



Finance Committee Meeting
Monday, May 23, 2022 4:00 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Plumb called the meeting to order at 4:05 p.m. A quorum was present.

Members Present: Chair Greg Plumb, Vice Chair Douglas Wylie, Bob Bennett and Phillip Wassmer

City Staff Present: City Administrator Alexa Barton, Police Captain Jon Jordan, Public Works Director Alysén Abel, Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky, Public Works Project Manager Chris Ashley, Assistant to the City Administrator Jeffery Rhodes and Public Works Department Assistant Bonnie Buckmaster

2. Financial Updates

3. Action Items

A. Approve the minutes for the May 3, 2022, meeting

Doug Wylie moved to approve the minutes for the May 3, 2022, meeting. Phillip Wassmer seconded; motion passed 4-0.

B. Approve the minutes for the May 9, 2022, meeting

Doug Wylie moved to approve the minutes for the May 9, 2022, meeting. Phillip Wassmer seconded; motion passed 4-0.

C. Approve a revised lease agreement with Southern Platte Fire Protection District for the tornado siren located at Fire Station No. 3

Public Works Director Alysén Abel presented a revised lease agreement with the Southern Platte Fire Protection District (SPFPD) for the tornado siren located at Fire Station No. 3. City staff and legal counsel worked directly with SPFPD leadership to discuss a solution for the tornado siren and they accepted the proposed modifications. The proposed agreement included a \$150 monthly fee for 2.5 years; it would expire when the \$4,500 for the cost to move the siren was paid.

Doug Wylie moved to recommend the Board of Aldermen approve a lease agreement with Southern Platte Fire Protection District for the tornado siren located at Fire Station No. 3. Phillip Wassmer seconded; motion passed 4-0.

D. Approve a modified agreement with the Thousand Oaks Homes Association to include

streetlighting for the new phases of Thousand Oaks

Public Works Director Alysén Abel presented an agreement with the Thousand Oaks Homes Association (HOA) for streetlights in the most recent phases of the development, beginning with the 16th Plat. The Thousand Oaks developer, David Barth, approached the City and was interested in a similar contract arrangement that the City had with Park University and the Parkville Old Towne Market Community Improvement District, whereby the City covered the full cost and then invoiced each entity for the cost difference. Abel noted that there were no other HOA's with the same arrangement.

Discussion focused on concerns that David Barth was the primary property owner and that there was not a guarantee that if the HOA dissolved in the future that would leave the City to pay the entire cost of the streetlights.

Doug Wylie moved to recommend that the Board of Aldermen approve a modified agreement with the Thousand Oaks Homes Association to include streetlighting for the new phases of Thousand Oaks under the current arrangement of the homes association responsible for direct payment to Evergy and the homes association bill the City for the tariff difference. Phillip Wassmer seconded; motion passed 4-0.

E. Approve a purchase order with VLP Equipment Share for a Case backhoe for the Streets Division

Public Works Director Alysén Abel presented a purchase order with VLP Equipment for a Case backhoe. Staff was looking into a five-year lease and to trade in the current backhoe for \$25,000. The bid request included several options, which included purchasing or leasing with a trade-in. After discussing the options with staff, they decided that a lease was the better option. The lease would be approximately \$1,000 per month for five years with the option to purchase at the end of the lease in the amount of \$43,082.95.

Doug Wylie moved to recommend that the Board of Aldermen approve a purchase order with VLP Equipment Share for a five-year lease for a Case 580 Super N Backhoe for the Streets Division of Public Works. Phillip Wassmer seconded; motion passed 4-0.

- 4. Non-Action Items**
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**

Abel stated that the milling began on Route 9 with the overlay to follow, weather permitting.

She added that the sewer pipe repair would begin in the near future for Dairy Queen and the project was waiting on Evergy to remove the pole.

There was discussion regarding the Grigsby statue located in Pocket Park and Abel said there was a donation agreement that staff would review with the city attorney.

City Administrator Alexa Barton said she would meet with the Parkville Old Towne Market Community Improvement District to discuss a grant for maintenance of the downtown restroom.

Abel said there was a sewer overflow at Riss Lake and the lake was reopened.

7. Adjourn

Chair Plumb adjourned the meeting at 4:52 p.m.

Submitted by:

A handwritten signature in cursive script, reading "Bonnie Buckmaster".

Bonnie Buckmaster
Public Works Department Assistant

July 11, 2022
Approval Date