BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, February 15, 2022 7:00 PM
City Hall Board Room

Next numbers: Bill No. 3183 / Ord. No. 3121

1. **CALL TO ORDER**
   A. Roll Call
   B. Pledge of Allegiance

2. **CITIZEN INPUT**
   A. Proclaim February 20-26, 2022 as Engineers Week

3. **CONSENT AGENDA**
   A. Approve the minutes for the February 1, 2022, regular meeting
   B. Receive and file the January Municipal Court report
   C. Receive and file the financial report for the month ending January 31, 2022
   D. Receive and file the crime statistics for January through December 2022
   E. Receive and file the January sewer report
   F. Approve Work Authorization No. 141 with North Hills Engineering for the engineering and project management associated with the 2022 Sanitary Sewer Repairs program
   G. Approve a land use agreement with Rockridge Quarry for the 2022 cleanup events
   H. Approve a retail liquor by the drink picnic license for the Main Street Parkville Association for Parkville Microbrew Fest on April 30, 2022
   I. Approve a change in managing officer for Minit Mart, 6316 N. Highway 9, for their retailer of intoxicating liquor in the original package with Sunday sales liquor license
   J. Approve a resort liquor license with Sunday sales for The National Golf Club of Kansas City located at 6700 N. National Drive
   K. Approve a resort liquor license with Sunday sales for The Deuce at the National Golf Club located at 6415 N. National Drive
   L. Approve a donation agreement with Affinis Corp and Vireo to fund the removal of the turf reinforcement mat in the wetland area
   M. Approve accounts payable from January 28 to February 10, 2022

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a voice vote to "Approve the consent agenda and recommended motions for each item as

Posted Date & Time: 2/11/22; 2:34 p.m. By: MM *presented."*

4. ACTION AGENDA

A. Approve the second reading of an ordinance to amend Ordinance No. 3055 to amend the 2021 operating budget and fund transfers (Administration)

B. Hold a public hearing and approve the second reading of an ordinance to implement a three percent rate increase for the sewer utility (Public Works)

C. Approve a purchase order with Max Ford Harrisonville for a new Ford F-350 truck for the Public Works Department (Public Works)

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. City Hall Closed February 21 - President's Day

B. Public Works

1. Riverfront Park Entryway Sign Concepts

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. ADJOURN

General Agenda Notes:
The agenda closed at noon on February 10, 2021. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. The deadline to submit your name for Citizen Input is noon on February 15, 2021.

PROCLAMATION

ESTABLISHING ENGINEERS WEEK IN PARKVILLE, MISSOURI

Whereas, Engineers provide the talents and skills necessary to analyze and solve complex problems and create the infrastructure essential for the high quality of life for the citizens of Parkville; and

Whereas, the support of an understanding and informed citizenry of Parkville is vital to the efficient planning, design, construction and operation of the public infrastructure; and

Whereas, the health, safety, welfare, comfort, and economic vitality of this community, as well as the success of various city-wide construction projects; and

Whereas, engineers address the major technological challenges of our time, from rebuilding towns devastated by natural disasters to designing infrastructure, that will take the City of Parkville through the 21st century; and

Whereas, the Kansas City metropolitan area contains the nation's largest collection of engineering firms, recognized worldwide as leaders in their profession; and

Whereas, the Western Chapter of the Missouri Society of Professional Engineers and the Eastern Chapter of the Kansas Society of Professional Engineers are celebrating the 71st Annual Engineers Week Luncheon on February 24, 2022.

NOW, THEREFORE, I, Nanette K. Johnston, Mayor of the City of Parkville, Missouri do hereby proclaim February 20-26, 2022, as "Engineers Week" in the City of Parkville and call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing quality infrastructure and to recognize the significant contributions which our engineers make every day to our health, safety, comfort, and quality of life.

Signed and dated this 15th day of February 2022.

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Mayor Nanette K. Johnston

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:06 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on February 1, 2022, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Present:
Ward 1 Alderman Philip Wassmer - *via videoconference*
Ward 2 Alderman Dave Rittman
Ward 2 Alderman Brian T. Whitley - *via videoconference*
Ward 3 Alderman Robert Lock
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Marc Sportsman - *via videoconference*
Ward 4 Alderman Greg Plumb - *via videoconference*

Absent:
Ward 1 Alderman Tina Welch

A quorum of the Board of Aldermen was present.

The following staff was also present:
Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Jeffery Rhodes, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Introduction of Park Hill Professional Studies Intern Raquel Tenbrink

Public Works Director Alysen Abel, on behalf of Parkville Nature Sanctuary (PNS) Director Kristen Bontrager, introduced Raquel Tenbrink, Park Hill Professional Studies student and PNS intern.

B. Brett Krause on current events

Brett Krause, 8215 Shoreline Drive, provided public comments; attached as Exhibit A.

John Carter, 8650 NW Highway N, provided additional public comments.

3. CONSENT AGENDA

A. Approve the minutes for the January 18, 2022, regular meeting

B. Approve an auditing services agreement with Hood & Associates CPAs P.C.

C. Declare the Toshiba eStudio 287cs as surplus equipment

D. Approve accounts payable from January 15 to January 27, 2022

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 7-0.

4. ACTION AGENDA

A. **Approve the first reading of an ordinance to amend Ordinance No. 3055 to amend the 2021 operating budget and fund transfers**

Finance/Human Resources Director Matthew Chapman provided an overview of amendments to the 2021 budget, noting that they were attributed to unanticipated expenses and increased the budget by $66,923. The Finance Committee recommended approval of the amendments on January 24.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3180, AN ORDINANCE **AMENDING ORDINANCE NO. 3055 AMENDING THE 2021 OPERATING BUDGET AND FUND TRANSFERS,** ON FIRST READING AND POSTPONE SECOND READING TO FEBRUARY 15, 2022.

RESULT: MOTION PASSED 7-0.

B. **Adopt an ordinance employing Alexa Barton as the City Administrator**

Mayor Johnston thanked aldermen Plumb, Wassmer and Lock for their hard work on the search committee.

Finance/Human Resources Director Matthew Chapman said that Strategic Government Resources conducted a nationwide search and 33 applications were received. Four finalists were chosen for on-site interviews and three were interviewed. Alexa Barton was recommended as the new city administrator and she had 19 years of government experience.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3181, AN ORDINANCE **EMPLOYING ALEXA BARTON AS THE CITY ADMINISTRATOR FOR THE CITY OF PARKVILLE EFFECTIVE MARCH 2, 2022,** ON FIRST READING.

RESULT: MOTION PASSED 7-0.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3181, AN

ORDINANCE EMPLOYING **ALEXA BARTON AS THE CITY ADMINISTRATOR FOR THE CITY OF PARKVILLE EFFECTIVE MARCH 2, 2022,** ON SECOND READING TO BECOME ORDINANCE NO. 3118.

RESULT: MOTION PASSED 7-0.

AYES: PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

Alexa Barton introduced herself to the Board of Aldermen.

C. **<u>Approve the second reading of an ordinance to approve the final plat of Sanctuary At Riss Lake, a residential subdivision on approximately 16.18 acres, generally located at the southeast corner of the intersection of Route 9 and Lakeview Drive - Case No. PZ 2021-51; Don Julian, Don Julian Builders, Inc., applicant</u>**

Mayor Johnston stated that the first reading was presented on January 18. Community Development Director Stephen Lachky said that the developer wanted to provide an update on communications with residents of the Riss Lake subdivision.

Don Julian, applicant, said he and Jeff Julian hosted a meeting on January 26 to provide an update to Riss Lake residents and 38 residents attended.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3179, AN ORDINANCE **APPROVING THE FINAL PLAT OF SANCTUARY AT RISS LAKE, A SUBDIVISION IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI,** ON SECOND READING TO BECOME ORDINANCE NO. 3119.

RESULT: MOTION PASSED 7-0.

AYES: PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

D. **<u>Hold a public hearing and adopt an ordinance to approve the sixth amendment to the Downtown Parkville Redevelopment Plan to approve the 207 Main Street Redevelopment Project pursuant to Chapter 353 of the Revised Statutes of Missouri and the Downtown Parkville Redevelopment Plan - Case No. URC 2022-01; Jim Ecton, Allora Holdings, LLC, applicant</u>**

Community Development Director Stephen Lachky provided an overview of the Downtown Parkville Redevelopment Corporation and Chapter 353 economic development incentives, noting that six projects had been implemented with over $1 million in investments downtown. The applicant requested assistance for 207 Main Street to rehabilitate the building into 3,240 square fee of commercial space for a retail tenant. The project qualified for Level B assistance of 90 percent tax abatement for up to 12 years. Lachky said that since the application was submitted, the property owner was making safety improvements to preserve the integrity of the building, which would not be eligible for incentives. The DPRC recommended approval on January 12.

Mayor Johnston opened the public hearing. Hearing no comments, she closed the public hearing.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3182, AN ORDINANCE **APPROVING THE SIXTH AMENDMENT TO THE DOWNTOWN PARKVILLE REDEVELOPMENT PLAN TO APPROVE THE 207 MAIN STREET PROJECT AS REDEVELOPMENT PROJECT 7 AND AUTHORIZING TAX ABATEMENT AS DESCRIBED THEREIN,** ON FIRST READING.

RESULT: MOTION PASSED 7-0.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3182, AN ORDINANCE **APPROVING THE SIXTH AMENDMENT TO THE DOWNTOWN PARKVILLE REDEVELOPMENT PLAN TO APPROVE THE 207 MAIN STREET PROJECT AS REDEVELOPMENT PROJECT 7 AND AUTHORIZING TAX ABATEMENT AS DESCRIBED THEREIN,** ON SECOND READING TO BECOME ORDINANCE NO. 3119.

RESULT: MOTION PASSED 7-0.

AYES: PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

E. **Approve a donation agreement with Affinis Corp. to fund the removal of the turf reinforcement mat in the wetland area**

Public Works Director Alysen Abel presented the two items related to the Corps of Engineers Section 1135 Project that was constructed in 2020 and substantially completed in October 2020. Staff identified issues and had conversations with the Corps to find solutions. One of the issues was the turf reinforcement matting that was not holding water. Abel said that permanent matting was identified as a nuisance and the most cost effective solution that would cause fewer issues for the plants was to remove it during the dormant season. Affinis and Vireo, the original designer of the project, offered to pay for the removal of the matting. The contractor BKM Construction provided a scope and fee for the removal. The total cost was $29,140. She noted that during the City's review, staff determined there would be $2,200 in savings by using the City's purchase order with Metro

Rolloff for dumpster rental. The City would be reimbursed for the dumpster rental fees.

Abel stated that the contract with BKM Construction, Item 4F, was to remove the matting. In order for the removal to be within the dormancy period, the matting had to be removed by March 1. The designer anticipated a small number of plants would be damaged by removing the matting. Abel added that the City would continue to work with the Corp to address the remaining issues. The total cost to remove the matting was $27,140.

Discussion focused on the purpose of the matting and the risks of removing it during the dormant season. Abel responded that there was little risk of pulling it during the dormant season and the original intent and design of the matting was to be an erosion control blanket to help establish the plants.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE A DONATION AGREEMENT WITH AFFINIS CORP IN THE AMOUNT OF $29,140**.

RESULT: MOTION PASSED 7-0.

F. **Approve a construction agreement with BKM Construction to remove the turf reinforcement mat in the wetland area**

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE A CONSTRUCTION AGREEMENT WITH BKM CONSTRUCTION TO REMOVE THE TURF REINFORCEMENT MAT LOCATED IN THE WETLAND AREA IN PLATTE LANDING PARK IN THE AMOUNT OF $27,140.**

RESULT: MOTION PASSED 7-0.

5. STAFF UPDATES ON ACTIVITIES

A. Community Development

1. Bell Road Update

Community Development director Stephen Lachky said that the Bell Road Corridor needed to be improved because there was little to no pedestrian travel and it was a heavily traveled road. In 2020, the City applied for Mid-America Regional Council funding to review the corridor, but funding was not issued for the project. Staff had the idea of partnering with an upper level studio program and chose the University of Missouri Kansas City Urban Planning Design Studio, which would be a capstone for the juniors and seniors. The class would create a plan for complete streets for Bell Road, which would be presented at a work session on March 15, and would update the plan based on feedback at the work session. Lachky said the final plan would be presented in May and during the summer a graduate student would put together the final documents.

Public Works Director Alysen Abel said that electronics recycling and paper shredding events were scheduled for February 5. A review of the Platte Landing Park public survey results and traffic study findings would be presented at a joint work session with the Community Land and Recreation Board on February 9 and at a public meeting on February 16. She added that a snow removal request form was added to the City's website on the snow removal page for residents to submit requests for snow removal after a snow event.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Plumb said he looked at the one-lane bridge into Platte Landing Park and thought if the pedestrian walkway was removed there could be room to make it a two-lane bridge.

7. ADJOURN

Mayor Johnston declared the meeting adjourned at 8:19 p.m.

The minutes for February 1, 2022, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifteenth day of February 2022.

Submitted by:

____
City Clerk Melissa McChesney

January 31, 2022

I, Toni Rizzuti, hereby swear and confirm that all cases heard, tried and disposed of in the Parkville Municipal Court for the month of January 2022, are accurate and true to the best of my knowledge and beliefs.

Toni Rizzuti
Court Clerk

From 1/01/2022 to 1/31/2022

Post Date Citation No. Docket No.

****************************** TOTAL FOR REPORT ******************************

Code	--- Payments ---		--- Refunds ---	--- Net ---	G/L Acct No.
CC	22	264.00	0	264.00	83 41606-00
SH	22	88.00	0	88.00	83 20503
CVC	22	156.86	0	156.86	83 20500
LET	22	44.00	0	44.00	83 41610-00
CVC2	22	8.14	0	8.14	83 41608-00
FINE	17	2,273.50	0	2,273.50	83 41601-00
POST	22	22.00	0	22.00	83 20501
RECOUP	2	201.00	0	201.00	83 41613-00
Total:	151	3,057.50	0	3,057.50	

Cash Payments....+	$3,057.50	
Bond Forfeited...+	$0.00	
Bond Applied.....+	$0.00	
Payment Refunded.-	$0.00	
Fees/Fines Paid..=		$3,057.50
Cash (Payments)..+	$3,057.50	
Cash (Bonds).....+	$0.00	
Total Cash Trans.=		$3,057.50
Cash Refunds.....-	$0.00	
Net Cash Trans...=		$3,057.50
Cash Refund/Cash :	$0.00	
Cash Refund/Check:	$0.00	
Cash Refund/X-AP :	$0.00	
Tl. Cash Refunds.:		$0.00
Cash Bond Posted.+	$0.00	
Bond Forfeited...-	$0.00	
Bond Applied.....-	$0.00	
Bond Refunded....-	$0.00	
Net Change/Bond..=		$0.00
Bond Refund/Cash :	$0.00	
Bond Refund/Check:	$0.00	
Bond Refund/X-AP :	$0.00	
Tl. Bond Refunds.:		$0.00

****************************** TOTAL FOR G/L ******************************

Total Revenue		$3,057.50	* see above *
Cash Account	$3,057.50		83 12100
Bond Cash Account	$0.00		83 12101
Cash Refund Cash Account		$0.00	83 12100
Bond Refund Cash Account		$0.00	83 12101
Bond Escrow Account		$0.00	83 20400
Cash Refund xfer to A/P		$0.00	83 12100

Safeguard LITHO USA SFSL3 CK7S08113L

PARKVILLE MUNICIPAL COURT FINE ACCOUNT

1003

City of Parkville
8880 Clark Ave
Parkville, MO 64152
United States

PARKVILLE MUNICIPAL COURT FINE ACCOUNT

1003
31-JAN-2022

ACCOUNT INFORMATION	REMITTANCE AMOUNT
LET-Muni	$20.00
Dom Viol - Muni	$40.00
Clerk Fee-E/R	$120.00
CVC Surcharge-E/R	$3.70
Fines-E/R	$1,365.00

$1,548.70

DETACH AND RETAIN FOR YOUR RECORDS.

Parkville
Missouri

FINANCIAL REPORT

For the Month Ended January 31, 2022

Unaudited Financial Reports

To Be Used for

Budgetary Management Purposes

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

10 -General Fund
FINANCIAL SUMMARY

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
TAXES	1,398,198	1,219,050.56	1,219,050.56	87.19	179,147.44	1,180,747.58
LICENSES	62,700	1,213.75	1,213.75	1.94	61,486.25	7,684.00
PERMITS	389,100	47,808.81	47,808.81	12.29	341,291.19	65,706.59
FRANCHISE FEES	859,000	71,101.60	71,101.60	8.28	787,898.40	105,088.82
SALES TAXES	1,140,000	126,914.15	126,914.15	11.13	1,013,085.85	87,894.92
OTHER REVENUE	34,194	435.00	435.00	1.27	33,759.00	0.00
COURT REVENUE	130,000	4,289.34	4,289.34	3.30	125,710.66	195.00
INTEREST INCOME	7,500	627.03	627.03	8.36	6,872.97	618.73
MISCELLANEOUS REVENUE	513,820	6,938.14	6,938.14	1.35	506,881.86	2,854.52
TRANSFERS IN	1,016,200	47,916.66	47,916.66	4.72	968,283.34	39,583.33
TOTAL REVENUES	5,550,712	1,526,295.04	1,526,295.04	27.50	4,024,416.96	1,490,373.49
EXPENDITURE SUMMARY						
ADMINISTRATION	1,747,686	74,711.05	74,711.05	4.27	1,672,974.95	68,716.93
POLICE	1,660,412	158,788.98	158,788.98	9.56	1,501,623.02	153,439.69
MUNICIPAL COURT	172,700	12,063.71	12,063.71	6.99	160,636.29	12,710.37
PUBLIC WORKS	313,199	30,097.66	30,097.66	9.61	283,101.34	29,115.99
COMMUNITY DEVELOPMENT	359,311	36,873.10	36,873.10	10.26	322,437.90	38,229.95
STREET DEPARTMENT	486,779	68,093.93	68,093.93	13.99	418,685.07	48,552.47
PARKS DEPARTMENT	450,654	28,780.42	28,780.42	6.39	421,873.58	25,715.77
NATURE SANCTUARY	61,898	5,958.59	5,958.59	9.63	55,939.41	4,688.12
CHANNEL 2 & WEBSITE	30,410	2,150.00	2,150.00	7.07	28,260.00	0.00
TRANSFERS OUT	0	0.00	0.00	0.00	0.00	0.00
IT	60,745	10,924.20	10,924.20	17.98	49,820.80	6,635.00
CAPITAL OUTLAY	323,975	0.00	0.00	0.00	323,975.00	0.00
TOTAL EXPENDITURES	5,667,769	428,441.64	428,441.64	7.56	5,239,327.36	387,804.29
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(117,057)	1,097,853.40	1,097,853.40		(1,214,910.40)	1,102,569.20

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

10 -General Fund
FINANCIAL SUMMARY
REVENUES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
10-41001-00 Real & Personal Property Tax	1,192,698	1,193,321.80	1,193,321.80	100.05	(623.80)	1,155,566.28
10-41002-00 Penalties	3,500	222.84	222.84	6.37	3,277.16	275.47
10-41003-00 Corp Merchants & Manufacturi	170,000	0.00	0.00	0.00	170,000.00	0.00
10-41004-00 Financial Institution Tax	2,500	0.00	0.00	0.00	2,500.00	0.00
10-41005-00 Vehicle Tax	29,500	25,505.92	25,505.92	86.46	3,994.08	24,905.83
TOTAL TAXES	1,398,198	1,219,050.56	1,219,050.56	87.19	179,147.44	1,180,747.58
LICENSES						
10-41101-00 Dog License (Tags)	2,000	140.00	140.00	7.00	1,860.00	240.00
10-41102-00 Occupational License	38,000	875.00	875.00	2.30	37,125.00	7,384.00
10-41102-02 Late Fees on Occ Licenses	0	0.00	0.00	0.00	0.00	0.00
10-41103-00 Peddler's Licenses	1,500	0.00	0.00	0.00	1,500.00	0.00
10-41104-00 Liquor Licenses	18,500	168.75	168.75	0.91	18,331.25	0.00
10-41105-00 Golf Cart Registration Fees	2,700	30.00	30.00	1.11	2,670.00	60.00
10-41111-00 Credit Card Processing Fees	0	0.00	0.00	0.00	0.00	0.00
10-41112-00 Convenience Fees Over $200	0	0.00	0.00	0.00	0.00	0.00
TOTAL LICENSES	62,700	1,213.75	1,213.75	1.94	61,486.25	7,684.00
PERMITS						
10-41201-00 Building Permits	300,000	43,222.25	43,222.25	14.41	256,777.75	62,048.60
10-41201-01 Occupancy Permit	2,000	100.00	100.00	5.00	1,900.00	475.00
10-41202-00 Sign Permits	2,500	420.00	420.00	16.80	2,080.00	150.00
10-41203-00 Electrical Permits	0	0.00	0.00	0.00	0.00	0.00
10-41203-01 Alarm Permit	0	0.00	0.00	0.00	0.00	0.00
10-41204-00 Plumbing Permits	0	0.00	0.00	0.00	0.00	0.00
10-41205-00 Development Permits	1,500	1,350.00	1,350.00	90.00	150.00	0.00
10-41205-01 Public Improvement Fees	25,000	1,696.56	1,696.56	6.79	23,303.44	1,864.65
10-41205-02 Right of Way Permits	0	0.00	0.00	0.00	0.00	0.00
10-41205-03 Public Improv Fees-PW	50,000	0.00	0.00	0.00	50,000.00	548.34
10-41206-00 Rezoning Permits	600	0.00	0.00	0.00	600.00	0.00
10-41207-00 Subdivision Permit Fees	4,000	830.00	830.00	20.75	3,170.00	610.00
10-41208-00 BZA-Application Fees	300	0.00	0.00	0.00	300.00	0.00
10-41209-00 Conditional Use Permits	700	100.00	100.00	14.29	600.00	0.00
10-41210-00 Grading/PW Use Permits	1,000	0.00	0.00	0.00	1,000.00	0.00
10-41210-01 Right of Way Permit Fees	1,500	90.00	90.00	6.00	1,410.00	10.00
10-41211-00 Engineering Reviews	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERMITS	389,100	47,808.81	47,808.81	12.29	341,291.19	65,706.59
FRANCHISE FEES						
10-41301-00 Telecom Franchise	150,000	28,292.82	28,292.82	18.86	121,707.18	16,593.02
10-41302-00 Missouri Gas Energy	123,000	42,808.78	42,808.78	34.80	80,191.22	42,122.25
10-41303-00 Missouri American Water	110,000	0.00	0.00	0.00	110,000.00	27,854.62
10-41304-00 KC Power & Light	400,000	0.00	0.00	0.00	400,000.00	0.00
10-41305-00 Martin Marietta Stone Royalt	1,000	0.00	0.00	0.00	1,000.00	0.00
10-41306-00 Cable/Video Service Franchis	75,000	0.00	0.00	0.00	75,000.00	18,518.93
TOTAL FRANCHISE FEES	859,000	71,101.60	71,101.60	8.28	787,898.40	105,088.82

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

10 -General Fund
FINANCIAL SUMMARY 08.33% OF FISCAL YEAR COMPLETED
REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
SALES TAXES						
10-41401-00 Sales Tax-General Revenue	1,065,000	120,330.21	120,330.21	11.30	944,669.79	81,320.81
10-41401-01 Sales Tax Incr-Commons (TIF)	0	0.00	0.00	0.00	0.00	0.00
10-41402-00 Motor Vehicle Sales Tax	50,000	4,334.98	4,334.98	8.67	45,665.02	4,159.92
10-41403-00 Motor Vehicle Fee	25,000	2,248.96	2,248.96	9.00	22,751.04	2,414.19
TOTAL SALES TAXES	1,140,000	126,914.15	126,914.15	11.13	1,013,085.85	87,894.92
OTHER REVENUE						
10-41501-00 Farmers Market	1,194	0.00	0.00	0.00	1,194.00	0.00
10-41504-00 Park Shelter Reservations	12,000	35.00	35.00	0.29	11,965.00	0.00
10-41504-01 Sports Fields Reservations	11,000	0.00	0.00	0.00	11,000.00	0.00
10-41504-02 Special Event Reservations	10,000	400.00	400.00	4.00	9,600.00	0.00
10-41504-03 PLP Park Events Reservations	0	0.00	0.00	0.00	0.00	0.00
10-41505 Reservation Refunds - Floodi	0	0.00	0.00	0.00	0.00	0.00
10-41505-01 Nature Sanctuary Programs	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	34,194	435.00	435.00	1.27	33,759.00	0.00
COURT REVENUE						
10-41601-00 Fines	130,000	4,062.50	4,062.50	3.13	125,937.50	0.00
10-41602-00 CVC Reports	0	11.84	11.84	0.00	(11.84)	0.00
10-41602-01 Appointed Attorney Reimburse	0	0.00	0.00	0.00	0.00	0.00
10-41602-02 Boarding of Prisoners Reimbu	0	0.00	0.00	0.00	0.00	0.00
10-41603-00 Police Reports	0	215.00	215.00	0.00	(215.00)	195.00
10-41603-01 Police Donations	0	0.00	0.00	0.00	0.00	0.00
TOTAL COURT REVENUE	130,000	4,289.34	4,289.34	3.30	125,710.66	195.00
INTEREST INCOME						
10-41701-00 Interest Income	6,000	452.44	452.44	7.54	5,547.56	546.43
10-41701-01 Interest on COP Reserved Fun	0	0.00	0.00	0.00	0.00	0.00
10-41702-00 Marketplace CID Admin Fee	1,500	124.64	124.64	8.31	1,375.36	72.30
10-41703-00 Marketplace TIF Admin Fee	0	49.95	49.95	0.00	(49.95)	0.00
TOTAL INTEREST INCOME	7,500	627.03	627.03	8.36	6,872.97	618.73
MISCELLANEOUS REVENUE						
10-41801-00 Miscellaneous	50,000	0.53	0.53	0.00	49,999.47	82.73
10-41801-02 Meeting Videos	0	0.00	0.00	0.00	0.00	0.00
10-41801-03 Rebates	0	0.00	0.00	0.00	0.00	0.00
10-41801-04 Proceeds fromCleanup/Recycli	0	0.00	0.00	0.00	0.00	0.00
10-41801-05 Newsletter Advertising	0	0.00	0.00	0.00	0.00	0.00
10-41801-09 Refund of Overpaid FICA	0	0.00	0.00	0.00	0.00	0.00
10-41802-00 Leased/Owned Properties	55,000	5,737.61	5,737.61	10.43	49,262.39	2,771.79
10-41803-95 Flood Reclamation Donations	0	0.00	0.00	0.00	0.00	0.00
10-41803-99 FEMA Flood Reparations	0	0.00	0.00	0.00	0.00	0.00
10-41804-00 FEMA Grant Revenue	0	0.00	0.00	0.00	0.00	0.00
10-41804-01 Police Overtime Grant	0	0.00	0.00	0.00	0.00	0.00
10-41804-02 Trim Grant	0	0.00	0.00	0.00	0.00	0.00
10-41804-03 Grants for English Landing	0	0.00	0.00	0.00	0.00	0.00
10-41804-04 Recreation Revenue	0	0.00	0.00	0.00	0.00	0.00
10-41804-05 Stormwater Grant	0	0.00	0.00	0.00	0.00	0.00

10 -General Fund
FINANCIAL SUMMARY 08.33% OF FISCAL YEAR COMPLETED
REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-41804-06 Safe Routes to School Grant	0	0.00	0.00	0.00	0.00	0.00
10-41804-07 Bulletproof Vest Grant	0	0.00	0.00	0.00	0.00	0.00
10-41804-09 Other Grants	7,320	0.00	0.00	0.00	7,320.00	0.00
10-41805-00 Sale of Vehicles/Equipment	0	0.00	0.00	0.00	0.00	0.00
10-41807-00 Staff Time Reimbursement	0	0.00	0.00	0.00	0.00	0.00
10-41807-01 Insurance Claim Reimb.	1,500	0.00	0.00	0.00	1,500.00	0.00
10-41808-00 POST Monies	0	0.00	0.00	0.00	0.00	0.00
10-41809-00 Communication Tower Rental	0	0.00	0.00	0.00	0.00	0.00
10-41809-01 Land Sales	400,000	1,200.00	1,200.00	0.30	398,800.00	0.00
TOTAL MISCELLANEOUS REVENUE	513,820	6,938.14	6,938.14	1.35	506,881.86	2,854.52
TRANSFERS IN						
10-41901-00 Transfer f Transportation Fu	275,000	18,750.00	18,750.00	6.82	256,250.00	14,583.33
10-41902-00 Transfer from Fewson Trust	0	0.00	0.00	0.00	0.00	0.00
10-41903-00 Sewer Administration Fee	300,000	29,166.66	29,166.66	9.72	270,833.34	25,000.00
10-41904-00 Transfer from Projects	400,000	0.00	0.00	0.00	400,000.00	0.00
10-41905-00 Transfer from Equip Fund	0	0.00	0.00	0.00	0.00	0.00
10-41906-00 Transfer from Park Donations	0	0.00	0.00	0.00	0.00	0.00
10-41907-00 Transfer from Nature Sanctua	0	0.00	0.00	0.00	0.00	0.00
10-41908-00 Transfer from Health Insuran	0	0.00	0.00	0.00	0.00	0.00
10-41909-00 Transfer from Sewer Special	0	0.00	0.00	0.00	0.00	0.00
10-41910-00 Transfer from Other Donation	0	0.00	0.00	0.00	0.00	0.00
10-41911-00 Tfr from Park Sales Tax Fund	41,200	0.00	0.00	0.00	41,200.00	0.00
TOTAL TRANSFERS IN	1,016,200	47,916.66	47,916.66	4.72	968,283.34	39,583.33
TOTAL REVENUE	5,550,712	1,526,295.04	1,526,295.04	27.50	4,024,416.96	1,490,373.49

10 -General Fund
ADMINISTRATION
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-501.01-01-00 Salaries	452,694	50,518.80	50,518.80	11.16	402,175.20	47,310.24
10-501.01-03-00 Overtime	0	0.00	0.00	0.00	0.00	0.00
10-501.01-05-00 Miscellaneous Obligation	0	0.00	0.00	0.00	0.00	0.00
10-501.01-11-00 Mayor and Aldermen	57,600	6,646.35	6,646.35	11.54	50,953.65	6,646.35
10-501.01-21-00 FICA & Medicare	39,037	4,081.19	4,081.19	10.45	34,955.81	3,906.62
10-501.01-22-00 Retirement	47,600	4,577.75	4,577.75	9.62	43,022.25	4,114.44
10-501.01-32-00 Exp Allowance-Bd of Alde	0	0.00	0.00	0.00	0.00	0.00
10-501.01-33-00 Auto Allow-City Administ	1,800	150.00	150.00	8.33	1,650.00	150.00
10-501.01-40-00 Membership Fees & Dues -	4,000	0.00	0.00	0.00	4,000.00	477.70
10-501.01-41-00 Membership Fees & Dues -	3,100	0.00	0.00	0.00	3,100.00	570.95
10-501.01-41-02 Professional Dev - Staff	18,000	292.25	292.25	1.62	17,707.75	0.00
10-501.01-41-03 Professional Dev - Board	3,000	241.00	241.00	8.03	2,759.00	0.00
10-501.01-42-00 Membership Fees	0	0.00	0.00	0.00	0.00	0.00
10-501.01-43-00 Tuition Reimbursement	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	626,831	66,507.34	66,507.34	10.61	560,323.66	63,176.30
INSURANCE						
10-501.02-01-00 Liability Insurance	126,708	0.00	0.00	0.00	126,708.00	0.00
10-501.02-01-01 Insurance Deductible	20,000	0.00	0.00	0.00	20,000.00	0.00
10-501.02-02-00 Health, Life & Dental	51,592	4,576.80	4,576.80	8.87	47,015.20	4,405.20
10-501.02-03-00 Workers Compensation	1,000	0.00	0.00	0.00	1,000.00	0.00
10-501.02-04-00 Unemployment	0	0.00	0.00	0.00	0.00	0.00
10-501.02-05-00 Property Insurance	17,895	0.00	0.00	0.00	17,895.00	0.00
TOTAL INSURANCE	217,195	4,576.80	4,576.80	2.11	212,618.20	4,405.20
UTILITIES						
10-501.03-01-00 Telephone & Voicemail	7,200	0.00	0.00	0.00	7,200.00	0.00
10-501.03-02-00 Electricity	73,806	0.00	0.00	0.00	73,806.00	0.00
10-501.03-04-00 Water	5,000	224.46	224.46	4.49	4,775.54	56.62
10-501.03-05-00 Mobile Phones & Pagers	850	14.21	14.21	1.67	835.79	0.00
10-501.03-07-00 Train Depot Utilities	0	0.00	0.00	0.00	0.00	0.00
10-501.03-08-00 Cable	2,820	0.00	0.00	0.00	2,820.00	0.00
10-501.03-09-00 Trash Hauling/Recycling	300	0.00	0.00	0.00	300.00	0.00
TOTAL UTILITIES	89,976	238.67	238.67	0.27	89,737.33	56.62
CAPITAL EXPENDITURES						
10-501.04-01-01 Vehicle	0	0.00	0.00	0.00	0.00	0.00
10-501.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	0.00
10-501.04-21-00 Office Equipment	0	0.00	0.00	0.00	0.00	0.00
10-501.04-22-00 Lease Purchase-Office Eq	624	0.00	0.00	0.00	624.00	0.00
10-501.04-51-00 Facility Improvements	0	0.00	0.00	0.00	0.00	0.00
10-501.04-91-07 Capital Outlay	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	624	0.00	0.00	0.00	624.00	0.00
OTHER PURCHASES						
10-501.05-01-00 Office Supplies & Consum	5,000	268.11	268.11	5.36	4,731.89	0.00
10-501.05-02-00 Postage	1,500	0.00	0.00	0.00	1,500.00	0.00

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

10 -General Fund

ADMINISTRATION 08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-501.05-03-00 Computer Equip/Access/Pr	0	0.00	0.00	0.00	0.00	0.00
10-501.05-04-00 Printing	500	0.00	0.00	0.00	500.00	0.00
10-501.05-05-00 Publications	250	0.00	0.00	0.00	250.00	0.00
10-501.05-20-00 Small Office Equipment	0	0.00	0.00	0.00	0.00	0.00
10-501.05-99-00 Other Purchases	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER PURCHASES	7,250	268.11	268.11	3.70	6,981.89	0.00
MAINTENANCE						
10-501.06-01-00 Building Maint & Repair	20,000	144.00	144.00	0.72	19,856.00	221.60
10-501.06-01-01 HVAC Maintenance & Repai	10,000	0.00	0.00	0.00	10,000.00	0.00
10-501.06-02-00 Janitorial Services/Supp	12,500	1,233.79	1,233.79	9.87	11,266.21	0.00
10-501.06-02-01 Carpet Cleaning & Rug Se	0	0.00	0.00	0.00	0.00	0.00
10-501.06-11-00 Train Depot Maint	1,000	0.00	0.00	0.00	1,000.00	0.00
10-501.06-22-00 Vehicle Gas & Oil	0	0.00	0.00	0.00	0.00	0.00
10-501.06-33-00 Software Support Agreeme	0	0.00	0.00	0.00	0.00	0.00
10-501.06-34-00 Office Equipment Mainten	1,650	109.87	109.87	6.66	1,540.13	0.00
TOTAL MAINTENANCE	45,150	1,487.66	1,487.66	3.29	43,662.34	221.60
CITY SERVICES						
10-501.07-01-00 Elections	2,500	0.00	0.00	0.00	2,500.00	0.00
10-501.07-02-00 Advertising/Public Notic	1,000	0.00	0.00	0.00	1,000.00	0.00
10-501.07-03-00 Farmers Market	0	0.00	0.00	0.00	0.00	0.00
10-501.07-04-00 Credit Card Processing F	1,100	0.00	0.00	0.00	1,100.00	0.00
10-501.07-47-00 MARC HHW Program	0	0.00	0.00	0.00	0.00	0.00
10-501.07-48-00 Public Restrooms	0	0.00	0.00	0.00	0.00	0.00
10-501.07-90-01 Flood Mitigation Consult	0	0.00	0.00	0.00	0.00	0.00
10-501.07-90-02 Information Technology S	0	0.00	0.00	0.00	0.00	0.00
10-501.07-90-03 Public Relations Consult	0	0.00	0.00	0.00	0.00	0.00
10-501.07-99-00 FOPAS - Animal Control	6,000	0.00	0.00	0.00	6,000.00	500.00
TOTAL CITY SERVICES	10,600	0.00	0.00	0.00	10,600.00	500.00
PROFESSIONAL FEES						
10-501.08-01-00 Attorney/Legal Fees	125,000	0.00	0.00	0.00	125,000.00	0.00
10-501.08-01-01 Litigation (New)	100,000	0.00	0.00	0.00	100,000.00	0.00
10-501.08-02-00 Auditor Fees	19,740	0.00	0.00	0.00	19,740.00	0.00
10-501.08-02-02 Professional Services	125,500	607.49	607.49	0.48	124,892.51	357.21
10-501.08-03-00 Engineering & Planning F	0	0.00	0.00	0.00	0.00	0.00
TOTAL PROFESSIONAL FEES	370,240	607.49	607.49	0.16	369,632.51	357.21
OTHER EXPENDITURES						
10-501.09-01-00 Festivals & Events	0	0.00	0.00	0.00	0.00	0.00
10-501.09-04-00 Holiday Decorations	1,000	350.00	350.00	35.00	650.00	0.00
10-501.09-05-00 Newsletter	0	0.00	0.00	0.00	0.00	0.00
10-501.09-05-01 Website Maintenance	0	0.00	0.00	0.00	0.00	0.00
10-501.09-11-00 Cemetery Maintenance	4,000	0.00	0.00	0.00	4,000.00	0.00
10-501.09-12-00 Economic Development	0	0.00	0.00	0.00	0.00	0.00
10-501.09-13-00 Hiring Expenses	500	0.00	0.00	0.00	500.00	0.00
10-501.09-20-01 Misc-BOA Food/Travel	0	0.00	0.00	0.00	0.00	0.00
10-501.09-20-02 Meeting Food	2,000	48.01	48.01	2.40	1,951.99	0.00
10-501.09-20-03 Finance Committee Mtg Su	0	0.00	0.00	0.00	0.00	0.00

