



Note: Item 2D was added to the agenda.

BOARD OF ALDERMEN
AMENDED Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, April 5, 2022 7:00 PM
City Hall Board Room

Next numbers: Bill No. 3185 / Ord. No. 3125

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. CITIZEN INPUT

- A. Present Good Citizen Award to Warren and Kristin Crouse
- B. Recognize Elizabeth Novich for her Eagle Scout project for the Main Street Parkville Association
- C. Proclaim April 13-24, 2022, as SevenDays® Week in Parkville
- D. Jim Probst regarding liquor licenses

3. CONSENT AGENDA

- A. Approve the minutes for the March 15, 2022, regular meeting
- B. Approve the minutes for the March 15, 2022, executive session
- C. Approve the minutes for the March 21, 2022, special meeting
- D. Receive and file the February sewer report
- E. Approve Resolution No. 22-004 reinstating the sewer tap fees for industrial in the Schedule of Fees
- F. Approve Resolution No. 22-005 to reappoint Daniel Carr and Rick Baier as owner representatives to the Parkville Market Place Community Improvement District Board of Directors through June 2026
- G. Approve Resolution No. 22-006 to appoint Larry Norris as an owner representative to the 9 Highway Corridor Community Improvement District through December 20, 2022 and to reappoint Larry Norris through December 20, 2026
- H. Approve a construction agreement with Ace Pipe Cleaning for the 2022 Street Sweeping Program
- I. Approve Work Authorization No. 4B with Kaw Valley Engineering for construction material testing services for the Route 9 Improvements project
- J. Approve accounts payable from March 11 to March 31, 2022

Revised Posted Date & Time: 4/1/22; 2:10 p.m. By: MM
Posted Date & Time: 4/1/22; 1:04 p.m. By: MM

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a voice vote to "Approve the consent agenda and recommended motions for each item as presented."

4. ACTION AGENDA

- A. Approve Resolution No. 22-007 endorsing an application for the Platte County Stormwater Management Grant Program for streambank stabilization improvements near Watkins Park (Public Works)

5. STAFF UPDATES ON ACTIVITIES

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. ADJOURN

General Agenda Notes:

The agenda closed at noon on March 31, 2022. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. The deadline to submit your name for Citizen Input is noon on April 5, 2022.



PROCLAMATION

SevenDays® Week in Parkville

WHEREAS, SevenDays® Make a Ripple, Change the World is an annual weeklong event to overcome hatred, bigotry and ignorance; and

WHEREAS, SevenDays® begins Wednesday, April 13, 2022, with a celebration, discussion by clergy of various faiths and songs performed by songwriting competition finalists; and

WHEREAS, SevenDays® continues with themed days of Love, Discover, You, Go, Connect, Others and Onward as we bring people from different faiths and cultures together to overcome evil with acts of kindness; and

WHEREAS, the memories of three wonderful and unique people – Dr. William Corporon, Reat Underwood and Terri LaManno – will live on and will be cherished; and

WHEREAS, SevenDays® expands its acts of compassion, tolerance and understanding to those who gather and celebrate the lives lost due to acts of hatred and intolerance; and

WHEREAS, we fully support and encourage all in Parkville, including residents, businesses and visitors, to come together during the SevenDays® week of celebratory activities to recognize that evil, ignorance and hatred will be eliminated by understanding, kindness and love.

NOW, THEREFORE, I, Nanette K. Johnston, Mayor of the City of Parkville, Missouri do hereby proclaim April 13-24, 2022, as SevenDays® Week in Parkville and urge all citizens to participate in its various activities and remember the events of April 13, 2014, not only for the losses of that day but also for the significance of the powerful and enduring vow to overcome evil with good.

Mayor Nanette K. Johnston

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:04 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on March 15, 2022, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 4 Alderman Greg Plumb
Ward 4 Alderman Marc Sportsman
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Robert Lock
Ward 2 Alderman Dave Rittman
Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer

Absent:

Ward 3 Alderman Douglas Wylie - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director (via videoconference)
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Jeffery Rhodes, Assistant to the City Administrator
John Mullane, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

Brett Krause, 8215 Shoreline Drive, provided public comments regarding transparency, Rule No. 7 in the Board of Aldermen Rules of Order related to citizen input and concerns with the City's responses to Sunshine requests.

3. CONSENT AGENDA

- A. Approve the minutes for the March 1, 2022, regular meeting
- B. Receive and file the February Municipal Court report
- C. Receive and file the financial report for the month ending February 28, 2022
- D. Receive and file the crime statistics for January 2022
- E. Approve a change in managing officer for C-Store 2, 11019 NW Highway 45, for their retailer of intoxicating liquor in the original package with Sunday sales liquor license

- F. Approve a retail liquor by the drink picnic license for the Association for Women Lawyers Foundation for the Women on the Move 5K Run/Walk event on May 21, 2022
- G. Approve a construction agreement with HydroKlean for the 2022 Sanitary Sewer CCTV and Cleaning Program
- H. Approve a purchase order with Brenntag for Robin 4000 odor control chemicals for the sanitary sewer lines in the Riss Lake subdivision
- I. Approve Work Authorization No. 12B with BBN Architects for design services for the Farmers Market building
- J. Approve a supplemental agreement amending the sewer management agreement with Alliance Water Resources
- K. Approve Work Authorization No. 5B with Renaissance Infrastructure Consulting for inspection services for the Route 9 improvements from Highway 45 to Lakeview Drive
- L. Approve a payment to the State of Missouri Emergency Management Agency for the insurance reconciliation associated with the 2019 flood
- M. Approve Resolution No. 22-003 reinstating the sewer tap and sewer impact fees for commercial, industrial and multi-family dwelling units and/or apartments in the Schedule of Fees
- N. Approve accounts payable from February 25 to March 10, 2022

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 7-0.

4. NON-ACTION AGENDA

A. Municipal Officials Ethics Commission Report and Response

Alderman Plumb stated the Board of Aldermen acknowledged receipt of the report and the recommendation of the Ethics Commission. Because the item was listed as non-action on the agenda, he made the following motion:

ACTION: IT WAS MOVED BY ALDERMAN PLUMB AND SECONDED BY ALDERMAN SPORTSMAN TO **DIRECT THE CITY CLERK TO SET A SPECIAL PUBLIC MEETING OF THE BOARD WITH APPROPRIATE NOTICE TO THE PUBLIC, WITH THE ONLY ACTION ITEM TO BE THE BOARD'S REACTION TO THE RECOMMENDATION, AND THAT THE MEETING TAKE PLACE WITHIN THE NEXT WEEK.**

RESULT: MOTION PASSED 7-0.

5. ACTION AGENDA

A. **Approve the purchase of twelve replacement Motorola APX 4000 portable radios, five replacement Motorola APX 4500 in-car mobile radios, two multi-unit portable radio chargers and upgraded programming for all radios from Midwest Mobile Radio**

Police Chief Kevin Chrisman stated that Midwest Mobile Radio was the vendor for programming the police radios. He said he was notified on January 1, 2013, that the region would be going to a new radio system in order to be able to operate on the Metropolitan Area Regional Radio System (MARRS) and the City approved a lump sum to purchase radios. In 2018, the radios that were on-hand were discontinued. In summer 2021, Chrisman said he learned that the new system would be implemented, but there was not a date set at that time. On February 10, 2022, he was notified that the deadline was April 19 and on February 23 he was notified that the new deadline was June 21. The information was presented to the Finance Committee on March 7 as a non-action item. Chrisman added that it could take up to 20 weeks to receive the equipment. He said that he and Police Captain Jon Jordan were able to work with the vendor to revise the quote, which was a little higher than the original quote, but included all the radios and programming.

Discussion focused on what would happen if the City did not take action and the funding for the purchase. Chrisman responded that he would have to work out a process to rotate in the four encrypted radios that were purchased in 2021, but the other radios would not work after June 21. City Administrator Alexa Barton stated that the funding would come from the General Fund Reserves.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE PURCHASE AND PROGRAMMING OF TWELVE (12) NEW MOTOROLA APX PORTABLE RADIOS, FIVE (5) NEW MOTOROLA APX MOBILE RADIOS, TWO (2) MULTI-UNIT CHARGERS AND EXTRA WEARABLE PARTS FROM MIDWEST MOBILE RADIO FOR THE TOTAL COST OF \$57,106.04.**

RESULT: MOTION PASSED 7-0.

B. **Approve the second reading of an ordinance to dedicate Ensign Drive as public right-of-way**

Mayor Johnston stated that the first reading was presented on March 1. No additional information was presented.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3183, AN ORDINANCE **DEDICATING ENSIGN DRIVE AS PUBLIC RIGHT-OF-WAY**, ON SECOND READING TO BECOME ORDINANCE NO. 3123.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

C. Approve the second reading of an ordinance to reduce the weight limit on NW Jones Meyer Road

Mayor Johnston stated that the first reading was presented on March 1. No additional information was presented.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3184, AN ORDINANCE **REDUCING THE WEIGHT LIMIT ON NW JONES MEYER ROAD WITHIN THE CITY LIMITS OF PARKVILLE, MISSOURI**, ON SECOND READING TO BECOME ORDINANCE NO. 3124.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

6. STAFF UPDATES ON ACTIVITIES

A. Public Works

1. Electronics Recycling and Paper Shredding Events - April 2, 2022

City Clerk Melissa McChesney stated that electronics recycling and paper shredding events were scheduled on April 2 in Platte Landing Park.

Police Chief Kevin Chrisman said that long-time Police Department employee Cindy Liberty was retiring on April 8 and a reception was planned for April 6. He also noted that Detective Sergeant Craig Hubbell was retiring on June 10.

7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Welch requested an update on improvements to Pocket Park and Public Works Project Manager Chris Ashley responded that staff met with the contractor and adjacent property owner Brian Mertz on March 14. Work was anticipated to start on April 18 and ending no later than the week before the July 4 weekend.

Alderman Whitley requested an update on the 76th Street Bridge and City Administrator Alexa Barton responded that staff was in the process of reviewing options.

Alderman Welch requested an update on the wetlands and Ashley responded that he was not involved in the project and did not have an update.

8. ADJOURN

Mayor Johnston declared the meeting adjourned at 7:30 p.m.

The minutes for March 15, 2022, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifth day of April 2022.

Submitted by:

City Clerk Melissa McChesney



EXECUTIVE SESSION MINUTES
BOARD OF ALDERMEN
CITY OF PARKVILLE
March 15, 2022

1. Call to Order

Mayor Nanette K. Johnston called the March 15, 2022, executive session to order at 5:34 p.m. in the Board Conference Room to discuss attorney-client matters pursuant to RSMo 610.021(1). City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Dave Rittman
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Robert Lock
Ward 4 Alderman Marc Sportsman
Ward 4 Alderman Greg Plumb

Absent:

Ward 3 Alderman Douglas Wylie - *with prior notice*

Also in attendance:

Alexa Barton, City Administrator
John Mullane, City Attorney
Melissa McChesney, City Clerk
Steve Coronado, Special Legal Counsel
Jacob Bielenberg, Special Legal Counsel

2. Motion to Enter into Executive Session

ACTION: IT WAS MOVED BY ALDERMAN MARC SPORTSMAN AND SECONDED BY ALDERMAN GREG PLUMB TO ENTER INTO EXECUTIVE SESSION TO DISCUSS ATTORNEY-CLIENT MATTERS PURSUANT TO RSMO 610.021(1) AND WHEN FINISHED THAT WE ADJOURN THIS MEETING FROM THE EXECUTIVE SESSION.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

3. Attorney-client Matters pursuant to RSMo 610.021(1)

Discussion was limited to attorney-client matters.

Mayor Johnston recused herself from the meeting at 6:35 p.m. She rejoined the meeting at 6:54

p.m.

4. Motion to Recess Executive Session

5. Motion to Reconvene Executive Session

6. Motion to Close Executive Session

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN WASSMER TO **CLOSE THE EXECUTIVE SESSION.**

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

7. Motion to Adjourn

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO **ADJOURN THE EXECUTIVE SESSION AT 6:57 P.M.**

RESULT: MOTION PASSED 7-0

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

The executive session minutes for March 15, 2022, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifth day of April 2022.

Submitted by:

City Clerk Melissa McChesney

1. CALL TO ORDER

A special meeting of the Board of Aldermen was convened at 5:04 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on March 21, 2022, and was called to order by Acting President of the Board Marc Sportsman. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch - *via videoconference*

Ward 1 Alderman Philip Wassmer- *via videoconference*

Ward 2 Alderman Dave Rittman - *via videoconference*

Ward 2 Alderman Brian T. Whitley - *via videoconference*

Ward 3 Alderman Robert Lock - *via videoconference*

Ward 4 Alderman Marc Sportsman

Ward 4 Alderman Greg Plumb

Absent:

Mayor Nan Johnston - *with prior notice*

Ward 3 Alderman Douglas Wylie - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Alexa Barton, City Administrator

Alysen Abel, Public Works Director (*via videoconference*)

Stephen Lachky, Community Development Director (*via videoconference*)

Jeffery Rhodes, Assistant to the City Administrator

2. CITIZEN INPUT

3. CONSENT AGENDA

4. ACTION AGENDA

A. Action on Municipal Officials Ethics Commission Report

Acting President of the Board Marc Sportsman opened the floor to public comments.

The following provided public comments: Nan Johnston, 8103 Redbud Court; Don Breckon, 7320 NW Katie Circle; Sheryl Wilde, 165 NW North Shore Drive, Lake Waukomis; Corky McCaffrey, 200 East Street; David Slater, 7118 Sobbie Road, Pleasant Valley; Kelly Martin, 9474 Lime Stone Road; Trisha Szasz, downtown business owner; Mark Rowe, Kansas resident; John Delich, 8419 NW Vista Circle; Chad Earwood, 16255 Sharp Station Road, Platte City; Brett Krause, 8125 Shoreline Drive; and Robin Ayers, 1310 NW 47th Terrace, Kansas City.

Alderman Whitley stated that the complainant was concerned about some of the aldermen having a conflict of interest because they gave money to the mayor's election campaign. The Municipal Officials Ethics Commission mentioned a three percent threshold and Whitley said his contribution did not meet that requirement.

Additional public comments were provided by: Don Breckon; (*name and address inaudible*) read into the record an e-mail submitted by Cathy Kline; and Sheryl Biermann,

5310 NW Bluffs Way. Nan Johnston stated that the Board should consider some of the information that the Commission received as false and acknowledged the hard work of the Commission.

Aldermen Rittman and Wassmer recommended a review of the Ethics Code.

City Clerk Melissa McChesney read the reprimand letter from the Board of Aldermen to Mayor Johnston into the record; letter attached as Exhibit A.

ACTION: IT WAS MOVED BY ALDERMAN PLUMB AND SECONDED BY ALDERMAN WHITLEY TO **ACCEPT THE ETHICS COMMISSION REPORT AND APPROVE THEIR RECOMMENDATION.**

RESULT: MOTION PASSED 6-1.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, MARC SPORTSMAN, GREG PLUMB

NOES: ROBERT LOCK

ABSTAIN: NONE

5. STAFF UPDATES ON ACTIVITIES

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. ADJOURN

Acting President of the Board Marc Sportsman declared the meeting adjourned at 6:37 p.m.

The minutes for March 21, 2022, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifth day of April 2022.

Submitted by:

City Clerk Melissa McChesney

OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

**Alliance Water
Resources, Inc.**

**206 S. Keene St.
Columbia, MO
65201**

(573)874-8080

OPERATIONS REPORT – PARKVILLE DIVISION

February 2022

Wastewater Treatment Plant Operations

- The Wastewater plant received no measurable precipitation.
- The plant removal efficiency for the month:
 - BOD 95.0% removal
 - TSS 91.1% removal
- The average daily flow was 422,000 gallons treated.

