



FINANCE COMMITTEE

Monday, February 7, 2022 3:30 PM

Administration Conference Room, City Hall

Members of the Finance Committee will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following – Telephone: (312) 626-6799; Meeting ID: 860 0979 9809; Password: 788006 – rather than appear at City Hall (note: occupancy will be limited).

1. Call to Order

2. Financial Updates

- A. City Administrator Approvals

3. Action Items

- A. Approve the minutes for the January 24, 2022, meeting
- B. Approve Work Authorization No. 141 with North Hills Engineering for the engineering and project management associated with the 2022 Sanitary Sewer Repairs program (Public Works)
- C. Approve a land use agreement with Rockridge Quarry for the 2022 City Cleanup Events (Public Works)
- D. Approve a lease with VLP EquipmentShare Company for a Case backhoe for the Streets Division of the Public Works Department (Public Works)
- E. Approve a purchase order with Max Ford Harrisonville for a new Ford F-350 truck for the Public Works Department (Public Works)

4. Non-Action Items

- A. Quarterly Projects Update

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn



CITY ADMINISTRATOR
PURCHASING APPROVAL

City of Parkville

Preparation date:

January 26, 2022

Department: Public Works

Low Bidder and
Contract Amount:

Urban Tree Specialists
P.O. Box 901422
Kansas City, MO 64190

\$9,000

General Scope of Work Description/Project:

2021 Tree Resource Inventory Management:

Each year, the City receives a Tree Resource Inventory Management grant from the Missouri Department of Conservation. The City is responsible for providing a 25% local match, up to \$10,000. The work authorization includes the work associated with the removal of hazardous trees, in the amount of \$9,000.

The 2021 Parks budget includes \$18,000 for tree trimming and removal. There is capacity in that budget to cover this expense.

Competitive Purchasing Information: (List bidder, address, and price):

On October 6, 2020, the Board of Aldermen approved an on-call tree trimming contract with Urban Tree Specialists for the emergency and routine trimming and removal of trees. The unit prices included in this work authorization reflect the unit prices listed in the executed contract.

Project Start Date:

6/16/21

Estimated Completion Date:

12/21/21

Budget Account Code:

10-525.07-52-00

Authorization:

☐ City Administrator:

Date:

☐ Department Head:

☐ Mayor (if applicable):

☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Work Authorization #43-2021

Date: December 20, 2021
Issued to: Urban Tree Specialists
P.O Box 901422
KCMO 64190

Project/Work Description: Several Trees Removed from Various Locations in ELP

- See attached Proposal - Total \$9,000.00

Note: All work to be performed on a time and material basis as outlined in the contract dated 8/7/18

Schedule and Price

Project Start Date: 6/2021
Estimated Completion Date: 12/21/2021
Latest Acceptable Date: 12/21/2021
Estimated Cost: \$9,000.00
Expenditure Limit: \$9,000.00
Budget Account Code: 40-520.07-52-00

Acceptance of this work authorization constitutes agreement to perform the work described above in accordance with the City of Parkville Terms and Conditions for maintenance projects.

Name/Title: Bret Cleveland Owner-Member Signature: [Signature]

Company: Urban Tree Specialists Date: 12-21-21

Authorization

Department Head: Alysen Abel Date: 1/26/22
Alysen Abel, Public Works Director

City Administrator (if over \$2,500): _____ Date: _____

Joe Parente, City Administrator

Mayor (if over \$10,000): _____ Date: _____

Nan Johnston, Mayor

For Internal Staff Use Only

(Initial each item and file with executed work authorization)

☐ Employment Eligibility Status Verification (if the cost exceeds \$5,000)

☒ Certificate of Insurance that demonstrates compliance with the Terms and Conditions

☒ Valid business license



Parkville Parks and Recreation
Tom Barnard
8880 Clark Ave
Parkville, MO 64152

Proposal Date: 6/16/2021
Work Site: English Landing Park
Parkville, MO 64152
Proposed By: Bret Cleveland
Ad Source: City License
Work: 816-587-2593
Mobile: 816-215-4047

Qty	Plant	Location	Cost
1	Mulberry	#5197 by restrooms and pickle ball courts -- Maintenance Prune - Major weight reduction throughout as recommended - Crown raise to approx 10-12 ft	\$400.00
1	Ash	#5142 behind McKeon stage -- Remove to ground level and remove all debris	\$850.00
1	Ash	# 5143 behind McKeon stage -- Remove deadwood 2-3 inch and greater	\$250.00
1	Cottonwood	#5133 south of McKeon stage -- Remove deadwood 2-3 inch and greater	\$600.00
1	Cottonwood	#5132 south of McKeon stage -- Remove deadwood 2-3 inch and greater	\$500.00
1	Maple (Silver)	#5127 by Atruss Bridge (NE side) -- Crown raise 10 ft back from bridge - Remove deadwood 2 inch and greater	\$350.00
1	Maple (Silver)	#5298 south of swing set at trailhead -- Remove deadwood 2 inch and greater (Cut way back in declining section) - Crown raise to 15 ft	\$250.00
1	Cottonwood	#5299 south of swing set -- Crown raise to approx 15-20 ft - Remove large dead limb on south side of tree	\$250.00
1	Cottonwood	#5307 by Lago bench -- Remove large dead 6 inch limb at approx 45 ft	\$100.00
1	Maple (Silver)	#5518 by Zemke bench - Severely decayed/split tree -- Remove to ground level and remove all debris	\$1,700.00
1	Boxelder	#5539 by Campbell bench - Severely decayed/split tree -- Remove to ground level and remove all debris	\$1,450.00
1	Maple (Silver)	#5259 by SW corner of volleyball court -- Remove to ground level and remove all debris	\$1,650.00
1	Maple (Silver)	#5263 - 5 stem tree on west side of volleyball court -- Remove NE severely declining/decayed/leaning stem and remove all debris - Crown raise to 15 ft	\$650.00