10 -General Fund
ADMINISTRATION
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-501.09-20-04 Misc-Mayor Food/Travel	0	0.00	0.00	0.00	0.00	0.00
10-501.09-20-05 Misc-Cit Admnstor Food/T	0	0.00	0.00	0.00	0.00	0.00
10-501.09-20-06 Misc-Staff Food/Travel	0	0.00	0.00	0.00	0.00	0.00
10-501.09-20-07 Meeting Supplies	400	0.00	0.00	0.00	400.00	0.00
10-501.09-21-00 Misc-Other	10,000	0.00	0.00	0.00	10,000.00	0.00
10-501.09-21-02 Contingency	0	0.00	0.00	0.00	0.00	0.00
10-501.09-21-03 Employee Appreciation	2,500	626.97	626.97	25.08	1,873.03	0.00
10-501.09-25-00 Flood Management	0	0.00	0.00	0.00	0.00	0.00
10-501.09-25-01 Park Restoration - Flood	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENDITURES	20,400	1,024.98	1,024.98	5.02	19,375.02	0.00
TRANSFERS-OTHER SOURCES						
10-501.20-20-00 Transfer to Emergency Re	0	0.00	0.00	0.00	0.00	0.00
10-501.20-21-00 Transfer to Debt Service	0	0.00	0.00	0.00	0.00	0.00
10-501.20-22-00 Transfer to Projects Fun	0	0.00	0.00	0.00	0.00	0.00
10-501.20-23-00 Transfer to Equipment Fu	0	0.00	0.00	0.00	0.00	0.00
10-501.20-24-00 Transfer to Economic Dev	0	0.00	0.00	0.00	0.00	0.00
10-501.20-25-00 Transfer to RetainingWal	0	0.00	0.00	0.00	0.00	0.00
10-501.20-26-00 Tfr to BC NID Bond Debt	112,357	0.00	0.00	0.00	112,357.00	0.00
10-501.20-27-00 Tfr to BM NID Bond Debt	247,063	0.00	0.00	0.00	247,063.00	0.00
10-501.20-28-00 Transfer to Transportati	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	359,420	0.00	0.00	0.00	359,420.00	0.00
TOTAL ADMINISTRATION	1,747,686	74,711.05	74,711.05	4.27	1,672,974.95	68,716.93

10 -General Fund
POLICE
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-505.01-01-00 Salaries	1,029,980	110,381.22	110,381.22	10.72	919,598.78	110,282.75
10-505.01-03-00 Overtime	20,000	5,914.17	5,914.17	29.57	14,085.83	2,019.82
10-505.01-07-00 Flood Overtime Response	0	0.00	0.00	0.00	0.00	0.00
10-505.01-21-00 FICA & Medicare	80,323	8,570.72	8,570.72	10.67	71,752.28	8,294.75
10-505.01-22-00 Retirement	143,847	14,803.47	14,803.47	10.29	129,043.53	15,305.61
10-505.01-41-00 Membership Fees & Dues	950	0.00	0.00	0.00	950.00	0.00
10-505.01-41-02 Professional Development	4,500	16.00	16.00	0.36	4,484.00	0.00
10-505.01-42-00 Membership Fees	0	0.00	0.00	0.00	0.00	0.00
10-505.01-43-00 Tuition Reimbursement	4,500	0.00	0.00	0.00	4,500.00	0.00
TOTAL PERSONNEL	1,284,100	139,685.58	139,685.58	10.88	1,144,414.42	135,902.93
INSURANCE						
10-505.02-01-00 Liability	0	0.00	0.00	0.00	0.00	0.00
10-505.02-01-01 Insurance Deductible	0	0.00	0.00	0.00	0.00	0.00
10-505.02-02-00 Health, Life & Dental	199,891	11,880.17	11,880.17	5.94	188,010.83	14,945.40
10-505.02-03-00 Workers Compensation	60,921	0.00	0.00	0.00	60,921.00	0.00
10-505.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL INSURANCE	262,312	11,880.17	11,880.17	4.53	250,431.83	14,945.40
UTILITIES						
10-505.03-01-00 Telephone & Voicemail	1,500	90.64	90.64	6.04	1,409.36	25.00
10-505.03-05-00 Mobile Phone & Pagers	4,500	220.22	220.22	4.89	4,279.78	65.00
TOTAL UTILITIES	6,000	310.86	310.86	5.18	5,689.14	90.00
CAPITAL EXPENDITURES						
10-505.04-01-00 Vehicle	0	0.00	0.00	0.00	0.00	0.00
10-505.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
OTHER PURCHASES						
10-505.05-01-00 Office Supplies & Consum	2,800	0.00	0.00	0.00	2,800.00	0.00
10-505.05-02-00 Postage	250	0.00	0.00	0.00	250.00	0.00
10-505.05-03-00 Comp Equip, Access, Prog	0	0.00	0.00	0.00	0.00	0.00
10-505.05-04-00 Printing	500	91.03	91.03	18.21	408.97	0.00
10-505.05-05-00 Publications	0	0.00	0.00	0.00	0.00	0.00
10-505.05-20-00 Small Office Equipment	1,000	0.00	0.00	0.00	1,000.00	0.00
10-505.05-21-00 Equipment and Handtools	10,000	0.00	0.00	0.00	10,000.00	0.00
10-505.05-22-01 Terminal - Rejis	3,500	105.38	105.38	3.01	3,394.62	0.00
10-505.05-22-02 Terminal - Platte Co	2,600	0.00	0.00	0.00	2,600.00	0.00
10-505.05-31-00 Uniforms	7,000	59.38	59.38	0.85	6,940.62	0.00
10-505.05-99-00 Other Purchases	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	28,150	255.79	255.79	0.91	27,894.21	0.00
MAINTENANCE						
10-505.06-21-00 Vehicle Repair & Mainten	18,000	1,834.35	1,834.35	10.19	16,165.65	261.36
10-505.06-21-01 Equipment Repair & Maint	4,000	2,040.00	2,040.00	51.00	1,960.00	1,740.00
10-505.06-22-00 Vehicle Gas & Oil	45,000	2,619.98	2,619.98	5.82	42,380.02	0.00

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

10 -General Fund

POLICE 08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-505.06-31-00 Computer	0	0.00	0.00	0.00	0.00	0.00
10-505.06-32-02 Crimestar Maintenance	1,500	0.00	0.00	0.00	1,500.00	0.00
10-505.06-34-00 Office Equipment/Mainten	800	0.00	0.00	0.00	800.00	0.00
10-505.06-90-00 Contractual Maint. Agree	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	69,300	6,494.33	6,494.33	9.37	62,805.67	2,001.36
CITY SERVICES						
10-505.07-56-00 Hiring Expenses	3,500	0.00	0.00	0.00	3,500.00	0.00
10-505.07-56-02 Hiring Expense/Advertisi	0	0.00	0.00	0.00	0.00	0.00
10-505.07-57-00 Crime Commission	500	0.00	0.00	0.00	500.00	500.00
10-505.07-81-00 Lab Work	2,000	0.00	0.00	0.00	2,000.00	0.00
10-505.07-90-00 Contractual Service Agre	2,000	0.00	0.00	0.00	2,000.00	0.00
10-505.07-99-00 Other City Services	700	0.00	0.00	0.00	700.00	0.00
TOTAL CITY SERVICES	8,700	0.00	0.00	0.00	8,700.00	500.00
OTHER EXPENDITURES						
10-505.09-21-00 Miscellaneous	350	162.25	162.25	46.36	187.75	0.00
10-505.09-21-02 Contingency	0	0.00	0.00	0.00	0.00	0.00
10-505.09-21-03 Grant Exp-Safe Routes t	0	0.00	0.00	0.00	0.00	0.00
10-505.09-21-04 Harvester Deer Donation	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL OTHER EXPENDITURES	1,850	162.25	162.25	8.77	1,687.75	0.00
TOTAL POLICE	1,660,412	158,788.98	158,788.98	9.56	1,501,623.02	153,439.69

10 -General Fund
MUNICIPAL COURT
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-510.01-01-00 Salaries	69,461	5,681.19	5,681.19	8.18	63,779.81	5,515.74
10-510.01-03-00 Overtime	0	0.00	0.00	0.00	0.00	0.00
10-510.01-11-00 Judge	18,000	2,076.93	2,076.93	11.54	15,923.07	2,076.93
10-510.01-21-00 FICA & Medicare	6,691	642.81	642.81	9.61	6,048.19	623.47
10-510.01-22-00 Retirement	5,402	729.42	729.42	13.50	4,672.58	769.83
10-510.01-32-00 Expense Allow - Judge	540	45.00	45.00	8.33	495.00	45.00
10-510.01-41-00 Memberships, Fees & Dues	550	0.00	0.00	0.00	550.00	0.00
10-510.01-41-02 Professional Development	5,500	0.00	0.00	0.00	5,500.00	0.00
10-510.01-42-00 Membership Fees	0	0.00	0.00	0.00	0.00	0.00
10-510.01-51-00 Prosecutor/Assistant	15,000	0.00	0.00	0.00	15,000.00	1,250.00
10-510.01-51-01 Trial Work	0	0.00	0.00	0.00	0.00	0.00
10-510.01-51-02 Public Defender	7,200	600.00	600.00	8.33	6,600.00	600.00
TOTAL PERSONNEL	128,344	9,775.35	9,775.35	7.62	118,568.65	10,880.97
INSURANCE						
10-510.02-01-00 Liability	0	0.00	0.00	0.00	0.00	0.00
10-510.02-01-01 Insurance Claim	0	0.00	0.00	0.00	0.00	0.00
10-510.02-02-00 Health, Life & Dental	10,859	1,026.95	1,026.95	9.46	9,832.05	1,041.38
10-510.02-03-00 Workers Compensation	7,977	0.00	0.00	0.00	7,977.00	0.00
10-510.02-04-00 Unemployment	0	0.00	0.00	0.00	0.00	0.00
TOTAL INSURANCE	18,836	1,026.95	1,026.95	5.45	17,809.05	1,041.38
UTILITIES						
10-510.03-01-00 Telephone	0	0.00	0.00	0.00	0.00	0.00
10-510.03-05-00 Mobile Phone & Pagers	120	0.00	0.00	0.00	120.00	0.00
TOTAL UTILITIES	120	0.00	0.00	0.00	120.00	0.00
CAPITAL EXPENDITURES						
10-510.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	0.00
10-510.04-21-00 Office Equipment	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
OTHER PURCHASES						
10-510.05-01-00 Office Supplies & Consum	1,000	25.85	25.85	2.59	974.15	0.00
10-510.05-02-00 Postage	500	0.00	0.00	0.00	500.00	0.00
10-510.05-03-00 Computer Equip/Access/Pr	0	0.00	0.00	0.00	0.00	0.00
10-510.05-04-00 Printing	3,000	0.00	0.00	0.00	3,000.00	0.00
10-510.05-05-00 Publications	500	0.00	0.00	0.00	500.00	0.00
10-510.05-06-00 Processing Fees	0	0.00	0.00	0.00	0.00	0.00
10-510.05-20-00 Small Office Equipment	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER PURCHASES	5,000	25.85	25.85	0.52	4,974.15	0.00
MAINTENANCE						
10-510.06-32-00 REJIS System	0	0.00	0.00	0.00	0.00	0.00
10-510.06-33-00 Software Support Agreeme	4,500	0.00	0.00	0.00	4,500.00	0.00
10-510.06-34-00 Office Equipment Mainten	250	450.05	450.05	180.02	(200.05)	0.00
TOTAL MAINTENANCE	4,750	450.05	450.05	9.47	4,299.95	0.00

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

10 -General Fund
MUNICIPAL COURT
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CITY SERVICES						
10-510.07-80-00 Boarding of Prisoners	7,000	0.00	0.00	0.00	7,000.00	0.00
10-510.07-81-00 Appointed Attorney	0	0.00	0.00	0.00	0.00	0.00
10-510.07-82-00 Bailiff	7,500	785.51	785.51	10.47	6,714.49	788.02
10-510.07-82-01 Translator	650	0.00	0.00	0.00	650.00	0.00
TOTAL CITY SERVICES	15,150	785.51	785.51	5.18	14,364.49	788.02
OTHER EXPENDITURES						
10-510.09-21-00 Miscellaneous	500	0.00	0.00	0.00	500.00	0.00
10-510.09-21-02 Contingency	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENDITURES	500	0.00	0.00	0.00	500.00	0.00
TOTAL MUNICIPAL COURT	172,700	12,063.71	12,063.71	6.99	160,636.29	12,710.37

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

10 -General Fund
PUBLIC WORKS
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-515.01-01-00 Salaries	197,611	22,908.83	22,908.83	11.59	174,702.17	21,634.37
10-515.01-21-00 FICA & Medicare	15,117	1,658.02	1,658.02	10.97	13,458.98	1,555.25
10-515.01-22-00 Retirement	13,906	1,566.79	1,566.79	11.27	12,339.21	1,640.73
10-515.01-33-00 Auto Allow-Public Wks Di	3,000	250.00	250.00	8.33	2,750.00	250.00
10-515.01-41-00 Membership Fees & Dues	820	0.00	0.00	0.00	820.00	0.00
10-515.01-41-02 Professional Development	4,500	50.00	50.00	1.11	4,450.00	0.00
10-515.01-42-00 Membership Fees	0	95.00	95.00	0.00	(95.00)	0.00
10-515.01-43-00 Tuition Reimbursement	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	234,954	26,528.64	26,528.64	11.29	208,425.36	25,080.35
INSURANCE						
10-515.02-01-00 Liability	0	0.00	0.00	0.00	0.00	0.00
10-515.02-02-00 Health, Life & Dental	31,645	2,723.08	2,723.08	8.61	28,921.92	2,659.44
10-515.02-03-00 Workers Compensation	500	0.00	0.00	0.00	500.00	0.00
10-515.02-04-00 Unemployment	0	0.00	0.00	0.00	0.00	0.00
TOTAL INSURANCE	32,145	2,723.08	2,723.08	8.47	29,421.92	2,659.44
UTILITIES						
10-515.03-01-00 Telephone & Voicemail	0	0.00	0.00	0.00	0.00	0.00
10-515.03-05-00 Mobile Phones & Pagers	700	70.74	70.74	10.11	629.26	40.00
TOTAL UTILITIES	700	70.74	70.74	10.11	629.26	40.00
CAPITAL EXPENDITURES						
10-515.04-01-00 Vehicle	0	0.00	0.00	0.00	0.00	0.00
10-515.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	0.00
10-515.04-21-00 Office Equipment	0	0.00	0.00	0.00	0.00	0.00
10-515.04-31-00 Equipment & Machinery	0	0.00	0.00	0.00	0.00	0.00
10-515.04-90-00 Stormwater Projects	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
OTHER PURCHASES						
10-515.05-01-00 Office Supplies & Consum	850	7.20	7.20	0.85	842.80	0.00
10-515.05-02-00 Postage	150	0.00	0.00	0.00	150.00	0.00
10-515.05-03-00 Computer Equip/Access/Pr	0	0.00	0.00	0.00	0.00	0.00
10-515.05-04-00 Printing	150	0.00	0.00	0.00	150.00	0.00
10-515.05-05-00 Subscriptions	0	0.00	0.00	0.00	0.00	0.00
10-515.05-20-00 Small Office Equipment	0	0.00	0.00	0.00	0.00	0.00
10-515.05-31-00 Uniforms	250	0.00	0.00	0.00	250.00	0.00
10-515.05-32-00 Other Purchases	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER PURCHASES	1,400	7.20	7.20	0.51	1,392.80	0.00
MAINTENANCE						
10-515.06-34-00 Office Equipment Mainten	0	0.00	0.00	0.00	0.00	0.00
10-515.06-36-00 Tornado Siren	3,500	768.00	768.00	21.94	2,732.00	736.20
TOTAL MAINTENANCE	3,500	768.00	768.00	21.94	2,732.00	736.20

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

10 -General Fund

PUBLIC WORKS 08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PROFESSIONAL FEES						
10-515.08-01-01 Construction Observation	0	0.00	0.00	0.00	0.00	0.00
10-515.08-03-00 Engineer & Planning Fees	40,000	0.00	0.00	0.00	40,000.00	600.00
TOTAL PROFESSIONAL FEES	40,000	0.00	0.00	0.00	40,000.00	600.00
OTHER EXPENDITURES						
10-515.09-21-00 Miscellaneous	500	0.00	0.00	0.00	500.00	0.00
10-515.09-21-01 Depreciation	0	0.00	0.00	0.00	0.00	0.00
10-515.09-21-02 Contingency	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENDITURES	500	0.00	0.00	0.00	500.00	0.00
TOTAL PUBLIC WORKS	313,199	30,097.66	30,097.66	9.61	283,101.34	29,115.99

10 -General Fund
COMMUNITY DEVELOPMENT 08.33% OF FISCAL YEAR COMPLETED
EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-518.01-01-00 Salaries	258,023	28,912.83	28,912.83	11.21	229,110.17	29,817.88
10-518.01-03-00 Overtime	0	118.84	118.84	0.00	(118.84)	0.00
10-518.01-07-00 Flood Response Overtime	0	0.00	0.00	0.00	0.00	0.00
10-518.01-21-00 FICA & Medicare	19,739	2,196.07	2,196.07	11.13	17,542.93	2,215.23
10-518.01-22-00 Retirement	26,775	2,448.90	2,448.90	9.15	24,326.10	3,281.72
10-518.01-31-00 Auto Allowance - CD Dire	2,400	200.00	200.00	8.33	2,200.00	200.00
10-518.01-41-00 Membership Fees & Dues	950	35.00	35.00	3.68	915.00	0.00
10-518.01-41-02 Professional Development	10,400	0.00	0.00	0.00	10,400.00	0.00
10-518.01-42-00 Membership, Fees & Dues	0	0.00	0.00	0.00	0.00	0.00
10-518.01-43-00 Tuition Reimbursement	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	318,287	33,911.64	33,911.64	10.65	284,375.36	35,514.83
INSURANCE						
10-518.02-01-00 Liability	0	0.00	0.00	0.00	0.00	0.00
10-518.02-01-01 Insurance Claim	0	0.00	0.00	0.00	0.00	0.00
10-518.02-02-00 Health, Life & Dental	21,199	2,763.18	2,763.18	13.03	18,435.82	2,715.12
10-518.02-03-00 Workers Compensation	575	0.00	0.00	0.00	575.00	0.00
10-518.02-04-00 Unemployment	500	0.00	0.00	0.00	500.00	0.00
TOTAL INSURANCE	22,274	2,763.18	2,763.18	12.41	19,510.82	2,715.12
UTILITIES						
10-518.03-01-00 Telephone & Voicemail	0	0.00	0.00	0.00	0.00	0.00
10-518.03-03-00 Gas	0	0.00	0.00	0.00	0.00	0.00
10-518.03-05-00 Mobile Phones & Pagers	1,600	61.62	61.62	3.85	1,538.38	0.00
TOTAL UTILITIES	1,600	61.62	61.62	3.85	1,538.38	0.00
CAPITAL EXPENDITURES						
10-518.04-01-00 Vehicle	0	0.00	0.00	0.00	0.00	0.00
10-518.04-21-00 Office Equipment	0	0.00	0.00	0.00	0.00	0.00
10-518.04-23-00 Planning Studies	0	0.00	0.00	0.00	0.00	0.00
10-518.04-41-00 Development	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
OTHER PURCHASES						
10-518.05-01-00 Office Supplies & Consum	1,000	8.66	8.66	0.87	991.34	0.00
10-518.05-02-00 Postage	2,000	0.00	0.00	0.00	2,000.00	0.00
10-518.05-04-00 Printing	200	0.00	0.00	0.00	200.00	0.00
10-518.05-05-00 Publications	0	0.00	0.00	0.00	0.00	0.00
10-518.05-20-00 Small Office Equipment	0	0.00	0.00	0.00	0.00	0.00
10-518.05-21-00 Equipment & Handtools	250	0.00	0.00	0.00	250.00	0.00
10-518.05-31-00 Uniforms	200	128.00	128.00	64.00	72.00	0.00
TOTAL OTHER PURCHASES	3,650	136.66	136.66	3.74	3,513.34	0.00
MAINTENANCE						
10-518.06-21-00 Vehicle Repair & Mainten	500	0.00	0.00	0.00	500.00	0.00
10-518.06-22-00 Vehicle Gas & Oil	1,000	0.00	0.00	0.00	1,000.00	0.00
10-518.06-34-00 Office Equipment Mainten	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	1,500	0.00	0.00	0.00	1,500.00	0.00

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

10 -General Fund

COMMUNITY DEVELOPMENT 08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CITY SERVICES						
10-518.07-02-01 Public Notices	2,000	0.00	0.00	0.00	2,000.00	0.00
10-518.07-04-00 Code Enforcement	3,000	0.00	0.00	0.00	3,000.00	0.00
10-518.07-42-00 One Call Utility Locatin	0	0.00	0.00	0.00	0.00	0.00
10-518.07-42-01 One Call Equipment & Sup	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY SERVICES	5,000	0.00	0.00	0.00	5,000.00	0.00
PROFESSIONAL FEES						
10-518.08-03-00 Engineering & Planning F	5,000	0.00	0.00	0.00	5,000.00	0.00
10-518.08-03-02 NPDES II / Arcview	1,700	0.00	0.00	0.00	1,700.00	0.00
TOTAL PROFESSIONAL FEES	6,700	0.00	0.00	0.00	6,700.00	0.00
OTHER EXPENDITURES						
10-518.09-20-00 Planning Com. Meeting Su	150	0.00	0.00	0.00	150.00	0.00
10-518.09-21-00 Miscellaneous	150	0.00	0.00	0.00	150.00	0.00
10-518.09-21-02 Contingency	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENDITURES	300	0.00	0.00	0.00	300.00	0.00
TOTAL COMMUNITY DEVELOPMENT	359,311	36,873.10	36,873.10	10.26	322,437.90	38,229.95

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

10 -General Fund
STREET DEPARTMENT
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-520.01-01-00 Salaries	276,656	41,261.59	41,261.59	14.91	235,394.41	31,922.61
10-520.01-03-00 Overtime	17,000	7,159.46	7,159.46	42.11	9,840.54	4,556.28
10-520.01-07-00 Flood Response Overtime	0	0.00	0.00	0.00	0.00	0.00
10-520.01-21-00 FICA & Medicare	22,465	3,642.98	3,642.98	16.22	18,822.02	2,677.65
10-520.01-22-00 Retirement	33,183	3,912.56	3,912.56	11.79	29,270.44	4,377.43
10-520.01-41-02 Professional Development	500	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL	349,804	55,976.59	55,976.59	16.00	293,827.41	43,533.97
INSURANCE						
10-520.02-02-00 Health, Life & Dental	46,910	4,094.73	4,094.73	8.73	42,815.27	4,873.70
10-520.02-03-00 Workers Compensation	31,665	0.00	0.00	0.00	31,665.00	0.00
10-520.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL INSURANCE	80,075	4,094.73	4,094.73	5.11	75,980.27	4,873.70
UTILITIES						
10-520.03-01-00 Telephone & Voicemail	1,800	145.89	145.89	8.11	1,654.11	0.00
10-520.03-02-00 Electricity	4,200	0.00	0.00	0.00	4,200.00	0.00
10-520.03-03-00 Gas	2,000	0.00	0.00	0.00	2,000.00	179.25
10-520.03-04-00 Water	5,000	0.00	0.00	0.00	5,000.00	(34.45)
10-520.03-05-00 Mobile Phones & Pagers	2,800	119.19	119.19	4.26	2,680.81	0.00
10-520.03-09-00 Trash Hauling	1,200	0.00	0.00	0.00	1,200.00	0.00
TOTAL UTILITIES	17,000	265.08	265.08	1.56	16,734.92	144.80
CAPITAL EXPENDITURES						
10-520.04-31-00 Equipment & Machinery	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
OTHER PURCHASES						
10-520.05-01-00 Office Supplies & Consum	1,000	0.00	0.00	0.00	1,000.00	0.00
10-520.05-02-00 Postage	0	0.00	0.00	0.00	0.00	0.00
10-520.05-04-00 Printing	0	0.00	0.00	0.00	0.00	0.00
10-520.05-20-00 Small Office Equipment	500	0.00	0.00	0.00	500.00	0.00
10-520.05-21-00 Shop Supplies & Material	6,500	0.00	0.00	0.00	6,500.00	0.00
10-520.05-31-00 Uniforms	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL OTHER PURCHASES	11,000	0.00	0.00	0.00	11,000.00	0.00
MAINTENANCE						
10-520.06-01-00 Building Maint & Repair	0	0.00	0.00	0.00	0.00	0.00
10-520.06-01-01 Security System	0	0.00	0.00	0.00	0.00	0.00
10-520.06-21-00 Vehicle Repair & Mainten	0	0.00	0.00	0.00	0.00	0.00
10-520.06-21-01 Equipment Repair & Maint	0	0.00	0.00	0.00	0.00	0.00
10-520.06-22-00 Vehicle Gas & Oil	0	0.00	0.00	0.00	0.00	0.00
10-520.06-22-01 Equipment Gas & Oil	0	0.00	0.00	0.00	0.00	0.00
10-520.06-34-00 Office Equipment Mainten	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

10 -General Fund

STREET DEPARTMENT 08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CITY SERVICES						
10-520.07-20-00 Snow Removal Supplies	0	0.00	0.00	0.00	0.00	0.00
10-520.07-32-00 Storm Sewers-General Rep	0	0.00	0.00	0.00	0.00	0.00
10-520.07-33-00 Street Repair Materials	0	0.00	0.00	0.00	0.00	0.00
10-520.07-41-00 Street Lights-Electricit	0	0.00	0.00	0.00	0.00	0.00
10-520.07-41-10 Street Light Repairs	0	0.00	0.00	0.00	0.00	0.00
10-520.07-43-00 Cleanup & Recycling Expe	19,000	0.00	0.00	0.00	19,000.00	0.00
10-520.07-43-01 Recycling Extravaganza	0	0.00	0.00	0.00	0.00	0.00
10-520.07-43-02 HHW Collection Event	8,000	7,757.53	7,757.53	96.97	242.47	0.00
10-520.07-44-00 Street Signs	0	0.00	0.00	0.00	0.00	0.00
10-520.07-45-00 Street Sweeping	0	0.00	0.00	0.00	0.00	0.00
10-520.07-51-00 Mosquito & Weed Control	1,800	0.00	0.00	0.00	1,800.00	0.00
10-520.07-52-00 Tree Trimming & Removal	0	0.00	0.00	0.00	0.00	0.00
10-520.07-55-00 Animal Control	100	0.00	0.00	0.00	100.00	0.00
10-520.07-60-00 Rental Equipment	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY SERVICES	28,900	7,757.53	7,757.53	26.84	21,142.47	0.00
PROFESSIONAL FEES						
10-520.08-03-00 Engineering & Planning F	0	0.00	0.00	0.00	0.00	0.00
10-520.08-03-02 NPDES II/Arcview Program	0	0.00	0.00	0.00	0.00	0.00
TOTAL PROFESSIONAL FEES	0	0.00	0.00	0.00	0.00	0.00
OTHER EXPENDITURES						
10-520.09-21-00 Miscellaneous	0	0.00	0.00	0.00	0.00	0.00
10-520.09-21-02 Contingency	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREET DEPARTMENT	486,779	68,093.93	68,093.93	13.99	418,685.07	48,552.47

10 -General Fund
PARKS DEPARTMENT
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-525.01-01-00 Salaries	137,124	16,909.04	16,909.04	12.33	120,214.96	15,822.75
10-525.01-03-00 Overtime	10,000	3,518.50	3,518.50	35.19	6,481.50	2,086.72
10-525.01-05-00 Seasonal Landscape Maint	50,000	0.00	0.00	0.00	50,000.00	1,035.30
10-525.01-07-00 Flood Response Overtime	0	0.00	0.00	0.00	0.00	0.00
10-525.01-21-00 FICA & Medicare	15,080	1,515.25	1,515.25	10.05	13,564.75	1,398.89
10-525.01-22-00 Retirement	16,625	2,247.02	2,247.02	13.52	14,377.98	2,010.38
10-525.01-41-00 Membership Fees & Dues	0	0.00	0.00	0.00	0.00	0.00
10-525.01-41-02 Professional Development	500	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL	229,329	24,189.81	24,189.81	10.55	205,139.19	22,354.04
INSURANCE						
10-525.02-02-00 Health, Life & Dental	39,824	2,847.04	2,847.04	7.15	36,976.96	3,204.90
10-525.02-03-00 Workers Compensation	10,926	0.00	0.00	0.00	10,926.00	0.00
10-525.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	51,750	2,847.04	2,847.04	5.50	48,902.96	3,204.90
UTILITIES						
10-525.03-01-00 Telephone & Voicemail	3,500	262.14	262.14	7.49	3,237.86	0.00
10-525.03-02-00 Electricity	22,000	0.00	0.00	0.00	22,000.00	0.00
10-525.03-03-00 Gas	0	0.00	0.00	0.00	0.00	0.00
10-525.03-04-00 Water	6,000	207.77	207.77	3.46	5,792.23	(143.17)
10-525.03-05-00 Mobile Phones & Pagers	800	44.95	44.95	5.62	755.05	0.00
10-525.03-09-00 Trash Hauling	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL UTILITIES	33,300	514.86	514.86	1.55	32,785.14	(143.17)
CAPITAL EXPENDITURES						
10-525.04-31-00 Equipment & Machinery	0	0.00	0.00	0.00	0.00	0.00
10-525.04-72-00 Maintenance-ELP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
OTHER PURCHASES						
10-525.05-01-00 Office Supplies & Consum	500	0.00	0.00	0.00	500.00	0.00
10-525.05-02-00 Postage	75	0.00	0.00	0.00	75.00	0.00
10-525.05-04-00 Printing	500	0.00	0.00	0.00	500.00	0.00
10-525.05-05-00 Publications	50	0.00	0.00	0.00	50.00	0.00
10-525.05-20-00 Small Office Equipment	250	0.00	0.00	0.00	250.00	0.00
10-525.05-21-00 Equipment & Handtools	6,500	10.06	10.06	0.15	6,489.94	0.00
10-525.05-31-00 Uniforms	2,000	0.00	0.00	0.00	2,000.00	0.00
10-525.05-41-01 Restroom Supplies	3,000	0.00	0.00	0.00	3,000.00	0.00
10-525.05-41-02 Trash Bags	4,700	0.00	0.00	0.00	4,700.00	0.00
10-525.05-41-03 Park Enhancements	10,000	0.00	0.00	0.00	10,000.00	0.00
10-525.05-42-00 Grass Seed & Fertilizer	5,000	0.00	0.00	0.00	5,000.00	0.00
10-525.05-99-00 Other Purchases	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	33,075	10.06	10.06	0.03	33,064.94	0.00

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

10 -General Fund

PARKS DEPARTMENT

EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
MAINTENANCE						
10-525.06-01-00 Buildings Maint & Repair	6,000	(113.99)	(113.99)	1.90-	6,113.99	0.00
10-525.06-03-00 Restrooms	8,000	0.00	0.00	0.00	8,000.00	0.00
10-525.06-05-01 Stage Maintenance	300	0.00	0.00	0.00	300.00	0.00
10-525.06-05-02 Ballfield Maintenance	6,000	0.00	0.00	0.00	6,000.00	0.00
10-525.06-05-03 Trail Maintenance	6,500	0.00	0.00	0.00	6,500.00	0.00
10-525.06-12-00 Playground Equipment Rep	3,000	0.00	0.00	0.00	3,000.00	0.00
10-525.06-13-00 Spirit Fountain	2,500	0.00	0.00	0.00	2,500.00	0.00
10-525.06-14-00 Retention Pond Maintenan	0	325.00	325.00	0.00	(325.00)	0.00
10-525.06-21-00 Vehicle Repair & Mainten	5,000	967.64	967.64	19.35	4,032.36	0.00
10-525.06-21-01 Equipment Repair & Maint	3,500	0.00	0.00	0.00	3,500.00	0.00
10-525.06-21-02 Tractor Mowing Equipment	5,000	0.00	0.00	0.00	5,000.00	0.00
10-525.06-22-00 Vehicle Gas & Oil	4,000	0.00	0.00	0.00	4,000.00	0.00
10-525.06-22-01 Equipment Gas & Oil	3,200	40.00	40.00	1.25	3,160.00	0.00
TOTAL MAINTENANCE	53,000	1,218.65	1,218.65	2.30	51,781.35	0.00
CITY SERVICES						
10-525.07-20-00 Rental of Portable Toile	8,000	0.00	0.00	0.00	8,000.00	300.00
10-525.07-51-00 Mosquito & Weed Control	10,000	0.00	0.00	0.00	10,000.00	0.00
10-525.07-51-01 Landscaping	4,000	0.00	0.00	0.00	4,000.00	0.00
10-525.07-52-00 Tree Trimming & Removal	20,000	0.00	0.00	0.00	20,000.00	0.00
10-525.07-53-00 Tree Planting	6,000	0.00	0.00	0.00	6,000.00	0.00
10-525.07-60-00 Rental Equipment	1,200	0.00	0.00	0.00	1,200.00	0.00
TOTAL CITY SERVICES	49,200	0.00	0.00	0.00	49,200.00	300.00
OTHER EXPENDITURES						
10-525.09-21-00 Miscellaneous	1,000	0.00	0.00	0.00	1,000.00	0.00
10-525.09-21-02 Contingency	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENDITURES	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL PARKS DEPARTMENT	450,654	28,780.42	28,780.42	6.39	421,873.58	25,715.77

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

10 -General Fund
NATURE SANCTUARY
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-535.01-01-00 Salaries	38,781	4,673.75	4,673.75	12.05	34,107.25	4,049.85
10-535.01-03-00 Overtime Pay	1,000	144.40	144.40	14.44	855.60	0.00
10-535.01-21-00 FICA & Medicare	3,043	366.36	366.36	12.04	2,676.64	309.25
10-535.01-22-00 Retirement	2,986	373.80	373.80	12.52	2,612.20	0.00
10-535.01-31-00 Expense Allowance-Other	0	0.00	0.00	0.00	0.00	0.00
10-535.01-41-02 Professional Development	500	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL	46,310	5,558.31	5,558.31	12.00	40,751.69	4,359.10
INSURANCE						
10-535.02-02-00 Health	5,273	339.58	339.58	6.44	4,933.42	329.02
TOTAL INSURANCE	5,273	339.58	339.58	6.44	4,933.42	329.02
UTILITIES						
10-535.03-02-00 Electricity	0	0.00	0.00	0.00	0.00	0.00
10-535.03-05-00 Mobile Phone	0	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES						
10-535.04-03-00 Special Projects	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
OTHER PURCHASES						
10-535.05-01-00 Office Supplies & Consum	120	0.00	0.00	0.00	120.00	0.00
10-535.05-02-00 Postage	50	0.00	0.00	0.00	50.00	0.00
10-535.05-04-00 Printing	120	0.00	0.00	0.00	120.00	0.00
10-535.05-21-00 Equipment & Handtools	2,000	0.00	0.00	0.00	2,000.00	0.00
10-535.05-41-00 Materials	1,500	0.00	0.00	0.00	1,500.00	0.00
10-535.05-42-00 Program Expenses	0	0.00	0.00	0.00	0.00	0.00
10-535.05-43-00 Volunteer Acknowledgemen	600	60.70	60.70	10.12	539.30	0.00
10-535.05-99-00 Other Purchases	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER PURCHASES	4,390	60.70	60.70	1.38	4,329.30	0.00
MAINTENANCE						
10-535.06-01-00 Building Maintenance & R	550	0.00	0.00	0.00	550.00	0.00
10-535.06-05-03 Trail Maintenance	3,000	0.00	0.00	0.00	3,000.00	0.00
10-535.06-21-00 Vehicle Repair & Mainten	700	0.00	0.00	0.00	700.00	0.00
10-535.06-21-01 Equipment Repair & Maint	1,000	0.00	0.00	0.00	1,000.00	0.00
10-535.06-22-00 Vehicle Gas & Oil	375	0.00	0.00	0.00	375.00	0.00
TOTAL MAINTENANCE	5,625	0.00	0.00	0.00	5,625.00	0.00
CITY SERVICES						
10-535.07-51-00 Mosquito & Weed Control	50	0.00	0.00	0.00	50.00	0.00
TOTAL CITY SERVICES	50	0.00	0.00	0.00	50.00	0.00
OTHER EXPENDITURES						
10-535.09-21-00 Miscellaneous	250	0.00	0.00	0.00	250.00	0.00
10-535.09-21-02 Contingency	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENDITURES	250	0.00	0.00	0.00	250.00	0.00
TOTAL NATURE SANCTUARY	61,898	5,958.59	5,958.59	9.63	55,939.41	4,688.12

