



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#22-09 Tentative) Agenda

CITY OF PARKVILLE, MISSOURI

Wednesday, October 12, 2022 6:00 PM

City Hall Board Room

1. CALL TO ORDER

- A. Adam Zink
Neil Davidson
Linda Arnold
Michelle Flamm
Steven Sturgess
Dana Laiben
Amanda Blackwood
Nathan Askren
Mary Jane Kuehn
Phillip Wassmer (Liaison)

2. CONSENT AGENDA

- A. Approve the minutes for the September 14, 2022, regular meeting

3. ACTION AGENDA

4. DISCUSSION

- A. Bike Fix-It Station Placement
- B. Dog Drinking Fountains
- C. Review 2023 Parks CIP Project Priorities

5. STAFF UPDATES ON ACTIVITIES

- A. CLARB Presentation October
- B. CIP Project Updates
- C. Parks Maintenance
- D. Nature Sanctuary

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN

Posted Date & Time: 10/10/2022
4:00 p.m.

By: BB



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#22-08)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, September 14, 2022 6:00 PM

City Hall Board Room

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. on September 14, 2022.

Members present were:

Adam Zink
Neil Davidson
Michelle Flamm
Steven Sturgess
Dana Laiben (via videoconference)
Nate Askren
Amanda Blackwood
Mary Jane Kuehn
Phil Wassmer (Liaison)

Absent with prior notice were:

Linda Arnold

Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

A quorum of the Board was present.

Brittanie Propes, Parks and Recreation Director, Alysén Abel, Public Works Director; Alexa Barton, City Administrator; Jeffery Rhodes, Assistant to the City Administrator; Chris Ashley, Project Manager; Tom Barnard, Park Superintendent; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

2. CONSENT AGENDA

A. Approve the minutes for the August 22, 2022, regular meeting

ACTION: Neil Davidson moved to approve the minutes for the August 22, 2022, regular meeting. Michelle Flamm seconded.

RESULT: Motion Passed 8-0.

3. ACTION AGENDA

- A. Approve a work authorization with BBN Architects for the architectural services for the Farmers Market building (Public Works)

Brittanie Propes, Parks and Recreation Director, presented a work authorization for BBN Architects for the preliminary architectural services for the Farmers Market building. Staff received a proposal from BBN Architects for the initial conceptual design that included three options totaling \$16,566. Option C in the amount of \$4,538 will be excluded for a new total of \$12,028. There will be an additional work authorization for Confluence for the aesthetic site and design recommendation in the amount of \$4,200. CLARB suggested including a max not to exceed \$4,200 for the Confluence Work Authorization.

ACTION: Michelle Flamm moved to recommend that the Board of Aldermen approve a work authorization with BBN Architects for architectural services, with support from Confluence, for the Farmers Market building. Mary Jane Kuehn seconded.

RESULT: Motion Passed: 8-0.

- B. Approve a construction agreement with Terry Snelling Construction for the ELP Trail Construction (Public Works)

Alysen Abel, Public Works Director, presented a construction agreement with Terry Snelling Construction for the English Landing Trail Construction. The scope included the pathway on the east side of the A-Truss Bridge in English Landing Park that is frequently used by pedestrians in the park. Staff recommended the improvements to help with the pedestrian flow at the intersection near McKeon Stage and believed that this improvement will enhance the park. This will also include an area of the sidewalk that is deteriorating and a lower area to be built up. This area is part of the 5k/10k trail.

There was a discussion about the condition of the bridge decking having some holes, and Abel suggested that staff could bring in an engineer and program those repairs into the 2023 budget.

ACTION: Steven Sturgess moved to approve a construction agreement with Terry Snelling Construction for the ELP Sidewalk Improvements in the amount of \$9,948. Neil Davidson seconded.

RESULT: Motion Passed: 8-0.

4. STAFF UPDATES ON ACTIVITIES

- Pocket Park - Change Order with McConnell & Associates - Includes removal of the existing pedestal base. Staff will remove and clean up the Grigsby statue, and will store it until the statue can be relocated to the upper deck, being careful with the bricks. The information that is etched on the

granite base will be included on a kiosk that will be installed at a later date.

- South Platte Pass Trail - This project is included in the 2022 CIP - Received quotes to repair the trail located at 45 Hwy. near Klamm Rd. to 9 Hwy., Gann Construction was the lowest bidder at \$55,000. This will go before the Board of Aldermen for approval on September 20th.
- KC Symphony in the Park
- Yoga in the park - possible fundraising opportunities
- Social campaign to introduce the CLARB members to the community - more to come.
- Jeffery Rhodes, Assistant to the City Administrator, shared the park's event list. CLARB is curious to know how much money has been raised throughout the year for charity from various events.

A. Parks Maintenance

- Brittanie Propes, Parks and Recreation Director, highlighted some of the park's maintenance items.
- Dog Park - There are plastic kiddie pools being left in the dog park. This is a liability with the standing water for dogs and occasionally children playing in the water. Staff would like to install a dog drinking bowl and will have more information at the next CLARB meeting.
- Wetlands - There will be a site visit in October with the Corps of Engineers - More to come.
- Watkins Park Stream Bank Repair bids due September 20th
- ELP Trail Lighting - Staff is cleaning the poles and then they will be installed.
- ELP Men's Restroom - was closed for repair and is now reopened.

B. Parks Capital Projects

C. Nature Sanctuary

- Pumpkin Carving 10/27/22
- Nature Sanctuary Ghost Stories 10/23/2022

D. Administration & Budget

Jeffery Rhodes, Assistant to the City Administrator, presented a calendar for the upcoming budget sessions and will come before CLARB next month for a review and overview of project priorities.

5. MISCELLANEOUS ITEMS FROM THE BOARD

- MOAW Landscaping Update - Alysén Abel, Public Works Director, spoke with MOAW who said that the contractor is working on it this fall and will have it in by the end of October and has requested a fencing upgrade. The landscaping materials are on order and, once received, will be installed.

- Watkins Park - Members commented that the park is so much more inviting and asked if the trail will be improved after the streambank restoration. Staff said that part of the trail would be removed and staff would discuss whether the trail would be replaced or removed. Liaison Phil Wassmer would like the trail to be replaced and that it should be discussed. Staff said that possibly a chat trail could be in the 2023 budget.
- Pinecrest - Gateway Park - A small group including Adam Zink and Michelle Flamm will be formed to discuss the 1.13 acre area for enhancements.
- Adams Park 2023 project - Maintenance of the area potentially moving to the 2024 budget.

