



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#23-001) Agenda
CITY OF PARKVILLE, MISSOURI
Wednesday, January 11, 2023 6:00 PM
City Hall Board Room

1. CALL TO ORDER

- A. Adam Zink
Neil Davidson
Linda Arnold
Michelle Flamm
Steven Sturgess
Dana Laiben
Amanda Blackwood
Nathan Askren
Mary Jane Kuehn
Phillip Wassmer (Liaison)

2. CONSENT AGENDA

- A. Approve the minutes for the December 14, 2022, regular meeting
- B. Approve the minutes from December 14, 2022, Special Events Work Session

3. ACTION AGENDA

- A. Recommendation to Approve Grant Application for Gateway Park

4. NON-ACTION AGENDA

- A. Development of Parks and Recreation Department Sponsorship Catalog
- B. Diversity & Inclusion Commission Sign Discussion

5. STAFF UPDATES ON ACTIVITIES

- A. Parks Maintenance
- B. Nature Sanctuary
- C. Capital Improvement Projects Report

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#22-11)

DRAFT MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, December 14, 2022 6:00 PM

City Hall Board Room

1. CALL TO ORDER

The meeting was called to order at 6:22 PM on December 14, 2022.

Members Present:

Adam Zink

Neil Davidson

Linda Arnold

Steven Sturgess

Dana Laiben

Amanda Blackwood

Nathan Askren

Mary Jane Kuehn

Phillip Wassmer (Liaison)

Absent with prior notice were:

Michelle Flamm

A quorum of the Board was present.

Brittanie Propes, Parks & Recreation Director; Jeffery Rhodes, Assistant City Administrator; and Chris Ashley, Project Manager; were present on behalf of the City.

2. CONSENT AGENDA

- A. Approve the minutes for the November 9, 2022, regular meeting

ACTION: Neil Davidson moved to approve the regular meeting minutes for November 9, 2022. Dana Laiben seconded.

RESULT: Motion Passed: 8-0.

3. ACTION AGENDA

- A. Naming of Parkville's dog park to Barkville

Brittanie Propes, Parks and Recreation Director, gave a brief overview of Platte Landing Park and the two dog parks. Staff recommended giving the dog parks the formal name of Barkville.

4. NON-ACTION AGENDA

- A. 2022 Park Projects Mailer to Parkville Residents

Brittanie Propes, Park and Recreation Director, presented a draft copy of a postcard

to be mailed out to residents showcasing the park improvements that were funded by the Parks' Sales Tax. The postcard included photos of the projects recently completed. The cost of the postcards was estimated to be \$1,300 including postage.

Discussion included adding the picture of the chainsaw carving and changing some of the wording.

There was a question regarding the signage to be placed in front of projects stating that the project was funded by Park Sales Tax. Chris Ashley, Project Manager, explained that there will be temporary signage placed when projects are being constructed.

B. Pocket Park Ribbon Cutting | Revealing of Grigsby Statue at New Location

Brittanie Propes, Parks and Recreation Director, provided photos of the new decking at Pocket Park and the sign that will be placed near the Grigsby statue once relocated. Staff plan to have a ribbon cutting to showcase the upgrades and relocation of the statue on February 13, 2023, which would have been Bill Grigsby's 101st birthday. There will be a sign placed to show "completed with Prop P". CLARB mentioned that there were previous discussions to have permanent signage for these types of projects. Propes will look into costs for permanent signage.

C. Host Rolling on the River Bike Race in partnership with Platte County Parks and Recreation and City of Riverside

Brittanie Propes, Parks and Recreation, proposed an event that would be in partnership with Riverside, Platte County Parks and Recreation and Parkville. This event is called Rolling on the River Bike Ride and will start at E.H. Young Park in Riverside and ride to Platte Landing Park. It was estimated that there would be 200-250 participants. The budget impact for this event for Parkville is staff time, which is anticipated to be minimal. Propes asked the CLARB to recommend the event to the Board of Aldermen for approval. There will be volunteers that will set up a water station and will also help out at the bike-fix stations. At the starting line there will be a bubble machine from Bubble Magic KC that will include a DJ, and there will be some swag at the end of the ride.