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

10 -General Fund
CHANNEL 2 & WEBSITE
08.33% OF FISCAL YEAR COMPLETED
EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-540.01-52-00 Technical Consultant/Int	10,200	1,150.00	1,150.00	11.27	9,050.00	0.00
10-540.01-53-00 Production Assistant/Int	2,750	0.00	0.00	0.00	2,750.00	0.00
TOTAL PERSONNEL	12,950	1,150.00	1,150.00	8.88	11,800.00	0.00
CAPITAL EXPENDITURES						
10-540.04-11-00 Computers & Programming	0	0.00	0.00	0.00	0.00	0.00
10-540.04-21-00 Office Equipment	100	0.00	0.00	0.00	100.00	0.00
TOTAL CAPITAL EXPENDITURES	100	0.00	0.00	0.00	100.00	0.00
OTHER PURCHASES						
10-540.05-03-00 Computer Equip/Access/Pr	200	0.00	0.00	0.00	200.00	0.00
10-540.05-05-00 Publications	3,100	0.00	0.00	0.00	3,100.00	0.00
10-540.05-21-00 Equipment & Handtools	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER PURCHASES	3,300	0.00	0.00	0.00	3,300.00	0.00
MAINTENANCE						
10-540.06-31-00 Computer Maintenance	60	0.00	0.00	0.00	60.00	0.00
10-540.06-34-00 Office Equipment Mainten	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	60	0.00	0.00	0.00	60.00	0.00
OTHER EXPENDITURES						
10-540.09-05-00 Newsletter/Website	14,000	1,000.00	1,000.00	7.14	13,000.00	0.00
10-540.09-05-01 Website Maintenance	0	0.00	0.00	0.00	0.00	0.00
10-540.09-21-00 Miscellaneous	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENDITURES	14,000	1,000.00	1,000.00	7.14	13,000.00	0.00
TOTAL CHANNEL 2 & WEBSITE	30,410	2,150.00	2,150.00	7.07	28,260.00	0.00

10 -General Fund
TRANSFERS OUT
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TRANSFERS-OTHER SOURCES						
10-550.20-01-00 Transfer to Trans. Fund	0	0.00	0.00	0.00	0.00	0.00
10-550.20-02-00 Transfer to MERF	0	0.00	0.00	0.00	0.00	0.00
10-550.20-04-00 Transfer to Reserve Fund	0	0.00	0.00	0.00	0.00	0.00
10-550.20-21-00 Transfer to Debt Service	0	0.00	0.00	0.00	0.00	0.00
10-550.20-22-00 Transfer to Debt Service	0	0.00	0.00	0.00	0.00	0.00
10-550.20-63-00 Transfer to Parks Donati	0	0.00	0.00	0.00	0.00	0.00
10-550.20-95-00 Transfer to Projects Fun	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS OUT	0	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

10 -General Fund

IT 08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-555.01-52-00 Information Technology S	20,000	1,445.00	1,445.00	7.23	18,555.00	0.00
10-555.01-53-00 Specialized Support Cont	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	20,000	1,445.00	1,445.00	7.23	18,555.00	0.00
INSURANCE						
10-555.02-01-00 Equipment	9,000	0.00	0.00	0.00	9,000.00	0.00
10-555.02-02-00 Software	27,609	9,444.20	9,444.20	34.21	18,164.80	6,600.00
10-555.02-03-00 Accessories	0	0.00	0.00	0.00	0.00	0.00
10-555.02-04-00 Domain Registrations	1,304	35.00	35.00	2.68	1,269.00	35.00
TOTAL INSURANCE	37,913	9,479.20	9,479.20	25.00	28,433.80	6,635.00
MAINTENANCE						
10-555.06-01-00 Maintenance & Repair	2,832	0.00	0.00	0.00	2,832.00	0.00
TOTAL MAINTENANCE	2,832	0.00	0.00	0.00	2,832.00	0.00
TOTAL IT	60,745	10,924.20	10,924.20	17.98	49,820.80	6,635.00

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

10 -General Fund
CAPITAL OUTLAY
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CAPITAL OUTLAY						
10-560.50-10-00 Administration Capital O	46,000	0.00	0.00	0.00	46,000.00	0.00
10-560.50-50-00 Police Capital Outlay	115,934	0.00	0.00	0.00	115,934.00	0.00
TOTAL CAPITAL OUTLAY	161,934	0.00	0.00	0.00	161,934.00	0.00
CAPITAL OUTLAY						
10-560.51-00-00 Court Capital Outlay	19,000	0.00	0.00	0.00	19,000.00	0.00
10-560.51-50-00 Public Works Capital Out	32,041	0.00	0.00	0.00	32,041.00	0.00
10-560.51-80-00 Com Development Capital	70,000	0.00	0.00	0.00	70,000.00	0.00
TOTAL CAPITAL OUTLAY	121,041	0.00	0.00	0.00	121,041.00	0.00
CAPITAL OUTLAY						
10-560.52-00-00 Streets Capital Outlay	35,000	0.00	0.00	0.00	35,000.00	0.00
10-560.52-50-00 Parks Capital Outlay	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	35,000	0.00	0.00	0.00	35,000.00	0.00
CAPITAL OUTLAY						
10-560.53-50-00 PNS Capital Outlay	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
10-560.54-00-00 Public Info. Capital Out	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
10-560.55-50-00 IT Capital Outlay	6,000	0.00	0.00	0.00	6,000.00	0.00
TOTAL CAPITAL OUTLAY	6,000	0.00	0.00	0.00	6,000.00	0.00
TOTAL CAPITAL OUTLAY	323,975	0.00	0.00	0.00	323,975.00	0.00
TOTAL EXPENDITURES	5,667,769	428,441.64	428,441.64	7.56	5,239,327.36	387,804.29
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(117,057)	1,097,853.40	1,097,853.40		0.00	1,102,569.20

CITY OF PARKVILLE
REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

30 -Sewer Service Fund
FINANCIAL SUMMARY

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
OTHER REVENUE	1,579,050	119,831.59	119,831.59	7.59	1,459,218.41	123,027.76
INTEREST INCOME	3,500	121.17	121.17	3.46	3,378.83	99.78
MISCELLANEOUS REVENUE	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS IN	180,877	0.00	0.00	0.00	180,877.00	0.00
TOTAL REVENUES	1,763,427	119,952.76	119,952.76	6.80	1,643,474.24	123,127.54
EXPENDITURE SUMMARY						
ADMINISTRATIVE	1,711,220	80,034.75	80,034.75	4.68	1,631,185.25	53,584.41
TOTAL EXPENDITURES	1,711,220	80,034.75	80,034.75	4.68	1,631,185.25	53,584.41
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	52,207	39,918.01	39,918.01		12,288.99	69,543.13

30 -Sewer Service Fund

FINANCIAL SUMMARY

08.33% OF FISCAL YEAR COMPLETED

REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
OTHER REVENUE						
30-41501-00 Sewer Charges	1,464,362	321.81	321.81	0.02	1,464,040.19	6,708.16
30-41501-01 Sewer Charges - Data Tech	0	112,324.78	112,324.78	0.00	(112,324.78)	112,534.60
30-41502-00 Sewer Tap Fees	59,976	3,500.00	3,500.00	5.84	56,476.00	1,750.00
30-41502-01 Sewer Impact Fees	50,000	3,300.00	3,300.00	6.60	46,700.00	1,650.00
30-41503-00 Mo Am Bill Collection pymt	0	0.00	0.00	0.00	0.00	0.00
30-41504-00 Grinder Pump Admin Fee	4,712	385.00	385.00	8.17	4,327.00	385.00
TOTAL OTHER REVENUE	1,579,050	119,831.59	119,831.59	7.59	1,459,218.41	123,027.76
INTEREST INCOME						
30-41701-00 Interest Income	3,500	121.17	121.17	3.46	3,378.83	99.78
TOTAL INTEREST INCOME	3,500	121.17	121.17	3.46	3,378.83	99.78
MISCELLANEOUS REVENUE						
30-41802-00 Leased/Owned Properties	0	0.00	0.00	0.00	0.00	0.00
30-41803-00 Alliance Contract Refund	0	0.00	0.00	0.00	0.00	0.00
30-41804-00 Miscellaneous Revenue	0	0.00	0.00	0.00	0.00	0.00
30-41805-00 Water Service Fees	0	0.00	0.00	0.00	0.00	0.00
30-41806-00 Contributed Capital	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS IN						
30-41901-00 Transfer from Sewer Fund	180,877	0.00	0.00	0.00	180,877.00	0.00
30-41902-00 Trnasfer from Sewer CIP	0	0.00	0.00	0.00	0.00	0.00
30-41903-00 Transfer to Sewer Fund	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS IN	180,877	0.00	0.00	0.00	180,877.00	0.00
TOTAL REVENUE	1,763,427	119,952.76	119,952.76	6.80	1,643,474.24	123,127.54

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

30 -Sewer Service Fund
ADMINISTRATIVE
EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
30-501.01-01-00 Salaries	29,137	4,500.50	4,500.50	15.45	24,636.50	4,163.01
30-501.01-03-00 Overtime	0	0.00	0.00	0.00	0.00	85.36
30-501.01-21-00 FICA & Medicare	2,229	341.03	341.03	15.30	1,887.97	322.64
30-501.01-22-00 Retirement	3,292	0.00	0.00	0.00	3,292.00	0.00
30-501.01-41-00 Professional Development	500	0.00	0.00	0.00	500.00	0.00
30-501.01-43-00 Tuition Reimbursement	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	35,158	4,841.53	4,841.53	13.77	30,316.47	4,571.01
INSURANCE						
30-501.02-01-00 Hazard & Liability	0	0.00	0.00	0.00	0.00	0.00
30-501.02-02-00 Health	3,673	465.10	465.10	12.66	3,207.90	454.24
30-501.02-03-00 Workers Comp	0	0.00	0.00	0.00	0.00	0.00
30-501.02-04-00 Unemployment Fund	0	0.00	0.00	0.00	0.00	0.00
TOTAL INSURANCE	3,673	465.10	465.10	12.66	3,207.90	454.24
UTILITIES						
30-501.03-01-00 Telephone & Voicemail	0	156.13	156.13	0.00	(156.13)	0.00
30-501.03-02-00 Electricity	46,000	0.00	0.00	0.00	46,000.00	0.00
30-501.03-04-00 Water	1,500	72.47	72.47	4.83	1,427.53	0.00
30-501.03-06-00 Wi-Fi	0	25.87	25.87	0.00	(25.87)	0.00
30-501.03-09-00 Trash Hauling	400	0.00	0.00	0.00	400.00	0.00
TOTAL UTILITIES	47,900	254.47	254.47	0.53	47,645.53	0.00
CAPITAL EXPENDITURES						
30-501.04-01-01 Vehicle	0	0.00	0.00	0.00	0.00	0.00
30-501.04-31-00 Equipment & Machinery	37,500	0.00	0.00	0.00	37,500.00	0.00
30-501.04-51-00 Sewer Plant Improvements	96,000	0.00	0.00	0.00	96,000.00	0.00
30-501.04-61-00 Pump Station Improvement	140,000	0.00	0.00	0.00	140,000.00	0.00
TOTAL CAPITAL EXPENDITURES	273,500	0.00	0.00	0.00	273,500.00	0.00
OTHER PURCHASES						
30-501.05-01-00 Office Supplies	150	0.00	0.00	0.00	150.00	0.00
30-501.05-02-00 Postage	7,000	0.00	0.00	0.00	7,000.00	0.00
30-501.05-04-00 Printing	2,000	0.00	0.00	0.00	2,000.00	0.00
30-501.05-06-00 Delinquencies	100	0.00	0.00	0.00	100.00	0.00
TOTAL OTHER PURCHASES	9,250	0.00	0.00	0.00	9,250.00	0.00
MAINTENANCE						
30-501.06-01-00 Building Main & Repair	25,000	1,450.00	1,450.00	5.80	23,550.00	0.00
30-501.06-12-00 Pump Stations Maintenanc	25,000	0.00	0.00	0.00	25,000.00	0.00
30-501.06-21-00 Vehicle Repair & Mainten	250	0.00	0.00	0.00	250.00	0.00
30-501.06-21-01 SRF Equipment Repair & M	0	0.00	0.00	0.00	0.00	0.00
30-501.06-21-02 Tractor/Lawn Mowing Equi	1,000	0.00	0.00	0.00	1,000.00	0.00
30-501.06-22-00 Vehicle Gas & Oil	1,000	0.00	0.00	0.00	1,000.00	0.00
30-501.06-22-01 Equipment Gas & Oil	1,500	0.00	0.00	0.00	1,500.00	0.00
30-501.06-33-00 Software Support Agreeme	0	0.00	0.00	0.00	0.00	0.00
30-501.06-42-00 Line Maintenance	300,300	0.00	0.00	0.00	300,300.00	(17,460.43)

30 -Sewer Service Fund
ADMINISTRATIVE 08.33% OF FISCAL YEAR COMPLETED
EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
30-501.06-99-00 Other Maintenance	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	354,050	1,450.00	1,450.00	0.41	352,600.00	(17,460.43)
CITY SERVICES						
30-501.07-34-00 Line Repairs	40,000	3,109.20	3,109.20	7.77	36,890.80	0.00
30-501.07-42-00 One Call Utility Locatin	2,500	0.00	0.00	0.00	2,500.00	0.00
30-501.07-42-01 One Call Equipment & Sup	0	0.00	0.00	0.00	0.00	0.00
30-501.07-81-00 MOAW Sewer Billing	0	0.00	0.00	0.00	0.00	0.00
30-501.07-82-00 KC Water Depart	32,000	0.00	0.00	0.00	32,000.00	0.00
30-501.07-83-00 Platte Co Regional Sewer	17,600	0.00	0.00	0.00	17,600.00	0.00
30-501.07-91-00 Odor Control	29,000	0.00	0.00	0.00	29,000.00	0.00
30-501.07-98-00 Deposit Refunds	0	0.00	0.00	0.00	0.00	0.00
30-501.07-99-00 Other City Services	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY SERVICES	121,100	3,109.20	3,109.20	2.57	117,990.80	0.00
PROFESSIONAL FEES						
30-501.08-01-00 Attorney Fees	0	0.00	0.00	0.00	0.00	0.00
30-501.08-03-00 Engineering Fees	16,000	0.00	0.00	0.00	16,000.00	0.00
30-501.08-03-02 NPDES II/Arcview Prog	0	0.00	0.00	0.00	0.00	0.00
30-501.08-04-00 Management Contract	305,712	25,993.00	25,993.00	8.50	279,719.00	25,476.00
30-501.08-05-00 Sewer Deposit refunds	0	0.00	0.00	0.00	0.00	0.00
30-501.08-06-00 Administration Fee	350,000	29,166.66	29,166.66	8.33	320,833.34	25,000.00
30-501.08-07-00 Credit Card Fees	10,000	0.00	0.00	0.00	10,000.00	912.56
30-501.08-08-00 Sewer Billing Refunds	500	0.00	0.00	0.00	500.00	0.00
TOTAL PROFESSIONAL FEES	682,212	55,159.66	55,159.66	8.09	627,052.34	51,388.56
OTHER EXPENDITURES						
30-501.09-21-00 Miscellaneous	1,500	0.00	0.00	0.00	1,500.00	5.00
30-501.09-21-01 Depreciation/Amortizatio	0	0.00	0.00	0.00	0.00	0.00
30-501.09-21-04 Bad Debt Expense	0	0.00	0.00	0.00	0.00	0.00
30-501.09-22-00 DNR Fees	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL OTHER EXPENDITURES	3,500	0.00	0.00	0.00	3,500.00	5.00
BOND/LEASE PAYMENTS						
30-501.10-01-00 Sewer Revenue Bond Princ	0	0.00	0.00	0.00	0.00	0.00
30-501.10-02-00 Sewer Revenue Bond Inter	0	0.00	0.00	0.00	0.00	0.00
30-501.10-03-00 Sewer Revenue Fees	0	0.00	0.00	0.00	0.00	0.00
30-501.10-04-00 System Renewal Lease	0	0.00	0.00	0.00	0.00	0.00
TOTAL BOND/LEASE PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
SYSTEM RENEWAL PROJECT						
30-501.12-11-00 SRF Principal-Transfer t	160,000	14,166.67	14,166.67	8.85	145,833.33	13,750.00
30-501.12-11-01 SRF Interest-Transfer to	15,957	588.12	588.12	3.69	15,368.88	876.03
30-501.12-11-02 SRF Admin Fee-Transfer t	4,920	0.00	0.00	0.00	4,920.00	0.00
TOTAL SYSTEM RENEWAL PROJECT	180,877	14,754.79	14,754.79	8.16	166,122.21	14,626.03
TRANSFERS-OTHER SOURCES						
30-501.20-01-01 Transfer to 10 Year CIP	0	0.00	0.00	0.00	0.00	0.00
30-501.20-02-02 Trans to Debt Serv (for	0	0.00	0.00	0.00	0.00	0.00
30-501.20-02-03 Trans to Debt Serv (for	0	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

30 -Sewer Service Fund
ADMINISTRATIVE 08.33% OF FISCAL YEAR COMPLETED
EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
30-501.20-10-00 Transfer to SRF	0	0.00	0.00	0.00	0.00	0.00
30-501.20-42-00 Transfer to Equipment Fu	0	0.00	0.00	0.00	0.00	0.00
30-501.20-43-00 Transfer to Projects Fun	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATIVE	1,711,220	80,034.75	80,034.75	4.68	1,631,185.25	53,584.41
TOTAL EXPENDITURES	1,711,220	80,034.75	80,034.75	4.68	1,631,185.25	53,584.41
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	52,207	39,918.01	39,918.01		0.00	69,543.13

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

40 -Transportation Fund

FINANCIAL SUMMARY 08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
TAXES	163,200	0.00	0.00	0.00	163,200.00	0.00
LICENSES	0	0.00	0.00	0.00	0.00	0.00
SALES TAXES	865,866	73,644.17	73,644.17	8.51	792,221.83	49,835.85
OTHER REVENUE	5,325	5,325.00	5,325.00	100.00	0.00	0.00
INTEREST INCOME	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE	26,914	0.00	0.00	0.00	26,914.00	0.00
TRANSFERS IN	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL REVENUES	1,161,305	78,969.17	78,969.17	6.80	1,082,335.83	49,835.85
EXPENDITURE SUMMARY						
ADMINISTRATION	100,000	0.00	0.00	0.00	100,000.00	0.00
STREET DEPARTMENT	771,000	19,727.00	19,727.00	2.56	751,273.00	30,060.40
TRANSFERS	402,372	37,313.50	37,313.50	9.27	365,058.50	14,583.33
TOTAL EXPENDITURES	1,273,372	57,040.50	57,040.50	4.48	1,216,331.50	44,643.73
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(112,067)	21,928.67	21,928.67		(133,995.67)	5,192.12

REVENUE AND EXPENSE REPORT
AS OF: JANUARY 31ST, 2022

40 -Transportation Fund
FINANCIAL SUMMARY 08.33% OF FISCAL YEAR COMPLETED
REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
40-41006-00 Parkville Special Rd Distric	163,200	0.00	0.00	0.00	163,200.00	0.00
TOTAL TAXES	163,200	0.00	0.00	0.00	163,200.00	0.00
LICENSES						
40-41101-00 Lease Proceeds	0	0.00	0.00	0.00	0.00	0.00
TOTAL LICENSES	0	0.00	0.00	0.00	0.00	0.00
SALES TAXES						
40-41404-00 City Transportation Sales Ta	490,501	60,157.62	60,157.62	12.26	430,343.38	38,345.67
40-41405-00 Motor Fuel Tax	150,365	13,486.55	13,486.55	8.97	136,878.45	11,490.18
40-41406-00 County Trans Sales Tax	225,000	0.00	0.00	0.00	225,000.00	0.00
40-41407-00 Marketplace TIF Fund Tfr	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALES TAXES	865,866	73,644.17	73,644.17	8.51	792,221.83	49,835.85
OTHER REVENUE						
40-41503-00 Fewson Trust Distribution	0	0.00	0.00	0.00	0.00	0.00
40-41504-00 Project Cost Share	5,325	5,325.00	5,325.00	100.00	0.00	0.00
40-41505-00 MPR Safety Funds	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	5,325	5,325.00	5,325.00	100.00	0.00	0.00
INTEREST INCOME						
40-41701-00 Interest Income	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE						
40-41802-00 Leased Properties	0	0.00	0.00	0.00	0.00	0.00
40-41804-01 POTMCID Grants	0	0.00	0.00	0.00	0.00	0.00
40-41805-00 Sale of Transportation Equip	0	0.00	0.00	0.00	0.00	0.00
40-41805-01 Contributed Capital	0	0.00	0.00	0.00	0.00	0.00
40-41805-02 City Capital Cost Payments	26,914	0.00	0.00	0.00	26,914.00	0.00
40-41806-00 Bond Proceeds	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	26,914	0.00	0.00	0.00	26,914.00	0.00
TRANSFERS IN						
40-41901-00 Refunds and Other Revenue	0	0.00	0.00	0.00	0.00	0.00
40-41902-00 Reimbursement Curb/Str Expen	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS IN	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
40-42001-00 Transfers from Other Funds	100,000	0.00	0.00	0.00	100,000.00	0.00
40-42010-00 Transfer from General Fund	0	0.00	0.00	0.00	0.00	0.00
40-42011-00 Transfer from Emergency Rese	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL REVENUE	1,161,305	78,969.17	78,969.17	6.80	1,082,335.83	49,835.85

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

40 -Transportation Fund

ADMINISTRATION

08.33% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
INSURANCE						
40-501.02-03-00 Transfer to General Fund	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL INSURANCE	100,000	0.00	0.00	0.00	100,000.00	0.00
CAPITAL EXPENDITURES						
40-501.04-50-00 Citizen Survey	0	0.00	0.00	0.00	0.00	0.00
40-501.04-90-00 Land Acquisition	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
BOND/LEASE PAYMENTS						
40-501.10-01-00 Bond Principal	0	0.00	0.00	0.00	0.00	0.00
40-501.10-02-00 Bond Interest	0	0.00	0.00	0.00	0.00	0.00
TOTAL BOND/LEASE PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	100,000	0.00	0.00	0.00	100,000.00	0.00

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

40 -Transportation Fund

STREET DEPARTMENT

EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CAPITAL EXPENDITURES						
40-520.04-71-00 Street Programs	0	0.00	0.00	0.00	0.00	0.00
40-520.04-79-00 Hwy 9 Bridge-MoDOT Proje	0	0.00	0.00	0.00	0.00	0.00
40-520.04-81-00 Crack Seal Project	10,000	0.00	0.00	0.00	10,000.00	0.00
40-520.04-82-00 Slurry Seal Project	0	0.00	0.00	0.00	0.00	0.00
40-520.04-83-00 Street Striping	10,000	0.00	0.00	0.00	10,000.00	0.00
40-520.04-85-00 Asphalt Overlay Program	250,000	0.00	0.00	0.00	250,000.00	0.00
40-520.04-85-01 Equipment	5,000	0.00	0.00	0.00	5,000.00	0.00
40-520.04-90-00 Curb & Sidewalk Program	50,000	0.00	0.00	0.00	50,000.00	0.00
40-520.04-95-00 Storm Water Projects	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	325,000	0.00	0.00	0.00	325,000.00	0.00
MAINTENANCE						
40-520.06-01-00 Building Maintenance & R	5,000	127.50	127.50	2.55	4,872.50	127.50
40-520.06-21-00 Vehicle & Equipment Main	10,500	25.50	25.50	0.24	10,474.50	1,739.34
40-520.06-22-00 Vehicle & Equipment Gas	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL MAINTENANCE	40,500	153.00	153.00	0.38	40,347.00	1,866.84
CITY SERVICES						
40-520.07-20-00 Emergency Snow Removal	50,000	10,494.50	10,494.50	20.99	39,505.50	6,036.88
40-520.07-32-00 Storm Sewers - General R	10,000	0.00	0.00	0.00	10,000.00	0.00
40-520.07-33-00 Street Repair Materials	15,000	89.50	89.50	0.60	14,910.50	89.50
40-520.07-41-00 Street Lights - Electric	290,000	0.00	0.00	0.00	290,000.00	22,067.18
40-520.07-44-00 Street Signs	10,000	0.00	0.00	0.00	10,000.00	0.00
40-520.07-45-00 Street Sweeping	20,000	8,990.00	8,990.00	44.95	11,010.00	0.00
40-520.07-52-00 Tree Trimming & Removal	7,500	0.00	0.00	0.00	7,500.00	0.00
40-520.07-60-00 Rental Equipment	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CITY SERVICES	404,500	19,574.00	19,574.00	4.84	384,926.00	28,193.56
OTHER EXPENDITURES						
40-520.09-21-00 Miscellaneous	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL OTHER EXPENDITURES	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL STREET DEPARTMENT	771,000	19,727.00	19,727.00	2.56	751,273.00	30,060.40

REVENUE AND EXPENSE REPORT

AS OF: JANUARY 31ST, 2022

40 -Transportation Fund

TRANSFERS

EXPENDITURES

08.33% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TRANSFERS-OTHER SOURCES						
40-550.20-10-00 Transfer to General Fund	175,000	18,750.00	18,750.00	10.71	156,250.00	14,583.33
40-550.20-11-00 Trans to Projects Fund	14,300	0.00	0.00	0.00	14,300.00	0.00
40-550.20-22-00 Tfr to Debt Svc Fund -20	213,072	18,563.50	18,563.50	8.71	194,508.50	0.00
40-550.20-42-00 Transfer to MERF	0	0.00	0.00	0.00	0.00	0.00
40-550.20-43-00 Transfer to Cap Projects	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-OTHER SOURCES	402,372	37,313.50	37,313.50	9.27	365,058.50	14,583.33
TOTAL TRANSFERS	402,372	37,313.50	37,313.50	9.27	365,058.50	14,583.33
TOTAL EXPENDITURES	1,273,372	57,040.50	57,040.50	4.48	1,216,331.50	44,643.73
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(112,067)	21,928.67	21,928.67		0.00	5,192.12

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

10 -General Fund

ACCOUNT#	TITLE			
ASSETS				
10901	Petty Cash (Admin)	431.31		
10911	Petty Cash (Court)	150.00		
10952	Court Bnk Acct-Internet Pymts	100.00		
12000	General Fund Claim on Cash	1,619,143.99		
15000	Receivables - General	59,324.14		
15004	Franchise Tax Receivables	113,247.54		
15006	Sales Tax Receivables	112,111.41		
15007	Motor Vehicle Tax Receivables	7,245.50		
15008	Grants Receivable	137,908.00		
18000	Prepaid Insurance	98,009.16		
18001	Prepaid - Other	29,752.89		
18008	Note Receivable	5,600,000.00		
19402	Due from Major Projects Fund	67,279.15		
			7,844,703.09	
	TOTAL ASSETS			7,844,703.09
LIABILITIES				
20012	FICA W/H	(27.90)		
20013	Medicare W/H	(6.52)		
20015	FSA W/H	(625.64)		
20022	Medical Ins W/H	(35,529.67)		
20023	Dental W/H	1,738.46		
20025	Principal W/H	202.13		
20027	ALLSTATE W/H	41.04		
20028	Vision Care Withhoding	384.28		
20031	Retirement W/H ING	(540.00)		
20041	KC Earning Tax W/H	(1,487.09)		
20070	Vol. Employee Fund W/H	1,386.75		
22001	AP Pending (Due to Pooled)	112,850.92		
22002	Wages Payable	86,524.22		
22501	FLEX Plan Payable	5,793.23		
22600	COBRA Liability	1,539.59		
25000	Accounts Payable	1,420.65		
25006	Deferred Inflow-Grant Rec	137,908.00		
25007	Deferred Inflow-Note Rec	5,600,000.00		
	TOTAL LIABILITIES		5,911,572.45	
EQUITY				
30001	Fund Balance	1,003,825.24		
	TOTAL BEGINNING EQUITY	1,003,825.24		
	TOTAL REVENUE	6,619,614.91		
	TOTAL EXPENSES	5,690,309.51		
	TOTAL SURPLUS/(DEFICIT)	929,305.40		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		1,933,130.64	

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

10 -General Fund

ACCOUNT# TITLE

EQUITY (CONT.)

==============

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	7,844,703.09
	============

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

21 -River Park Bond Retiremnt

ACCOUNT# TITLE			
ASSETS			
11002 River Prk Dev Bank Acct-831727	1,255.62		
		1,255.62	
TOTAL ASSETS			1,255.62
LIABILITIES			
EQUITY			
TOTAL REVENUE	1,255.62		
TOTAL SURPLUS/(DEFICIT)	1,255.62		
TOTAL EQUITY & SURPLUS/(DEFICIT)		1,255.62	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			1,255.62

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

22 -Capital Project Bonds

ACCOUNT# TITLE			
ASSETS			
11002 Cash 832634	529,208.87		
14010 Lease Revenue Fund	0.48		
14012 Reserve Fund	0.03		
		529,209.38	
TOTAL ASSETS			529,209.38
LIABILITIES			
EQUITY			
30001 Fund Balance	55,847.60		
TOTAL BEGINNING EQUITY	55,847.60		
TOTAL REVENUE	903,411.91		
TOTAL EXPENSES	430,050.13		
TOTAL SURPLUS/(DEFICIT)	473,361.78		
TOTAL EQUITY & SURPLUS/(DEFICIT)		529,209.38	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			529,209.38

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

23 -Brush Creek NID

ACCOUNT# TITLE			
ASSETS			
12000 Claim on Cash	261,245.41		
14013 Escrow Agent	4,300,415.09		
15003 LT Receivables	2,290,499.57		
		6,852,160.07	
TOTAL ASSETS			6,852,160.07
LIABILITIES			
21001 LT Deferred Revenue	2,289,350.73		
TOTAL LIABILITIES		2,289,350.73	
EQUITY			
30001 Fund Balance	4,309,996.51		
30002 Fund Balance-Maintenance Fund	7,599.82		
TOTAL BEGINNING EQUITY	4,317,596.33		
TOTAL REVENUE	589,461.14		
TOTAL EXPENSES	344,248.13		
TOTAL SURPLUS/(DEFICIT)	245,213.01		
TOTAL EQUITY & SURPLUS/(DEFICIT)		4,562,809.34	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			6,852,160.07

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

24 -Brink Meyer Road NID

ACCOUNT# TITLE			
ASSETS			
12000 Claim on Cash	7,363.57		
14013 Net Proceeds from Refinance	2,949,227.66		
		2,956,591.23	
TOTAL ASSETS			2,956,591.23
LIABILITIES			
EQUITY			
30001 Fund Balance	2,949,525.64		
30002 Fund Balance-Maintenance Fund	1,625.04		
TOTAL BEGINNING EQUITY	2,951,150.68		
TOTAL REVENUE	250,408.05		
TOTAL EXPENSES	244,967.50		
TOTAL SURPLUS/(DEFICIT)	5,440.55		
TOTAL EQUITY & SURPLUS/(DEFICIT)		2,956,591.23	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			2,956,591.23

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

30 -Sewer Service Fund

ACCOUNT#	TITLE			
ASSETS				
11002	Sewer Fund Cash in Bank-090247	27,826.21		
11003	Cash-833126	542,131.93		
11005	MM Bank Lib 802366	224,768.28		
12000	Sewer Service Claim on Cash	67,588.19		
15000	Receivables	240,728.02		
17001	Property, Plant, Equipment	5,503,734.00		
17002	Land	59,975.00		
17003	Infrastructure	3,709,528.00		
17005	Accumulated Depreciation	(5,714,582.50)		
17014	Equipment	320,659.11		
			4,982,356.24	
	TOTAL ASSETS			4,982,356.24
LIABILITIES				
20023	Dental W/H	8.18		
20025	Principal W/H	4.72		
20028	Vision Care Withholding	5.76		
20041	KC Earning Tax W/H	612.74		
20070	Vol. Employee Fund	111.83		
22001	AP Pending (Due to Pooled)	30,465.75		
22002	Wages Payable	1,305.60		
26000	Customer Deposits	13,485.00		
	TOTAL LIABILITIES		45,999.58	
EQUITY				
30001	Fund Balance	4,854,895.12		
	TOTAL BEGINNING EQUITY	4,854,895.12		
	TOTAL REVENUE	1,729,857.11		
	TOTAL EXPENSES	1,648,395.57		
	TOTAL SURPLUS/(DEFICIT)	81,461.54		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		4,936,356.66	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			4,982,356.24

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

34 -SRF Fund

ACCOUNT# TITLE			
ASSETS			
12005 UMB Principal Payments Res Acc	165,014.03		
12006 UMB SRF Interest Payment Res A	5,275.65		
		170,289.68	
TOTAL ASSETS			170,289.68
LIABILITIES			
24000 Long-Term Bonds Payable	535,000.00		
24001 Bond Issue Premium	23,756.00		
24012 Accrued Interest Payable	25,475.00		
TOTAL LIABILITIES		584,231.00	
EQUITY			
30001 Fund Balance	(577,200.05)		
TOTAL BEGINNING EQUITY	(577,200.05)		
TOTAL REVENUE	175,545.86		
TOTAL EXPENSES	12,287.13		
TOTAL SURPLUS/(DEFICIT)	163,258.73		
TOTAL EQUITY & SURPLUS/(DEFICIT)		(413,941.32)	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			170,289.68

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

40 -Transportation Fund

ACCOUNT# TITLE			
ASSETS			
11001 Cash-Project Acct	1,361,724.17		
12000 Claim on Cash	(28,243.23)		
15000 Receivables - General	10,752.30		
15004 Receivables-Sales Tax	55,556.23		
		1,399,789.47	
TOTAL ASSETS			1,399,789.47
LIABILITIES			
22001 A/P Pending (Due to Pooled)	221.00		
TOTAL LIABILITIES		221.00	
EQUITY			
30001 Fund Balance	87,583.26		
TOTAL BEGINNING EQUITY	87,583.26		
TOTAL REVENUE	2,494,544.05		
TOTAL EXPENSES	1,182,558.84		
TOTAL SURPLUS/(DEFICIT)	1,311,985.21		
TOTAL EQUITY & SURPLUS/(DEFICIT)		1,399,568.47	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			1,399,789.47

RESERVED FUND SUMMARY

AS OF: JANUARY 31ST, 2022

	This Month Income	This Month Expenses	Cumulative Income	Cumulative Expenses	Fund Balance
41 -Park Sales Tax Fund	59,983.03	9,946.52	59,983.03	9,946.52	361,234.57
45 -Fewson Project Fund	41.59	8.25	41.59	8.25	598,618.11
46 -Guest Room Tax Fund	392.05	0.00	392.05	0.00	3,928.25
50 -Emergency Reserve Fund	0.00	0.00	0.00	0.00	1,332,108.49
60 -Nature Sanctuary Fund	110.00	300.00	110.00	300.00	257,531.03
63 -Park Donations	0.00	0.00	0.00	0.00	15,107.08
80 -Court Recoupment Fees	201.00	0.00	201.00	0.00	41,522.39
81 -Police Training Fees-LET	64.00	0.00	64.00	0.00	37,572.34
91 -TIF Development Fund	2.11	0.00	2.11	0.00	12,518.53
95 -Capital Projects Fund	1,310,918.04	0.00	1,310,918.04	0.00	2,221,029.43
TOTAL	1,371,711.82	10,254.77	1,371,711.82	10,254.77	4,881,170.22

*** END OF REPORT ***

General Fund (10)

Last Updated 2/11/22

	2018 Actual	2019 Actual	2020 Budgeted	2020 YTD	2020 Projected	2021 Budgeted	2021 YTD	2021 Projected	2022 YTD	2022 Projected	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	**1,598,030**	**1,747,951**	**1,801,183**	**1,801,183**	**1,801,183**	**1,268,485**	**1,268,485**	**1,268,485**	**1,268,485**	**651,428**	**(26,586)**	**(558,014)**	**(1,012,173)**
Revenues													
Taxes	2,323,418	2,434,183	2,505,861	2,410,169	2,410,169	2,538,198	2,582,470	2,538,198	1,345,965	2,588,962	2,640,741	2,693,556	2,747,427
Licenses	57,943	61,510	59,000	56,621	56,621	62,700	70,583	62,700	1,214	63,300	61,206	61,818	62,436
Permits	425,574	509,382	344,600	503,898	503,898	389,100	518,981	389,100	47,809	395,420	401,863	408,432	415,129
Franchise Fees	890,574	803,146	884,000	776,531	776,531	859,000	816,131	859,000	71,102	876,170	893,683	911,547	929,767
Other Revenue	38,426	16,169	40,850	15,188	15,188	34,194	30,885	34,194	435	34,670	35,156	35,651	36,157
Court Revenue	154,101	130,597	150,000	61,118	61,118	130,000	66,310	130,000	4,289	131,950	133,929	135,938	137,977
Interest Income	7,919	7,121	8,000	6,558	6,558	7,500	5,577	7,500	627	6,120	6,242	6,367	6,495
Miscellanous Revenue	106,695	671,716	1,125,212	627,751	850,662	506,500	375,158	506,500	6,938	514,150	516,870	519,660	518,971
Grant Revenue	6,101	430,406	9,250	-	9,250	7,320	60,881	7,320	-	9,250	9,250	9,250	7,320
Transfers	405,000	415,000	495,000	495,000	495,000	516,200	566,200	516,200	47,917	523,436	530,829	588,383	596,101
Total - General Fund Revenues:	**4,415,750**	**5,479,230**	**5,621,772**	**4,952,833**	**5,184,994**	**5,050,712**	**5,093,177**	**5,050,712**	**1,526,295**	**5,143,428**	**5,229,769**	**5,370,603**	**5,457,781**
Total Sources	**6,013,780**	**7,227,181**	**7,422,956**	**6,754,016**	**6,986,177**	**6,319,197**	**6,361,661**	**6,319,197**	**2,794,779**	**5,794,855**	**5,203,183**	**4,812,588**	**4,445,608**
Expenditures													
Administration	1,051,339	1,520,659	1,379,697	1,361,486	1,361,486	1,388,266	1,431,870	1,388,266	74,711	1,415,997	1,444,540	1,473,924	1,504,178
Police	1,119,196	1,286,838	1,482,563	1,344,740	1,344,740	1,660,412	1,441,790	1,660,412	158,789	1,698,648	1,737,939	1,778,319	1,819,824
Municipal Court	146,193	155,778	167,492	150,718	150,718	172,700	127,781	172,700	12,064	176,242	179,873	183,598	187,418
Public Works	221,013	277,370	317,942	284,874	284,874	313,199	281,297	313,199	30,098	319,575	326,111	332,813	339,684
Community Development	282,135	292,943	327,872	302,053	302,053	359,311	343,366	359,311	36,873	366,763	374,388	382,191	390,176
Streets	385,122	399,253	464,684	420,387	420,387	486,779	492,087	486,779	68,094	498,173	509,891	521,943	534,342
Parks	327,323	350,375	408,370	425,630	425,630	450,654	424,244	450,654	28,780	459,416	468,419	477,671	487,179
Nature Sanctuary	43,870	46,583	53,864	51,632	51,632	61,898	58,625	61,898	5,959	62,650	63,417	64,201	65,001
Information Technology	49,205	48,796	58,352	63,049	63,049	60,745	49,954	60,745	10,924	61,049	61,354	61,661	61,969
Public Information	15,370	19,602	21,210	23,753	23,753	30,410	30,093	30,410	2,150	30,562	30,715	30,868	31,023
Total Operating Expenses	**3,640,766**	**4,398,198**	**4,682,046**	**4,428,321**	**4,428,321**	**4,984,374**	**4,681,106**	**4,984,374**	**428,442**	**5,089,075**	**5,196,648**	**5,307,189**	**5,420,795**
Capital Outlay (CIP)	358,594	710,300	592,451	366,550	366,550	323,975	159,281	323,975	-	347,172	177,975	135,120	110,066
Transfers	317,500	317,500	922,822	922,822	922,822	359,420	359,420	359,420	-	385,195	386,575	382,452	387,795
Total - General Fund Expenditures:	**4,316,860**	**5,425,997**	**6,197,319**	**5,717,693**	**5,717,693**	**5,667,769**	**5,199,807**	**5,667,769**	**428,442**	**5,821,442**	**5,761,197**	**5,824,761**	**5,918,656**
Estimated Ending Balance *(deficit)* :	**1,696,920**	**1,801,183**	**1,225,637**	**1,036,323**	**1,268,485**	**651,428**	**1,161,854**	**651,428**	**2,366,337**	**(26,586)**	**(558,014)**	**(1,012,173)**	**(1,473,048)**