6. ADJOURN

ACTION: Neil Davidson moved to adjourn at 7:05 p.m.; Steven Sturgess seconded.

RESULT: Motion Passed: 8-0.

The minutes for September 14, 2022, having been read and considered by the Community Land and Recreation Board, were approved on the 12th day of October, 2022.

Bonnie Buckmaster, Public Works Assistant

Approval date



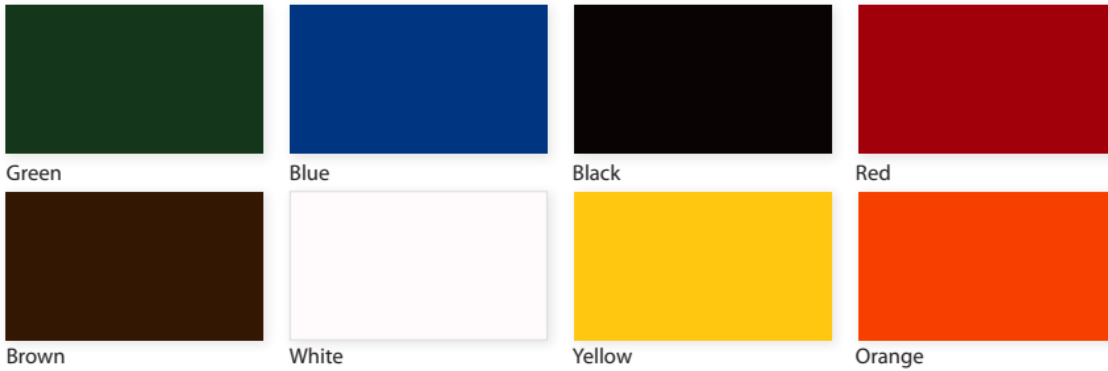
A: Friends Shelter
B: North of Parks Office
C: Between pickleball and volleyball



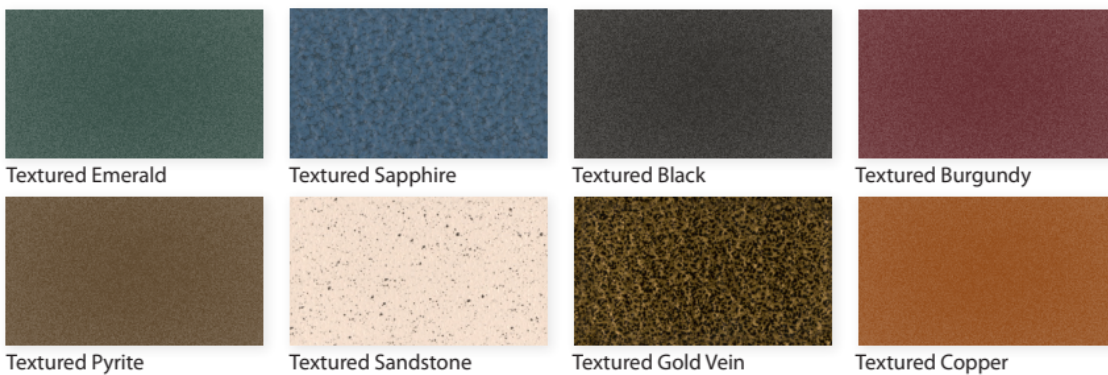
Rough Cost Estimate: \$2,400 + concrete

Standard Finishes

SMOOTH: Available for Standard & Stainless Steel Units.



TEXTURED: Available for Standard & Stainless Steel Units.



AVAILABLE OPTIONS



Park Sales Tax Revenue, Expenditures, and Projects						
Heading	2019 Actual	2020 Actual	2021 Actual	2022 YTD 9/30/2022	2023 Projected	Totals
Sales Tax Revenue	\$118,513	\$566,526	\$672,672	\$557,813	\$637,221	\$2,552,745
External Revenue			\$1,000,000	\$14,570		\$1,014,570
Total Revenue	\$118,513	\$566,526	\$1,672,672	\$572,383	\$637,221	\$3,567,315
Expenditure Total	\$0	\$357,351	\$355,249	\$474,198	TBD	\$1,186,798
Project Costs						
Pocket Park Master Plan & Safety Improvements	\$0	\$28,738	\$32,848	\$194,464		\$256,050
Project Manager & Parks Director	\$0	\$40,000	\$41,200	\$92,436		\$173,636
Pickleball Courts Design & Construction	\$0	\$84,332	\$65,565	\$0		\$149,897
Busch Dr. Roundable Makeover	\$0	\$0	\$48,795	\$77,804		\$126,599
Adams/Watkins Park Design -Master Plan	\$0	\$18,764	\$31,399	\$0		\$50,163
Watkins Park Improvements - PHASE I & II	\$0	\$0	\$54,218	\$8,824		\$63,042
Adams/Watkins Park Project Total						\$113,205
PLP Ballfield Grading	\$0	\$52,050	\$0	\$0		\$52,050
PLP Public Engaement - Survey, Studies, Signs	\$0	\$2,000	\$27,127	\$19,963		\$49,090
PLP Project Total						\$101,140
Wetlands Interpretive Signage	\$0	\$6,655	\$6,125	\$0		\$12,780
Wetlands Soil Erosion Mat Removal	\$0	\$0	\$0	\$34,306		\$34,306
Wetlands Project Totals						\$47,086
Park Entryway & Wayfinder Signage	\$0	\$15,305	\$23,700	\$23,541		\$62,546
Dog Park Shade Structures	\$0	\$32,870	\$4,760	\$0		\$37,630
Farmers Market Survey & Structure	\$0	\$0	\$7,274	\$13,975		\$21,249
A-Truss Bridge Lighting	\$0	\$16,588	\$3,261	\$0		\$19,849
ELP Park Enhacements - Playground Chimes, Electrical, Mowing	\$0	\$4,526	\$8,475	\$4,750		\$17,751
Parks Donation	\$0	\$5,000	\$0	\$0		\$5,000
Fence Construction (Ball Power)	\$0	\$0	\$0	\$2,773		\$2,773
Park Equipment (Tractor Lease)	\$0	\$0	\$0	\$1,362		\$1,362
Grants Funding Match	\$0	\$50,523	\$502	\$0		\$51,025