Subtotal: \$9,000.00

Tax: \$0.00

Total: \$9,000.00



816.214.8327 • www.urbantreekc.com • PO Box 901422 • Kansas City, MO 64190



CITY ADMINISTRATOR
PURCHASING APPROVAL

January 25, 2022

City of Parkville

Preparation date:

Department: Public Works

Low Bidder and
Contract Amount:

Evergy
8325 N Platte Purchase Dr
Kansas City, MO 64118

\$3,191.75

General Scope of Work Description/Project:

Evergy – FF Hwy Pump Station Power Supply:

On June 15, 2021, the Board of Aldermen approved a construction agreement with Smico Contracting Group for the reconstruction of the FF Hwy Pump Station. The contractor has mobilized and is starting construction. Evergy was contacted about the power supply to the existing pump station. With the pump station improvements, upgrades to the power supply are necessary. Evergy has provided a quote for the upgrades in the amount of \$3,191.75.

The Sewer Capital Improvements budget has capacity to handle this additional expense. Staff will continue to monitor the capital spending throughout the year and make modifications as necessary.

Competitive Purchasing Information: (List bidder, address, and price):

Evergy supplies power to the metropolitan area.

Project Start Date:

1/25/22

Estimated Completion Date:

3/1/22

Budget Account Code:

30-501.04-61-00

Authorization:

☐ City Administrator: _____ Date: _____
☐ Department Head: Alyson McNeal 1/26/22
☐ Mayor (if applicable): _____
☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)



EVERGY

INVOICE No. 1035682

Remit to:

CITY OF PARKVILLE
8880 CLARK AVE
PARKVILLE MO 64152

Attn: MELISSA FELTES
8325 N Platte Purchase Dr.
Kansas City, MO 64118

To assure proper credit, please

return **REMITTANCE COPY** with your payment.
Make Checks payable to Evergy
Include Invoice No. on Check
(USE BLACK INK ONLY)

Invoice Date	Terms	Due Date	Amount Due
1/25/2022	Select	2/24/2022	\$3,191.75

Description:

RE-CONFIGURE PL-B-872113 EXISTING OVERHEAD TRANSFORMER VOLTAGE TO 240V, 3PH,3W AND
REPLACE QUADPLX TO TRIPLX AT PUMP STATION

\$ 3,191.75

Pay this Amount By: February 24, 2022

Evergy Accounting Distribution to be Credited (FOR INTERNAL EVERGY USE ONLY):							
WR #	Account	Op Unit	Dept	Project	Resource	Description	Amount
S1035682	107000	10103	291	0	3405	Construction Charges - Installation	\$ 2,725.00
S1035682	107000	10103	291	KC-45400	3405	Install Padmount Transformer	\$ -
S1035682	107000	10103	291	KC-45200	3405	Install Polemount Transformer	\$ -
S1035682	108000	10103	291	0	3410	Construction Charges - Removal	\$ 167.00
S1035682	XXXXXX	10103	291	0	XXXX	Other	\$ -
S1035682	253112	10103	291	0	3405	Gross Up	\$ 299.75
							\$ 3,191.75



CITY ADMINISTRATOR
PURCHASING APPROVAL

January 31, 2022

City of Parkville

Preparation date:

Department: Public Works

Low Bidder and
Contract Amount:

North Hills Engineering
Attn: Jay Norco

\$9,856

General Scope of Work Description/Project:

2022 Sewer CCTV Program (WA-140):

Since 2007, the City has accumulated data from CCTV evaluation and cleaning of sanitary sewer lines. The data is used later to assess damage and prioritize future repair projects. The 2021 Capital Improvement Program (CIP) includes \$60,300 to continue the annual CCTV program on a cycle of reviewing the entire sewer system every 8 years, in accordance with best management practices.

The scope of this work authorization includes data review, ratings, mapping updates, and project management associated with the CCTV program.

Competitive Purchasing Information: (List bidder, address, and price):

The 5-year on-call engineering services agreement between the City and North Hills Engineering was executed on May 21, 2019. Individual work authorizations are executed based on the terms and conditions of that agreement.

The 2022 Sewer Capital Outlay includes \$61,500 for the annual CCTV program. The estimated cost of the 2022 CCTV project is \$51,600. The remaining budget of \$9,900 is reserved for the engineering / project management services. This work authorization is within budget at \$9,856.

Project Start Date:

2/1/22

Estimated Completion Date:

12/31/22

Budget Account Code:

30-501.06-42-00

Authorization:

☐ City Administrator:

☐ Department Head:

☐ Mayor (if applicable):

☐ Submit to the Finance Committee for Authorization (if requested by the City Administrator)

Date:

1/31/22

1/31/22

WORK PLANNING / AUTHORIZATION FORM

Number: WA-140

Project / Work Description:

2022 Sewer CCTV Program

Purpose: To continue the City's program of sewer cleaning and CCTV data collection.