Emergency Reserve (50)

Last Updated 2/11/22

	2018 Actual	2019 Actual	2020 Budget	2020 YTD	2020 Projected	2021 YTD	2022 YTD	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	**$ 1,446,615**	**$ 1,338,079**	**$ 1,232,108**	**$ 1,232,108**	**1,232,108**	**1,232,108**	**1,232,108**	**$ 1,332,108**	**$ 1,432,108**	**$ 1,532,108**	**$ 1,632,108**	**$ 1,732,108**
Revenues												
Temporary Operating Levy								-	-	-	-	-
Transfer from General Fund	317,500	317,500	100,000	100,000	100,000	-	1	100,000	100,000	100,000	100,000	100,000
Emergency Reserve Revenues:	**317,500**	**317,500**	**100,000**	**100,000**	**100,000**	**-**	**1**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**
Total Sources:	**1,764,115**	**1,655,579**	**1,332,108**	**1,332,108**	**1,332,108**	**1,232,108**	**1,232,109**	**1,432,108**	**1,532,108**	**1,632,108**	**1,732,108**	**1,832,108**
Expenditures												
Brush Creek Sewer NID	140,696	140,423	-	-		-	-	-	-	-	-	-
Brink Meyer Road NID	285,340	283,048	-	-		-	-	-	-	-	-	-
Emergency Reserve Expenditures:	**426,036**	**423,471**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Estimated Ending Balance *(deficit)* **:**	**1,338,079**	**1,232,108**	**1,332,108**	**1,332,108**	**1,332,108**	**1,232,108**	**1,232,109**	**1,432,108**	**1,532,108**	**1,632,108**	**1,732,108**	**1,832,108**
TARGET (per reserve policy):	1,079,215	1,356,499	1,549,330	1,549,330	1,549,330	1,549,330	1,549,330	1,411,522	1,455,140	1,440,068	1,455,948	1,354,944

Sewer Fund (30)

Last Updated 2/11/22

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2020 Projected	2021 YTD	2022 YTD	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	**$ 424,422**	**439,493**	**689,313**	**689,313**	**1,134,009**	**1,134,009**	**1,134,009**	**1,134,009**	**1,134,009**	**893,515**	**917,202**	**1,202,448**	**1,543,068**	**1,770,097**
Revenues														
Projected Rate Increase	*10.00%*	*10.00%*	*10.00%*	*10.00%*	*5.00%*					*3.00%*	*3.00%*	*3.00%*	*3.00%*	*3.00%*
Sewer Charges	1,147,360	1,320,195	1,334,993	1,471,357	1,516,737	1,413,109	1,516,737	1,549,043	112,647	1,562,239	1,609,106	1,657,379	1,707,101	1,758,314
Sewer Tap Fees	28,405	41,850	30,000	36,500	30,000	49,000	43,750	28,000	3,500	30,450	30,907	31,370	31,841	32,319
Sewer Impact Fees	25,400	34,650	34,000	94,076	50,000	46,200	50,000	26,400	3,300	50,750	51,511	52,284	53,068	53,864
MOAW Bill Collection Payment	434	444	550	442	-	407	-	402	-	550	550	550	550	550
Grinder Pump Administrative Fee	4,620	4,620	4,620	4,620	4,620	4,620	4,620	4,620	385	4,620	4,620	4,620	4,620	4,620
Interest Income	4,019	4,160	5,000	4,407	4,500	2,778	4,500	1,439	121	5,050	5,101	5,152	5,203	5,255
Transfer from Sewer CIP (33)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	22,317	-	5,880	-	-	-	-	-	-	-	-
Sewer Fund Revenues:	**1,210,237**	**1,405,918**	**1,409,163**	**1,633,719**	**1,605,857**	**1,521,994**	**1,619,607**	**1,609,903**	**119,953**	**1,653,659**	**1,701,795**	**1,751,355**	**1,802,383**	**1,854,922**
Total Sources:	**1,634,659**	**1,845,411**	**2,098,476**	**2,323,032**	**2,739,866**	**2,656,003**	**2,753,616**	**2,743,912**	**1,253,962**	**2,547,174**	**2,618,996**	**2,953,804**	**3,345,451**	**3,625,019**
Expenditures														
Operating Expenses	555,672	540,078	579,117	548,409	571,539	563,535	571,539	940,747	65,280	582,222	593,113	604,215	615,532	627,069
Capital Expenses	301,706	244,753	393,400	229,426	826,700	561,087	826,700	376,632	-	573,300	333,300	300,700	439,000	2,050,000
Debt Service	187,788	181,267	181,862	181,187	181,862	173,341	181,862	175,648	14,755	179,450	180,135	180,821	180,821	180,821
Transfer to General Fund - Admin Fee	150,000	190,000	230,000	230,000	280,000	280,000	280,000	-	-	295,000	310,000	325,000	340,000	355,000
Other Transfers							-							
Sewer Fund Expenditures:	**1,195,167**	**1,156,098**	**1,384,379**	**1,189,023**	**1,860,101**	**1,577,962**	**1,860,101**	**1,493,027**	**80,035**	**1,629,972**	**1,416,548**	**1,410,736**	**1,575,353**	**3,212,890**
Estimated Working Capital ***(deficit)*** **:**	**439,493**	**689,314**	**714,097**	**1,134,009**	**879,765**	**1,078,041**	**893,515**	**1,250,885**	**1,173,927**	**917,202**	**1,202,448**	**1,543,068**	**1,770,097**	**412,129**
TARGET*	$364,206	$363,786	$384,141	$375,790	$394,747					$398,756	$405,913	$413,125	$419,704	$426,338

Transportation Fund (40)

Last Updated 2/11/22

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 YTD	2020 Projected	2021 YTD	2022 YTD	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	**$ 287,412**	**1,637,554**	**$ 1,135,326**	**$ 115,528**	**$ 115,528**	**$ 115,528**	**$ (46,301)**		**$ (189,043)**	**$ (313,645)**	**$ (430,475)**	**$ (372,086)**	**$ (303,643)**
Revenues													
Parkville Special Road District	140,072	141,814	$ 159,097	162,279	160,066	160,066	168,250	-	164,713	167,184	169,692	$ 172,237	$ 174,820
City Transportation Sales Tax	467,233	479,240	$ 490,501	503,321	459,539	437,410	513,894	60,158	510,871	518,534	526,312	$ 534,207	$ 542,220
Motor Fuel Tax	150,020	149,072	$ 150,365	150,000	140,962	136,840	150,243	13,487	152,250	154,534	156,852	$ 159,205	$ 161,593
County Transportation Sales Tax	211,237	231,017	$ 229,619	234,212	193,260	171,258	194,102	-	237,725	241,291	244,910	$ 248,584	$ 252,312
Project Cost Share	2,642	30,000	$ 7,550	-	-	-	16,425	5,325	5,304	5,304	5,304	$ 5,304	$ 5,304
Sale of Equipment	-	-	$ -	-	-	-	-	-	7,500	7,500	7,500	$ 7,500	$ 7,500
City Capital Cost Payment				7,500	7,881	11,821	-	-	7,650	7,803	7,959	8,118	8,281
Transportation Grants		-		-	-	-	-	-					
Bond Proceeds	2,353,700	-	$ -	-	-	-	-	-	-	-	-	$ -	$ -
MPR Safety Funds		-		-	11,970	-	9,643	-					
Leased Properties		5,880		-	-	-	1,361,724	-					
Grants		-		13,000	-	-	1,292	-					
Transfers from Other Funds		12,500		-	4,100	4,100	-	-					
Transportation Fund Revenues:	**3,324,904**	**1,049,523**	**1,037,133**	**1,070,312**	**977,778**	**921,495**	**2,415,575**	**78,969**	**1,086,013**	**1,102,149**	**1,118,528**	**1,135,154**	**1,152,030**
Total Sources:	**3,612,316**	**2,687,077**	**2,172,459**	**1,185,839**	**1,093,306**	**1,037,023**	**2,369,274**	**78,969**	**896,970**	**788,504**	**688,053**	**763,068**	**848,386**
Expenditures													
Streets - Capital	1,327,584	742,396	335,684	425,000	454,831	453,976	293,788	-	395,000	397,000	397,000	397,000	397,000
Streets - Operating	374,476	393,890	434,463	419,000	429,895	383,950	421,431	19,727	425,285	431,664	438,139	444,711	451,382
Transfers (including debt service)	272,701	415,465	1,286,784	388,140	388,140	388,140	175,000	37,314	390,330	390,314	225,000	225,000	225,000
Transportation Fund Expenditures:	**1,974,762**	**1,551,751**	**2,056,931**	**1,232,140**	**1,272,866**	**1,226,066**	**890,219**	**57,041**	**1,210,615**	**1,218,979**	**1,060,139**	**1,066,711**	**1,073,382**
Estimated Ending Balance ***(deficit)*** **:**	**1,637,554**	**1,135,326**	**115,528**	**(46,301)**	**(179,560)**	**(189,043)**	**1,479,055**	**21,929**	**(313,645)**	**(430,475)**	**(372,086)**	**(303,643)**	**(224,996)**

RETURN A - MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

1 CLASSIFICATION OF OFFENSES		2 OFFENSES REPORTED OR KNOWN TO POLICE (INCUDING "UNFOUNDED" AND ATTEMPTS)	3 UNFOUNDED, I.E., FALSE OR BASELESS COMPLAINTS	4 NUMBER OF ACTUAL OFFENSES (COLUMN 2 MINUS COLUMN 3) (INCLUDE ATTEMPTS) 2021	2020	5 TOTAL OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (INCLUDES COL. 6)	6 NUMBER OF CLEARANCES INVOLVING ONLY PERSONS UNDER 18 YEARS OF AGE 2019	2018
1. CRIMINAL HOMICIDE a. MURDER AND NONNEGLIGENT HOMICIDE (score attempts as aggravated assault if homicide reported, submit Supplemental Homicide Report	11	1		1	Ø	1	1	Ø
b. MANSLAUGHTER BY NEGLIGENCE	12			Ø	Ø		Ø	Ø
2. RAPE TOTAL	20	2		2	1	2	Ø	3
a. Rape	21	2		2		2		
b. Attempts to Commit Rape	22							
c. Historical Rape	22							
3. ROBBERY TOTAL	30	2		2	1	3	1	2
a. Firearm	31	2		2		3		
b. Knife or Cutting Instrument	32							
c. Other Dangerous Weapon	33							
d. Strong-Arm (Hands, Fists, Feet, Etc.)	34							
4. ASSAULT TOTAL	40	27		27	26	25	17	17
a. Firearm	41	1		1				
b. Knife or Cutting Instrument	42	1		1		1		
c. Other Dangerous Weapon	43	1		1		1		
d. Hands, Fists, Feet, Etc. - Aggravated injury	44	7		7		7		
e. Other Assaults - Simple, Not Aggravated	45	17		17		16		
5. BURGLARY TOTAL	50	19	1	18	19	9	13	21
a. Forcible Entry	51	9	1	8		6		
b. Unlawful Entry - No Force	52	9		9		3		
c. Attempted Forcible Entry	53	1		1				
6. LARCENY - THEFT TOTAL (Except Motor Vehicle Theft)	60	69	3	66	110	9	109	92
7. MOTOR VEHICLE THEFT TOTAL	70	13		13	14	2	11	10
a. Autos	71	11		11		2		
b. Trucks and Buses	72	1		1				
c. Other Vehicles	73	1		1				
GRAND TOTAL	77	133	4	129	171	51	152	145

2021 2020 2019 2018

January 2021
Month and Year of Report

through
December 31, 2021

Mo0830100
Agency Identifier

7000.00
Population

January 27, 2022
Date

Craig Hubbell — Prepared By
Detective Sergeant — Title

Parkville Police Department...
Agency and State

Chief K.L. Chrisman
Chief, Commissioner, Sheriff, or Superintendent

PROPERTY STOLEN BY CLASSIFICATION

CLASSIFICATION		NUMBER OF ACTUAL OFFENSES (COLUMN 4 Return A)	Monetary Value of Property Stolen
1. MURDER AND NONNEGLIGENT MANSLAUGHTER	12	1	
2. RAPE (TOTAL)	20	2	
3. ROBBERY			
(a) HIGHWAY (Streets, alleys, etc.)	31		
(b) COMMERCIAL HOUSE (except c, d and f)	32		
(c) GAS OR SERVICE STATION	33	1	337
(d) CONVENIENCE STORE	34		
(e) RESIDENCE (anywhere on premises)	35		
(f) BANK	36		
(g) MISCELLANEOUS	37	1	1050
TOTAL ROBBERY	30	2	1387
5. BURGLARY - BREAKING AND ENTERING			
(a) RESIDENCE (dwelling)			
(1) NIGHT (6 p.m. - 6 a.m.)	51	6	4810
(2) DAY (6 a.m. - 6 p.m.)	52	3	10053
(3) UNKNOWN	53	3	1405
(b) NON-RESIDENCE (store, office, etc.)			
(1) NIGHT (6 p.m. - 6 a.m.)	54	5	2386
(2) DAY (6 a.m. - 6 p.m.)	55	1	3
(3) UNKNOWN	56		
TOTAL BURGLARY	50	18	18657
6. LARCENY - THEFT (Except Motor Vehicle Theft)			
(a) $200 AND OVER	61	55	152305
(b) $50 TO $200	62	6	796
(c) UNDER $50	63	5	108
TOTAL LARCENY (Same as Item 6X)	60	66	153209
7. MOTOR VEHICLE THEFT (Including Alleged Joy Riding)	70	13	217985
GRAND TOTAL - ALL ITEMS	77	102	145 135 128 391238
ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT			
6X. NATURE OF LARCENIES UNDER ITEM 6			
(a) POCKET-PICKING	81		
(b) PURSE SNATCHING	82	1	893
(c) SHOPLIFTING	83	9	40 55 54 3778
(d) FROM MOTOR VEHICLE (except e)	84	24	22614
(e) MOTOR VEHICLE PARTS AND ACCESSORIES	85	4	2422
(f) BICYCLES	86		
(g) FROM BUILDING (except c and h)	87	5	6 7 1 18491
(h) FROM ANY COIN-OPERATED MACHINES (parking meters etc.)	88		
(i) ALL OTHERS	89	23	105011
TOTAL LARCENIES (Same as Item 6)	80	66	153209
7X. MOTOR VEHICLES RECOVERED			2020 2019 2018
(a) STOLEN LOCALLY AND RECOVERED LOCALLY	91	3	
(b) STOLEN LOCALLY AND RECOVERED BY ANOTHER JURISDICTION	92	2	
(c) TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED (a & b)	90	5	
(d) STOLEN IN OTHER JURISDICTION AND RECOVERED LOCALLY	93	5	

2021

January 1 through December 31, 2021

Alliance WATER RESOURCES®
Professional Water and Wastewater Operations

OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

206 S. Keene St.
Columbia, MO
65201

(573)874-8080

OPERATIONS REPORT – PARKVILLE DIVISION

January 2022

Wastewater Treatment Plant Operations

- The Wastewater plant received 4 inches of precipitation.
- The plant removal efficiency for the month:
  - BOD 96.0% removal
  - TSS 83.5% removal
- The average daily flow was 425,839 gallons treated.

Wastewater Laboratory Analysis

- Staff performed 405 recorded lab tests.
- The following samples were delivered to Keystone Labs for analysis: NH_3-N (5).
- Monthly and Daily laboratory equipment maintenance and calibrations were performed according to manufacturer’s guidelines.
- Staff performed QA/QC (Quality Assurance and Quality Control) on the laboratory analysis performed at the WWTF.
- Water Environment Federation meeting – free automated sampler program
- EPA webinar – Optimizing Nutrient Removal in Oxidation Ditches.
- Router replaced and service for phones and internet switched from T-Mobile/Sprint to Verizon.

Wastewater Treatment Plant Compliance

- Annual Sludge Report submitted to MDNR.
- Annual Inflow and Infiltration Report submitted to MDNR.
- Missouri DNR Virtual Wastewater Engineering Workshop.
- Missouri DNR Nutrient Effluent Limitation Webinar

Wastewater Treatment Plant Maintenance

- RAS pump 23 installed.
- Troubleshooting RAS pump 23 VFD.
- Internet router required replacement.
- Routine preventative maintenance was performed in accordance with all manufacturers’ recommendations.
- Low temperatures caused plant water lines to freeze. Staff installed new piping and space heaters.
- West clarifier drained and RAS lines cleaned by H&H.

OPERATIONS REPORT – PARKVILLE DIVISION

Collection System Operations

- Staff conduct 4 sewer inspections.
- Robin 4000 odor control chemical continues to be fed at Riss Lake. Rate of feed is approximately 25 gallons per day.
- Staff continues to monitor the pressure gauge on force main at River Chase subdivision.
- Staff continues to monitor for H_2S at Manhole B-16 on a weekly basis.
- Staff competed a total of 172 locates for the month of January.

Collection System Maintenance

- River Hills lift station and manhole M-01 cleaned by H&H.
- SCADA Radios replaced at all lift stations and plant.
- Staff getting one additional quote for Riss Lake chemical station fencing.
- Staff removed grease from the National, Pinecrest, FF Hwy, 45 Hwy and River Hills Lift Stations.
- Staff performed normal maintenance monitoring.

Bio-solids

- Staff did not land apply biosolids in January.

Safety

- Annual Safety Audit completed.
- Annual Chemical Inventory completed.
- Staff Monthly Safety Meeting: Personal Protective Equipment and Violence in the workplace.
- Tailgate topics: MO Common Ground: Following Safety Rules, review of required monthly inspections, review of annual safety inspection and related requirements.
- Emergency Management Exercise, Scenario-based Coordination.

Recommendations

- Evaluate generator needs at lift stations. Option for portable vs. stationary.
- Evaluate lighting needs at lift stations.

OPERATIONS REPORT – PARKVILLE DIVISION

Loading

Hydraulic	425,839 gallons per day
Organic	34 lbs. of BOD per day (1,068 lbs. per month)
Non-Organic	103 lbs. of TSS per day (3,193 lbs. per month)

NPDES Effluent Permit Parameters

Parameter	Monthly Average	Permit Limit
pH	6.6 Min. and 6.8 Max	6.5 - 9.0
TSS	29.0 mg/L	30 mg/L
BOD_5	9.7 mg/L	25 mg/L
NH_3-N	0.23 mg/L	3.0 mg/L
E. coli Coliform	Sample not required this month	206 #/100 mL
O & G	Sample not required this month	10.0 mg/L (quarterly)
T. Phosphorus	Sample not required this month	Monitoring Only (quarterly)
T. Nitrogen	Sample not required this month	Monitoring Only (quarterly)
SM1 T. Phosphorus	Sample not required this month	Monitoring Only (quarterly)
SM1 T. Nitrogen	Sample not required this month	Monitoring Only (quarterly)

Removal Efficiency

Parameter	Monthly Average	Permit Limit
Organic	96.0%	85 %
Non-Organic	83.5 %	85 %

Biosolids

	Report Period	Year to Date
Quantity Applied	0 dry tons	0 dry tons
Acres Applied	0 acres	0 acres

CITY OF PARKVILLE
Policy Report

Date: February 9, 2022

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Melissa McChesney, City Clerk

ISSUE:
Approve Work Authorization No. 141 with North Hills Engineering for the engineering and project management associated with the 2022 Sanitary Sewer Repairs program

BACKGROUND:
On May 21, 2019, the Board of Aldermen approved a five-year agreement with North Hills Engineering (NHE) for on-call engineering services. The arrangement allows the City to execute individual work authorization for supplemental engineering services for specific projects and studies.

The City compiles data collected with CCTV evaluations and periodic manhole inspections to gather more information about the condition of the sanitary sewer system. In 2020, NHE compiled information for a Manhole Inspection Report in which the condition of various manholes in the sanitary sewer were evaluated. Each year, the City programs funding in the Sewer Fund to repair the sanitary sewer system; the repairs are prioritized based on system evaluation.

The proposed work authorization covers the design and administration of the next phase of the sanitary sewer repairs program. The scope of work includes design, document preparation, bidding and construction administration. The project will address the urgent needs in the sanitary sewer system, addressing sewer line and manhole repairs.

BUDGET IMPACT:
The 2022 Sewer Fund includes $220,000 for lines repairs. Of this amount, $196,750 was estimated for the construction associated with the Sanitary Sewer Repairs program. The engineering fees included in this work authorization are within the remaining budget.

ALTERNATIVES:
1. Approve the work authorization for the 2022 Sanitary Sewer Repairs Program.
2. Direct staff to negotiate changes to the work authorization.
3. Do not approve the work authorization.
4. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:
At the meeting on February 7, 2022, the Finance Committee, by a vote of 4-0, recommended that the Board of Aldermen approve Work Authorization No. 141 with North Hills Engineering for the 2022 Sanitary Sewer Repairs Program in the amount of $21,714.

STAFF RECOMMENDATION:

Staff recommends the approval of the work authorization with North Hills Engineering for the engineering and project management associated with the 2022 Sanitary Sewer Repairs Program.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to approve Work Authorization No. 141 with North Hills Engineering for the 2022 Sanitary Sewer Repairs Program in the amount of $21,714.

ATTACHMENTS:
1. Work Authorization No. 141

CITY OF PARKVILLE
DEPARTMENT OF PUBLIC WORKS

Preparation Date: 1/20/2022

WORK PLANNING / AUTHORIZATION FORM

Number: WA-141

Project / Work Description:
Design and Project Management for Sanitary Sewer Repairs - 2022

Purpose: To design and administer construction of repairs/replacement of sanitary sewer system.
This WA covers the design, document preparation, bidding, and construction administration of the 2022 phase.
This repairs project has been programmed for 2022 in the City's CIP Program, addressing multiple areas of the system.
The project will address the urgent needs in downtown area, and urgent repairs throughout the system.
The urgent manhole repairs will be based on the findings from the 2020 Manhole Inspection Project.
The manholes and line repairs are needed also to be able to investigate and locate the existing sewer lines.

Project Costs:

Total Construction:	$196,750	Includes construction, contingency.
Engineering / Proj. Mgmt. Budget:	$21,750	Design, drawings, maps, specifications, construction phase.
Minicam Work / H&H Septic:	$1,500	Budgeted for work if necessary.
Total Budget Cost:	$220,000	

Service Provider: North Hills Engineering, Inc.
Terms: Subject to the provisions of the August 5, 2014 Engineering Services Agreement between the City and North Hills Engineering Incorporated

Manhole and Line Repairs Project - 2022:

SURVEY AND STAKING:

Survey locations for proposed repairs.	17
Measure and mark excavation areas, using paint and steel pins.	9
Clear easements as required for bidders to access repair areas and plan for repairs.	7
Generate One-Call tickets to review location of utilties and proximity to proposed repairs.	7
Refresh marks as required following fading and washing of paint marks.	6
	46

ENGINEERING & PROJECT MANAGEMENT:

Project Management and Coordination Meetings with City Staff (9 month project.)	11
Develop preliminary work plan for minicam investigation	5
Visit the Sites of work to evaluate access, disturbance, easements required, etc.	6
Develop work plan with H&H to perform mini-cam work.	3
Accompany H&H on mini-cam investigation, for location on downtown sewer lines.	7
Perform field measurements and survey shots to verify key dimensions.	16
Meet with residents and enter houses to observe plumbing setup and exit, dye test as reqd.	8
Review CCTV data to locate tap locations and determine which are live vs. dead.	8
Finalize work packages and extent of work, need for alternate bid options.	7
Prepare preliminary opinion of probable construction cost	3
Meet with affected residents to discuss the project, access reqts., and gather feedback.	6
Meet with MoAm Water to review location, age, condition of water mains, plan for separation.	5
Assemble and coordinate/review bidding and contract documents, using City format. Use large-project City standard contract. Write technical specifications.	16
Update parcel data with 2022 version from Platte Co.	3
Prepare drawings to desribe the work. Use GIS mapping and parcel data, survey, show access.	66
Design Review Meeting with Public Works Director, respond to comments, make revisions.	4
Meet with public to obtain signed access agreements.	6
Set up project at local plan room, for internet distribution, also advertise on City website.	3
Meet with bidders and address questions during the advertisement period, prepare addenda.	6
Review bids, check qualifications and experience, and recommend award to City	4
Respond to change requests, claims, prepare change orders as required.	9
Construction administration and review of pay requests.	8
Conduct Meetings with Contractor - Pre-Con, progress, final.	10
Periodic visits to observe the work. (Part Time Inspection) Includes surprises, water main relocations, adjustments in layout, etc	36
	256

Excluded:
Services of City Attorney for easement document preparation (Only if easements are needed, not expected.)
Acquisition of Easements (If needed - by City Staff). NHE will obtain signed access agreements.

Estimated Consultant Fee:					
Engineering:	282 Hours x	$	77.00	/ hour =	$ 21,714.00
					$ 21,714.00

Budget: Sewer Budget / CIP

Schedule:

Estimated Completion Date: 11/1/2022

Project Deadlines: n/a

Submitted By:

Jay E Norco 1/20/2022

Jay Norco, P.E. - President. Date

Authorization:

Mayor Date

ITEM 3.G.
For 2/15/2022
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: February 9, 2022

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Melissa McChesney, City Clerk

ISSUE:
Approve a land use agreement with Rockridge Quarry for the 2022 cleanup events

BACKGROUND:
In the past, the City has contracted with Rockridge Quarry (formerly known as Damon Pursell Construction) for the use of its property at 6105 NW River Park Drive for the City's annual clean-up and yard waste collection events.

The City offers two clean-up events, one in the spring and one in the fall. The Spring Clean-up event will be held on Saturday, April 23, 2022, and the Fall Clean-up event will be held on Saturday, October 15, 2022. Both events will include yard waste collection. The Curbside Pick-up event will be held on Monday, October 17, 2022. The City will pay a lump sum amount for each of the clean-up events at a cost of $1,300 per event.

Additionally, the City offers two collection periods for residents to drop off yard waste. The Spring Drop-off will be held from Monday, April 25, 2022 to Friday, May 27, 2022 and the Fall Drop-off will be held from Monday, October 17, 2022 to Wednesday, November 23, 2022.

The fee schedule has been the same since 2018. The collection fee structure is based on the volume of the yard waste. The fee schedule, included in the agreement, ranges from $2.00 per bag to $30 for a dual-axle trailer. The cleanup events are only offered to residents of Parkville. Proof of residency is required.

BUDGET IMPACT:
The 2022 Streets Budget includes $19,000 for non-personnel expenses associated with the semi-annual cleanup events. The summary of expenses for the 2021 cleanup events is provided as Attachment 2.

ALTERNATIVES:
1. Approve the land use and waste disposal agreement with Rockridge Quarry.
2. Approve the agreement subject to proposed changes.
3. Do not approve the agreement and provide further direction to staff.
4. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:
At the meeting on February 7, 2022, the Finance Committee, by a vote of 4-0, recommended that the Board of Aldermen approve the land use and waste disposal agreement with Rockridge Quarry for the 2022 City cleanup events.

STAFF RECOMMENDATION:
Staff recommends approval of the land use and waste disposal agreement with Rockridge Quarry with the pricing structure as outlined in the agreement.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to approve the land use and waste disposal agreement with Rockridge Quarry for the 2022 City cleanup events.

ATTACHMENTS:
1. Land Use Agreement
2. 2021 Cleanup Report

LAND USE AND WASTE DISPOSAL AGREEMENT

This Agreement is made on this **15th day of February 2022**, by and between the CITY OF PARKVILLE, MISSOURI, hereinafter referred to as "CITY", and Rockridge Quarry, hereinafter referred to as "OWNER ".

WHEREAS, CITY requires space to operate clean-up and debris removal operations during the year; and

WHEREAS, OWNER agrees to allow the CITY to use land at 6105 NW River Park Drive, Riverside, Missouri (the "Site") as a collection site for citywide clean-up efforts.

NOW, THEREFORE, the CITY and the OWNER agree as follows:

1. **Term.** The term of this Agreement shall be for a period beginning upon execution of this Agreement and running until December 31, 2022.

2. **Grant of Use.** OWNER agrees to allow the CITY to use the Site for the Spring Clean-Up Event on April 23, 2022, and for the Fall Clean-Up Event on October 15, 2022 and for the City of Parkville Curbside Pickup on October 17, 2022. The CITY will have access to the property beginning at 8:00 AM until 5:00 PM on April 23, 2022 and October 15, 2022, for the designated events. The OWNER grants the CITY all rights of access, ingress and egress necessary to dispose of material. In addition, the OWNER agrees to allow the CITY to use the Site for Parkville residents to dump yard waste debris for two collection periods from April 25, 2022 to May 27, 2022, and from October 17, 2022 to November 23, 2022, except weekends and observed holidays.

3. **Fee.** The CITY shall pay to the OWNER a lump sum amount of one thousand three hundred dollars ($1,300.00) for the Spring Clean-Up Event on April 23, 2022, and one thousand three hundred dollars ($1,300.00) for the Fall Clean-Up Event on October 15, 2022. Both events will include yard waste collection.

   The CITY shall pay to the OWNER the following fees for residential types of yard waste collection dropped off during the two collection periods from Monday, April 25, 2022 to Friday, May 27, 2022, and from Monday, October 17, 2022 to Wednesday, November 23, 2022.

Per Bag	Two Dollars ($2.00)
Per Pickup	Twelve Dollars ($12.00)
Per Pickup – Cab Level	Fifteen Dollars ($15.00)
Per Trailer – Single Axle	Twenty Dollars ($20.00)
Per Trailer – Two Axle	Thirty Dollars ($30.00)

   Commercial loads will not be accepted. The fees for yard waste shall only be applicable during the designated times for yard waste collection identified in Section 2.

4. **Insurance.** The CITY agrees to accept all liability for its use of the Site as defined herein, and all persons, and property owned by persons allowed on the Site by the CITY. CITY will provide OWNER with a certificate of insurance for liability with a general aggregate of not less than $2,000,000.00. OWNER will be named as an additional insured on the policy with respects to the Site.

5. **Residency Verification.** The OWNER agrees to verify City of Parkville residency for all yard waste collections. Residency may be verified by either a Platte County paid property tax receipt that demonstrates a tax liability to the City of Parkville or a City of Parkville sanitary sewer utility bill or receipt. Other forms of identification, such as driver's licenses, that state a Parkville address by do not confirm residency within the city limits are not acceptable.

6. **Billing.** OWNER shall submit an itemized invoice to the CITY on the first day of each month following an event or collection period stated in Section 2. The invoice shall detail the Services that were provided in the month immediately prior, and shall include a list of verified addresses associated with yard waste collection and billing. CITY agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by the City. In the event of a dispute, and prior to the invoice's due date, CITY shall pay the undisputed portion of the invoice and notify OWNER of the nature of the dispute regarding the balance.

7. **Restrictions.** The CITY will not allow disposal of any hazardous materials or substances and claim full responsibility for any hazardous material disposed of on the property.

8. **Waste Removal.** The CITY will provide appropriate containers for all non-yard waste collected and will remove all items collected, other than yard waste, within one week of the Spring Clean-Up Event on April 23, 2022 and the Fall Clean-Up Event on October 15, 2022.

9. **Supervision.** The CITY will provide supervision on the property for the collection events on April 23, 2022, October 15, 2022 and October 17, 2022.

10. **Modification.** This document constitutes the entire agreement between the OWNER and the CITY. The terms, covenants and conditions of this Agreement may not be changed orally, but only by an instrument in writing executed by both parties.

11. **Termination.** The CITY may at any time and for any reason terminate the Agreement upon ten (10) days written notice to the OWNER.

12. **Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.

13. **Successors and Assigns.** This Agreement shall extend to and be binding upon the successors and assigns of the parties hereto.

14. **Notice.** Written notice regarding this Agreement shall be effective upon receipt via hand-delivery; three working days after deposit in the U.S. Mail, or by confirmed delivery by certified delivery services to the following address:

To CITY:	City of Parkville Attn: City Administrator 8880 Clark Ave. Parkville, MO 64152
To OWNER:	Rockridge Quarry Attn: Dennis Obrien 9001 Hickman Mills Road Kansas City, MO 64132 dobrien@rockridgequarry.com

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed on this 15th day of February, 2022.

CITY OF PARKVILLE, MISSOURI

____
Joe Parente
City Administrator

ATTEST:

____
City Clerk Melissa McChesney

____
Dennis Obrien
Rockridge Quarry

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

CITY OF PARKVILLE
Memorandum

Date: February 2, 2022

To: Mayor Johnston and Board of Aldermen

From: Alysen Abel, Public Works Director

CC: Joe Parente, City Administrator

RE: 2021 Cleanup Summary Report

Each year, the City of Parkville hosts several cleanup events.

Spring Cleanup Events:

- On Saturday, April 24, 2021, the City hosted a Spring Cleanup Event, which allowed residents to dispose of household and yard waste. There were a total of 359 vehicles and trailers.
    - 19 Cars
    - 138 SUV / Vans
    - 179 Trucks
    - 23 Trailers
- From Monday, April 26 to Friday, May 28, 2021, the City held its Spring Yard Waste Drop-Off, to allow residents to dispose of their yard waste. The City contracted with Damon Pursell Construction to rent their lot for 7 weeks.

Fall Cleanup Events:

- On Saturday, October 16, 2021, the City hosted a Fall Cleanup Event, which allowed residents to dispose of household and yard waste. There were a total of 296 vehicles and trailers.
    - 18 cars
    - 113 SUV / Vans
    - 120 Trucks
    - 45 Trailers
- On Monday, October 18. 2021, Public Works Operations staff provided the Curbside Pickup for residents to dispose of their household waste. In the past, the City contracts with Labor Ready to provide additional labor for the curbside pickup. Due to COVID, the

City did not contract with Labor Ready, instead using the City's labor staff. The City limited the amount of items placed at the curb since we didn't have the additional labor.

- The City continued to host its Fall Yard Waste Drop-off from Monday, October 18 to Wednesday, November 24, 2021. The City contracted with Damon Pursell Construction to rent their lot for residents to drop off their yard waste.

Electronics Recycling Events:

- The City hosted the Electronics Recycling events on the first Saturday of the even numbered months (except December) from 9am to noon. The City contracted with Liquid Tech KC to collect items, at a cost no cost to the City. However, the vendor was not able to support the October 2021 event due to staff and equipment shortage. The users were charged a fee, based on their recycling needs. Midwest Recycling handled that transaction directly. Electronics Recycling is open to both residents and non-residents.

Paper Shredding Events:

- In conjunction with the Electronics Recycling event, the City hosted Paper Shredding on the first Saturday of the even numbered months (except December) from 9am to 11am. The City contracted with Midwest Shredding to provide secure shredding services, at a cost of $350 per events. Paper Shredding is open to Parkville residents only.

Budget Available:

- The 2021 streets budget includes $19,000 for the City's cleanup events.