Division	Type	New or Replace?	Name	Project Description	Funding Source	2021	2022	2023	2024	2025	2026	Future
Parks	Project	New	Community Survey	Statistically sound survey to determine the wants and needs of the community parks and recreation system.	100% Park Sales Tax			\$ 9,500				
Parks	Project	New	Master Plan	Master Plan Revision. This revised Master Plan will be reflective of the updated community survey results.	100% Park Sales Tax			\$ 25,000				
Parks	Project	New	Gateway Park	New park area at Pinecrest	Partnership Grant Parks Sales Tax			\$ 50,000				
Parks	Maintenance	Replace	Train Depot	Landscaping enhancements at the Train Depot & Spirit Fountain	General Fund							
Parks	Project	Replace	Dog Drinking Fountains	Dog Drinking Fountains for both sides of the dog park	100% Park Sales Tax							
Parks	Maintenance	New	PLP Dumpster	Dumpster area at PLP	100% Parks Sales Tax			\$ 12,000				
Parks	Maintenance	Replace	ELP Trail Enhancement	ELP Trail enhancement, S. side of A-truss bridge	100% Parks Sales Tax			\$ 10,000				
Parks	Equipment	New	ATV	ATV/Gator with Cab	100% Parks Sales Tax			\$ 30,000				
Parks	Equipment	New	JD 6-Series Tractor with Turf Tires	Lease payment for a John Deere 6 Series Tractor for 9 months. Cost to purchase tractor is \$60,000.	100% Parks Sales Tax		\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Parks	Equipment	New	Zero Turn Mower	Purchase a new Zero Turn Mower for mowing the parks	100% Parks Sales Tax		\$ 18,500					
Parks	Project	New	Busch Drive Improvements	Improve the appearance of the landscape island located at the end of Busch Drive in English Landing Park.	100% Parks Sales Tax		\$ 72,000					
Parks	Project	New	Watkins Park Improvements	Phase 2 of the Improvements to Watkins Park. Includes the installation of entry fence and sign and trail improvements.	100% Parks Sales Tax		\$ 20,000					

Division	Type	New or Replace?	Name	Project Description	Funding Source	2021	2022	2023	2024	2025	2026	Future
Parks	Project	New	Streambank Stabilization at Watkins Park	Improve the scour occurring along the streambank bordering Watkins Park.	60% Parks Sales Tax 40% Stormwater Grant		\$ 42,000					
Parks	Project	Replacement	Electrical Upgrades in ELP	This project includes the installation of decorative lamp posts and upgrades to the electrical pedestals in English Landing Park.	100% Parks Sales Tax		\$ 20,000					
Parks	Project	New	Bike Equipment	This project includes the purchase and installation of bike repair station and bike racks in Parkville.	100% Parks Sales Tax		\$ 5,000					
Parks	Maintenance	New	Southern Platte Pass Trail Maintenance	The City is responsible for the maintenance of the multi-use trails along Hwy 45. This project includes the seal coat surfacing of the trail along Hwy 45.	100% Parks Sales Tax		\$ 70,000					
Parks	Maintenance	New	Brush Clearing along Route 9	This project includes mowing of the significant weed growth between Route 9 and the railroad tracks, that impacts the view into ELP.	100% Parks Sales Tax		\$ 15,000					
Parks	Project	New	Wetlands Education Area	Create an outdoor classroom for students to learn about the wetlands	50% Parks Sales Tax 50% Donations		\$ 15,000					
Parks	Project	Replacement	Adams Park Improvements	Improvements to Adams Park based on community engagement	70% Parks Sales Tax 30% Partnership Grant				\$ 50,000			
Parks	Project	New	Farmers Market	Reconstruct the Farmers Market building	100% Parks Sales Tax		\$ 20,000	\$ 250,000				
Parks	Project	New	Bike Lanes along Route 9	This project includes the design and construction of additional bike lanes along Route 9.	80% MoDOT Funding 20% Local Match				\$ 150,000			

Division	Type	New or Replace?	Name	Project Description	Funding Source	2021	2022	2023	2024	2025	2026	Future
Parks	Project	New	Parks HQ Office Renovations	Install new vinyl floor coverings, paint finishes, plumbing fixtures, light fixtures, Kitchenette with cabinetry and minor appliances, furnishings including a desk, chairs and bookcase.	100% General Fund							\$ 20,000
Parks	Multi-year Project	New	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	Multi-year project to construct the White Alloe Creek flood berm in phases. Will involve flat rock creek banks between railroad tracks and Alloe crossing.	100% General Fund							\$ 200,000
Nature Sanctuary	Project	New	Additional Access Points	Provide additional access points to the Nature Sanctuary from Park University / Riss Lake. This includes improvements to parking areas and signage.	80% General Fund; 20% Nature Sanctuary Fund							\$ 80,000
Parks	Project	Replacement	Pocket Park Improvements	Improvements to Pocket Park based on community engagement	100% Parks Sales Tax				\$ 25,000	\$ 125,000		
Parks	Project	New	Trail Lighting - Platte Landing Park	Install solar lighting along the loop trail in Platte Landing Park.	100% General Fund							\$ 100,000
Parks HQ	Project	Replacement	Asphalt Pavement, Total Replacement	650 square yards of parking areas and access drives	100% General Fund							\$ 35,000
Nature Sanctuary	Project	New	Trail Updates	Complete trail improvements including current infrastructure								
Nature Sanctuary	Project	New	Boardwalk/Overlook Area	Re-do boardwalk/overlook area including additional flooring to large boardwalk to ensure it will not be slippery when wet								
Nature Sanctuary	Maintenance	New	Bluebird Trail	Re-grading Bluebird to make it a true ADA trail								
Nature Sanctuary	Project	New	ADA Bluebird Loop	Re-doing Bluebird path so that the ADA trail can be a loop								
Totals						\$ 200,000	\$ 2,304,500	\$ 393,500	\$ 482,000	\$ 382,000	\$ 257,000	\$ 442,000

ITEM 5.A.