The CLARB liked the idea, but were a little concerned about the number of participants and the size of the trails for safety. Propes said that this event is not a race but a family-friendly fun ride with a maximum number of 250 participants. This event is geared more toward families to enjoy a ride through the area.

5. STAFF UPDATES ON ACTIVITIES

A. Parks

Brittanie Propes, Parks and Recreation Director, handed out the Platte County Parks and Recreation 2023 calendar that included a photo of the Parkville Nature Sanctuary waterfall on the front cover with a few additional pictures of the PNS in the calendar.

Updates on Park Projects:

- Watkins Park Streambank and Trail Repairs - trail repairs will be completed in the spring due to weather together with the seeding along the streambank.
- Farmers Market - Staff met with Kaw Valley, the On-Call Geotechnical

Engineer, to determine boring locations. Staff began digging along one of the existing piers to determine depth. Still waiting for insurance resolution.

- Gateway Park - Evaluating the fee proposals from landscape architects to develop conceptual designs for the project, and surveyors. Staff will assist the Pinecrest residents with a Platte County Outreach grant application to help fund the project.
- Wetlands - Staff met onsite on October 25th with the Army Corps of Engineers, BKM, and Natural State Streams. Natural State Streams provided a report in late November, MDC will provide a report next week on the soil samples. Once the appraisal is complete, there will be a meeting with the Army Corps of Engineers to discuss next steps.
- Veterans Memorial - Staff are preparing documentation to send to Missouri State Parks regarding the LWCF Grant. Propose a land swap to use the space west of ball field one, in Platte Landing Park, as a multi-purpose field. Ball field one would transition from active recreation purpose to passive recreation with the Veteran's Memorial.

Holiday Light Contest - Virtual tour of participating homes via Google maps. Voting is open until December 27th with the winner to be announced on Facebook December 28th.

- B. Nature Sanctuary
Winter Wonderland - 150 participated.
- C. Project Updates

6. MISCELLANEOUS ITEMS FROM THE BOARD

Farmers Market Partnership Grant - Staff will be working on.

7. ADJOURN

ACTION: Steven Sturgess moved to adjourn at 6:50 p.m. Neil Davidson seconded.

RESULT: Motion Passed: 8-0.

The minutes for December 14, 2022, having been read and considered by the Community Land and Recreation Board, were approved on 11th day of January, 2023.

Bonnie Buckmaster, Public Works Assistant

Approval date



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#22-11)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, December 14, 2022 5:30 PM

City Hall Board Room

1. GENERAL AGENDA

Chair Adam Zink opened the work session at ---- on December 14, 2022, at City Hall 8880 Clark Avenue, Parkville, Missouri. In attendance were Chair Adam Zink, Linda Arnold, Steven Sturgess, Neil Davidson, Dana Laiben, Amanda Blackwood, Nathan Askren, Mary Jan Kuehn, and Liaison Phillip Wassmer.

The following staff were also present:

Alexa Barton, City Administrator

Brittanie Propes, Parks and Recreation Director,

Chris Ashley, Project Manager

Tom Barnard, Park Superintendent

Kristen Bontrager, Nature Sanctuary Director

Bonnie Buckmaster, Public Works Assistant

A. Review Special Event Application and Schedule of Fees

Brittanie Propes, Parks and Recreation Director, presented the proposed Special Event Application and Schedule of Fees.

Brittanie proposed updating the schedule of fees to include some fees that have been practiced but are not listed on the SoF and add some new fees for clarification and proper management of the special events. She proposed a \$20 refundable deposit for renting safety vests and a \$30 fee for a self-contained BBQ grill. Those fees are charges that the City currently bills for so we are updating the SoF to match.

Additionally, she recommended a new fee of \$50 for a supplemental activity. A supplemental activity would include a bounce house, an inflatable water slide, dunk tank, etc. We currently require insurance for supplemental activities but Brittanie proposes, a \$50 to cover the increased wear and tear on the park including damage to the grass and additional costs of water and electricity.