REVENUE:

Best Batteries $131.36

- Revenue generated from Recycled Car Batteries

Langley Recycling..$787.05

- Collected 11,660 pounds of Recycled Scrap Metal (cleanup)

North Kansas City Iron and Metal from cleanup $0.00

- Collected 0 pounds of Recycled Scrap Metal (cleanup)

Total Revenue $918.41

EXPENDITURES:

Metro Rolloff – Spring Cleanup...$3,622.55

- Filled 11 – 30 cubic yard waste containers

Metro Rolloff – Fall Cleanup $3,600.00

- Filled 11 – 30 cubic yard waste containers

ABC Tire Recycling...$491.50

- Recycled Tires

G&W Trash Service $160.00

- Haul away Illegal Dumping

Damon Pursell Lot Rental – Spring & Fall $2,600.00

- Site Rental of 6105 Riverpark

Damon Pursell Yard Waste – Spring $1,519.00

- Resident Drop off 4/26/21 thru 5/26/21

Damon Pursell Yard Waste – Fall...$2,155.00

- Resident Drop off 10/18/21 thru 11/24/21

Price Chopper – Spring & Fall $217.64

- Purchased food and drinks for event workers

Phillips 66 (Godfathers Pizza) – Spring & Fall $138.20

- Ordered pizzas for event workers

Midwest Shredding (Paper Shedding) $2,250.00

- 5 Events in 2021

Lowe’s / Ace Hardware (Supplies for Cleanup) $357.36

Total Expenditures $17,111.25

ITEM 3.H.
For 2/15/2022
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: February 7, 2022

Prepared By:
Melissa McChesney, City Clerk

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Approve a retail liquor by the drink picnic license for the Main Street Parkville Association for Parkville Microbrew Fest on April 30, 2022

BACKGROUND:
The Main Street Parkville Association is a non-profit organization that will be selling liquor during Parkville Microbrew Fest on April 30, 2022. In order for a non-profit organization to sell intoxicating liquor at an event (picnic, bazaar, fair or similar gathering), the State of Missouri requires an approval letter from the City of Parkville for a retail by the drink picnic license for up to seven days.

Following approval of the picnic license, the City Clerk will provide the Main Street Parkville Association with the City's approval letter which the organization will then submit to the Missouri Division of Alcohol and Tobacco Control. A copy of the City's approval letter will be on file in the City Clerk's Office.

BUDGET IMPACT:
There is no fee associated with a picnic license and therefore there is no impact to the budget.

ALTERNATIVES:

1. Approve the picnic license for MSPA for the Parkville Microbrew Fest.
2. Deny the picnic license.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends approving a retail liquor by the drink picnic license for the Main Street Parkville Association for Parkville Microbrew Fest on April 30, 2022.

POLICY:
RSMo 311.482 and Parkville Municipal Code Section 600.070(8) authorize the sale of liquor by the drink at retail for consumption on premises limited non-profit organizations.

SUGGESTED MOTION:

I move to approve a retail liquor by the drink picnic license for the Main Street Parkville Association for Parkville Microbrew Fest on April 30, 2022.

ATTACHMENTS:
1. Request Letter

Parkville Missouri
Main Street Association

February 1, 2022

Board of Aldermen
City of Parkville
8880 Clark Avenue
Parkville, Missouri 64152

Parkville Board of Aldermen:

Main Street Parkville Association is planning for the 2022 Parkville Microbrew Fest to be held in English Landing Park on Saturday, April 30th, 1-5 pm.

We are requesting permission from the City of Parkville to obtain a retail liquor by the drink picnic license from the State of Missouri so that we can host our annual festival and fundraiser. MSPA will hire off-duty police officers to monitor the festival.
Thank you for your support of this event!

Sincerely,

Kelly Putnam, Executive Director
Main Street Parkville Association
104 Main Street – 2nd Floor
Parkville, MO 64152

ITEM 3.I.
For 2/15/2022
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: February 7, 2022

Prepared By:
Melissa McChesney, City Clerk

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Approve a change in managing officer for Minit Mart, 6316 N. Highway 9, for their retailer of intoxicating liquor in the original package with Sunday sales liquor license

BACKGROUND:
Per Parkville Municipal Code Chapter 600, all liquor license applications must be approved by the Board of Aldermen. On October 16, 2018, the Board of Aldermen approved a retailer of intoxicating liquor in the original package with Sunday sales liquor license for Minit Mart. Per Parkville Municipal Code Section 600.120, if during the licensing period there is a change in facts from the original liquor license application, written notice must be given to the City Clerk. On January 28, 2022, the City Clerk received a new liquor license application for the change in managing officer for Minit Mart.

The City Clerk will provide an approval letter to the business which will be submitted to the Missouri Division of Alcohol and Tobacco Control for its Missouri liquor license. A copy of the City's approval letter will be on file in the City Clerk's Office.

BUDGET IMPACT:
There is no impact to the budget with this action.

ALTERNATIVES:

1. Approve the change in managing officer for the liquor license for Minit Mart.
2. Deny the change in managing officer for the liquor license.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends approving a change in managing officer for Minit Mart.

POLICY:
Pursuant to Parkville Municipal Code Section 600.210, the Board of Aldermen must approve all applications for a liquor license, including a change in facts from the original application.

SUGGESTED MOTION:

I move to approve a change in managing officer for Minit Mart for their retailer of intoxicating liquor in the original package with Sunday sales liquor license.

ATTACHMENTS:
1. Application

CITY OF PARKVILLE ▪ 8880 Clark Avenue ▪ Parkville, MO 64152 ▪ (816) 741-7676 ▪ FAX (816) 741-0013

APPLICATION TO SELL LIQUOR IN PARKVILLE, MISSOURI

(Parkville Municipal Code Chapter 600)

For period June 1, 2021 (Current year) to May 31, 2022 (Next year)

Date of Application: 01/28/2022

SECTION 1.

1. Name of Business: Minit Mart Parkville #752
2. Type of Business: Convenience Store
3. Street address where liquor is to be sold: 6316 N. Hwy. 9
4. Is this location within 300 feet of a church or school?: Yes __ No ✓
   See Parkville Municipal Code Section 600.310 Notice and Consent
5. Mailing Address: PO Box 456, Jefferson City, MO 65102
6. Phone No. of Business: (816) 741-6731 Fax No. of Business: _____
7. Name of Managing Officer (principal applicant): Lorene Williams
8. Name(s) of any partner(s) in this business (attach separate sheet if necessary):
   on file
9. Name(s) and residence address(es) of any other person(s) having financial interest in this business or partnership (attach separate sheet if necessary):
   on file
10. If corporation, give name of corporation, date of incorporation, state in which incorporated, and names and addresses of all stockholders who hold ten percent (10%) or more of the capital stock (attach separate sheet if necessary):
    on file
11. Name(s) and residence address(es) of any other person(s) having financial interest in the building to be used for liquor sales:
    on file

SECTION 3. LICENSE FOR WHICH APPLICATION IS BEING MADE

(Please choose the license for which application is being made.)

1. ☐ **Microbrewer: $375**
Based on annual production of at least 500 barrels, at a fee of $7.50 per hundred barrels. If, at the end of the license year, the microbrewery has produced less than 500 barrels, the City shall refund $7.50 for every hundred barrels under that number. A fraction of one hundred barrels produced shall be counted as one hundred barrels. It allows production of beer and malt liquor of no more than 10,000 barrels per year in Zones I-1, I-2 or I-3 only. Holder of this license must also have a resort liquor license (RSMo 311.195)

2. ☐ **Retailer of malt liquor in the original package: $75**
Allows sale of malt liquor in original package for consumption off premises. LIMITED to drug stores, cigar/ tobacco stores, confectioneries, delicatessens, grocery or general merchandise stores with stock having at-cost value of at least $1,000. (RSMo 311.200) Limit of one per every 2,000 residents.

3. ☐ **Retailer of malt liquor by the drink: $52.50**
Allows sale of malt liquor/ light wine by drink for consumption on premises, sale of malt liquor/ light wine in original package for consumption off premises. (RSMo 311.200)

4. ☑ **Retailer of intoxicating liquor in original package: $150** ☑ **Sunday Sales: additional $300**
Allows sale of intoxicating liquor, malt liquor in original package for consumption off premises. LIMITED to drug stores, cigar/ tobacco stores, confectioneries, delicatessens, grocery or general merchandise stores having at-cost value of at least $1,000. (RSMo 311.200, 311.293). Limit two per every 1,000 residents.

5. ☐ **Resort license (RSMo 311.095): $450** ☐ **Sunday Sales: additional $300**
Allows sale of intoxicating liquor by drink for consumption on premises of a "resort," sale of intoxicating liquor in original package for consumption off premises, sale of malt liquor by drink for consumption on premises, sale of malt liquor in original package for consumption off premises.

   5a. ☐ **Temporary resort license: $93.75 for 3 months/ Sunday sales: additional $75 for 3 months**
   Allows 3-month resort license, based on projection of sales. For all new restaurants.

6. ☐ **Malt liquor/ light wine sale-by-drink permit (no more than 7 days): $37.50**
Allows sale of light wine and malt liquor for consumption off premises where sold between 10:00 a.m. and midnight (11:00 a.m. to midnight on Sundays) or requested date(s) of sale. LIMITED to church, school, civic, service, fraternal, veterans, political, or charitable club or organization for picnic, bazaar, fair, festival or similar gathering or event. (RSMo 311.482)

7. ☐ **Boat or Vessel, Intoxicating liquor by drink for consumption: $450**
Authorizes sale of intoxicating liquor by the drink at retail for consumption on the premises of any boat or other vessel licensed by the United States Coast Guard to carry one hundred (100) or more passengers for hire on navigable waters in or adjacent to this State, which has a regular place or mooring in Parkville, Missouri. NOTE: Does not include riverboat gambling boats. (RSMo 311.090)

8. ☐ **Intoxicating liquor by drink for consumption on premises - including Sunday Sales: No fee**
Authorizes sale of liquor by drink at retail for consumption on premises. LIMITED to charitable, fraternal, religious, service or veterans' organization with 501(c) exemption. (RSMo 311.090)

9. ☐ **Wholesaler: $375** RSMo 311.180 (9)

10. ☐ **Caterer:** $15 per day; requires separate caterer's permit.

11. ☐ **Tasting Permit: $37.50**
Authorizes any winery, distiller, manufacturer, wholesaler or brewer or designated employee to provide distilled spirits, wine, or malt beverage samples off a licensed premises provided no sales transactions take place or on any temporary licensed retail premises. (RSMo 311.294)

12. ☐ **Retailer intoxicating liquor by the drink limited to distillers: $375**
LIMITED to a distiller whose manufacturing establishment is located within the City and allows for the sale of intoxicating liquor by the drink at retail for consumption on the premises where sold provided the licensed premises is in close proximity to the distillery.

SECTION 4. AFFIDAVIT OF PRINCIPAL APPLICANT

I hereby affirm that I am and shall continue to be actively engaged for the period of the license for which application is made in the actual control and management of the premises for which liquor license is sought. I am at least 21 years of age. I am of good moral character. I am qualified to hold an alcoholic beverage license in the State of Missouri. I have never been convicted, since the ratification of the 21st Amendment of the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacturer or sale of alcoholic beverages. I have never had a dealer's license revoked. I am a qualified legal voter and taxpaying citizen of the Missouri county, town, city or village of which I am a resident and will produce a tax receipt and Election Board certification to that effect upon request.

I affirm that I am not in arrears for any back taxes or license fees owned to the City of Parkville. I will not accept directly or indirectly any loans, equipment, money, credit or property of any kind, except ordinary commercial credit, as such term is defined in the Rules and Regulations of the Supervisor of Liquor Control of the State of Missouri.

I am prepared to offer all statements, books, records and papers which the City Clerk determines to be necessary to describe the true ownership and management of the business or in the respects necessary to determine my qualifications for this liquor license.

I affirm that the type of business to be conducted on the premises for which application is made is as shown on this application. If applying for license in category 3 or 5, I state that goods for sale at this location are valued at-cost in at least the amount of $1,000, and at no time shall the at-cost value of goods offered for sale at this location be less than $1,000 (exclusive of fixtures and alcoholic beverages.)

I affirm that no distiller, wholesaler, winemaker, brewer, or supplier of coin-operated, commercial manual or mechanical amusement devices, or any employee, officer or agent thereof has any financial interest in the retail business of this applicant for the sale of alcoholic beverages or C.O.L., and that I will not accept from any such persons equipment, money, credit or property of any kind, except ordinary commercial credit for liquor.

I understand that if I do not begin operation of the business at the address shown within 120 days, then my license fee is forfeited and the license issued to me shall be considered invalid, null and void, and no effect, and I may not reapply for a liquor license for a period of one year from the date invalidated license was issued. I understand that I am to file with the City Clerk a written report of any loan made to me of money or credit relating to the licensed business within fifteen days of such loan being made.

If any of the facts or information in the foregoing application change during the period for which license is issued, I shall file with the City Clerk a written report of such change(s) within ten days of such change(s).

SIGNATURE OF PRINCIPAL APPLICANT: Lorne Williams DATE: 01/28/22

Attach:

- Certificate of Occupancy (building permit required if currently undergoing construction or remodel)
- License application(s) from partner(s): Section 2 of this form
- Check for license fee (see page 3 for fees)
- Photo of exterior of premises to be used for liquor sales
- Background check through the Missouri State Highway Patrol
- Supplemental information as requested

 Last revised (Rev. 8/18)

ITEM 3.J.
For 2/15/2022
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: February 7, 2022

Prepared By:	Reviewed By:
Melissa McChesney, City Clerk	Joe Parente, City Administrator

ISSUE:
Approve a resort liquor license with Sunday sales for The National Golf Club of Kansas City located at 6700 N. National Drive

BACKGROUND:
Per Parkville Municipal Code Chapter 600, all liquor license applications must be approved by the Board of Aldermen. On February 4, a liquor license application was submitted by The National CC, LLC, the new owners of The National Golf Club of Kansas City located at 6700 N. National Drive. The Board of Aldermen approved the liquor license for the previous owners in February 2007. Per Parkville Municipal Code Section 600.070, The Deuce at the National Golf Club qualifies for the resort liquor license with Sunday sales.

The City Clerk will provide an approval letter to the business which will be submitted to the Missouri Division of Alcohol and Tobacco Control for its Missouri liquor license. A copy of the City's approval letter will be on file in the City Clerk's Office.

BUDGET IMPACT:
The annual fee for this type of liquor license is $750 and will be coded as revenue in the General Fund.

ALTERNATIVES:

1. Approve the resort liquor license for The National Golf Club of Kansas City.
2. Do not approve the license.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends approval of the resort liquor license with Sunday sales for The National Golf Club of Kansas City.

POLICY:
Parkville Municipal Code Section 600.140 states that only the Board of Aldermen may approve an application for a liquor license.

SUGGESTED MOTION:
I move to a resort liquor license with Sunday sales for The National Golf Club of Kansas City located at 6700 N. National Drive.

ATTACHMENTS:
1. Application

CHANGE OF OWNERSHIP

Parkville Missouri

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

APPLICATION TO SELL LIQUOR IN PARKVILLE, MISSOURI

(Parkville Municipal Code Chapter 600)

For period June 1, ________ (Current year) to May 31, ________ (Next year)

Date of Application: ____________________

SECTION 1.

1. Name of Business: National CC, LLC d/b/a The National Golf Club of Kansas City
2. Type of Business: golf course
3. Street address where liquor is to be sold: 6700 N National Drive
4. Is this location within 300 feet of a church or school?: Yes __ __ No ✓
   See Parkville Municipal Code Section 600.310 Notice and Consent.
5. Mailing Address: PO Box 456, Jefferson City, MO 65102-0456
6. Phone No. of Business: (816) 746-0200 Fax No. of Business: ____________
7. Name of Managing Officer (principal applicant): Robbin Griffith
8. Name(s) of any partner(s) in this business (attach separate sheet if necessary):
   n/a
9. Name(s) and residence address(es) of any other person(s) having financial interest in this business or partnership (attach separate sheet if necessary):
   n/a
10. If corporation, give name of corporation, date of incorporation, state in which incorporated, and names and addresses of all stockholders who hold ten percent (10%) or more of the capital stock (attach separate sheet if necessary):
    National CC, LLC - formed 9/2/2021 in the state of Nevada
11. Name(s) and residence address(es) of any other person(s) having financial interest in the building to be used for liquor sales:
    n/a

SECTION 3. LICENSE FOR WHICH APPLICATION IS BEING MADE

(Please choose the license for which application is being made.)

1. ☐**Microbrewer: $375**
Based on annual production of at least 500 barrels, at a fee of $7.50 per hundred barrels. If, at the end of the license year, the microbrewery has produced less than 500 barrels, the City shall refund $7.50 for every hundred barrels under that number. A fraction of one hundred barrels produced shall be counted as one hundred barrels. It allows production of beer and malt liquor of no more than 10,000 barrels per year in Zones I-1, I-2 or I-3 only. Holder of this license must also have a resort liquor license (RSMo 311.195)

2. ☐**Retailer of malt liquor in the original package: $75**
Allows sale of malt liquor in original package for consumption off premises. LIMITED to drug stores, cigar/ tobacco stores, confectioneries, delicatessens, grocery or general merchandise stores with stock having at-cost value of at least $1,000. (RSMo 311.200) Limit of one per every 2,000 residents.

3. ☐**Retailer of malt liquor by the drink: $52.50**
Allows sale of malt liquor/ light wine by drink for consumption on premises, sale of malt liquor/ light wine in original package for consumption off premises. (RSMo 311.200)

4. ☐**Retailer of intoxicating liquor in original package: $150** ☐**Sunday Sales: additional $300**
Allows sale of intoxicating liquor, malt liquor in original package for consumption off premises. LIMITED to drug stores, cigar/ tobacco stores, confectioneries, delicatessens, grocery or general merchandise stores having at-cost value of at least $1,000. (RSMo 311.200, 311.293). Limit two per every 1,000 residents.

5. ☒**Resort license (RSMo 311.095): $450** ☒**Sunday Sales: additional $300**
Allows sale of intoxicating liquor by drink for consumption on premises of a "resort," sale of intoxicating liquor in original package for consumption off premises, sale of malt liquor by drink for consumption on premises, sale of malt liquor in original package for consumption off premises.

   5a. **Temporary resort license: $93.75 for 3 months/ Sunday sales: additional $75 for 3 months**
   Allows 3-month resort license, based on projection of sales. For all new restaurants.

6. ☐**Malt liquor/ light wine sale-by-drink permit (no more than 7 days): $37.50**
Allows sale of light wine and malt liquor for consumption off premises where sold between 10:00 a.m. and midnight (11:00 a.m. to midnight on Sundays) or requested date(s) of sale. LIMITED to church, school, civic, service, fraternal, veterans, political, or charitable club or organization for picnic, bazaar, fair, festival or similar gathering or event. (RSMo 311.482)

7. ☐**Boat or Vessel, Intoxicating liquor by drink for consumption: $450**
Authorizes sale of intoxicating liquor by the drink at retail for consumption on the premises of any boat or other vessel licensed by the United States Coast Guard to carry one hundred (100) or more passengers for hire on navigable waters in or adjacent to this State, which has a regular place or mooring in Parkville, Missouri. NOTE: Does not include riverboat gambling boats. (RSMo 311.090)

8. ☐**Intoxicating liquor by drink for consumption on premises - including Sunday Sales: No fee**
Authorizes sale of liquor by drink at retail for consumption on premises. LIMITED to charitable, fraternal, religious, service or veterans' organization with 501(c) exemption. (RSMo 311.090)

9. ☐**Wholesaler: $375** RSMo 311.180 (9)

10. ☐**Caterer**: $15 per day; requires separate caterer's permit.

11. ☐**Tasting Permit: $37.50**
Authorizes any winery, distiller, manufacturer, wholesaler or brewer or designated employee to provide distilled spirits, wine, or malt beverage samples off a licensed premises provided no sales transactions take place or on any temporary licensed retail premises. (RSMo 311.294)

12. ☐**Retailer intoxicating liquor by the drink limited to distillers: $375**
LIMITED to a distiller whose manufacturing establishment is located within the City and allows for the sale of intoxicating liquor by the drink at retail for consumption on the premises where sold provided the licensed premises is in close proximity to the distillery.

SECTION 4. AFFIDAVIT OF PRINCIPAL APPLICANT

I hereby affirm that I am and shall continue to be actively engaged for the period of the license for which application is made in the actual control and management of the premises for which liquor license is sought. I am at least 21 years of age. I am of good moral character. I am qualified to hold an alcoholic beverage license in the State of Missouri. I have never been convicted, since the ratification of the 21st Amendment of the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacturer or sale of alcoholic beverages. I have never had a dealer's license revoked. I am a qualified legal voter and taxpaying citizen of the Missouri county, town, city or village of which I am a resident and will produce a tax receipt and Election Board certification to that effect upon request.

I affirm that I am not in arrears for any back taxes or license fees owned to the City of Parkville. I will not accept directly or indirectly any loans, equipment, money, credit or property of any kind, except ordinary commercial credit, as such term is defined in the Rules and Regulations of the Supervisor of Liquor Control of the State of Missouri.

I am prepared to offer all statements, books, records and papers which the City Clerk determines to be necessary to describe the true ownership and management of the business or in the respects necessary to determine my qualifications for this liquor license.

I affirm that the type of business to be conducted on the premises for which application is made is as shown on this application. If applying for license in category 3 or 5, I state that goods for sale at this location are valued at-cost in at least the amount of $1,000, and at no time shall the at-cost value of goods offered for sale at this location be less than $1,000 (exclusive of fixtures and alcoholic beverages.)

I affirm that no distiller, wholesaler, winemaker, brewer, or supplier of coin-operated, commercial manual or mechanical amusement devices, or any employee, officer or agent thereof has any financial interest in the retail business of this applicant for the sale of alcoholic beverages or C.O.L., and that I will not accept from any such persons equipment, money, credit or property of any kind, except ordinary commercial credit for liquor.

I understand that if I do not begin operation of the business at the address shown within 120 days, then my license fee is forfeited and the license issued to me shall be considered invalid, null and void, and no effect, and I may not reapply for a liquor license for a period of one year from the date invalidated license was issued. I understand that I am to file with the City Clerk a written report of any loan made to me of money or credit relating to the licensed business within fifteen days of such loan being made.

If any of the facts or information in the foregoing application change during the period for which license is issued, I shall file with the City Clerk a written report of such change(s) within ten days of such change(s).

SIGNATURE OF PRINCIPAL APPLICANT: Robbin Griffith DATE: 1/28/2022

Attach:

- Certificate of Occupancy (building permit required if currently undergoing construction or remodel)
- License application(s) from partner(s): Section 2 of this form
- Check for license fee (see page 3 for fees)
- Photo of exterior of premises to be used for liquor sales
- Supplemental information as requested

ITEM 3.K.
For 2/15/2022
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: February 7, 2022

Prepared By:
Melissa McChesney, City Clerk

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Approve a resort liquor license with Sunday sales for The Deuce at the National Golf Club located at 6415 N. National Drive

BACKGROUND:
Per Parkville Municipal Code Chapter 600, all liquor license applications must be approved by the Board of Aldermen. On February 4, a liquor license application was submitted by The National CC, LLC, the new owners of The Deuce at the National Golf Club located at 6415 N. National Drive. The Board of Aldermen approved the liquor license for the previous owners in May 2002. Per Parkville Municipal Code Section 600.070, The Deuce at the National Golf Club qualifies for the resort liquor license with Sunday sales.

The City Clerk will provide an approval letter to the business which will be submitted to the Missouri Division of Alcohol and Tobacco Control for its Missouri liquor license. A copy of the City's approval letter will be on file in the City Clerk's Office.

BUDGET IMPACT:
The annual fee for this type of liquor license is $750 and will be coded as revenue in the General Fund.

ALTERNATIVES:

1. Approve the resort liquor license for The Deuce at the National Golf Club.
2. Deny the resort liquor license.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends approval of the resort liquor license with Sunday sales for The Deuce at the National Golf Club.

POLICY:
Parkville Municipal Code Section 600.140 states that only the Board of Aldermen may approve an application for a liquor license.

SUGGESTED MOTION:
I move to a resort liquor license with Sunday sales for The Deuce at the National Golf Club located at 6415 N. National Drive.

ATTACHMENTS:
1. Application

CHANGE OF OWNERSHIP

Parkville Missouri

CITY OF PARKVILLE ▪ 8880 Clark Avenue ▪ Parkville, MO 64152 ▪ (816) 741-7676 ▪ FAX (816) 741-0013

APPLICATION TO SELL LIQUOR IN PARKVILLE, MISSOURI

(Parkville Municipal Code Chapter 600)

For period June 1, ________ to May 31, ________
Current year Next year

Date of Application: ____________________

SECTION 1.

1. Name of Business: National CC, LLC d/b/a The Deuce at the National Golf Club
2. Type of Business: golf course
3. Street address where liquor is to be sold: 6415 N National Drive
4. Is this location within 300 feet of a church or school?: Yes __ No ✓
See Parkville Municipal Code Section 600.310 Notice and Consent.
5. Mailing Address: PO Box 456, Jefferson City, MO 65102-0456
6. Phone No. of Business: (816) 505-0650 Fax No. of Business: ________
7. Name of Managing Officer (principal applicant): Robbin Griffith
8. Name(s) of any partner(s) in this business (attach separate sheet if necessary):
n/a
9. Name(s) and residence address(es) of any other person(s) having financial interest in this business or partnership (attach separate sheet if necessary):
n/a
10. If corporation, give name of corporation, date of incorporation, state in which incorporated, and names and addresses of all stockholders who hold ten percent (10%) or more of the capital stock (attach separate sheet if necessary):
National CC, LLC - formed 9/2/2021 in the state of Nevada
11. Name(s) and residence address(es) of any other person(s) having financial interest in the building to be used for liquor sales:
n/a

SECTION 3. LICENSE FOR WHICH APPLICATION IS BEING MADE

(Please choose the license for which application is being made.)

1. ☐**Microbrewer: $375**
Based on annual production of at least 500 barrels, at a fee of $7.50 per hundred barrels. If, at the end of the license year, the microbrewery has produced less than 500 barrels, the City shall refund $7.50 for every hundred barrels under that number. A fraction of one hundred barrels produced shall be counted as one hundred barrels. It allows production of beer and malt liquor of no more than 10,000 barrels per year in Zones I-1, I-2 or I-3 only. Holder of this license must also have a resort liquor license (RSMo 311.195)

2. ☐**Retailer of malt liquor in the original package: $75**
Allows sale of malt liquor in original package for consumption off premises. LIMITED to drug stores, cigar/ tobacco stores, confectioneries, delicatessens, grocery or general merchandise stores with stock having at-cost value of at least $1,000. (RSMo 311.200) Limit of one per every 2,000 residents.

3. ☐**Retailer of malt liquor by the drink: $52.50**
Allows sale of malt liquor/ light wine by drink for consumption on premises, sale of malt liquor/ light wine in original package for consumption off premises. (RSMo 311.200)

4. ☐**Retailer of intoxicating liquor in original package: $150** ☐**Sunday Sales: additional $300**
Allows sale of intoxicating liquor, malt liquor in original package for consumption off premises. LIMITED to drug stores, cigar/ tobacco stores, confectioneries, delicatessens, grocery or general merchandise stores having at-cost value of at least $1,000. (RSMo 311.200, 311.293). Limit two per every 1,000 residents.

5. ☑**Resort license (RSMo 311.095): $450** ☑**Sunday Sales: additional $300**
Allows sale of intoxicating liquor by drink for consumption on premises of a "resort," sale of intoxicating liquor in original package for consumption off premises, sale of malt liquor by drink for consumption on premises, sale of malt liquor in original package for consumption off premises.

   5a. **Temporary resort license: $93.75 for 3 months/ Sunday sales: additional $75 for 3 months**
   Allows 3-month resort license, based on projection of sales. For all new restaurants.

6. ☐**Malt liquor/ light wine sale-by-drink permit (no more than 7 days): $37.50**
Allows sale of light wine and malt liquor for consumption off premises where sold between 10:00 a.m. and midnight (11:00 a.m. to midnight on Sundays) or requested date(s) of sale. LIMITED to church, school, civic, service, fraternal, veterans, political, or charitable club or organization for picnic, bazaar, fair, festival or similar gathering or event. (RSMo 311.482)

7. ☐**Boat or Vessel, Intoxicating liquor by drink for consumption: $450**
Authorizes sale of intoxicating liquor by the drink at retail for consumption on the premises of any boat or other vessel licensed by the United States Coast Guard to carry one hundred (100) or more passengers for hire on navigable waters in or adjacent to this State, which has a regular place or mooring in Parkville, Missouri. NOTE: Does not include riverboat gambling boats. (RSMo 311.090)

8. ☐**Intoxicating liquor by drink for consumption on premises - including Sunday Sales: No fee**
Authorizes sale of liquor by drink at retail for consumption on premises. LIMITED to charitable, fraternal, religious, service or veterans' organization with 501(c) exemption. (RSMo 311.090)

9. ☐**Wholesaler: $375** RSMo 311.180 (9)

10. ☐**Caterer**: $15 per day; requires separate caterer's permit.

11. ☐**Tasting Permit**: **$37.50**
Authorizes any winery, distiller, manufacturer, wholesaler or brewer or designated employee to provide distilled spirits, wine, or malt beverage samples off a licensed premises provided no sales transactions take place or on any temporary licensed retail premises. (RSMo 311.294)

12. ☐**Retailer intoxicating liquor by the drink limited to distillers**: **$375**
LIMITED to a distiller whose manufacturing establishment is located within the City and allows for the sale of intoxicating liquor by the drink at retail for consumption on the premises where sold provided the licensed premises is in close proximity to the distillery.

SECTION 4. AFFIDAVIT OF PRINCIPAL APPLICANT

I hereby affirm that I am and shall continue to be actively engaged for the period of the license for which application is made in the actual control and management of the premises for which liquor license is sought. I am at least 21 years of age. I am of good moral character. I am qualified to hold an alcoholic beverage license in the State of Missouri. I have never been convicted, since the ratification of the 21st Amendment of the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacturer or sale of alcoholic beverages. I have never had a dealer's license revoked. I am a qualified legal voter and taxpaying citizen of the Missouri county, town, city or village of which I am a resident and will produce a tax receipt and Election Board certification to that effect upon request.

I affirm that I am not in arrears for any back taxes or license fees owned to the City of Parkville. I will not accept directly or indirectly any loans, equipment, money, credit or property of any kind, except ordinary commercial credit, as such term is defined in the Rules and Regulations of the Supervisor of Liquor Control of the State of Missouri.

I am prepared to offer all statements, books, records and papers which the City Clerk determines to be necessary to describe the true ownership and management of the business or in the respects necessary to determine my qualifications for this liquor license.

I affirm that the type of business to be conducted on the premises for which application is made is as shown on this application. If applying for license in category 3 or 5, I state that goods for sale at this location are valued at-cost in at least the amount of $1,000, and at no time shall the at-cost value of goods offered for sale at this location be less than $1,000 (exclusive of fixtures and alcoholic beverages.)

I affirm that no distiller, wholesaler, winemaker, brewer, or supplier of coin-operated, commercial manual or mechanical amusement devices, or any employee, officer or agent thereof has any financial interest in the retail business of this applicant for the sale of alcoholic beverages or C.O.L., and that I will not accept from any such persons equipment, money, credit or property of any kind, except ordinary commercial credit for liquor.

I understand that if I do not begin operation of the business at the address shown within 120 days, then my license fee is forfeited and the license issued to me shall be considered invalid, null and void, and no effect, and I may not reapply for a liquor license for a period of one year from the date invalidated license was issued. I understand that I am to file with the City Clerk a written report of any loan made to me of money or credit relating to the licensed business within fifteen days of such loan being made.

If any of the facts or information in the foregoing application change during the period for which license is issued, I shall file with the City Clerk a written report of such change(s) within ten days of such change(s).

SIGNATURE OF PRINCIPAL APPLICANT: Robin Griffith DATE: 1 / 28 2022

Attach:

- Certificate of Occupancy (building permit required if currently undergoing construction or remodel)
- License application(s) from partner(s): Section 2 of this form
- Check for license fee (see page 3 for fees)
- Photo of exterior of premises to be used for liquor sales
- Supplemental information as requested

ITEM 3.L.
For 2/15/2022
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: February 10, 2022

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Melissa McChesney, City Clerk

ISSUE:
Approve a donation agreement with Affinis Corp and Vireo to fund the removal of the turf reinforcement mat in the wetland area

BACKGROUND:
In 2017, the City signed a partnership agreement with the Corps of Engineers for the creation of Section 1135 Wetlands in Platte Landing Park. The design was completed by Affinis Corp, while the construction was completed by BKM Construction. The design and construction contracts were with the Corps of Engineers, not with the City. The wetlands were under construction starting in 2020, with the project completion in October 2020.

Following the project completion, several areas were identified that needed to be addressed prior to the end of the two-year contractor maintenance period. The City would be responsible for the long-term maintenance. The most immediate concern is the presence of turf reinforcement matting in the wetland basins. The permanent matting is detrimental to the overall health of the wetland ecosystem.

On Monday, January 24, the contractor and designer met on-site to discuss the removal of the turf reinforcement mat. The proposal includes the City accepting a donation from Affinis Corp., then the City will engage in a construction agreement with BKM Construction for the removal of the matting. There is a narrow window of time to complete this work. The native plantings are currently dormant until approximately March 1. Removing the matting after March 1 could impact the survivalability of the existing native plants.

On February 1, 2022, the Board of Aldermen approved a donation agreement with Affinis Corp to fund the removal of the turf reinforcement mat in the wetland area. However, the final donation agreement included both Affinis Corp and Vireo. In an effort to accurately reflect the parties in the donation agreement, the agreement should be approved to include Vireo.

BUDGET IMPACT:
This is a pass-through expense. The amount of the donation from Affinis Corp and Vireo will equal the cost of the construction. There will not be an overall budget impact associated with this agreement.

ALTERNATIVES:

1. Approve a donation agreement with Affinis Corp and Vireo
2. Provide direction to staff related to this item.
3. Postpone this item.

4. Do not approve the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends acceptance of the donation from Affinis Corp and Vireo to assist with the removal of the turf reinforcement mat. This will provide the funding necessary to contract with BKM Construction for the removal of the matting. There will be no overall cost to the City.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to approve a donation agreement with Affinis Corp and Vireo to fund the removal of the turf reinforcement mat in the wetland area in the amount of $29,140.

ATTACHMENTS:
1. Donation Agreement

<u>**AGREEMENT FOR DONATION**</u>

THIS AGREEMENT, made and entered into this 1st day of February, 2022, is by and between the City of Parkville, Missouri, a city of the fourth classification (City); and Affinis Corp and Vireo (collectively "Donor"). City and Donor may each be individually referred to as "Party" or may be collectively referred to as the Parties.

WHEREAS, the Parties recognize that the natural features in the wetland areas enhance the ecological benefit to Platte Landing Park; and

WHEREAS, the Parties recognized that the turf reinforcement mat in the wetland area needs to be removed for the overall health of the wetlands; and,

WHEREAS, the Parties and the US Army Corps of Engineers (USACE) support this time sensitive course of action to remove the turf reinforcement mat while plants are dormant.

WHEREAS, the Donor has offered to contribute funds to cover the cost of removing the turf reinforcement mat; and

NOW, THEREFORE, the Parties, for the consideration and under the described conditions and obligations, hereinafter set forth and agree as follows:

Section 1. **Ownership**
The donation, as described in Section 2, is donated in its entirety to the citizens of Parkville to be hereafter owned by the City of Parkville and managed on behalf of the citizens by the City of Parkville.

Section 2. **Donation**
The donation consists of a cash contribution not to exceed amount of $29,240.00. The fifty percent of the donation is payable to the City on or before February 4, 2022 with the remaining balance paid at the time of project closeout. This is a one-time donation, and the Donor assumes no responsibility in any further or resulting remedy regarding this work.

Section 3. **Recognition**
In exchange for the donation, the City agrees to the following:

- The City will enter into a construction agreement with BKM Construction for the equipment and labor necessary to remove the turf reinforcement mat located in the wetland area in Platte Landing Park.

Section 4. **Term**
The term of this Agreement is through the project closeout of the City's construction agreement with BKM for the removal of the turf reinforcement mat. Once the contractor has completed the work, the City will use the donation to compensate the contractor.

Section 5. **Project Completion**

The City staff will be involved with the construction oversight during the removal of the turf reinforcement mat. Following the removal of the turf reinforcement mat, the City will inform the Corps of Engineers and the Donor of the project completion.

Section 6. **No Admission of Fault or Liability**

The Parties agree that neither the execution nor delivery of this Agreement, nor compliance with its terms, shall constitute an admission of any fault or liability or other agreement on the part of the Donor or any of their respective agents, attorneys, representatives or employees.

Section 7. **Release by City**

In consideration of the donation referred to in Section 2, City fully and completely releases Donor and their employees, members, shareholders, and agents from any and all liability arising from or pertaining to the design, construction, or removal of the turf reinforcement mat.

IN WITNESS WHEREOF City and Donor, for themselves, and their successors and assigns, have executed this Agreement as of the day and year first above written.

Affinis Corp

Kirst Leatt Gratton

Kristen Leathers-Gratton, President

Vireo

Linda deFlon

Linda DeFlon

City of Parkville, Missouri

____

Nanette K. Johnston, Mayor

Attest:

____

Melissa McChesney, City Clerk

{0269205.DOCX}

ITEM 3.M.
For 2/15/2022
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: February 2, 2022

Prepared By:
Jeffery Rhodes, Asst. to City Administrator

Reviewed By:
Matthew Chapman, Finance/HR Director

ISSUE:
Approve accounts payable from January 28 to February 10, 2022

BACKGROUND:
Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from January 28 to February 10, 2022. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

BUDGET IMPACT:

Accounts Payable	$148,363.89
Insurance Payments	
1st of the Month	
EFT Payments	
Processing Fees	
Payroll	$68,416.17
TOTAL:	$216,780.06

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends the release of funds as summarized in the attached statements.

POLICY:
All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

SUGGESTED MOTION:
I move to appropriate $216,780.06 of City funds to pay salaries and accounts.