For 10/12/2022

Community Land and Recreation Board Meeting

**CITY OF PARKVILLE
Policy Report**

Date: October 10, 2022

Prepared By:

Reviewed By:

ISSUE:

CLARB Presentation October

BACKGROUND:

BUDGET IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

POLICY:

SUGGESTED MOTION:

ATTACHMENTS:

1. Parks & Rec Updates October



PARKS & REC UPDATES

Project Updates & Programming

CLARB INPUT

Bike Racks/Fix It Stations







A: Friends Shelter
 B: North of Parks Office
 C: Between pickleball and
 volleyball





Dog Drinking Fountains

A



\$6,320

3570 SM PET FOUNTAIN/MISTING STATION

B



\$3,170

350 SMSS

C



\$4,550

400 SM OR SMSS W/ OPTIONAL PET FOUNTAIN

D



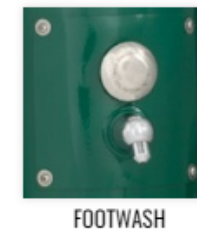
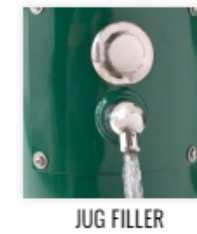
\$7,600

E

w/ water bottle
filler station \$9,370

2440 SMSS W/ OPTIONAL PET FOUNTAIN

AVAILABLE OPTIONS



Standard Finishes

SMOOTH: Available for Standard & Stainless Steel Units.



Green



Blue



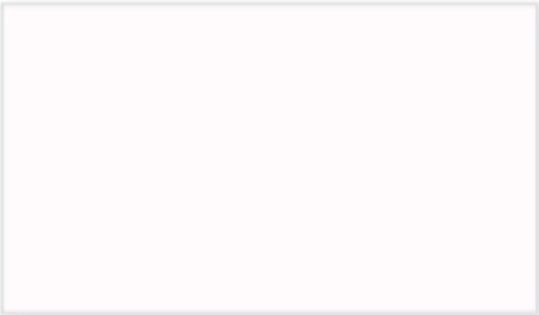
Black



Red



Brown



White

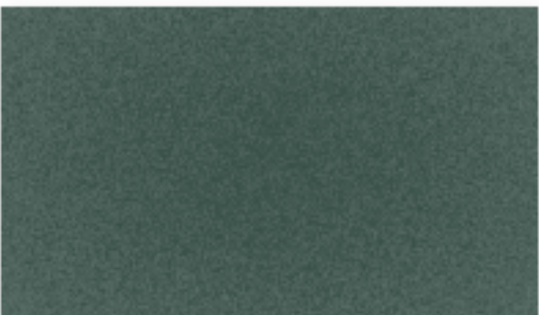


Yellow

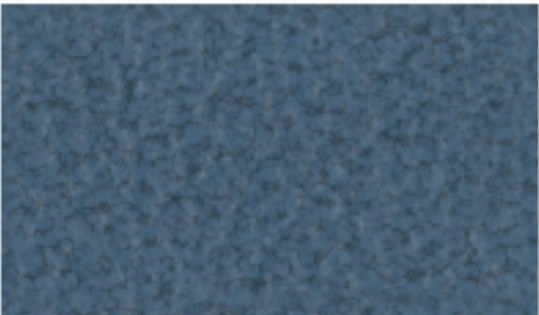


Orange

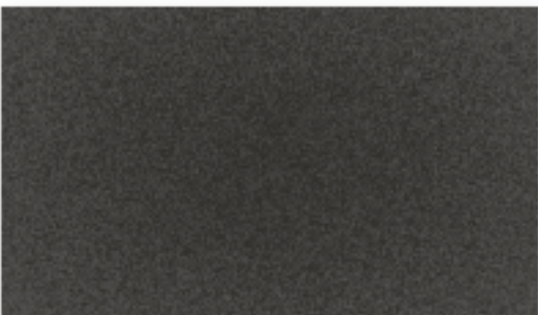
TEXTURED: Available for Standard & Stainless Steel Units.