The data will be used later to assess damage, rank and prioritize future repair efforts, and update the GIS model.

This CCTV contract will address 12,000 - 15,000 feet of sewer lines. Some heavy cleaning is anticipated.

This contract may also include 1000-2500 feet of small sewer pipes, explored with a mini-camera on an hourly basis.

Some of these lines include small lines with difficult access in the old downtown areas.

Most of these small lines had attempted investigation, but fittings, blockages, etc. prevented access.

Some lines will require a series of CCTV attempts following the 2021 sewer repairs, which in turn improves access.

Note that this WA includes data review, ratings, mapping updates and project management.

A subsequent WA will classify the data, make project recommendations, and design & bid repair projects.

Budget: \$9,900

\$51,600 total for CCTV, Cleaning, heavy cleaning. (will be a service Contract with a CCTV Provider.)

Service Provider: North Hills Engineering, Inc.

Terms: Subject to the provisions of the August 5, 2014 Engineering Services Agreement between the City and North Hills Engineering Incorporated

Primary Tasks:

Work Package & Project Management:

Use GIS Mapping to summarize the line segments already televised since 2014 7
(Some lines should be re-inspected, based on condition and critical nature.)

Review work results and incomplete segments found in the 2016-2021 CCTV projects. 4

Based on age, material, location, select the segments and footage for 2022 inspection. 3

Develop and map out access means for sewer lines, for cctv & jetter equipment, disposal. 3

Divide up work by mini-cam segments and crawler-type camera segments. 4

Review 2016-2021 repairs and plan for new access points. 2

Prepare detailed maps for bidding and conducting CCTV work. 3

Author scope of service summary and unit totals for use in bidding out the 2021 Contract. 4

Prepare brief invitation to bid and send invite to qualified service providers. 1

Assist PW Clerk in assembling documents for solicitation of bids. 2

Review proposals and recommend award to PWD. 2

Project management - review progress of work with Provider monitor heavy cleaning, contingent. 3

Address urgent repairs that are discovered, document and review with staff.

Review and recommend pay requests from CCTV contractor. 3

Coordination:

Meet with CCTV crew, review procedures, respond to questions and issues. 7

Review progress, check progress payments, prepare lists of work to correct or repeat. 4

Update Mapping:

Clean up mapping for changes discovered: basemap, parcels, aerials.... 3

Revise feature classes in ArcGIS to reflect findings: line locations, buried manholes, etc. 4

Create CCTV theme data to track lines completed. 2

Data Review & Recommendations:

Watch all video delivered, and prepare a written log to check completion, record footage. 54

Review all pipe segment logs delivered, and check completeness and correspondence with CCTV video, correct names, directions, etc. Have contractor address. 3

Create database entry for each line segment, with condition summary, footage, tv date, etc. 4

Use numerical ranking in database for overall and structural condition assessment.

Recommend a preliminary rehab option and a budget cost to repair. Identify viable alternatives for rehab where applicable. 3

Rank line segment and repairs by priority within this 2022 CCTV group. 3

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Some of the findings may be merged into the Sewer Repairs Phase 2022 Project.

Estimated Consultant Fee:

128 Hours x \$ 77.00 / hour = \$ 9,856.00

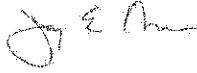
Budget: Sewer Budget / CIP

Schedule:

Estimated Completion Date: 12/15/2022

Project Deadlines: n/a

Submitted By:

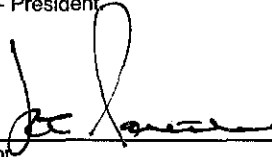


1/20/2022

Jay Norco, P.E. - President

Date

Authorization:



1/31/22

City Administrator

Date

Alyson Mahul

1/31/22



Finance Committee Meeting
Monday, January 24, 2022 2:30 PM
Administration Conference Room, City Hall

Draft Minutes

1. Call to Order

Chair Sportsman called the meeting to order at 2:32 p.m. A quorum was present.

Members Present: Chair Marc Sportsman, Vice Chair Dave Rittman (*joined meeting at 2:45 p.m.*), Nan Johnston and Robert Lock

City Staff Present: City Administrator Joe Parente, Police Chief Kevin Chrisman, Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky, Public Works Project Manager Chris Ashley, Assistant to the City Administrator Jeffery Rhodes and City Clerk Melissa McChesney

2. Financial Updates

3. Action Items

A. Approve the minutes for the January 10, 2022, meeting

Robert Lock moved to approve the minutes for the January 10, 2022, meeting. Nan Johnston seconded; motion passed 3-0.

B. Amend the 2021 Operating Budget ordinance

Finance/Human Resources Director Matthew Chapman provided an overview of amendments to the 2021 Budget that were due to unexpected expenses not anticipated when the original budget was approved.

Discussion focused on why an amendment for the 2021 budget was needed when the fiscal year was over and it was noted that the final expenses were not known until the first month or so after the fiscal year ended.

Lock moved to recommend that the Board of Aldermen adopt an ordinance amending the 2021 Operating Budget. Johnston seconded; motion passed 3-0.

C. Approve an auditing services agreement with Hood & Associates CPAs P.C.

Finance/Human Resources Director Matthew Chapman said that Cochran Head Vick & Co. P.C. completed audits for fiscal years 2018, 2019 and 2020. They merged with Hood & Associates CPAs P.C. in 2021 and staff requested approval to extend the agreement one more year for the fiscal year 2021 audit and a Request for Proposals (RFP) would be released later in the year.

