FINANCE COMMITTEE
Monday, October 10, 2022 4:30 PM
Administration Conference Room, City Hall

1. **Call to Order**

2. **Financial Updates**
   A. City Administrator Approvals

3. **Action Items**
   A. Approve the minutes for the September 26, 2022, regular meeting
   B. Approve agreements with Urban Tree Specialists and Arbor Masters for on-call tree maintenance (Public Works)
   C. Approve a purchase order with Central Salt for straight salt for emergency snow operations (Public Works)
   D. Approve a purchase order with Kranz of Kansas City for truck equipment for the 2022 Ford F-350 Truck (Public Works)
   E. Approve Change Order No. 2 with Havens Construction for the 2022 Sanitary Sewer Repairs Program (Public Works)
   F. Renew the intergovernmental agreement with Mid-America Regional Council Solid Waste Management District for the 2023 Regional Household Hazardous Waste Collection Program.(Public Works)

4. **Non-Action Items**
   A. Quarterly Projects Update

5. **Unfinished Business (postponed from prior meetings)**

6. **Other Business**

7. **Adjourn**

Posted Date & Time: 10/7/22; 2:32 p.m. By: MM

CITY ADMINISTRATOR

PURCHASING APPROVAL

City of Parkville

Preparation date: October 3, 2022

Department: Public Works

Low Bidder and Contract Amount:

FTC Equipment LLC
5238 Winner Road
Kansas City, MO 64127

$11,376.91 (does not include freight)
Estimated $12,200 with freight

General Scope of Work Description/Project:

Purchase Order – S. National Pump

The City owns and maintains six pump stations. Each pump station uses two centrifugal pumps to operate each of the pump stations. One of the pumps at the South National pump station was having issues. Staff contacted FTC Equipment, the City's on-call pump contractor, to review the condition of the pumps and pump station. One of the pumps that operates the South National Pump Station is beyond repair and needs to be replaced. The pump will take anywhere from 8-12 weeks for delivery.

The 2022 Sewer Fund includes funding available for Pump Station Maintenance.

Competitive Purchasing Information: (List bidder, address, and price):

On February 22, 2021, the Board of Aldermen approved an on-call pump maintenance contract with FTC Equipment to maintain the pumps in the City's system.

Project Start Date: 10/3/22

Estimated Completion Date: 1/15/23

Budget Account Code: 30-501.06-12-00

Authorization:

- ☐ City Administrator: Alex Barton Date: 10/3/2022
- ☐ Department Head: Alysen Mahl 10/3/22
- ☐ Mayor (if applicable):
- ☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
(816) 741-7676

Date: October 3, 2022

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR FTC Equipment, LLC

5238 Winner Road

KCMO 64127

Phone: 816-833-7200 Fax: 816-833-1074

SHIP TO: S. Nat'l Pump Station – 12303 NW FF Highway, Parkville, MO 64152

INVOICE TO: Alysen Abel, Public Works Director, 8880 Clark Ave., Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of 6 pages including attachments. Purchaser agrees to pay the total sum of **ELEVEN THOUSAND THREE HUNDRED SEVENTY-SIX DOLLARS AND 91/100 ($11,376.91)** for such materials, subject to any additions or deductions agreed upon in writing. **Freight charges are not included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request**. Payment is to be made within thirty days after delivery of goods and receipt of invoice. This purchase order is only valid through December 31, 2022.

ITEMS:	SCHEDULE OF DELIVERY:
Spare Pump – South National Pump Station XFP1051G-VX.6PE230/2 Wet Pit 31, 3 PH, 3450 RPM, 460 V Note: Pricing does not include Freight Charges. Freight will be billed on the invoice. $11,376.91 See Attachment "A" – Terms and Conditions See Attachment "B" – Insurance Requirements See Attachment "C" - Quote	F.O.B. Jason Brown 816-215-5690

NOTE: **All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order**. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")	FTC EQUIPMENT, LLC ("Vendor")
By: Alexa Barton	By: Angela Schlitz
Title: ~~Dean Katerndahl~~ Alexa Barton City Administrator	Title: Operations Manager
Date: 10/3/2022	Date: 10/3/22

Allyson Malal 10/3/22

DB04/0832356.0002/11300728.1 WP08

FTC Equipment, LLC

5238 Winner Road
Kansas City, MO 64127

Phone: 816-833-7200
Fax: 816-833-1074

Quote

Date	Estimate #
8/17/2022	13224

Name/Address	Ship To
City of Parkville Attn: Accounts Payable 8880 Clark Avenue Parkville, MO 64152	City of Parkville WWTP 12303 NW FF Highway Parkville, MO 64152

Terms	Rep	FOB	W/O Number
Net 30	RJQ	Factory	

Qty	U/M	Item	Description	Rate	TOTAL
			Facility: South Nations P.S		
			Location:		
			Quote Spare Pump		
1	EA	GXMV3K6C1111337	XFP101G-VX.6 PE230/2 Wet Pit 31 HP, 3 PH, 3450 RPM, 460 V	11,376.91	11,376.91
			Note: Freight is not included and will be billed on the invoice.		

We appreciate the opportunity to be of service to you!

TERMS AND CONDITIONS: Terms are net 30 days. Accounts not paid within terms are subject to a 1.5% service charge per month. Prices quoted are valid for 30 days from the date of this quote. Prices do not include any applicable taxes or freight charges. Freight is FOB factory. A convenience fee of 4% will be added to all credit card transactions.

Subtotal	$11,376.91
Sales Tax (8.85%)	$0.00
TOTAL	$11,376.91

CITY ADMINISTRATOR

PURCHASING APPROVAL

City of Parkville

Preparation date: October 3, 2022

Department: Public Works

Low Bidder and Contract Amount:

Absolute Comfort Technologies
8248 NW 101st Terr, Ste #16
Kansas City, MO 64153

$2,671.10

General Scope of Work Description/Project:

Work Authorization #16 – WWTF Generator:

The wastewater treatment plant has various sewer treatment operations that require power. The plant has a backup generator that is used during power outages. The generators are inspected monthly to ensure they are working properly. On September 6, 2022, the local plant manager found that the generator was running and was unable to shut it off. Absolute Comfort came to the wastewater plant to troubleshoot the issue. They provided a quote to make the necessary repairs.

The repair estimate was over the authority of the department head, so the City Administrator verbally approved the emergency expense so that the repair could be completed.

The 2022 Sewer Fund budget includes funding for maintenance of the sewer plant.

Competitive Purchasing Information: (List bidder, address, and price):

On April 20, 2021, the Board of Aldermen approved an on-call services agreement with Absolute Comfort for the various routine and emergencies repairs to the City's sewer utility. This is primarily for assistance with generators.

Project Start Date: 9/6/22

Estimated Completion Date: 10/6/22

Budget Account Code: 30-501.06-01-00

Authorization:

- ☐ City Administrator: Alf Barton Date: 10/4/22
- ☐ Department Head: Alysen Mabel 10/3/22
- ☐ Mayor (if applicable):
- ☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)

Parkville
Missouri

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Work Authorization #16

Date:	**September 6, 2022**
Issued to:	**Absolute Comfort Technologies, Inc.** **8248 NW 101st Terr., Ste. #16** **Kansas City, MO 64153** **816-442-8154**

Project/Work Description: Parkville Generators

Scope of Work/Purpose: Repair of Generator – Replace ATS Controller & Engine Exerciser

See attached Estimate

Total **$2,671.10**

Schedule and Price

Project Start Date:	9/6/2022
Estimated Completion Date:	10/6/2022
Latest Acceptable Date:	10/6/2022
Estimated Cost:	$2,671.10
Expenditure Limit:	$2,671.10
Budget Account Code:	30-501.06-01-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: ALEC LOYD / SALES MANAGER Signature:
Company: Absolute Comfort Technologies, Inc. Date: 9/26/22

Authorization:

Department Head: Alysen Abel Date: 10/3/22
Alysen Abel, Public Works Director

City Administrator (if over $2,500): Alexa Barton Date: 10/4/22
Alexa Barton, City Administrator

Mayor (if over $10,000): Date:

Absolute Comfort Technologies, Inc.

8248 NW 101st Terr., Ste #16
Kansas City, MO 64153
Office: 816-442-8154
Fax: 816-442-8156
www.absolutecomforttech.com

Estimate

Bill To Address:	Job Address:	Job Date	Job Number
Alliance Water Attn: Bob Kerbs 12303 NW FF Highway Parkville, MO 64152	Alliance Water Parkville Generators Parkville, MO	9/6/2022	22-2788

Remit To:
Absolute Comfort Technologies, Inc
8248 NW 101st Terr., Ste #16
Kansas City, MO 64153

Account Contact	Contact Phone	Contact Email
Jason Brown	816-215-5690	jbrown@alliancewater.com

Account Number	Terms	Due Date	Customer P.O.	Sales Rep
	Net 30			Charles Shockley

Item	Description	Quanity	Price	Amount
99-70002	Repair of Generator - Replace ATS controller and engine exerciser	1		$2,451.10
COM TRUCK<100	Truck Charge <100mi. - Contract Rate	1	$85.00	$85.00
COM LAB REG	Labor, Regular Time - Contract Rate	1	$135.00	$135.00

By Charles Shockley on 9/6/2022 at 12:43:25 PM: Customer called and stated the generator had been running all night. Found the display not reading on the transfer switch. Began troubleshooting and found the controller has failed again. Need to replace controller.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon delays beyond our control. Purchaser agrees to pay all costs of collection, including attorney's fees.

Subtotal	$2,671.10
Sales Tax	$0.00
Total	$2,671.10
Balance Due	$0.00

Signature *Alex Barton* Date 9/8/22

Thank you for your business!

Parkville Missouri

CITY ADMINISTRATOR PURCHASING APPROVAL

Preparation date: 9/29/2022

City of Parkville Department:

Low Bidder and Contract Amount:

Hi-G Enterprises, LLC
Dane Hisel
20900 Humphreys Road
Platte City, MO 63079
$3,350.00

General Scope of Work Description/Project:

English Landing Park Row Mowing

This scope of work is for one-time mowing services along 9 Hwy at English Landing Park Right of Way. The mowing along this part of the road requires mowing with a brush hog and special equipment that the city does not have therefore requires contracting with a third party.

There is capacity in the Parks budget to cover this mowing expense.

Competitive Purchasing Information: (List bidder, address, and price):

Dane Hisel is a local farmer who has the equipment necessary. When staff reached out to farmers and contractors in 2017 to inquire about doing the work, he was on the only person interested. He has mowed Platte Landing Park over the past several years.

Project Start Date: 8/13/2022 **Estimated Completion Date:** 9/26/2022

Budget Account Code: 41-560.52-500-00

Authorization:

☐ City Administrator: Alexa Barton Date: 9/30/2022
☐ Department Head: Brittanie Propes 9/29/2022
☐ Mayor (if applicable): ______
☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

City of Parkville
Work Authorization #17 for ELP ROW Mowing

Date:	**August 12, 2022**
Issued to:	**Hi-G Enterprises, LLC** **Dane Hisel** **20900 Humphreys Road** **Platte City, MO 63079**

Project/Work Description

Title:	9 Hwy. @ ELP Right of Way Mowing
Scope of Work/Purpose:	Invoice #2041 Attached
Schedule and Price	**Upon notification from Parks Dept. Superintendent Tom Barnard**
Project Start Date:	August 13, 2022
Estimated Completion Date:	September 26, 2022
Latest Acceptable Date:	September 26, 2022
Estimated Cost:	$3,350.00
Expenditure Limit:	$3,350.00
Budget Account Code:	41-560.52-50-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: Signature:

Company: Hi-G Enterprises, LLC Date:

Authorization

Department Head: Brittanie Propes Date: 9/29/2022

Brittanie Propes, Parks and Recreation Director

City Administrator (if over $2,500): Alexa Barton Date: 9/30/2022

Alexa Barton, City Administrator

Mayor (if over $10,000): Date:

Dean Katerndahl, Mayor

Finance Committee Meeting
Monday, September 26, 2022 4:30 PM
Administration Conference Room, City Hall

Minutes

1. **Call to Order**

Chair Plumb called the meeting to order at 4:30 p.m. A quorum was present.

