

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:04 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on July 19, 2022, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Brian T. Whitley
Ward 2 Alderman Bob Bennett
Ward 3 Alderman Douglas Wylie
Ward 3 Alderman Stephen Melton
Ward 4 Alderman Michael Lee

Absent:

Ward 4 Alderman Greg Plumb - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Jeffery Rhodes, Assistant to the City Administrator
Rich Wood, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the June 21, 2022, regular meeting
- B. Approve the minutes for the June 21, 2022, executive session
- C. Approve the minutes for the July 11, 2022, special meeting
- D. Approve the minutes for the July 13, 2022, work session
- E. Receive and file the June Municipal Court report
- F. Receive and file the financial report for the month ending June 30, 2022

- G. Receive and file the crime statistics for January through May 2022
- H. Receive and file the June sewer report
- I. Reappoint to the Community Land and Recreation Board Laura Ozenberger through May 2024 and Robert Stuteville and Michelle Flamm through May 2025
- J. Approve a professional services agreement with Strategic Government Resources for council servant leadership training and strategic planning
- K. Approve a professional services agreement with SFS Architecture for the engineering design of the Veterans Memorial
- L. Approve Work Authorization No. 13 with BBN Architects for design services for the Farmers Market building
- M. Approve a construction agreement with Havens Construction for the 2022 Sanitary Sewer Program
- N. Approve Resolution No. 22-011 endorsing an application for the Mid-America Regional Council's 2022 Call for Projects for FFY 2025-2026 federal-aid transportation funding for improvements to Route 9 between 4th Street, Crooked Road and the entrance to Park University
- O. Approve Resolution No. 22-012 endorsing an application for the Mid-America Regional Council's 2022 Call for Projects for FFY 2025-2026 federal-aid transportation funding for improvements to NW Bell Road
- P. Approve accounts payable from June 17 to July 14, 2022

At the request of Alderman Whitley, Item 3L was pulled from the consent agenda for further discussion. Mayor Katerndahl pulled Item 3I for approximately 30 days in order to give residents in Ward 3 and Ward 4 an opportunity to submit applications to serve on the Community Land and Recreation Board.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS AMENDED.**

RESULT: MOTION PASSED 7-0.

- L. **Approve Work Authorization No. 13 with BBN Architects for design services for the Farmers Market building**

Alderman Whitley said he was concerned about approving the work authorization before receiving feedback from the community about the farmers market building. City Administrator Alexa Barton responded that the proposal was dated May 24, 2022, after the original truck accident occurred and staff was directed to have BBN Architects conduct the

preliminary assessment of the damaged structure. When the second accident occurred, the entire building had to be re-evaluated and it was the desire of the City to receive public input from the community.

No action was taken.

4. ACTION AGENDA

A. Approve the hiring of Brittanie Propes as Parks and Recreation Director

City Administrator Alexa Barton stated that Brittanie Propes had over 12 years of local experience in parks and recreation-related fields and was a Park University graduate.

Brittanie Propes introduced herself, thanked the City for the opportunity and said she was excited to serve the Board of Aldermen and the citizens.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO **APPROVE HIRING BRITTANIE PROPEs AS THE PARKS AND RECREATION DIRECTOR WITH A TENTATIVE START DATE OF AUGUST 15, 2022.**

RESULT: MOTION PASSED 7-0.

B. Approve Resolution No. 22-013 emphasizing the City's commitment to open government and transparency

Alderman Whitley said that the City could do more to meet the expectations of how the City operated through transparency. Mayor Katerndahl stated that there was a perception in the community that the City was not transparent, but a lot of information was posted to the City's website.

City Administrator Alexa Barton appreciated the efforts of Mayor Katerndahl, Alderman Whitley and staff and said that Alderman Plumb previously stated that the City was extremely open and transparent and staff wanted to improve the way the data was retrieved by the public with an attainable and sustainable plan.

Mayor Katerndahl thanked City Clerk Melissa McChesney for her work with the City's public information and said that more information about the plan would be provided in a future newsletter.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO **APPROVE RESOLUTION NO. 22-013 EMPHASIZING THE CITY'S COMMITMENT TO OPEN GOVERNMENT AND TRANSPARENCY; AND, FURTHERMORE, DIRECTING STAFF TO PREPARE BEST PRACTICE STANDARDS RELATING TO STRATEGIES ON HOW TO BEST IMPLEMENT AND COMMUNICATE HOW RECORDS ARE SHARED AND DISPLAYED ON THE CITY'S WEBSITE.**

RESULT: MOTION PASSED 7-0.

C. **Approve the second reading of an ordinance to accept the street and storm sewer public improvements and associated maintenance bonds for the Woods at Creekside 3rd Plat**

Mayor Katerndahl stated that the first reading was presented on July 11. No additional information was presented.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3195, AN **ORDINANCE ACCEPTING PUBLIC STREET AND STORM SEWER IMPROVEMENTS AND ASSOCIATED MAINTENANCE BONDS FOR THE WOODS AT CREEKSIDE 3RD PLAT**, ON SECOND READING TO BECOME ORDINANCE NO. 3134.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, MICHAEL LEE

NOES: NONE

ABSTAIN: NONE

D. **Approve the first reading of an ordinance vacating a portion of W. 8th Street between West Street and The Bluffs 1st subdivision - Case No. VC 2021-01; City of Parkville, applicant**

Community Development Director Stephen Lachky provided a background of the process to vacate a street, noting that if the City did not plan to use or construct infrastructure in the area, the adjacent property owners could petition the City to vacate the area. The portion of W. 8th Street was 0.19 acres and was platted in the late 1800s. Inside the area was a mix of City sewer and Missouri American Water lines. Per the proposed ordinance, the portion would have a reserved utility easement with the entire area and the adjacent property owners would be deeded the area.