Wastewater Laboratory Analysis

- Staff performed 408 recorded lab tests.
- The following samples were delivered to Keystone Labs for analysis: NH₃-N (8).
- The following samples were delivered to Keystone Labs for quarterly analysis: Oil & Grease (1), T. Phosphorus (1), T. Nitrogen (1), SM1 T. Phosphorus (1), and SM1 T. Nitrogen (1).
- Monthly and Daily laboratory equipment maintenance and calibrations were performed according to manufacturer's guidelines.
- Staff performed QA/QC (Quality Assurance and Quality Control) on the laboratory analysis performed at the WWTF.

Wastewater Treatment Plant Compliance

- Annual MS4 Stormwater Report prepared.

Wastewater Treatment Plant Maintenance

- Troubleshooting RAS pump 23 VFD.
- Routine preventative maintenance was performed in accordance with all manufacturers' recommendations.
- Met with JCI, C&B, and FTC to gather quotes on CIP projects.

Collection System Operations

- Staff conducted 4 sewer inspections.
- Replace chemical feed pump at Riss Lake.
- Robin 4000 odor control chemical continues to be fed at Riss Lake. Rate of feed is approximately 25 gallons per day.
- Staff continues to monitor the pressure gauge on force main at River Chase subdivision.
- Staff continues to monitor for H₂S at Manhole B-16 on a weekly basis.
- Staff completed a total of 178 locates for the month of February.

Collection System Maintenance

- Staff removed grease from the National, Pinecrest, FF Hwy, 45 Hwy and River Hills Lift Stations.
- Staff performed normal maintenance monitoring.
- SSO repairs at Main St. and Clearwater/Timber Ridge intersection.

OPERATIONS REPORT – PARKVILLE DIVISION

- Electrical work at FF underway.
- Lloyd Harold replaced faulty circuit board in the SCADA system at Main lift station.

Bio-solids

- No Bio-solids were applied in February.

Safety

- Staff Monthly Safety Meeting: Bloodborne Pathogens, CPR Refresher.
- Operator attended backflow and cross-connection training.
- Tailgate topics: Safety audit findings, lab safety, monthly equipment inspections, confined space, and trenching safety.

Recommendations

- Evaluate generator needs at lift stations. Option for portable vs. stationary.
- Evaluate lighting needs at lift stations.

OPERATIONS REPORT – PARKVILLE DIVISION

Loading

Hydraulic	422,000 gallons per day
Organic	46 lbs. of BOD per day (1,301 lbs. per month)
Non-Organic	65.8 lbs. of TSS per day (1,843 lbs. per month)

NPDES Effluent Permit Parameters

Parameter	Monthly Average	Permit Limit
pH	6.5 Min. and 7.1 Max	6.5 - 9.0
TSS	18.7 mg/L	30 mg/L
BOD ₅	13.2 mg/L	25 mg/L
NH ₃ -N	0.56 mg/L	3.0 mg/L
E. coli Coliform	Sample not required this month	206 #/100 mL
O & G	<4.0 mg/L	10.0 mg/L (quarterly)
T. Phosphorus	3.47 mg/L	Monitoring Only (quarterly)
T. Nitrogen	19.4 mg/L	Monitoring Only (quarterly)
SM1 T. Phosphorus	<1.0 mg/L	Monitoring Only (quarterly)
SM1 T. Nitrogen	0.3 mg/L	Monitoring Only (quarterly)

Removal Efficiency

Parameter	Monthly Average	Permit Limit
Organic	95.0%	85 %
Non-Organic	91.1 %	85 %

Biosolids

	Report Period	Year to Date
Quantity Applied	0 dry tons	0 dry tons
Acres Applied	0 acres	0 acres

**CITY OF PARKVILLE
Policy Report**

Date: March 18, 2022

Prepared By:

Melissa McChesney, City Clerk

Reviewed By:

Alysen Abel, Public Works Director

ISSUE:

Approve Resolution No. 22-004 reinstating the sewer tap fees for industrial in the Schedule of Fees

BACKGROUND:

Several sections of the Parkville Municipal Code authorize the collection of fees, along with ordinances that have not yet been codified. On August 5, 2014, the Board of Aldermen established a Schedule of Fees to help reduce the number of Code amendments and eliminate costs of updating the Code each time a fee is modified.

On March 15, 2022, the Board of Aldermen approved Resolution No. 22-003 reinstating the sewer impact and sewer tap fees for commercial and multi-family dwelling units and/or apartments and the sewer impact fee for industrial. However, staff inadvertently omitted the sewer tap fees for industrial. In order to match the Schedule of Fees with Ordinance No. 2891, the sewer tap fees for industrial need to be reinstated in the Schedule of Fees.

BUDGET IMPACT:

There is no impact on the City budget with this item.

ALTERNATIVES:

1. Approve Resolution No. 22-004 reinstating the reinstating the sewer tap fees for industrial in the Schedule of Fees.
2. Do not approve the item.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:

Staff recommends reinstating the sewer tap fees for industrial in the Schedule of Fees.

POLICY:

Section 105.160 of the Municipal Code gives the Board of Aldermen the authority to levy and collect all taxes and licenses, which is interpreted to extend to all administrative fees. Resolution No. 08-01-14 established the Schedule of Fees in Chapter 800 of the Municipal Code.

SUGGESTED MOTION:

I move to approve Resolution No. 22-004 reinstating the sewer tap fees for industrial in the Schedule of Fees.

ATTACHMENTS:

1. Resolution No. 22-004
2. Revised Schedule of Fees
3. Ordinance No. 2891
4. Resolution No. 17-010



***CITY OF PARKVILLE, MO.
RESOLUTION No. 22-004***

**RESOLUTION REINSTATING THE SEWER TAP FEES FOR INDUSTRIAL IN THE
SCHEDULE OF FEES**

WHEREAS, the City is authorized to assess and collect various fees and charges written into the Parkville Municipal Code, contained in uncodified ordinances, or passed by resolution; and

WHEREAS, the City finds that it is in the best interests of the City to consolidate the various fees and charges into a uniform Schedule of Fees that can be kept up to date as fees change by replacing entries as they are repealed or amended by resolution instead of amending the Parkville Municipal Code; and

WHEREAS, in March 2017, the Board of Aldermen adopted Ordinance No. 2891 setting the sewer connection fees in Parkville Municipal Code Chapter 700 and subsequently approved Resolution No. 17-010 revising the Schedule of Fees; and

WHEREAS, during recent review of a building permit application, it was discovered that the revised Schedule of Fees approved in 2017 only included the general sewer impact fee and sewer tap fee and not the fees specific to commercial, industrial or multi-family dwelling units and/or apartments; and

WHEREAS, on March 15, 2022, the Board of Aldermen approved Resolution No. 22-003 reinstating the sewer impact and sewer tap fees for commercial and multi-family dwelling units and/or apartments and the sewer impact fee for industrial, but staff inadvertently omitted the sewer tap fees for industrial; and

WHEREAS, in order to match the Schedule of Fees with Ordinance No. 2891, the sewer tap fees for industrial must be added to the Schedule of Fees; and

WHEREAS, the fees associated with the sewer tap fees for industrial will be reinstated in the Schedule of Fees in accordance with Section 800.010 of the Municipal Code.

NOW THEREFORE, BE IT RESOLVED that the Board of Aldermen hereby adopts the revised Schedule of Fees, attached herein as Exhibit A.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 5th day of April 2022.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney



City of Parkville Schedule of Fees

The schedule of fees consolidates all City fees and charges, adopted by resolution and ordinance, for the various services the City provides.

City Parks and Events

Municipal Code Chapter 140

Special Events

Application (non-refundable, applies toward event fee).....	\$25
Public Park Event (per day).....	\$400
5K/10K Event (per day).....	\$325
Public Park Wedding Event (per day).....	\$200
Downtown City Parking Lot Event (per day).....	\$100
Event Area Set Up/Tear Down Days (per day).....	\$50
Parade Event (4 th of July and Parkville Days exempt).....	At cost
Public Property Event (per day).....	\$50
Private Property Event (per day).....	\$25
Event Support (City park employees, per hour).....	\$30

Shelter Reservations

Residents.....	\$25
Non-Residents.....	\$35

Maxine McKeon Stage (per day)

Residents.....	\$100
Non-Residents.....	\$125

English Landing River Stage (per day)

Residents.....	\$100
Non-residents.....	\$125

Baseball/Soccer Fields (per hour per field).....

	\$20
--	------

Volleyball (per hour per court).....

	\$20
--	------

Pickleball Courts (per hour per court).....

	\$20
--	------

Basketball Courts.....

	No fee
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Municipal Court

Municipal Code Chapter 145

All cases (each case).....	\$12
Police Training Fund (each case).....	\$2
Other costs (commitment or summons, as provided before Associate Circuit Judge in criminal prosecutions).....	Actual cost
Assessed against City for defendant's apprehension or confinement in any prison facility.....	Actual cost
Mileage to serve warrant or commitment or Order of the Court (each mile and fraction thereof officer must travel both directions).....	Same as to Sheriff
Crime Victims Compensation Fund (RSMo 595.045.3).....	\$7.50
(Paid monthly to Missouri Department of Revenue, Tax Division)	
Peace Officer Standards & Training Commission Fund.....	\$1
(Used statewide for training of peace officers; deposited with Treasurer of the State)	
Alcohol or drug-related traffic offenses	

Minimum upon guilty plea or finding of guilty for traffic offense associated with arrest of defendant (RSMo 577.048).....	\$100.50
Independent Living Center Fund (RSMo 178.653 and 561.035).....	\$5
Convicted or pleads guilty to intoxication-related traffic offense (RSMo 577.023) where judge in case was an attorney and defendant was represented by or waived right to attorney in writing; or drug-related offense (RSMo 195)	
Spinal Cord Injury Fund.....	\$25
(Paid to Missouri Department of Revenue)	
Optional cost for services, determined by court (RSMo 57.280-57.300).....	Varies
Synergy Services (RSMo 479.261).....	\$4
State Court Automation Surcharge (RSMo 488.012.3(5), RSMo 488.027.2.....	\$7

Police Department

Municipal Code Chapter 200

Fingerprints (per card).....	\$15
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Animal Regulations

Municipal Code Chapter 210

Dog License	
Spayed/neutered.....	\$10
Not spayed/neutered.....	\$15
Duplicate Dog Tag.....	\$1
Late penalty.....	50% of fee
Impoundment of Licensed Dogs	
First Offense.....	\$15
Second Offense.....	\$25
Third Offense.....	\$50
Subsequent Offenses.....	\$100
Redeem impounded dog (per day or fraction thereof).....	\$2

Zoning Code

Municipal Code Chapter 402

Small Wireless Facilities Application.....	\$500
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Building Permit, Plan Review and Inspection Fees

Municipal Code Chapter 500

Building Permit Fees	
One- and two-family dwellings.....	See 2012 International Residential Code for One- and Two-Family Dwellings, Appendix L, Permit Fees
Other residential and non-residential	See 1997 Uniform Administrative Code, Tables 3-A, 3-B, 3-C and 3-D
Plan Review	
One- and two-family dwellings	
New residence construction.....	\$100
Other (minimum \$25, maximum \$100).....	25% of permit
Other residential and non-residential	
New building construction.....	\$300
Tenant Finish	\$150
Minor Alteration	\$50
Other	\$25
Occupancy Inspections	
Initial inspections (includes two inspections).....	\$50
Re-inspections (each).....	\$25

Cuts, Tunnels & Excavations

Municipal Code 515

Right-of-Way Permit.....	\$10
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Grading Standards & Regulations

Municipal Code 520

Grading and Land Disturbance Permit	
Less than 10,000 square feet.....	\$25
10,001-50,000 square feet.....	\$40
50,001-100,000 square feet.....	\$55
More than 100,001 square feet.....	\$75

Liquor Licenses

Municipal Code Chapter 600

Microbrewer	
Up to 500 barrels.....	\$37.50
Each additional 100 barrels.....	\$7.50
Each 100 barrels below 500 (refund).....	-\$7.50
Retailer malt liquor original package	\$75
Retailer malt liquor by drink	\$75
Retailer intoxicating liquor original package.....	\$150
Sunday sales (additional).....	\$300
Resort.....	\$450
Sunday sales (additional).....	\$300
Temporary (3 months).....	\$93.75
Sunday sales (3 months, additional).....	\$75
Malt liquor/light wine by drink (only 7 days/year).....	\$37.50
Intoxicating liquor by drink on premises (only 501(c) exemptions).....	No fee
Intoxicating liquor by drink on boat/vessel.....	\$450
Wholesaler.....	\$375
Temporary Caterer Permit (per day).....	\$15
Tasting Permit.....	\$37.50
Retailer of intoxicating liquor by the drink, limited to distillers.....	\$375
Prorated Fees	
Less than 10 months until license expires.....	10% per month
More than 10 months until license expired.....	Actual fee

General Licensing

Municipal Code Chapter 605

Business license (per year)	
Any license not categorized below.....	\$50
General Contractor.....	\$75
Banks.....	\$320
Building or savings and loans.....	\$120
Fireworks.....	\$300
Rock Quarry.....	\$1,000
Late Fee (not to exceed 25% of total fee).....	5% per month
More than one business at same address under same legal name (each additional, license fee covers one business).....	\$10 each

Peddlers, Solicitors and Canvassers

Municipal Code Chapter 610

Soliciting and Peddling Permit (30 consecutive days)..... \$50

Public & Private Sewers

Municipal Code 700

Sewer Tap Fee

Single-Family Residential.....	\$1,750
Commercial (1,000 gallons or less).....	\$1,750
Over 1,000 gallons.....	\$150/100gal
<u>Industrial (1,000 gallons or less).....</u>	<u>\$1,750</u>
<u>Over 1,000 gallons.....</u>	<u>\$150/100gal</u>
Multi-family dwelling units and/or apartments(per living unit).....	\$1,750

Sewer Impact Fee

Single-Family Residential.....	\$1,650
Commercial (1,000 gallons or less).....	\$1,650
Over 1,000 gallons.....	\$150/100gal
Industrial (1,000 gallons or less).....	\$1,650
Over 1,000 gallons.....	\$150/100gal
Multi-family dwelling units and/or apartments (per living unit).....	\$1,650

General Provisions

Municipal Code Chapter 800

Credit and Debit Card

Convenience fee on debit/credit purchases (whichever is greater).....	\$3 or 2.45%
<i>(excludes sewer and court)</i>	<i>of purchase</i>

Zoning

Applications (plus real cost of real expenses resulting from reviews)	
Subdivision – Administrative Plat.....	\$300
Subdivision – Preliminary Plat.....	\$300
Subdivision – Final Plat.....	\$300
Zoning Map Amendment.....	\$300
Preliminary Development Plan.....	\$300
Final Development Plan.....	\$300
Conditional Use Permit.....	\$300
Site Plan – Minor.....	\$300
Site Plan – Major.....	\$300
Variance.....	\$300
Appeal of Administrative Decision.....	\$300
Text Amendment.....	\$300
Tax Increment Financing.....	\$300
Vacation (Street, Public Park, Alley, Etc.).....	\$75
Easement Vacation.....	\$75
Minor changes.....	\$75

Signs

Temporary.....	\$10
Attached or applied to building or similar structure	
Less than 25 square feet.....	\$20
25-50 square feet.....	\$40
51-100 square feet.....	\$60
More than 101 square feet.....	\$80
Additional 10 square feet over 100 square feet.....	\$5
Ground, monument and other freestanding except directional, pole and billboards	