Textured Emerald



Textured Sapphire



Textured Black



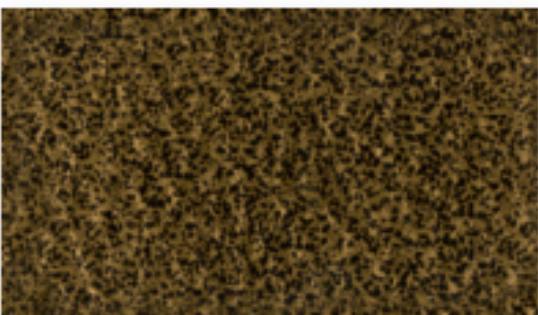
Textured Burgundy



Textured Pyrite



Textured Sandstone



Textured Gold Vein



Textured Copper



PARKS 2023 CIP PRIORITIES

Review Capital Improvement Projects

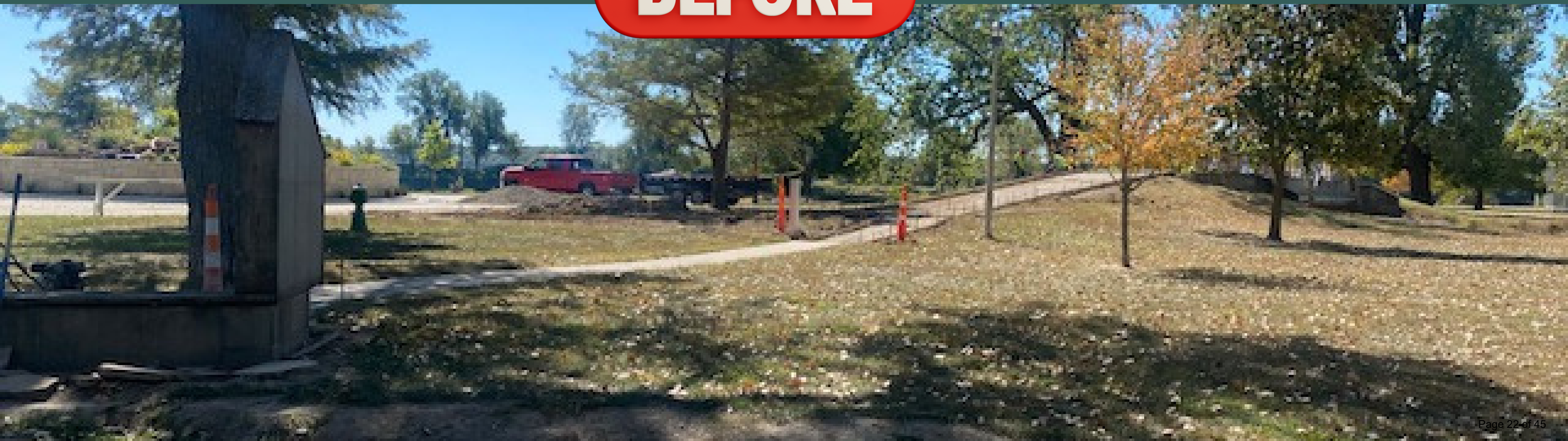


A-Truss Trail Improvements

at English Landing Park



BEFORE





AFTER



Wedding on A-Truss Bridge



Pocket Park Progress

- The Grigsby Statue has been removed
- The base of the statue was removed, the granite base remains in one piece
- **This week and last:** The construction crew tore out the existing front of the park, working on the build out of the new bump out, added bollards, poured concrete where Grigsby was removed, poured concrete for new statue location, added brick pavers, North crosswalk will become ADA accessible, and removing South crosswalk. Working on asphalt street patching and core drilling the holes in the concrete pad for mounting the statue.
- **Still to come:** City staff will set the statue and planters. Purchase Grigsby informational Kiosk and repairs to planter wall on South Side of deck

POCKET PARK RENOVATION COSTS				
	Design	Phase 1 Construction	Phase 2 Construction	Decking/Planter Replacement
Master Planning	\$28,738.21			
Design (Phase 1 & 2)	\$25,974.69			
McConnell Construction		\$51,334.00		
Planters		\$3,988.00		
Grigsby Monument Sign		\$1,071.60		
Guardrail to Mini-Golf		\$2,888.00		
S&G Construction			\$132,055.00	
Decking/Planter Replacement				\$10,000.00
Total	\$54,712.90	\$59,281.60	\$132,055.00	\$10,000.00
Construction Total				\$201,336.60
Grand Total				\$256,049.50



Stream Bank Stabilization

Bid opening was on 9/20

Bid awarded to She Digs It for \$51,742

Approved by BOA on 10/4

Alternate to include Watkins Park trail was \$18,160. We did not award the alternate and are seeking additional bids for the trail.

The background image shows a dirt path in a forest, with sunlight filtering through the trees. A semi-transparent green rectangular box is centered over the image, containing white text.

Watkins Park will be closed during construction
Updates on closures will be published on social media and with signage around the park

Staff has requested pricing from three contractors for the replacement of the existing trail that will be removed as part of the stream bank stabilization. We are currently waiting pricing from Gann Asphalt.



Yellow:
Approx: 58,740 Sq Ft of Trail
Crack Fill and Seal Coat

Red:
Approx: 13,710 Sq Ft of 2"
Asphalt Patching

South Platte Trail

Page 1

Page 2

Page 2

Page 3

Yellow:
Approx: 58,740 Sq Ft of Trail
Crack Fill and Seal Coat

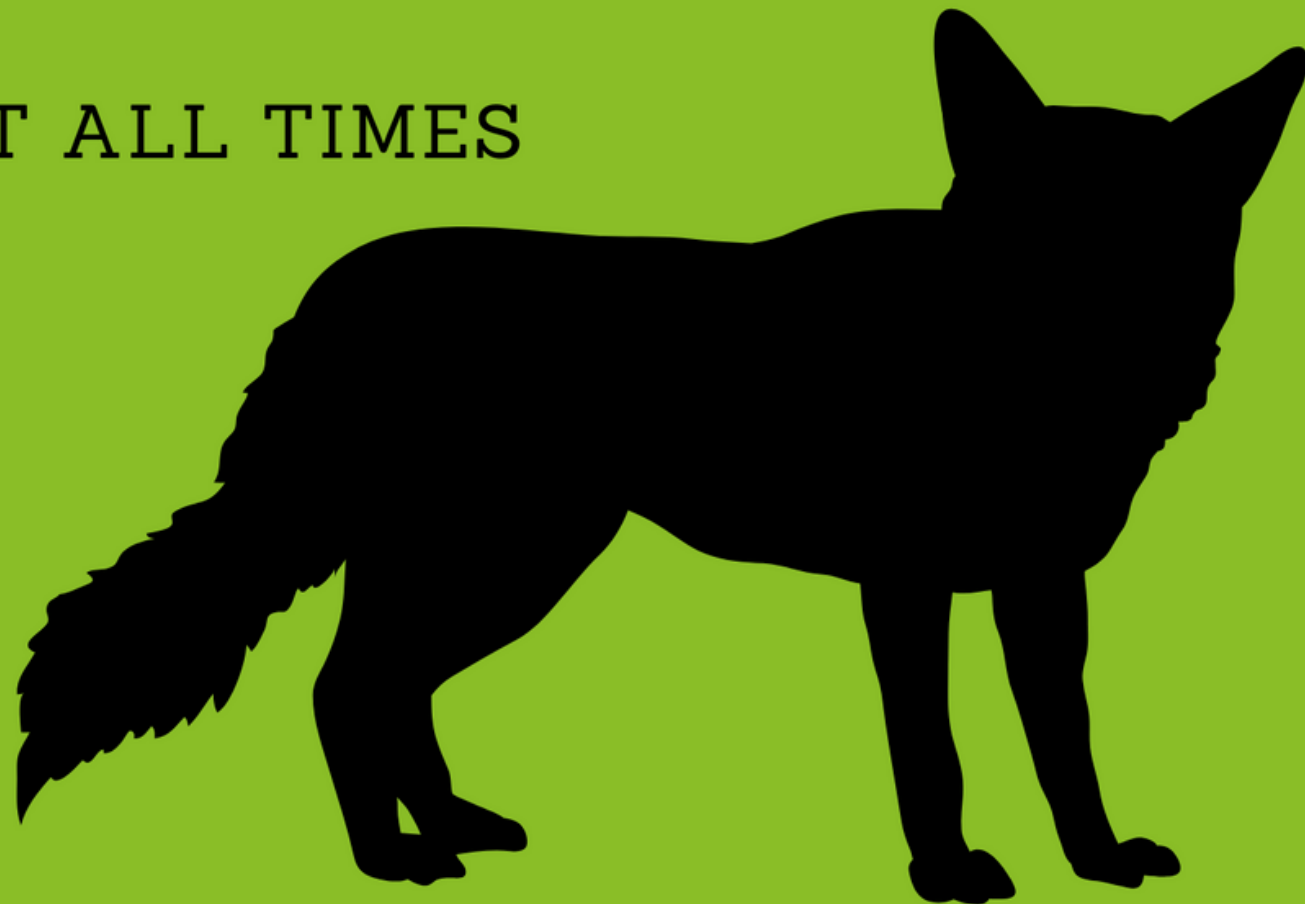
Red:
Approx: 13,710 Sq Ft of 2"
Asphalt Patching

**BOA approved a construction agreement with Gann
Asphalt & Concrete on 9/20**

**Project will be completed in phases
to keep one side of trail open**

DO NOT FEED OR APPROACH WILDLIFE

DOGS MUST BE ON LEASH AT ALL TIMES
POLICE ENFORCED
CITY ORDINANCE NO. 210.200





Missouri American Water Landscaping

FARMER'S MARKET

Next Steps:

October 28th: Farmer's Market Small Group Meeting to review designs from BBN. The group will review and provide feedback for changes.