Members Present: Chair Greg Plumb, Dean Katerndahl (joined meeting at 4:39 p.m.) Douglas Wylie and Bob Bennett

City Staff Present: City Administrator Alexa Barton, Police Chief Kevin Chrisman (*via videoconference*), Public Works Director Alysen Abel, Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky (*via videoconference*), Public Works Project Manager Chris Ashley (*via videoconference*), Parks & Recreation Director Brittanie Propes and City Clerk Melissa McChesney

2. **Financial Updates**

A. **City Administrator Approvals**

City Administrator Alexa Barton provided an overview of the approvals within her authority.

3. **Action Items**

A. **Approve the minutes for the September 12, 2022, regular meeting**

Douglas Wylie moved to approve the minutes for the September 12, 2022, meeting. Bob Bennett seconded; motion passed 3-0.

City Administrator Alexa Barton said that Dean Katerndahl had questions and requested that the item be discussed when he attended the meeting.

Chair Plumb deviated from the order of business to discuss the next items until Katerndahl was able to join the meeting.

C. **Approve Work Authorization No. 150 with North Hills Engineering for the Riss Lake Low Pressure Sanitary Sewer Evaluation**

Public Works Director Alysen Abel said that in the past there were several issues with the sewers in Riss Lake that coincided with power outages and it was determined there were defects in the lines. The evaluation would help determine what repairs were needed to be more proactive. Abel added that the work authorization included the hours needed to evaluate 250 manholes to pinpoint the issues and prioritize future repairs.

Dean Katerndahl joined the meeting at 4:39 p.m.

Wylie moved to recommend that the Board of Aldermen approve Work

Authorization No. 150 with North Hills Engineering for the Riss Lake Low Pressure Sanitary Sewer Evaluation in the amount of $17,920. Bennett seconded; motion passed 4-0.

The Committee returned to the regular order of business.

B. **<u>Approve a purchase order with Dale Brothers for the salt and sand material for emergency snow operations</u>**

Public Works Director Alysen Abel stated that the City used a 50/50 salt and sand mixture, but also used straight sand when needed. The previous two years the City used a cooperative agreement with Central Salt through the Mid-America Regional Council.
Discussion focused on an error in the bid tabulation that would be corrected to show that Dale Brothers was the low bidder.

Wylie moved to recommend that the Board of Aldermen approve a purchase order with Dale Brothers for salt and sand material through May 1, 2023, subject to annual appropriations. Bennett seconded; motion passed 3-0.

D. **<u>Approve a construction agreement with She Digs It for the Watkins Park Streambank Stabilization project</u>**

Public Works Director Alysen Abel said the bank along the creek in Watkins Park needed to be stabilized due to erosion issues. The City received a Platte County Stormwater Grant to help fund the project. Abel said an alternate to the bid was to replace the asphalt trail. Because the quote from Gann Asphalt was the low bid the portion of the project would be completed as a change order to their contract for the Southern Platte Pass trail.

Wylie moved to recommend that the Board of Aldermen approve a construction agreement with She Digs It for the Watkins Park Streambank Stabilization project in the amount of $51,742. Bennett seconded; motion passed 4-0.

E. **<u>Renew the farming land use agreement with Brian Kringle for property near the Wastewater Treatment Plant</u>**

Public Works Director Alysen Abel said the City owned approximately 66 acres near the sewer plant and a system was developed in 2020 to lease two-thirds of the property to a farmer and the City would land apply sludge from the plant on the other one-third of the property. Abel noted that the agreement was a renewal for three years at $105 per acre.

Discussion focused on what would happen if the sewer plant changes ownership and it was noted that there was a clause in the agreement to address the issue.

Wylie moved to recommend that the Board of Aldermen approve a three-year renewal to the farm land use agreement with Brian Kringle, effective January 1, 2023, through December 31, 2025. Bennett seconded; motion passed 4-0.

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn

Chair Plumb adjourned the meeting at 5:03 p.m.

Submitted by:

____________________ ____________________

Melissa McChesney City Clerk	Approval Date

CITY OF PARKVILLE
Policy Report

Date: October 4, 2022

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Alexa Barton, City Administrator

ISSUE:
Approve agreements with Urban Tree Specialists and Arbor Masters for on-call tree maintenance (Public Works)

BACKGROUND:
There are numerous on-call services that Public Works staff needs assistance with on a routine and emergency basis throughout the year. For these services, it is more efficient for staff if the City maintains a long-term contract, executing individual work authorizations as services are needed.

Tree trimming and tree removal maintenance services are utilized by different divisions of Transportation, Parks and the Nature Sanctuary. This includes both routine tree maintenance and emergency storm cleanup. The on-call tree trimming and removal service agreement has been in place since 2015. Since that time, the City has contracted with two companies to provide on-call services to provide better response during emergency situations.

The City released a bid request for the on-call tree maintenance services in September. There were responses from two contractors. Although Urban Tree Specialists provided the low bid overall, staff recommends contracting with both Arbor Masters and Urban Tree Specialists to provide the continued service for emergency and non-emergency tree maintenance needs.

BUDGET IMPACT:
There are tree trimming and tree removal line items in various budgets including Transportation, Parks and Nature Sanctuary. Depending on the nature of the work being done, staff will use the proper budget line item.

ALTERNATIVES:
1. Approve on-call service agreements with Urban Tree Specialists and Arbor Masters for tree maintenance services.
2. Approve an on-call service agreement with Urban Tree Specialsists for tree maintenance services.
3. Provide direction to staff related to the tree maintenance contract.
4. Do not approve the maintenance contract.
5. Postpone this item.

STAFF RECOMMENDATION:
Staff recommends approval of on-call service agreements with Urban Tree Specialists and Arbor Masters for the tree maintenance services.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve on-call agreements with Urban Tree Specialists and Arbor Masters for tree maintenance services for a two-year term.

ATTACHMENTS:

1. Bid Tabulation
2. Draft Agreement
3. Arbor Masters Bid
4. Urban Tree Bid

BID TABULATION

On-Call Tree Trimming/Removal “Services
Tuesday, October 4, 2022, 10:00 a.m.

Bidder	TOTAL
*Urban Tree Specialists, LLC Kansas City, MO 64152	See unit prices
Arbor Masters Tree & Landscape Shawnee, KS 66227	See unit prices

*Denotes recommended contractor

TREE TRIMMING, TREE REMOVAL AND LANDSCAPE SVCS. - BID DATE 10/4/2022 - 10:00 A.M.
ADDENDA NO. 1 ISSUED

	ARBOR MASTERS BIDDER 1 UNIT PRICE		URBAN TREE SPEC BIDDER 2 UNIT PRICE	
TREE REMOVAL-NON-EMERGENCY				
DBH 1-12	$275.00		$200.00	
DBH 13-24	$595.00		$425.00	
DBH 25-36	$895.00		$800.00	
DBH 37-48	$1,600.00		$1,500.00	
DBH 49-60	$2,200.00		$2,500.00	
Stump Removal per inch	$95.00	PER HR	$100.00	PER HR
TREE REMOVAL-EMERGENCY				
DBH 1-12	$275.00		$240.00	
DBH 13-24	$695.00		$310.00	
DBH 25-36	$1,100.00		$960.00	
DBH 37-48	$1,800.00		$1,800.00	
DBH 49-60	$2,500.00		$3,000.00	
Stump Removal per inch	$95.00	PER HR	$100.00	PER HR
TREE PRUNING/TRIM-NON-EMERG				
Bucket Truck	$60.00		$55.00	
1-Person Crew	$95.00		$75.00	
2-Person Crew	$190.00		$140.00	
3-Person Crew	$285.00		$205.00	
4-Person Crew	$380.00		$280.00	
Chipper Unit	35.00		$35.00	
TREE PRUNING/TRIM-EMERGENCY				
Bucket Truck	$60.00		$65.00	
1-Person Crew	$105.00		$90.00	
2-Person Crew	$210.00		$170.00	
3-Person Crew	$295.00		$250.00	
4-Person Crew	$395.00		$340.00	
Chipper Unit	$40.00		$45.00	

DBH – Diameter at Breast Height

SMALL CONSTRUCTION SERVICES AGREEMENT
2022-2024 ON-CALL TREE TRIMMING/REMOVAL SERVICES

THIS SERVICE AGREEMENT, entered into on this **18th day of October, 2022** by and between the **CITY OF PARKVILLE, MISSOURI** ("City") and **____________________________________** ("Contractor").

WHEREAS, the City seeks to hire Contractor to provide certain construction services as described in Exhibit "A" to this Agreement (the "Construction Services"); and

WHEREAS, the City has budgeted funds to acquire the services necessary to complete the Construction Services; and

WHEREAS, Contractor has the necessary staff and qualifications to provide the Construction Services to the City.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants and agreements set forth herein, the parties mutually agree as follows:

I. SCOPE OF SERVICES

A. The term "Construction Services" when used in this Agreement shall mean any and all labor, material, equipment, insurance, surety bonds or other thing of value that may be required by this Agreement including its exhibits.

B. The City agrees to retain Contractor and Contractor agrees to perform and complete the Construction Services described in the **Exhibit "A"** – Scope of Work, attached hereto and incorporated by reference for a period of two (2) years from the date of this Agreement.

C. Service Provider represents it has all necessary skills, personnel, financial capacity, licenses, permits, knowledge, and certifications required to perform the Services described herein.

II. COMPENSATION

A. As consideration for providing the Construction Services, the City shall pay Contractor as set forth in **Exhibit "A".**

B. Contractor shall submit its invoices to the City either at completion of the Project, or on such milestone or other interim terms as set forth on **Exhibit "A"**. Contractor's final invoice shall be accompanied by Waivers of Lien and Releases of Claim on the forms attached as **Exhibit "B-2"** to this Agreement, executed by Contractor, any all subcontractors with contract values of $5,000 or more, and notarized. If partial payments are authorized on **Exhibit "A",** then Contractor shall submit partial lien waivers on the form attached as **Exhibit "B-1."** The City agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by the City. In the event of a dispute, and prior to the invoice's due date, City shall pay the undisputed portion of the invoice and notify Contractor of the nature of the dispute regarding the balance.

C. Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the Agreement and such other records as may be deemed necessary by the City to assure proper accounting for all funds. These records will be made available for audit purposes to the City or any authorized representative, and will be retained for three years after the expiration of this Agreement unless permission to destroy them is granted by the City.

III. SCHEDULE

A. Time is of the essence in performance of this Agreement.
B. Unless otherwise directed by the City, Contractor shall commence performance of the Construction Services upon execution of this Agreement.
C. Services shall be completed within the schedule set forth on **Exhibit "A"**.
D. Neither the City nor the Contractor shall be in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party.
E. If **Exhibit "A"** contains a provision for Liquidated Damages, it shall be because the parties have agreed that late completion of the Construction Services by Contractor would cause irreparable harm to the City, which harm is difficult to quantify; and that the parties have agreed that the amount stated in Exhibit "A" for Liquidated Damages is a fair approximation of the daily costs that the City would incur for late Substantial Completion of the work.

IV. CHANGES

A. The City reserves the right to issue Changes, both additive and deductive, to the Scope of Work at the City's discretion. Contractor shall advise the City of additional costs and time delays, if any, resulting from such Changes, before Contractor performs the Changes. No adjustment to the Contract Time or Contract Price will be permitted unless Contractor has advised the City of the potential impact prior to commencing work on the Change, and the City either issues a Change Order which is agreed to by the parties, or the City directs the Contractor to proceed.
B. Contractor shall provide Construction Services under this Agreement only upon written request of the City and only to the extent defined and required by the City. Any additional services or materials provided by the Contractor without the City's prior written consent shall be at the Contractor's own risk, cost, and expense, and Contractor shall not make a claim for compensation from the City for such work.

