



Finance Committee Meeting
Monday, September 26, 2022 4:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Plumb called the meeting to order at 4:30 p.m. A quorum was present.

Members Present: Chair Greg Plumb, Dean Katerndahl (joined meeting at 4:39 p.m.) Douglas Wylie and Bob Bennett

City Staff Present: City Administrator Alexa Barton, Police Chief Kevin Chrisman (*via videoconference*), Public Works Director Alysén Abel, Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky (*via videoconference*), Public Works Project Manager Chris Ashley (*via videoconference*), Parks & Recreation Director Brittanie Propes and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

City Administrator Alexa Barton provided an overview of the approvals within her authority.

3. Action Items

A. Approve the minutes for the September 12, 2022, regular meeting

Douglas Wylie moved to approve the minutes for the September 12, 2022, meeting. Bob Bennett seconded; motion passed 3-0.

City Administrator Alexa Barton said that Dean Katerndahl had questions and requested that the item be discussed when he attended the meeting.

Chair Plumb deviated from the order of business to discuss the next items until Katerndahl was able to join the meeting.

C. Approve Work Authorization No. 150 with North Hills Engineering for the Riss Lake Low Pressure Sanitary Sewer Evaluation

Public Works Director Alysén Abel said that in the past there were several issues with the sewers in Riss Lake that coincided with power outages and it was determined there were defects in the lines. The evaluation would help determine what repairs were needed to be more proactive. Abel added that the work authorization included the hours needed to evaluate 250 manholes to pinpoint the issues and prioritize future repairs.

Dean Katerndahl joined the meeting at 4:39 p.m.

Wylie moved to recommend that the Board of Aldermen approve Work Authorization No. 150 with North Hills Engineering for the Riss Lake Low Pressure Sanitary Sewer Evaluation in the amount of \$17,920. Bennett seconded; motion passed 4-0.

The Committee returned to the regular order of business.

B. **Approve a purchase order with Dale Brothers for the salt and sand material for emergency snow operations**

Public Works Director Alysén Abel stated that the City used a 50/50 salt and sand mixture, but also used straight sand when needed. The previous two years the City used a cooperative agreement with Central Salt through the Mid-America Regional Council. Discussion focused on an error in the bid tabulation that would be corrected to show that Dale Brothers was the low bidder.

Wylie moved to recommend that the Board of Aldermen approve a purchase order with Dale Brothers for salt and sand material through May 1, 2023, subject to annual appropriations. Bennett seconded; motion passed 3-0.

D. **Approve a construction agreement with She Digs It for the Watkins Park Streambank Stabilization project**

Public Works Director Alysén Abel said the bank along the creek in Watkins Park needed to be stabilized due to erosion issues. The City received a Platte County Stormwater Grant to help fund the project. Abel said an alternate to the bid was to replace the asphalt trail. Because the quote from Gann Asphalt was the low bid the portion of the project would be completed as a change order to their contract for the Southern Platte Pass trail.

Wylie moved to recommend that the Board of Aldermen approve a construction agreement with She Digs It for the Watkins Park Streambank Stabilization project in the amount of \$51,742. Bennett seconded; motion passed 4-0.

E. **Renew the farming land use agreement with Brian Kringle for property near the Wastewater Treatment Plant**

Public Works Director Alysén Abel said the City owned approximately 66 acres near the sewer plant and a system was developed in 2020 to lease two-thirds of the property to a farmer and the City would land apply sludge from the plant on the other one-third of the property. Abel noted that the agreement was a renewal for three years at \$105 per acre.

Discussion focused on what would happen if the sewer plant changes ownership and it was noted that there was a clause in the agreement to address the issue.

Wylie moved to recommend that the Board of Aldermen approve a three-year renewal to the farm land use agreement with Brian Kringle, effective January 1, 2023, through December 31, 2025. Bennett seconded; motion passed 4-0.

4. **Non-Action Items**

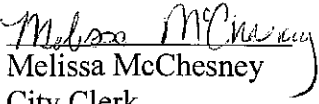
5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn

Chair Plumb adjourned the meeting at 5:03 p.m.

Submitted by:


Melissa McChesney
City Clerk

October 10, 2022
Approval Date