Less than 50 square feet.....	\$50
51-100 square feet.....	\$75
More than 101 square feet.....	\$100
Additional 10 square feet over 100 square feet.....	\$5
Directional.....	\$25
Pole	
Less than 50 square feet.....	\$75
51-100 square feet.....	\$100
101-150 square feet.....	\$150
More than 151 square feet.....	\$200
Additional 10 square feet over 150 square feet.....	\$5
Billboards.....	\$200
Additional 10 square feet.....	\$5
Building and Construction	
Application	\$300
Each lot in subdivision (per lot).....	\$5
Temporary certificate of occupancy.....	\$50
Subdivisions	
Public Improvement (of total construction cost).....	4%
(25% at time of application, 25% at time of permit approval, 50% at time of final approval)	
Transition Plats Improvement Permit (approved prior to April 1, 2017)	
Residential Lots (per 1,000 square feet).....	\$26.49
Non-Residential Lots (per 1,000 square feet).....	\$19.68

AN ORDINANCE AMENDING CHAPTERS 515, 520, AND 700 AND REPEALING SECTION 850.200 OF THE PARKVILLE MUNICIPAL CODE REGARDING FEES FOR PUBLIC-WORKS RELATED DEVELOPMENT

WHEREAS, various sections of the Municipal Code of the City of Parkville include fees for services provided by the City related to development, zoning and construction and building; and

WHEREAS, the Schedule of Fees was adopted by Resolution No. 08-01-14 on August 5, 2014, to consolidate the fees into a single document that can be amended by resolution; and

WHEREAS, the Schedule of Fees will be amended to reflect the changes approved by the Board of Aldermen to specific sections of the Municipal Code that reference a fee; and

WHEREAS, developments are reviewed at the rezoning, preliminary development plan, final development plan, preliminary plat and final plat stages; and

WHEREAS, Community Development and Public Works staff review the applications prior to Planning and Zoning Commission and Board of Aldermen approvals; and

WHEREAS, Public Works staff reviewed the design of the public infrastructure associated with residential and commercial development projects which include streets, storm sewers and sanitary sewers; and

WHEREAS, Private infrastructure, such as stormwater detention and stormwater treatment facilities is also reviewed by Public Works staff to make sure the improvements are in accordance with engineering standards, and

WHEREAS, Public Works staff also performs construction inspection for the public and private improvements; and

WHEREAS, the new and revised fees will help cover the cost to the City to review the engineering plans and perform the necessary construction inspections.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. Parkville Municipal Code Title V, Chapter 515, Section 515.030 *Permit Fees* is hereby amended to read as follows:

Permits associated with this Chapter shall be charged a fee as set forth in the schedule of fees adopted by the Board of Aldermen by resolution as authorized by Section 800.010 of the Municipal Code.

Section 2. Parkville Municipal Code Title V, Chapter 520, Section 520.040 *Grading Fees* is hereby amended to read as follows:

General. Fees shall be assessed in accordance with the provisions set forth in the schedule of fees adopted by the Board of Aldermen by resolution as authorized by Section 800.010 of the Municipal Code. The fees established in this Chapter include plan review fees, issuance fees and all necessary inspections by the City.

Section 3. Parkville Municipal Code Title VII, Chapter 700, Section 700.130 *Four Classes of Sewer Tap Fees and Sewer Impact Fees*, subsection B is hereby amended to read as follows:

B. There shall be four classes of sewer tap and sewer impact fees:

1. *For single-family residential service.* A sewer tap fee and sewer impact fee shall be charged for a single-family residential sewer permit as set forth in the schedule of fees adopted by the Board of Aldermen by resolution as authorized by Section 800.010 of the Municipal Code. When the payment of the lump sum would work a hardship on the property owners, the single-family residential sewer tap fee may be paid in monthly installments with the approval of the City Administrator. This provision shall not apply to new construction.
2. *For commercial service.* A sewer tap fee and sewer impact fee shall be charged for a commercial sewer connection as set forth in the schedule of fees adopted by the Board of Aldermen by resolution as authorized by Section 800.010 of the Municipal Code if estimated sewerage quantities are one thousand (1,000) gallons or less according to the Department of Natural Resources guidelines.

If estimated daily sewerage quantities are more than one thousand (1,000) gallons per day, an additional charge per one hundred (100) gallons estimated shall be charged as set forth in the schedule of fees adopted by the Board of Aldermen by resolution as authorized by Section 800.010 of the Municipal Code.

3. *For industrial service.* A sewer tap fee and sewer impact fee shall be charged for industrial service as set forth in the schedule of fees adopted by the Board of Aldermen by resolution as authorized by Section 800.010 of the Municipal Code if the estimated daily sewerage guidelines are one thousand (1,000) gallons based on Department of Natural Resources guidelines.

If estimated daily sewerage quantities are greater than one thousand (1,000) gallons based on Department of Natural Resources guidelines, an additional charge per one hundred (100) gallons shall be charged as set forth in the schedule of fees adopted by the Board of Aldermen by resolution as authorized by Section 800.010 of the Municipal Code.

4. *For multi-family dwelling units and/or apartments.* A sewer tap fee and sewer impact fee per individual living unit shall be charged as set forth in the schedule of fees adopted by the Board of Aldermen by resolution as authorized by Section 800.010 of the Municipal Code.

Section 4. Parkville Municipal Code Chapter 850, Section 850.200 is hereby repealed.

Section 5. Parkville Municipal Code Chapter 800 is amended to add Section 800.050 *Subdivision Fees* as follows:

Section 800.050. Subdivision Fees.

- A. Unless otherwise provided by the Municipal Code, application, permit and improvement fees shall be set forth in the schedule of fees adopted by the Board of Aldermen by resolution as authorized by Section 800.010 of the Municipal Code.

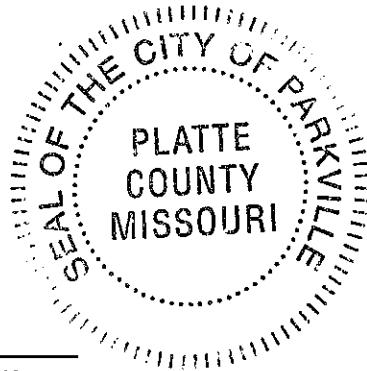
- B. The fees shall include the expense of initial engineering review plus the expense of reviewing one (1) resubmittal. All other expenses, including, but not limited to, consulting fees, attorney fees, reproduction costs, mailing costs and other expenses resulting from the necessary review, processing, filing, recording and action on said applications or permits, shall be borne by the subdivider based on actual costs.
- C. Where Title IV of the Parkville Municipal Code allows preliminary development plans and preliminary plats to be combined, only one (1) filing fee shall be required for said application.
- D. These fees are a user fee necessary to offset City services provided and shall be used to offset expenses including, but not limited to, software, mapping of improvements, consulting services, standards guides, plan review, guiding utilities, improvement inspections, third (3rd) party testing, staffing and other expenses related to provision of adequate infrastructure services.
- E. No approval of any application required by Title IV of the Parkville Municipal Code shall become effective until all user fees and expenses related to such have been paid in full.
- F. Expenses and user fees will be owed by the applicant regardless of final action, including approval or denial of any application.

Section 6. This ordinance is effective upon its passage and approval.

PASSED and APPROVED this 21st day of March 2017.

ATTESTED:

Melissa McChesney
City Clerk Melissa McChesney



Nanette K. Johnston
Mayor Nanette K. Johnston



CITY OF PARKVILLE • 8890 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

**CITY OF PARKVILLE, MO.
RESOLUTION No. 17-010**

**RESOLUTION SETTING THE FEES FOR ZONING, BUILDING/CONSTRUCTION AND
PUBLIC WORKS-RELATED DEVELOPMENT IN THE SCHEDULE OF FEES**

WHEREAS, the City is authorized to assess and collect various fees and charges written into the Parkville Municipal Code, contained in uncodified ordinances, or passed by resolution; and

WHEREAS, the City finds that it is in the best interests of the City to consolidate the various fees and charges into a uniform Schedule of Fees that can be kept up to date as fees change by replacing entries as they are repealed or amended by resolution instead of amending the Parkville Municipal Code; and

WHEREAS, on March 21, 2017, the City adopted an ordinance updating Parkville Municipal Code chapters 515, 520 and 700 related to fees associated with new development; and

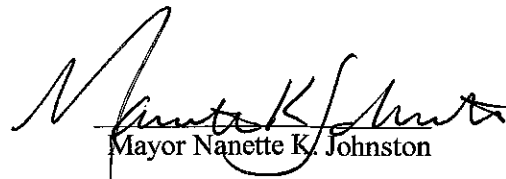
WHEREAS, chapters 515, 520 and 700 state that the fees associated with Public Works-related development will be established in the Schedule of Fees in accordance with Section 800.010 of the Municipal Code

WHEREAS, on March 21, 2017, the City adopted an ordinance repealing Parkville Municipal Code Chapter 840 related to fees associated with zoning and Chapter 850 related to fees associated with building and construction; and

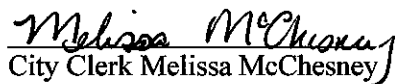
WHEREAS, chapters 515, 520, 700 and 800 of the Parkville Municipal Code state that fees associated with zoning, building/construction and Public Works-related development will be established in the Schedule of Fees in accordance with Section 800.010 of the Municipal Code.

NOW THEREFORE, BE IT RESOLVED that the Board of Aldermen hereby adopts the revised Schedule of Fees, attached herein as Exhibit A.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 21st day of March 2017.


Mayor Nanette K. Johnston

ATTESTED:


City Clerk Melissa McChesney





City of Parkville Schedule of Fees

The schedule of fees consolidates all City fees and charges, adopted by resolution and ordinance, for the various services the City provides.

City Parks and Events

Municipal Code Chapter 140

Special Events

Application (non-refundable, applies toward event fee).....	\$25
Public Park Event (per day).....	\$400
5K/10K Event (per day).....	\$325
Public Park Wedding Event (per day).....	\$200
Downtown City Parking Lot Event (per day).....	\$100
Event Area Set Up/Tear Down Days (per day).....	\$50
Parade Event (4 th of July and Parkville Days exempt).....	At cost
Public Property Event (per day).....	\$50
Private Property Event (per day).....	\$25
Event Support (City park or police employees, per hour).....	\$30

Shelter Reservations

Residents.....	\$25
Non-Residents.....	\$35

Maxine McKeon Stage (per day)

Residents.....	\$100
Non-Residents.....	\$125

English Landing River Stage (per day)

Residents.....	\$100
Non-residents.....	\$125

Baseball/Soccer Fields (per hour per field).....

Volleyball (per hour per court).....

Basketball Courts.....

Municipal Court

Municipal Code Chapter 145

All cases (each case).....	\$12
Police Training Fund (each case).....	\$2
Other costs (commitment or summons, as provided before Associate Circuit Judge in criminal prosecutions).....	Actual cost
Assessed against City for defendant's apprehension or confinement in any prison facility.....	Actual cost
Mileage to serve warrant or commitment or Order of the Court (each mile and fraction thereof officer must travel both directions).....	Same as to Sheriff
Crime Victims Compensation Fund (RSMo 595.045.3).....	\$7.50
(Paid monthly to Missouri Department of Revenue, Tax Division)	
Sheriff's Retirement Fund Surcharge (RSMo 488.010-488.020).....	\$3
(Every case disposed of by a plea of guilty or a finding of guilty)	
Peace Officer Standards & Training Commission Fund.....	\$1
(Used statewide for training of peace officers; deposited with Treasurer of the State)	

Alcohol or drug-related traffic offenses	
Minimum upon guilty plea or finding of guilty for traffic offense associated with arrest of defendant (RSMo 577.048).....	\$100.50
Independent Living Center Fund (RSMo 178.653 and 561.035).....	\$5
Convicted or pleads guilty to intoxication-related traffic offense (RSMo 577.023) where judge in case was an attorney and defendant was represented by or waived right to attorney in writing; or drug-related offense (RSMo 195)	
Spinal Cord Injury Fund.....	\$25
(Paid to Missouri Department of Revenue)	
Optional cost for services, determined by court (RSMo 57.280-57.300).....	Varies
Synergy Services (RSMo 479.261).....	\$4

Police Department

Municipal Code Chapter 200

Fingerprints (per card).....	\$15
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Animal Regulations

Municipal Code Chapter 210

Dog License	
Spayed/neutered.....	\$10
Not spayed/neutered.....	\$15
Duplicate Dog Tag.....	\$1
Late penalty.....	50% of fee
Impoundment of Licensed Dogs	
First Offense.....	\$15
Second Offense.....	\$25
Third Offense.....	\$50
Subsequent Offenses.....	\$100
Redeem impounded dog (per day or fraction thereof).....	\$2

Building Permit, Plan Review and Inspection Fees

Municipal Code Chapter 500

Building Permit Fees

One- and two-family dwellings.....	See 2012 International Residential Code for One- and Two-Family Dwellings, Appendix L, Permit Fees
Other residential and non-residential	See 1997 Uniform Administrative Code, Tables 3-A, 3-B, 3-C and 3-D

Plan Review

One- and two-family dwellings	
New residence construction	\$100
Other (minimum \$25, maximum \$100)	25% of permit
Other residential and non-residential	
New building construction.....	\$300
Tenant Finish	\$150
Minor Alteration	\$50
Other	\$25

Occupancy Inspections

Initial inspections (includes two inspections)	\$50
Re-inspections (each).....	\$25

Cuts, Tunnels & Excavations

Municipal Code 515

Right-of-Way Permit.....	\$10
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Grading Standards & Regulations

Municipal Code 520

Grading and Land Disturbance Permit

Less than 10,000 square feet.....	\$25
10,001-50,000 square feet.....	\$40
50,001-100,000 square feet.....	\$55
More than 100,001 square feet.....	\$75

Liquor Licenses

Municipal Code Chapter 600

Microbrewer

Up to 500 barrels.....	\$37.50
Each additional 100 barrels.....	\$7.50
Each 100 barrels below 500 (refund).....	-\$7.50
Retailer malt liquor original package	\$75
Retailer malt liquor by drink	\$75
Retailer intoxicating liquor original package.....	\$150
Sunday sales (additional).....	\$300
Resort.....	\$450
Sunday sales (additional).....	\$300
Temporary (3 months).....	\$93.75
Sunday sales (3 months, additional).....	\$75
Malt liquor/light wine by drink (only 7 days/year).....	\$37.50
Intoxicating liquor by drink on premises (only 501(c) exemptions).....	No fee
Intoxicating liquor by drink on boat/vessel.....	\$450
Wholesaler.....	\$375
Temporary Caterer Permit (per day).....	\$15
Tasting Permit.....	\$37.50
Retailer of intoxicating liquor by the drink, limited to distillers.....	\$375

General Licensing

Municipal Code Chapter 605

Business license (per year)

Any license not categorized below.....	\$50
General Contractor.....	\$75
Banks.....	\$320
Building or savings and loans.....	\$120
Fireworks.....	\$300
Rock Quarry.....	\$1,000
Late Fee (not to exceed 25% of total fee).....	5% per month

Peddlers, Solicitors and Canvassers

Municipal Code Chapter 610

Soliciting and Peddling Permit (30 consecutive days).....	\$50
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Public & Private Sewers

Municipal Code 700

Sewer Tap Fee.....	\$1,750
Sewer Impact Fee.....	\$1,650

General Provisions

Municipal Code Chapter 800

Credit and Debit Card

Convenience fee on debit/credit purchases (whichever is greater).....	\$3 or 2.45%
(excludes sewer and court)	of purchase

Zoning

Applications (plus real cost of real expenses resulting from reviews)	
Subdivision – Administrative Plat	\$300
Subdivision – Preliminary Plat	\$300
Subdivision – Final Plat	\$300
Zoning Map Amendment	\$300
Preliminary Development Plan	\$300
Final Development Plan	\$300
Conditional Use Permit	\$300
Site Plan – Minor	\$300
Site Plan – Major	\$300
Variance	\$300
Appeal of Administrative Decision	\$300
Text Amendment	\$300
Tax Increment Financing	\$300
Vacation (Street, Public Park, Alley, Etc.)	\$75
Easement Vacation	\$75
Minor changes	\$75

Signs

Temporary	\$10
Attached or applied to building or similar structure	
Less than 25 square feet	\$20
25-50 square feet	\$40
51-100 square feet	\$60
More than 101 square feet	\$80
Additional 10 square feet over 100 square feet	\$5
Ground, monument and other freestanding except directional, pole and billboards	
Less than 50 square feet	\$50
51-100 square feet	\$75
More than 101 square feet	\$100
Additional 10 square feet over 100 square feet	\$5
Directional	\$25
Pole	
Less than 50 square feet	\$75
51-100 square feet	\$100
101-150 square feet	\$150
More than 151 square feet	\$200
Additional 10 square feet over 150 square feet	\$5
Billboards	\$200
Additional 10 square feet	\$5

Building and Construction

Application	\$300
Each lot in subdivision (per lot)	\$5
Temporary certificate of occupancy	\$50

Subdivisions

Public Improvement (of total construction cost)	4%
(25% at time of application, 25% at time of permit approval, 50% at time of final approval)	

**CITY OF PARKVILLE
Policy Report**

Date: March 30, 2022

Prepared By:

Melissa McChesney, City Clerk

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Approve Resolution No. 22-005 to reappoint Daniel Carr and Rick Baier as owner representatives to the Parkville Market Place Community Improvement District Board of Directors through June 2026

BACKGROUND:

A petition to establish the Parkville Market Place Community Improvement District was approved on June 5, 2018, that includes requirements for membership of the Board of Directors, names of the five original members to serve as the directors and explains how succession appointments are to be made which are approved by the Mayor with the consent of the Board of Aldermen. A slate of nominations was submitted to the City Clerk on March 30, 2022. The Board of Directors recommends reappointing Daniel Carr and Rick Baier as owner representatives through June 6, 2026.

