

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:03 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on August 2, 2022, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Brian T. Whitley
Ward 2 Alderman Bob Bennett
Ward 3 Alderman Douglas Wylie
Ward 3 Alderman Stephen Melton
Ward 4 Alderman Greg Plumb
Ward 4 Alderman Michael Lee

Absent:

None

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Rich Woods, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the July 19, 2022, regular meeting
- B. Approve the minutes for the July 19, 2022, work session
- C. Reappoint Michelle Flamm through May 2025 and appoint Nathan Askren through May 2024 and Mary Kuehn through May 2025 to the Community Land and Recreation Board
- D. Approve Work Authorization No. 1 with Environmental Process Systems, Inc. to install the clarifier drive at the wastewater treatment plant
- E. Approve accounts payable from July 15 to July 28, 2022

Mayor Katerndahl said that in order to maintain a geographic balance for membership on the Community Land and Recreation Board, he asked two members to step down. He thanked Bob Stuteville and Laura Ozenberger for their service.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 8-0.

4. ACTION AGENDA

A. Approve a professional services agreement with Confluence for public engagement for the farmers market structure

Public Works Director Alysén Abel stated that due to the truck accidents, the farmers market structure was beyond repair and needed to be replaced. Staff enlisted the assistance of Confluence for public engagement to determine the needs of the community. Their initial work was completed through a work authorization approved by the City Administrator. The proposed agreement would complete the public engagement process; it included the joint work session on July 13, the public meeting on July 26 and the online survey.

Chris Cline, Confluence, said that the first two tasks were to find out what the community wanted. The online survey would help guide what features should be considered and the associated costs, as well as the location of the building.

Discussion focused on the engineering scope from BBN Architects once the survey data was compiled, the agreement through Phase 2 up to a total amount and having a second public meeting.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO **APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH CONFLUENCE FOR PUBLIC ENGAGEMENT FOR THE FARMERS MARKET STRUCTURE IN THE AMOUNT OF \$18,875.**

RESULT: MOTION PASSED 8-0.

B. Approve Change Order No. 1 with Havens Construction for the 2022 Sanitary Sewer Repairs Program

Public Works Director Alysén Abel said that the City identified areas that needed to be repaired through the annual closed-circuit televising of the sanitary sewer lines. The additional sewer line work was an urgent repair to an area off Bell Road near the old Synergy house. Staff obtained quotes from two contractors working in the area and contacted the City's on-call provider. Because Havens Construction was the low bidder and they were awarded the contract for the 2022 sewer repairs program, a change order was needed. Abel noted that the estimate was based on time and material for up to 24 feet of

repairs. She added that the work would be completed within the easement only.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO **APPROVE CHANGE ORDER NO. 1 WITH HAVENS CONSTRUCTION FOR THE 2022 SANITARY SEWER REPAIRS PROGRAM IN THE AMOUNT OF \$12,290.**

RESULT: MOTION PASSED 8-0.

C. **Approve the second reading of an ordinance vacating a portion of W. 8th Street between West Street and The Bluffs 1st subdivision - Case No. VC 2021-01; City of Parkville, applicant**

Mayor Katerndahl said the first reading of the ordinance was presented on July 19. No additional information was presented.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3196, AN ORDINANCE VACATING A PORTION OF W. 8TH STREET BETWEEN NW WEST STREET AND THE BLUFFS 1ST SUBDIVISION, PARKVILLE, PLATTE COUNTY, MISSOURI, SUBJECT TO THE CITY RESERVING A UTILITY EASEMENT ACROSS THE ENTIRETY OF THE PORTION OF W. 8TH STREET AREA TO BE VACATED, ON SECOND READING TO BECOME ORDINANCE NO., 3135.

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB, MICHAEL LEE

NOES: NONE

ABSTAIN: NONE

D. **Approve the second reading of an ordinance approving the final plat of The Woods At Creekside 4th Plat, a subdivision containing 28 lots for single-family homes - Case No. PZ 2022-21; Parkville Development 140, LLC, applicant**

Mayor Katerndahl said the first reading of the ordinance was presented on July 19. No additional information was presented.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3197, AN ORDINANCE APPROVING THE FINAL PLAT OF THE WOODS AT CREEKSIDE, 4TH PLAT, A SUBDIVISION IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI, SUBJECT TO STAFF CONDITIONS, ON SECOND READING TO BECOME

ORDINANCE NO. 3136.