Currently for a special event we charge \$100 to rent the parking lot. Brittanie proposes that the fee be per parking lot and only allowed as an "add-on" with a special event park fee of \$400. She said the intent is ensure staff is being fair to all event organizers. This will create a structured "menu" for special events to be purchased. Event organizers would be able to request the board waive the fees on specific events by requesting in writing to the Board of Aldermen. CLARB was supportive of these changes.

Brittanie presented a chart of surrounding community fees for shelter houses and baseball field reservation. She recommended no change to the ballfield reservation prices. She recommended streamlining the shelter house and the stage reservations by making a single fee for anyone to reserve. Instead of a resident vs. non-resident

rate, she suggested everyone get the resident rate. This streamline the process when the reservations switch to online reservations in 2023. CLARB was supportive of these changes.

Others proposed changes:

Special Event Organizers can book up to 365 days in advance (no longer wait until Jan 1)

Facility Reservations will open March 1 and can be rented March 1-October 31

Ball field and sports court reservations will open March 1 and can be rented March 1-October 31

Ball fields will no longer require a 72-hour notice

CLARB approved these recommend changes to the permit and fees.

Brittanie will do additional research to see what youth sports groups like I-9 are paying to reserve other similar fields. This research will be used to determine an appropriate MOU for groups using the fields to run a business.

2. ADJOURN

The work session ended at

The work session minutes for December 14, 2022, having been read and considered by the Community Land and Recreation Board, and having been found to be correct as written, were approved on the 11th day of January, 2023.

Submitted by

Brittanie Propes, Parks and Recreation Director

**CITY OF PARKVILLE
Policy Report**

Date: January 10, 2023

Prepared By:

Brittanie Propes, Parks & Recreation Director

Reviewed By:

ISSUE:

Recommendation to Approve Grant Application for Gateway Park

BACKGROUND:

This park land is located at 9 Hwy and 62nd Street near the entrance of Pinecrest neighborhood. This land was donated to the city to be used as park land. In 2022 the City and stakeholders in the Pinecrest neighborhood met in June and again in October to discuss plans for this open space. The vision is to create a resting spot and trail head for the new sidewalks along 9 Hwy. The park will include a drinking fountain, seating, landscaping, and lighting.

The Platte County Commission developed the Outreach Grant Program to promote the development of local parks and recreation facilities and programs and to enhance the quality of life for all residents. The program strengthens partnerships between the County, local governments, and non-profit organizations to strategically meet our common goals.

The grant encourages sponsors to partner with local community groups. We have met with stakeholders in the Pinecrest neighborhood for input and community feedback on this park project.

BUDGET IMPACT:

The Platte County Outreach Grant requires a grant match in the form of cash or in-kind services. Our 2023 Capital Improvement Budget includes \$50,000 for the Gateway Park Project.

ALTERNATIVES:

1. Approve the resolution to endorse an application for the Outreach Grant to fund the Trail Head park at Gateway Park.
2. Direct staff to withdraw the grant application from consideration.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends that the CLARB approve the resolution to endorse an application for the Platte County Outreach Grant Program to fund Gateway Park.

POLICY:

Platte County requires a resolution of support from the governing body to accompany each application for the Outreach Grant Program.

SUGGESTED MOTION:

I move to approve endorsing an application for the Platte County Outreach Grant Program for Gateway Park.

ATTACHMENTS:

None



December 2022 Work Report
Parkville Nature Sanctuary

Kristen Bontrager

Programming: Winter Wonderland was held Dec. 10th. Over 125 visitors joined in on the holiday hike and crafts.

Trail Maintenance: Volunteer, Chris Cardwell joined me on the trails Dec. 13th for a full day of bridge repair. We still have a lot to do but we got an entire 15 foot section replaced on the bridge heading toward the boardwalk. Natalie Page, Parkville's code enforcer assisted me with the infrastructure assessment prior to the repairs.

Chris also sprayed invasive Japanese Honeysuckle with me. We split our efforts and covered 1.25 miles of trail and cumulatively treated 6 acres of invasive Japanese Honeysuckle.

Professional Development: On Dec. 2nd I graduated from Certified Public Management course through Kansas University. I was nominated to speak at graduation at the Kansas State Capitol Building.

Volunteers: Volunteer time was spent preparing and putting on Winter Wonderland. Additional volunteer time towards trail maintenance.