BUDGET IMPACT:

There is no impact to the budget.

ALTERNATIVES:

1. Approve the reappointments through 2026.
2. Reject the slate submitted and request in writing for an alternate slate with written reasons for rejection of the slate.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

Appointments are not reviewed by the Finance Committee.

STAFF RECOMMENDATION:

Staff does not make recommendations on appointments.

POLICY:

Parkville Municipal Code Section 110.140 states the Mayor, with consent and approval of the Board of Aldermen, shall make appointments to City commissions, committees and boards.

SUGGESTED MOTION:

I move to approve Resolution No. 22-005 approving the reappointments of Daniel Carr and Rick Baier as owner representatives to the Parkville Market Place Community Improvement District Board of Directors through June 2026.

ATTACHMENTS:

1. Resolution No. 22-005
2. CID Resolution No. 2021-4



***CITY OF PARKVILLE, MO.
RESOLUTION No. 22-005***

**A RESOLUTION NAMING REAPPOINTMENTS TO THE PARKVILLE MARKET PLACE
COMMUNITY IMPROVEMENT DISTRICT BOARD OF DIRECTORS**

WHEREAS, Ordinance No. 2947 states that the District will be governed by a Board of Directors consisting of five directors who shall be either an owner of real property within the District or an authorized representative of an owner, an owner of a business operating within the District or an authorized representative of an operator, or a registered voter residing within the District; and

WHEREAS, members of the Parkville Market Place Community Improvement District Board of Directors serve for a term of four years beginning June 6 and ending June 5; and

WHEREAS, Ordinance No. 2947 states members shall be appointed by the Mayor with consent of the Board of Aldermen by resolution according to a slate of nominees from the Board of Directors submitted to the City Clerk; and

WHEREAS, the City Clerk received a slate of nominees from the Board of Directors on March 30, 2022; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PARKVILLE AS FOLLOWS:

Section 1. The City of Parkville hereby reappoints Daniel Carr and Rick Baier as owner representatives to the Parkville Market Place Community Improvement District Board of Directors through 2026.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 5th day of April 2022.

Mayor Nanette K. Johnston

ATTEST:

City Clerk Melissa McChesney

PARKVILLE MARKET PLACE COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2021-4

NOMINATION OF SUCCESSOR DIRECTORS

WHEREAS, the Parkville Market Place Community Improvement District (the “**District**”) established on June 5, 2018, by Ordinance No. 2947 of the Board of Alderman of the City of Parkville, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted to it pursuant to the Community Improvement District Act, Section 67.1404 through 67.1571 of the RSMo, as amended (the “CID Act”); and

WHEREAS, the CID Act and Article III, Section 3 of the Bylaws provide for the Mayor of the Board of Alderman to appoint Successor Directors of the District, with the consent of the Board of Alderman, and the District Bylaws as set forth in that Successor Directors shall serve a term of four years.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PARKVILLE MARKET PLACE COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

1. The District hereby nominates Daniel Carr to serve a new four-year term as an Owner Representative (term will expire on 06/06/2026).
2. The District hereby nominates Rick Baier to serve a new four-year term as an Owner Representative (term will expire on 06/06/2026).
3. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Parkville Market Place Community Improvement District on November 18, 2021.



Dan Carr, Executive Director

**CITY OF PARKVILLE
Policy Report**

Date: March 30, 2022

Prepared By:

Melissa McChesney, City Clerk

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Approve Resolution No. 22-006 to appoint Larry Norris as an owner representative to the 9 Highway Corridor Community Improvement District through December 20, 2022 and to reappoint Larry Norris through December 20, 2026

BACKGROUND:

The petition to establish the 9 Highway Corridor Community Improvement District (CID) was approved December 20, 2016, by Ordinance No. 2872. The petition was subsequently amended in March 2017 by Ordinance No. 2893 to only remove two properties. The petition included membership requirements of the CID Board of Directors, the name of the five original members to serve as directors and procedures for appointments.

On March 30, 2022, the City Clerk received a slate of nominations for the appointment of Larry Norris to fill the vacant term previously held by Debra Hopkins, who resigned. Subsequently, in the same item, the CID would like the Board to reappoint Larry Norris for a full four-year term through December 20, 2026.

Pursuant to Ordinance No. 2872, the City Clerk shall deliver the slate to the Mayor and the Mayor can 1) approve the slate and seek consent of the Board of Aldermen at the next regular meeting or 2) return the slate to the CID Board of Directors with a request for alternates for any or all of the positions identified on the slate. The Board of Aldermen may reject the slate and request alternates within 10 days. The CID Board must then submit an alternative slate with two alternates for each of the positions requested by the Mayor. The Mayor can then approve or reject the alternative slate. In the event the Mayor rejects the alternative slate, successor directors shall be appointed by the Mayor with consent of the Board of Aldermen.

BUDGET IMPACT:

There is no impact to the budget.

ALTERNATIVES:

1. Approve the appointment and reappointment.
2. Reject the appointment and reappointment and request a new slate.
3. Reject the appointment and reappointment and request clarification regarding the appointments as outlined above.
4. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

Appointments are not reviewed by the Finance Committee.

STAFF RECOMMENDATION:

Staff does not make recommendations on appointments.

POLICY:

Pursuant to Ordinance No. 2872, the CID Board of Directors shall be appointed by the Mayor with consent of the Board of Aldermen by resolution according to a slate submitted to the City Clerk by the Board of Directors. The Board of Aldermen must either appoint or reject the slate of nominations at the next regular Board meeting.

SUGGESTED MOTION:

I move to approve Resolution No. 22-006 appointing Larry Norris as an owner representative to the 9 Highway Corridor Community Improvement District through December 20, 2022 and reappointing Larry Norris through December 20, 2026.

ATTACHMENTS:

1. Resolution No. 22-006
2. Slate of Nominations



***CITY OF PARKVILLE, MO.
RESOLUTION No. 22-006***

**A RESOLUTION NAMING APPOINTMENTS TO THE 9 HIGHWAY CORRIDOR COMMUNITY
IMPROVEMENT DISTRICT BOARD OF DIRECTORS**

WHEREAS, Ordinance No. 2872 states that the 9 Highway Corridor Community Improvement District shall be governed by a Board of Directors consisting of five directors whom shall be an owner of real property within the District or an authorized representative of an owner, an owner of a businesses operating within the District or an authorized representative of such operator, or a registered voter residing within the District; and

WHEREAS, two members of the 9 Highway Corridor Community Improvement District serve an initial term of two years, and three members serve an initial term of four years; and

WHEREAS, all future successor directors of the 9 Highway Corridor Community Improvement District serve four-year terms; and

WHEREAS, Ordinance No. 2871 states that members shall be appointed by the Mayor with consent of the Board of Aldermen by resolution according to the slate submitted by the Chairman of the 9 Highway Corridor Community Improvement District to the City Clerk; and

WHEREAS, the City Clerk received the slate of nominations from the Board of Directors on March 30, 2022, and subsequently delivered it to the Mayor for consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PARKVILLE AS FOLLOWS:

Section 1. The City of Parkville hereby appoints Larry C. Norris as an owner's representative through December 20, 2022; and reappoints Larry C. Norris as an owner's representative through December 20, 2026.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 5th day of April 2022.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE 9 HIGHWAY CORRIDOR COMMUNITY IMPROVEMENT DISTRICT FILLING VACANT DIRECTOR POSITIONS, APPOINTING SUCCESSOR DIRECTORS AND SELECTING OFFICERS OF THE DISTRICT

WHEREAS, the 9 Highway Corridor Community Improvement District (the "District") was formed on December 20, 2016, by Ordinance No. 2872 adopted by the Board of Aldermen of the City of Parkville, Missouri, is a public body created under the authority of the Missouri Community Improvement District Act, Section 67.1401, et seq., RSMo, as amended (the "Act") and is transacting business and exercising powers granted by the Act;

WHEREAS, Debra K. Hopkins, Treasurer and Secretary of the District, is no longer able to serve the completion of her term on the Board of Directors of the District, or as Treasurer and Secretary of the District;

WHEREAS, Debra K. Hopkins' term as Director expires on December 20, 2022;

WHEREAS, the Board of Directors desires to ratify the adoption of the nominating slate for Successor Directors, attached hereto as Exhibit A (the "Nominating Slate"), as required pursuant to Section 67.1451 of the Act; Section 6(e) of the District's Formation Petition; and Article III, Section 5 of the District's Bylaws;

WHEREAS, the Board of Directors of the District desires to ratify the submission of the Nominating Slate to the City Clerk of the City of Parkville, Missouri as required pursuant to Section 67.1451 of the Act; Section 6(e) of the District's Formation Petition; and Article III, Section 5 of the District's Bylaws;

WHEREAS, pursuant to Article III, Section 6(e) of the District's Formation Petition, such appointment by the Mayor of Parkville, Missouri shall become effective upon the issuance of an Ordinance by the Board of Aldermen for the City of Parkville, Missouri, approving the nomination and appointment of the Successor Director pursuant to the Nominating Slate;

WHEREAS, the Board of Directors of the District desires to appoint the following Director to the respective Officer positions:

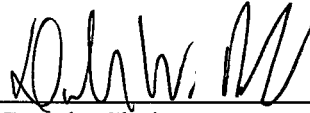
Larry C. Norris, Secretary of the District
Larry C. Norris, Treasurer of the District

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District as follows:

1. The approval, adoption, and submission of the Nominating Slate is ratified.
2. The appointment by the Mayor of the City of Parkville, Missouri of Larry C. Norris as Successor Director for the District is approved and adopted.

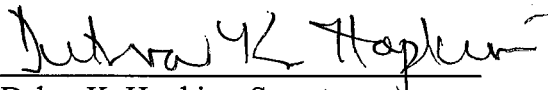
2. The appointment by the Mayor of the City of Parkville, Missouri of Larry C. Norris as Successor Director for the District is approved and adopted.
3. Larry C. Norris is appointed Secretary of the District.
4. Larry C. Norris is appointed Treasurer of the District.
5. The Chairman or such other designated Officer is hereby authorized to take any actions as may be necessary relating to the nomination, approval, and appointment of the Successor Director and Officers, and is further authorized to execute and submit any documentation as may be necessary for the same.
6. The Chairman or such other designated Officer is hereby authorized to take any actions as may be necessary, from time to time, relating to the retirement of and succession to Debra K. Hopkins, and is further authorized to execute and submit any documentation as may be necessary for the same.
7. This resolution shall take effect immediately.

Adopted this 11th day of March, 2022.



Dale Brouk, Chairman

ATTEST:



Debra K. Hopkins, Secretary

EXHIBIT A

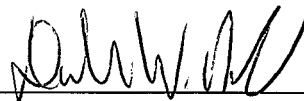
Nominating Slate

The Board of Directors, on behalf of the 9 Highway Corridor Community Improvement District, hereby does submit for your consideration and appointment, the following candidate to be appointed to the position of Director of the 9 Highway Corridor Community Improvement District. The following candidate has been duly nominated by two sitting Directors as required by the Missouri Community Improvement District Act, Section 67.1451, et seq., RSMo, as amended (the "Act") and meet the qualifications to serve as Director pursuant to the Act; Section 6(e) of the District's Formation Petition; and Article III, Section 5 of the District's Bylaws. If appointed, Larry C. Norris will serve the remainder of Debra K. Hopkins' vacant term, commencing on the date of issuance of an Ordinance by the Board of Aldermen for the City of Parkville, Missouri, approving the nomination and appointment, and then will begin a four (4) year term as a Successor Director, to expire December 20, 2022. If re-appointed, Larry C. Norris will serve as Director for a renewed (4) four-year term expiring December 20, 2026.

Larry C. Norris, remainder of Debra K. Hopkins' vacant term (expiring December 20, 2022)

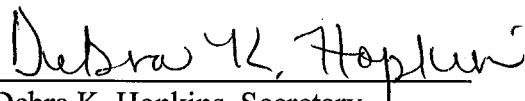
Larry C. Norris, four (4) year term (December 20, 2022 – December 20, 2026)

Adopted this 11th day of March, 2022.



Dale Brouk, Vice Chairman

ATTEST:



Debra K. Hopkins, Secretary

**CITY OF PARKVILLE
Policy Report**

Date: March 28, 2022

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Melissa McChesney, City Clerk

ISSUE:

Approve a construction agreement with Ace Pipe Cleaning for the 2022 Street Sweeping Program

BACKGROUND:

Due to heavy salt and sand usage over the winter months and normal accumulation of leaves, trash and other debris, the City's streets need to be swept periodically to help keep the contaminants out of the storm sewer systems, improving the overall water quality in accordance with the Clean Water Act.

The City released a bid request in early March. The bid documents were posted on the City's website, as well as the Drexel Plan Room. The bid opening was held on February 22nd and one bid was received from Ace Pipe Cleaning. Their quote was in the amount of \$150.00 per hour and the contract will not exceed 60 hours in a single season.

The City has contracted with Ace Pipe Cleaning in the past for the City's CCTV program. Since the City is not familiar with their street sweeping operations, staff contacted them regarding the number and types of trucks they have available in their fleet. They have three standard Elgin street sweepers. Staff checked references with four organizations. All of the references stated that they have used Ace Pipe Cleaning several times for street sweeping operations and had positive experiences.

Delta Sweeping provided street sweeping services to the City in 2021 at a rate of \$155 per hour. If they had submitted a bid in 2022, it is anticipated that their rate would be the same or higher than their 2021 rate.

BUDGET IMPACT:

The 2022 Transportation Fund includes funding available for the street sweeping operations. Although there is \$20,000 available in the budget for street sweeping, staff keep the estimated hours at or below 60 hours per season, or a total of \$18,000 for the year.

ALTERNATIVES:

1. Approve a construction agreement with Ace Pipe Cleaning.
2. Provide direction to staff related to the Street Sweeping Program.
3. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on March 28, 2022, the Finance Committee, by a vote of 4-0, recommended that the Board of Aldermen approve a construction agreement with Ace Pipe Cleaning for the 2022 Street Sweeping Program in an amount not to exceed \$18,000.

