



Finance Committee Meeting
Monday, January 10, 2022 3:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Sportsman called the meeting to order at 3:32 p.m. A quorum was present.

Members Present: Chair Marc Sportsman, Vice Chair Dave Rittman, Nan Johnston and Robert Lock

City Staff Present: City Administrator Joe Parente, Public Works Director Alysén Abel, Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky, Public Works Project Manager Chris Ashley, Assistant to the City Administrator Jeffery Rhodes and City Clerk Melissa McChesney

Chair Sportsman changed the order of business to address the action items first.

3. Action Items

A. Approve the minutes for the December 13, 2021, meeting

Dave Rittman moved to approve the minutes for the December 13, 2021, meeting. Robert Lock seconded; motion passed 4-0.

2. Financial Updates

A. City Administrator Approvals

Public Works Director Alysén Abel provided an overview of purchases approved within the city administrator's authority.

Chair Sportsman returned to the regular order of business.

4. Non-Action Items

A. Discuss next phase of Route 9 Improvements

Public Works Director Alysén Abel said staff was seeking direction on how to move forward with the next phase of the Route 9 Corridor improvements at the intersection at Route 9 and First Street. She noted that the City did not apply for federal or state funding for a couple of years so the grant funds could be used for the Buck O'Neil Bridge Project. The preliminary application for the next round of funding was due in April and the final application was due in July.

She provided an overview of two options for the Committee to consider regarding engineering for the next phase. The first option was to retain George Butler Associates (GBA) as the engineer since they worked on both the Route 9 projects - one at Sixth Street

and the other from Highway 45 to Lakeview Drive. GBA collected traffic data, conducted surveys and completed drawings and specifications. The second option was to issue a Request for Qualifications (RFQ) and it would take approximately three months, including time to solicit RFQs and for staff review, before an engineering firm could be selected.

Discussion focused on using American Rescue Plan Act (ARPA) funds, grants and other funding source options. City Administrator Joe Parente said that ARPA funds could not be used as a match for federal funding, but could be used for engineering. Other funding options included the Federal government's Infrastructure Bill and the Platte County Transportation sales tax.

The consensus of the Finance Committee was for staff to release a Request for Qualifications to seek an engineer for the project.

5. Unfinished Business (postponed from prior meetings)

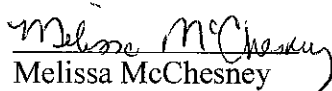
6. Other Business

Public Works Director Alysén Abel stated that staff was working with the Main Street Parkville Association (MSPA) and Parkville Old Towne Market Community Improvement District (POTMCID) to draft an application for a Platte County Parks and Recreation Outreach Grant to build restrooms downtown. The POTMCID committed \$35,000, property owners committed a total of \$10,000 and the City's contribution would be the value of the land and management of the project. The application included long-term maintenance funded by the POTMCID, which was estimated at approximately \$500 per month. The consensus of the Finance Committee was not to have the City pay for the long-term maintenance. The total project was estimated at \$79,000, which would require prevailing wage. It was recommended that an agreement would need to be drafted with the POTMCID and the City regarding the long-term maintenance before the City should accept the grant.

7. Adjourn

Vice Chair Rittman adjourned the meeting at 4:54 p.m.

Submitted by:


Melissa McChesney
City Clerk

January 24, 2022
Approval Date