V. INDEMNIFICATION

A. Contractor shall indemnify and hold harmless the City and its departments, elected officials, officers, employees and agents, from and against all liability, suits, actions, proceedings, judgments, claims, losses, damages, and injuries (including attorneys' fees and other expenses of litigation, arbitration, mediation or appeal), which in whole or in part arise out of or have been connected with Contractor's negligence, error, omission, recklessness, or wrongful or criminal conduct in the performance of Construction Services, including performance by Contractor's employees and agents; or arising from any claim for libel, slander, defamation, copyright infringement, invasion of privacy, piracy and/or plagiarism related to any materials related to materials furnished by

Contractor in the course of performance of the work, except to the extent that such claims arise from materials created or supplied by the City.

B. Contractor's obligation to indemnify and hold harmless shall remain in effect and shall be binding on Contractor whether such injury shall accrue, or may be discovered, before or after termination of this Agreement.

VI. INSURANCE

A. Contractor shall secure and maintain, at its expense, through the duration of this Agreement insurance as set forth on **Exhibit "C."**

VII. ASSIGNMENT OF AND RESPONSIBILITY FOR PERSONNEL

A. Contractor's assignment of personnel to perform the Services shall be subject to the City's oversight and general guidance. The City reserves the right to request qualifications and/or reject service from any and all employees of the Contractor.

B. Unless otherwise stated in **Exhibit "A"**, Contractor shall be represented by a Superintendent or Foreman authorized to give and receive all instruction and notices from and to the City at all times while performing Construction Services, and shall have on site a person who is fluent in all languages necessary to communicate instructions regarding the work and information regarding medical emergencies with Contractor's employees and subcontractors.

C. All of the Construction Services required hereunder will be performed by the Contractor or under Contractor's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.

D. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement including, but not limited to, indemnification, insurance and warranties.

E. Contractor and all subcontractors with a contract value of $5,000 or more shall execute affidavits on the form attached as **Exhibit "D"**, attesting to their compliance with RSMo. § 285.530.5 concerning compliance with Missouri's Worker Eligibility requirements.

F. Contractor and all subcontractors must require all on-site employees to complete the ten-hour construction training program required under Section 292.675 RSMo. unless they have previously completed the program and have documentation of having done so. Contractor shall execute the affidavit attached as **Exhibit "E"**, attesting that it has provided OSHA safety training for its on-site employees. Contractor will forfeit a penalty to the City of $2,500 plus an additional $100 for each employee employed by Contractor or any subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training. See Section 292.675 RSMo.

G. No illegal drug or alcohol usage will be tolerated at the Site. All persons admitted to work on the Site will dress appropriately and avoid foul language. Music shall not be played at volume levels that would be objectionable to third-parties. Any worker found by the City to be violating these conduct requirements will be removed immediately.

VIII. WARRANTY

A. The Contractor warrants to the City that materials and equipment furnished under the Contract will be of good quality and new unless the Scope of Work documents require or permit otherwise. The Contractor further warrants that the work will conform to the requirements of the Scope of Work documents and will be free from defects, except for those inherent in the quality of the Work the Scope of Work documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the work not executed by the Contractor or its subcontractors or suppliers, improper or insufficient maintenance or improper operation. If required by the Owner, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. The Contractor's warranties required by the Agreement (express and implied) shall remain in full force and effect even if a material or equipment item is required by the Owner to be manufactured by a specific entity, and no other equivalent product manufactured by any other entity is acceptable.

B. The Contractor's warranty in Section IX.A. shall not be construed to replace, change or otherwise limit any statutory or common law warranty rights of the Owner, or any other Contract requirements.

IX. OWNERSHIP OF WORK PRODUCT

Contractor agrees that any documents, materials and/or work products produced in whole or in part by or through it under this Agreement, any intellectual property rights of Contractor therein (collectively the "Works") are intended to be owned by the City. Accordingly, Contractor hereby assigns and agrees to assign to the City all of it right title and interest in and to such Works.

X. RELATIONSHIP OF THE PARTIES

A. Contractor represents that it is an independent contractor and that no personnel performing any of the Construction Services shall be employees of or have any contractual relationship with the City.

XI. NOTICES

A. All notices required by this Agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:

B. Notices sent by Contractor shall be sent to:

City of Parkville
Attn: City Administrator
8880 Clark Ave.
Parkville, MO 64152

C. Notices sent by the City shall be sent to:

XII. CORRECTION OF WORK

The Contractor shall promptly correct work rejected by the City or failing to conform to the requirements of the Agreement, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for services and expenses of a designer made necessary thereby, shall be at the Contractor's expense. If the Contractor fails to correct nonconforming Work within ten (10) days after receipt of written notice from the City, the City may correct it at Contractor's expense.

XIII. TERM AND TERMINATION

A. The effective date of this Agreement shall be the date of execution, when the Agreement is signed by both parties.

B. Notwithstanding anything to the contrary in this Agreement or exhibit, the City reserves the right and may elect to terminate this Agreement at any time, with or without cause, by giving at least ten (10) days' written notice to the Contractor. The City shall compensate Contractor for the Construction Services that have been completed to the City's satisfaction as of the date of termination. Contractor shall perform no activities other than reasonable wrap-up activities after receipt of notice of termination.

C. The City may terminate the Agreement for cause if the Contractor

1. refuses or fails to supply enough properly skilled workers or proper materials;
2. fails to make payment to Subcontractors for materials, equipment, services or labor in accordance with the respective agreements between the Contractor and the Subcontractors;
3. disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority;
4. or its Subcontractors or Sub-subcontractors causes a work stoppage due to any strike, picket, boycott or participates in any voluntary or involuntary cessation of Work; or
5. otherwise is guilty of substantial breach of a provision of the Agreement.

When any of the above reasons exist, the City may without prejudice to any other rights or remedies of the City and after giving the Contractor and the Contractor's surety, if any, seven (7) days' written notice, terminate the Agreement and may, subject to any prior rights of the surety, if any:

1. Exclude the Contractor from the Project site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
2. Direct the work of subcontractors; and
3. Finish the Work by whatever reasonable method the City may deem expedient. Upon written request of the Contractor, the City shall furnish to the Contractor a detailed accounting of the costs incurred by the City in finishing the Work.

When the Owner terminates the Agreement for one of the reasons stated in Section XIV. A., the Contractor shall not be entitled to receive further payment until the Work is finished.

If the unpaid balance of the Contract Price exceeds costs of finishing the Work, including compensation for the services and expenses of a designer, and legal, consultant and testing fees made necessary thereby, and other damages incurred by the City and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor or its surety, if any, shall pay the difference to the City upon demand. The obligation for payment, if any, shall survive termination of the Agreement.

XIV. MISCELLANEOUS PROVISIONS

A. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.

B. Assignability. Contractor shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of the City thereto. Provided, however, that the claims for money by Contractor from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.

C. Media Announcements. Contractor shall not be authorized to make statements to the media or otherwise on behalf of the City without express direction and consent of the City

D. Compliance with Local Laws. Contractor shall comply with all applicable laws, ordinances, and codes of the State of Missouri and local governments, and shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.

E. Equal Employment Opportunity. During the performance of this Agreement, Contractor agrees as follows:

   i. Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. Service Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

   ii. Contractor will, in all solicitation or advertisements for employees placed by or on behalf of Professional, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.

   iii. Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

F. Interest of Members of a City. No member of the governing body of the City and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement, and Contractor shall take appropriate steps to assure compliance.

G. Interest of Contractor and Employees. Contractor covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

H. Entire Agreement. This Agreement represents the entire Agreement and understanding between the parties, and this Agreement supersedes any prior negotiations, proposals, or agreements. Unless otherwise provided in this Agreement, any amendment to this Agreement shall be in writing and shall be signed by the City and Contractor, and attached hereto.

I. Severability. If any part, term or provision of this Agreement, or any attachments or amendments hereto, is declared invalid, void, or enforceable, all remaining parts, terms, and provisions shall remain in full force and effect.

J. Waiver. The failure of either party to require performance of this Agreement shall not affect such party's right to enforce the same. A waiver by either party of any provision of breach of this Agreement shall be in writing. A written waiver shall not affect the waiving party's rights with respect to any other provision or breach.

K. Third Parties. The Services to be performed by the Contractor are intended solely for the benefit for the City. Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any person or entity not a signatory to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

CITY OF PARKVILLE, MISSOURI

By: ___________________________

Dean Katerndahl, Mayor

ATTEST:

____

Melissa McChesney, City Clerk

____

By: ___________________________

Exhibit A

SCOPE OF WORK AND PRICING AGREEMENT

Contractor agrees to perform all the Work described in the Contract Documents, including all Addenda, for the prices presented below for each Section of the Work. In case of a discrepancy between the Unit Price and the Extension Figure, the Unit Price shall rule.

a. This Agreement allows the City to call on Contractor for assistance during emergency and non-emergency work scenarios. The situations will require different response times due to the severity and urgency of the work.

   1. Emergency – An emergency situation requires a response time within 4 hours for a condition that jeopardizes public safety; and with 24 hours for a condition that constitutes a public inconvenience.

   2. Non-emergency – A non-emergency situation requires a response time within 2 business days or a timeframe that is mutually agreed upon by both parties.

<u>NON-EMERGENCY</u>

TREE REMOVAL (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK DBH=diameter at 5' from the ground	UNIT PRICE
DBH 1 to 12 inches	
DBH 13 to 24 inches	
DBH 25 to 36 inches	
DBH 37 to 48 inches	
DBH 49 to 60 inches	
Stump Removal	

<u>EMERGENCY</u>

TREE REMOVAL (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK DBH=diameter at 5' from the ground	UNIT PRICE
DBH 1 to 12 inches	
DBH 13 to 24 inches	
DBH 25 to 36 inches	
DBH 37 to 48 inches	

DBH 49 to 60 inches	
Stump Removal	

NON-EMERGENCY

TREE PRUNING/TRIMMING (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK	UNIT PRICE
BUCKET TRUCK	
1-PERSON CREW	
2-PERSON CREW	
3-PERSON CREW	
4-PERSON CREW	
CHIPPER UNIT	

EMERGENCY

TREE PRUNING/TRIMMING (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK	UNIT PRICE
BUCKET TRUCK	
1-PERSON CREW	
2-PERSON CREW	
3-PERSON CREW	
4-PERSON CREW	
CHIPPER UNIT	

The City agrees to retain Contractor and Contractor agrees to perform and complete the Construction Services described in the Exhibit "A" – Scope of Work, and incorporated by reference for a period of two (2) years from the date of this Agreement, ending October 18, 2024.

