS, the City has caused to be prepared, in accordance with the law, Notice to Bidders, Instructions to Bidders, Bid, this Agreement, General and Special Conditions, Plans, Specifications and other documents as identified below and as further defined in the General Conditions(collectively referred to as "the Contract Documents"), for the work therein described, and has approved and adopted these said Contract Documents and has caused to be published, in the manner and for the time required by law, an advertisement inviting sealed Bids for furnishing construction materials, labor, tools, equipment and transportation necessary for, and in connection with, the construction of public improvements in accordance with the terms of this Agreement; and

WHEREAS, the Contractor, in response to the advertisement, has submitted to the City, in the manner and at the time specified, a sealed Bid in accordance with the terms of this Agreement; and

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and evaluated the Bids submitted, and as a result of this evaluation has, in accordance with the law, determined and declared the Contractor to be the lowest and best responsible bidder for the construction of the public improvements, and has duly selected the Contractor for award of a contract therefor upon the terms and conditions set forth in this Agreement for the sum or sums set forth below.

NOW, THEREFORE, in consideration of the compensation to be paid the Contractor, and of the mutual agreements herein contained, the parties hereto have agreed, and hereby agree, the City for itself and its successors and the Contractor for itself, , its, successors and assigns, as follows:

ARTICLE I. The Contractor will furnish at its own cost and expense all labor, tools, equipment, materials and transportation required to construct and complete the work designated, described and required by the Contract Documents, all in accordance with the Contract Documents, on file with the City Clerk of Parkville, Missouri, all of which are as fully a part hereof as if repeated verbatim herein; all work to be done in a good, substantial and workmanlike manner to the entire satisfaction of the City, and in accordance with the laws of the City, the State of Missouri and the United States of America. All terms used herein shall have the meanings ascribed to them in the General Conditions unless otherwise specified.

ARTICLE II. The City shall pay to the Contractor for the performance of the work embraced in this Contract, and the Contractor will accept in full compensation therefor, the sum of

(\$ _____) (subject to adjustment as provided by the Contract Documents)

for all work covered by and included in the Contract award and designated in the foregoing Article I, payment thereof to be made in cash or its equivalent and in the manner provided in the Contract Documents.

ARTICLE III. The contractor shall commence work upon the date stated in the Notice to Proceed and will complete all work by this Contract by 75 days. Time is of the essence. Accordingly, liquidated damages shall be assessed against Contractor, as stipulated liquidated damages and not as a penalty, in the amount of \$100.00 for each and every calendar day the work remains incomplete over the specified completion time.

ARTICLE IV. This Agreement shall not become effective, nor shall Contractor commence any work hereunder, until the City has received, and approved, the Certificate of Insurance and Additional Insured-and Notice of Cancellation Endorsements, the fully executed Performance and Payment Bonds with Powers of Attorney, and the list of proposed Subcontractors from Contractor.

ARTICLE V. This Agreement is entered into, under and pursuant to, and is to be construed and enforceable in accordance with the laws of the State of Missouri.

ARTICLE VI: The following documents are made part of this agreement by reference:

Exhibit A	General Conditions of the Contract
Exhibit A-1	Special Conditions of the Contract
Exhibit B-1	Performance Bond
Exhibit B-2	Payment Bond
Exhibit C	Plan Sheets - Site Plan
Exhibit D	Specification Section 01000 – General Requirements
Exhibit E	Contractor's Affidavit Acknowledging Federal Lobbying Activities and Conflict of Interest Prohibition
Exhibit F	Sales tax exemption documentation forms
Exhibit G	Contractor's Affidavit of Compliance with Non-Discrimination and Equal Employment Opportunity Laws
Exhibit H	Affidavit of Compliance with Safety Training Requirements (§292.675 R.S. Mo.)
Exhibit I	Affidavit of Compliance with R.S. Mo §285.530.6
Exhibit J-1	Applicable Missouri Prevailing Wage Rates
Exhibit J-2	Prevailing Wage Rate Reporting Form
Exhibit J-3	Certification of Compliance with Prevailing Wage Requirements
Exhibit K	Insurance Requirements
Exhibit L	Bill of Sale
Exhibit M	Bailment Agreement
Exhibit N	Conditional Partial Waiver of Lien and Release of Claims
Exhibit O	Conditional Final Waiver of Lien and Release of Claims
	Certificate of Substantial Completion
	Certificate of Final completion
	Construction Change Directive
	Change Order

WITNESS WHEREOF, the City of Parkville, Missouri, has caused this Agreement to be executed on its behalf, thereunto duly authorized, and the said Contractor has executed this contract in the prescribed form and manner, the day and year first above written.

