



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#22-003)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, March 9, 2022 6:00 PM

City Hall Board Room

The Community Land & Recreation Board (CLARB) will be meeting in person as well as via telephone or video conference. Members of the public interested in this meeting are encouraged to join the meeting via Zoom or call (312) 626-6799, Webinar ID: 872 4117 9126, Passcode: 509784 - rather than appear at City Hall (note: occupancy will be limited).

1. CALL TO ORDER

Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

Members present were:

Adam Zink - Chair - Left the meeting at 6:50 p.m.
Steven Sturgess - via videoconference
Neil Davidson
Robert Stuteville
Michelle Flamm - via videoconference
Shawnda Witterstaetter - via videoconference
Dana Laiben - via videoconference

Absent with prior notice were:

Linda Arnold - Secretary
Laura Ozenberger
Marc Sportsman - Liaison

A quorum of the Board was present.

Jeffery Rhodes, Assistant to the City Administrator; Alysén Abel, Public Works Director; Chris Ashley, Project Manager; Tom Barnard, Park Superintendent; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

2. CONSENT AGENDA

A. Approve the minutes for the February 9, 2022, regular meeting

ACTION: Steven Sturgess moved to approve the February 9, 2022 Regular Meeting Minutes: Neil Davidson Seconded.

RESULT: Motion Passed: 7-0.

3. ACTION AGENDA

Non-Action Agenda Item 4A Dog Park was moved to the top of the agenda per request of Chief Chrisman.

- A. Approve Work Authorization No. 12B with BBN Architects for design services for the Farmers Market building (Public Works)

Alysen Abel, Public Works Director, gave a background of a WA with BBN Architects for design services for the Farmers Market Building. This WA will go before the Finance Committee for approval at the next meeting. - BBN had included a structural report from Leigh & O'Kane that took the project over budget by \$1,400, with the complete cost being 11,400. Staff is asking CLARB to authorize this overage.

ACTION: Neil Davidson Moved to approve Work Authorization 12B with BBN Architects for design services for the Farmers Market Building for \$1,400 for the budget overage; Shawnda Witterstaetter Seconded

RESULT: Motion Passed: 7-0.

- B. Approve the purchase and installation of drinking fountains in the parks (Public Works)

Alysen Abel, Public Works Director, and Tom Barnard, Parks Superintendent, gave a brief explanation of the purchase and installation of drinking fountains in the parks. These will be ADA and will have a "bib" to fill water bottles. This expenditure was not included in the park's budget. The estimated cost is between \$9,000-\$10,000.

There was discussion of where the monies would come from and it was decided that 1/3 of the cost would come from the general fund and 2/3 of the cost out of the park tax budget. CLARB instructed Barnard to choose the color from the samples. Barnard is looking at the textured copper color.

ACTION: Michelle Flamm moved to approve the purchase and installation of the drinking fountains in English Landing Park with 1/3 of the cost coming from the general fund and 2/3 of the cost coming from the park's sales tax budget; Steven Sturgess seconded.

RESULT: Motion Passed: 7-0.

- C. Approve New Special Event - Gordy's Pumpkin Run 5K (Administration)

Jeffery Rhodes, Assistant to the City Administrator, presented a new special event application from Gordy's Pumpkin 5k Run on October 1, 2022, for approval. The event organizer anticipates between 2,000-3,000 runners. This event will benefit a 501C - Girls on the Run.

ACTION: Michelle Flamm moved to approve the new Tier 2 special event. Gordy's Pumpkin Run 5K, to take place on October 1, 2022; Dana Laiben Seconded.

RESULT: Motion Passed: 6-0.

4. NON-ACTION AGENDA

A. Dog Park

Chief Kevin Chrisman gave an update on an incident at the dog park. There had been a dog attacked at the dog park. Sergeant Stone was near the scene and was flagged down by someone and called the dog's owner, who had left since she had taken her dog to the veterinarian. It was later reported that the dog had not survived. The owner is filing a claim against the attack dog's owner. Earlier in the day, there was an assault at the dog park. Chief Chrisman said that most dog park patrons adhere to the rules, which are standard rules. People call 911 if there are issues. Chief had concerns regarding the signs at the parks referring to small and large dog parks that can be interpreted to the size of the park or the size of the dog; and recommended changing the names of the dog parks to not include the words large and small and having definitive signs to indicate the size that is allowed in the dog parks.

Discussions included the suggestion of changing the names of the parks and to indicate that dogs over 25 lbs. should not be allowed in the park for small dogs and possibly have a line to indicate the height of the dog. Staff will update signs, evaluate and report if anything else needs to be done. There was a suggestion to open up the renaming of the dog parks to the public.

B. Arbor Day Celebration

Staff will set up an Arbor Day Celebration to plant a tree in Watkins Park at noon on Friday, April 22nd, which is also Earth Day. The city has been a Tree City USA recipient for 32 years.

C. Missouri American Water Well Landscape

Alysen Abel, Public Works Director, gave an update on the landscaping around the MOAW wells in the parks. The work will begin once the weather is favorable and will start working on the approved plantings in the spring. Staff will monitor progress and will update again at a later date.

5. STAFF UPDATES ON ACTIVITIES

A. Parks – Included in the CLARB Packet

B. Nature Sanctuary - Included in the CLARB Packet

C. Public Works - Included in the CLARB Packet

D. Update on Special Events and Ballfield Reservations - Included in the CLARB Packet

6. MISCELLANEOUS ITEMS FROM THE BOARD

Parkville was chosen to receive three of the 150 "Parade of Hearts" that will be placed around Kansas City. The hearts will be placed near Bentley Guitar, the Nature Sanctuary and at Creekside near the ballfields. These hearts will remain in place until the end of May. Visit the Parade of Hearts website for information on the artists and other locations.

The Park Director job description is being finalized and will be out relatively soon. The Platte Landing Park improvements are on hold until this position is filled.

Wetlands update - The contractor has removed the matting.

Events - The events calendar was shared showing the list of upcoming events for 2022.

7. ADJOURN

ACTION: Neil Davidson moved to adjourn the meeting at 7:12 p.m.; Michelle Flamm Seconded.

RESULT: Motion Passed: 6-0.

The minutes for March 9, 2022, having been read and considered by the Community Land and Recreation Board, were approved on the 13th day of April, 2022.


Bonnie Buckmaster, Public Works Assistant


Approval date