EXHIBIT A-1

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

City of Parkville

Work Authorization for Repair and Maintenance

Date:

Issued to:

Project/Work Description

Title:

Scope of Work/Purpose:

Schedule and Price

Project Start Date:

Estimated Completion Date:

Latest Acceptable Date:

Estimated Cost:

Expenditure Limit:

Budget Account Code:

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: ______________________ Signature: ______________________

Company: ______________________ Date: ______________________

Authorization

Department Head: ______________________ Date: ______________________

City Administrator (if over $2,500): ______________________ Date: ______________________

Mayor (if over $10,000): ______________________ Date: ______________________

For Internal Staff Use Only

(Initial each item and file with executed work authorization)

_____ Employment Eligibility Status Verification (if the cost exceeds $5,000)

_____ Certificate of Insurance that demonstrates compliance with the Terms and Conditions

_____ Valid business license

BID FORM

ON-CALL TREE TRIMMING/ REMOVAL SERVICES
for
CITY OF PARKVILLE, MISSOURI

Bid Date: 10:00am – Tuesday, October 4, 2022

SUBMITTED BY: Shawnee Mission Tree Service, Inc. dba Arbor Masters

TO: CITY OF PARKVILLE, MISSOURI:

THE UNDERSIGNED BIDDER, having examined the Instructions to Bidders, Contract Forms, Specifications, General Conditions, Special Conditions, and other related Contract Documents referred to herein, and any and all Addenda thereto; the location, arrangement, and construction of existing railways, highways, streets, roads, structures, utilities, and facilities which affect or may be affected by the Work; the topography and condition of the site of the Work; and being acquainted with and fully understanding (a) the extent and character of the Work covered by this Bid Form; (b) the location, arrangement, and specified requirements of and for the proposed structures and miscellaneous items of Work appurtenant thereto; (c) the nature and extent of the excavations to be made, and the type, character and general condition of the materials to be excavated; (d) the necessary handling and re-handling of excavated materials; (e) all existing and local conditions relative to construction difficulties and hazards, labor, transportation, hauling, trucking and rail delivery facilities; and (f) all local conditions, laws, regulations, and all other factors and conditions affecting or which may be affected by the performance of the Work required by the Contract Documents.

HEREBY PROPOSES and agrees, if this Bid is accepted, to enter into agreement in the form attached hereto, and to perform all Work and to furnish all required materials, supplies, equipment, tools and plant; to perform all necessary labor; and to construct, install, erect and complete all Work stipulated in, required by, in accordance with the Contract Documents and other terms and conditions referred to therein (as altered, amended, or modified by any and all Addenda thereto) at the prices set forth herein.

Bidder hereby agrees to commence Work under this Contract as directed by the notice to proceed. A Notice to Proceed may be given at any time within thirty days after the Effective Date of the Agreement. The Bidder agrees to fully complete all Work within the time frame as provided for in the Agreement.

Bidder further agrees, if the Bid is accepted, to pay as an agreed amount of liquidated damages, if provided in the Agreement, General Conditions, and Special Conditions.

Bidder accepts the provisions of the Instructions to Bidders regarding disposition of Bid Security (if required).

Bidder acknowledges receipt of the following Addenda, which have been considered in the preparation of this Bid:

No.	1	**Dated:**	**Sept 27, 2022**
No.		**Dated:**	

Failure to furnish all information requested below may be cause for rejection of the Bid.

Bidder agrees, if the Bid is accepted, to perform all the Work described in the Contract Documents, including all Addenda, for the prices presented below for each Section of the Work. In case of a discrepancy between the Unit Price and the Extension Figure, the Unit Price shall be considered to be the Bid.

NON-EMERGENCY*

TREE REMOVAL (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK DBH=diameter at 5' from the ground	UNIT PRICE
DBH 1 to 12 inches	$ 275.00
DBH 13 to 24 inches	$ 595.00
DBH 25 to 36 inches	$ 895.00
DBH 37 to 48 inches	$1600.00
DBH 49 to 60 inches	$2200.00
Stump Removal	$ 95.00per hr

EMERGENCY**

TREE REMOVAL (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK DBH=diameter at 5' from the ground	UNIT PRICE
DBH 1 to 12 inches	$ 275.00
DBH 13 to 24 inches	$ 695.00
DBH 25 to 36 inches	$1100.00
DBH 37 to 48 inches	$1800.00
DBH 49 to 60 inches	$2500.00
Stump Removal	$ 95.00per hr

NON-EMERGENCY*

TREE PRUNING/TRIMMING (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK	UNIT PRICE
BUCKET TRUCK	$ 60.00
1-PERSON CREW	$ 95.00
2-PERSON CREW	$ 190.00
3-PERSON CREW	$ 285.00
4-PERSON CREW	$ 380.00
CHIPPER UNIT	$ 35.00

EMERGENCY**

TREE PRUNING/TRIMMING (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK	UNIT PRICE
BUCKET TRUCK	$ 60.00
1-PERSON CREW	$ 105.00
2-PERSON CREW	$ 210.00
3-PERSON CREW	$ 295.00
4-PERSON CREW	$ 395.00
CHIPPER UNIT	$ 40.00

* Non-Emergency is defined as a situation that requires a response time within 2 business days or a timeframe that is mutually agreed upon by both parties.

** Emergency is defined as a situation that requires a response time within 4 hours for a condition that jeopardizes public safety; and within 24 hours for a condition that constitutes a public inconvenience.

CITY OF PARKVILLE · 8880 Clark Avenue · Parkville, MO 64152 · (816) 741-7676 · FAX (816) 741-0013

ADDENDUM NO. 1

Tuesday, September 27, 2022

ON-CALL TREE TRIMMING AND TREE REMOVAL SERVICES PARKVILLE, MO

The BID DATE remains unchanged:

This addendum is to provide additional information not originally included in the bid package. This addendum is hereby made a part of the **BID DOCUMENTS.**

Please attach this addendum to the documents in your possession, and confirm receipt of Addendum No. 1 on the **BID FORM**.

1. No bid bond will be required associated with the Tree Trimming and Tree Removal Bid Request.

Additional questions should be addressed to:
Alysen Abel, Public Works Director, 816-741-7676

***

LISTING OF SUBCONTRACTORS/SUPPLIERS TO BE UTILIZED IN THIS AGREEMENT:

Name: N/A ______________________ Type of Work: ______________________

____

Address, Telephone, E-mail address

Name: N/A ______________________ Type of Work: ______________________

____

Address, Telephone, E-mail address

Award shall be based on the City's evaluation of prices and other factors affecting the responsibility and responsiveness of Bidders. The City reserves the right to award all, some or none of the items identified above to the successful bidder.

The undersigned hereby agrees that this bid shall be good and may not be withdrawn for a period of sixty (60) **calendar days** after the scheduled closing time for receiving bids.

The undersigned hereby agrees to enter into Contract on the attached Agreement Form within fifteen (15) consecutive calendar days from the receipt of Notice of Award from the City's acceptance of this Bid, and to complete said Work within the indicated number of consecutive calendar days from the Effective Date of the Agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

Bidder has submitted with this Bid its Bid Security if required by the Instructions to Bidders.

Bidder further understands that, if the City has specified in the Instructions to Bidders that Performance and Payment Bonds are required, that the Bidder's failure to submit them on the forms provided and in compliance with all requirements may result in rejection of this Bid.

If this Bid is accepted and should Bidder for any reason fail to sign the Agreement within fifteen (15) consecutive calendar days as above stipulated, the Bid Security which has been made this day with the City shall, at the option of the City, be retained by the City as liquidated damage for the delay and expense caused the City, but shall not be deemed to limit the Bidder's liability for all of the City's damages; but otherwise, it shall be returned to the undersigned in accordance with the provisions set forth in the Instructions to Bidders.

The undersigned acknowledges that the City retains the option to accept or reject any bid for any reason.

Dated at Shawnee, Kansas this 29 day of September, 2022

CITY OF PARKVILLE OCCUPATIONAL LICENSE or CERTIFICATE NUMBER,

If applicable ____

FILL IN THE APPROPRIATE SIGNATURE AND INFORMATION BELOW:

IF AN INDIVIDUAL: ______________________________ Doing Business As

Signature and Title

____

Name of Firm

Business Address of Bidder: ______________________________

____

Email & Telephone No. ______________________________

IF A PARTNERSHIP: ______________________________

Name of Partnership

______________________________ Member of Firm

Business Address of Bidder: ______________________________

____

Email & Telephone No. ______________________________

IF A CORPORATION: Shawnee Mission Tree Service, Inc., dba Arbor Masters

Name of Corporation

By Mark Cantrell - VICE PRESIDENT

Signature & Title

ATTEST: [signature] (CORPORATE SEAL)

Business Address of Bidder: 8250 Cole Parkway, Shawnee, KS 66227

____

Email & Telephone No. 913-441-8888 mcantrell@arbormasters.com

If Bidder is a Corporation, supply the following information:

State in which Incorporated: Kansas

Name and Address of its: President Patrick Turley

8250 Cole Parkway, Shawnee, KS 66227

Secretary Steve Fritz

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BID FORM

ON-CALL TREE TRIMMING/ REMOVAL SERVICES
for
CITY OF PARKVILLE, MISSOURI

Bid Date: 10:00am – Tuesday, October 4, 2022

SUBMITTED BY: Urban Tree Specialists, LLC

TO: CITY OF PARKVILLE, MISSOURI:

THE UNDERSIGNED BIDDER, having examined the Instructions to Bidders, Contract Forms, Specifications, General Conditions, Special Conditions, and other related Contract Documents referred to herein, and any and all Addenda thereto; the location, arrangement, and construction of existing railways, highways, streets, roads, structures, utilities, and facilities which affect or may be affected by the Work; the topography and condition of the site of the Work; and being acquainted with and fully understanding (a) the extent and character of the Work covered by this Bid Form; (b) the location, arrangement, and specified requirements of and for the proposed structures and miscellaneous items of Work appurtenant thereto; (c) the nature and extent of the excavations to be made, and the type, character and general condition of the materials to be excavated; (d) the necessary handling and re-handling of excavated materials; (e) all existing and local conditions relative to construction difficulties and hazards, labor, transportation, hauling, trucking and rail delivery facilities; and (f) all local conditions, laws, regulations, and all other factors and conditions affecting or which may be affected by the performance of the Work required by the Contract Documents.

HEREBY PROPOSES and agrees, if this Bid is accepted, to enter into agreement in the form attached hereto, and to perform all Work and to furnish all required materials, supplies, equipment, tools and plant; to perform all necessary labor; and to construct, install, erect and complete all Work stipulated in, required by, in accordance with the Contract Documents and other terms and conditions referred to therein (as altered, amended, or modified by any and all Addenda thereto) at the prices set forth herein.

Bidder hereby agrees to commence Work under this Contract as directed by the notice to proceed. A Notice to Proceed may be given at any time within thirty days after the Effective Date of the Agreement. The Bidder agrees to fully complete all Work within the time frame as provided for in the Agreement.

Bidder further agrees, if the Bid is accepted, to pay as an agreed amount of liquidated damages, if provided in the Agreement, General Conditions, and Special Conditions.

Bidder accepts the provisions of the Instructions to Bidders regarding disposition of Bid Security (if required).

Bidder acknowledges receipt of the following Addenda, which have been considered in the preparation of this Bid:

No. 1 **Dated:** 9/27/2022
No. ______ **Dated:** ______

Failure to furnish all information requested below may be cause for rejection of the Bid.

Bidder agrees, if the Bid is accepted, to perform all the Work described in the Contract Documents, including all Addenda, for the prices presented below for each Section of the Work. In case of a discrepancy between the Unit Price and the Extension Figure, the Unit Price shall be considered to be the Bid.

NON-EMERGENCY*

TREE REMOVAL (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK DBH=diameter at 5' from the ground	UNIT PRICE
DBH 1 to 12 inches	$200
DBH 13 to 24 inches	$425
DBH 25 to 36 inches	$800
DBH 37 to 48 inches	$1500
DBH 49 to 60 inches	$2500
Stump Removal	$100/hr

EMERGENCY**

TREE REMOVAL (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK DBH=diameter at 5' from the ground	UNIT PRICE
DBH 1 to 12 inches	$240
DBH 13 to 24 inches	$310
DBH 25 to 36 inches	$960
DBH 37 to 48 inches	$1800
DBH 49 to 60 inches	$3000
Stump Removal	$100/hr

NON-EMERGENCY*

TREE PRUNING/TRIMMING (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK	UNIT PRICE
BUCKET TRUCK	$55
1-PERSON CREW	$75
2-PERSON CREW	$ 140
3-PERSON CREW	$ 205
4-PERSON CREW	$ 280
CHIPPER UNIT	$ 35

EMERGENCY**

TREE PRUNING/TRIMMING (INCLUDES LABOR AND EQUIPMENT)

SCOPE OF WORK	UNIT PRICE
BUCKET TRUCK	$ 65
1-PERSON CREW	$ 90
2-PERSON CREW	$ 170
3-PERSON CREW	$ 250
4-PERSON CREW	$ 340
CHIPPER UNIT	$ 45

* Non-Emergency is defined as a situation that requires a response time within 2 business days or a timeframe that is mutually agreed upon by both parties.