CITY OF PARKVILLE, MISSOURI

By: _____
Nanette K. Johnston

Title: Mayor

ATTEST:

Melissa McChesney, City Clerk

Contractor

By _____

(SEAL)

Title _____

(If the Contract is not executed by the President of the Corporation or general partner of the partnership, please provide documentation, which authorizes the signatory to bind the corporation or partnership. If a corporation, Contractor shall furnish the City a current certificate of good standing, dated within ten (10) days of the date of this Contract.)

ITEM 3.B.

For 7/8/2020

Community Land and Recreation Board Meeting

CITY OF PARKVILLE Policy Report

Date: July 6, 2020

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Chris Ashley, Public Works Project Manager

ISSUE:

Design and construction of future ballfields in Platte Landing Park

BACKGROUND:

On November 15, 2016, the Board of Aldermen adopted the 2016 Parks Master Plan. The master plan serves a roadmap for the utilization, development and expansion of the parks system. The primary goal was to review the priorities of the riverfront park system and document a long-term strategy for development of the future parks system.

The master plan provided concept of the Platte Landing Park sports complex, consisting of four baseball diamonds and six multi-purpose fields, with associated parking, concession and restroom amenities. The concept plan is included as Attachment 1. The sports complex was conceptually designed around the proposed Section 1135 wetlands project.

The City hired McClure to integrate the Parks Master Plan conceptual design of the sports complex with the finalized wetland project. During the November 13, 2019, members of CLARB discussed their vision for the future sports complex. A subsequent meeting was held with CLARB to discuss the layout. Based on that discussion and additional small committee meetings, the design consultant has revised the ballfield layout.

Since that time staff has been reviewing the current Parks capital budget, anticipated sales tax revenues, potential for donations, and project financing. It was determined that the project funding available is approximately \$3 million dollars would be available, through a combination of sales tax, donations, and financing.

Staff has also been reviewing the construction alternatives, to maximize the project outcomes. It was determined that Design Build is the best project delivery method for this project. Design Build provides opportunities for innovation when there is a fixed project budget or timeline. In our case, we would have a fixed project budget of \$3 million.

BUDGET IMPACT:

The long-range Capital Improvement Program includes funding available for the ballfields in Platte Landing Park. Additional funding will need to be secured to advance the funds, leveraging the future sales tax revenues.

ALTERNATIVES:

1. Direct staff to move forward with the current ballfield concept as a Design Build project.
2. Provide feedback to staff related to the ballfield concept and/or project delivery method.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends moving forward with the current design concept, which maximizes the field usage while minimizing the project costs. Furthermore, Design Build is the best delivery systems which will provide innovation.

POLICY:

Parkville Municipal Code Section 150.050(A) directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, and removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to direct staff proceed with the ballfield design in Platte Landing Park as outlined.

ATTACHMENTS:

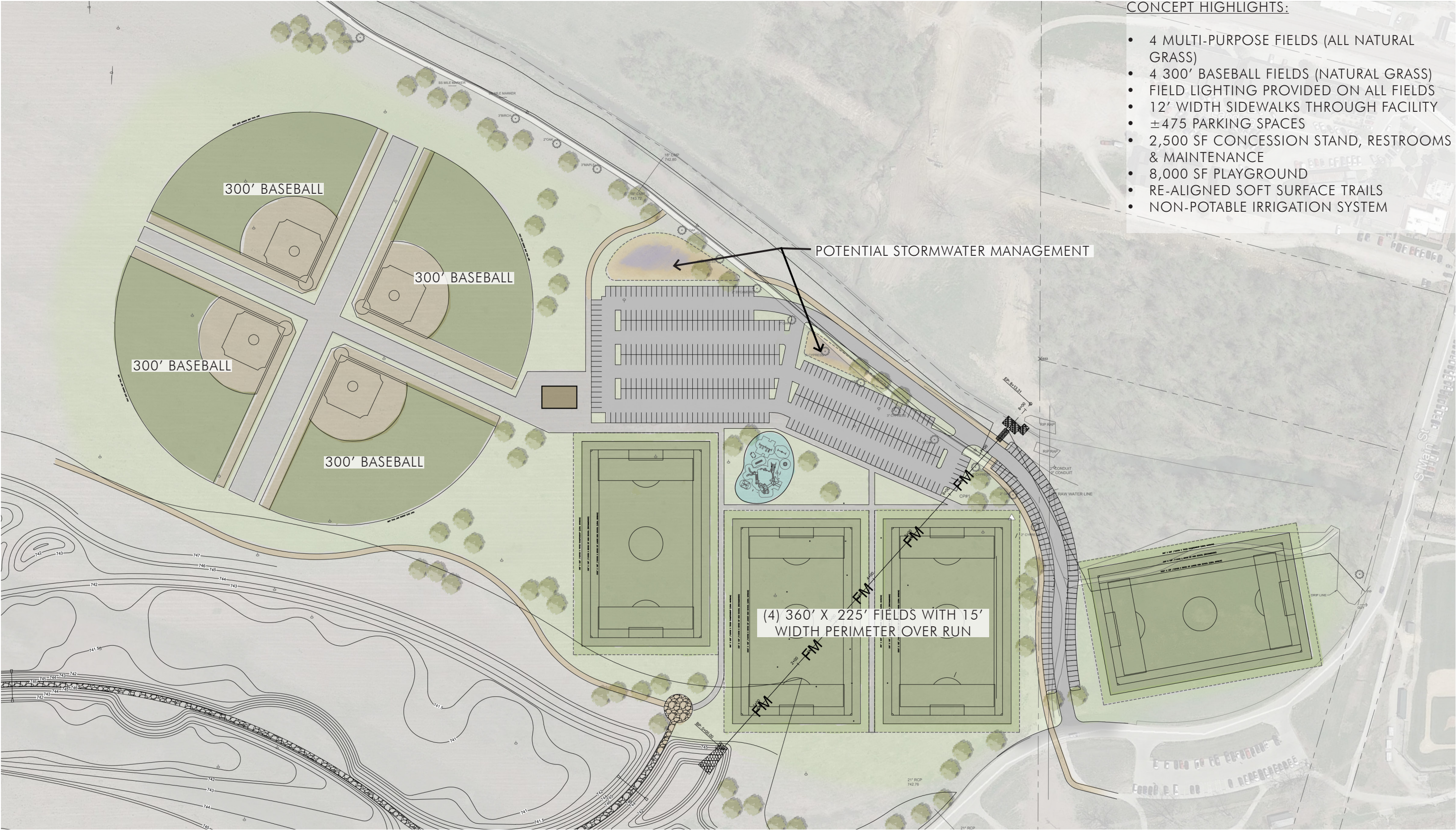
1. 2016 Master Plan Layout
2. January 2020 Design
3. Current Design



Enlargement of Proposed improvements to Platte Landing Park



DESIGN ALTERNATE CONCEPT 12.23.2019



OVERLAY FIELDS CONCEPT - INITIAL PHASE 4.9.2020



OVERLAY FIELDS CONCEPT - FUTURE PHASE 4.9.2020





CITY OF PARKVILLE Memorandum

Date: July 6, 2020

To: Community Land and Recreation Board Members

From: Alysén Abel, Public Works Director

CC: Anna Mitchell, Assistant to the City Administrator
Tom Barnard, Parks Superintendent

RE: June 2020 Parks Activity Report

The following Parks-related activities took place during June 2020:

- Dog Park Shade Structures: The construction of the dog park shade structure was completed. The area around the concrete pad was backfilled. Picnic tables were set up under the shelter for seating. Staff is currently researching options related to providing additional shade.
- Ballfield Maintenance: The ballfields were groomed three times per week.
- Dog Park Maintenance: The trees in the dog park were mulched. The vegetation along the dog park fence was trimmed. Lime screenings were added to the entrance.
- Highway Mowing: The parks staff mowed the right-of-way along Hwy 45. The parks staff is responsible for the portion along the trails.
- Parkville Athletic Complex: The parks staff mowed the area around the Parkville Athletic Complex pond, that property is owned and maintained by the City.
- Neighborhood Park Maintenance: The parks staff mowed the areas in the neighborhood parks.
- Parkville Entryway Sign: The parks staff mowed the area around the Entryway Sign.
- ELP Restroom: The restroom was cleaned and re-opened at the beginning of June. The restroom is deep cleaned twice a day.
- ELP Playgrounds: The playground area was re-opened at the beginning of June. The playground is deep cleaned twice a day.
- PLP Restroom: The restroom vault was pumped in June. The restrooms were cleaned and water was added to the vault. The City will develop a regular cleaning schedule moving forward.
- Storm Damage: Following recent storms, staff spent time picking up storm debris.
- Playground Maintenance: Sand base was added to the swing sets. Mulch was added to the playground area.
- Spirit Fountain: The fountain was drained cleaned and filled.
- City Hall Maintenance: The parks staff pulled weeds from City Hall.

- Volleyball Court Maintenance: The parks staff pulled weeds along the court perimeter.
- Riverbank Maintenance: The parks staff trimmed the weeds along the riverbank.
- Event Assistance: Cones were placed for use during the peaceful march through Parkville in June.
- Grigsby Maintenance: The warning track area was completed.
- Nature Sanctuary Assistance: Staff assisted with moving railroad ties at the Nature Sanctuary.
- Seasonal Laborer: The City hired the two more Seasonal Laborers. Due to COVID-19, the City delayed hiring Seasonal staff.
- Park Maintenance: Trees were trimmed / pruned in English Landing and Platte Landing Parks.
- Hydrant Maintenance: The hydrants were repaired at McKeon Stage and Friends Shelter.
- Farmers Market Maintenance: The sink at the Farmers Market is drained and refilled weekly.
- Dog Stations: The bags were restocked at the dog stations throughout the park.

Parkville Nature Sanctuary

To begin with some promising news in a time of pandemic and cancellations left and right, as of my first month I have met with countless organizations to garner more volunteer help and partnerships. I will list the organizations below along with what they will be providing our invaluable nature sanctuary with.

Environment Missouri (EM)

Heartland Tree Alliance (HTA) Provide volunteers and trees to plant on a work day/teach educational workshops/ trim up any trees along trails/ minor trail mulching/ use of equipment when needed

Deep Roots Host a workshop for Parkville citizens at the Nature Sanctuary (PNS) about native plants/ host a native plant sale at PNS/ host a final follow up work shop for citizens about how to manage their native plants at PNS

Park Hill School District provide PNS with two interns to begin in September

Heartland Conservation Alliance (HCA) Use their advocacy talents and many connections to get more volunteers out to PNS to help with mulching etc./ Host free workshops at PNS

Sierra Club Host free environmental leadership day-outings/ advocate for volunteer work days at PNS/ host workshops at PNS

KC Youth Council college aged environmentalists to help monthly to volunteer at PNS

Bridging the Gap (BtG) I am working with the volunteer coordinator, Ami Freeburg to find a way for BtG and PNS to mutually work together. We will be meeting again next month to solidify these plans

Roanoke Park Conservancy Discuss management plans in regards to maintaining nature and people

Johnson County Parks and Recreation this will not be a partner but more of advice from Field Biologist, Matt Garrett on best practices for invasive species removal, volunteer coordination, and wildlife management

Platte Land Trust (PLT) working with their board on Sundays to help get their nature area, Charlotte Sawyer Nature Area (6750 Union Chapel Road) up and running, this will help alleviate some visitor frequency on Sundays for PNS. While out there they have trained me properly how to use a chain saw and a pole saw. They are also teaching me how to build trails and maintain them as well as shared their maintenance plan and what they have done so far.

