

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:18 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on May 3, 2022, and was called to order by Mayor Dean Katerndahl. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch  
Ward 1 Alderman Philip Wassmer - via videoconference  
Ward 2 Alderman Brian T. Whitley  
Ward 2 Alderman Bob Bennett  
Ward 3 Alderman Douglas Wylie  
Ward 3 Alderman Stephen Melton  
Ward 4 Alderman Greg Plumb  
Ward 4 Alderman Michael Lee

Absent:

None

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator  
Kevin Chrisman, Police Chief  
Alysen Abel, Public Works Director  
Stephen Lachky, Community Development Director (via videoconference)  
Matthew Chapman, Finance/Human Resources Director  
Chris Ashley, Public Works Project Manager  
Jeffery Rhodes, Assistant to the City Administrator  
Chris Williams, City Attorney

Mayor Katerndahl led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**A. Presentation from Park Hill Professional Studies Intern at Parkville Nature Sanctuary**

Parkville Nature Sanctuary Director Kristen Bontrager introduced Rachel Tenbrink, Park Hill Professional Studies intern, who worked at the nature sanctuary. Ms. Tenbrink provided a summary of her work; presentation attached as Exhibit A.

**B. Proclaim May 1-7, 2022, as Municipal Clerks Week**

Mayor Katerndahl presented the proclamation to City Clerk Melissa McChesney.

**3. CONSENT AGENDA**

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- A. Approve the minutes for the April 19, 2022, regular meeting
- B. Approve the minutes for the April 19, 2022, work session
- C. Appoint Aldermen Whitley as liaison to the Diversity and Inclusion Commission
- D. Appoint Alderman Wassmer as liaison to the Community Land and Recreation Board
- E. Appoint Spencer Keesee to the Planning and Zoning Commission through May 2026
- F. Approve Resolution No. 22-008 naming Greg Plumb and Douglas Wylie and confirming Michelle Hefley and Matthew Chapman as financial signatories for the City
- G. Approve a retail liquor by the drink picnic license for American Legion Post 318 for the July 4th Celebration on July 4, 2022
- H. Approve a retail liquor by the drink picnic license for Strong Like Lisa Inc. for the Steps to Cure Sarcoma 5K Run/Walk on June 4, 2022
- I. Approve accounts payable from April 15 to April 28, 2022

**ACTION:** IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.

**RESULT:** MOTION PASSED 8-0.

Mayor Katerndahl recognized Spencer Keesee, who was appointed to the Planning and Zoning Commission in Item 3E. Mr. Keesee provided comments to the Board.

**4. ACTION AGENDA**

- A. **Approve an agreement with Baker Tilly Municipal Advisors to ensure compliance with development agreements for economic development projects within the City**

City Administrator Alexa Barton stated that the City had several economic development incentive areas and Baker Tilly would review the outstanding debt-type projects and ensure documents were recorded appropriately.

Discussion focused on the first focus being Creekside and the agreement bypassing the Finance Committee because of the need to start the work immediately.

Tom Kaleko, Baker Tilly Municipal Advisors, introduced himself. Barton said that Rick McConnell, Armstrong Teasdale, was in attendance because he drafted many of the agreements and understood the importance of accurate accounting.

**ACTION:** IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE AN AGREEMENT WITH BAKER TILLY US, LLP RELATING TO SERVICES TO BE PROVIDED BY BAKER TILLY MUNICIPAL ADVISORS, LLC TO

**REVIEW RELEVANT AGREEMENTS AND DOCUMENTING PROCESSES AND PROCEDURES, AS WELL AS PROVIDE ONGOING MAINTENANCE OF PLAN(S) AND ASSIST WITH STAFF TRAINING FOR A PHASE 1 AMOUNT NOT TO EXCEED \$20,000, AND ONGOING MONITORING SERVICES AT AN HOURLY BLENDED RATE OF \$275.**

**RESULT:** MOTION PASSED 8-0.

**B. Adopt an ordinance to approve a special legal counsel professional services agreement with Siegfried Bingham PC**

City Administrator Alexa Barton said that the proposed special legal counsel services related to a dispute over construction law for the Route 9 improvement project, noting that the contractor was requesting additional change orders that were being contested by the City.

**ACTION:** IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN TO APPROVE BILL NO. 3186, AN ORDINANCE **APPROVING A SPECIAL LEGAL COUNSEL PROFESSIONAL SERVICES AGREEMENT WITH SIEGFREID BINGHAM PC**, ON FIRST READING.

**RESULT:** MOTION PASSED 8-0.

**ACTION:** IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE BILL NO. 3186, AN ORDINANCE **APPROVING A SPECIAL LEGAL COUNSEL PROFESSIONAL SERVICES AGREEMENT WITH SIEGFREID BINGHAM PC**, ON SECOND READING TO BECOME ORDINANCE NO. 3126.

**RESULT:** MOTION PASSED 8-0.

**AYES:** TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY, BOB BENNETT, DOUGLAS WYLIE, STEPHEN MELTON, GREG PLUMB, MICHAEL LEE

**NOES:** NONE

**ABSTAIN:** NONE

**C. Approve a professional services agreement with North Hills Engineering for on-call engineering services**

Public Works Director Alysén Abel said that the City worked with North Hills Engineering since 2005. Jay Norco, owner, had institutional knowledge and provided general civil engineering for the closed-circuit television, sanitary sewer repairs, sewer plant repairs and upgrades and staff recommended renewing the agreement through December 31, 2025. Because the contract had expired and they were doing work for the City, the agreement was

not reviewed by the Finance Committee.