** Emergency is defined as a situation that requires a response time within 4 hours for a condition that jeopardizes public safety; and within 24 hours for a condition that constitutes a public inconvenience.

LISTING OF SUBCONTRACTORS/SUPPLIERS TO BE UTILIZED IN THIS AGREEMENT:

Name: ______________________________ Type of Work: ________________________

____

Address, Telephone, E-mail address

Name: ______________________________ Type of Work: ________________________

____

Address, Telephone, E-mail address

Award shall be based on the City's evaluation of prices and other factors affecting the responsibility and responsiveness of Bidders. The City reserves the right to award all, some or none of the items identified above to the successful bidder.

The undersigned hereby agrees that this bid shall be good and may not be withdrawn for a period of sixty (60) **calendar days** after the scheduled closing time for receiving bids.

The undersigned hereby agrees to enter into Contract on the attached Agreement Form within fifteen (15) consecutive calendar days from the receipt of Notice of Award from the City's acceptance of this Bid, and to complete said Work within the indicated number of consecutive calendar days from the Effective Date of the Agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

Bidder has submitted with this Bid its Bid Security if required by the Instructions to Bidders.

Bidder further understands that, if the City has specified in the Instructions to Bidders that Performance and Payment Bonds are required, that the Bidder's failure to submit them on the forms provided and in compliance with all requirements may result in rejection of this Bid.

If this Bid is accepted and should Bidder for any reason fail to sign the Agreement within fifteen (15) consecutive calendar days as above stipulated, the Bid Security which has been made this day with the City shall, at the option of the City, be retained by the City as liquidated damage for the delay and expense caused the City, but shall not be deemed to limit the Bidder's liability for all of the City's damages; but otherwise, it shall be returned to the undersigned in accordance with the provisions set forth in the Instructions to Bidders.

The undersigned acknowledges that the City retains the option to accept or reject any bid for any reason.

Dated at 9:00AM this 4th day of October, 2022.

CITY OF PARKVILLE OCCUPATIONAL LICENSE or CERTIFICATE NUMBER,

If applicable # 72

FILL IN THE APPROPRIATE SIGNATURE AND INFORMATION BELOW:

IF AN INDIVIDUAL: ______________________ Doing Business As

Signature and Title

____

Name of Firm

Business Address of Bidder: ______________________

____

Email & Telephone No. ______________________

IF A PARTNERSHIP: Urban Tree Specialists, LLC

Name of Partnership

Bret A Cleveland [signature] Member of Firm

Business Address of Bidder: 8600 N. Childress Ave

Kansas City, MO 64153

Email & Telephone No. Bret@urbantreekc.com

816-214-8327

IF A CORPORATION: ______________________

Name of Corporation

By ______________________

Signature & Title

ATTEST: ______________________ (CORPORATE SEAL)

Business Address of Bidder: ______________________

____

Email & Telephone No. ______________________

If Bidder is a Corporation, supply the following information:

State in which Incorporated: ______________________

Name and Address of its: President ______________________

____

Secretary ______________________

CITY OF PARKVILLE
Policy Report

Date: October 4, 2022

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Alexa Barton, City Administrator

ISSUE:
Approve a purchase order with Central Salt for straight salt for emergency snow operations (Public Works)

BACKGROUND:
City crews use salt and sand during the winter snow and ice clearing operations each year. There are two different types of winter mixes used (1) salt/sand mix and (2) straight salt. Due to the terrain of Parkville, the salt/sand mixture is necessary for traction on the steep streets.

On October 4, 2022, the Board of Aldermen approved a purchase order with Dale Brothers for salt and sand material for the 2022-2023 winter season. Their bid included both types of winter mixes.

Due to the increased prices of winter mixes, staff contacted other communities and a few of them utilize a cooperative purchasing arrangement through Mid-America Regional Council (MARC) and the Kansas City Regional Purchasing Cooperative (KCRPC). Each year, KCRPC releases a bid document on behalf of several communities within the region with an estimated amount of winter mixes. Their bid includes straight salt. KCRPC received bids from several suppliers and contracted with Central Salt for their bulk salt at a price of $74.77 per ton. The price per ton for the current contract with Dale Brothers is $94.00 per ton for straight salt. The purchase order with Central Salt would provide the City with a cost savings of $19.23. per ton.

Based on discussions with MARC and KCRPC, the City can be added to their contract with Central Salt for the purchase of straight salt. There is no agreement with MARC; the only contract document required would be a purchase order with Central Salt.

Since we will still need the salt/sand mixture to treat our streets, staff would like to utilize both contractors for our winter mixes. Maintaining two contracts will allow the City to determine the most efficient way to obtain the winter mixes necessary to serve our community's snow removal needs.

BUDGET IMPACT:
The 2022 budget includes $60,000 for emergency snow removal (line item 40-520.07-20-00). The current balance is approximately $44,000. The proposed 2023 budget will include at least $60,000. Staff will continue to purchase material, within the allocated budgets, while balancing the needs of the emergency snow operations.

ALTERNATIVES:
1. Approve a purchase order with Central Salt for the straight salt for the 2022-2023 winter season.
2. Provide direction to staff related to the salt purchase.

3. Do not approve this item.
4. Postpone this item.

STAFF RECOMMENDATION:
Staff recommends the approval of a purchase order with Central Salt for the purchase of straight salt for the 2022-2023 winter season.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to recommend that the Board of Aldermen approve a purchase order with Central Salt for straight salt for the 2022-2023 winter season.

ATTACHMENTS:
1. Purchase Order

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
Parkville, MO 64152

Date: October 18, 2022

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR: **Central Salt, L.L.C.**
1420 State Highway 14
Lyons, KS 67554
620-257-5626 ext. 505

SHIP TO: Streets Maintenance Building, 9300 NW 45 Highway, Parkville, MO 64152

INVOICE TO: Parkville City Hall, 8880 Clark Ave., Attn: Richard Wilson, Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of _7_ pages including attachments. Purchaser agrees to pay a **UNIT PRICE** of **$74.77 per ton for Straight Salt Delivered** for such materials, subject to any additions or deductions agreed upon in writing, in accordance with the MARC/KCRPC Contract. **Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request**. Payment is to be made within thirty (30) days after delivery of goods and receipt of invoice. This purchase order is only valid through May 1, 2023.

ITEMS:	SCHEDULE OF DELIVERY:
Straight Salt Price: Seventy-Four Dollars and Seventy-Seven Cents ($74.77) per Ton Delivered See Attachment "A" – Terms and Conditions See Attachment "B" – Insurance Requirements See Attachment "C" - Quote	Materials shall be delivered per MARC contract #1 Streets Maintenance Building, 9300 NW 45 Hwy., Parkville, MO 64152 #2 Street Maintenance Building #2, 7101 NW Hampton Rd, Parkville, MO 64152 Attn: Richard Wilson 816-768-2933

NOTE: **All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order**. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")	**CENTRAL SALT, LLC.** (**Vendor)**
By:______ **Dean Katerndahl**	**By:** Lori Young **Lori Young**
Title: **Mayor**	**Title:** **Customer Service Supervisor**
Date:______	**Date:** September 29, 2022

NOTICE OF MARC/KCRPC CONTRACT MODIFICATION
DATED: June 24, 2022

Bid Title:	Yearly Contract for Snow & Ice Control Materials
Bid/Contract No.	87 (3R)
Contract Modification No.:	7
Contract Period:	6/1/19 to 5/31/20
Contract Renewal:	6/1/20 to 5/31/21
Contract Renewal:	6/1/21 to 5/31/22
Contract Extension:	6/1/22 to 6/30/22
Contract Renewal:	7/1/22 to 5/31/23
Contract Renewal:	-

CONTRACTOR:
Lori Young
Customer Service Supervisor
Central Salt, L.L.C.
1420 State Highway 14
Lyons, Kan., 67554

P. 620-257-5626 ext. 505
F. 620-257-5052
Email: lyoung@centralsalt.com

MODIFICATION TO ORIGINAL CONTRACT:

The original contract issued June 1, 2019, is revised as follows:

MARC/KCRPC and Participants do hereby accept your offer to renew the contract with the average 5.66 percent increase for straight salt and Snowslicer.

This is the third renewal option with one one-year renewal option remaining. The updated price list is included with this modification.

- Salt $74.77 per ton, 25 ton minimum
- Snowslicer $86.96 per ton, 25 ton minimum

By: David A Warm

David Warm, Executive Director
Mid-America Regional Council

7/1/2022
Date:

By: Lori Young

Lori Young
Central Salt, L.L.C.

7/5/22
Date:

Copy to: Contractor / Database / Bid file
Participants – Jackson County, Lee's Summit, North Kansas City, Parkville, Platte City, Riverside, Truman Medical Center (Lakewood and Hospital Hill), Smithville, Edwardsville, Olathe, and Weston.

BID/CONTRACT # 87 SALT & DEICERS
Effective 7/1/22 to 5/31/23 Modification 7
With 1one-year renewal options remaining

Item #	Description	Unit	Est. Qty.	CENTRAL SALT LLC Unit Price
1	**Salt, straight**	**Ton**	**13,350**	**74.77**
	Jackson County	4,000		
	Lee's Summit	5,000		
	North Kansas City	500		
	Parkville	400		
	Platte City	150		
	Riverside	2,500		
	Truman Medical Center - Hospital Hill	200		
	Truman Medical Center - Lakewood	250		
	Smithville	350		
	Edwardsville, Kansas			
2	**ClearLane® enhanced de-icer / Snowslicer**	**Ton**	**1045**	**86.96**
	Lee's Summit	500		
	Liberty Hospital	175		
	Olathe	250		
	Weston	120		

MINIMUM DELIVERY, IF ANY			25 Tons
PAYMENT, NET 30, DISCOUNTS?			Net 30, no discount
OFF SHELF DISCOUNT?			No
MAXIMUM PERCENTAGE ALLOWED OVER ESTIMATED TONNAGE			20%
DELIVERY RATE OUTSIDE 50 MILE RADIUS OF METRO	51-100	miles	$ 3.50 Per mile
	101-150	miles	$ 4.00 Per mile
	151-200	miles	$ 4.50 Per mile
DELIVERY TIME PRE-SEASON (BEFORE NOV 15)			10 Business Days
DELIVERY TIME PRE-SEASON, NON EMERGENCY (AFTER NOV 15)			10 to 15 Business Days
DELIVERY TIME EMERGENCY			10 Business Days
PICK UP AT LOCATION			"N/A"
AVERAGE TON LOAD OF TRUCKS			25 Tons
FACILITY LOCATION			1420 State Highway 14, Lyons, Kan., 67554
OPERATION HOURS			6:00 a.m. to 10 p.m. Mon-Fri
FACILITY - SALT PRODUCTION			1420 State Highway 14, Lyons, Kan., 67554
ONLINE ORDERING AVAILABLE			No
PROCUREMENT CARDS ACCEPTED			No
COOPERATIVE PURCHASING ALLOWED?			No

ITEM 3.D.

For 10/10/2022

Board of Aldermen - Finance Committee Meeting

CITY OF PARKVILLE
Policy Report

Date: October 4, 2022

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Alexa Barton, City Administrator

ISSUE:
Approve a purchase order with Kranz of Kansas City for truck equipment for the 2022 Ford F-350 Truck (Public Works)

BACKGROUND:
On February 15, 2022, the Board of Aldermen approved the purchase of a Ford F-350 4x4 Super Duty truck from Max Ford (Harrisonville). The truck is currently being built, however the anticipated delivery date is 2023.