All of the workshops and volunteer work days will likely be on hold until 2021 due to COVID-19. I have meetings coming up with **Urban Trail Co., George Owens Nature Center, Audubon Society, and Lakeside Nature Center.** I have reached out to **YMCA youth volunteer corps** and **Parkhill South Highschool** to get meetings on the books.

With the **COVID-19 pandemic** still in full force I have been taking extra precautions for the safety of our visitors. Every morning I disinfect all the picnic tables and trash can lids. Wayne and I have been continuously watering memorial trees, we planted a third tree with the help of three champion volunteers, Pat Harris, Bill Beyer, and Bruce Duffin. **Parks Department** stepped in and graciously dug the hole for this tree for us using their 30" auger. We need a better way to water these trees, rather than using several 5 gallon buckets. I am looking into a pull behind water trailer or a truck mounted trailer. If we can secure a reliable watering source then we can begin, in the fall, planting more and more native shrubs and trees.

The **Friends of Parkville Nature Sanctuary** (FOPNS) and I have had three meetings to finalize edits for the Native plant and History interpretive signs. We have our annual photo contest announcement next Thursday. President Jeanne Pyland and I have had several meetings to get face time in with each other and for myself to be better acquainted with the group. I have found these meetings extremely helpful, everyone has been very supportive of my decisions and have given me some great input on their ideas and hope for PNS.

Big help received this month from the **Parks crew** as they have provided me with a backpack sprayer in order to do invasive species control along White Tail Trail and in my prairie which has massive Johnson grass problems. Woody species are slowly encroaching into the prairie as well. To solve the woody issues I have ordered high quality hand saws and Tordon to treat the cut stumps of these trees. I will be burning the prairie in December. This will help with our invasive species problems and allow more flowering native plant species to be prevalent again!

We have one committed **Eagle Scout** project to begin the second/ third week of July. With the help of **Bill Beyer** for insight on how to solve erosion issues along a section of White Tail Trail we will begin inserting railroad ties and scraping gravel that has washed off the path into a gully.

Volunteer Hours (PNS & FOPNS & PLT & EM) volunteer help with clearing trails, watering trees, trash pick-up, chain saw training, trimming trees and branches growing over trails, pulling garlic mustard (a very problematic/ invasive species), honeysuckle removal (another problematic invasive species-very prevalent at PNS) and trail patrol which includes making sure no one is violating the no dogs rule and maintaining general order in PNS.

I suspect with cooler weather and greater connections we will have much more volunteer assistance in the coming months. My goal is to have a volunteer week every week with 15-20 hours. This will be difficult with COVID-19, however, I believe that when we finally get back to normal this will be easily doable.

MONTH	VOLUNTEER HOURS	YTD VOLUNTEER HOURS
JANUARY	54	54
FEBRUARY	42	96
MARCH	63	159
APRIL	49	208
MAY	94	302
JUNE	48	350

To end and begin on a positive note is a luxury that we get to enjoy today. I have posted at the Nature Sanctuary that the picnic tables will be reserved on **Veterans Day, Nov. 11** for veterans and their family and friends. I will be providing coffee and donuts for them to enjoy as a very small but deserved thank you to all veterans.

It is in my plans to allow the volunteer work day to continue on July 11, Stream Team #907 water quality monitoring. I have asked everyone to come prepared to wear a face covering, when we split into smaller groups they may remove them if they wish.

I am beyond thrilled to be in this position and every day that I have been here has been filled with help either from **Public Works Dept., Parks Dept., Reception, FOPNS, and all city employees**. I could not ask for a more healthy work environment and continue to look forward to coming to work every single day.