Discussion focused on the cost for the 2021 audit, which was five percent higher, and the rationale for extending the agreement one more year. Chapman noted that the Committee could recommend issuing an RFP instead of extending the agreement.

Lock moved to recommend that the Board of Aldermen approve a professional

services agreement with Hood & Associates CPAs PC in the amount of \$19,824 for auditing services for fiscal year 2021. Johnston seconded; motion passed 3-0.

Vice Chair Dave Rittman joined the meeting at 2:45 p.m.

D. Approve a payment for a sanitary sewer easement for Lot 11, National 8th Plat

Community Development Director Stephen Lachky said that a property on Chateau Court was platted in the early 2000s and a sanitary sewer line was constructed through the lot. During construction of the sewer line, the contractor decided to change the location of the sewer line, which was not communicated to the City and there was not an easement recorded. Lachky said the property was sold to new owners who wanted to build a home on the lot and they inquired about the location of the sewer line. Staff located the sewer line which was located under where the proposed garage would be built. An easement was required for the sewer line. He presented two options to resolve the issue. The first option was to relocate the sewer line and the second option was to flip the design of the home to move it away from the easement. The cost of the second option was \$21,500, which was lower than relocating the sewer line

Discussion focused on sharing the cost with The National. The consensus was for staff to provide more information about the conversations that had taken place with the property owner and The National.

No action was taken.

- 4. Non-Action Items**
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**
- 7. Adjourn**

Chair Sportsman adjourned the meeting at 2:55 p.m.

Submitted by:

Melissa McChesney
City Clerk

Approval Date

ITEM 3.B.

For 2/7/2022

Board of Aldermen - Finance Committee Meeting

**CITY OF PARKVILLE
Policy Report**

Date: February 2, 2022

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Melissa McChesney, City Clerk

ISSUE:

Approve Work Authorization No. 141 with North Hills Engineering for the engineering and project management associated with the 2022 Sanitary Sewer Repairs program (Public Works)

BACKGROUND:

On May 21, 2019, the Board of Aldermen approved a five-year agreement with North Hills Engineering (NHE) for on-call engineering services. The arrangement allows the City to execute individual work authorization for supplemental engineering services for specific projects and studies.

The City compiles data collected with CCTV evaluations and periodic manhole inspections to gather more information about the condition of the sanitary sewer system. In 2020, NHE compiled information for a Manhole Inspection Report in which the condition of various manholes in the sanitary sewer were evaluated. Each year, the City programs funding in the Sewer Fund to repair the sanitary sewer system; the repairs are prioritized based on system evaluation.

The proposed work authorization covers the design and administration of the next phase of the sanitary sewer repairs program. The scope of work includes design, document preparation, bidding and construction administration. The project will address the urgent needs in the sanitary sewer system, addressing sewer line and manhole repairs.

BUDGET IMPACT:

The 2022 Sewer Fund includes \$220,000 for lines repairs. Of this amount, \$196,750 was estimated for the construction associated with the Sanitary Sewer Repairs program. The engineering fees included in this work authorization are within the remaining budget.

ALTERNATIVES:

1. Recommend the Board of Aldermen approve the work authorization for the 2022 Sanitary Sewer Repairs Program.
2. Direct staff to negotiate changes to the work authorization.
3. Do not approve the work authorization.
4. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends the approval of the work authorization with North Hills Engineering for the engineering and project management associated with the 2022 Sanitary Sewer Repairs Program.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve Work Authorization No. 141 with North Hills Engineering for the 2022 Sanitary Sewer Repairs Program in the amount of \$21,714.

ATTACHMENTS:

1. Work Authorization No. 141

WORK PLANNING / AUTHORIZATION FORM

Number: WA-141

Project / Work Description:

Design and Project Management for Sanitary Sewer Repairs - 2022

Purpose: To design and administer construction of repairs/replacement of sanitary sewer system.

This WA covers the design, document preparation, bidding, and construction administration of the 2022 phase.

This repairs project has been programmed for 2022 in the City's CIP Program, addressing multiple areas of the system.

The project will address the urgent needs in downtown area, and urgent repairs throughout the system.

The urgent manhole repairs will be based on the findings from the 2020 Manhole Inspection Project.

The manholes and line repairs are needed also to be able to investigate and locate the existing sewer lines.

Project Costs:

Total Construction:	\$196,750	Includes construction, contingency.
Engineering / Proj. Mgmt. Budget:	\$21,750	Design, drawings, maps, specifications, construction phase.
Minicam Work / H&H Septic:	\$1,500	Budgeted for work if necessary.
Total Budget Cost:	\$220,000	

Service Provider: North Hills Engineering, Inc.