STAFF RECOMMENDATION:

Staff recommends the approval of a construction agreement with Ace Pipe Cleaning for the Street Sweeping Program. Although staff is not familiar with their street sweeping operations, Ace Pipe Cleaning has provided excellent service in the past with the CCTV Program.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to approve a construction agreement with Ace Pipe Cleaning for the 2022 Street Sweeping Program in an amount not to exceed \$18,000.

ATTACHMENTS:

1. Bid Tabulation
2. Agreement

BID TABULATION

2022 STREET SWEEPING

Bid Opening Tuesday, March 22, 2022
10:05 a.m., Public Works Conference Room

Bidder	Hourly Rate
Ace Pipe Cleaning KCMO	\$150 per hr. Anticipated 60 hr. total \$9,000

(*) Recommended Award of Purchase

SMALL CONSTRUCTION SERVICES AGREEMENT MAINTENANCE OR REPAIR PROJECT

2022 STREET SWEEPING

THIS SERVICE AGREEMENT, entered into on this 5th day of April, 2022, by and between the CITY OF PARKVILLE, MISSOURI ("City") and ACE PIPE CLEANING ("Contractor").

WHEREAS, the City seeks to hire Contractor to provide certain construction services as described in Exhibit "A" to this Agreement (the "Construction Services"); and

WHEREAS, the City has budgeted funds to acquire the services necessary to complete the Construction Services; and

WHEREAS, Contractor has the necessary staff and qualifications to provide the Construction Services to the City.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants and agreements set forth herein, the parties mutually agree as follows:

I. SCOPE OF SERVICES

- A. The term "Construction Services" when used in this Agreement shall mean any and all labor, material, equipment, insurance, surety bonds or other thing of value that may be required by this Agreement including its exhibits.
- B. The City agrees to retain Contractor and Contractor agrees to perform and complete the Construction Services described in the **Exhibit "A"** – Scope of Work, attached hereto and incorporated by reference.
- C. Service Provider represents it has all necessary skills, personnel, financial capacity, licenses, permits, knowledge, and certifications required to perform the Services described herein.

II. COMPENSATION

- A. As consideration for providing the Construction Services, the City shall pay Contractor as set forth in **Exhibit "A"**.
- B. Contractor shall submit its invoices to the City either at completion of the Project, or on such milestone or other interim terms as set forth on **Exhibit "A"**. Contractor's final invoice shall be accompanied by Waivers and Releases of Claim on the forms attached as **Exhibit "B-2"** to this Agreement, executed by Contractor and all subcontractors with contract values of \$5,000 or more, and notarized. If partial payments are authorized on **Exhibit "A"**, then Contractor shall submit partial waivers on the form attached as **Exhibit "B-1."** The City agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by the City. In the event of a dispute, and prior to the invoice's due date, City shall pay the undisputed portion of the invoice and notify Contractor of the nature of the dispute regarding the balance.
- C. Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the Agreement and such other records as may be deemed necessary by the City to assure proper accounting for all funds. These records will be made available for audit purposes to the City or any authorized representative, and will be retained for three years after the expiration of this Agreement unless permission to destroy them is granted by the City.

III. SCHEDULE

- A. Time is of the essence in performance of this Agreement.
- B. Unless otherwise directed by the City, Contractor shall commence performance of the Construction Services upon execution of this Agreement.
- C. Services shall be completed within the schedule set forth on **Exhibit "A"**.
- D. Neither the City nor the Contractor shall be in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party.
- E. If **Exhibit "A"** contains a provision for Liquidated Damages, it shall be because the parties have agreed that late completion of the Construction Services by Contractor would cause irreparable harm to the City, which harm is difficult to quantify; and that the parties have agreed that the amount stated in Exhibit "A" for Liquidated Damages is a fair approximation of the daily costs that the City would incur for late Substantial Completion of the work.

IV. CHANGES

- A. The City reserves the right issue Changes, both additive and deductive, to the Scope of Work at the City's discretion. Contractor shall advise the City of additional costs and time delays, if any, resulting from such Changes, before Contractor performs the Changes. No adjustment to the Contract Time or Contract Price will be permitted unless Contractor has advised the City of the potential impact prior to commencing work on the Change, and the City either issues a Change Order which is agreed to by the parties, or the City directs the Contractor to proceed.
- B. Contractor shall provide Construction Services under this Agreement only upon written request of the City and only to the extent defined and required by the City. Any additional services or materials provided by the Contractor without the City's prior written consent shall be at the Contractor's own risk, cost, and expense, and Contractor shall not make a claim for compensation from the City for such work.

V. INDEMNIFICATION

- A. Contractor shall indemnify and hold harmless the City and its departments, elected officials, officers, employees and agents, from and against all liability, suits, actions, proceedings, judgments, claims, losses, damages, and injuries (including attorneys' fees and other expenses of litigation, arbitration, mediation or appeal), which in whole or in part arise out of or have been connected with Contractor's negligence, error, omission, recklessness, or wrongful or criminal conduct in the performance of Construction Services, including performance by Contractor's employees and agents; or arising from any claim for libel, slander, defamation, copyright infringement, invasion of privacy, piracy and/or plagiarism related to any materials related to materials furnished by Contractor in the course of performance of the work, except to the extent that such claims arise from materials created or supplied by the City.
- B. Contractor's obligation to indemnify and hold harmless shall remain in effect and shall be binding on Contractor whether such injury shall accrue, or may be discovered, before or after termination of this Agreement.

VI. INSURANCE

- A. Contractor shall secure and maintain, at its expense, through the duration of this Agreement insurance as set forth on **Exhibit "C."**

VII. ASSIGNMENT OF AND RESPONSIBILITY FOR PERSONNEL

- A. Contractor's assignment of personnel to perform the Services shall be subject to the City's oversight and general guidance. The City reserves the right to request qualifications and/or reject service from any and all employees of the Contractor.
- B. Unless otherwise stated in **Exhibit "A"**, Contractor shall be represented by a Superintendent or Foreman authorized to give and receive all instruction and notices from and to the City at all times while performing Construction Services, and shall have on site a person who is fluent in all languages necessary to communicate instructions regarding the work and information regarding medical emergencies with Contractor's employees and subcontractors.
- C. All of the Construction Services required hereunder will be performed by the Contractor or under Contractor's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.
- D. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement including, but not limited to, indemnification, insurance and warranties.
- E. Contractor and all subcontractors with a contract value of \$5,000 or more shall execute affidavits on the form attached as **Exhibit "D"**, attesting to their compliance with RSMo. § 285.530.5 concerning compliance with Missouri's Worker Eligibility requirements.
- F. Contractor and all subcontractors must require all on-site employees to complete the ten-hour construction training program required under Section 292.675 RSMo. unless they have previously completed the program and have documentation of having done so. Contractor shall execute the affidavit attached as **Exhibit "E"**, attesting that it has provided OSHA safety training for its on-site employees. Contractor will forfeit a penalty to the City of \$2,500 plus an additional \$100 for each employee employed by Contractor or any subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training. See Section 292.675 RSMo.
- G. No illegal drug or alcohol usage will be tolerated at the Site. All persons admitted to work on the Site will dress appropriately and avoid foul language. Music shall not be played at volume levels that would be objectionable to third-parties. Any worker found by the City to be violating these conduct requirements will be removed immediately.

VIII. WARRANTY

- A. The Contractor warrants to the City that materials and equipment furnished under the Contract will be of good quality and new unless the Scope of Work documents require or permit otherwise. The Contractor further warrants that the work will conform to the requirements of the Scope of Work documents and will be free from defects, except for those inherent in the quality of the Work the Scope of Work documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the work not executed by the Contractor or its subcontractors or suppliers, improper or insufficient maintenance or improper operation. If required by the Owner, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. The Contractor's warranties required by the Agreement (express and implied) shall remain in full force and effect even if a material or equipment item is required by the Owner to be manufactured by a specific entity, and no other equivalent product manufactured by any other entity is acceptable.
- B. The Contractor's warranty in Section IX.A. shall not be construed to replace, change or

otherwise limit any statutory or common law warranty rights of the Owner, or any other Contract requirements.

IX. OWNERSHIP OF WORK PRODUCT

Contractor agrees that any documents, materials and/or work products produced in whole or in part by or through it under this Agreement, any intellectual property rights of Contractor therein (collectively the "Works") are intended to be owned by the City. Accordingly, Contractor hereby assigns and agrees to assign to the City all of its right title and interest in and to such Works.

X. RELATIONSHIP OF THE PARTIES

- A. Contractor represents that it is an independent contractor and that no personnel performing any of the Construction Services shall be employees of or have any contractual relationship with the City.

XI. NOTICES

- A. All notices required by this Agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:
- B. Notices sent by Contractor shall be sent to:
- City of Parkville
Attn: Alysén Abel, Public Works Director
8880 Clark Ave.
Parkville, MO 64152
- C. Notices sent by the City shall be sent to:
- Ace Pipe Cleaning
Attn: Theresa Calvert, VP
6601 Universal Ave.
KCMO 64120
theresa@acepipe.com
816-241-2891

XII. CORRECTION OF WORK

The Contractor shall promptly correct work rejected by the City or failing to conform to the requirements of the Agreement, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for services and expenses of a designer made necessary thereby, shall be at the Contractor's expense. If the Contractor fails to correct nonconforming Work within ten (10) days after receipt of written notice from the City, the City may correct it at Contractor's expense.

XIII. TERM AND TERMINATION

- A. The effective date of this Agreement shall be the date of execution, when the Agreement is signed by both parties.
- B. Notwithstanding anything to the contrary in this Agreement or exhibit, the City reserves the right and may elect to terminate this Agreement at any time, with or without cause, by giving at least ten (10) days' written notice to the Contractor. The City shall compensate Contractor for the Construction Services that have been completed to the City's satisfaction as of the

date of termination. Contractor shall perform no activities other than reasonable wrap-up activities after receipt of notice of termination.

C. The City may terminate the Agreement for cause if the Contractor

1. refuses or fails to supply enough properly skilled workers or proper materials;
2. fails to make payment to Subcontractors for materials, equipment, services or labor in accordance with the respective agreements between the Contractor and the Subcontractors;
3. disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority;
4. or its Subcontractors or Sub-subcontractors causes a work stoppage due to any strike, picket, boycott or participates in any voluntary or involuntary cessation of Work; or
5. otherwise is guilty of substantial breach of a provision of the Agreement.

When any of the above reasons exist, the City may without prejudice to any other rights or remedies of the City and after giving the Contractor and the Contractor's surety, if any, seven (7) days' written notice, terminate the Agreement and may, subject to any prior rights of the surety, if any:

1. Exclude the Contractor from the Project site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
2. Direct the work of subcontractors; and
3. Finish the Work by whatever reasonable method the City may deem expedient. Upon written request of the Contractor, the City shall furnish to the Contractor a detailed accounting of the costs incurred by the City in finishing the Work.

When the Owner terminates the Agreement for one of the reasons stated in Section XIV. A., the Contractor shall not be entitled to receive further payment until the Work is finished.

If the unpaid balance of the Contract Price exceeds costs of finishing the Work, including compensation for the services and expenses of a designer, and legal, consultant and testing fees made necessary thereby, and other damages incurred by the City and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor or its surety, if any, shall pay the difference to the City upon demand. The obligation for payment, if any, shall survive termination of the Agreement.

XIV. RESOLUTION OF DISPUTES

- A. Should the Contractor believe that it is entitled to any relief due to errors, omissions or defects in the Plans or Specifications, or as a result of any act or omission of an independent contractor designer in connection with the Project, the City shall cooperate with the Contractor by permitting the Contractor to pursue legal action against the designer in the name of the City at Contractor's sole risk and expense as the City would otherwise have against such designer. The City shall pay to Contractor such sums as may be recovered from the designer on behalf of Contractor. Other than this duty of cooperation and remittance, the City shall have no liability or obligation to Contractor for any act, error, omission, negligence or breach of duty by a designer.

- B. City and Contractor agree that disputes relative to the Work shall first be addressed by negotiations between the parties. Such negotiations shall take place within thirty (30) days of demand by the party seeking resolution of the dispute. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Contractor shall proceed with the Work as per the Contract Documents as if no dispute existed.
- C. In order to preserve its rights to dispute a matter hereunder, the complaining party must submit a written notice to the other party setting forth the basis for its complaint within twenty (20) calendar days following receipt of the decision of the City Public Works Director as to such matter or other action on which the dispute is based. A decision of the City Public Works Director (where appropriate) under GC-7 above; notice of dispute, and direct negotiation, shall be conditions precedent to further action.
- D. Arbitration of disputes.
 - 1. Claims, except those waived as provided for elsewhere in this Agreement, which have not been resolved by the procedures described above, shall be decided by arbitration which, unless the parties mutually agree otherwise, in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect at the time of the arbitration. The demand for arbitration shall be filed in writing with the other party to the Contract and with the American Arbitration Association.
 - 2. A demand for arbitration may be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when institution of legal or equitable proceedings based on such Claim would be barred by the applicable statute of limitations.
 - 3. An arbitration pursuant to this Section may be joined with an arbitration involving common issues of law or fact between the City or Contractor and any person or entity with whom the City or Contractor has a contractual obligation to arbitrate disputes which does not prohibit consolidation or joinder. No other arbitration arising out of or relating to the Contract shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to the Contract or not a party to an agreement with the City Contractor, except by written consent containing a specific reference to the Agreement signed by the City and Contractor and any other person or entities sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by the parties to the Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.
 - 4. Claims and Timely Assertion of Claims. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.
 - 5. Judgment on Final Award. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

XV. MISCELLANEOUS PROVISIONS

- A. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.
- B. Assignability. Contractor shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of the City thereto. Provided, however, that the claims for money by Contractor from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.
- C. Media Announcements. Contractor shall not be authorized to make statements to the media or otherwise on behalf of the City without express direction and consent of the City
- D. Compliance with Local Laws. Contractor shall comply with all applicable laws, ordinances, and codes of the State of Missouri and local governments, and shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.
- E. Equal Employment Opportunity. During the performance of this Agreement, Contractor agrees as follows:
 - i. Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. Service Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
 - ii. Contractor will, in all solicitation or advertisements for employees placed by or on behalf of Professional, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.
 - iii. Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- F. Interest of Members of a City. No member of the governing body of the City and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement, and Contractor shall take appropriate steps to assure compliance.
- G. Interest of Contractor and Employees. Contractor covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed.
- H. Entire Agreement. This Agreement represents the entire Agreement and understanding between the parties, and this Agreement supersedes any prior negotiations, proposals, or agreements. Unless otherwise provided in this Agreement, any amendment to this Agreement shall be in writing and shall be signed by the City and Contractor, and attached hereto.

- I. Severability. If any part, term or provision of this Agreement, or any attachments or amendments hereto, is declared invalid, void, or enforceable, all remaining parts, terms, and provisions shall remain in full force and effect.
- J. Waiver. The failure of either party to require performance of this Agreement shall not affect such party's right to enforce the same. A waiver by either party of any provision of breach of this Agreement shall be in writing. A written waiver shall not affect the waiving party's rights with respect to any other provision or breach.
- K. Third Parties. The Services to be performed by the Contractor are intended solely for the benefit for the City. Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any person or entity not a signatory to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

CITY OF PARKVILLE, MISSOURI

By: _____
Nanette K. Johnston, Mayor

ATTEST:

Melissa McChesney, City Clerk

ACE PIPE CLEANING

By: Thomas A. Calvert

Exhibit A

SCOPE OF WORK AND PRICING AGREEMENT

A. Scope of Work:

Perform all street sweeping for areas as defined by City personnel to include:

1. Contractor to remove all significant debris and contaminants from all public streets and parking lots in the City with a professional grade street sweeping machine.
2. Contractor will furnish all equipment, fuel, labor and insurance to complete the services.
3. The City will provide a location to dump debris at the Public Works Street facility.