ATTACHMENTS:
1. AP Report

PACKET: 07435 Regular Payments-02-15-2022

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00934	Allen's Water Service							
	I-1673	Water for Streets Shop	R	2/15/2022		550.00CR	043659	550.00
00593	Alliance Water Resources,							
	I-PS-INV103490	Feb2022-Sewer Operations	R	2/15/2022		25,993.00CR	043660	25,993.00
02227	BagSpot Pet Waste Solutions							
	I-6386	Dog Waste Bags - Parks	R	2/15/2022		323.70CR	043661	323.70
02870	Baty Otto Coronado PC							
	I-504992	Jan2022 - Legal Services	R	2/15/2022		640.00CR	043662	
	I-504993	Jan2022 - Legal Services	R	2/15/2022		10,032.00CR	043662	
	I-504994	Jan2022- Legal Services	R	2/15/2022		3,560.00CR	043662	
	I-504995	Jan2022-Legal Services	R	2/15/2022		2,680.00CR	043662	16,912.00
02729	Bliss Associates, LLC							
	I-5044384	12320 NW River Rd Appraisal	R	2/15/2022		750.00CR	043663	750.00
00012	Carquest Auto Parts Store							
	I-2059-7-5233	Truck Fluids-Transpo	R	2/15/2022		24.80CR	043664	
	I-2059-706853	Truck Supplies-Parks	R	2/15/2022		23.70CR	043664	
	I-2059-706894	Vehicle Maint - Transpo	R	2/15/2022		11.03CR	043664	
	I-2059-707040	Grease, AntiFreeze,Brake Clean	R	2/15/2022		22.67CR	043664	
	I-2059-707131	Vehicle Maint - Transpo	R	2/15/2022		6.78CR	043664	
	I-2059-708064	Parks - Hydraulic Hose	R	2/15/2022		82.80CR	043664	
	I-2059-708372	Shop Supplies-Streets	R	2/15/2022		84.53CR	043664	256.31
02906	Central Salt							
	I-PSI19-47692	Salt & Gravel - Snow Operation	R	2/15/2022		1,609.31CR	043665	
	I-PSI19-47793	Central Salt Snow Operations	R	2/15/2022		1,624.23CR	043665	3,233.54
00977	Curious Eye Productions							
	I-001-022	Jan2022-Broadcasting Fees	R	2/15/2022		1,000.00CR	043666	1,000.00
00156	Dave's Foreign Car Repair LLC							
	I-0146063	V602 Oil Change - PD	R	2/15/2022		45.00CR	043667	
	I-0146107	Tire Repair-V602 - PD	R	2/15/2022		31.25CR	043667	
	I-0146151	Oil Change - V605- PD	R	2/15/2022		45.00CR	043667	121.25
01181	Four Star Electric							
	I-31359	Tranquility Center Water Feat	R	2/15/2022		1,872.52CR	043668	1,872.52

PACKET: 07435 Regular Payments-02-15-2022
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00051	Galls, Inc.							
	I-020190369	Uniforms (RPO Pence)-PD	R	2/15/2022		64.90CR	043669	
	I-020310665	Uniform Pants-Wooldridge-PD	R	2/15/2022		76.50CR	043669	141.40
02407	Gunter Construction Company							
	I-PayApp#13	Rt. 9 Construction Project	R	2/15/2022		28,907.72CR	043670	28,907.72
00501	Hinckley Springs							
	I-6911530-020522	Parks Water Delivery	R	2/15/2022		9.99CR	043671	9.99
01394	Homestead Landscaping LLC							
	I-258070	Landscape Fabric-Parks	R	2/15/2022		78.00CR	043672	78.00
02989	International Institute of Municipal Clerks (IIMC)							
	I-2022-27386	2022 Annual Member Dues-MM	R	2/15/2022		175.00CR	043673	175.00
01579	Kansas City Metro Crime Commission							
	I-2022-KCMCC	2022 Annual Contract-CrimeStop	R	2/15/2022		500.00CR	043674	500.00
02342	Kaw Valley Engineering, INC.							
	I-C35346	Construction Mat. Testing-Rt.9	R	2/15/2022		2,680.65CR	043675	2,680.65
02990	Koala Insulation of North Kansas City							
	I-53	ELP Restroom Insulation	R	2/15/2022		1,185.00CR	043676	1,185.00
00891	Kranz of Kansas City							
	I-KC20220043	Truck Maint - Transpo	R	2/15/2022		253.85CR	043677	
	I-KC20220148	Truck Maint - Transpo	R	2/15/2022		236.00CR	043677	489.85
02054	Matthew Chapman							
	I-Dec2021-BDayCards	Birthday Cards for Staff	R	2/15/2022		6.98CR	043678	
	I-GFOA2022-MC	GFOA Conference Mileage	R	2/15/2022		164.97CR	043678	171.95
02791	McClure Engineering Company							
	I-138015	PLP Improvements-Engineering	R	2/15/2022		10,651.20CR	043679	10,651.20
00942	McKeever Enterprises dba Price Chopper							
	I-6428	Drinks/Food for BOA Mtg	R	2/15/2022		45.00CR	043680	
	I-6431	ASchank - Funeral Flowers	R	2/15/2022		50.00CR	043680	
	I-6432	Parks-OfficeSupply,Coffee, TP	R	2/15/2022		82.32CR	043680	
	I-6433	Water & Snacks for MTG	R	2/15/2022		10.77CR	043680	
	I-6434	Parks - Coffee	R	2/15/2022		15.96CR	043680	204.05

PACKET: 07435 Regular Payments-02-15-2022

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02228	Metro Rolloff Container Services LLC							
	I-21386	Portable Restroom Rental	R	2/15/2022		100.45CR	043681	
	I-21387	Portable Restroom Rental	R	2/15/2022		185.45CR	043681	
	I-21388	Portable Restroom Rental	R	2/15/2022		100.45CR	043681	386.35
02557	Midwest Recycling Center							
	I-2022-0087KC	Feb2022-Electronics Recycling	R	2/15/2022		491.00CR	043682	491.00
00723	Missouri One Call System							
	I-2010255	Utility Locates-Sewer	R	2/15/2022		211.25CR	043683	211.25
00303	MO Dept of Natural Resou							
	I-34602207043	NPDES PhaseII_StormH2O Permit	R	2/15/2022		250.00CR	043684	250.00
02517	NueSynergy, Inc							
	I-N46287	Jan2022-FSA,HSA,Compliance	R	2/15/2022		244.25CR	043685	244.25
02135	Occupational Health Centers of the Southwest, PC							
	I-1013711870	Pre-Employ Drug Screen-RMoore	R	2/15/2022		63.00CR	043686	63.00
02988	Phil Kaiserski							
	I-Jan2022-Sewer	Jan2022-Contract Labor	R	2/15/2022		175.00CR	043687	175.00
00218	Platte County Sheriff's D							
	I-JAG2022	2022 MOWIN Drug Task Force PD	R	2/15/2022		100.00CR	043688	100.00
02035	ProPrint, Inc.							
	I-187842	2022 Golf Cart Stickers	R	2/15/2022		60.00CR	043689	60.00
00115	Rapid Stamp Products							
	I-32267	Barton Nameplate-Admin	R	2/15/2022		14.00CR	043690	14.00
01982	Rejis Commission							
	I-476806	Jan2022- Rejis Fee	R	2/15/2022		108.20CR	043691	108.20
01390	Riss Lake Homes Association							
	I-Feb2022-RLHA	Feb2022-Grinder Pump Sewer	R	2/15/2022		26,183.05CR	043692	26,183.05
02635	Shockey Consulting Services							
	I-690003.17	Communication Services Q42021	R	2/15/2022		495.00CR	043693	
	I-69003.17-A	Jan 2022 Com Services	R	2/15/2022		400.00CR	043693	895.00

PACKET: 07435 Regular Payments-02-15-2022

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02493	Strategic Government Resources							
	I-2022-104376	City Admin Search Fees	R	2/15/2022		9,966.66CR	043694	9,966.66
00154	T-Ray Specialties Inc.							
	I-41653	Trashbags & Shop Supplies-Stre	R	2/15/2022		831.96CR	043695	831.96
02949	Tevor Perdue							
	I-Jan302022-Test	Blood Draw-DWI-#22-0057	R	2/15/2022		225.00CR	043696	225.00
00838	The Work Zone, Inc.							
	I-61288	Gloves & PPE	R	2/15/2022		112.80CR	043697	
	I-61307	Gloves & PPE - Streets	R	2/15/2022		267.20CR	043697	380.00
02409	UniFirst Corporation							
	I-226-0690599	Feb2022-Mat Clean-City Hall	R	2/15/2022		111.00CR	043698	111.00
02984	Vanover Law LLC							
	I-FEB922	Legal Services	R	2/15/2022		5,833.33CR	043699	5,833.33
00153	Westlake Ace Hardware							
	I-13904306	Parks-Supplies.Misc,Battery	R	2/15/2022		41.35CR	043700	
	I-13904311	Lamp Holder,Gas Spout-Parks	R	2/15/2022		34.76CR	043700	
	I-13904315	Work Gloves - PNS	R	2/15/2022		23.99CR	043700	
	I-13904338	Streets - Shop Supplies	R	2/15/2022		18.98CR	043700	
	I-13904339	Parks - Mouse Traps/Tools	R	2/15/2022		37.17CR	043700	
	I-13904340	Parks - Restroom Supplies	R	2/15/2022		13.99CR	043700	
	I-13904345	Streets - Shop Supplies	R	2/15/2022		6.60CR	043700	
	I-13904355	Shop Supplies - Streets	R	2/15/2022		2.57CR	043700	179.41
00153	Westlake Ace Hardware							
	I-13904357	Transpo-Equip Repair Supplies	R	2/15/2022		27.98CR	043701	
	I-13904364	Parks - Restroom Supplies	R	2/15/2022		45.95CR	043701	73.93

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	43	0.00	142,989.52	142,989.52
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	43	0.00	142,989.52	142,989.52

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07435 Regular Payments-02-15-2022

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	2/2022	42,296.15CR
30	2/2022	52,562.30CR
40	2/2022	3,793.98CR
41	2/2022	12,523.72CR
80	2/2022	225.00CR
95	2/2022	31,588.37CR
ALL		142,989.52CR

PACKET: 07424 Direct Payables - 2/15/20
VENDOR SET: 01 City Vendors *** DRAFT/OTHER LISTING ***
BANK: AP Pooled Cash Regular AP

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00160		Spire						
	I-Jan2022-1111	Dec21-Jan22- Gas Streets	D	2/08/2022		545.42	000000	545.42
02057		Lowe's Accounts Receivable						
	I-85003672	Restroom Pip Insulate/Thermome	D	2/15/2022		91.77	000000	
	I-85090026	Fence Gate, Lock, Weather Stri	D	2/15/2022		120.90	000000	
	I-911766	Shop Vac Filters - PNS	D	2/15/2022		16.53	000000	229.20
02522		Wex Bank (Phillips)						
	I-78090932	Jan2022- Fleet Fuel - PD	D	2/15/2022		2,449.94	000000	2,449.94
02140		Commerce Bank - Commercial Card						
	I-06311G	St. Joe Boot - Noland	D	2/21/2022		124.99	000000	
	I-12492426	Flowers-JStark Father Funeral	D	2/21/2022		60.00	000000	
	I-234957	GFOA Seminar-Lodging-Chapman	D	2/21/2022		100.80	000000	
	I-297684	Janitorial Supplies/Soap/Sanit	D	2/21/2022		118.28	000000	
	I-300012	Red Wing Shoes - Gault	D	2/21/2022		242.24	000000	
	I-464908	Office Supplies/Printing-Court	D	2/21/2022		395.30	000000	
	I-55023	Annual Banquet-Johnston	D	2/21/2022		90.00	000000	
	I-7348433612-000001	Certifcate Plaques	D	2/21/2022		51.16	000000	
	I-7348436612-000002	Office Supplies - Staples	D	2/21/2022		57.99	000000	
	I-7348498410	Employee Snacks	D	2/21/2022		42.49	000000	
	I-7348498410-000001	Office Supplies/Snacks	D	2/21/2022		96.06	000000	
	I-892	MML Webinar-McChesney	D	2/21/2022		10.00	000000	
	I-893	MML Webinar-McChesney	D	2/21/2022		10.00	000000	
	I-99829	Gunter Monthly Pest MGMT	D	2/21/2022		60.00	000000	
	I-Feb2022-ATT	Jan2022 ATT Phone Charges	D	2/21/2022		520.50	000000	
	I-Jan242022	GFOA Annual Member-Chapman	D	2/21/2022		170.00	000000	2,149.81

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	5,374.37	5,374.37
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	4	0.00	5,374.37	5,374.37

PACKET: 07424 Direct Payables - 2/15/20

VENDOR SET: 01 City Vendors *** DRAFT/OTHER LISTING ***

BANK: ALL

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	5,374.37	5,374.37
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	4	0.00	5,374.37	5,374.37

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	2/2022	5,287.06CR
30	2/2022	87.31CR
ALL		5,374.37CR

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07433 Federal Withholdings - 2/11/22

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00044	Park Bank							
	I-T1 202202104378	Federal Withholding	D	2/11/2022		9,072.63CR	000898	
	I-T3 202202104378	FICA W/H	D	2/11/2022		11,284.76CR	000898	
	I-T4 202202104378	Medicare W/H	D	2/11/2022		2,639.14CR	000898	22,996.53

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	22,996.53	22,996.53
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	22,996.53	22,996.53

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07433 Federal Withholdings - 2/11/22

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	2/2022	22,698.42CR
30	2/2022	298.11CR
ALL		22,996.53CR

CITY OF PARKVILLE
Policy Report

Date: February 2, 2022

Prepared By:
Matthew Chapman, Finance/HR Director

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Approve the second reading of an ordinance to amend Ordinance No. 3055 to amend the 2021 operating budget and fund transfers (Administration)

BACKGROUND:
On December 15, 2020, the Board of Aldermen approved Ordinance No. 3055 adopting the 2021 Operating Budget and 2021-2026 Capital Improvement Program (CIP). As part of the closeout of the Fiscal Year, staff have identified certain budget amendments that are necessary. The amendments are needed to balance final year end budgets to account for budget expenditures in certain general fund and special revenue budgets.

The budget amendments are mostly attributed to unexpected expenses incurred during the year, but were not anticipated when the original budget was approved. A brief explanation of each budget amendment is provided below.

Budget Amendments:
General Fund Administration Budget: Increase budget from $1,747,686 to $1,791,729, an increase of $44,043. The increase is attributed to the cost of professional fees.

General Fund Street Department Budget: Increase budget from $486,779 to $492,631, an increase of $5,852. The increase is attributed to higher personnel and employee benefit costs.

General Fund Public Information Budget: Increase budget from $30,410 to $34,093, an increase of $3,683. The increase is attributed to higher costs associated with the City's newsletter and other publications.

General Fund Information Technology Budget: Increase budget from $60,745 to $74,090, an increase of $13,345. The increase is mostly attributed to higher costs for IT consulting services associated with the number and volume of Sunshine records requests and certain software and system improvements.

American Rescue Plan Act (ARPA) Fund: Increase the budget from $0 to $275,000, an increase of $275,000. The City received a distribution of federal funding from the ARPA grant in 2021. The budget amendment will allocate $200,000 in funds toward expenses related to the street and curb replacement project, and $75,000 for expenses for the Route 9 6th Street Project. Both projects were completed during 2021.

BUDGET IMPACT:

This budget amendment will increase the 2021 General Fund Budget by $66,923. The overall General Fund budget is currently projected to be under budget in excess of $400,000. The ARPA budget amendment is funded by federal grant funds received in 2021.

ALTERNATIVES:

1. Adopt an ordinance to amend the 2021 Operating Budget, as outlined by staff.
2. Adopt an ordinance to amend the 2021 Operating Budget with changes directed by the Board of Aldermen.
3. Do not amend the budget and provide alternative directions for staff.
4. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on January 24, 2022, the Finance Committee, by a vote of 3-0, recommended that the Board of Aldermen adopt an ordinance to amend the 2021 budget.

STAFF RECOMMENDATION:

Staff recommends that the Board adopt an ordinance amending the 2021 Operating Budget.

POLICY:

Because the annual budget was adopted by ordinance, an ordinance is required to amend or repeal it.

SUGGESTED MOTION:

I move to approve Bill No. 3180, an ordinance amending Ordinance No. 3055 amending the 2021 operating budget and fund transfers, on second reading to become Ordinance No. ____.

ATTACHMENTS:

1. Ordinance

BILL NO. 3180 ORDINANCE NO. ____

AN ORDINANCE AMENDING ORDINANCE NO. 3055 TO AMEND THE OPERATING BUDGET AND FUND TRANSFERS FOR THE PERIOD FROM JANUARY 1 THROUGH DECEMBER 31, 2021, AND THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2021 THROUGH 2026 FOR THE CITY OF PARKVILLE, MISSOURI

WHEREAS, on December 15, 2020, the Board of Aldermen of the City of Parkville adopted Ordinance No. 3055 to adopt the 2021 Operating Budget and 2021 – 2026 Capital Improvement Program (CIP) for the 2021 fiscal year; and

WHEREAS, new financial information made available during the fiscal year necessitates an amendment to the 2021 Operating Budget and 2020 – 2026 CIP to implement new priorities for city services.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen does hereby amend Ordinance No. 3055 that adopted the 2021 Operating Budget and 2021 – 2026 CIP for fiscal year 2021.

Section 2. The Board of Aldermen does hereby approve and adopt a Budget Amendment for the 2021 fiscal year, attached hereto and incorporated herein by reference as Exhibit A, implementing changes to the budgets for the General Fund and American Recovery Act Fund.

Section 2. This ordinance shall become effective upon passage.

PASSED and APPROVED this 15th day of February 2022.

____
Mayor Nanette K. Johnston

ATTESTED:

____
City Clerk Melissa McChesney

Exhibit A

FY 2021 Budget Amendment

Budget Amendments:

General Fund Administration Budget: Increase budget from $ 1,747,686 to $ 1,791,729, an increase of $ 44,043.

General Fund Street Department Budget from $ 486,779 to $ 492,631, an increase of $ 5,852.

General Fund Public Information Budget: Increase budget from $30,410 to $34,093, an increase of $3,683.

General Fund Information Technology Budget: Increase Budget from $60,745 to $74,090, an increase of $13,345.

American Recovery Act (ARPA) Fund: Increase the budget from $ 0 to $275,000, an increase of $ 275,000.

CITY OF PARKVILLE
Policy Report

Date: February 7, 2022

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Melissa McChesney, City Clerk

ISSUE:
Hold a public hearing and approve the second reading of an ordinance to implement a three percent rate increase for the sewer utility (Public Works)

BACKGROUND:
The Sewer Fund is a self-sustaining fund that operates on its own revenue, distinct from the City's General Fund. The Sewer Fund includes maintenance and capital outlay expenses that need to be offset by the revenue collected. In addition, the Sewer Fund includes an administrative transfer to the General Fund for personnel costs that support the sewer operation, including administration, public works, accounting, billing, inspection and support services.

In 2016, the City hired Springsted (now Baker Tilly) to perform a Sewer Allocation Suty to review the tasks performed by each City staff member, measuring those tasks that support the sewer operations. The costs determined by this study stated the City could reasonably transfer to the General Fund, funds from the Sewer Fund, to pay for the costs of the sewer utility system. The 2016 study determined $365,644 was a reasonable transfer from the Sewer Fund to cover the direct and indirect costs for sewer-related expenses funded by the General Fund.

In late 2020, the City engaged Baker Tilly to review the current data and update the sewer allocation. Staff members from Public Works, Administration and Community Development were surveyed, providing a detailed listing of activities related to both sewer and non-sewer related activities. The 2020 study determined that $449,000 was a reasonable transfer from the Sewer Fund to cover the direct and indirect costs for sewer-related expenses funded by the General Fund.

Since 2015, the City has increased the amount of administrative transfer from the Sewer Fund to the General Fund. The allocation increased from $100,000 in 2015 to $350,000 in 2021. The 2022 budget includes a sewer allocation transfer of $350,000.

The 2022 Capital Improvements Program includes $661,500. The projects include equipment purchases, sewer plant upgrades, the annual CCTV program, sanitary sewer repairs and pump station repairs.

The City's fund balance reserve policy provides a target of maintaining working capital of 90 days of operations, in addition to the current fiscal year debt service payments.

Previous to 2017, there have been modest sewer rate increases with a 3% rate increase. Due to sewer related emergencies, and the desire by the Board of Aldermen for the Sewer Fund to support administrative costs incurred in the General Fund, the rates were increased by 10% each year in

2017, 2018 and 2019. The rate was stepped back in 2020 to 5% and 6% in 2021.

During the budget work session in late 2021, staff presented an increase of 3% in 2022. With each percent rate increase, the City will receive approximately $14,700. The proposed 3% sewer rate increase will result in an average bill of $57.91, with an increase of $1.69 over the 2021 rates.

Year	Actual/Proposed Rate Increase	Sewer Base Fee	Sewer Consumption Rate	Average Monthly Bill	Monthly Cost Difference
2017	10.00%	$13.77	$0.651	$41.75	
2018	10.00%	$15.14	$0.716	$45.92	$4.17
2019	10.00%	$16.66	$0.787	$50.52	$4.60
2020	5.00%	$17.49	$0.827	$53.04	$2.52
2021	6.00%	$18.54	$0.876	$56.22	$3.18
2022	3.00%	$19.10	$0.903	$57.91	$1.69

Sewer rates are calculated based on the average water usage per household during the winter months. Water usage from the winter months of December, January and February are used to calculate actual flow into the sewer system. The residents can control their monthly bills by conserving water.

The first reading of the ordinance was presented on January 4 and the public notice was published in the newspaper on January 12, 2022.

BUDGET IMPACT:
For every one percent rate increase, the revenue results in an increase of approximately $14,700. A three percent rate increase is recommended in 2022 in order to ensure that revenues meet budgeted expenditure levels and to continue the maintenance and repair planned in the CIP. The three percent rate increase would result in an additional $44,141 in revenue.

ALTERNATIVES:
1. Adopt an ordinance for a 3% rate increase for the sewer utility.
2. Adopt an ordinance for a modified rate structure to meet the desires of the Board of Aldermen.
3. Do not approve a rate increase in 2022.
4. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen authorize staff to advertise a public hearing and prepare an ordinance to implement a 3% rate increase for the sewer utility in 2022.

POLICY:

Section 703.030(A) of the Parkville Municipal Code states that, “the user charge system shall generate adequate annual revenues to pay the costs of annual operation and maintenance including replacement and cost associated with debt retirement.”

The Reserve Policy (Resolution No. 12-01-13) states that, “the sewer utility fund balance should be able to provide 90 days of operations in addition to the current fiscal year debt service payments.”

RSMo 250.233 states that prior to establishing sewer charges, a public hearing shall be held following at least 30 days’ notice.

SUGGESTED MOTION:
I move to approve Bill No. 3172, an ordinance amending Section 703.040 of the Parkville Municipal Code implementing a three percent increase to the sewer base charge, sewer usage charge and surcharge for customers of the Parkville sewer system, on second reading to become Ordinance No. ____.

ATTACHMENTS:
1. Ordinance
2. Sewer Fund Worksheet
3. Sewer Fund Forecast
4. 2020 Sewer Allocation Study
5. Public Hearing Notice

BILL NO. 3172 ORDINANCE NO. ____

AN ORDINANCE AMENDING SECTION 703.040 OF THE PARKVILLE MUNICIPAL CODE IMPLEMENTING A THREE PERCENT INCREASE TO THE SEWER BASE CHARGE, SEWER USAGE CHARGE AND SURCHARGE FOR CUSTOMERS OF THE PARKVILLE SEWER SYSTEM

WHEREAS, the City of Parkville, Missouri has constructed wastewater treatment works; and

WHEREAS, the City of Parkville must pay all expenses associated with said treatment works and charge the users of said treatment works accordingly.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. Subsection C of Section 703.040 is hereby repealed and replaced to read as follows:

C. The minimum charge per month shall be nineteen dollars and ten cents ($19.10). The minimum charge shall apply to all properties connected to the sewer system regardless of water consumption. In addition, each contributor shall pay a user charge for operation and maintenance, including replacement, of ninety and three-tenths cents ($0.903) per one hundred (100) gallons of water as determined in the preceding section.

Section 2. Subsection D of Section 703.040 is hereby repealed and replaced to read as follows:

D. For those contributors who contribute wastewater the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance, including replacement, is

$1.1516 per pound BOD
$0.9904 per pound SS

Section 3. If any portion or section of this ordinance is determined to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, the decision shall in no manner affect the remaining portions of this Section, which shall remain in full force and effect.

Section 4. This ordinance shall be in effect immediately upon its passage and approval.

PASSED and APPROVED this.15th day of February 2022.

____
Mayor Nanette K. Johnston

ATTESTED:

____
City Clerk Melissa McChesney

Sewer Fund (30) Revenues and Expenses

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Rev: Sewer	Beginning Fund Balance	Projected carryover from prior year.		531,261	979,986	898,030	898,030	898,030	746,285
	Sewer Charges	Charges levied on all utility customers for use of the City's sewer system.	41501-00	1,474,757	1,417,254	1,464,362	1,259,380	1,511,256	1,508,293
	Sewer Tap Fees	Fees required to connect to the City's sewer system ($1,500/new home).	41502-00	36,500	49,000	59,976	22,750	27,300	50,000
	Sewer Impact Fees	Fees required to compensate the City for the increased demand on the sewer system ($1,400/new home).	41502-01	94,076	46,200	50,000	21,450	25,740	50,000
	MOAW Bill Collection Payment	Money received from Missouri American Water for accepting water bills at City Hall.	41503-00	442	407				
	Grinder Pump Administration Fee	A fee paid by the Riss Lake Home Owner's Association for collecting and remitting monthly Riss Lake Subdivision grinder pump maintenance fees.	41504-00	4,620	4,620	4,712	3,850	4,620	4,712
		Revenues: Sewer		1,610,395	1,517,481	1,579,051	1,307,430	1,568,916	1,613,005
Rev: Interest	Interest Income	Interest earned from sewer fund investments.	41701-00	4,407	2,778	3,500	1,228	1,473	2,500
	Revenues: Interest Income			4,407	2,778	3,500	1,228	1,473	2,500
Rev: Misc	Miscellaneous	Includes reimbursements from entities for sewer related expenses.	41804-00	22,317	5,880			0	
			Revenues: Misc	22,317	5,880	0	0	0	0
			Sewer Fund (30) Revenues	1,637,119	1,526,139	1,582,551	1,308,657	1,570,389	1,615,505
			Total Sources	2,168,380	2,506,125	2,480,581	2,206,687	2,468,419	2,361,791
Exp: Personnel	Salaries	The total salaries for sewer billing duties. A portion of staff salaries are covered by the Sewer Administrative Fee, as related to sewer work performed.	01-01-00	20,367	21,262	29,137	31,494	37,317	38,437
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	1,555	1,623	2,229	177	2,840	2,940
	Professional Development	Cost of educational seminars and conferences attended by Sewer employees.	01-41-00	358	0	500	2,399	2,399	500
	Retirement	The City's LAGERS contribution for 2020 is 11.3% of general employee salaries.	01-22-00	0	0	3,292		0	4,228
		Expenses: Personnel		22,280	22,885	35,158	34,070	42,556	46,105
Exp: Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium. Reflects premium increases for employees.	02-02-00	3,183	3,131	3,673	4,533	5,439	5,596
		Expenses: Insurance		3,183	3,131	3,673	4,533	5,439	5,596
Exp: Utilities	Telephone & Voicemail	The charges for local and long distance telephone service for the sewer plant and lift station dialers.	03-01-00	0	1,593	0	1,193	1,432	1,500
	Electricity	Electric utility charges for the sewer plant and pump stations.	03-02-00	43,458	43,226	46,000	35,077	42,092	46,000
	Water	Water utility charges for the sewer plant.	03-04-00	1,016	960	1,500	234	1,500	2,000
	Trash Hauling	The charges for trash hauling at the sewer plant ($70/year for Main Lift Station dumpster and $356.52/year for Sewer Plant dumpster).	03-09-00	160	160	400	160	500	600
		Expenses: Utilities		44,634	45,939	47,900	36,664	45,524	50,100
Exp: Office Expenses	Office Supplies	This includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	331	236	150		0	250
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	6,145	5,838	7,000	6,044	6,800	7,000
	Delinquencies	Administrative costs related to delinquency collections such as water shut off costs, filing property liens, and certified letters.	05-06-00	1,253	314	100	425	510	2,000
	Printing	Expenses for printing work not performed by City personnel. This includes items such as business cards, forms, letterhead, and books.	05-04-00	1,796	1,393	2,000	1,511	2,000	1,500
		Expenses: Office Expenses		9,524	7,780	9,250	7,979	9,310	10,750

Sewer Fund (30) Revenues and Expenses									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Exp: Maintenance	Building Maintenance & Repair	General maintenance for the sewer plant. Includes crane for the new storage building, containment for diesel storage, soffit on sewer building, flashing on storage building, and new garage door.	06-01-00	3,429	32,786	25,000	58,986	58,986	30,000
	Pump Stations Maintenance	General maintenance for six pump stations in the City. Includes valves on FF Hwy pump station.	06-12-00	20,071	13,962	25,000	21,522	25,000	25,000
	Vehicle Repair & Maintenance	Maintenance for sewer vehicles. Include new tires for sewer truck.	06-21-00	213	0	250	1,678	1,800	500
	Tractor / Lawn Mowing Equipment	Maintenance for the sewer plant tractor and lawn equipment.	06-21-02	800	701	1,000	11	200	1,000
	Vehicle Gas & Oil	Fuel for sewer division vehicles.	06-22-00	754	750	1,000	1,369	1,369	1,000
	Equipment Gas & Oil	Fuel for sewer equipment, including the tractor, mower, and generator.	06-22-01	1,202	786	1,500	24	1,000	1,500
	Software Support Agreement	Annual software maintenance for Data Tech Summit sewer billing software.	06-33-00	2,867	2,924			0	
		Expenses: Maintenance		29,336	51,909	53,750	83,589	88,355	59,000
Exp: City Services	Line Repairs	This covers emergency repairs to sewer lines and manholes. Root control and unexpected clogs. It does not cover repairs budgeted in the sewer CIP.	07-34-00	38,132	39,203	40,000	23,887	35,000	40,000
	One Call Utility Locating	This is a fee charged to the City for every One Call sewer utility locate requested in the City limits.	07-42-00	340	85	2,500	2,239	3,000	3,000
	KC Water Dept.	Fees paid to the KCMO Water Department for sewer service provided to some Parkville residents.	07-82-00	30,728	40,126	32,000	16,533	32,000	32,000
	Platte County Regional Sewer District	Fees paid to the PCRSD for wastewater treatment for Parkville residents formerly served by Eastside station.		21,040	17,759	17,600	8,879	17,600	17,600
	Odor Control	Chemical used to mitigate odors from sewer lines.	07-91-00	18,789	19,701	29,000	19,563	30,000	31,000
		Expenses: City Services		109,029	116,875	121,100	71,101	117,600	123,600
Exp: Professional	Engineering Fees	This covers the fees for work performed by the City Contract Engineer for the sewer system, including SSES Program engineering and management.	08-03-00	14,755	12,667	16,000	16,701	20,000	20,000
	Management Contract	Contract with Alliance Water Resources to operate the sewer plant.	08-04-00	305,310	305,712	305,712	253,598	305,712	311,916
	Credit Card Fees	Costs associated with processing credit card transactions.	08-07-00	8,071	9,762	10,000	913	10,000	10,000
	Sewer Refunds	Refunds for bill over payments	08-08-00	330	2,013	500		0	
		Expenses: Professional Fees		328,466	330,154	332,212	271,212	335,712	341,916
Exp: Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	493	2,508	1,500		100	1,500
	DNR Fees	Annual fee to the Missouri Department of Natural Resources based on the number of sewer connections in the City.	09-22-00	1,927	1,954	2,000	2,001	2,001	2,100
		Expenditures: Other Expenditures		2,420	4,461	3,500	2,001	2,101	3,600
Exp: Capital Outlay	Equipment & Machinery	Includes purchase of Sludge Wagon ($10,000)	04-31-00	26,638	36,026	37,500	14,628	25,669	10,000
	Sewer Plant Improvements	Improvements to the sewer plant operations. Aeration blower ($14,000), Aeration mixer ($13,000), Stair replacement ($30,000), Aeration basin diffusers ($45,000), SCADA System ($54,000). 2021 Carryover: Clarifier Drive ($17,000).	04-51-00		5,806	96,000	28,810	28,810	173,000
	Pump Station Improvements	Improvements to pump stations. Includes McAfee Pump Replacement ($30,000)	04-61-00			140,000	8,162	140,000	30,000
	Line Maintenance	Includes 2022 CCTV & Cleaning ($61,500); Riss Lake structure survey ($17,000), Sanitary Sewer Repairs ($220,000).	06-42-00	202,788	529,419	300,300	308,998	350,180	298,500
	Other	Consulting fees for Sewer System Appraisal and Rate Study	06-99-00			0		0	150,000
		Expenditures: Capital Outlay		229,426	571,251	573,800	360,598	544,659	661,500
Exp: Transfers	Administration Transfer to General Fund	Administrative salaries for sewer related work, Missouri One Call services, and other sewer related administrative functions	08-06-00	230,000	280,000	350,000	266,667	350,000	350,000
	SRF Principal Transfer	Funds are transferred to Debt Service for SRF payments.	12-11-00	160,000	160,000	160,000	137,500	160,000	165,000
	SRF Interest Transfer	Funds are transferred to Debt Service for SRF payments.	12-11-01	16,267	13,113	15,957	8,768	15,957	11,629
	SRF Admin Fee Transfer	Funds are transferred to Debt Service for SRF payments.	12-11-02	10,479	3,874	4,920	124	4,920	4,920
			Expenditures: Transfers	416,746	456,987	530,877	413,059	530,877	531,549
			Total Sewer Fund (30) Expenditures	1,195,044	1,611,371	1,711,220	1,284,806	1,722,134	1,833,716
			Ending Fund Balance Sewer Fund (30)	973,336	894,754	769,361	921,881	746,285	528,074

Cell: H3
Comment: Joe Parente:
Reconcile with final 2020 Audit

Cell: I4
Comment: Joe Parente:
Sewer Charges
Sewer Charges - Data Tech

Cell: C5
Comment: Alysen Abel:
We increased the tap and impact fees by $250 each

Cell: H41
Comment: Alysen Abel:
Reduced because of the purchase of a new truck

Cell: H42
Comment: Alysen Abel:
Includes the cost to maintain the honey wagon

Cell: H51
Comment: Alysen Abel:
Includes the purchase of carbon odor control at the McAfee pump station

Sewer Fund (30)

Last Updated 10/31/2021

	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 YTD	2021 Actual	2022 Budgeted	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Beginning Fund Balance	**$420,915**	**531,261**	**979,986**	**898,030**	**898,030**	**898,030**	**746,285**	**528,074**	**540,805**	**(127,690)**	**(807,766)**
Revenues											
Projected Rate Increase	*10.00%*	*10.00%*	*5.00%*	*6.00%*	*6.00%*	*6.00%*	*3.00%*	*3.00%*	*3.00%*	*3.00%*	*3.00%*
Sewer Charges	1,320,195	1,471,357	1,417,807	1,464,362	1,259,380	1,511,256	1,508,293	1,562,239	1,609,106	1,657,379	1,707,101
Sewer Tap Fees	41,850	36,500	49,000	59,976	22,750	27,300	50,000	30,450	30,907	31,370	31,841
Sewer Impact Fees	34,650	94,076	46,200	50,000	21,450	25,740	50,000	50,750	51,511	52,284	53,068
MOAW Bill Collection Payment	444	442	407	-	-	-	-	550	550	550	550
Grinder Pump Administrative Fee	4,620	4,620	4,620	4,712	3,850	4,620	4,712	4,620	4,620	4,620	4,620
Interest Income	4,160	4,407	2,778	3,500	1,228	1,473	2,500	5,050	5,101	5,152	5,203
Transfer from Sewer CIP (33)	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	22,317	5,880	-	-	-	-	-	-	-	-
Sewer Fund Revenues:	**1,405,918**	**1,633,719**	**1,526,692**	**1,582,551**	**1,308,657**	**1,570,389**	**1,615,505**	**1,653,659**	**1,701,795**	**1,751,355**	**1,802,383**
Total Sources:	**1,826,833**	**2,164,980**	**2,506,678**	**2,480,581**	**2,206,687**	**2,468,419**	**2,361,791**	**2,181,733**	**2,242,600**	**1,623,665**	**994,617**
Expenditures											
Operating Expenses	540,078	548,872	583,133	606,543	511,150	646,597	640,667	622,099	633,754	645,637	657,753
Capital Expenses	244,753	229,426	571,251	573,800	360,598	544,659	661,500	481,700	1,188,000	1,230,300	266,000
Debt Service	181,267	186,746	176,987	180,877	146,392	180,877	181,549	176,629	177,221	173,039	30,416
Transfer to General Fund - Admin Fee	190,000	230,000	280,000	350,000	266,667	350,000	350,000	360,500	371,315	382,454	393,928
Other Transfers											
Sewer Fund Expenditures:	**1,156,098**	**1,195,044**	**1,611,371**	**1,711,220**	**1,284,806**	**1,722,134**	**1,833,716**	**1,640,928**	**2,370,290**	**2,431,431**	**1,348,097**
Estimated Working Capital *(deficit)* :	**670,736**	**969,936**	**895,306**	**769,361**	**921,881**	**746,285**	**528,074**	**540,805**	**(127,690)**	**(807,766)**	**(353,479)**
TARGET*	$363,786	$381,464	$392,770	$420,013	$340,846	$430,026	$429,216	$422,279	$428,488	$430,062	$293,336

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Memo

To:	Joseph D. Parente, City Administrator
From:	Nick Dragisich
Date:	January 28, 2021
Subject:	Administrative Charge to Sewer Fund

In 2016, Springsted Incorporated (now Baker Tilly) assisted the City in determining and recommending an administrative charge allocation from the City's General Fund to its Sewer Fund. We were recently retained to review and update this administrative charge allocation to ensure it was equitable and fairly allocated the costs incurred. The administrative allocation should reflect the direct support provided by the General Fund to the Sewer Fund and indirect support provided by the City's overhead activities that benefit the Sewer Fund.