PUBLIC WORKS DEPARTMENT
PROJECT UPDATE
JUNE 2020

PLP Wetlands – The City is working with the US Army Corps of Engineers on the construction of a Section 1135 Wetland Project in Platte Landing Park. The project includes the construction wetland areas and restoration of a riparian corridor. BKM Construction, along with their subcontractors Linaweaver and Natural States Landscaping, contracted with the Corps to construct this project. City staff has been involved as a local project sponsor for this project. Because of the project cost savings, the Corps increased the vegetated areas throughout the project. The contractor mobilized at the end of February and started construction. The primary focus has been grading and installation of plantings in the riparian corridor along Rush Creek. The majority of the work was completed in June, the contractor will start demobilizing in early July. The landscaping contractor will continue to monitor the various plantings during the 2-year maintenance period.

STATUS – IN PROGRESS.

Dog Park Shade Structure – In 2019, the City received an Outreach Grant from Platte County to construct shade structures in each of the dog parks, based on the recommendation from CLARB. Shergain started on the construction of the shelter buildings in May, and completed the buildings in June. Additional work has been done including pouring of the concrete pad, backfilling of the concrete pad, and installation of picnic tables under the structure. Staff will research alternatives to provide additional shade under these structures.

STATUS – COMPLETE.

2020 Outreach Grants – The applications for the 2020 Outreach grants were submitted at the end of January. The requests include: (1) installation of pickleball courts; (2) improvements to the Busch Drive traffic circle; (3) improvements to the A-Truss bridge. In April, staff received notice of award of only one of the project, the improvements to the A-Truss Bridge.

STATUS – IN PROGRESS.

Royals Donation – In late 2019, the City received \$25,000 from the Royals Foundation for improvements to the existing baseball fields. The projects include dugouts at Ballfield #3, bullpen at Grigsby, and upgrades to the scoreboard at Grigsby. The work has been completed for the Dugout structures on Ballfield #3 and Bullpen at Grigsby Field. The scoreboard is currently being constructed, it is anticipated to be completed in early July.

STATUS – IN PROGRESS.

Pickleball Courts – The 2020 budget includes funding for the design and construction of Pickleball Courts. The City released the bid documents in June. The bid document included the base bid for four courts and included two bid alternates for lighting and relocation of the basketball court. A small group met to discuss the location of the courts, the new location will not require relocating the basketball court. It will be presented to CLARB in July for recommendation to the board. It is anticipated to be completed by late summer/early fall.

STATUS – IN PROGRESS.

Neighborhood Park Improvements – The 2020 budget includes funding for the improvements to the Adams and Watkins neighborhood parks. In early 2020, it was determined that a public involvement process was necessary to determine the best improvements that fit with the needs of the neighborhood. The City has engaged the services of Vireo to assist with the public engagement. A targeted mailing will be sent to the residents who live near both parks. The rest of the community will have an opportunity to get involved through an on-line survey and display boards stationed at City Hall and the YMCA. A public meeting for the Adams and Watkins Parks will be held on Thursday, July 23rd from 5:30 to 7:30pm.

STATUS – IN PROGRESS.

Pocket Park Improvements – The 2020 budget includes funding for the improvements to Pocket Park. This process will include discussions with a small committee of business owners and other stakeholders from the downtown area to determine the best use for Pocket Park and the necessary improvements in the short-term and long-term. The City has engaged BBN Architects to lead the stakeholder discussion and develop two distinct concepts for review. The first stakeholder meeting was held in June. Based on that feedback, the preliminary concepts will be developed. A second stakeholder meeting will be held in July to review the concepts. A work session with the Board of Aldermen and CLARB is tentatively scheduled for August 4th starting at 5:30pm.

STATUS – IN PROGRESS.

Riverfront Park Entry Signage – The 2020 budget includes funding for the design of entry signage for the two riverfront parks. Vireo was hired to design concepts for approval. Future budget cycles will include the installation of these signs. A small committee consisting of representatives from the Board of Aldermen, CLARB and staff met to discuss the vision for the signage. Based on this feedback, Vireo will develop concepts for consideration by the committee. It is anticipated that the concepts will be completed by late summer/early fall.

STATUS – IN PROGRESS.