



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#22-02)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, February 9, 2022 7:00 PM

AMENDED

City Hall Board Room

The Community Land & Recreation Board (CLARB) will be meeting in person as well as via telephone or video conference. Members of the public interested in this meeting are encouraged to join the meeting via Zoom, or call (312) 626-6799, Webinar ID: 836 5725 1308, Passcode: 934222 - rather than appear at City Hall (note: occupancy will be limited).

1. CALL TO ORDER

Roll was called by Bonnie Buckmaster, Public Works Department Assistant.

Members present were:

Neil Davidson

Adam Zink

Laura Ozenberger

Michelle Flamm

Robert Stuteville

Linda Arnold

Steven Sturgess

Dana Laiben

Absent with prior notice were:

Shawnda Witterstaetter

Marc Sportsman (Liaison)

A quorum of the Board was present.

Alysen Abel, Public Works Director; Jeffrey Rhodes, Assistant to the City Administrator; Chris Ashley, Project Manager; Tom Barnard, Park Superintendent; and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

A. Neil Davidson, Chair

Adam Zink

Linda Arnold

Laura Ozenberger

Robert Stuteville

Michelle Flamm

Steven Sturgess

Shawnda Witterstaetter

Dana Laiben

Marc Sportsman (Liaison)

2. CONSENT AGENDA

- A. Approve the minutes for the January 12, 2022, regular meeting

ACTION: Adam Zink moved to approve the Minutes for the January 12, 2022 Regular Meeting; Linda Arnold seconded.

RESULT: Motion Passed : 8-0.

3. NON-ACTION AGENDA

- A. Veterans Memorial Project Update

Jim McCall, Veterans Memorial spokesperson, presented an update on the fundraising efforts and provided a handout that outlined the phases and design of the memorial. There has been enough money raised to pay for the engineering, and then will start raising funds for phase one. So far they have \$40,000 in the bank for the final engineering and are hoping to raise an additional \$40,000 to begin phase one.

4. ACTION AGENDA

- A. Approve the preliminary concepts for the Park Entryway Signage (Public Works)

Alysen Abel, Public Works Director, gave a brief update of the project and presented preliminary designs for the signage that was included in the CLARB packet, and is looking for direction to move forward with the final design.

ACTION: Michelle Flamm moved to recommend that the Board of Aldermen approve the preliminary design and including the word "park" after English Landing and Platte Landing of the Park Entryway Signage. Steven Sturgess seconded.

RESULT: Motion Passed : 8-0.

- B. 2022 Election of Board Officers

ACTION:

1. Neil Davidson moved to nominate Adam Zink as Community Land and Recreation Board Chairman; Steven Sturgess Seconded; Motion Passed 8-0.
2. Adam Zink moved to nominate Steven Sturgess as Community Land and Recreation Board Vice Chairman; Michelle Flamm Seconded; Motion Passed 8-0.
3. Adam Zink moved to nominate Linda Arnold as Community Land and Recreation Board Secretary; Michelle Flamm Seconded; Motion Passed 8-0.

RESULT: Motions Passed: 8-0.

Marc Sportsman thanked Neil Davidson for his invaluable service to the board throughout the years serving on this committee. All CLARB members agreed.

5. STAFF UPDATES ON ACTIVITIES

A. Parks

There was discussion concerning the close of the restrooms as a preventative measure to protect the fixtures. The Board thanked the park department staff for helping the street department with snow operations and other projects needed during the recent passing of Alan Schank, Director of Operations.

Staff will update CLARB with the Outreach Grant results.

B. Nature Sanctuary

C. Public Works

Alysen Abel, Public Works Director, gave an update to the Wetlands stating that there were two agreements approved at the Board of Aldermen meeting last week to remove the turf reinforcement mat which will be removed during the dormant period ending March 1st. The other issues will be addressed in the near future.

Pocket Park update - Chris Ashley, Public Works Project Manager, is working with the contractor to begin Phase 2 first and then work the way out to the street. The construction schedule is 5/2/22 - 6/24/22. The goal is to be completed by the 7/4 parade and events.

The roundabout update - putting the capstone on now, 50% finished - should be finished next week with the nice weather. Staff will meet with the fountain contractor next and then Embassy last.

Watkins park - playground equipment has been delivered and will be installed in the spring. The wooden fence posts were installed.

Farmers Market -Staff met with a structural engineer, will update CLARB in a future meeting.

6. MISCELLANEOUS ITEMS FROM THE BOARD

Alexa Barton, City Administrator, addressed the board and is anxious to be working with the city and applauded Alysen for her continued hard work.

7. ADJOURN

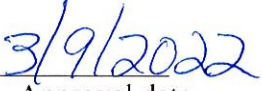
ACTION: Adam Zink moved to adjourn at 7:20 p.m.: Michelle Flamm seconded.

RESULT: Motion : 9-0.

The minutes for February 9, 2022, having been read and considered by the

Community Land and Recreation Board, were approved on the 9th day of March, 2022.


Bonnie Buckmaster, Public Works Assistant


Approval date