The direct support provided by the General Fund was determined by gathering data related to the time employees in General Fund departments spend on activities that directly benefit the Sewer Fund. The General Fund departments where these activities were found included: Administration, Community Development, and Public Works. Each employee in these departments was asked to complete a time-spent profile where they estimated the percentage of their time spent over the course of an average year on activities incumbent to their positions. The time spent on each activity was then converted to a cost based on the employee's effective hourly cost. The effective hourly cost was determined by taking total personnel cost including salary and wages, fringe benefits, FICA and Medicare, retirement, and insurances divided by the actual time the employee was available to provide services. The available time is the 2,080 annual work hours minus hours of vacation, holiday, sick leave, and training. For example: an employee with an annual salary of $55,949 and benefits plus FICA and Medicare of $16,317 would have a total annual cost of $72,266 or $34.74/hour ($72,266/2080 hours = $34.74/hour). The employee's time includes fifteen percent for training, vacation/sick leave/holidays. This results in an effective cost of $40.87/hour ($34.74/(1.0-.0.15) = $40.87). The personnel cost of each activity was used to proportionately allocate other department operating costs to that activity. This cost was then increased to include the overhead cost of the department to arrive at the total cost. A summary description of each department is provided below.

Administration Department:
The Administration Department has a staff of eight including six full-time and two part-time employees. Each of these employees reported spending time on activities related to the Sewer Fund. These activities primarily included:

- Handling of customer complaints
- Responding to questions related to the Sewer Fund
- Accepting and processing payments for sewer services
- Supervision of sewer billing staff and processes
- Preparing and mailing sewer bills to customers
- Stopping and starting sewer services

The cost of these sewer related services was determined to be $194,136. Department overhead for Administration was limited to the percent of time spent providing supervision/management/direction because the other overhead costs were allocated as City-wide overhead. Department overhead allocated to these sewer related services was $15,122 resulting in total Administration Department operating costs that support the Sewer Fund of $209,258 as shown in the table below.

Administration Department Operating Costs that Support the Sewer Fund	
Sewer Related Activities	$ 194,136
Department Overhead	$ 15,122
Total Costs Supporting the Sewer Fund	**$ 209,258**

Public Works Department:
The Public Works Department has a staff of thirteen including ten full-time and three part-time employees. Nine of the employees reported spending some of their time on sewer related activities primarily including:

- Managing capital improvement projects from conception through construction
- Creating bid documents, contracts, and policy reports for sewer capital improvement projects
- Reviewing contract and insurance documents for compliance to contracts
- Communication with contractors regarding contract documents and compliance
- Performing inspections on construction of sewer infrastructure and compile inspection reports

The cost of these sewer related services was determined to be $104,577. Department overhead allocated to these sewer related services was $28,070 resulting in total operating costs that support the Sewer Fund of $127,647. These Public Works Department costs are shown below.

Public Works Department Operating Costs that Support the Sewer Fund	
Sewer Related Activities	$ 104,577
Department Overhead	$ 28,070
Total Costs Supporting the Sewer Fund	**$ 132,647**

Community Development Department:
The Community Development Department has a staff of five including three full-time and two part-time employees. Four of the employees reported spending some of their time on sewer related activities primarily including:

- Ensure adequate sewer easements are identified on applications, plats and maps for building and development within the City limits
- Coordinate and provide data, information, maps and imagery to the City's Public Works Director and on-call engineer for tasks pertaining to the mapping of existing and new sewer lines
- Provide records of sewer lines identified on past applications and approved plans

The cost of these sewer related services was determined to be $21,825. Department overhead allocated to these sewer related services was $7,106 resulting in total operating costs of the Community Development Department that support the Sewer Fund of $28.931. The Community Development costs are shown below.

Community Development Department Operating Costs that Support the Sewer Fund	
Sewer Related Activities	$ 21,825
Department Overhead	$ 7,106
Total Costs Supporting the Sewer Fund	**$ 28,931**

City-Wide Overhead Costs:
The costs incurred by the City in providing support to its operating departments enabling them to provide their services and to other funds established by the City are overhead costs that need to be appropriately allocated. These costs include services like paying bills, issue payroll checks, coordinate purchasing functions, human resources, IT, providing overall policy goals and direction, and others that provide a City-wide benefit. These supporting functions were identified in the expenditures for the Mayor and Board, Administration, Public Information, and Information Technology.

The City-wide costs of these supporting functions were allocated proportionately to each department and Fund of the City based either on expenditure amounts or the number of full-time-equivalent employees (F.T.E.'s). The choice of allocation method was based on the most appropriate method for the cost being allocated. For example, our previous analysis of the Administration Department identified $209,258 of sewer related costs and $92,599 of other non-overhead costs or a total of $301,857 of non-overhead expenses. This leaves $1,078,227 ($1,380,085 - $301,875 = $1,078,228) of costs supporting City-wide functions. Administration staff reported they spent approximately forty percent of their time on human resources activities so forty percent of the costs of supporting City-wide activities were allocated based on the number of F.T.E.'s and the remaining sixty percent were allocated based on expenses. The other City-wide allocations were based on Baker Tilly's experience in cost allocation studies both in terms of previous studies performed and in the considerable experience of its consulting staff as public-sector managers. In addition, care was taken to not double count expenses in those departments where sewer-related activities and other fee-related activities were identified. The allocation of these department costs is shown below. The allocations resulted in a proportional cost to the Sewer Utility of $104,657.

Mr Joseph D. Parente, City Administrator
Administrative Charge to Sewer Fund
Page 4

2021 Budget	Mayor and Board	Administration	Public Information	Information Technology	Total Allocated Overhead
F.T.E.s	-	6.50	-	-	6.5
Total Expenses	$ 73,206	$ 1,380,085	$ 30,410	$ 60,745	$ 1,544,445
Expenses Allocated to Activities	$ -	$ 301,857	$ -	$ -	$ 301,857
Net Expenses	$ 73,206	$ 1,078,228	$ 30,410	$ 60,745	$ 1,242,588
Percent City-Wide Overhead	100.00%	78.13%	100.00%	100.00%	
Allocation Based on F.T.E.s	0.00%	40.00%	0.00%	100.00%	
Allocation Based on Expenses	100.00%	60.00%	100.00%	0.00%	
Mayor and Board	$ 428	$ 3,779	$ 178	$ -	$ 4,384
Administration	$ 6,298	$ 114,672	$ 2,616	$ 8,312	$ 131,898
Municipal Court	$ 1,009	$ 27,074	$ 419	$ 2,558	$ 31,059
Community Development	$ 2,099	$ 63,945	$ 872	$ 6,394	$ 73,310
Police	$ 9,698	$ 249,140	$ 4,029	$ 23,019	$ 285,886
Public Works	$ 4,672	$ 168,409	$ 1,941	$ 17,904	$ 192,926
Parks & Recreation	$ 2,632	$ 23,261	$ 1,093	$ -	$ 26,986
Sewer Utility	$ 9,703	$ 90,285	$ 4,031	$ 639	$ 104,657
Nature Sanctuary	$ 362	$ 16,815	$ 150	$ 1,918	$ 19,245
Public Information	$ 178	$ 1,570	$ 74	$ -	$ 1,821
Information Technology	$ 355	$ 3,135	$ 147	$ -	$ 3,638
Transportation Sales Tax Fund	$ 6,770	$ 59,826	$ 2,812	$ -	$ 69,408
Debt Service Funds	$ 15,527	$ 137,216	$ 6,450	$ -	$ 159,193
Reserve Fund	$ -	$ -	$ -	$ -	$ -
Eliminations	$ -	$ -	$ -	$ -	$ -
Park Sales Tax Fund	$ 8,593	$ 75,937	$ 3,570	$ -	$ 88,099
Economic Development	$ 58	$ 516	$ 24	$ -	$ 599
Parks Donations	$ -	$ -	$ -	$ -	$ -
Veterans Memorial	$ 380	$ 3,355	$ 158	$ -	$ 3,892
Court Recoupment Fees	$ 3	$ 28	$ 1	$ -	$ 33
Police Training Fees LET	$ 12	$ 106	$ 5	$ -	$ 123
Police Shop	$ 56	$ 495	$ 23	$ -	$ 574
TIF Development	$ 2,805	$ 24,787	$ 1,165	$ -	$ 28,757
Market Place Project 1 &2	$ -	$ -	$ -	$ -	$ -
Market Place CID #1 & #2	$ 10	$ 93	$ 4	$ -	$ 107
Creekside Development	$ -	$ -	$ -	$ -	$ -
Fewson Project	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 1,560	$ 13,786	$ 648	$ -	$ 15,994
Totals	$ 73,206	$ 1,078,228	$ 30,410	$ 60,745	$ 1,242,588

The total cost of City Departments in support of the Sewer Fund is then the sum of the individual department operating costs and the City-wide overhead allocation. This resulted in a total operating and overhead cost of $475,494 based on the City's 2021 budget. The City already allocates $25,694 to the Sewer Fund for personnel costs in the Administration budget. Deducting these costs gives a net cost available to allocated to the Sewer Fund of $449,800. A detailed breakdown is provided below.

Total City Costs Supporting the Sewer Fund

City Costs Supporting the Sewer Fund	Sewer Related Activities	Overhead	Total
General Fund Administration	$ 194,136	15,122	209,258
General Fund Community Development	$ 21,825	7,106	28,931
General Fund Public Works	$ 104,577	28,070	132,647
City Wide Overhead	$ -	104,657	104,657
Total Cost Supporting the Sewer Fund	**$ 320,538**	**154,955**	**475,494**
Less Costs Allocated in Budget	**$ (25,694)**	**-**	**(25,694)**
Net Cost Available to Allocate to the Sewer Fund	**$ 294,844**	**$ 154,955**	**$ 449,800**

CITY OF PARKVILLE, MISSOURI
NOTICE OF PUBLIC HEARING

The City of Parkville, Missouri, will hold a public hearing to discuss a proposed sewer rate increase during its regular Board of Aldermen meeting on February 15, 2022, at 7:00 p.m. in the Municipal Court/Board Room of City Hall, 8880 Clark Avenue, Parkville, Missouri. All interested parties are invited to attend and be heard.

Melissa McChesney
City Clerk

ITEM 4.C.
For 2/15/2022
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: February 9, 2022

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Melissa McChesney, City Clerk

ISSUE:
Approve a purchase order with Max Ford Harrisonville for a new Ford F-350 truck for the Public Works Department (Public Works)

BACKGROUND:
The 2022 Capital Improvement Program (CIP) includes funding available in the Transportation Fund for the purchase of a Public Works truck. Public Works uses Ford F-350 trucks for daily use, which are also equipped with snow plow blades and salt spreaders in the winter months for snow operations. Since 2015, the City has purchased one new truck each year to replace the older trucks in the fleet. In 2021, there was not enough funding available in the Transportation Fund to purchase a new truck, so it was deferred to 2022.

Due to COVID, there are supply chain issues associated with several essential supplies, including trucks. Typically, after an order is placed, a truck can take up to six months to be constructed, but now it takes anywhere from 12 to 18 months for a truck to be built. In an effort to secure the purchase of a truck in 2023, staff recommends ordering it soon. As a point of reference, the City paid $30,436.62 in 2020 and the proposed 2022 price is approximately 30% more.

In December 2021, the City released bid documents with the specifications for a Ford F-350 Cab and Chassis truck. The bid documents were released on the City's website, as well as through Drexel Technologies for larger distribution. On January 12, 2022, the City received a bid from Max Ford in Harrisonville, MO in the amount of $43,665. This is quite a bit higher than staff had expected. Since that time, staff has contacted other local dealerships to inquire about pricing. Staff received a similar quote from Shawnee Mission Ford.

BUDGET IMPACT:
There is funding available in the 2022 Transportation Fund budget for the purchase of a new truck and associated equipment. It is likely we will not have delivery of this truck until early 2023.

Once the truck has been built and equipped with the salt spreader and snow plow, staff plans to rotate out one of the older trucks in the fleet. The current plan is to remove one of the oldest trucks in the fleet and auction the truck with snow equipment in the fall, when it will receive the highest bid offers.

ALTERNATIVES:
1. Approve a purchase order with Max Ford in Harrisonville for a new Ford F-350 truck.
2. Provide direction to staff related to the truck purchase.
3. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on February 7, 2022, the Finance Committee, by a vote of 4-0, recommended that the Board of Aldermen approve a purchase order with Max Ford Harrisonville for a new Ford F-350 truck for the Public Works Department.

STAFF RECOMMENDATION:

Staff recommends moving forward with the purchase of the truck. This will insure our spot in line to have the truck built. It is likely that the truck will not be delivered until 2023. This trend will likely continue for several years until the industry can recover.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to approve the purchase of a Ford F-350 truck from Max Ford in Harrisonville in the amount of $43,665; and, once the truck is fully equipped, declare one of the Ford trucks and associated equipment as surplus property for auction.

ATTACHMENTS:

1. Bid Tabulation
2. Draft Purchase Order

BID TABULATION

PUBLIC WORKS TRUCK

Bid Opening Wednesday, January 12, 2022
10:05 a.m., Public Works Conference Room

Bidder Name	BASE TOTAL
Max Ford Harrisonville Harrisonville, MO	$43,665.00

(*) Recommended Award of Purchase

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
(816) 741-7676

Date: February 15, 2022

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR **Max Ford**

2502 Cantrell Rd

Harrisonville, MO 64701

Phone: 816-380-3251 Fax: __________

SHIP TO: Max Ford, Harrisonville, MO

INVOICE TO: Alysen Abel, 8880 Clark Ave., Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of 6 pages including attachments. Purchaser agrees to pay the total sum of **FORTY-THREE THOUSAND SIX HUNDRED SIXTY FIVE DOLLARS AND 00/100 (43,665.00)** for such materials, subject to any additions or deductions agreed upon in writing**. Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request**. Payment is to be made within thirty days after delivery of goods and receipt of invoice. This purchase order is only valid through June 30, 2023.

ITEMS:	SCHEDULE OF DELIVERY:
2022 F-Series, Ford F350 Cab and Chassis truck, as specified in Attachment 1. See Attachment 1 - Specifications See Attachment “A” – Terms and Conditions See Attachment "B" – Insurance Requirements	F.O.B. Purchaser address: 8880 Clark Ave., Parkville, MO 64152 The City will order truck approximately January 2023

NOTE: **All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order**. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. (“Purchaser”)	MAX FORD (“Vendor”)
By:________________________________	**By:**________________________________
Title:______________________________	**Title:**______________________________
Date:______________________________	**Date:**______________________________

Dealership Name:

Dealer Rep.	**Type** Fleet	**Vehicle Line**	Superduty		
Customer Name	**Priority Code** E4	**Model Year**	2022	**Price Level**	240

DESCRIPTION	**DESCRIPTION**
F350 4X4 CHASSIS CAB DRW/145	FORD FLEET SPECIAL ADJUSTMENT
145 INCH WHEELBASE	14000# GVWR PACKAGE
TOTAL BASE VEHICLE	50 STATE EMISSIONS
RACE RED	SNOW PLOW PREP PACKAGE
VINYL 40/20/40 SEATS	JOB #1 ORDER
MEDIUM EARTH GRAY	UTILITY LIGHTING SYSTEM
PREFERRED EQUIPMENT PKG.640A	40 GAL AFT OF AXLE FUEL TNK
.XL TRIM	240 AMP ALTERNATOR
.AIR CONDITIONING -- CFC FREE	DUAL BATTERY
.AM/FM STEREO MP3/CLK	SPECIAL DEALER ACCOUNT ADJUSTM
6.2L EFI V-8 ENGINE	SPECIAL FLEET ACCOUNT CREDIT
10-SPEED AUTOMATIC	FUEL CHARGE
LT245/75R17E BSW ALL-TERRAIN	NET INVOICE FLEET OPTION (B4A)
4.30 RATIO LIMITED SLIP AXLE	PRICED DORA
POWER EQUIPMENT GROUP	ADVERTISING ASSESSMENT
TELESCPNG TT MIRR-POWR/HTD SIG	DESTINATION & DELIVERY

Customer Name:
Customer Address:

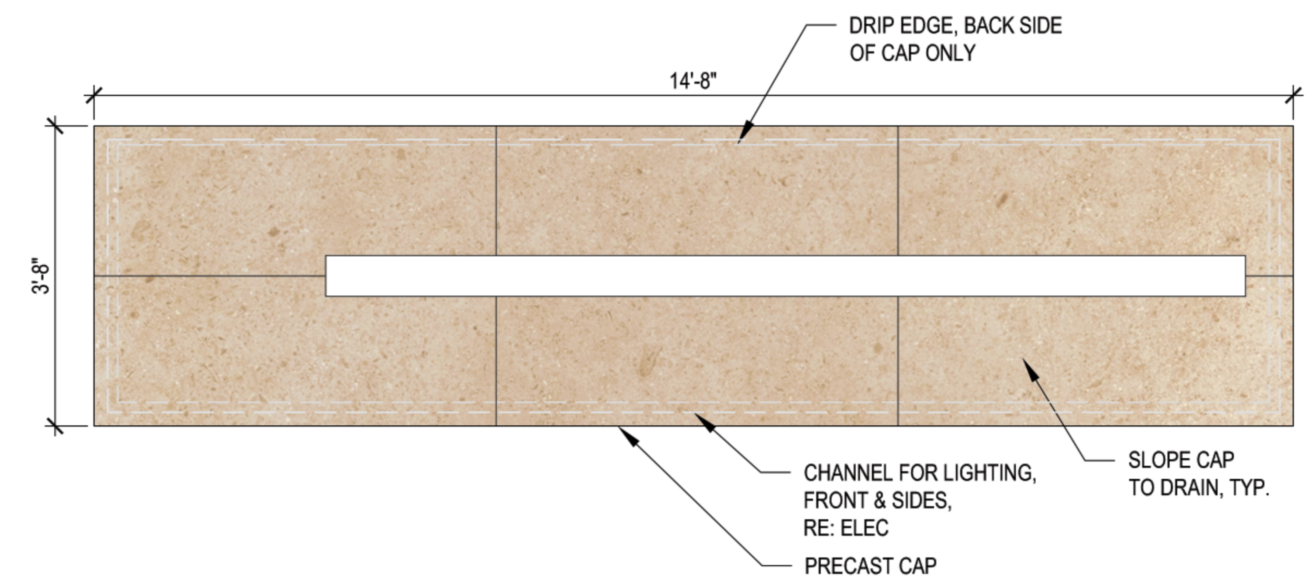
Customer Email:

Customer Phone:

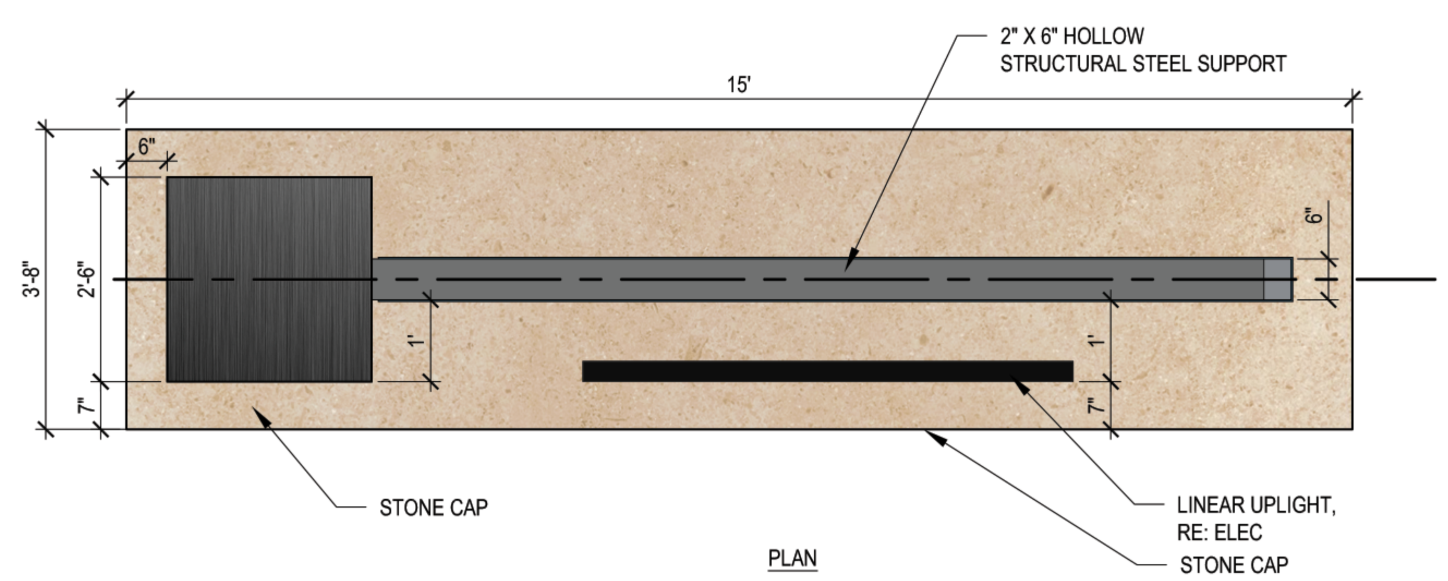
Customer Signature Date

This order has not been submitted to the order bank.

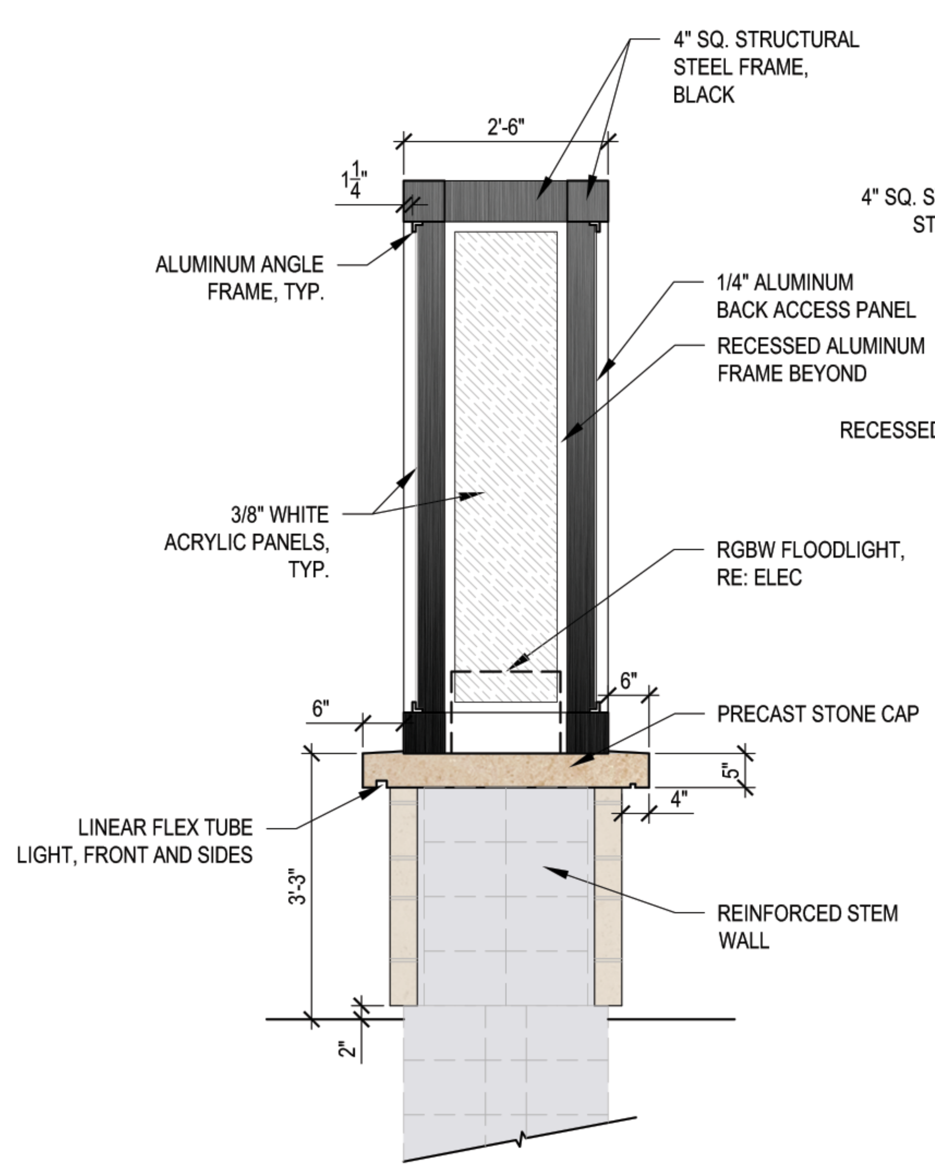
This is not an invoice.



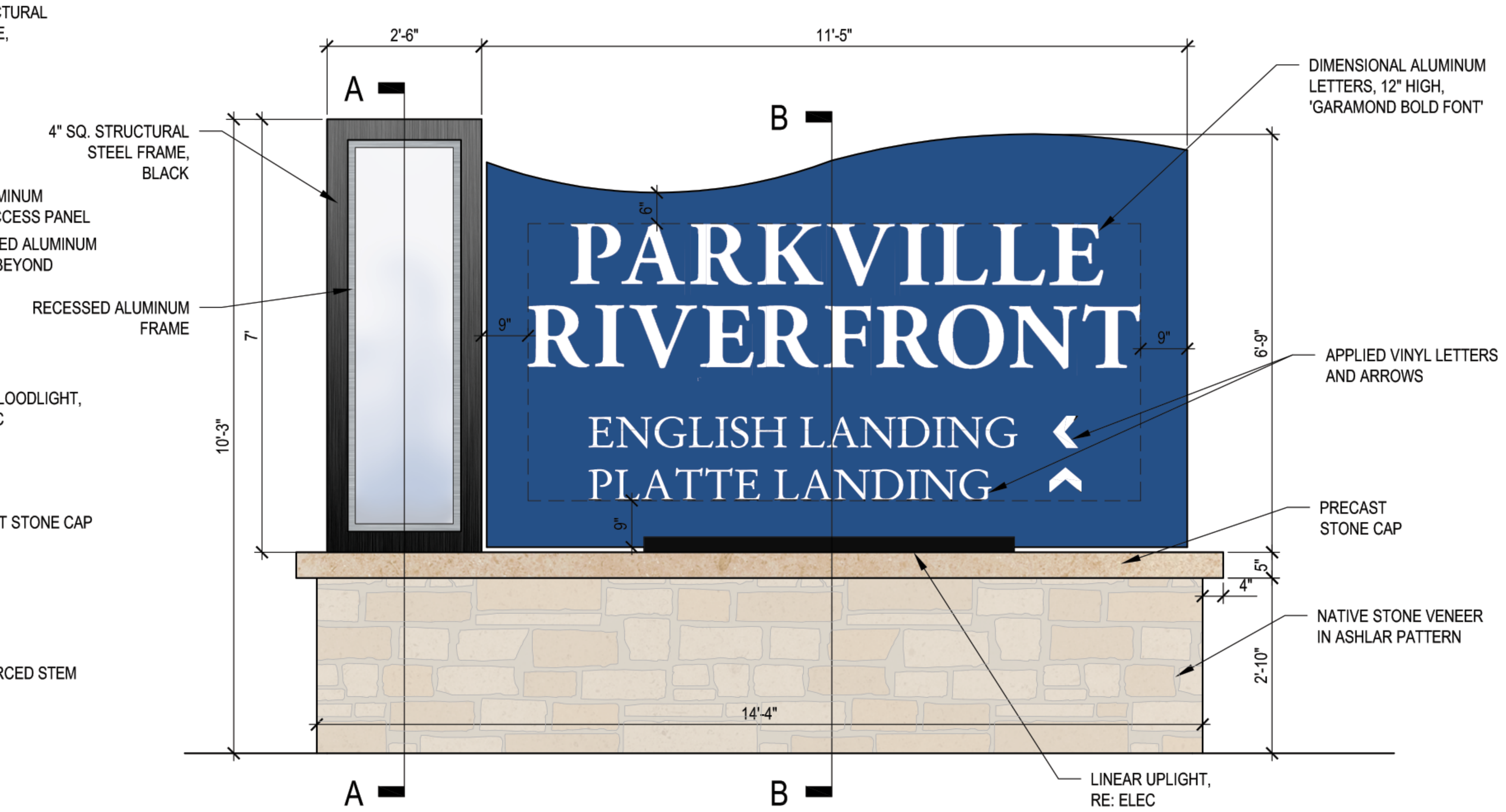
PRECAST CAP PLAN



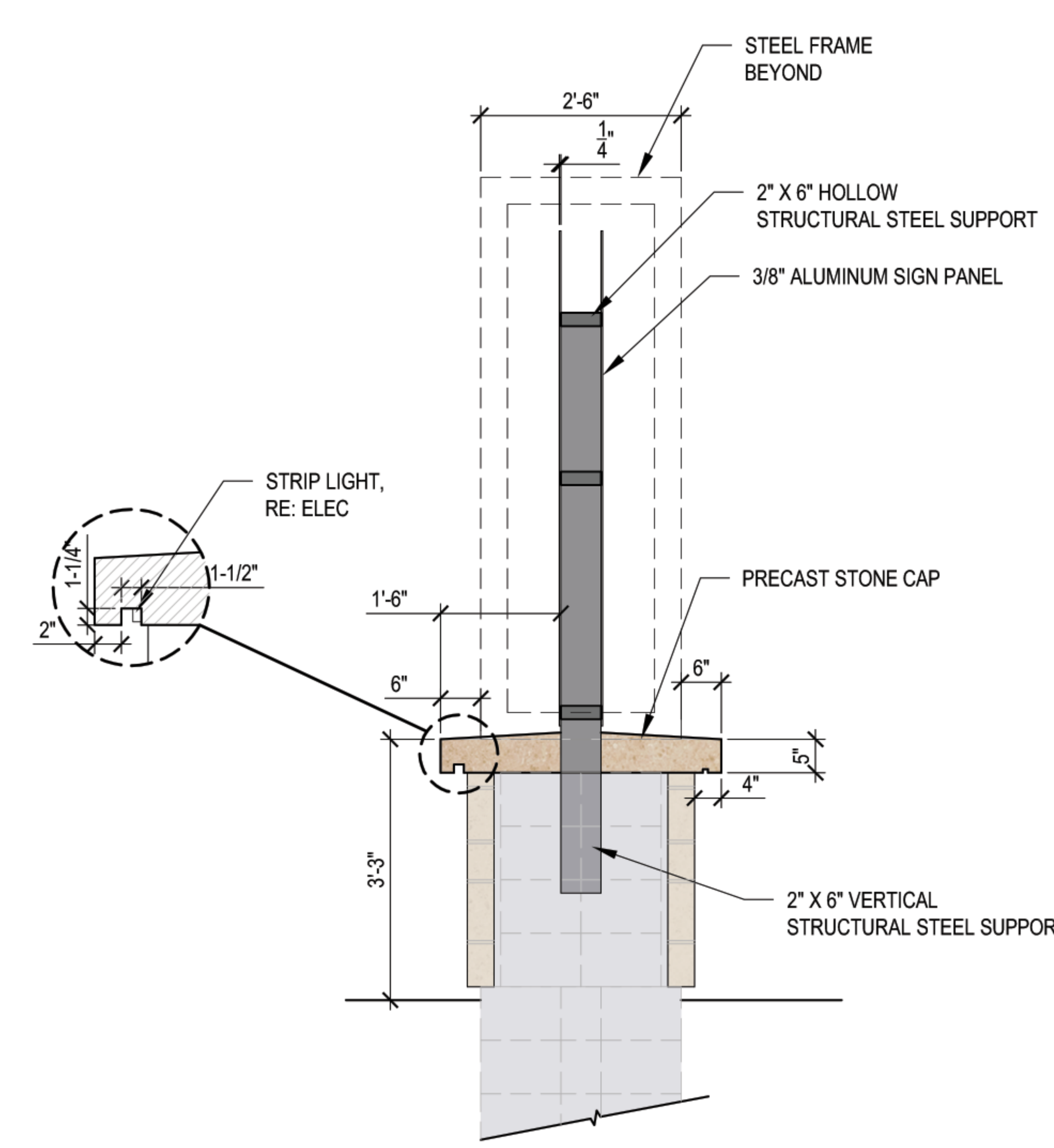
PLAN



SECTION A-A



FRONT ELEVATION

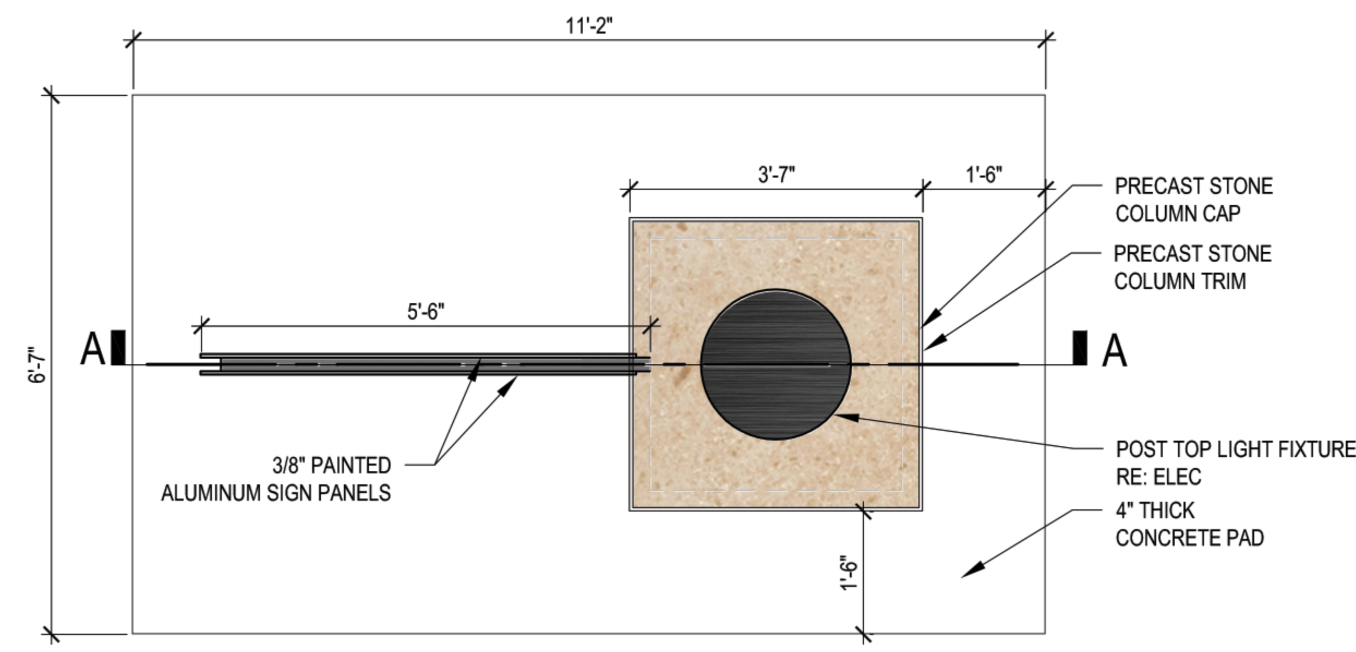


SECTION B-B

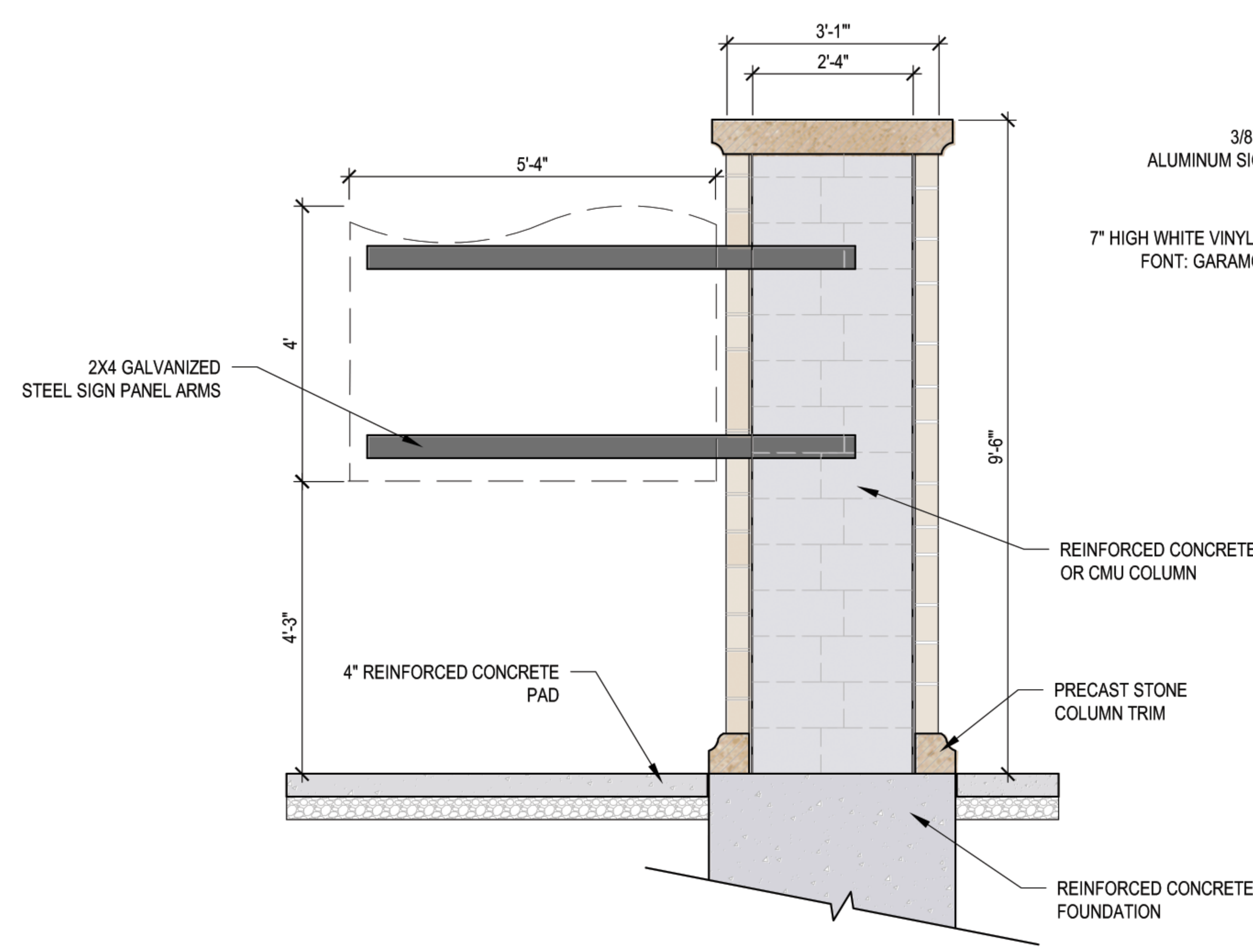
0 1/4" 1/2" 1"