Current Volunteer Hours:

Month	Hours this month	Total hours
January	17	17
February	21	38
March	40	78
April	136	214
May	98	312
June	415	727
July	133	860
August	79	939
September	67	1,006
October	798	1,804
November	36	1840
December	125	1965



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PARKS CIP UPDATE

December 14, 2022

1. PLP Wetlands – The city serves as a local project sponsor with the project led and contracted out by the US Army Corps of Engineers (Corps). [Funding via Section 1135](#) for construction of a Wetland Project in Platte Landing Park, includes:

New Updates

- Staff continued discussions with Missouri Department of Conservation to determine next steps. Staff had a site visit with MDC in early November.
- *STATUS – IN PROGRESS.*

Project History

- Construction of wetland areas and restoration of a riparian corridor,
- Contractor: BKM Construction
 - Subcontractors: Linaweaver and Natural States Landscaping.
- February 2020: Project mobilized.
- October 2020: Corps accepted project according to terms of agreement, “substantial completion”, continuing to inspect and address project performance.
- October 2021: Staff met with the Army Corps and Missouri Department of Conservation (MDC) to review the first year of the project. MDC reported that the wetland “has a good compliment of species for ducks....and sees it as looking pretty good for YEAR 1 of a project.”
 - From Army Corps - They (MDC) reminded us that wetlands take several years to really mature (7-10 minimum) and even have some that have been 20 year projects.
- February 2022: Erosion control matting deficiency removed from basin. Reason: incorrect design specifications, not fully biodegradable
- May 2022: Staff met with the Corps for update and next steps.
- July 19, 2022: A work session was held with the Board of Aldermen and CLARB. (Meeting notes at M:\Boards & Committees\Board of Aldermen\2022\07-19-22\Work Session). The Corp of Engineers, and Missouri Department of Conservation provided an update and status of project/wetland. It was proposed that the Wetlands may not have been in place long enough to determine its success or failure. In addition there may be sand pockets that are allowing water to filter out of the basins. Mayor Katerndahl invited resident and Environmental Engineer, David Dods to participate in a small subcommittee to help develop a restoration strategy and he accepted.

2. Pocket Park Improvements

- December 2020: Board of Aldermen approved the Pocket Park Master Plan, a bump-out design, and install decorative planters in conjunction with steel bollard inner core. Project now has three (3) phases:
 1. Reconstruct south stairs; and
 2. Bollard/bump-out safety improvements in front of Pocket Park; and
 3. Relocate Grigsby statue (pulled from original agreement due to engineering/design needs).

- June 2021: Preconstruction meeting with contractor.
- April 2022: Start date of project: Main Street businesses and MSPA notified;
 - Kaw Valley Engineering hired to review soil stability associated w/statue relocation report:
 - Complete and forwarded to Renaissance Infrastructure Consulting (RIC)
- May 2022: RIC finalizing design work of retaining wall for statue relocation:
 - anticipated date of bid: 5/17/2022
- May 11, 2022: Upper portion of concrete stairs poured w/access to AirBNB estimated 5/14/22
- May 20, 2022: The concrete for the Pocket Park Stairs is completed.
- June 24, 2022: The lower guardrails have been installed and painted.
- June 2022: Staff received a quote from American Fence to install a handrail on the upper portion of the stairs. This work is anticipated for mid-July.
- June 15, 2022: Staff contacted McConnell Construction Co. (low bidder of Phase 1) and requested updated pricing for project specifications to move statue to raised landing next to wood decking (similar to work bid last year).
- July 11, 2022: Staff received updated pricing from McConnell. They remained the low bidder.
- Anticipated start date for Phase 1 construction has been pushed back (1) week to September 19, 2022 due to McConnell's scheduling conflicts.
- Staff decided to relocate Grigsby statue to an engineered concrete slab just west of the upper deck, and as an extension of the concrete sidewalk that was poured as a part of Phase 2.
- Renaissance Infrastructure Solutions was hired to design the slab for the new statue location. Staff has received quotes on this work including the demolition of the existing granite base, from McConnell and SGI, and is still waiting for one from Terry Snelling. Low bidder was McConnell and the work was change ordered into their Phase 1 contract.
- Staff has requested pricing from Level Builders, All-Weather Decks and GS Structural for the repair of the planter wall on the south side of the existing deck. Staff is currently awaiting pricing.
- October 10, 2022: Contractor has installed all concrete work, bollards and brick pavers. Asphalt street patching is occurring this afternoon. Items remaining are core-drilling the holes in the concrete pad for the Grigsby statue mounting pins and adjusting the crosswalk markings. City Staff will set the statue and the planters.
- November 2, 2022: Contractor has removed the "No Parking" signs and returned to the City. A "No Parking" sign was painted on the face of the curb along with diagonal pavement striping in lieu of the post signs.
- November 3, 2022: Staff has installed the planters over the bollards.
- November 3, 2022: Broski Fence has installed the guardrail put to Mini-Golf.
- November 14, 2022 (est.): GS Structural has installed the decking/planter repair work.
- January 2023: Staff will install Grigsby signage kiosk to the south of the new statue location.
- Week of February 13, 2023 Grigsby statue will be unveiled in its new location.
- Staff will install small landscape block retaining wall behind the kiosk and statue.