Terms: Subject to the provisions of the August 5, 2014 Engineering Services Agreement between the City and North Hills Engineering Incorporated

Manhole and Line Repairs Project - 2022:

SURVEY AND STAKING:

Survey locations for proposed repairs.	17
Measure and mark excavation areas, using paint and steel pins.	9
Clear easements as required for bidders to access repair areas and plan for repairs.	7
Generate One-Call tickets to review location of utilities and proximity to proposed repairs.	7
Refresh marks as required following fading and washing of paint marks.	6
	<u>46</u>

ENGINEERING & PROJECT MANAGEMENT:

Project Management and Coordination Meetings with City Staff (9 month project.)	11
Develop preliminary work plan for minicam investigation	5
Visit the Sites of work to evaluate access, disturbance, easements required, etc.	6
Develop work plan with H&H to perform mini-cam work.	3
Accompany H&H on mini-cam investigation, for location on downtown sewer lines.	7
Perform field measurements and survey shots to verify key dimensions.	16
Meet with residents and enter houses to observe plumbing setup and exit, dye test as reqd.	8
Review CCTV data to locate tap locations and determine which are live vs. dead.	8
Finalize work packages and extent of work, need for alternate bid options.	7
Prepare preliminary opinion of probable construction cost	3
Meet with affected residents to discuss the project, access reqts., and gather feedback.	6
Meet with MoAm Water to review location, age, condition of water mains, plan for separation.	5
Assemble and coordinate/review bidding and contract documents, using City format.	16
Use large-project City standard contract. Write technical specifications.	
Update parcel data with 2022 version from Platte Co.	3
Prepare drawings to describe the work. Use GIS mapping and parcel data, survey, show access.	66
Design Review Meeting with Public Works Director, respond to comments, make revisions.	4
Meet with public to obtain signed access agreements.	6
Set up project at local plan room, for internet distribution, also advertise on City website.	3
Meet with bidders and address questions during the advertisement period, prepare addenda.	6
Review bids, check qualifications and experience, and recommend award to City	4
Respond to change requests, claims, prepare change orders as required.	9
Construction administration and review of pay requests.	8
Conduct Meetings with Contractor - Pre-Con, progress, final.	10
Periodic visits to observe the work. (Part Time Inspection)	36
Includes surprises, water main relocations, adjustments in layout, etc	
	<u>256</u>

Excluded:

Services of City Attorney for easement document preparation (Only if easements are needed, not expected.)
Acquisition of Easements (If needed - by City Staff). NHE will obtain signed access agreements.

ITEM 3.C.

For 2/7/2022

Board of Aldermen - Finance Committee Meeting

CITY OF PARKVILLE Policy Report

Date: February 2, 2022

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Melissa McChesney, City Clerk

ISSUE:

Approve a land use agreement with Rockridge Quarry for the 2022 City Cleanup Events (Public Works)

BACKGROUND:

In the past, the City has contracted with Rockridge Quarry (formerly known as Damon Pursell Construction) for the use of its property at 6105 NW River Park Drive for the City's annual clean-up and yard waste collection events.

The City offers two clean-up events, one in the spring and one in the fall. The Spring Clean-up event will be held on Saturday, April 23, 2022, and the Fall Clean-up event will be held on Saturday, October 15, 2022. Both events will include yard waste collection. The Curbside Pick-up event will be held on Monday, October 17, 2022. The City will pay a lump sum amount for each of the clean-up events at a cost of \$1,300 per event.

Additionally, the City offers two collection periods for residents to drop off yard waste. The Spring Drop-off will be held from Monday, April 25, 2022 to Friday, May 27, 2022 and the Fall Drop-off will be held from Monday, October 17, 2022 to Wednesday, November 23, 2022.

The fee schedule has been the same since 2018. The collection fee structure is based on the volume of the yard waste. The fee schedule, included in the agreement, ranges from \$2.00 per bag to \$30 for a dual-axle trailer. The cleanup events are only offered to residents of Parkville. Proof of residency is required.

BUDGET IMPACT:

The 2022 Streets Budget includes \$19,000 for non-personnel expenses associated with the semi-annual cleanup events. The summary of expenses for the 2021 cleanup events is provided as Attachment 2.

ALTERNATIVES:

1. Approve the land use and waste disposal agreement with Rockridge Quarry.
2. Approve the agreement subject to proposed changes.
3. Do not approve the agreement and provide further direction to staff.
4. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends approval of the land use and waste disposal agreement with Rockridge Quarry with the pricing structure as outlined in the agreement.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve the land use and waste disposal agreement with Rockridge Quarry for the 2022 City cleanup events.

ATTACHMENTS:

1. Land Use Agreement
2. 2021 Cleanup Report

LAND USE AND WASTE DISPOSAL AGREEMENT

This Agreement is made on this **15th day of February 2022**, by and between the CITY OF PARKVILLE, MISSOURI, hereinafter referred to as "CITY", and Rockridge Quarry, hereinafter referred to as "OWNER".

WHEREAS, CITY requires space to operate clean-up and debris removal operations during the year; and

WHEREAS, OWNER agrees to allow the CITY to use land at 6105 NW River Park Drive, Riverside, Missouri (the "Site") as a collection site for citywide clean-up efforts.

NOW, THEREFORE, the CITY and the OWNER agree as follows:

1. **Term.** The term of this Agreement shall be for a period beginning upon execution of this Agreement and running until December 31, 2022.
2. **Grant of Use.** OWNER agrees to allow the CITY to use the Site for the Spring Clean-Up Event on April 23, 2022, and for the Fall Clean-Up Event on October 15, 2022 and for the City of Parkville Curbside Pickup on October 17, 2022. The CITY will have access to the property beginning at 8:00 AM until 5:00 PM on April 23, 2022 and October 15, 2022, for the designated events. The OWNER grants the CITY all rights of access, ingress and egress necessary to dispose of material. In addition, the OWNER agrees to allow the CITY to use the Site for Parkville residents to dump yard waste debris for two collection periods from April 25, 2022 to May 27, 2022, and from October 17, 2022 to November 23, 2022, except weekends and observed holidays.
3. **Fee.** The CITY shall pay to the OWNER a lump sum amount of one thousand three hundred dollars (\$1,300.00) for the Spring Clean-Up Event on April 23, 2022, and one thousand three hundred dollars (\$1,300.00) for the Fall Clean-Up Event on October 15, 2022. Both events will include yard waste collection.