B. Compensation:

1. This is a UNIT PRICE Agreement based upon \$150.00 per hour, estimate of 60 hours, without prior authorization from the City.

C. Schedule:

1. Work to proceed upon receipt by Contractor of Notice to Proceed issued by the City, and to be completed within a timeframe as directed by the Public Works Director.

\$9,000.00 (60 hours)

Term of Agreement Valid until December 31, 2022.

**CITY OF PARKVILLE
Policy Report**

Date: March 28, 2022

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Melissa McChesney, City Clerk

ISSUE:

Approve Work Authorization No. 4B with Kaw Valley Engineering for construction material testing services for the Route 9 Improvements project

BACKGROUND:

On June 1, 2021, the Board of Aldermen approved a construction agreement with Gunter Construction for the improvements to Route 9 from Highway 45 to Lakeview Drive. Construction materials testing is required at standard intervals depending on the size and type of construction, as outlined in the Missouri Department of Transportation requirements.

In October 2020, the Board of Aldermen approved several on-call professional services agreements with consulting firms to assist with various engineering and architectural needs. Kaw Valley Engineering was chosen as one of the on-call firms. They have assisted the City on numerous occasions with construction materials testing services and have been very responsive to our project needs.

On July 12, 2021, the Board of Aldermen approved Work Authorization No. 4 with Kaw Valley Engineering for the construction materials testing for the Route 9 Improvements in the amount of \$24,905, based on the rates included in their contract. This work authorization was an estimated fee based on the number of months the project would be under construction. With the extended timeframe for construction, additional construction during the winter months, and additional overall needs for construction materials testing, this budget has been exhausted. Additional funding is necessary to complete the construction materials testing for the remainder of the project.

BUDGET IMPACT:

The project budget includes \$350,000 in funds for construction inspection, material testing and change orders. The City has approved a total of \$85,011.99 in change orders with the contractor, as well as several professional services for construction inspection, materials testing, engineering and archeological services for the estimated amount of \$298,338.40. This work authorization would be outside the remaining contingency budget reserved for this project. Additional funding is necessary to cover the anticipated expenses associated with this project using General Fund revenues. The proposed work authorization is in the amount of \$18,880.40.

ALTERNATIVES:

1. Approve a work authorization with Kaw Valley Engineering for Route 9 construction materials testing services.
2. Provide feedback related to the work authorization.
3. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on March 28, 2022, the Finance Committee, by a vote of 4-0, recommended that the Board of Aldermen approve Work Authorization No. 4B with Kaw Valley Engineering for additional construction materials testing services for the Route 9 improvements from Highway 45 to Lakeview Drive in the amount of \$18,880.40.

STAFF RECOMMENDATION:

Staff recommends approving the work authorization with Kaw Valley Engineering for additional construction materials testing services to complete the improvements on Route 9.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to approve Work Authorization No. 4B with Kaw Valley Engineering for additional construction materials testing services for the Route 9 improvements from Highway 45 to Lakeview Drive in the amount of \$18,880.40.

ATTACHMENTS:

1. Work Authorization No. 4B
2. Work Authorization No. 4



EXHIBIT B – Work Authorization

City of Parkville
Department of Public Works
8880 Clark Avenue
Parkville, Missouri 64152

Prepared: 3/14/22
Issued to: Kaw Valley Engineering
8040 North Oak Trafficway
Kansas City, MO 64118

Project/Work Description/Purpose:

Continuation of materials testing services for Route 9 (45 to Lakeview) Roadway Improvements

Additional fees are required due to weather and contractor scheduling/productivity issues extending the duration and frequency of testing required.

Primary Tasks: (List task and hours):

Services provided to date	\$ 28,785.40
Previous WA 04-21	\$ (24,905.00)
	\$ 3,880.40 (a)
Estimated cost per month	\$ 5,000.00
Months remaining (3/22 to 6/22)	x 3
	\$ 15,000.00 (b)
	a+b \$ 18,880.40

Project Start Date: tbd

Project Completion Date: tbd

Budget Account Code:

Schedule:

Estimated Completion date: Testing results provided to the City within 2 days

Project Deadlines: Tests to be performed at the City's request with 24 hours notice

Authorization:

Public Works _____

Date: _____

City Administrator _____

Date: _____

Mayor _____

Date: _____



Work Authorization No. 4

City of Parkville
Department of Public Works

Preparation date:

7/20/2021

To:

Kaw Valley Engineering
8040 North Oak Trafficway
Kansas City, MO 64118

General Scope of Work Description/Project: Route 9 – Materials Testing
Primary Tasks: (List task and hours): Scope & Fees Attached

Provide construction materials testing services for the Route 9 (45 to Lakeview Dr) Roadway Improvements

- See Attached Proposal – Time and Material Estimate = \$24,905.00

Estimated Total:

\$24,905.00

Project Start Date:

7/20/2021

Estimated Completion Date:

5/31/2022

Budget Account Code:

95-515.04-15-00

Signature: _____

Schedule: _____

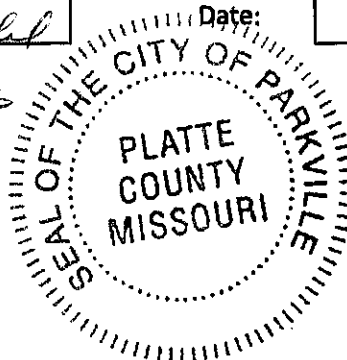
Authorization: _____

Signature: _____

☐ City Administrator:Allyson Mahl☐ Department Head:☐ Mayor:Marcus K. Johnson

Date:

7/12/21



**TIME & MATERIALS BUDGET ESTIMATE
MISSOURI-9 IMPROVEMENTS
PARKVILLE, MISSOURI**

Services	Unit	Quantity	Unit Price	Extension
1. Grading				
Moisture / Density Relationship (ASTM D 698)	Each	4	\$180.00	\$ 720.00
Moisture / Density Relationship (Fly-ash Treated)	Each	0	\$250.00	\$ 0.00
Atterberg Limits	Each	3	\$75.00	\$ 225.00
In-Place Moisture / Density Testing	Hour	30	\$72.00	\$2,160.00
			Subtotal	\$3,105.00
2. Site Asphalt and Concrete				
Concrete Placement / Testing	Hour	135	\$68.00	\$9,180.00
Concrete Cylinder Testing	Each	225	\$13.00	\$2,925.00
Extraction / Gradation	Each	6	\$210.00	\$1,260.00
Marshall / Gyro w/Rice	Each	6	\$275.00	\$1,650.00
In-Place Density Testing	Hour	30	\$72.00	\$2,160.00
			Subtotal	\$17,175.00
3. Travel				
Vehicle	Mile	4,700	\$0.55	\$2,585.00
			Subtotal	\$2,585.00
4. Professional Staff				
Materials Engineer	Hour	6	\$150.00	\$ 900.00
Supervisor of Construction Materials	Hour	12	\$95.00	\$1,140.00
			Subtotal	\$2,040.00
*T&M Budget Estimate				\$24,905.00

() Estimate is based on a site with minimal cut and/or fill. If the conditions exceed this expectation, quantities and fees will increase accordingly.*

ITEM 3.J.*For 4/5/2022**Board of Aldermen Meeting***CITY OF PARKVILLE
Policy Report**Date: March 18, 2022Prepared By:

Jeffery Rhodes, Asst. to City Administrator

Reviewed By:

Matthew Chapman, Finance/HR Director

ISSUE:

Approve accounts payable from March 11 to March 31, 2022

BACKGROUND:

Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from March 11 to March 31, 2022. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

BUDGET IMPACT:

Accounts Payable	\$122,224.88
Insurance Payments	\$75,355.09
1 st of the Month	
EFT Payments	
Processing Fees	
Payroll	\$71,255.46
TOTAL:	\$268,835.43

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

FINANCE COMMITTEE RECOMMENDATION:

The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:

Staff recommends the release of funds as summarized in the attached statements.

POLICY:

All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

SUGGESTED MOTION:

I move to appropriate \$268,835.43 of City funds to pay salaries and accounts.

ATTACHMENTS:

1. AP Report

PACKET: 07474 Regular Payments - 04-05-2022

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02105	911 Custom							
	I-47632	PD Vehicle Spotlight-V601/606	R	4/05/2022		579.80CR	043811	579.80
02955	A2 Online Marketing							
	I-03042022-7	March 2022 - Vet Mem. Marketin	R	4/05/2022		200.00CR	043812	
	I-12212021-19	Jan2022 - Vet Memorial Marketi	R	4/05/2022		200.00CR	043812	400.00
02018	Ace ImageWear							
	I-1162276	Shop Supplies - Parks	R	4/05/2022		23.65CR	043813	
	I-1164264	Shop Supplies - Streets	R	4/05/2022		73.57CR	043813	97.22
02996	Axiom Instrumentationl Services (AIS)							
	I-19-1313	DO Meter - Sewer Plant	R	4/05/2022		11,041.00CR	043814	11,041.00
02870	Baty Otto Coronado Sheer PC							
	I-505955	Legal Services - 13908-0000M	R	4/05/2022		2,220.00CR	043815	
	I-505956	Legal Services - 13908-0001M	R	4/05/2022		2,172.00CR	043815	
	I-505957	Legal Services - 13908-0002M	R	4/05/2022		9,400.00CR	043815	13,792.00
02636	BBN Architects							
	I-INV#3-2022	Farmers Market Services-2022	R	4/05/2022		6,759.25CR	043816	6,759.25
00258	Carter Waters Constructio							
	I-15322841-00	Street Repair Material-Transpo	R	4/05/2022		89.50CR	043817	89.50
02906	Central Salt							
	I-PSI19-50311	Salt Material - Snow Remove	R	4/05/2022		3,576.57CR	043818	3,576.57
02531	City Wide Facility Solutions							
	I-32001024115	March2022-City Hall Janitorial	R	4/05/2022		960.00CR	043819	960.00
01990	Dale Brothers, Inc.							
	I-01854	Sand/Salt Material-Snow Remove	R	4/05/2022		3,475.00CR	043820	
	I-01856	Sand/Salt Material-Snow Remove	R	4/05/2022		3,530.60CR	043820	7,005.60
00156	Dave's Foreign Car Repair LLC							
	I-0146339	2008 Truck Brake Repair - Park	R	4/05/2022		1,278.41CR	043821	
	I-0146357	Brakes & Oil Change V604 PD	R	4/05/2022		1,062.01CR	043821	
	I-0146372	Oil Change V602- PD	R	4/05/2022		45.00CR	043821	
	I-0146400	Oil Change V610 - PD	R	4/05/2022		45.00CR	043821	2,430.42
00039	Downing Construction							
	I-22714	Watkins Park - Dirt for Playgr	R	4/05/2022		625.00CR	043822	
	I-22726	Watkins Park Dirt for Playgrou	R	4/05/2022		1,140.00CR	043822	1,765.00

PACKET: 07474 Regular Payments - 04-05-2022

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01208	Drexel Technologies							
	I-INV73557	Bid Posting/Asst-Milll&Overlay	R	4/05/2022		35.00CR	043823	
	I-INV73558	Bid Opening/Asst-Street Sweep	R	4/05/2022		35.00CR	043823	
	I-INV73559	Bid Open/Asst-Curb&Sidewalk	R	4/05/2022		35.00CR	043823	105.00
02935	Equipment Share.com, Inc							
	I-1577921-000	XT70 - Repair Parts - PARKS	R	4/05/2022		549.75CR	043824	549.75
01485	George Butler Associates							
	I-67635	Rt. 9 @ 6th - Engineer Support	R	4/05/2022		923.60CR	043825	923.60
00496	Gunter Pest Management, Inc.							
	I-104348	March 2022- CH Pest MGMT	R	4/05/2022		55.00CR	043826	55.00
00055	H&H Septic Service, Inc.							
	I-51831	8150 Shoreline Dr - Sewer Repa	R	4/05/2022		1,500.00CR	043827	
	I-51832	6275 Edgewater - Sewer Repair	R	4/05/2022		1,700.00CR	043827	3,200.00
02131	Heritage Tractor, Inc.							
	I-11441822	Oil Filters - Tractor - Parks	R	4/05/2022		94.01CR	043828	
	I-1144411	Tractor Blades-Tires - Parks	R	4/05/2022		76.92CR	043828	170.93
02805	IBTS							
	I-KCU1-PARK-0222	DQ & Bubbles - Plan Review	R	4/05/2022		1,325.00CR	043829	1,325.00
01896	KC Wireless Inc							
	I-58839	2021 CIP - V601 Radio - PD	R	4/05/2022		5,154.66CR	043830	5,154.66
01097	Lippert Mechanical Service Corp							
	I-SI2085038	City Hall HVAC Repair Work	R	4/05/2022		1,169.76CR	043831	1,169.76
02917	Lloyd Harold LLC							
	I-1560	Pump Station Radios-Battery	R	4/05/2022		3,310.00CR	043832	3,310.00
00079	MARC							
	I-D-I-0004487	2022 - MARC Local Dues	R	4/05/2022		1,897.00CR	043833	1,897.00
02974	The Law Offices of Mark M. Ferguson							
	I-03082022	Legal Services - March82022	R	4/05/2022		2,821.50CR	043834	2,821.50
02228	Metro Rolloff Container Services LLC							
	I-22077	Roll Off for Wetland Mat Remov	R	4/05/2022		605.00CR	043835	
	I-22133	Roll Off Wetland Mat Remove	R	4/05/2022		923.60CR	043835	
	I-22153	Roll off or Wetland Mat Remove	R	4/05/2022		605.00CR	043835	2,133.60

PACKET: 07474 Regular Payments - 04-05-2022

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02796	Motorola Solutions I-8281335041	Mobile Radios PD V601 & V606	R	4/05/2022		6,586.40CR	043836	6,586.40
02517	NueSynergy, Inc I-N47008	Feb2022-HSA, FSA Fees	R	4/05/2022		94.25CR	043837	94.25
02135	Occupational Health Centers of the Southwest, PC I-1013801282	Fryer Drug Screen-New Emp PD	R	4/05/2022		63.00CR	043838	
	I-1013816824	Parks Season-Drug Screen	R	4/05/2022		126.00CR	043838	189.00
02995	Odle Law Firm I-BizLic_Refund	Biz License Refund - 2022	R	4/05/2022		50.00CR	043839	50.00
01690	Omega Door & Hardware I-03232022	Garage Door Repair - Transpo	R	4/05/2022		215.00CR	043840	215.00
02440	Overland Park Awards I-33152	Barton Name Tag-Admin	R	4/05/2022		16.50CR	043841	16.50
01405	Platte County Recorder of Deeds I-March282022	Ensign Dr. Warranty Deed-Admin	R	4/05/2022		36.00CR	043842	36.00
00107	Platte Rental & Supply I-W7172-1	Equipment Repair-Transpo	R	4/05/2022		25.00CR	043843	25.00
02591	ProServ I-239084	Feb-Mar Small Admin Copier	R	4/05/2022		4.71CR	043844	4.71
01138	R.L. Buford & Associates, LLC I-22123	Ensign Dr. - Survey Support-PW	R	4/05/2022		180.00CR	043845	
	I-22124	Chateau Sewer - Survey Support	R	4/05/2022		1,595.00CR	043845	1,775.00
00114	Rampart Security, Inc. I-67827	Security St. Garage - Transpo	R	4/05/2022		60.00CR	043846	
	I-68014	April-June2022 - CH Security	R	4/05/2022		99.00CR	043846	159.00
01982	Rejis Commission I-480719	March 2022-REJIS Bill	R	4/05/2022		108.20CR	043847	108.20
02916	Renaissance Infrastructure Consulting I-22-0113	Rt.9 Construction Mat. Testing	R	4/05/2022		4,104.17CR	043848	4,104.17