The truck will need to be equipped with a salt spreaders, a snow plow blade and associated equipment necessary for routine maintenance, as well as emergency snow operations. The City released a bid request for the truck equipment in June. The bid was released on the CIty's website, as well as through the Drexel Plan Room to provide wider distribution. The City received one response from Kranz of Kansas City. Kranz has provided the majority of the truck equipment for the trucks in the City's fleet and have provided excellent service over the years.

BUDGET IMPACT:
The 2022 Transportation Fund includes funding in the Equipment line item (40-520.04-85-01) includes $70,000 available for the purchase of a Ford Truck and associated equipment.

ALTERNATIVES:
1. Approve a purchase order with Kranz of Kansas City for the truck equipment for the new Ford truck.
2. Provide direction to staff related to the truck equipment purchase.
3. Do not approve the purchase order for the truck equipment.
4. Postpone this item.

STAFF RECOMMENDATION:
Staff recommends the approval of the truck equipment from Kranz of Kansas City.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve a purchase order with Kranz of Kansas City for truck equipment for the 2022 Ford F-350 Truck in the amount of $35,183.

ATTACHMENTS:

1. Bid Tabulation
2. Purchase Order

BID TABULATION

2022 PW TRUCK EQUIPMENT

Bid Opening Wednesday, June 22, 2022

10:05 a.m., Public Works Conference Room

Bidder Name	BASE TOTAL
Kranz of KC KCMO	$35,183.00

(*) Recommended Award of Purchase

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
(816) 741-7676

Date: October 18, 2022

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR Kranz of Kansas City

2012 Television Place

KCMO 64126

Phone: 816-974-0379 Fax: 816-920-6226

SHIP TO: 9300 NW 45 Highway, Parkville, MO 64152

INVOICE TO: Alysen Abel, Public Works Director, City of Parkville, 8880 Clark Avenue, Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of 8 pages including attachments. Purchaser agrees to pay the total sum of **THIRTY FIVE THOUSAND ONE HUNDRED EIGHTY-THREE DOLLARS AND NO/100 ($35,183.00)** for such materials, subject to any additions or deductions agreed upon in writing**. Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request**. Payment is to be made within thirty days after delivery of goods and receipt of invoice. This purchase order is only valid through July 30, 2023.

ITEMS:	SCHEDULE OF DELIVERY:
Truck Equipment for 2022 Ford F-350 Cab & Chassis Truck as outlined in Attachment 1	F.O.B. 9300 NW 45 Highway, Parkville, MO 64152 Contact Richard Wilson, Director of Operations 816-768-2933

Due to the delay with the Ford Truck, Kranz of Kansas City will order and store truck equipment until the 2022 Ford-350 Truck has been delivered as part of this purchase order. Partial payment for parts only will be made upon inspection by City staff at the vendor's facility. The remaining payment for labor will be held until truck equipment has been fully installed.

See Attachment "A" – Terms and Conditions
See Attachment "B" – Insurance Requirements
See Attachment 1 – Detailed Specifications

CP

NOTE: **All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order**. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")	**KRANZ OF KANSAS CITY** ("Vendor")
By: ______________	**By:** [signature]
Title: ______________	**Title:** Sales Account Manager
Date: ______________	**Date:** 7/13/2022

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Attachment 1 - DETAILED SPECIFICATIONS

EQUIPMENT FOR 2022 FORD F-350 CAB & CHASSIS TRUCK

Atlas all-purpose platform body No Exceptions per the following

- 9' length—96"width
- Decking 1/8" treadplate
- External stake pockets with outside banding rail includes (4) rear pockets
- Full rear apron with tail light cutouts
- Tapered bulkhead with louvered window
- Rhino line bed floor and up 12" on bulkhead
- Rear tailboard 14 ga. to be lift out style with 2x4 steel stakes
- Install with ICC lights, flaps and painted black

Hydraulic system to operate above dump and spreader per the following—
Hydraulics supplied by Force America No Exceptions

- Belt drive hydraulic clutch pump 8 GPM
- Reservoir 20 gallon frame mounted with suction line ball valve and return line filter
- (2) section control valve for double acting hoist and motor spool for spreader
- Morse control cables installed in cab on tower for on/off operation of spreader and spring to center lever for hoist
- Flow control valve for spreader frame mounted driver side

- Hydraulic hoses and quick couplings at rear
- Installed

Meyer stainless steel salt spreader PV model no exceptions

  - 8’ length
  - 2.0 cubic yard capacity
  - Stainless steel construction
  - Dual hydraulic motors for conveyer and spinner

Meyer snowplow model LPP-9.0 no exceptions

- Blade length 9.0’—poly blade
- Electro touch power unit with cab controls
- Controller to provide automatic raise and lower feature (No Exceptions)
- Cab controls modified per customer request to toggle type shipped loose for customer final installation
- E-Z mounting system
- Power angling
- (4) trip springs
- Aux. Sabre light system with built-in turn signals wired to upfitter switch
- Installed

Galion subframe hoist model CS615T-9 —No exceptions to hoist

- Full subframe hoist
- Hydraulics operated from existing hydraulic system

- Morse sealed cable control
- Power up and down
- Hoist capacity 8 ton
- Installed

ECCO (4) corner strobe system per the following

- (2) front strobes installed in grill model # 3704a four LED unit
- (2) ECCO model#3965A rear oval strobe lights installed in platform rear apron
- Lights wired to factory installed work switches
- No Exception on lights

ECCO mini Led light bar # 5590A installed on cab platform bulkhead crossbar center front wired to upfitter dash switch—switches to be rewired hot all the time

- Light to be mounted on bulkhead overhang cab
- No exception on light

Receiver hitch/ICC bumper install and wire to (6) pole trailer receptacle install combo hitch with 2" ball

Buyer aluminum below bed toolbox 36x18x18 with frame mounting brackets installed opposite side from hydraulic reservoir

ITEM 3.E.
For 10/10/2022
Board of Aldermen - Finance Committee Meeting

CITY OF PARKVILLE
Policy Report

Date: October 4, 2022

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Alexa Barton, City Administrator

ISSUE:
Approve Change Order No. 2 with Havens Construction for the 2022 Sanitary Sewer Repairs Program (Public Works)

BACKGROUND:
On July 19, 2022, the Board of Aldermen approved a construction agreement with Havens Construction for the 2022 Sanitary Sewer Repairs Program in the amount of $189,436. The program included several areas of repairs, mostly in the downtown area, where existing sanitary sewer issues have been identified. On August 2, 2022, the Board of Aldermen approved a change order for the Havens construction agreement to include an additional sewer repair near 5921 NW Bell Road in the estimated amount of $12,290.

Since that time, repairs have been made to Bell Road, as included in Change Order No. 1. Due to the extent of the damage, the project areas were reduced to compensate for the additional emergency work. The additional emergency work was completed using the time and materials contract that was already in place with Change Order No. 1.

In September, there was a water main break that caused significant damage to an existing manhole. Since the contractor was already engaged, the repair was made under the City's contract. Missouri American Water reimbursed the City for the cost of the repairs in the amount of $16,714.23.

Change Order No. 2 includes the removal of three project areas, the additional work needed to complete the repairs at 5921 NW Bell Road and the repairs related to the water main break. The total increase for this change order is in the amount of $12,287.03. The total cost of the Sanitary Sewer Repairs Program, including Change Orders Nos. 1 and 2, is $214,013.03.

BUDGET IMPACT:
The 2022 Sewer Budget includes $220,000 in the Capital Improvements Program for the Sanitary Sewer Repairs Program. The total amount of the project is within budget at $214,013.03.

ALTERNATIVES:
1. Approve a change order with Havens Construction for the 2022 Sanitary Sewer Repairs Program.
2. Provide direction to staff associated with the Sanitary Sewers Repairs Program.
3. Do not approve the change order.
4. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends the approval of the change order that includes the additional sewer repairs. Missouri American Water has already reimbursed the City for their portion of the sewer repair work associated with the water main break.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve Change Order No. 2 with Havens Construction for the 2022 Sanitary Sewer Repairs Program in the amount of $12,287.03.

ATTACHMENTS:

1. Change Order

Change Order 2

PROJECT (*Name and address*): Sanitary Sewer Repairs - 2022	**CHANGE ORDER NUMBER:** 2 **DATE:** 10/18/2022
TO CONTRACTOR (*Name and Address*): Havens Construction 9400 Liberty Dr., Liberty, MO 64068	**PROJECT NO.:** ________________ **CONTRACT DATE:** 7/19/2022

THE CONTRACTOR IS CHANGED AS FOLLOWS:

The original Contract Sum was	$	189,436.00
The net change by previously authorized Change Orders	$	12,290.00
The Contract Sum prior to this Change Order was	$	201,726.00
The Contract Sum will be increased by this Change Order in the amount of	$	12,287.03
The new Contract Sum including this Change Order will be	$	214,013.03

The Contract Time will be increased by zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

Description of Changes: Additions and subtractions from the original scope of work as defined in the Contract Documents and amended by Change Order No. 1, due to differing field conditions and additional sewer repairs needed. See attached sheet: "Summary of Items for Change Order No. 2"

Reasons for Changes:
Various. See attached sheet: "Summary of Items for Change Order No. 2"

This Change Order represents a complete and final resolution of all matters concerning or arising out of the work described in the Change Order, including any impact, delay, disruption and/or acceleration of work unless specifically identified herein.

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER.

Havens Construction	City of Parkville
CONTRACTOR (*Firm name*)	**OWNER** (*Firm Name*)
9400 Liberty Dr., Liberty, MO	8880 Clark Ave., Parkville, MO
ADDRESS	**ADDRESS**
BY (*Signature*)	**BY** (*Signature*)
Justin M. Bolsenga Vice President	Dean Katerndahl, Mayor
(*Typed name*)	(*Typed name*)
9/27/2022	
DATE	**DATE**

Sanitary Sewer Repairs - 2022

Summary of Items for Change Order No. 2

Item	Description	Basis	Quantity	Unit	Price	Extension	Reason
A	Deduct TBD Point Repair, Bid item #5.	Bid Form	-1	LS	$ 11,300	$ (11,300.00)	TBD point repair include in bid scope was not needed.
B	DeductPoint Repair in 6th St.	Bid Form	-0.33333	LS	$ 32,500	$ (10,833.23)	One of three point repairs was not needed, not performed. Thus one third of bid item.
C	Added work at #5921 Bell Road point repair, per C.O. #1.	T&M	1	LS	$ 3,932.53	$ 3,932.53	Additional length of repair, broken pipe. See attached T&M summary.
D	Heavy cleaning, root removal, CCTV at #5921 Bell Rd., per C.O. #1.	T&M	1	LS	$ 6,767.70	$ 6,767.70	Line was filled with roots, debris, needed repeated work. See attached T&M summary.
E	Added work at #6000 Hwy 9 Point Repair.	T&M	1	LS	$ 6,285.89	$ 6,285.89	Discovered old trash buried around manhole, about 35 CY, hauled off and replaced with AB3.
F	Heavy cleaning and removal of gravel & debris from sewer, at #6000 Hwy 9.	T&M	1	LS	$ 2,859.90	$ 2,859.90	Line was 3/4 full of old gravel, grit, and debris, creating blockage. See attached T&M summary.
H	Deduction from Bid Item #3, Repair at #5629 Bell Rd.	Quote	1	LS	$ (2,140.00)	$ (2,140.00)	CMP bends for culvert pipe were not needed, manhole was not in ancticipated location.
H	Added point repair to Contract, at #6107 Bell Rd. to repalce Manhole D59A, due to MoAmW water main break.	T&M	1	LS	$ 16,714.23	$ 16,714.23	Water main break undermined manhole and sewers, requiring placement of rock base, new manhole, sewer pipe repairs, and jetter cleaning with CCTV. See attached T&M Summary.
TOTAL CHANGE ORDER NO. 2:						$ 12,287.03	

JMB

ITEM 3.F.