**ACTION:** IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH NORTH HILLS ENGINEERING FOR ON-CALL ENGINEERING SERVICES.

**RESULT:** MOTION PASSED 8-0.

**D. Approve a construction agreement with Westland Construction for the Highway 45 Sanitary Sewer Repair**

Public Works Director Alysén Abel stated that the City had closed-circuit television footage showing a collapsed sewer main along Highway 45 within the construction area of the future Dairy Queen. The work needed to be completed before work could begin on the development.

Jay Norco, North Hills Engineering, said that before Parkville Commons was built, the City laid a sanitary sewer line made of clay pipes that were cracked and starting to collapse. Staff worked with Every and Missouri American Water to relocate the utilities. A bid was released to replace 15-20 feet of the sanitary sewer line and five bids were received. Norco determined that the low bidder was not qualified based on responses from references and recommended approving a contract with the second low bidder. Westland Construction did work for and had a good relationship with the City. He noted that Every would need to move a power pole before the work could begin.

Discussion focused on the impact on school traffic.

**ACTION:** IT WAS MOVED BY ALDERMAN WHITLEY AND SECONDED BY ALDERMAN WYLIE TO APPROVE A CONSTRUCTION AGREEMENT WITH WESTLAND CONSTRUCTION FOR THE HWY 45 SANITARY SEWER REPAIR.

**RESULT:** MOTION PASSED 8-0.

**5. STAFF UPDATES ON ACTIVITIES**

**A. Public Works**

**1. Pocket Park Update**

Public Works Director Alysén Abel said that SGI, contractor for the Pocket Park improvements, was working on removing the stairs and the debris. They had removed the siding from the planter boxes in order to work on the drainage improvements. Discussion focused on moving the Grigsby statue and the frontage improvements. Abel noted that staff was working with Renaissance Infrastructure and hoped to release the bid for the statue. She added that a retaining wall would be required around the future location of the statue, along with grading work. A separate agreement with McConnell & Associates would be presented for the frontage

improvements.

2. **Busch Drive Improvements**

Public Works Director Alysén Abel stated that crews working on the roundabout in English Landing had installed walls and the next step was to install a fountain, followed by hardscaping and landscaping completed by Embassy Landscaping. She anticipated that the work would be completed by July 4.

3. **Section 1135 Wetlands Restoration**

Public Works Director Alysén Abel said that staff worked with the United States Corps of Engineers to design and construct wetlands in Platte Landing Park that were completed in 2020 and were within the maintenance period. Three areas of concern were found after construction was completed, which included the abundance of invasive species, which they were working to determine which were under City maintenance; a lack of ponding, which staff was working with the Corps to find a solution; and long-term turf reinforcement matting, which was an ongoing maintenance concern.

Discussion focused on similar projects, soil samples taken during construction that did not represent the makeup of most of the park and a request to hold a future work session with the Corps to discuss the wetlands.

City Administrator Alexa Barton provided an update on the damage to the Farmers Market, noting that the insurance adjusters were going to assess the damage. Police Chief Kevin Chrisman provided a summary of the incident, noting that the final piece of the investigation was closed. He said the significance was that within a couple of hours they received witness statements and reviewed the rail camera footage. He credited his staff, who were all taught to be investigators, who located the driver and a court date was scheduled. Barton thanked Parks Superintendent Tom Barnard who coordinated the environmental assessment and cleanup of the asbestos roof. Abel added that the structural engineer assessed the damage.

Barton said that the leadership retreat planned for May 5 would be rescheduled to a later date.

6. **MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

Alderman Whitley said it was nice to see the street sweepers and he was working with the mayor and city administrator on transparency enhancements.

7. **ADJOURN**

Mayor Katerndahl declared the meeting adjourned at 8:25 p.m.

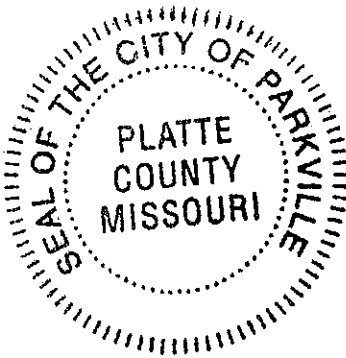
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The minutes for May 3, 2022, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the seventeenth day of May 2022.

Submitted by:

Melissa McChesney  
City Clerk Melissa McChesney





## Introduction

PARK HILL SCHOOL DISTRICT  
**LEAD**  
 Innovation Studio  
 Lead. Empower. Aspire. Dream.

### Why I applied

- Good introduction to the Environmental world.
- Make connections.
- Learn and improve on skills.

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# Company Overview





**Kristen Bontrager**  
Nature Sanctuary Director

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# Internship Experience

A day at my internship...









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## Internship Highlights

- Cut Bush Honeysuckle
- Designing flyers for events
- Helping to improve the trail

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## Professional Growth

### Key Takeaways

- Communication and teamwork.
- Adaptability and flexibility.



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## Self-Reflection

### Challenges and Opportunities

- Confidence and taking initiative.
- Asking for help.



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## Future Plans

- Pursue a career in the Environmental field.
- Majoring in Environmental Studies at Iowa State University



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# Thank you!