PACKET: 07474 Regular Payments - 04-05-2022

VENDOR SET: 01

BANK : AP Pooled Cash Regular AP

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01974	Synergy Services							
	I-Q12022-Synergy	Domestic Abuse Services-Court	R	4/05/2022		308.00CR	043849	308.00
00154	T-Ray Specialties Inc.							
	I-41752	Restroom Supplies - Parks	R	4/05/2022		192.30CR	043850	192.30
02395	T. G. Rankin Company							
	I-0097245-IN	UV System Repair - Sewer	R	4/05/2022		1,563.83CR	043851	1,563.83
02409	UniFirst Corporation							
	I-226-0687340	Jan 2022 - CH Mat Service	R	4/05/2022		111.00CR	043852	
	I-226-0697163	April 2022 - CH Mat Service	R	4/05/2022		175.47CR	043852	286.47
00208	USA BlueBook							
	I-736790	DO Probe - Sewer	R	4/05/2022		854.07CR	043853	854.07
02937	Zachariah Woolridge							
	I-202106	Tuition Reimburse - 2021	R	4/05/2022		1,125.00CR	043854	
	I-202112	Tuition Reimburse - 2022	R	4/05/2022		750.00CR	043854	1,875.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	44	0.00	89,755.06	89,755.06
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	44	0.00	89,755.06	89,755.06

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT

10	4/2022	41,028.87CR
30	4/2022	21,563.90CR
40	4/2022	11,076.67CR
41	4/2022	10,657.85CR
66	4/2022	400.00CR
95	4/2022	5,027.77CR
=====		
ALL		89,755.06CR

PACKET: 07457 Direct Payables - 03/15/2

VENDOR SET: 01 City Vendors *** DRAFT/OTHER LISTING ***

BANK: AP Pooled Cash Regular AP

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
02057		Lowe's Accounts Receivable						
	I-923387-ILVUMB	Shop Supplies - Streets	D	3/15/2022		38.35	000000	
	I-923606-IMAXAN	Cable Ties,Paint,Tarp,Soap	D	3/15/2022		221.92	000000	260.27
02522		Wex Bank (Phillips)						
	I-79116876	Feb2022- PD Fleet Fuel	D	3/15/2022		2,495.92	000000	2,495.92
02140		Commerce Bank - Commercial Card						
	I-#2-2050-2423-0076	Screen Saver - Parks	D	3/21/2022		21.76	000000	
	I-0730	Framed Parkville Print-Parente	D	3/21/2022		285.78	000000	
	I-102032	Feb2022-Gunter Pest CH	D	3/21/2022		60.00	000000	
	I-112-2637858	Firing Range Targets - Amazon	D	3/21/2022		95.00	000000	
	I-197635369-000	Employee Snacks-Staples	D	3/21/2022		40.99	000000	
	I-2022MARC	2022 MARC-Compensation Survey	D	3/21/2022		236.00	000000	
	I-2102495165	Adobe License - Stanton	D	3/21/2022		31.49	000000	
	I-2294620	Toner for PD Fax Machine	D	3/21/2022		69.00	000000	
	I-256597	APWA-NPWW Poster	D	3/21/2022		21.70	000000	
	I-299704-0	Office Products-Markers, Trash	D	3/21/2022		69.04	000000	
	I-299704-1	Document Binder - OPA	D	3/21/2022		17.21	000000	
	I-351306	National Planning Conf. Regist	D	3/21/2022		350.00	000000	
	I-366113317-241	Dec21-Jan22 Sprint Bill	D	3/21/2022		626.71	000000	
	I-4200420689	Nature Camp Vol. Dinner-PNS	D	3/21/2022		31.11	000000	
	I-4317	Frames for Certificates-HobLob	D	3/21/2022		19.95	000000	
	I-52593612820	CD Car Wash - Moore	D	3/21/2022		8.00	000000	
	I-601	Conference Fee-Botany-PNS	D	3/21/2022		430.00	000000	
	I-6306474628244621	Office Supplies - Streets	D	3/21/2022		72.29	000000	
	I-7350863782000001	Staples - Office Supplies	D	3/21/2022		57.78	000000	
	I-7Y33233956761014P	MACE Member-Moore	D	3/21/2022		35.00	000000	
	I-ASFPM Conf 2022	ASFPM Conf. Reg - Lachky	D	3/21/2022		650.00	000000	
	I-FZVCPATX22	Facebook Ad - Lock Vehicles	D	3/21/2022		12.00	000000	
	I-Feb012022	Meeting Food - Stone Canyon	D	3/21/2022		45.98	000000	
	I-Jan2022-CPWSD#1	Jan2022-Sewer Water Payment	D	3/21/2022		55.21	000000	
	I-KCKt-167918	PPE for Trail Maint-PNS	D	3/21/2022		405.28	000000	
	I-MC14714185	Feb2022-Mailchimp	D	3/21/2022		34.00	000000	3,781.28

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	6,537.47	6,537.47
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	6,537.47	6,537.47

PACKET: 07457 Direct Payables - 03/15/2

VENDOR SET: 01 City Vendors *** DRAFT/OTHER LISTING ***

BANK: ALL

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	6,537.47	6,537.47
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	6,537.47	6,537.47

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT

10	3/2022	6,482.26CR
30	3/2022	55.21CR
=====		
ALL		6,537.47CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

3/24/2022 2:32 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 07469 Federal Withholdings - 3/25/22

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00044	Park Bank							
	I-T1 202203244381	Federal Withholding	D	3/25/2022		10,756.07CR	000905	
	I-T3 202203244381	FICA W/H	D	3/25/2022		12,299.76CR	000905	
	I-T4 202203244381	Medicare W/H	D	3/25/2022		2,876.52CR	000905	25,932.35
* * T O T A L S * *								
	REGULAR CHECKS:		0	0.00	0.00		0.00	
	HANDWRITTEN CHECKS:		0	0.00	0.00		0.00	
	PRE-WRITE CHECKS:		0	0.00	0.00		0.00	
	DRAFTS:		1	0.00	25,932.35		25,932.35	
	VOID CHECKS:		0	0.00	0.00		0.00	
	NON CHECKS:		0	0.00	0.00		0.00	
	CORRECTIONS:		0	0.00	0.00		0.00	
	REGISTER TOTALS:		1	0.00	25,932.35		25,932.35	

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT

10	3/2022	25,693.89CR
30	3/2022	238.46CR
=====		
ALL		25,932.35CR

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00005	AFLAC							
	I-AFP202203094380	AFLAC PRETAX	R	3/29/2022		29.80CR	043807	
	I-AFP202203244381	AFLAC PRETAX	R	3/29/2022		29.80CR	043807	59.60
00137	Kansas City Life Insuranc							
	I-ADD202203094380	ADD on KC Life Bill	R	3/29/2022		11.75CR	043808	
	I-ADD202203244381	ADD on KC Life Bill	R	3/29/2022		11.75CR	043808	
	I-LIF202203094380	BC/BS Life Insurance	R	3/29/2022		205.01CR	043808	
	I-LIF202203244381	BC/BS Life Insurance	R	3/29/2022		205.01CR	043808	
	I-LTD202203094380	Long Term Disability	R	3/29/2022		92.86CR	043808	
	I-LTD202203244381	Long Term Disability	R	3/29/2022		92.86CR	043808	619.24
01807	City of Parkville/Flex Plan							
	I-FLX202203094380	Flex Plan	R	3/29/2022		793.09CR	043809	
	I-FLX202203244381	Flex Plan	R	3/29/2022		793.09CR	043809	1,586.18
Guardi	Guardian Life Insurance Company							
	I-GRD202203094380	Voluntary Insurance	R	3/29/2022		151.03CR	043810	
	I-GRD202203244381	Voluntary Insurance	R	3/29/2022		151.03CR	043810	302.06

3/29/2022 4:11 PM

A / P CHECK REGISTER

PAGE: 2

PACKET: 07472 EOM Benefits - Mar 2022

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00136	State of Missouri							
	I-T2 202203094380	State Withholdings	D	3/29/2022		3,403.66CR	000910	
	I-T2 202203244381	State Withholdings	D	3/29/2022		3,760.66CR	000910	7,164.32
01711	BCBSKC							
	I-BCC202203094380	BCBS Insurance	D	3/29/2022		514.32CR	000911	
	I-BCC202203244381	BCBS Insurance	D	3/29/2022		514.32CR	000911	
	I-BCE202203094380	BCKSKC Insurance	D	3/29/2022		915.56CR	000911	
	I-BCE202203244381	BCKSKC Insurance	D	3/29/2022		915.56CR	000911	
	I-BCF202203094380	BCBS Insurance	D	3/29/2022		809.45CR	000911	
	I-BCF202203244381	BCBS Insurance	D	3/29/2022		809.45CR	000911	
	I-BCS202203094380	BCBS Insurance	D	3/29/2022		1,640.70CR	000911	
	I-BCS202203244381	BCBS Insurance	D	3/29/2022		1,640.70CR	000911	
	I-BVC202203094380	Vision w/h	D	3/29/2022		17.74CR	000911	
	I-BVC202203244381	Vision w/h	D	3/29/2022		17.74CR	000911	
	I-BVE202203094380	Vision w/h	D	3/29/2022		52.80CR	000911	
	I-BVE202203244381	Vision w/h	D	3/29/2022		52.80CR	000911	
	I-BVF202203094380	Vision w/h	D	3/29/2022		117.53CR	000911	
	I-BVF202203244381	Vision w/h	D	3/29/2022		117.53CR	000911	
	I-BVS202203094380	Vision w/h	D	3/29/2022		43.15CR	000911	
	I-BVS202203244381	Vision w/h	D	3/29/2022		43.15CR	000911	
	I-DNC202203094380	BCBS Dental Insurance	D	3/29/2022		164.00CR	000911	
	I-DNC202203244381	BCBS Dental Insurance	D	3/29/2022		164.00CR	000911	
	I-DNF202203094380	BCBS Dental Insurance	D	3/29/2022		527.40CR	000911	
	I-DNF202203244381	BCBS Dental Insurance	D	3/29/2022		527.40CR	000911	
	I-DNP202203094380	DENTAL PRETAX	D	3/29/2022		292.60CR	000911	
	I-DNP202203244381	DENTAL PRETAX	D	3/29/2022		292.60CR	000911	
	I-DNS202203094380	Delta Dental Insurance	D	3/29/2022		185.10CR	000911	
	I-DNS202203244381	Delta Dental Insurance	D	3/29/2022		185.10CR	000911	
	I-HDE202203094380	BCBS Insurance	D	3/29/2022		1,063.65CR	000911	
	I-HDE202203244381	BCBS Insurance	D	3/29/2022		1,063.65CR	000911	
	I-HDF202203094380	Health Insurance	D	3/29/2022		1,504.72CR	000911	
	I-HDF202203244381	Health Insurance	D	3/29/2022		1,504.72CR	000911	
	I-HDS202203094380	BCBS Insurance	D	3/29/2022		1,016.80CR	000911	
	I-HDS202203244381	BCBS Insurance	D	3/29/2022		1,016.80CR	000911	
	I-HSE202203094380	BCBS Insurance	D	3/29/2022		775.52CR	000911	
	I-HSE202203244381	BCBS Insurance	D	3/29/2022		775.52CR	000911	
	I-HSF202203094380	BCBS Insurance	D	3/29/2022		1,371.16CR	000911	
	I-HSF202203244381	BCBS Insurance	D	3/29/2022		1,371.16CR	000911	
	I-HSS202203094380	BCBS Insurance	D	3/29/2022		463.16CR	000911	
	I-HSS202203244381	BCBS Insurance	D	3/29/2022		463.16CR	000911	
	I-S3F202203094380	BCBS Insurance	D	3/29/2022		666.73CR	000911	
	I-S3F202203244381	BCBS Insurance	D	3/29/2022		666.73CR	000911	
	I-S3S202203094380	BCBS Insirance	D	3/29/2022		901.00CR	000911	
	I-S3S202203244381	BCBS Insirance	D	3/29/2022		901.00CR	000911	
	I-SPC202203094380	BCBS Insurance	D	3/29/2022		1,888.16CR	000911	
	I-SPC202203244381	BCBS Insurance	D	3/29/2022		1,888.16CR	000911	
	I-SPE202203094380	BCBS Insurance	D	3/29/2022		420.08CR	000911	
	I-SPE202203244381	BCBS Insurance	D	3/29/2022		420.08CR	000911	
	I-SPF202203094380	BCBS Insurance	D	3/29/2022		2,228.01CR	000911	
	I-SPF202203244381	BCBS Insurance	D	3/29/2022		2,228.01CR	000911	35,158.68

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PACKET: 07472 EOM Benefits - Mar 2022

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
01730	LAGERS							
	I-CSR202203094380	LAGERS RETIREMENT	D	3/29/2022		7,827.42CR	000912	
	I-CSR202203244381	LAGERS RETIREMENT	D	3/29/2022		9,740.80CR	000912	
	I-R%P202203094380	City/PD Ret Contribution	D	3/29/2022		6,036.45CR	000912	
	I-R%P202203244381	City/PD Ret Contribution	D	3/29/2022		6,249.84CR	000912	29,854.51
02517	NueSynergy, Inc							
	I-HSU202203094380	HSA Contribution	D	3/29/2022		305.25CR	000913	
	I-HSU202203244381	HSA Contribution	D	3/29/2022		305.25CR	000913	610.50

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	4	0.00	2,567.08	2,567.08
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	72,788.01	72,788.01
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	8	0.00	75,355.09	75,355.09

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 07472 EOM Benefits - Mar 2022

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	3/2022	74,233.29CR
30	3/2022	1,121.80CR
=====		
ALL		75,355.09CR

**CITY OF PARKVILLE
Policy Report**

Date: March 30, 2022

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Alexa Barton, City Administrator

ISSUE:

Approve Resolution No. 22-007 endorsing an application for the Platte County Stormwater Management Grant Program for streambank stabilization improvements near Watkins Park (Public Works)

BACKGROUND:

In 2009, the voters of Platte County approved a 10-year, half-cent sales tax for parks, recreation and stormwater control. A portion of the sales tax proceeds are allocated to the Stormwater Management Grant Program.

The Platte County Commission developed the Stormwater Management Grant Program to improve local stormwater structures within Platte County to enhance the health, safety and general welfare of residents. The program strengthens partnerships between the County, local governments, non-profit organizations and homeowner's associations to strategically meet common goals. Applicants must be a local government, public road district, drainage district, or other public subdivision of the state of Missouri. Groups who are awarded grants can use the funds for a number of purposes related to improving stormwater control. Eligible projects include, but are not limited to, culvert or bridge improvement or replacement, storm sewer infrastructure improvement or replacement, drainage ditch improvement, bank or ditch stabilization or erosion control related to stormwater. Projects must be designed and ready for implementation in the coming year.

The creek near Watkins Park, over time, experiences erosion. Staff included the reconstruction of the banks of the creek in the 2022 Capital Improvements Program (CIP) to address the erosion issues before they become worse. The 2022 Budget and CIP were approved by the Community Land and Recreation Board and the Board of Aldermen.

The deadline for the Platte County Stormwater Grant was in mid-March, following the previous Board of Aldermen meeting. Staff is seeking approval for a Resolution of Support for the grant. Once approved, staff will modify the grant application with the signed resolution.

BUDGET IMPACT:

The 2022 budget includes \$42,000 in the Parks Sales Tax for the local match associated with the Platte County Stormwater Grant Program.

ALTERNATIVES:

1. Approve the resolution to endorse an application for the stormwater grant to fund the streambank stabilization improvements near Watkins Park.