The CITY shall pay to the OWNER the following fees for residential types of yard waste collection dropped off during the two collection periods from Monday, April 25, 2022 to Friday, May 27, 2022, and from Monday, October 17, 2022 to Wednesday, November 23, 2022.

Per Bag	Two Dollars (\$2.00)
Per Pickup	Twelve Dollars (\$12.00)
Per Pickup – Cab Level	Fifteen Dollars (\$15.00)
Per Trailer – Single Axle	Twenty Dollars (\$20.00)
Per Trailer – Two Axle	Thirty Dollars (\$30.00)

Commercial loads will not be accepted. The fees for yard waste shall only be applicable during the designated times for yard waste collection identified in Section 2.

4. **Insurance.** The CITY agrees to accept all liability for its use of the Site as defined herein, and all persons, and property owned by persons allowed on the Site by the CITY. CITY will provide OWNER with a certificate of insurance for liability with a general aggregate of not less than \$2,000,000.00. OWNER will be named as an additional insured on the policy with respects to the Site.

5. **Residency Verification.** The OWNER agrees to verify City of Parkville residency for all yard waste collections. Residency may be verified by either a Platte County paid property tax receipt that demonstrates a tax liability to the City of Parkville or a City of Parkville sanitary sewer utility bill or receipt. Other forms of identification, such as driver's licenses, that state a Parkville address by do not confirm residency within the city limits are not acceptable.
6. **Billing.** OWNER shall submit an itemized invoice to the CITY on the first day of each month following an event or collection period stated in Section 2. The invoice shall detail the Services that were provided in the month immediately prior, and shall include a list of verified addresses associated with yard waste collection and billing. CITY agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by the City. In the event of a dispute, and prior to the invoice's due date, CITY shall pay the undisputed portion of the invoice and notify OWNER of the nature of the dispute regarding the balance.
7. **Restrictions.** The CITY will not allow disposal of any hazardous materials or substances and claim full responsibility for any hazardous material disposed of on the property.
8. **Waste Removal.** The CITY will provide appropriate containers for all non-yard waste collected and will remove all items collected, other than yard waste, within one week of the Spring Clean-Up Event on April 23, 2022 and the Fall Clean-Up Event on October 15, 2022.
9. **Supervision.** The CITY will provide supervision on the property for the collection events on April 23, 2022, October 15, 2022 and October 17, 2022.
10. **Modification.** This document constitutes the entire agreement between the OWNER and the CITY. The terms, covenants and conditions of this Agreement may not be changed orally, but only by an instrument in writing executed by both parties.
11. **Termination.** The CITY may at any time and for any reason terminate the Agreement upon ten (10) days written notice to the OWNER.
12. **Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.
13. **Successors and Assigns.** This Agreement shall extend to and be binding upon the successors and assigns of the parties hereto.
14. **Notice.** Written notice regarding this Agreement shall be effective upon receipt via hand-delivery; three working days after deposit in the U.S. Mail, or by confirmed delivery by certified delivery services to the following address:

To CITY: City of Parkville
 Attn: City Administrator
 8880 Clark Ave.
 Parkville, MO 64152

To OWNER: Rockridge Quarry
 Attn: Dennis Obrien
 9001 Hickman Mills Road
 Kansas City, MO 64132
 dobrien@rockridgequarry.com

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed on this 15th day of February, 2022.

CITY OF PARKVILLE, MISSOURI

Joe Parente
City Administrator

ATTEST:

City Clerk Melissa McChesney



Dennis Obrien
Rockridge Quarry



CITY OF PARKVILLE Memorandum

Date: February 2, 2022

To: Mayor Johnston and Board of Aldermen

From: Alysén Abel, Public Works Director

CC: Joe Parente, City Administrator

RE: 2021 Cleanup Summary Report

Each year, the City of Parkville hosts several cleanup events.

Spring Cleanup Events:

- On Saturday, April 24, 2021, the City hosted a Spring Cleanup Event, which allowed residents to dispose of household and yard waste. There were a total of 359 vehicles and trailers.
 - 19 Cars
 - 138 SUV / Vans
 - 179 Trucks
 - 23 Trailers
- From Monday, April 26 to Friday, May 28, 2021, the City held its Spring Yard Waste Drop-Off, to allow residents to dispose of their yard waste. The City contracted with Damon Pursell Construction to rent their lot for 7 weeks.

Fall Cleanup Events:

- On Saturday, October 16, 2021, the City hosted a Fall Cleanup Event, which allowed residents to dispose of household and yard waste. There were a total of 296 vehicles and trailers.
 - 18 cars
 - 113 SUV / Vans
 - 120 Trucks
 - 45 Trailers
- On Monday, October 18, 2021, Public Works Operations staff provided the Curbside Pickup for residents to dispose of their household waste. In the past, the City contracts with Labor Ready to provide additional labor for the curbside pickup. Due to COVID, the

City did not contract with Labor Ready, instead using the City's labor staff. The City limited the amount of items placed at the curb since we didn't have the additional labor.