STATUS – IN PROGRESS

3. Riverfront Park Entry Signage

- 2020 Budget: Entry signage for the both riverfront parks funded.

- Vireo hired to design concepts for approval.
- Long-range budget includes funding for installation of signs.
- Committee (reps from: BoA, CLARB and staff meet RE: vision for signage).
- Concepts presented to CLARB and BoA.
- BoA approve professional services agreement Vireo to develop preliminary and final drawings and specifications for new signs.
- February 2022: Preliminary design layouts presented to CLARB and BoA.
- Designs approved w/1 change: add the word “Park” to primary & secondary monument signs.
- Design team preparing construction documents
- 3rd Quarter 2022 (est.): Preliminary bid date for signs.
- 4th Quarter 2022 (est.): Primary/Secondary monument signs constructed and installed
- Spring 2023: remainder of signage (kiosks and wayfinding) constructed and installed.
- Missouri One Call has performed utility locates along south side of McAfee Street and forwarded to consultant. (will help pin-point locations for primary & secondary monuments).
- May 12, 2022: 95% complete construction documents submitted to staff.
- June 2022: Staff is compiling the bid documents for the entry signs. It is anticipated that the bid package will be released in mid-June.
- June 13, 2022: Project released for bid.
- July 12, 2022: Bid opening and in evaluation stage.
- August 10, 2022: Due to inflated pricing, Staff discussed whether or not to proceed with procurement of some signage or postpone the project and use the money for other parks work.
- The pricing was presented and discussed at the August 22, 2022 CLARB meeting. It was decided to wait until more is known about the future of the Farmers Market before committing Parks Tax money to this project.

STATUS – POSTPONED UNTIL FARMER’S MARKET RESOLUTION.

4. Busch Drive Roundabout Improvements – from City’s Capital Improvement Program.

- Improve traffic circle at end of Busch Drive in English Landing Park. Improvements include:
- New retaining wall, landscape, hardscape and a fountain feature.
- 2021: Retaining wall w/utility conduit, earth-fill, masonry work and concrete curb completed.
- February 2022: Masonry applied to retaining wall; electrical and water lines installed.
- Embassy Landscape contracted to install landscape and hardscape features.
- Good Earth Water Gardens contracted to install water feature.
- Some elements completed by City staff – added fill dirt, installed drain tile, added rock and fabric.
- May 9, 2022: Installation of water feature begins.
- May 20, 2022: The water feature has been installed.
- May 25, 2022: Streets department installed asphalt patching along the base of the circle drive.
- June 7, 2022: Landscaping has been installed.

STATUS – COMPLETE.