2. Direct staff to withdraw the grant application from consideration.
3. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:

The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen approve the resolution to endorse an application for the Platte County Stormwater Management Grant Program to fund the streambank stabilization improvements near Watkins Park.

POLICY:

Platte County requires a resolution of support from the governing body to accompany each application for the Stormwater Management Grant Program.

SUGGESTED MOTION:

I move to approve Resolution No. 22-007 endorsing an application for the Platte County Stormwater Management Grant Program for streambank stabilization improvements near Watkins Park.

ATTACHMENTS:

1. Resolution No. 22-007
2. Grant Application



***CITY OF PARKVILLE, MO.
RESOLUTION No. 22-007***

A RESOLUTION APPROVING AND ENDORSING AN APPLICATION TO THE PLATTE COUNTY COMMISSION FOR FUNDING UNDER THE PLANNING AND ZONING DEPARTMENT AND THE PLATTE COUNTY STORMWATER COMMITTEE, FUNDED BY THE COUNTY-WIDE DEDICATED PARKS, RECREATION AND STORMWATER HALF-CENT SALES TAX

WHEREAS, the County of Platte and the City of Parkville deem it a high priority to improve stormwater structures within Platte County to enhance the health, safety and general welfare of residents; and

WHEREAS, the County Commission of the County of Platte seeks to promote partnerships between the County, local governments, non-profit organizations and homeowner's association to strategically meet common goals; and

WHEREAS; the citizens of Platte County in August 2020, approved a renewal of the quarter-cent sales tax for parks, recreation, and stormwater control for a period of ten (10) years; and

WHEREAS, the County Commission of the County of Platte has developed the *Stormwater Management Grant Program*, funded by the citizen approved half-cent county-wide sales tax; and

WHEREAS, the City of Parkville wishes to make application to the County for consideration of specific projects for Stormwater Management Grant funds; and

WHEREAS, the City of Parkville agrees to comply with all program guidelines and requirements of said Stormwater Management Grant Program if such application shall be funded by the County Commission.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen approves and endorses an application for the Platte County Planning and Zoning Department and the Platte County Stormwater Commission to fund streambank improvements near Watkins Park.

BE IT FURTHER RESOLVED that the Board of Aldermen directs City Administration to complete and submit the required grant application documents.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 5th day of April 2022.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

Platte County Stormwater Management Grant Program
2022 Application



1. City of Parkville

Name of Applicant Agency or Organization
2. 8880 Clark Ave. Parkville Missouri 64152

Mailing Address City State Zip
3. Alysén Abel Public Works Director

Contact Person Title

816-741-7676 AAbel@parkvillemo.gov

Phone Email Address
4. PROJECT APPLICANT: (Check One)

☒ Local Government, School District, or other political subdivision

☐ Homeowner's association

☐ Other (Explain)

5. NAME OF PROJECT:

Creek Bank Stabilization at Watkins Park

6. LOCATION OF PROJECT:

Parkville, MO 9th and NW West Street

City Street Address/Intersection
7. Who owns the lands upon which the project will take place?:

City of Parkville, MO

8. At this time, does the applicant have the legal authority (right-of-way, easement, property ownership, etc.) to complete the project?

☒ Yes

☐ No

If no, please explain how you will obtain legal authority:

N/A

9. SIGNATURE OF RESPONSIBLE AGENT

"I hereby certify that the information contained in this application is true and correct to the best of my knowledge. I understand that this application will be rated on the basis of the information submitted and that the submission of incorrect data can result in this application being withdrawn from consideration for funding. If the organization I represent is awarded a grant, we hereby agree to use the funds for the purposes stated and abide by all terms and conditions"

Alyson Mahal
Signature

3/17/22
Date

Public Works Director
Title / Organization

Stormwater Grant Program

Using the space provided or additional sheets if necessary, describe the essential components of your project. Describe the need for the project, and the proposed improvement to the existing condition.

1. PROJECT DESCRIPTION: Describe your proposed project including a detail sheet(s) or engineering plans if applicable. Include a statement identifying the needs to be addressed by your project and how your project will satisfy those needs. Identify the parties responsible for project completion.

Watkins Park is an existing park in an under-served community on the West side of town. The City has in recent years invested considerable money on a new shelter facility, parking improvements, fencing and playground equipment for this park.

There is a creek bank along the South and East boundaries of Watkins Park that has been eroding for years. The City is responsible for the maintenance of creeks that border City property. There are concerns with erosion of the stream bank, given the velocity of water that flows through the creek. The erosion could impact the City property that contains this neighborhood park. The edge of the erosion is as close as 18" away from an existing jogging trail, creating a potential hazard for park users. Our project objective is to stabilize the bank with rip-rap preventing further erosion. This includes an eroding area surrounding an existing sanitary sewer manhole.

The bank stabilization will be put out for public bidding. City Staff will be responsible for managing the project, relocation of a portion of the jogging path and grass reseeding.

2. **PROJECT SITE:** Provide a map identifying the project location and photographs of the proposed project site.





CREEK BANK LOOKING EAST
(stabilization required on right side)

WATKINS PARK
SIDE

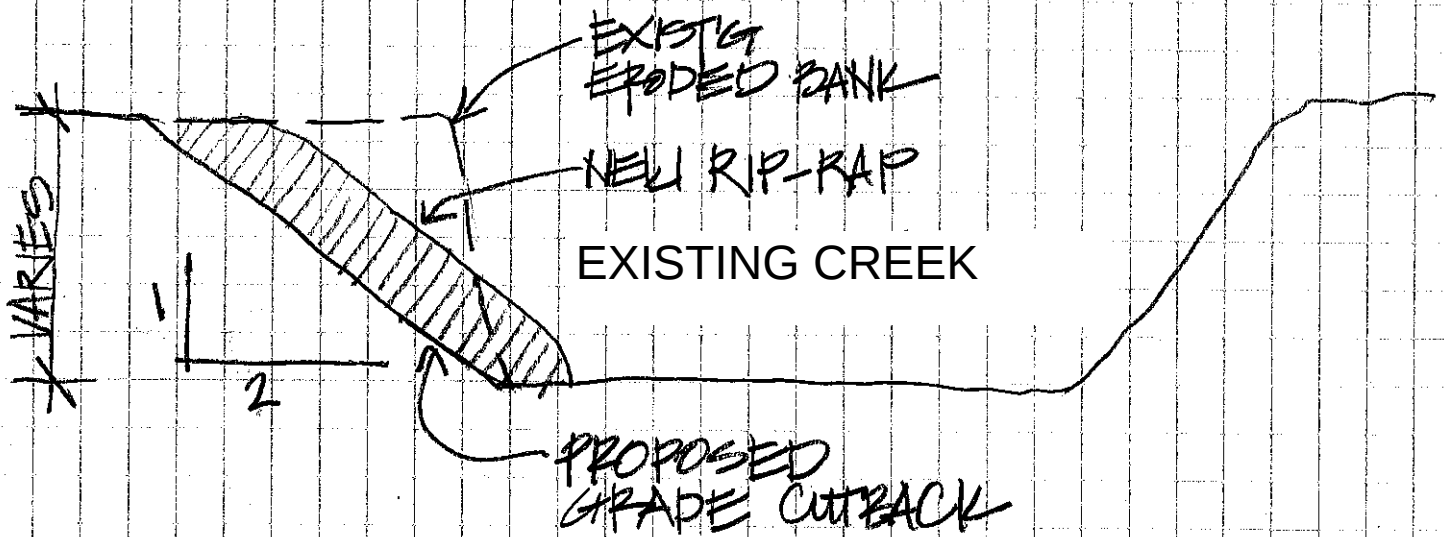


CREEK BANK LOOKING WEST
(stabilization required on left side)



WATKINS PARK
SIDE

CREEK BANK @ MANHOLE



SECTION
NO SCALE

3. TIMELINE: Describe the time frame in which you plan to implement and complete your project.

Construction Documents - June 2022

Bidding - July 2022

Construction - August 2022

4. PARTNERSHIP INVOLVEMENT: Describe the partnerships established between local government, private citizens, community organizations, and/or homeowner associations to plan and complete the proposed project and the role of each entity.

This project will be solely managed and funded by the City of Parkville.

5. INSURANCE: List the name, address and phone number of your insurance carrier and the amount of your general public liability coverage. (upon request, copies of insurance certificates may be required)

Midwest Public Risk
19400 East Valley View Parkway
Independence, MO 64055

\$5,000,000 coverage

6. MATCHING CONTRIBUTIONS: Identify the matching contributions for the proposed project. Describe the contributions in terms of type, quantity and/or value, and source.

The City of Parkville has budgeted \$33,600 of Parks Sales Tax in the 2022 budget, and is requesting \$24,308 as a part of this grant application.

7. OPERATION AND MAINTENANCE: Identify the responsible agency and source of funding that will support the maintenance of the project once it is complete.

The City of Parkville will be responsible for the maintenance of this project upon completion.

Platte County Stormwater Grant Program

Definitions:

1. **Project Expense Items:** List all items necessary to complete the proposed project including items to be purchased as well as donated. List all materials, labor, equipment and professional services. Do not include or list items not required for the proposed project. Do not include items from sponsors general budget not associated with the proposed project.
2. **Grant Money Request:** The amount requested from the County for the purpose of reimbursing project costs.
3. **Dollar Value of Applicant Match:** Sponsor contributions to the project.
 - a) **Budgeted Money:** The amount of cash the sponsor is committing to the project per item.
 - b) **Donated Money:** Donations of money directly related to the project from individuals or entities other than the primary project sponsor.
 - c) **Miscellaneous Donations :** Monetary value related to the donation of labor, materials, equipment, or any other donation other than cash. Estimates should be reasonable and consistent with costs the sponsor would be willing to pay if the item were not donated.
4. **Total Cost:** The entire cost of the project including grant request, matching funds, and donations.

List All Project Expense Items	Grant Money Requested	<u>Dollar Value of Applicant Match</u>			Total Cost
		Budgeted Money	Donated Money	Misc. Donations	
1. Engineering & Observation	\$2316	\$3200			\$5516
2. Mobilization & Demolition	\$2500	\$5000			\$7500
3. Materials	\$8477	\$9400			\$17,877
4. Construction	\$11,016	\$16,000			\$27,016
5. Work by City	---	---		\$2770	\$2770
6.					
7.					
8.					
9.					
10.					
Totals	\$24,308	\$33,600		\$2770	\$60,678

CITY OF PARKVILLE
March 2022 PC Grant Application
CONSTRUCTION COST ESTIMATE

Jay Norco, P.E.
MO- E-29748
3/17/2022

For Watkins Park Bank Stabilization

Note: This estimate is engineer's opinion of probable construction cost. Actual cost may vary.

WORK ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION
Mobilization (About 10% of total price.)	1	LS	\$ 4,000.00	\$ 4,000.00
Demolition:				
Remove bushes and small trees near existing sewer manhole.	1	LS	\$ 1,500.00	\$ 1,500.00
Demo asphalt trail in area close to channel, haul away rubble	1	LS	\$ 2,000.00	\$ 2,000.00
Materials:				
Furnish Rip-rap for channel lining, west section, 12" - 24" size, delivered.	191.7	TON	\$ 55.00	\$ 10,541.67
Furnish Rip-rap for channel lining, east section at MH, 12" - 24" size, delivered.	41.7	TON	\$ 55.00	\$ 2,291.67
ECB for restoration along top of embankment , plastic / straw mesh type	186.7	SY	\$ 8.00	\$ 1,493.33
Seed & fertilizer	1	LS	\$ 350.00	\$ 350.00
Asphalt for new trail section, about 200' long, 4' wide, 4" thick.	20	TON	\$ 160.00	\$ 3,200.00
Construction:				
Grade & slope creek bank to prep for rip-rap blanket, for 2:1 slope	248.9	CY	\$ 28.00	\$ 6,968.89
Place rip-rap material, work into channel bottom.	233.3	TON	\$ 48.00	\$ 11,200.00
Restoration: Place ECB along top of bank , stake, anchor, etc.	186.7	SY	\$ 4.00	\$ 746.67
Grade and compact soil base for asphalt trail	1	LS	1800	\$ 1,800.00
Placement of asphalt trail:	20	TON	\$ 275.00	\$ 5,500.00
Restoration: Place seed & fertilizer	1	LS	800	\$ 800.00
Work by City:				
Finish grade construction area and corridor along creek bank.	1	LS	2500	\$ 2,500.00
Place seed and straw for disturbed park areas.	0.3	AC	900	\$ 270.00
Estimated Construction Cost				\$ 55,162
Soft Costs: Engineering Design & Admin				8.0% \$ 4,413
Part Time Construction Observation				2.0% \$ 1,103
TOTAL ESTIMATED PROJECT COST				\$ 60,678

List All Projecct Expense Items	Grant Money Request	Dollar Value Applicant Match			
		Budget Money	Donated Money	Misc Donation	Total Cost
1 Engineering & Observation	\$ 2,316	\$ 3,200			\$ 5,516
2 Mobilization & Demolition	\$ 2,500	\$ 5,000			\$ 7,500
3 Materials.	\$ 8,477	\$ 9,400			\$ 17,877
4 Construction	\$ 11,016	\$ 16,000			\$ 27,016
5 Work by City				\$ 2,770	\$ 2,770
TOTALS:	\$ 24,308	\$ 33,600	\$ -	\$ 2,770	\$ 60,678
	40.1%	59.9%			



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

March 17, 2022

Platte County Planning and Zoning Department
Attn: Hobie Crane
415 Third Street
Room 016
Platte City, MO 64079

RE: 2022 Platte County Stormwater Management Grant Program

Dear Mr. Crane,

On December 21, 2021, the Board of Aldermen approved the City's 2022 Operating Budget and 2022-2026 Capital Improvement Program. The 2022 Capital Improvements Program includes \$42,000 for the Streambank Stabilization at Watkins Park, to be used as a local match for the stormwater grant. The proposed project will improve the scour occurring along the streambank that borders Watkins Park. This project has been identified as a priority by the Board of Aldermen and the Community Land and Recreation Board (CLARB) during the budget discussions.

Unfortunately the resolution of support was not presented to the Board of Aldermen prior to the grant submittal deadline. The resolution of support will be presented to the Board of Aldermen on April 5, 2022. Once the resolution has been approved by the Board of Aldermen, it will be forwarded to the County to include with the grant application.

We appreciate the opportunity to be considered for the 2022 Stormwater Management Grant Program.

Sincerely,

A handwritten signature in blue ink that reads "Alysen M. Abel".

Alysen M. Abel, P.E.
Public Works Director

D. CHECK OFF PAGE

SUBMISSION REQUIREMENTS

- ☒ 1. Complete the 2022 application form
- ☒ 2. Only ONE project per Application
- ☒ 3. Application is typewritten
- ☒ 4. Complete the Project Description section
- ☒ 5. Sign and date the application
- ☒ 6. Number ALL pages of the application and attachments
- ☒ 7. Include a Development Plan or Diagram with all new construction or renovation projects
- ☒ 8. Include a letter from the sponsoring organization's governing body (City Board of Alderman or Trustees, Board of Directors, etc.) supporting the application and committing matching funds or resources
- ☒ 9. Non-Profit Organization applicants MUST INCLUDE a letter from the State of Missouri establishing non-profit organization status, or a letter from a political subdivision or local government stating their willingness to sponsor the project.
- ☒ 10. Complete the Itemized Budget page including a bid from a contractor or an estimate from a licensed engineer or Director of Public Works.
- ☒ 11. Include a map of the site and photographs.
- ☒ 12. Make 12 copies of your Grant Application.
- ☒ 13. Mail or hand deliver the Original and 12 copies (**13 copies total**) to:
Planning and Zoning Department
Attn: Hobie Crane
415 Third Street
Room 016
Platte City, MO 64079

Must be received by 5:00 p.m., March 18, 2022.