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB, MICHAEL LEE

NOES: NONE

ABSTAIN: NONE

E. Approve the second reading of an ordinance approving the final plat of The Woods At Creekside 5th Plat, a subdivision containing 39 lots for single-family homes and two tracts of private open space - Case No. PZ 2022-22; Parkville Development 140, LLC, applicant

Mayor Katerndahl said the first reading of the ordinance was presented on July 19. No additional information was presented.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3198, AN ORDINANCE **APPROVING THE FINAL PLAT OF THE WOODS AT CREEKSIDE, FIFTH PLAT, A SUBDIVISION IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI**, ON FIRST SECOND READING TO BECOME ORDINANCE NO. 3137.

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB, MICHAEL LEE

NOES: NONE

ABSTAIN: NONE

F. Approve the first reading of an ordinance to approve the final plat of Village on the Green East - Case No. PZ22-19

Community Development Director Stephen Lachky presented items 4F and 4G together. The final plat of Village on the Green East was part of The National Community Unit Plan and was zoned R-5, which was the highest density for multi-family dwellings. He provided an overview of the previous plans, noting that the preliminary development plan was approved by the Board in November 2021. Changes from the prior plans reduced the homes to two- to three-story rowhouse-style townhomes, combined fragment parcels into a single lot and proposed easements for a network of private roads and utilities.

Lachky said that the final plat of Village on the Green West included 80 units in rowhouse-style townhomes, which matched the preliminary plat approved in November 2021. It also

combined fragment parcels into a single lot and proposed easements.

Discussion focused on the density per acre compared to the maximum allowed, access from Lime Stone Court with a private gate only for emergency vehicles, the main access off of Highway 45 and topography challenges for a connection to 63rd Street and the Bell Road Industrial Park.

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 3199, AN ORDINANCE **APPROVING THE FINAL PLAT OF VILLAGE ON THE GREEN EAST, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI, SUBJECT TO STAFF CONDITIONS, ON FIRST READING AND POSTPONE THE SECOND READING TO AUGUST 16, 2022.**

RESULT: MOTION PASSED 6-2 (WHITLEY AND MELTON OPPOSED).

G. **Approve the first reading of an ordinance to approve the final plat of Village on the Green West - Case No. PZ22-20**

ACTION: IT WAS MOVED BY ALDERMAN WYLIE AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 3200, AN ORDINANCE **APPROVING THE FINAL PLAT OF VILLAGE ON THE GREEN WEST, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI, SUBJECT TO STAFF CONDITIONS, ON FIRST READING AND POSTPONE THE SECOND READING TO AUGUST 16, 2022.**

RESULT: MOTION PASSED 7-1 (WHITLEY OPPOSED).

5. STAFF UPDATES ON ACTIVITIES

A. **Community Development**

1. **Development Updates**

Community Development Director Stephen Lachky said that the opening of the new Dairy Queen was postponed to September. He also noted that two public hearings would be held with the Planning and Zoning Commission on August 9.

B. **Public Works**

Public Works Director Alysén Abel stated that a letter was distributed to 91 residents on and near Lime Stone Road regarding the addition of a flashing speed limit sign as a pilot project to determine if they would be effective. Police Chief Kevin Chrisman said that it was a heavily used road and he had received several complaints about speeding. The goal was to make drivers aware of the speed limit and the solar speed limit sign could be moved to a different location.

Abel said the electronics recycling and paper shredding events were scheduled for August 6. Staff met with representatives from AT&T to discuss installing fiber in three project areas of the Riss Lake and Pinecrest subdivisions that would be completed concurrently.

City Administrator Alexa Barton said that she met with representatives from the Parkville Farmers Market Association to discuss a different location during Parkville Days. She reached out to the Southern Platte Fire Protection District who would allow them to use the open space west of the firehouse at the intersection of Route 9 and First Street at the August 17 and August 20 markets.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Whitley requested that the new parks director look at adding a water fountain at the new trail connection to Riverside. He was also concerned about the amount of trash along the walkways in English Landing Park and thanked the street crew for mowing the median along Highway 45.

Alderman Welch shared her concerns about the weeds along Route 9 near the animal shelter. Public Works Director Alysén Abel responded that the project was under contractor maintenance and trees would be installed in the fall.

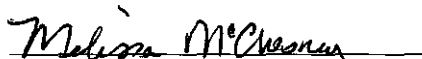
Mayor Katerndahl said that the consensus of the Finance Committee was to move the August 29 meeting to August 22 and move the September 6 Board of Aldermen meeting to August 30. The consensus of the Board was to reschedule the Board meeting to August 30.

7. ADJOURN

Mayor Katerndahl declared the meeting adjourned at 8:43 p.m.

The minutes for August 2, 2022, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the sixteenth day of August 2022.

Submitted by:


City Clerk Melissa McChesney