5. Watkins Park Improvements

- November 2020, BoA approve Watkins Park Master Plan.
- March 2021, BoA approve revised Watkins Park Master Plan.
- Outreach Grant from Platte County to assist with improvements approved.
- May 2022: majority of work complete. (i.e., shelter building, parking lot, park entrance wooden fencing. Note: approx. 64 feet of fencing not installed due to utility locates. (This additional fencing to be installed at entrance to Sullivan Nature Sanctuary.)
- May 20, 2022: Playground equipment was installed.
- A portion of the existing walking trail will be removed as a part of the stream bank stabilization project (see project info below). Staff has requested pricing from (3) contractors for the replacement of part of the existing trail. We are currently awaiting pricing from Gann Asphalt.
- This walking trail replacement project was awarded to Gann Asphalt. The asphalt work will be installed in early Spring of 2023.
- Fall 2022/Spring 2023: Grass seeding to occur.

STATUS – IN PROGRESS.

6. PLP Improvements

- June 2021 - Parkville receives a \$1 million Park Partnership Grant from Platte County.
- The Board of Aldermen approved a professional services agreement with McClure Engineering for the design and public engagement portions of the project.
- The traffic data for the existing conditions was collected by GBA for the street network in the park. There was an initial round of public meetings in Fall 2021.
- Based on the information gathered, the City released a public engagement survey in late 2021. The survey results, along with the traffic data, will be presented to CLARB and Board of Aldermen during a work session in February 2022.
- There will be a separate public meeting to review the same information following the work session.
- March 1st Board of Aldermen meeting, the Board directed Staff to hold-off on any further work until a Parks Director has been hired. Estimated date of hire June/July 2022.
- No project updates.

STATUS – ON HOLD.

7. Park Outreach Grant Application – Additional Trail Lighting

- January 2022 – CLARB directs staff to prepare a Platte County Outreach Grant application for additional lighting along the riverfront trail in English Landing Park.
- Tuesday, February 22 – Staff presents application to the Outreach Grant Committee
- March 30, 2022 – Grant awarded.
- April 6, 2022 – Agreement signed and submitted by Staff
- Low bidder was 4 Star Electric. Their bid was approved by the Finance Committee and is scheduled to be presented for approval at the Board of Aldermen meeting on August 30, 2022.
- Late September 2022 – anticipated start date
- Staff cleaned up the additional lights and prepared for installation.
- Lights were installed by 4 Start Electric.

STATUS – COMPLETE

8. Farmers Market – There are concerns about the existing Farmers Market structure.

- BBN Architects and Leigh & O’Kane hired to evaluate the existing structural stability of the Farmers Market building.
 - Alternate repair/replacement options with corresponding cost estimates provided.
 - Staff received estimates for both enclosed & open concept metal buildings: Lester Buildings.
- April 13, 2022 – Design concepts presented at CLARB meeting
 - City will pursue additional quotes from other prefabricated building manufacturers, using the Lester Building proposal as a basis of design.
- April 28, 2022 a truck ran into the South side of the Eastern-most bay of the existing structure, causing extensive damage to that bay.
 - PPD solved incident. Company responsible turned incident into their insurance.
 - The debris was removed the following day.
 - A structural assessment was made by Leigh & O’Kane and it was determined that the remaining structure was stable enough to remain in operation for this season.
- May 20, 2022: Staff worked with a contractor to remove the eastern two bays. This work was completed.
- June 13, 2022: 18-Wheeler truck ran into the North side of the structure.
 - PPD solved incident. Company responsible turned incident into their insurance.
 - A structural assessment was made by Leigh & O’Kane and it was determined a little over 70% of the existing structure shows signs of damage due to the vehicular impact and should be carefully removed. There is a small portion of the structure on the west end that could remain if you wanted to keep the two exiting bays.
 - June 14, 2022: Barricades were placed around entire structure. Subsequent Farmers Markets have been located in tents in the parking lot on the other side of East Street.
- June 2022: Staff received the scope and fee from BBN to assist with compiling the plans and specifications for the bid documents.
- June 2022: Staff, with approval of BoA, seeking public engagement for new Farmers Market structure: function and appearance. In the interest of time Confluence commencing public engagement at joint session on July 13, 2022. Proposal forthcoming for public engagement proposal of this project.
- July 13, 2022: A joint work session comprised of consultants, Board of Aldermen, CLARB, Staff, and community to kick-off discussions about Farmers Market structure. A follow-up community input is tentatively set for July 26, 2022.
- July 26, 2022: Public meeting held was held at City Hall. Confluence presented examples of other Farmers Markets in the metropolitan area. This was followed by an inter-active electronic survey for the meeting attendees about what a new Farmers Market should look like and how it should be used. The survey was extended to the public via social media for the next few weeks.
- August 11, 2022: Insurance adjusters for the City and for C.R. England (trucking company that was involved in the second accident) were on site assessing the damage done by the recent accidents.

