



Finance Committee Meeting
Monday, October 10, 2022 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Plumb called the meeting to order at 4:31 p.m. A quorum was present.

Members Present: Chair Greg Plumb, Vice Chair Douglas Wylie, Dean Katerndahl and Philip Wassmer

City Staff Present: Police Chief Kevin Chrisman, Public Works Director Alysén Abel (via videoconference), Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky (via phone), Parks and Recreation Director Brittaníe Propes, Public Works Project Manager Chris Ashley (via videoconference) and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

Public Works Director Alysén Abel provided an overview of the approvals within the city administrator's authority.

3. Action Items

A. Approve the minutes for the September 26, 2022, regular meeting

Douglas Wylie moved to approve the minutes for the September 26, 2022, meeting. Philip Wassmer seconded; motion passed 4-0.

B. Approve agreements with Urban Tree Specialists and Arbor Masters for on-call tree maintenance

Public Works Director Alysén Abel stated that two responses were received for the bid for on-call tree maintenance. The City had contracted with both companies for many years and she said it was good to have two for emergency purposes. Urban Tree Specialists would be used primarily and Arbor Masters would be used when additional assistance was needed or Urban Tree was not available.

Wylie moved to recommend that the Board of Aldermen approve on-call agreements with Urban Tree Specialists and Arbor Masters for tree maintenance services for a two-year term. Wassmer seconded; motion passed 4-0.

C. Approve a purchase order with Central Salt for straight salt for emergency snow operations

Public Works Director Alysén Abel said that the City approved the purchase of a salt and sand mixture on October 4. Central Salt was the selected vendor through the Kansas City Regional Purchasing Cooperative through the Mid-America Regional Council. Abel added that salt would be purchased as needed.

Wylie moved to recommend that the Board of Aldermen approve a purchase order with Central Salt for straight salt for the 2022-2023 winter season. Wassmer seconded; motion passed 4-0.

D. Approve a purchase order with Kranz of Kansas City for truck equipment for the 2022 Ford F-350 Truck

Public Works Director Alysén Abel stated that the truck was purchased in February and would be delivered in 2023. The bid for truck equipment was released in order to lock in the price for when the truck was received. Kranz of Kansas City submitted the only bid.

Wylie moved to recommend that the Board of Aldermen approve a purchase order with Kranz of Kansas City for truck equipment for the 2022 Ford F-350 Truck in the amount of \$35,183. Wassmer seconded; motion passed 4-0.

E. Approve Change Order No. 2 with Havens Construction for the 2022 Sanitary Sewer Repairs Program

Public Works Director Alysén Abel stated that the contract with Havens Construction was approved in July and since the work had started, emergency repairs were needed. She said that in order to counterbalance the emergency repairs, some areas were removed from the original program because staff felt they were a low priority and wanted the entire program to stay within budget.

Abel provided an overview of the emergency repairs, noting that one was from a repair to a water main break near Bell Road by Missouri American Water that resulted in the undermining of a city manhole and additional repairs to the sewer line. The repair was made under their contract and the City was reimbursed; the change order was needed to close the loop.

Wylie moved to recommend that the Board of Aldermen approve Change Order No. 2 with Havens Construction for the 2022 Sanitary Sewer Repairs Program in the amount of \$12,287.03. Wassmer seconded; motion passed 4-0.

F. Renew the intergovernmental agreement with Mid-America Regional Council Solid Waste Management District for the 2023 Regional Household Hazardous Waste Collection Program

Public Works Director Alysén Abel said that the City participated annually in the Mid-America Regional Council (MARC) Household Hazardous Waste Collection Program and MARC requested the renewal before December 16. She added that intergovernmental agreements required an ordinance from the Board of Aldermen.

Vice Chair Wylie said he would make the motion, but would abstain from the vote because he was the chair of the Solid Waste Management District. Chair Plumb said he did not have to abstain because he did not have a financial interest.

Wylie moved to recommend that the Board of Aldermen approve an intergovernmental agreement with Mid-America Regional Council Solid Waste Management District for the 2023 Regional Household Hazardous Waste Collection Program. Wassmer seconded; motion passed 4-0.

4. Non-Action Items

A. Quarterly Projects Update

Public Works Director Alysén Abel provided a brief overview of the status of the projects within the 2022 Capital Improvement Program.

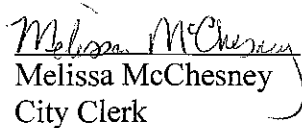
5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn

Chair Plumb adjourned the meeting at 5:12 p.m.

Submitted by:


Melissa McChesney
City Clerk

October 24, 2022
Approval Date