City Attorney Rich Wood said that the City was not giving a fee-simple property because the property lines went to the center of the road. The vacation would remove the easement over it.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3196, AN ORDINANCE **VACATING A PORTION OF W. 8TH STREET BETWEEN NW WEST STREET AND THE BLUFFS 1ST SUBDIVISION, PARKVILLE, PLATTE COUNTY, MISSOURI, SUBJECT TO THE CITY RESERVING A UTILITY EASEMENT ACROSS THE ENTIRETY OF THE PORTION OF W. 8TH STREET AREA TO BE VACATED**, ON FIRST READING AND POSTPONE THE SECOND READING TO AUGUST 2, 2022.

RESULT: MOTION PASSED 7-0.

E. **Approve the first reading of an ordinance approving the final plat of The Woods At Creekside 4th Plat, a subdivision containing 28 lots for single-family homes - Case No. PZ 2022-21; Parkville Development 140, LLC, applicant**

Community Development Director Stephen Lachky provided information for Items 4E and 4F together, noting that both plats were located in the northwest quadrant of I-435 and Highway 45 and were the last two subdivisions in The Woods at Creekside.

In regards to the 4th plat, Lachky said that there were 28 single-family lots and the only deviation from the preliminary development plan was a road that would connect to the property to the north. The property owner to the north requested approval from the City and the developer to build a road that would connect to their property. Lachky said the developer was not bound by the Parkville Municipal Code, but felt it was in the best interest to build it for a future connection. He added that a condition of approval was for both developers and the City to enter into a development agreement regarding the connection.

In regards to the 5th plat, Lachky said that there were 39 lots and two tracts of private open space. On the southern portion, there would be a branch that would extend west into the property located in unincorporated Platte County. It would be blocked by a barrier to prevent vehicles from accessing the vacant land. Lachky added that the Planning and Zoning Commission recommended approval on July 12.

Discussion focused on the connector road in the 5th plat and concerns that residents might not be told there could be a future connection when they purchased the property.

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3197, AN ORDINANCE **APPROVING THE FINAL PLAT OF THE WOODS AT CREEKSIDE, 4TH PLAT, A SUBDIVISION IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI, SUBJECT TO STAFF CONDITIONS, ON FIRST READING AND POSTPONE THE SECOND READING TO AUGUST 2, 2022.**

RESULT: MOTION PASSED 7-0.

F. **Approve the first reading of an ordinance approving the final plat of The Woods At Creekside 5th Plat, a subdivision containing 39 lots for single-family homes and two tracts of private open space - Case No. PZ 2022-22; Parkville Development 140, LLC, applicant**

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3198, AN ORDINANCE **APPROVING THE FINAL PLAT OF THE WOODS AT CREEKSIDE, FIFTH PLAT, A SUBDIVISION IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI, ON FIRST READING AND POSTPONE THE SECOND READING TO AUGUST 2, 2022.**

RESULT: MOTION PASSED 7-0.

5. STAFF UPDATES ON ACTIVITIES

A. Community Development

Community Development Director Stephen Lachky said that he met with other community development directors in the region to discuss what others were doing with short-term rentals. The themes during the meeting were capping the number allowed and making the process more administrative, so the boards and commissions did not have to review every application and hold public hearings. He said there would be a joint work session with the Board of Aldermen and the Planning and Zoning Commission in August or September to review proposed amendments to the Parkville Municipal Code.

Mayor Katerndahl asked about enacting a short-term moratorium on applications and City Attorney Rich Wood said it could be done and recommended that the moratorium only be applied to applications that had not been filed with the City. City Administrator Alexa Barton said that the City would be transparent in letting applicants know the Code was being reviewed and applications would be considered for a short period, followed by a re-application process.

1. Development Updates

B. Public Works

Public Works Director Alysén Abel provided an overview of information provided in each of the reports.

1. Public Works Updates

2. Park Updates

3. Nature Sanctuary Updates

Alderman Welch requested the status of improvements to Pocket Park and Abel responded that staff was working on the details for moving the Grigsby statue, which had to be done before the frontage improvements could begin. City Administrator Alexa Barton stated that staff reviewed options for moving the statue and it was determined that it would be moved to the level on the back side of the wooden patio area midway up the hill and placed on concrete, not on the base on which it was located. The information on the base would be placed on a nearby kiosk that would include more information about the impact Bill Grigsby had on the community. She hoped to have the statue moved and the frontage improvements completed between Parkville Days in late August and the end of the year.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Whitley said that he had discussions with several volunteers on the City board and commissions and asked if they could join the Board on a float in the Parkville Days parade. City Administrator Alexa Barton said that staff was looking into renting a trailer to pull behind a City

truck.

Mayor Katerndahl thanked the staff for coordinating the joint work session on the wetlands with the United States Army Corps of Engineers and the Missouri Department of Conservation.

7. EXECUTIVE SESSION

A. Attorney-client matters pursuant to RSMo 610.021(1)

ACTION: IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO ENTER INTO EXECUTIVE SESSION TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1).

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, MICHAEL LEE

NOES: NONE

ABSTAIN: NONE

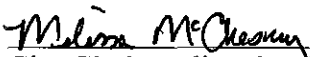
The Board entered the executive session at 8:18 p.m. At 8:46 p.m., the Board reconvened in open session.

8. ADJOURN

Mayor Katerndahl declared the meeting adjourned at 8:47 p.m.

The minutes for July 19, 2022, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the second day of August 2022.

Submitted by:


City Clerk Melissa McChesney