PRIMARY MONUMENT

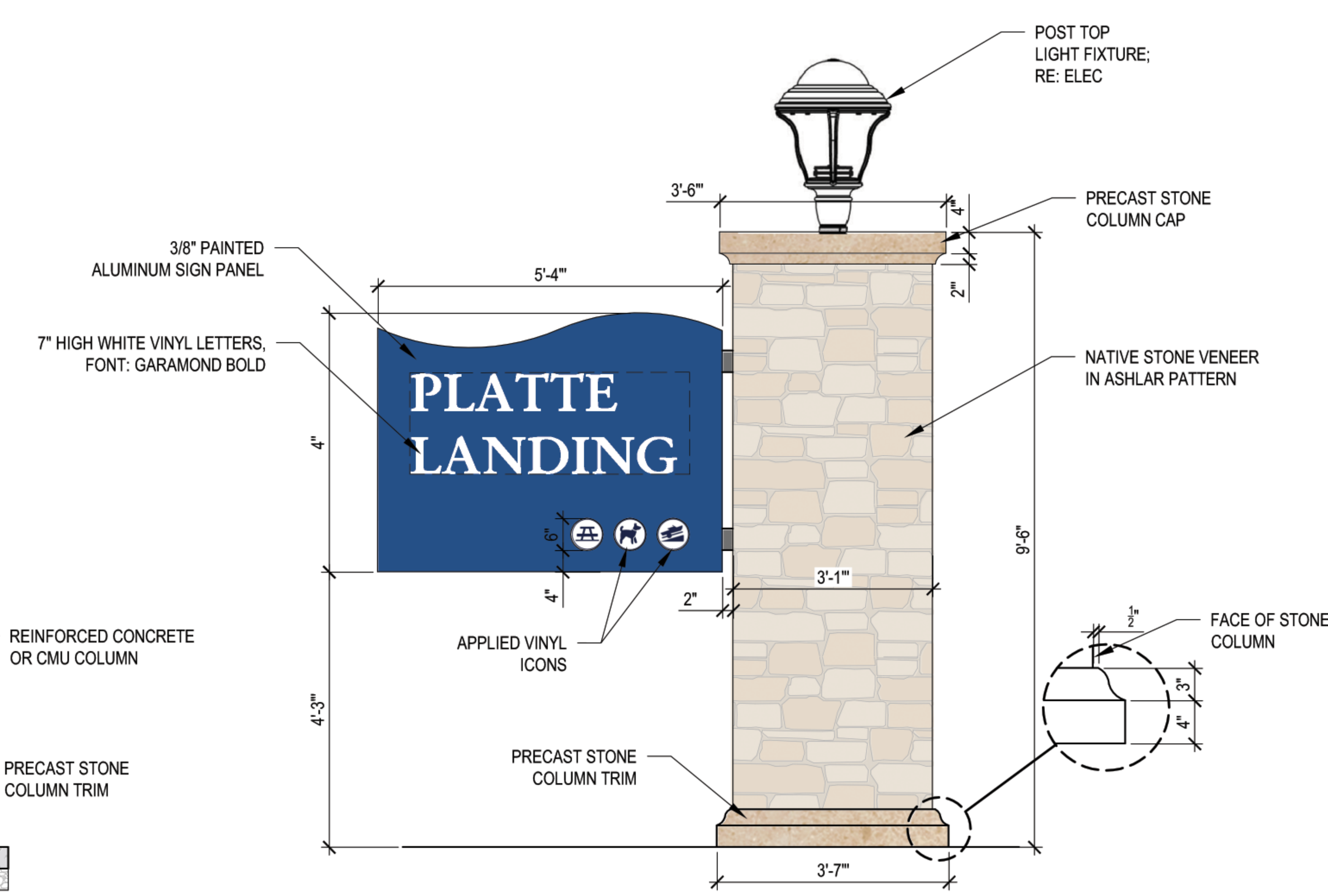
Design Development



PLAN



SECTION A-A

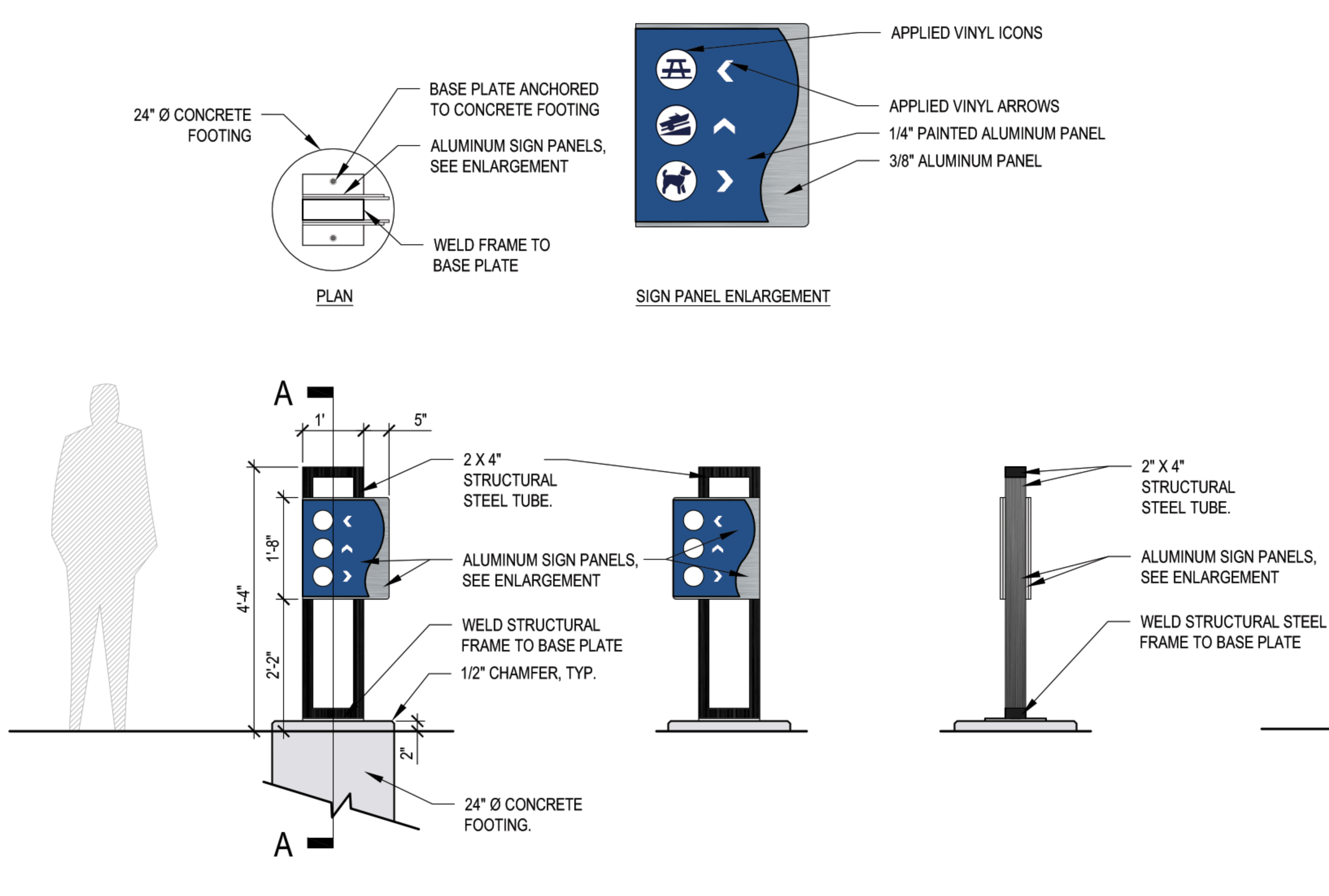


FRONT ELEVATION

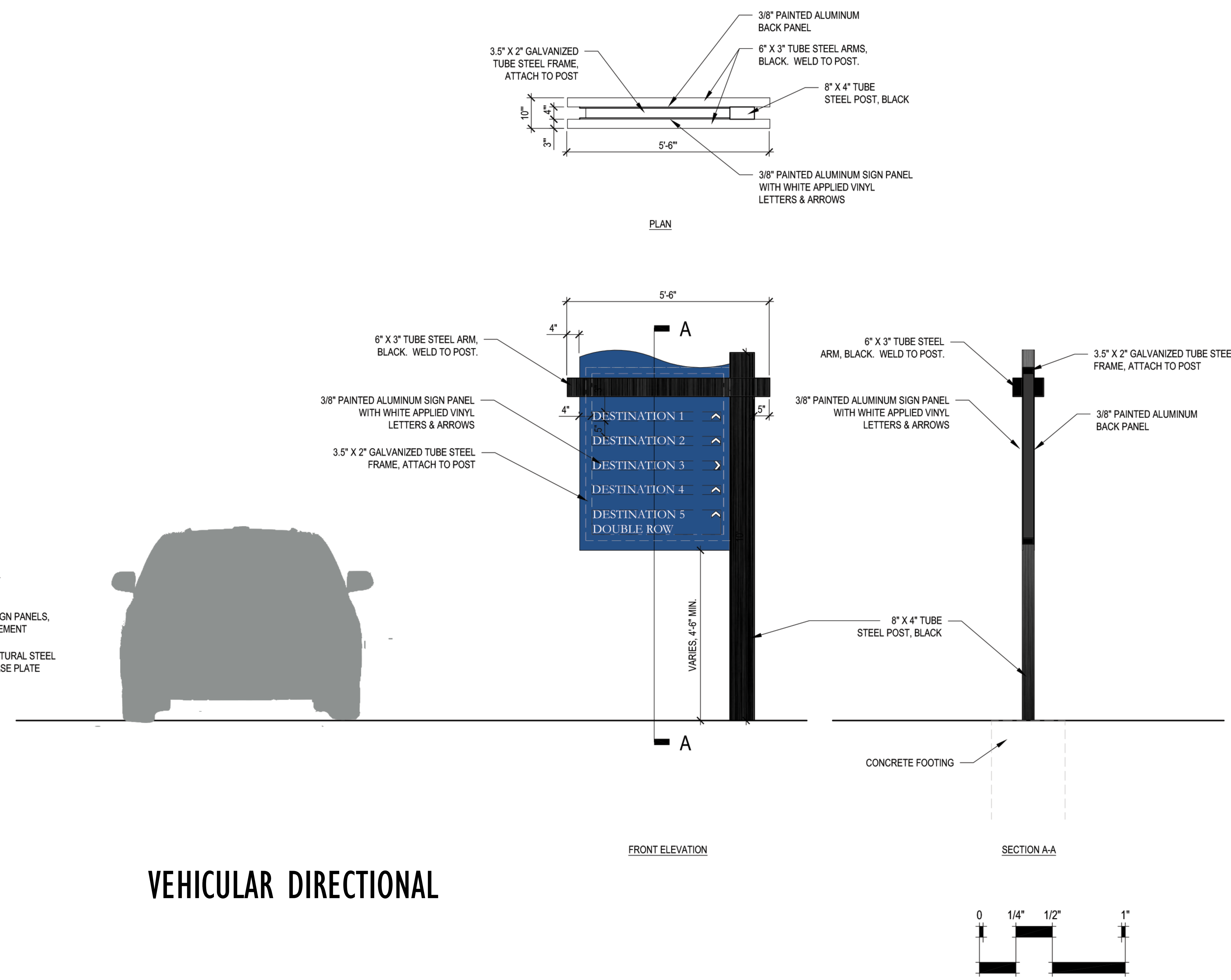
0 1/4" 1/2" 1"

SECONDARY MONUMENT

Parkville
Missouri



PEDESTRIAN DIRECTIONAL

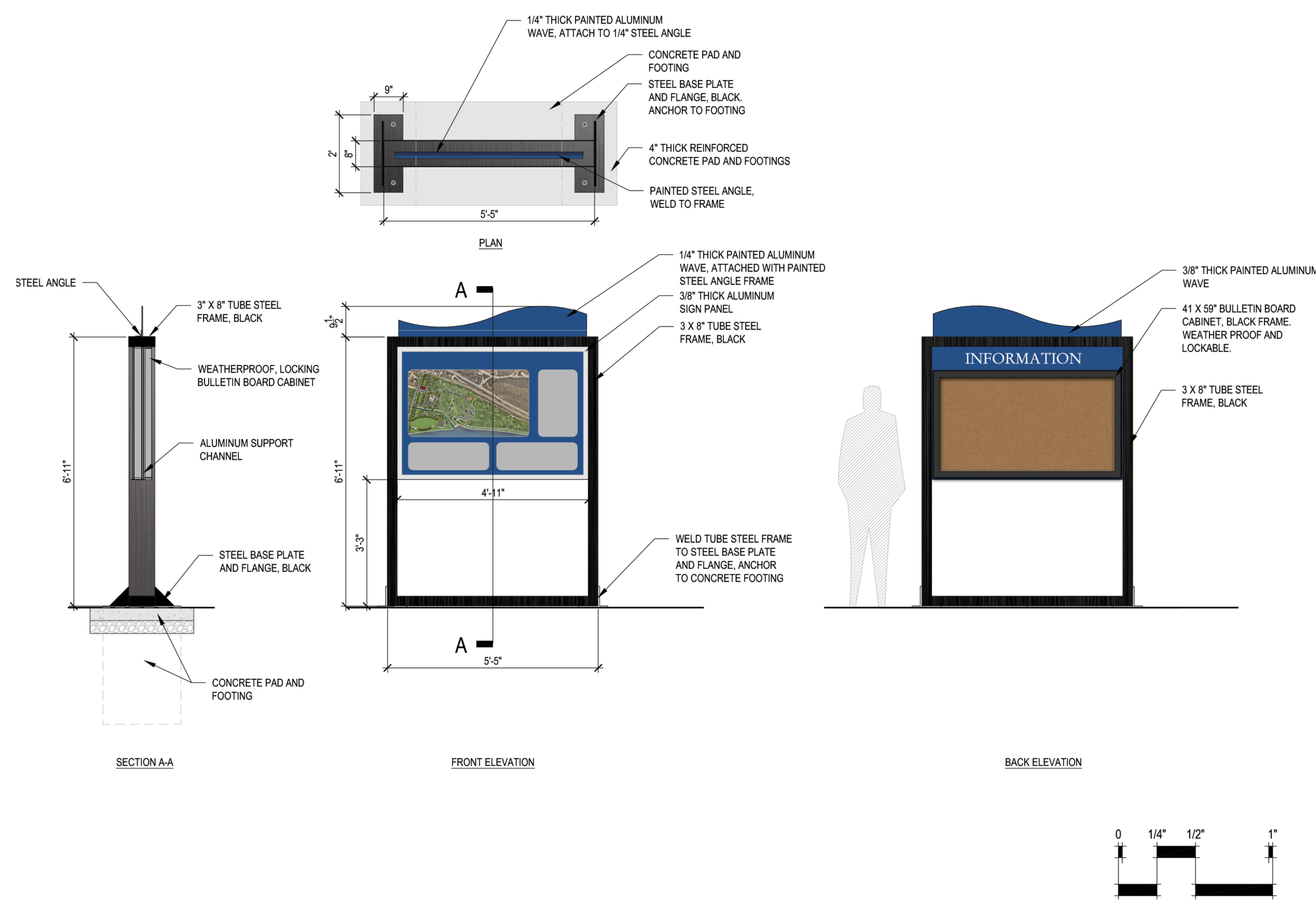


VEHICULAR DIRECTIONAL

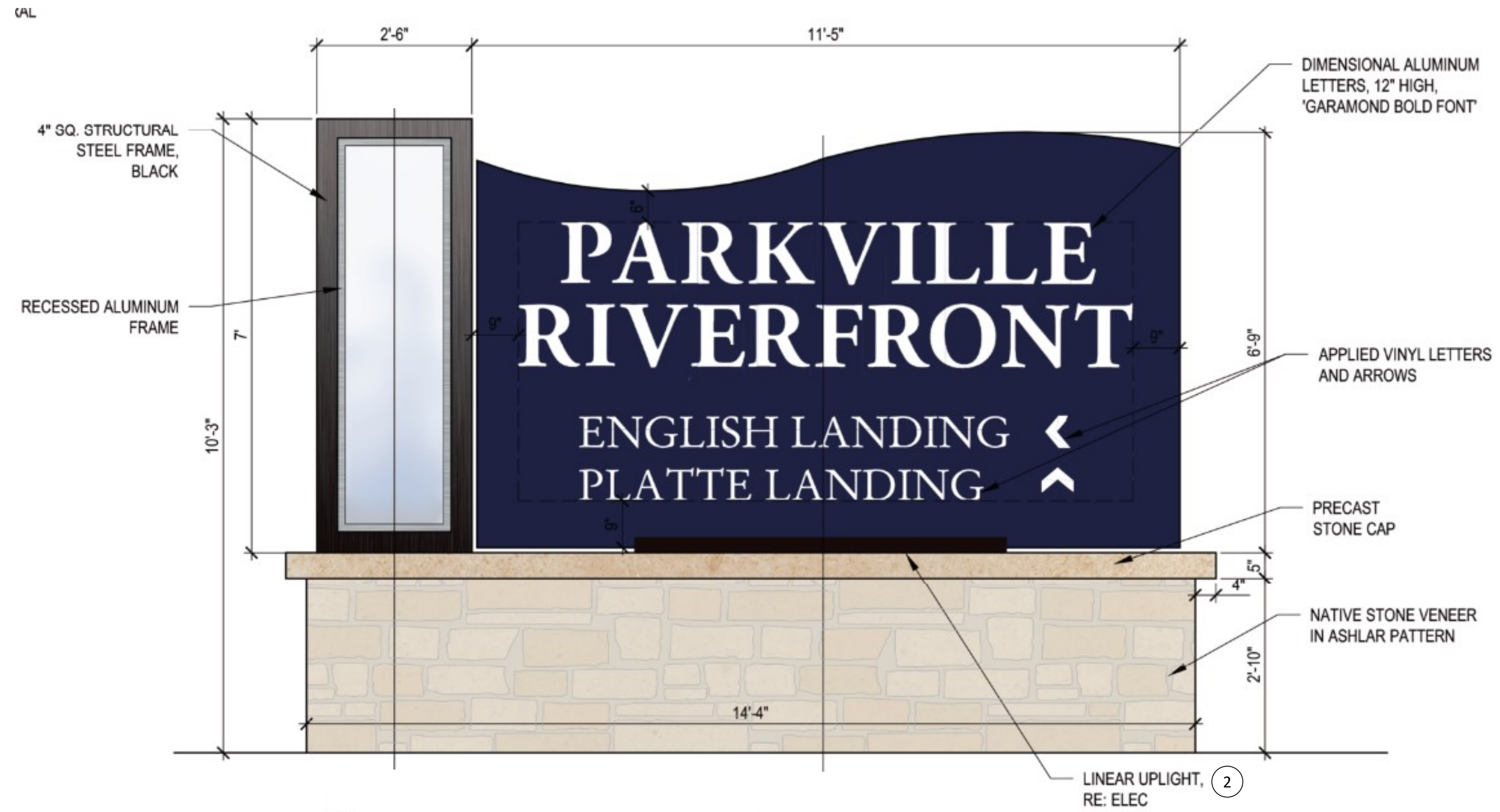
VEHICULAR & PEDESTRIAN WAYFINDING

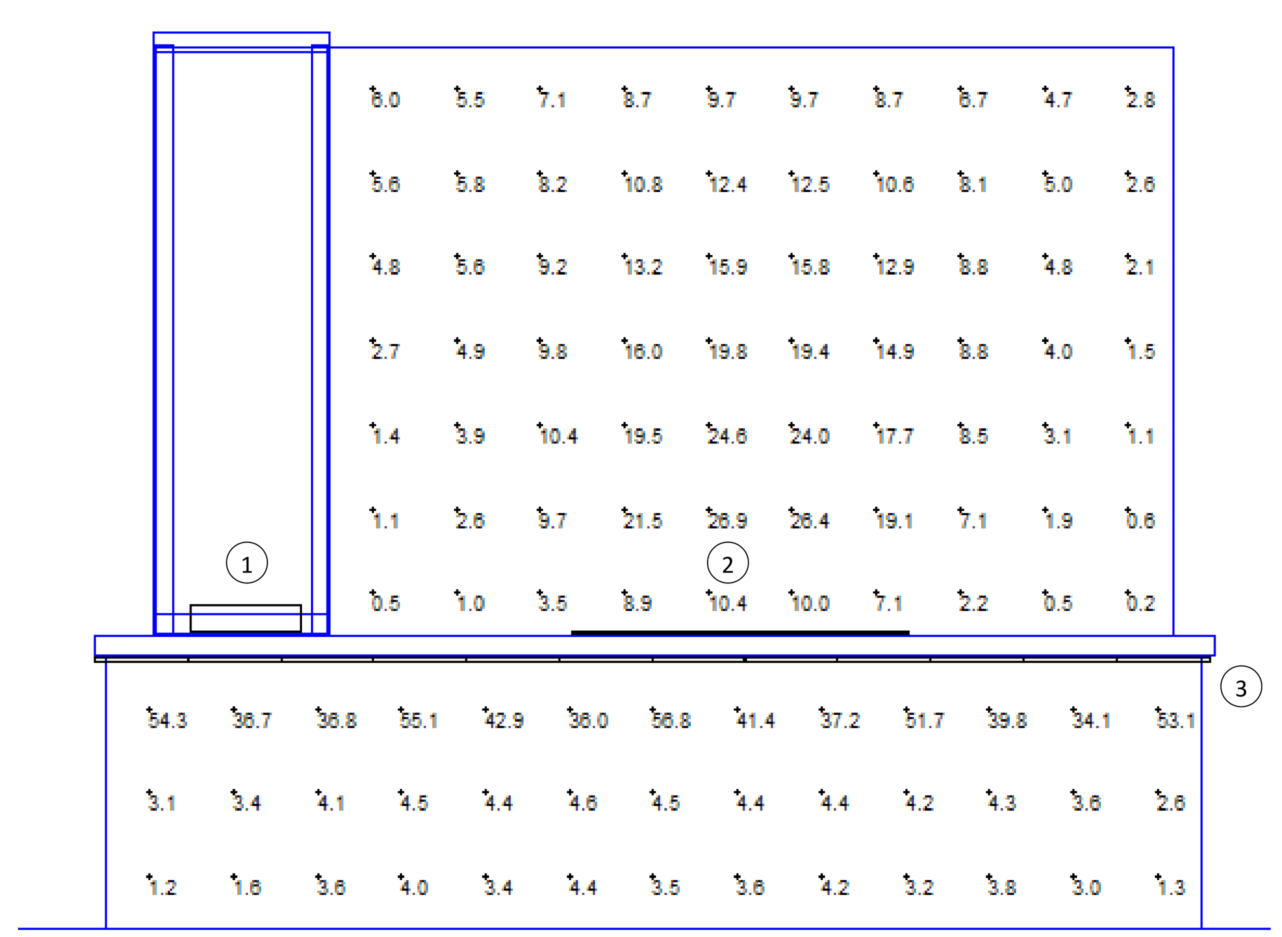
Design Development

Parkville
Missouri



KIOSK



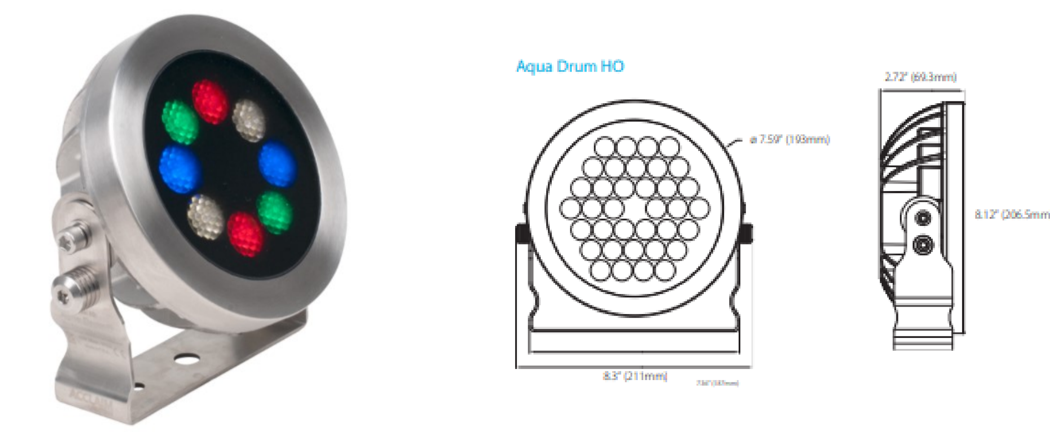


*ILLUMINATE FRONT AND SIDES OF SIGN ONLY.

(1) LUMINAIRE: SUBMERSIBLE, COLOR CHANGING FLOODLIGHT INTERNAL TO KIOSK.

CONTROL: RGBW CONTROLLER WITH AUTO TIME ON/OFF

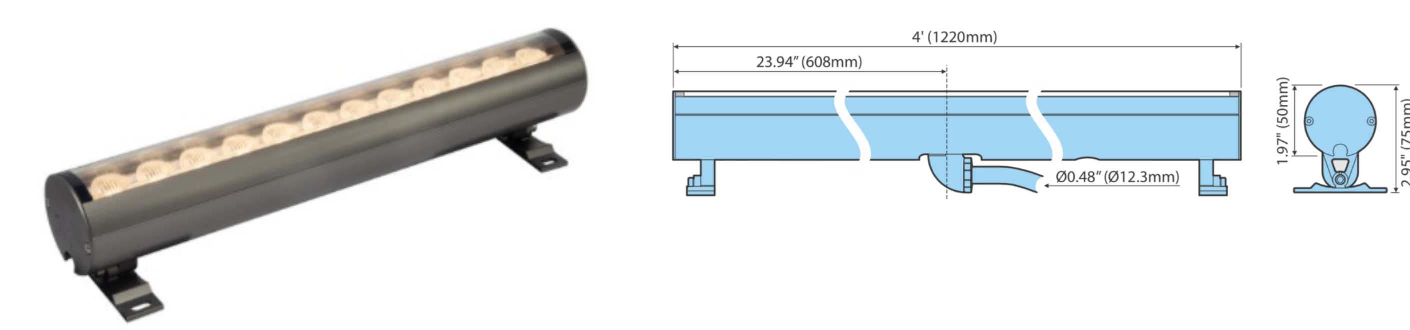
ELECTRICAL: REMOTE DRIVER REQUIRED. MOUNT DRIVER AND CONTROLLER IN WEATHERPROOF ENCLOSURE ON ADJACENT POLE OR UNISTRUT. MOUNT AT A MINIMUM 5FT (ABOVE FLOOD LINE.)



(2) LUMINAIRE: 4FT-8FT LINEAR SUBMERSIBLE LUMINAIRE. SUBMERSIBLE UP TO 10FT. OPERATES ABOVE WATER AND BELOW.

CONTROL: ON/OFF VIA PHOTOCELL.

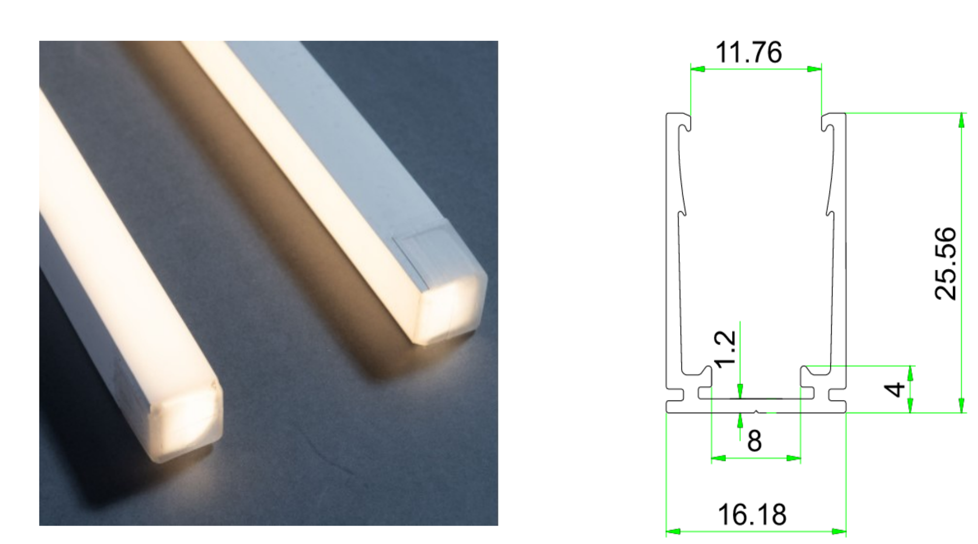
ELECTRICAL: REMOTE DRIVER REQUIRED. MOUNT DRIVER IN WEATHERPROOF ENCLOSURE ON ADJACENT POLE OR UNISTRUT. MOUNT AT A MINIMUM 5FT (ABOVE FLOOD LINE.)



(3) LUMINAIRE: LINEAR FLEX TUBE. SUBMERSIBLE IN NON-HUMAN OCCUPIED AND FRESHWATER LOCATIONS.

CONTROL: ON/OFF VIA PHOTOCELL.

ELECTRICAL: REMOTE DRIVER REQUIRED. MOUNT DRIVER IN WEATHERPROOF ENCLOSURE ON ADJACENT POLE OR UNISTRUT. MOUNT AT A MINIMUM 5FT (ABOVE FLOOD LINE.)

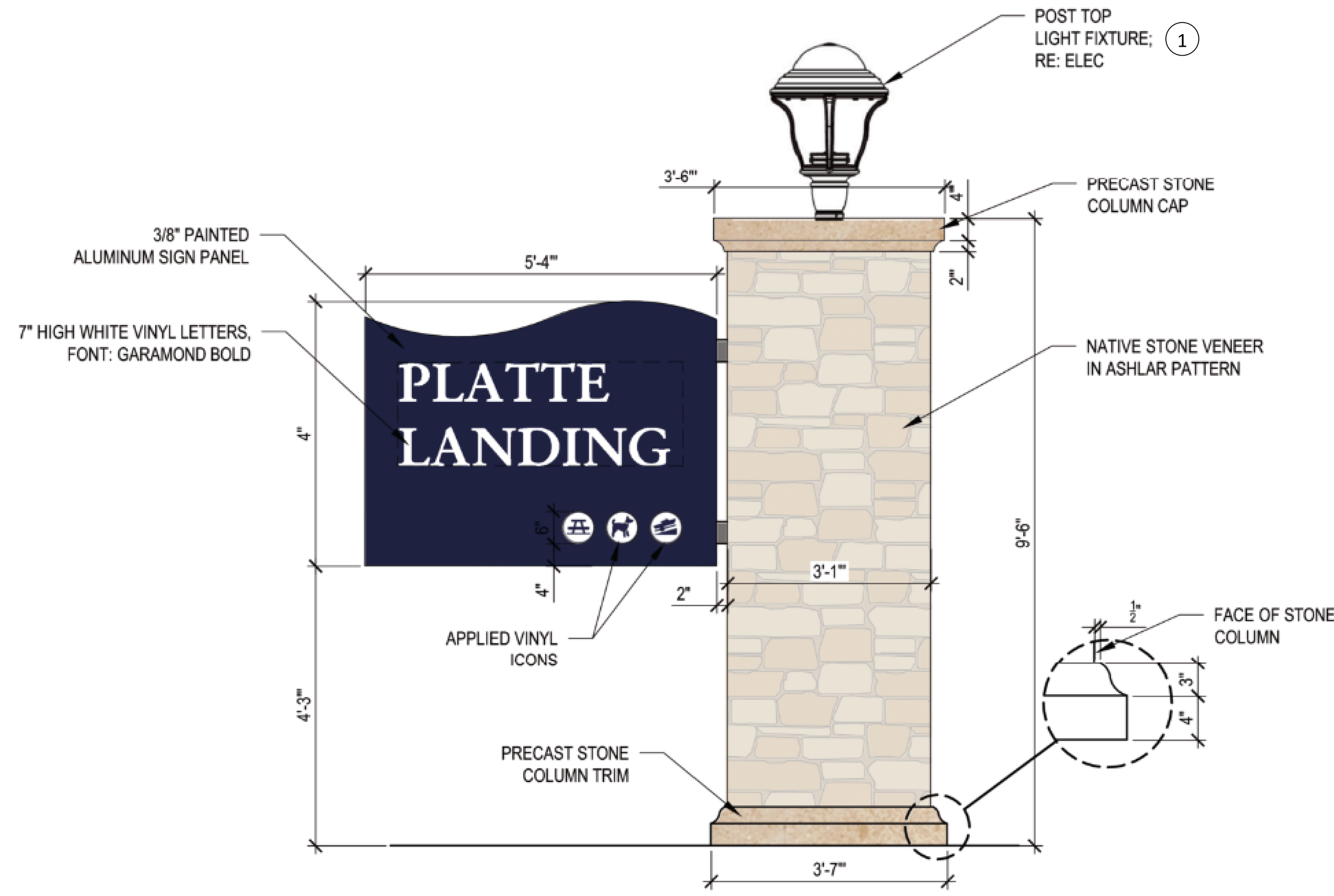


LIGHTWORKS INC.
DESIGN+ENGINEERING

Parkville Missouri

PRIMARY MONUMENT

Design Development | E1

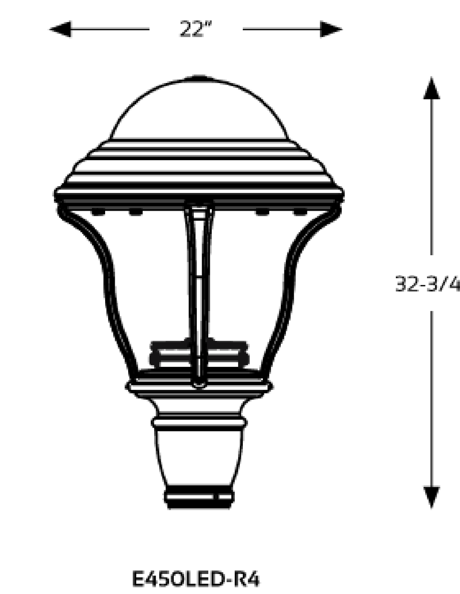


*ILLUMINATE FRONT OF SIGN ONLY.

(1) LUMINAIRE: POST TOP BY STERNBERG. MAX SIZE = 22" DIA X 32-3/4" H.

CONTROL: ON/OFF VIA PHOTOCELL.

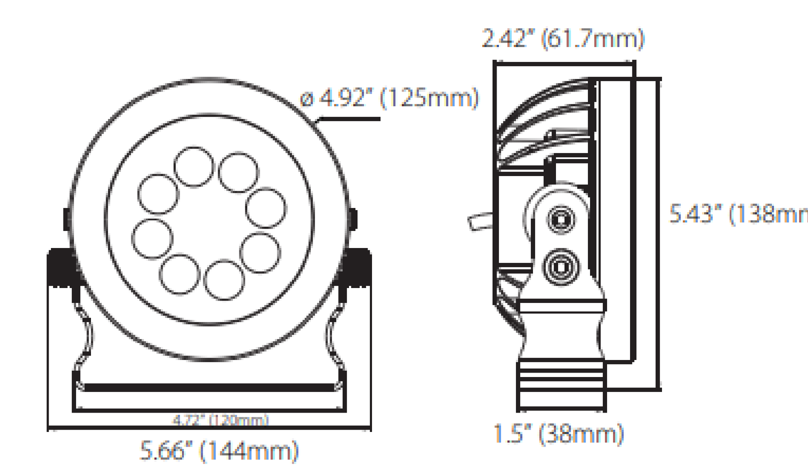
ELECTRICAL: LINE VOLTAGE.



(2) LUMINAIRE: SUBMERSIBLE FLOODLIGHT LUMINAIRE. SUBMERSIBLE TO 20FT. OPERATES ABOVE WATER AND BELOW.

CONTROL: ON/OFF VIA PHOTOCELL.

ELECTRICAL: REMOTE DRIVER REQUIRED. MOUNT DRIVER IN WEATHERPROOF ENCLOSURE ON ADJACENT POLE OR UNISTRUT. MOUNT AT A MINIMUM 5FT (ABOVE FLOOD LINE.)



Parkville Missouri

LIGHTWORKS INC.
DESIGN+ENGINEERING

SECONDARY MONUMENT

Design Development | E2