



Finance Committee Meeting
Monday, February 7, 2022 3:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Sportsman called the meeting to order at 3:38 p.m. A quorum was present via videoconference.

Members Present: Chair Marc Sportsman, Nan Johnston, Robert Lock and Tina Welch

City Staff Present: City Administrator Joe Parente, Police Chief Kevin Chrisman, Public Works Director Alysén Abel, Finance/Human Resources Director Matthew Chapman, Public Works Project Manager Chris Ashley and City Clerk Melissa McChesney

2. Financial Updates

A. City Administrator Approvals

City Administrator Joe Parente provided an overview of purchases approved within his authority.

3. Action Items

A. Approve the minutes for the January 24, 2022, meeting

Robert Lock moved to approve the minutes for the January 24, 2022 meeting. Tina Welch seconded; motion passed 3-0.

B. Approve Work Authorization No. 141 with North Hills Engineering for the engineering and project management associated with the 2022 Sanitary Sewer Repairs program

Public Works Director Alysén Abel said that sewer closed circuit televising and cleaning was completed annually and the prior years were focused on the downtown area. The work authorization was for design and administration of the 2022 program. The data collected would help the City set priorities for needed repairs.

Discussion focused on going bidding out sewer engineering services and the 2021 budget. Abel said that Jay Norco had institutional knowledge of the sewer system and provided favorable pricing. She added that there were extra expenses for the 2021 project due to contractor availability. Abel noted that to help with costs a few projects were deferred to 2022.

Lock moved to recommend that the Board of Aldermen approve Work Authorization No. 141 with North Hills Engineering for the 2022 Sanitary Sewer Repairs Program in the amount of \$21,714. Welch seconded; motion passed 3-0.

C. **Approve a land use agreement with Rockridge Quarry for the 2022 City Cleanup Events**

Public Works Director Alysén Abel said that spring and fall cleanup events were held annually and the collection site was Rockridge Quarry. Because the cost was variable and it could exceed \$10,000, she sought approval if it happened to exceed that amount.

Lock moved to recommend that the Board of Aldermen approve the land use and waste disposal agreement with Rockridge Quarry for the 2022 City cleanup events. Welch seconded; motion passed 3-0.

D. **Approve a lease with VLP EquipmentShare Company for a Case backhoe for the Streets Division of the Public Works Department**

Public Works Director Alysén Abel stated that it was not cost effective to continue to repair the Streets Division backhoe and staff looked into purchasing and leasing new equipment from a local distributor who had provided excellent service to the City in the past. She presented the purchase and lease options, noting that both included a trade-in value for the old backhoe. She recommended leasing a new backhoe for 60 months with a down payment, noting that at the end of the lease the City could purchase the equipment or return it to the vendor. Historically, the City purchased equipment in lieu of leasing, so Abel sought feedback from the Finance Committee.

Discussion focused on why the replacement was not budgeted in 2022, what the backhoe was used for, sharing the backhoe with the Parks Division and charging them for its usage and comparing prices for different brands. Abel responded that there was not capacity in the Transportation Fund when staff worked on the 2022 budget. City Administrator Joe Parente said that the Transportation Fund was upside down and a transfer from the General Fund was made to shore it up in 2021. The project was deferred in 2021, but could not be deferred any longer. Abel added that the backhoe attachments were interchangeable and keeping the same brand would allow staff to continue to use the attachments.

The consensus of the Committee was for staff to solicit bids for other brands of backhoes and provide costs for short-term rental if needed.

No action was taken.

E. **Approve a purchase order with Max Ford Harrisonville for a new Ford F-350 truck for the Public Works Department**

Public Works Director Alysén Abel said that the last new truck was purchased in 2020 and there was not any money in the 2021 Transportation Fund to purchase one in 2021. With supply chain issues, it was estimated that it would take 12-18 months to get a new truck and Abel recommended approval of a purchase order so the City could get in line to receive a new truck. She reached out to a local dealership who did not provide a bid and they provided similar pricing as the bid received.

Discussion focused on waiting until the prices went down and availability improved and sending the oldest truck in the fleet to auction once the new truck was received.

Lock moved to recommend that the Board of Aldermen approve the purchase of a Ford F-350 truck from Max Ford in Harrisonville in the amount of \$43,665. Welch

seconded; motion passed 3-0.

4. Non-Action Items

A. Quarterly Projects Update

Public Works Director Alysén Abel provided an overview of projects from the 2021 Capital Improvement Program.

5. Unfinished Business (postponed from prior meetings)

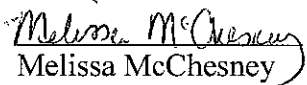
6. Other Business

Chair Sportsman said that on January 24, the Finance Committee discussed The National sanitary sewer line that interfered with a new home and the Committee suggested that The National share the cost with the City. Public Works Director Alysén Abel said that she spoke with Dale Brouk to get a better understanding of the events that occurred and her best guess was that the line was adjusted by the contractor to avoid an interruption with the nearby homes or it was due to the topography. She said she would continue working with The National.

7. Adjourn

Chair Sportsman adjourned the meeting at 4:48 p.m.

Submitted by:


Melissa McChesney
City Clerk

March 7, 2022
Approval Date