- August 11, 2022: Staff met with Confluence regarding the community outreach survey results. Some takeaways: New Farmers Market orientation and location should remain as is; the structure should be a multi-purpose, year-round venue; the City should partner with another entity (e.g. Park University, American Legion, etc). The survey results will be presented at the next CLARB meeting on August 22, 2022.
 - Once the Community Outreach phase has been completed, and the insurance claim has been settled, BNN will take over as the designers for the new Farmers Market structure.
 - Small Committee met with representatives of BBN and Confluence. BBN presented and subsequently modified their fee proposal to do conceptual design work for (2) different schemes: one a build-from-scratch and the other a pre-manufactured building.
 - BBN's fee proposal was presented at the September 12, 2022 meeting.
 - October 28, 2022: The Small Committee Meeting was held to review BBN and Confluence's preliminary design concepts. The Consultants will provide the group with some "Order of Magnitude" pricing associated with the agreed upon designs.
 - November 9, 2022: Presentation of conceptual designs and associated order of magnitude pricing will be made at the CLARB/Board of Aldermen Joint Work Session.
 - Staff has engaged Kaw Valley Engineering to provide geotechnical investigative services. Staff will be meeting on site with a member of Kaw Valley on Wednesday, December 14, 2022 to determine boring locations.
 - Staff has begun exploratory digging along one of the existing piers to determine its depth.
 - **Geotechnical Report has been forwarded on to BBN and Confluence Architects.**
 - **Staff is currently waiting for direction from the insurance companies before proceeding with any further work.**
- STATUS – IN PROGRESS.*

9. Watkins Park Streambank Stabilization

- 2022 Capital Improvements Program includes funding for the stabilization of the streambank near Watkins Park.
 - Erosion to the creek is threatening the infrastructure in the park.
- March 2022 – City applied for and received preliminary approval for a Stormwater Management Grant through Platte County.
 - Staff is studying the logistics of where the bank stabilization rock will be stored and how it will be moved around the site without disrupting the new construction.
- June 2022: Staff received informal notice of award for this project. Once the funding agreement has been executed, staff will start working on the bid documents.
- August 10, 2022: Staff met on site with David Dods, Environmental Engineer, to get his input on the design of the stream bank stabilization, prior to finalizing the design. David Dods is assisting Staff in a capacity of a concerned Parkville citizen. Staff agreed that we would incorporate his suggestions into the design documents.
- Staff issued design documents out to bid. Bids are due September 20, 2022.
- September 20, 2022: Bids were received. She Digs It was the low bidder.
- September/October 2022: Contract was approved by the Finance Committee and the Board of Aldermen.
- Week of October 10, 2022: Staff scheduled a Project Kick-off Meeting with She Digs It (SDI).
- October 24 – November 2, 2022: Construction duration.

- November 8: Project was accepted as complete by City.

STATUS - COMPLETE

10. Gateway Park (9 HWY and NW 62nd Street)

- October 14, 2022: Staff met with residents of the Pinecrest neighborhood to discuss their goals for the project:
 - Bench seating in the shade
 - Drinking fountain
 - Landscaping
 - Direct pedestrian access to the Hwy 9 trail
 - Possible parking with access via the yet-to-be developed site directly to the south
- Staff is in the process of evaluating fee proposals from landscape architects to develop some conceptual designs for this project.
- Staff is in the process of evaluating fee proposals from surveyors.
- McClure Engineering has been selected to design the project.
- January 5, 2023: Staff will meet with their project manager on site to kick-off the project.
- RL Buford has been selected to do the survey work. They anticipate being on site the first week of January, 2023.
- Staff will assist the Pinecrest residents with a Platte County grant application to help fund the project.

STATUS – IN PROGRESS