For 10/10/2022

Board of Aldermen - Finance Committee Meeting

CITY OF PARKVILLE
Policy Report

Date: October 4, 2022

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Alexa Barton, City Administrator

ISSUE:
Renew the intergovernmental agreement with Mid-America Regional Council Solid Waste Management District for the 2023 Regional Household Hazardous Waste Collection Program.(Public Works)

BACKGROUND:
The City has historically participated in the Regional Household Hazardous Waste (HHW) Collection Program administered by the Mid-America Regional Council (MARC) Solid Waste Management District. The program is subject to annual renewal on or before December 16th.

The program allows Parkville residents to access permanent collection sites in Lee’s Summit and Kansas City for proper disposal of HHW including paint, household cleaners, automotive fluids, pesticides, batteries and similar materials. The program also accommodates outreach collection sites throughout the region. Parkville hosts events on the even-numbered years; we hosted the event in Platte Landing Park in 2022 and the next event will be in Parkville in 2024

BUDGET IMPACT:
The program fee is based on a per capita rate using 2021 population estimates. From 2019 to 2021, the per capita rate was $1.07. In 2022, the per capita rate was $1.09, with a total program fee of $7,757.53. In 2023, the proposed per capita rate will be $1.10, with a total program fee of $8,591. The new fee is programmed into the 2023 budget.

ALTERNATIVES:

1. Renew the intergovernmental agreement with the MARC Solid Waste Management District for the 2023 Regional Household Hazardous Waste Collection Program.
2. Provide feedback to staff related to the agreement.
3. Do not approve the agreement.
4. Postpone this item.

STAFF RECOMMENDATION:
Staff recommends renewing the intergovernmental agreement with the MARC Solid Waste Management District for the 2022 Regional Household Hazardous Waste Collection Program.

POLICY:
Intergovernmental agreements require an ordinance. Ordinances can only be approved by the Board of Aldermen.

SUGGESTED MOTION:
I move to recommend that the Board of Aldermen approve an intergovernmental agreement with Mid-America Regional Council Solid Waste Management District for the 2023 Regional Household Hazardous Waste Collection Program.

ATTACHMENTS:
1. Letter from MARC
2. Draft Agreement

Mid-America Regional Council
Solid Waste Management District

September 22, 2022

Re: 2023 Regional Household Hazardous Waste (HHW) Program

The Regional Household Hazardous Waste Collection Program provides residents the opportunity to safely dispose of common household hazardous products that cannot be thrown away in the trash. The MARC Solid Waste Management District administers this program in partnership with the cities of Kansas City, Mo and Lee's Summit.

Membership in the program allows residents year-round access to permanent facilities in Kansas City and Lee's Summit, and to multiple mobile collection events.

Materials accepted for safe disposal include paint and paint-related products, automotive fluids, batteries, lawn and garden chemicals, housecleaners, fluorescent bulbs, and other items such as nail polish, bug spray and oven cleaners.

The 2023 participation fee will be $1.10 per capita and will be applied to 2021 population estimates. A community cost list is attached to the agreement enclosed. The program is also supported with a grant from the Missouri Department of Natural Resources to assist with disposal costs.

If you are interested in providing this service to your residents in 2023, please sign and return the agreement by **Friday, December 16, 2022.**

We look forward to serving your community. Please contact Nadja Karpilow at (816) 701-8226 if you have any questions. District staff is available to speak to your city council or county commissioners if further information is requested.

Sincerely,

Doug Wylie
Chair, MARC Solid Waste Management District

IT'S YOUR HOME.
MAKE IT SAFE.

2023

Intergovernmental Agreement between the MARC Solid Waste Management District and Parkville, Missouri relating to the Regional Household Hazardous Waste Collection Program

This Agreement is entered into pursuant to Missouri Revised Statutes Section 70.210 *et seq.*

Whereas, Cass, Clay, Jackson, Platte, and Ray Counties and the City of Kansas City have formed the MARC Solid Waste Management District (SWMD) pursuant to Sections 260.300 through 260.345 of the Revised Statues of Missouri (1986 & Cum. Supp. 1990) and the members of the SWMD include most cities within the member counties; and

Whereas the City of Kansas City, Missouri (Kansas City) operates a permanent Household Hazardous Waste facility located at 4707 Deramus, Kansas City, Missouri, and operates outreach sites for collection of Household Hazardous Waste (HHW) at various locations and on various dates; and

Whereas, the City of Lee's Summit, Missouri operates a permanent Household Hazardous Waste Facility located at 2101 SE Hamblen Road, Lee's Summit; and

Whereas, Kansas City and Lee's Summit have made these HHW collection facilities available for use by members of the SWMD and the SWMD, Kansas City and Lee's Summit have agreed to create a regional household hazardous waste program for the benefit of all members of the SWMD; and

Whereas Parkville, Missouri (sometimes referred to in this Agreement as the "Participating Member") intends to participate in the Regional HHW Collection Program;

Therefore, the SWMD and the Participating Member agree that participation in the Regional HHW Collection Program shall be on the following terms and conditions:

I *Definitions*

Household Hazardous Waste (HHW) shall mean waste that would be classified as hazardous waste by 40 CFR 261.20 through 261.35 but that is exempt under 40 CFR 261.4 (b) (1) (made applicable in Missouri by 10 CSR 25-4.261) because it is generated by households. Examples include paint products, household cleaners, automotive fluids, pesticides, batteries, and similar materials. A determination of whether any material meets this definition shall be made by Kansas City.

II *Effective Date*

Parkville, Missouri agrees to participate in the Regional HHW Collection Program for a one-year period beginning on **January 1, 2023.**

III *Termination*

A. Budget Limitations. This Agreement and all obligations of the Participating Member and the SWMD arising therefrom shall be subject to any limitation imposed by budget law. The parties represent that they have within their respective budgets sufficient funds to discharge the obligations and duties assumed and sufficient funds for the purpose of maintaining this Agreement. This Agreement shall be deemed to terminate by operation of law on the date of expiration of funding.

B. Termination of regional program. If the regional household hazardous waste program is terminated prior to the expiration of this Agreement, the SWMD shall refund the amount paid by the participating member, less the cost of services provided prior to termination of the regional program. The cost of services shall be assessed at seventy-five dollars ($75.00) for each vehicle belonging to a resident of the participating member that has been served prior to the termination of the program, not to exceed the amount paid by the participating member.

C. Each participating member will be required to notify the SWMD, Kansas City and Lee's Summit in writing of its intention to renew the annual agreement for the following year no later than December 15. In the event that notification is not provided in advance or the final decision is made to not rejoin the program for the upcoming year, the participating member is responsible for any costs incurred by Kansas City and/or Lee's Summit to serve residents after December 31. Kansas City and SWMD reserve the right to invoice the member city or county for any waste disposal costs incurred as a result of late notification.

IV *Duties of Participating Member*

A. Fees. **Parkville, Missouri** agrees to pay the sum of **$8,591.00** to participate in the 2023 Regional HHW Collection Program for the period from January 1 to December 31. The program participation fee is based on a per capita rate of $1.10 applied to 2021 Population Estimate figures as shown in Attachment One. At least one-half of this amount shall be paid within thirty (30) days upon receiving the district invoice Payment of any remaining balance shall be paid within the following six months.

B. Payment. The Participating Member shall be obligated for payment of the amount shown in Paragraph IV(A) irrespective of the participation of its citizens, or of any actual expenses incurred by the SWMD, Kansas City, or Lee's Summit attributable to the Participating Member, except in the event of termination of the regional program, as reflected in III(B) above. Payment by the Participating Member of the agreed upon amount shall not be contingent upon renewal of this Agreement or renewal of the Agreement between the SWMD and Kansas City or Lee's Summit.

Annual Renewal. The agreement between the SWMD and the Participating Member will be subject to renewal each year. To assure community information is included in the printed promotional material, agreements will be due no later than February 1, 2023. No pro ration of fees is applicable under this agreement.

C. Contact Person. The Participating Member agrees to notify the SWMD and Kansas City, on or before the date of this Agreement, of the name of an individual who will serve as its contact person with respect to the Regional HHW Collection Program.

V *Services Provided by the SWMD*

A. *Permanent Collection Facilities*. HHW collection services shall be provided by Kansas City and Lee's Summit pursuant to agreements entered into between the SWMD and Kansas City, and the SWMD and Lee's Summit. Pursuant to those agreements, residents of the Participating Member may deliver HHW, by appointment, if required, and during normal hours of operation, to the Kansas City permanent HHW facility and to the Lee's Summit permanent HHW facility.

B. *Outreach Collections*. Pursuant to the agreement between the SWMD and Kansas City, Kansas City has also agreed to provide contractor services for the collection of HHW at outreach collection sites throughout the SWMD area. Residents of the Participating Member will be able to deliver HHW to outreach collection sites, the dates and locations of which will be negotiated by the SWMD and Kansas City. If, at the request of a Participating Member, an outreach collection is held within its boundaries, the Participating Member agrees that Kansas City or the contractor shall have overall control of the collection activities but the Participating Member shall provide the following:

- adequate and safe sites with unobstructed public access;
- access to restroom facilities and drinking water
- adequate publicity of the date and location of the mobile collection;
- a means for the collection, removal and disposal of any wastes that do not meet the definition of hazardous waste;
- volunteers or workers to conduct traffic control, survey participating residents, stack latex paint and automotive batteries, and assist with non-hazardous waste removal and bulking of motor oil;

- means of limiting the vehicles to a number negotiated by Kansas City and the SWMD (estimated to be either 200, 300, or 400 vehicles per outreach collection);
- a forklift and forklift operator available at the opening and closing of the event; and
- access to residents of any city or county that is also a participating member.

VI *Reports*

The SWMD will provide to the Participating Member quarterly reports on the operations of the Kansas City and Lee's Summit permanent facilities and on the operations of the outreach collections, based on information provided to the SWMD by Kansas City and Lee's Summit. The quarterly reports shall include the following information:

- Total number vehicles using each facility (permanent or mobile) on a quarterly basis;
- Number of vehicles from each participating member using the facility;
- An end-of-the-year summary report including waste composition and disposition.
- Each program year the district will provide brochures which include facility hours of operation, mobile event schedule, and contact information

VII *Insurance*

A. *Insurance.* The SWMD agrees that, pursuant to the terms of its Agreement with Kansas City, Kansas City shall maintain liability insurance related to the outreach collection sites under which the community where the site is located shall be named as an additional insured.

VIII *Legal Jurisdiction*

Nothing in this Agreement shall be construed as either limiting or extending the legal jurisdiction of the parties.