November 9th: Joint BOA/CLARB Meeting at 5pm to review designs

Pending: The Insurance companies are still reviewing the case. The structure must remain as is until they have concluded the insurance has fully reviewed the incidents.



Gateway Park

Project meeting on 10/14

Wetlands

A photograph of a wetland area. In the foreground, a light-colored paved path curves from the left towards the center. To the right of the path is a field of tall, dry, yellowish-brown grass. In the background, there is a dense line of trees with green and some autumn-colored foliage. A few small figures of people are visible in the distance on the path and in the field.

On Site visit with Neal Young from Missouri Department of Conservation in late October

UPCOMING EVENTS

10/24 6pm Symphony in the Park

10/27 Pumpkin Carving

10/29 12-4pm Trick or Treating

at Pocket Park

10/29 6-9pm Ghost Stories

PARKVILLE NATURE SANCTUARY ALONG WITH
OUR SPONSOR MOYES EYE CENTER PRESENTS:

GHOST STORIES



Saturday Oct. 29th 6:00 - 9:00 PM

HAUNTED TRAIL BEGINS AT 7:15 PM

TRICK-OR-TREAT TRAIL 6:00 PM - 7:00 PM (NOT SPOOKY)

FREE EVENT FOR ALL!!

FEATURING MUSIC BY KC BEARFIGHTERS AND MAGIC
BY DAVID THORNBURG

Food provided while it lasts



PARKS CIP UPDATE

October 10, 2022

1. PLP Wetlands – The city serves as a local project sponsor with the project led and contracted out by the US Army Corps of Engineers (Corps). [Funding via Section 1135](#) for construction of a Wetland Project in Platte Landing Park, includes:

New Updates

- Staff continued discussions with Missouri Department of Conservation to determine next steps. Another site visit is scheduled for late October with MDC.
- *STATUS – IN PROGRESS.*

Project History

- Construction of wetland areas and restoration of a riparian corridor,
 - Contractor: BKM Construction
 - Subcontractors: Linaweaver and Natural States Landscaping.
 - February 2020: Project mobilized.
 - October 2020: Corps accepted project according to terms of agreement, “substantial completion”, continuing to inspect and address project performance.
 - October 2021: Staff met with the Army Corps and Missouri Department of Conservation (MDC) to review the first year of the project. MDC reported that the wetland “has a good compliment of species for ducks....and sees it as looking pretty good for YEAR 1 of a project.”
 - From Army Corps - They (MDC) reminded us that wetlands take several years to really mature (7-10 minimum) and even have some that have been 20 year projects.
 - February 2022: Erosion control matting deficiency removed from basin. Reason: incorrect design specifications, not fully biodegradable
 - May 2022: Staff met with the Corps for update and next steps.
 - July 19, 2022: A work session was held with the Board of Aldermen and CLARB. (Meeting notes at M:\Boards & Committees\Board of Aldermen\2022\07-19-22\Work Session). The Corp of Engineers, and Missouri Department of Conservation provided an update and status of project/wetland. It was proposed that the Wetlands may not have been in place long enough to determine its success or failure. In addition there may be sand pockets that are allowing water to filter out of the basins. Mayor Katerndahl invited resident and Environmental Engineer, David Dods to participate in a small subcommittee to help develop a restoration strategy and he accepted.
2. Pocket Park Improvements
 - December 2020: Board of Aldermen approved the Pocket Park Master Plan, a bump-out design, and install decorative planters in conjunction with steel bollard inner core. Project now has three (3) phases:
 1. Reconstruct south stairs; and
 2. Bollard/bump-out safety improvements in front of Pocket Park; and

3. Relocate Grigsby statue (pulled from original agreement due to engineering/design needs).
- June 2021: Preconstruction meeting with contractor.
 - April 2022: Start date of project: Main Street businesses and MSPA notified;
 - Kaw Valley Engineering hired to review soil stability associated w/statue relocation report:
 - Complete and forwarded to Renaissance Infrastructure Consulting (RIC)
 - May 2022: RIC finalizing design work of retaining wall for statue relocation:
 - anticipated date of bid: 5/17/2022
 - May 11, 2022: Upper portion of concrete stairs poured w/access to AirBNB estimated 5/14/22
 - May 20, 2022: The concrete for the Pocket Park Stairs is completed.
 - June 24, 2022: The lower guardrails have been installed and painted.
 - June 2022: Staff received a quote from American Fence to install a handrail on the upper portion of the stairs. This work is anticipated for mid-July.
 - June 15, 2022: Staff contacted McConnell Construction Co. (low bidder of Phase 1) and requested updated pricing for project specifications to move statue to raised landing next to wood decking (similar to work bid last year).
 - July 11, 2022: Staff received updated pricing from McConnell. They remained the low bidder.
 - Anticipated start date for Phase 1 construction has been pushed back (1) week to September 19, 2022 due to McConnell's scheduling conflicts.
 - Staff decided to relocate Grigsby statue to an engineered concrete slab just west of the upper deck, and as an extension of the concrete sidewalk that was poured as a part of Phase 2.
 - Renaissance Infrastructure Solutions was hired to design the slab for the new statue location. Staff has received quotes on this work including the demolition of the existing granite base, from McConnell and SGI, and is still waiting for one from Terry Snelling. **Low bidder was McConnell and the work was change ordered into their Phase 1 contract.**
 - **Staff has requested pricing from Level Builders and All-Weather Decks for the repair of the planter wall on the south side of the existing deck. Staff is currently awaiting pricing.**
 - **October 10, 2022: Contractor has installed all concrete work, bollards and brick pavers. Asphalt street patching is occurring this afternoon. Items remaining are core-drilling the holes in the concrete pad for the Grigsby statue mounting pins and adjusting the crosswalk markings. City Staff will set the statue and the planters.**