- The City continued to host its Fall Yard Waste Drop-off from Monday, October 18 to Wednesday, November 24, 2021. The City contracted with Damon Pursell Construction to rent their lot for residents to drop off their yard waste.

Electronics Recycling Events:

- The City hosted the Electronics Recycling events on the first Saturday of the even numbered months (except December) from 9am to noon. The City contracted with Liquid Tech KC to collect items, at a cost no cost to the City. However, the vendor was not able to support the October 2021 event due to staff and equipment shortage. The users were charged a fee, based on their recycling needs. Midwest Recycling handled that transaction directly. Electronics Recycling is open to both residents and non-residents.

Paper Shredding Events:

- In conjunction with the Electronics Recycling event, the City hosted Paper Shredding on the first Saturday of the even numbered months (except December) from 9am to 11am. The City contracted with Midwest Shredding to provide secure shredding services, at a cost of \$350 per events. Paper Shredding is open to Parkville residents only.

Budget Available:

- The 2021 streets budget includes \$19,000 for the City's cleanup events.

REVENUE:

Best Batteries	\$131.36
• Revenue generated from Recycled Car Batteries	
Langley Recycling.....	\$787.05
• Collected 11,660 pounds of Recycled Scrap Metal (cleanup)	
North Kansas City Iron and Metal from cleanup	\$0.00
• Collected 0 pounds of Recycled Scrap Metal (cleanup)	
Total Revenue	\$918.41

EXPENDITURES:

Metro Rolloff – Spring Cleanup.....	\$3,622.55
• Filled 11 – 30 cubic yard waste containers	
Metro Rolloff – Fall Cleanup	\$3,600.00
• Filled 11 – 30 cubic yard waste containers	
ABC Tire Recycling.....	\$491.50
• Recycled Tires	
G&W Trash Service	\$160.00
• Haul away Illegal Dumping	
Damon Pursell Lot Rental – Spring & Fall	\$2,600.00
• Site Rental of 6105 Riverpark	
Damon Pursell Yard Waste – Spring	\$1,519.00
• Resident Drop off 4/26/21 thru 5/26/21	
Damon Pursell Yard Waste – Fall.....	\$2,155.00
• Resident Drop off 10/18/21 thru 11/24/21	
Price Chopper – Spring & Fall	\$217.64
• Purchased food and drinks for event workers	
Phillips 66 (Godfathers Pizza) – Spring & Fall.....	\$138.20
• Ordered pizzas for event workers	
Midwest Shredding (Paper Shedding)	\$2,250.00
• 5 Events in 2021	
Lowe's / Ace Hardware (Supplies for Cleanup)	\$357.36
Total Expenditures	\$17,111.25

ITEM 3.D.*For 2/7/2022**Board of Aldermen - Finance Committee Meeting***CITY OF PARKVILLE
Policy Report**Date: February 2, 2022Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Melissa McChesney, City Clerk

ISSUE:

Approve a lease with VLP EquipmentShare Company for a Case backhoe for the Streets Division of the Public Works Department (Public Works)

BACKGROUND:

The Streets Division of the Public Works Department currently has a backhoe that is used daily for various operations around the City. The equipment is old and the repairs are costly. Instead of spending more money for the necessary repairs to the existing equipment, staff has been looking into replacing the backhoe.

Victor L Phillips is the local distributor for a Case backhoe. They provided a cost estimate for purchase and lease options related to a new backhoe; they also provided the trade-in value for the existing backhoe. The trade-in value on the existing Case 580SN backhoe is \$20,000. The purchase price for the backhoe is \$107,490, if the City were to purchase it without any financing.

An alternative to purchasing this type of equipment is a lease-purchase agreement. There are four options that were presented to City staff, from 36 month to 60 month financing, with an APR% of 3.99 and an estimated usage of 400 hours per year. The options are outlined in Attachment 1.

<u>Trade-In Value</u>	<u>APR %</u>	<u>Lease Term</u>	<u>Monthly Payment</u>	<u>Annual Payment</u>	<u>Final Payment</u>	<u>Total Cost</u>
\$20,000	3.99	36 months	\$947.76	\$11,373.12	\$44,231.33	\$121,097.04
\$20,000	3.99	60 months	\$1,151.14	\$13,813.68	\$54,954.08	\$116,395.43

Staff recommends Option 2, which provides an extended period of 60 months for payment, \$20,000 downpayment with the trade-in of the existing backhoe, 3.99% APR, and an estimated payment of \$947.76 (monthly) or \$11,373.12 (annually). At the end of the 5-year lease period, the City would have the option to purchase the equipment for \$44,231.33. This will also allow the City to program that payment into the long-range Capital Improvements Program (CIP).

BUDGET IMPACT:

Although this was not an expense included in the 2022 budget, there is funding available in the 2022 Transportation Fund. The 2022 Transportation Fund includes funding for the purchase of a new truck. It is likely a truck will not be available until spring 2023 based on supply chain issues, which will allow capacity in the Transportation Fund to lease the backhoe.

ALTERNATIVES:

1. Approve a lease for the new Case backhoe.
2. Provide direction to staff related to the purchase or lease of a new backhoe.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends the lease-purchase with Victor L Phillips (VLP EquipmentShare Company) for the Case backhoe. Option 2 includes an extended lease period to allow more time for the City to pay off the equipment.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve a lease-purchase agreement with VLP EquipmentShare Company for a Case backhoe for the Public Works Department, as outlined by staff.