<u>MARC Solid Waste Management District:</u>

_______________________________ Date: ______

Doug Wylie, Chair

<u>Participating Member:</u>

______________________________ Date:______

____
Print Name

____
Print Title

Division	Type	New or Replace	Name	Project Description	Funding Source	2022 Budget	Q1 Spent	Q2 Spent	Q3 Spent	Q4 Planned	2022 Funds Remaining	Status / Projected Quarter
Admin/IT	Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties	100% General Fund	$ 7,000		$ 7,196			$ (196)	**COMPLETED**
Admin/IT	Equipment	Replacement	PD Server Replacement	Replacement of Police Department Server	100% General Fund	$ 6,000	$ -			$ 6,000	$ -	**4th quarter**
Admin	Project	Project	Building Safety Upgrades	Install bullet resistent glass encasement, front desk security	100% General Fund	$ 11,000		$ 2,885	$ 1,659	$ -	$ 6,456	**Partially Complete Q3**
Admin	Project	Replacement	City Hall Building Repairs	Repairs to City Hall	100% General Fund	$ 25,883	$ -			$ 25,883	$ -	**4th quarter**
Admin	Project	Replacement	City Hall External Security	Install external security measure on City Hall	100% General Fund	$ 7,500	$ -			$ 7,500	$ -	**4th quarter**
Admin	Project	Replacement	Security System	Security system upgrade	100% General Fund	$ 11,041	$ -			$ 11,041	$ -	**4th quarter**
					TOTAL ADMIN/IT/Court	**$ 68,424**	**$ -**	**$ 10,081**	**$ 1,659**	**$ 50,424**	**$ 6,260**	
CD	Project	New	Bell Road PSP Plan	Develop a prelimninary plan for the improvements to Bell Road.	100% General Fund	$ 10,000		$ 10,000	$ -	$ -	$ -	**COMPLETED**
					TOTAL COMMUNITY DEVELOPMENT	**$ 10,000**	**$ -**	**$ 10,000**	**$ -**	**$ -**	**$ -**	
Police	Equipment	Replacement	Battery/Radio Replacement	Replace existing Police portable radios and Police mobile radios over next five years	100% General Fund	$ 20,000	$ -	$ -	$ -	$ 57,106	$ (37,106)	**4th quarter**
Police	Equipment	Replacement	Patrol Vehicle	Purchase one AWD Police Vehicle including emergency equipment, video, radio, etc.	100% General Fund	$ 42,130	$ -	$ -	$ -	$ -	$ 42,130	Defer to 2023
Police	Equipment	Replacement	In-Car Video Systems	Replace existing in-car video system with updated system. Will be on a five-year maintenance cycle to match warranty pending wear and tear.	100% General Fund	$ 4,219	$ -	$ -	$ -	$ 4,219	$ -	**4th quarter**
Police	Project	New	PD Substation Design	Design of the PD Substation on the West side of Parkville	100% General Fund	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000	**TBD/2023**
Police	Project	New	Park Cameras	Install four new cameras in the park	100% General Fund	$ 9,500	$ -			$ 9,500	$ -	**4th quarter**
Police	Equipment	Replacement	Holding Cell Toilet	Replace toilet in holding cell	100% General Fund	$ 10,000	$ -			$ 10,000	$ -	**4th quarter**
					TOTAL POLICE	**$ 115,849**	**$ -**	**$ -**	**$ -**	**$ 80,825**	**$ 35,024**	
PW	Project	New	Entryway Monument Prelim Plan	Design of the monument signs at the entrances to Parkville on the east and west sides of Hwy 45.	100% General Fund	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000	Defer to 2023
PW	Project	New	Thousand Oaks Tornado Siren	Install new tornado siren in Thousand Oaks	100% General Fund	$ 26,000	$ -			$ 26,000	$ -	**3rd quarter**
PW	Project	New	Public Parking Lot Lease/Purchase	Lease/purchase payment for a public parking lot. The lease/payment will continue for 25 Years, for the use of the public parking lot for 99 years.	100% General Fund	$ 22,041		$ 22,041	$ -	$ -	$ -	**COMPLETED**
					TOTAL PW	**$ 58,041**	**$ -**	**$ 22,041**	**$ -**	**$ 26,000**	**$ 10,000**	
					TOTAL GENERAL FUND	**$ 252,314**	**$ -**	**$ 42,122**	**$ 1,659**	**$ 157,249**	**$ 51,284**	
Sewer	Project	Replacement	Concrete Stairs at Plant	Replace concrete stairs to lab building at sewer plant.	100% Sewer Fund	$ 30,000	$ -			$ 32,983	$ (2,983)	**4th quarter**
Sewer	Project	Replacement	FF Hwy Pump Station Reconstruction	Upgrades to the FF Hwy Pump Station	100% Sewer Fund	$ 140,000	$ -	$ 154,980	$ -	$ -	$ (14,980)	**COMPLETED**

Sewer	Equipment	Replacement	DO Meter	Replacement DO Meter Unit.	100% Sewer Fund	$ 20,500	$ -	$ 11,895	$ -	$ -	$ 8,605	**COMPLETED**
Sewer	Equipment	Replacement	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	$ 61,500	$ -	$ 25,894	$ -	$ 35,606	$ -	**3rd quarter**
Sewer	Equipment	Replacement	Mixer	Replacement of one submersible propeller mixer in Aeration Basin tank.	100% Sewer Fund	$ 13,000	$ -	$ -	$ -	$ 13,000	$ -	**4th quarter**
Sewer	Equipment	Replacement	Aeration Blower	Reconstruction of 12-year-old Aeration Blower.	100% Sewer Fund	$ 14,000	$ -	$ -	$ -	$ -	$ 14,000	Defer to 2023
Sewer	Equipment	Replacement	Aeration Basin Diffusers	Replace membrane disc air diffusers in aeration tank.	100% Sewer Fund	$ 45,000	$ -	$ -	$ -	$ 45,000	$ -	**4th quarter**
Sewer	Equipment	Replacement	Clarifier Drive	Rebuild two clarifier drives at WWTP. Includes new valves and fittings.	100% Sewer Fund	$ 17,000	$ -	$ -	$ -	$ -	$ 17,000	**Move to 2023**
Sewer	Equipment	Replacement	Sludge Buggy	Replace used trailer used to land-apply liquid sludge.	100% Sewer Fund	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000	Defer to 2023
Sewer	Project	Replacement	McAfee Pump Station	Replace one original pump from 2004. Includes install and control modifications.	100% Sewer Fund	$ 30,000	$ -	$ -	$ -	$ 30,000	$ -	**4th quarter**
Sewer	Equipment	New	Ongoing Sanitary Sewer Repairs	Periodic projects to rebuild sewer pipes, using the CIP process.	100% Sewer Fund	$ 220,000	$ -	$ 84,471	$ -	$ 135,529	$ -	**4th quarter**
Sewer	Equipment	New	SCADA	Rebuild hardware, re-program new computer system and training for SCADA system.	100% Sewer Fund	$ 54,000	$ -	$ -	$ -	$ -	$ 54,000	Defer to 2023
Sewer	Project	New	Riss Lake Structure Survey	Engineering study to inspect valve pit structures in Riss Lake, catalog defects, assign repair costs and creat repair schedule.	100% Sewer Fund	$ 17,000	$ -	$ -	$ -	$ 17,000	$ -	**4th quarter**
					TOTAL SEWER	**$ 672,000**	**$ -**	**$ 277,240**	**$ -**	**$ 309,118**	**$ 85,642**	
Transportation	Equipment	New	Dump Truck	Purchase new truck and snowplowing equipment for Streets .	100% Transportation Fund	$ 70,000	$ -	$ -	$ -	$ 70,000	$ -	**4th quarter**
Transportation	Equipment	New	Backhoe	Lease of backhoe for Streets. Include trade-in value for existing backhoe.	100% Transportation Fund	$ 12,600		$ 3,006	$ 3,006	$ 3,006	$ 3,582	**Ongoing Lease**
Transportation	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	$ 250,000		$ -	$ 219,858	$ -	$ 30,142	**4th quarter**
Transportation	Maintenance	New	Curb & Sidewalk Repair	Repair defective sections of curb and sidewalk due to general deterioration.	100% Transportation Fund	$ 50,000		$ -	$ 63,576	$ -	$ (13,576)	**COMPLETED Q3**
Transportation	Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	$ 10,000	$ -	$ -	$ -	$ 10,000	$ -	**4th quarter**
Transportation	Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	$ 15,000	$ -	$ -	$ -	$ 15,000	$ -	**4th quarter**
					TOTAL TRANSPORTATION	**$ 407,600**	**$ -**	**$ 3,006**	**$ 286,440**	**$ 98,006**	**$ 20,148**	
Project Fund	Project	Replacement	Route 9: Hwy 45 to Lakeview Dr	Major Street Reconstruction	MoDot Cost Share	$ 2,777,754	$ -	$ -	$ 2,777,754	$ -	$ -	**COMPLETED Q2**
					TOTAL PROJECTS FUND	**$ 2,777,754**	**$ -**	**$ -**	**$ 2,777,754**	**$ -**	**$ -**	
Parks Sales Tax	Project	New	PLP Improvements	Construct improvements in Platte Landing Park	100% Parks Sales Tax	$ 2,000,000	$ -	$ -	$ -	$ -	$ 2,000,000	**Rollover 2023**
Parks Sales Tax	Project	Replacement	Busch Drive Improvements	Reconstruct the landscape island located at the end of Busch Drive in English Landing Park.	100% Parks Sales Tax	$ 72,000	$ -	$ -	$ 74,864	$ -	$ (2,864)	**Q3**
Parks Sales Tax	Project	Replacement	Watkins Park Improvements	Construct shelter, parking and playground in Watkins Park.	60% Parks Sales Tax 40% Outreach Grant	$ 20,000	$ -	$ -	$ 9,160	$ -	$ 10,840	**Q3**

Parks Sales Tax	Project	Replacement	Streambank Stabilization near Watkins Park	Improve scour occuring along the streambank bordering Watkins Park.	60% Parks Sales Tax 40% Stormwater Grant	$ 42,000	$ -	$ -	$ -	$ 42,000	$ -	**4th quarter**
Parks Sales Tax	Project	New	Wetland Educational Area	Outdoor classroom space and kiosks for wetland education.	100% Parks Sales Tax	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000	**Rollover 2023**
Parks Sales Tax	Equipment	New	JD 6-Series Tractor	Lease of tractor in fleet for Parks.	100% Parks Sales Tax	$ 7,000		$ 2,723	$ 2,723	$ -	$ 1,555	**Ongoing Lease**
Parks Sales Tax	Equipment	New	Zero Turn Mower	Purchase of mower for Parks.	100% Parks Sales Tax	$ 18,500	$ -	$ -	$ -	$ 18,500	$ -	**Q4**
Parks Sales Tax	Project	Replacement	Entry Signs for PLP/ELP	The design and purchase of new entry signs to English Landing and Platte Landing Parks, including wayfinding signs within the parks.	100% Parks Sales Tax	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000	**Rollover 2023**
Parks Sales Tax	Equipment	New	Bike Racks and Service Areas	Purchase and installational of bike repair station and bike racks in Parkville.	100% Parks Sales Tax	$ 5,000	$ -	$ -	$ -	$ 5,000	$ -	**Q4**
Parks Sales Tax	Project	New	Brush Clearing along Rt 9 / ELP Frontage	Mowing of significant weed growth between Route 9 and the railroad tracks that impacts the view into English Landing Park.	100% Parks Sales Tax	$ 15,000	$ -	$ -	$ 4,750	$ -	$ 10,250	**COMPLETED**
Parks Sales Tax	Project	Replacement	Southern Platte Pass Trail Maintenance	Resurfacing of the asphalt trail along Hwy 45.	100% Parks Sales Tax	$ 70,000	$ -	$ -	$ -	$ 55,000	$ 15,000	**4th quarter**
Parks Sales Tax	Project	Replacement	ELP Electrical Upgrades	Installation of decorative lamp posts and upgrades to electrical pedestals in English Landing Park	60% Parks Sales Tax 40% Outreach Grant	$ 20,000	$ -	$ -	$ 18,600	$ -	$ 1,400	**Q3**
Parks Sales Tax	Project	Replacement	Farmers Market	Design and construction of the Farmers Market building.	100% Parks Sales Tax	$ 20,000	$ -	$ -	$ 17,104	$ -	$ 2,896	**Q4**
TOTAL PARKS SALES TAX FUND						**$ 2,404,500**	**$ -**	**$ 2,723**	**$ 127,201**	**$ 120,500**	**$ 2,154,077**	**Rollover 2023**
GRAND TOTAL						**$ 6,514,168**	**$ -**	**$ 325,090**	**$ 3,193,054**	**$ 684,873**	**$ 2,311,151**	

Quarterly Summary / End of Year Projection					
1st Quarter Actual	**2nd Quarter Actual**	**3rd Quarter Actual**	**4th Quarter Projected**	**2022 Projected**	**Rollover to 2023**
$ -	$ 325,090	$ 3,193,054	$ 684,873	$ 4,203,017	$ 2,311,151