STATUS – IN PROGRESS

3. Riverfront Park Entry Signage

- 2020 Budget: Entry signage for the both riverfront parks funded.
- Vireo hired to design concepts for approval.
- Long-range budget includes funding for installation of signs.
- Committee (reps from: BoA, CLARB and staff meet RE: vision for signage).
- Concepts presented to CLARB and BoA.
- BoA approve professional services agreement Vireo to develop preliminary and final drawings and specifications for new signs.
- February 2022: Preliminary design layouts presented to CLARB and BoA.
- Designs approved w/1 change: add the word "Park" to primary & secondary monument signs.
- Design team preparing construction documents

- 3rd Quarter 2022 (est.): Preliminary bid date for signs.
- 4th Quarter 2022 (est.): Primary/Secondary monument signs constructed and installed
- Spring 2023: remainder of signage (kiosks and wayfinding) constructed and installed.
- Missouri One Call has performed utility locates along south side of McAfee Street and forwarded to consultant. (will help pin-point locations for primary & secondary monuments).
- May 12, 2022: 95% complete construction documents submitted to staff.
- June 2022: Staff is compiling the bid documents for the entry signs. It is anticipated that the bid package will be released in mid-June.
- June 13, 2022: Project released for bid.
- July 12, 2022: Bid opening and in evaluation stage.
- August 10, 2022: Due to inflated pricing, Staff discussed whether or not to proceed with procurement of some signage or postpone the project and use the money for other parks work.
- The pricing was presented and discussed at the August 22, 2022 CLARB meeting. It was decided to wait until more is known about the future of the Farmers Market before committing Parks Tax money to this project.

STATUS – POSTPONED UNTIL FARMER’S MARKET RESOLUTION.

4. Busch Drive Roundabout Improvements – from City’s Capital Improvement Program.

- Improve traffic circle at end of Busch Drive in English Landing Park. Improvements include:
- New retaining wall, landscape, hardscape and a fountain feature.
- 2021: Retaining wall w/utility conduit, earth-fill, masonry work and concrete curb completed.
- February 2022: Masonry applied to retaining wall; electrical and water lines installed.
- Embassy Landscape contracted to install landscape and hardscape features.
- Good Earth Water Gardens contracted to install water feature.
- Some elements completed by City staff – added fill dirt, installed drain tile, added rock and fabric.
- May 9, 2022: Installation of water feature begins.
- May 20, 2022: The water feature has been installed.
- May 25, 2022: Streets department installed asphalt patching along the base of the circle drive.
- June 7, 2022: Landscaping has been installed.

STATUS – COMPLETE.

5. Watkins Park Improvements

- November 2020, BoA approve Watkins Park Master Plan.
- March 2021, BoA approve revised Watkins Park Master Plan.
- Outreach Grant from Platte County to assist with improvements approved.
- May 2022: majority of work complete. (i.e., shelter building, parking lot, park entrance wooden fencing. Note: approx. 64 feet of fencing not installed due to utility locates. (This additional fencing to be installed at entrance to Sullivan Nature Sanctuary.)
- May 20, 2022: Playground equipment was installed.
- A portion of the existing walking trail will be removed as a part of the stream bank stabilization project (see project info below). Staff has requested pricing from (3) contractors for the replacement of part of the existing trail. We are currently awaiting pricing from Gann Asphalt.

- Fall 2022/Spring 2023: Grass seeding to occur after Stream Bank Stabilization project is complete.

STATUS – IN PROGRESS.

6. PLP Improvements

- June 2021 - Parkville receives a \$1 million Park Partnership Grant from Platte County.
- The Board of Aldermen approved a professional services agreement with McClure Engineering for the design and public engagement portions of the project.
- The traffic data for the existing conditions was collected by GBA for the street network in the park. There was an initial round of public meetings in Fall 2021.
- Based on the information gathered, the City released a public engagement survey in late 2021. The survey results, along with the traffic data, will be presented to CLARB and Board of Aldermen during a work session in February 2022.
- There will be a separate public meeting to review the same information following the work session.
- March 1st Board of Aldermen meeting, the Board directed Staff to hold-off on any further work until a Parks Director has been hired. Estimated date of hire June/July 2022.
- No project updates.

STATUS – ON HOLD.

7. Park Outreach Grant Application – Additional Trail Lighting

- January 2022 – CLARB directs staff to prepare a Platte County Outreach Grant application for additional lighting along the riverfront trail in English Landing Park.
- Tuesday, February 22 – Staff presents application to the Outreach Grant Committee
- March 30, 2022 – Grant awarded.
- April 6, 2022 – Agreement signed and submitted by Staff
- Low bidder was 4 Star Electric. Their bid was approved by the Finance Committee and is scheduled to be presented for approval at the Board of Aldermen meeting on August 30, 2022.
- Late September 2022 – anticipated start date

STATUS – IN PROGRESS.

8. Farmers Market – There are concerns about the existing Farmers Market structure.

- BBN Architects and Leigh & O’Kane hired to evaluate the existing structural stability of the Farmers Market building.
 - Alternate repair/replacement options with corresponding cost estimates provided.
 - Staff received estimates for both enclosed & open concept metal buildings: Lester Buildings.
- April 13, 2022 – Design concepts presented at CLARB meeting
 - City will pursue additional quotes from other prefabricated building manufacturers, using the Lester Building proposal as a basis of design.
- April 28, 2022 a truck ran into the South side of the Eastern-most bay of the existing structure, causing extensive damage to that bay.
 - PPD solved incident. Company responsible turned incident into their insurance.
 - The debris was removed the following day.

- A structural assessment was made by Leigh & O’Kane and it was determined that the remaining structure was stable enough to remain in operation for this season.
- May 20, 2022: Staff worked with a contractor to remove the eastern two bays. This work was completed.
- June 13, 2022: 18-Wheeler truck ran into the North side of the structure.
 - PPD solved incident. Company responsible turned incident into their insurance.
 - A structural assessment was made by Leigh & O’Kane and it was determined a little over 70% of the existing structure shows signs of damage due to the vehicular impact and should be carefully removed. There is a small portion of the structure on the west end that could remain if you wanted to keep the two exiting bays.
 - June 14, 2022: Barricades were placed around entire structure. Subsequent Farmers Markets have been located in tents in the parking lot on the other side of East Street.
- June 2022: Staff received the scope and fee from BBN to assist with compiling the plans and specifications for the bid documents.
- June 2022: Staff, with approval of BoA, seeking public engagement for new Farmers Market structure: function and appearance. In the interest of time Confluence commencing public engagement at joint session on July 13, 2022. Proposal forthcoming for public engagement proposal of this project.
- July 13, 2022: A joint work session comprised of consultants, Board of Aldermen, CLARB, Staff, and community to kick-off discussions about Farmers Market structure. A follow-up community input is tentatively set for July 26, 2022.
- July 26, 2022: Public meeting held was held at City Hall. Confluence presented examples of other Farmers Markets in the metropolitan area. This was followed by an inter-active electronic survey for the meeting attendees about what a new Farmers Market should look like and how it should be used. The survey was extended to the public via social media for the next few weeks.
- August 11, 2022: Insurance adjusters for the City and for C.R. England (trucking company that was involved in the second accident) were on site assessing the damage done by the recent accidents.
- August 11, 2022: Staff met with Confluence regarding the community outreach survey results. Some takeaways: New Farmers Market orientation and location should remain as is; the structure should be a multi-purpose, year-round venue; the City should partner with another entity (e.g. Park University, American Legion, etc). The survey results will be presented at the next CLARB meeting on August 22, 2022.
- Once the Community Outreach phase has been completed, and the insurance claim has been settled, BBN will take over as the designers for the new Farmers Market structure.
- Small Committee met with representatives of BBN and Confluence. BBN presented and subsequently modified their fee proposal to do conceptual design work for (2) different schemes: one a build-from-scratch and the other a pre-manufactured building.
- BBN’s fee proposal was presented at the September 12, 2022 meeting.
- **October 28, 2022: The next scheduled Small Committee Meeting to review BBN’s preliminary design concepts.**

STATUS – IN PROGRESS.

9. Watkins Park Streambank Stabilization

- 2022 Capital Improvements Program includes funding for the stabilization of the streambank near Watkins Park.
 - Erosion to the creek is threatening the infrastructure in the park.
- March 2022 – City applied for and received preliminary approval for a Stormwater Management Grant through Platte County.
 - Staff is studying the logistics of where the bank stabilization rock will be stored and how it will be moved around the site without disrupting the new construction.
- June 2022: Staff received informal notice of award for this project. Once the funding agreement has been executed, staff will start working on the bid documents.
- August 10, 2022: Staff met on site with David Dods, Environmental Engineer, to get his input on the design of the stream bank stabilization, prior to finalizing the design. David Dods is assisting Staff in a capacity of a concerned Parkville citizen. Staff agreed that we would incorporate his suggestions into the design documents.
- Staff issued design documents out to bid. Bids are due September 20, 2022.
- September 20, 2022: Bids were received. She Digs It was the low bidder.
- September/October 2022: Contract was approved by the Finance Committee and the Board of Aldermen.
- Week of October 10, 2022: Staff will schedule a Project Kick-off Meeting with She Digs It.

STATUS – IN PROGRESS



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

CITY OF PARKVILLE Memorandum

Date: Oct. 7, 2022

To: Brittanie Propes

From: Tom Barnard

CC:

September Parks Activity Report:

The following Parks-related activities took place during September 2022:

- Watering of trees, shrubs and flowers has been ongoing as dry conditions persist.
- Brush picked up in ELP minor wind damage
- Cruise night set up signs, cones, barricades and trash cans.
- 1st come 1st serve shelters cleaned/power washed.
- Pinecrest tree work performed at entrance. Dead and hazardous trees removed.
- Holes filled in dog park fence line from dogs persistently digging.
- A-Truss concrete sidewalk on north side removed, approach widened w longer sweep for busy pedestrian traffic. Completed by Snelling Concrete.
- Disc Golf T-pad poured, forms removed and opened back up for play.
- One seasonal employee remaining, but new job to start in October.
- 3 trees planted in September.
- Parks Superintendent meeting at Tomahawk Golf Course.
- Lamp posts from Street Barn to Park Headquarters.
- Lamp posts power washed
- Lamp posts heads cleaned and painted, cracked plastic globes glued.
- 4 Star Electrician retrofitted old style lamps to LED
- Trencher rented and trenching started along Riverfront trail/ Grigsby Field Oct. 20
- Trencher returned, work completed Oct. 21
- 4 Star Electric - spun bases, secured electrical connections and erected 14 lamp post.
- Trenches filled in, lamp post installed and Outreach Grant completed as submitted.
- Mowing/Weed Trimming ROW's / Park / PAC ongoing in rotation.
- Power washing and deep cleaning of restrooms performed biweekly. Cleaned and stocked daily.
- Depot fountain drained/cleaned and refilled.
- Lights pink for breast cancer awareness month at Spirit Fountain and A-truss bridge lights.



August 2022 Work Report
Parkville Nature Sanctuary

Kristen Bontrager

Programming – Focus currently geared toward volunteer recruitment for Ghost Stories & spreading the word or both pumpkin carving and Ghost Stories.

Partnerships – Attended Rotary Club to present about PNS, specifically Ghost Stories and other programming information. Met with Tonya Robbins with Park University to collaborate on our Halloween events that both occur on Oct. 27th. Kelly Putnam, Marcus Flores and I all met to collaborate on all three of our Halloween events, separately from Park. Together we created a flyer with all three events information and distribution has begun through all of our networks.

FOPNS- FOPNS is in the beginning stages of our annual letter writing campaign. Together we are determining which projects in PNS need the most urgent fundraising attention.

Volunteers: Volunteers met this month to plan for Ghost Stories, participate in our final Stream Team, and mulch trails.

Current Volunteer Hours:

Month	Hours this month	Total hours
January	17	17
February	21	38
March	40	78
April	136	214
May	98	312
June	415	727
July	133	860
August	79	939
September	67	1,006

Sponsorship update: Additional in-kind contributors include, Bentley Guitar Studios, Grass Pad, Meyer Funeral Home, and Sugar & Spice Catering.