ATTACHMENTS:

1. Draft Purchase Order
2. Lease Options

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
(816) 741-7676

Date: February 15, 2022

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR VLP EquipmentShare Company

4100 Gardner Ave

Kansas City, MO 64120

Phone: 816-241-9290 Fax: _____

SHIP TO: 9300 NW 45 Hwy, Parkville, MO 64152

INVOICE TO: Alysen Abel, 8880 Clark Ave., Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of 6 pages including attachments. Purchaser agrees to pay in accordance with the lease agreement for such materials, subject to any additions or deductions agreed upon in writing. **Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request.** Payment is to be made within thirty days after delivery of goods and receipt of invoice. This purchase order is only valid through June 30, 2027.

ITEMS:

Case / 580SN
4x4 , extend a hole, heat & air, 24" rear tooth
bucket Hyd thumb (NMC773153)

See Attachment "A" – Terms and Conditions
See Attachment "B" – Insurance Requirements

SCHEDULE OF DELIVERY:

F.O.B. Purchaser address: 8880 Clark Ave., Parkville, MO 64152

The City will order equipment approximately February 16, 2022

NOTE: All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")

VLP EquipmentShare Company ("Vendor")

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

"Buyer(s)": (Legal Name(s) and Address)
 CITY OF PARKVILLE
 9300 NW 45 WHY
 PARKVILLE, MO 64152

 "Seller": (Dealer's Legal Name and Address)
 INNOVATIVE EQUIPMENT SERVICES 2 LLC
 4100 GARDNER AVENUE
 KANSAS CITY, MO 64120
 Phone: (816) 241 9280

EQUIPMENT AND TRADE-IN DETAILS

N/U	"EQUIPMENT" (Make and Type)	MODEL	SERIAL NUMBER/PIN	HOURS
N	Case Tractor Loader Backhoe	580SN	NMC773153	0
N	Case _Construction Attachment	Thumb	TBD2	0
N	Case _Construction Attachment	Bucket	TBD	0

MAKE	"TRADE-IN EQUIPMENT" TYPE	MODEL	SERIAL NUMBER/PIN	HOURS	GROSS ALLOWANCE (In Dollars)	SECURED DEBT DUE (In Dollars)	NET TRADE-IN ALLOWANCE (In Dollars)

CONTRACT / LEASE QUOTE DETAILS	Option 1	Option 2	Option 3	Option 4
Quote Type	Lease-Mu	Lease-Mu	Lease-Mu	Lease-Mu
Solve For	Payment	Payment	Payment	Payment
Sales Program				
Term in Months	36	60	36	60
APR% / Chart#	3.99	3.99	3.99	3.99
Frequency	Monthly	Monthly	Monthly	Monthly
Payment Structure	Eq1 Even	Eq1 Even	Eq1 Even	Eq1 Even
Skip Months				
Split Rates	N	N	N	N
Effective Date	01/11/2022	01/11/2022	01/11/2022	01/11/2022
Interest/Lease Start Date	01/11/2022	01/11/2022	01/11/2022	01/11/2022
First Payment Date	02/11/2022	02/11/2022	02/11/2022	02/11/2022
Sale / Lease Price	\$107,490.00	\$107,490.00	\$107,490.00	\$107,490.00
Cash Down Payment	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Net Trade-In	\$0.00	\$0.00	\$0.00	\$0.00
Manufacturer Rebate	\$0.00	\$0.00	\$0.00	\$0.00
Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00
PDI Insurance	\$0.00	\$0.00	\$0.00	\$0.00
CLI Insurance	\$0.00	\$0.00	\$0.00	\$0.00
Disability Insurance				
PPP	\$0.00	\$0.00	\$1,782.00	\$3,090.00
Admin Fee	\$355.50	\$355.50	\$355.50	\$355.50
Other Charges	\$0.00	\$0.00	\$0.00	\$0.00
Official/Filing Fee	\$44.50	\$44.50	\$44.50	\$44.50
Amount Financed / Lease Price	\$87,890.00	\$87,890.00	\$89,672.00	\$90,980.00
Purchase Option	\$54,954.08	\$44,231.33	\$54,954.08	\$44,231.33
# Advance Payments	1	1	1	1
Irregular Advance	\$0.00	\$0.00	\$0.00	\$0.00
Annual Hourly Usage	400	400	400	400
Excess Usage Rate/Hr	\$20.00	\$20.00	\$20.00	\$20.00
Security Deposit	N/A	N/A	N/A	N/A
Estimated Payment *	\$1,151.14	\$947.76	\$1,203.58	\$1,004.46
Total Cost To Own	\$116,395.43	\$121,097.04	\$118,282.87	\$124,499.33

* Plus applicable taxes.

ITEM 3.E.

For 2/7/2022

Board of Aldermen - Finance Committee Meeting

**CITY OF PARKVILLE
Policy Report**

Date: February 2, 2022

Prepared By:

Alysen Abel, Public Works Director

Reviewed By:

Melissa McChesney, City Clerk

ISSUE:

Approve a purchase order with Max Ford Harrisonville for a new Ford F-350 truck for the Public Works Department (Public Works)

BACKGROUND:

The 2022 Capital Improvement Program (CIP) includes funding available in the Transportation Fund for the purchase of a Public Works truck. Public Works uses Ford F-350 trucks for daily use, which are also equipped with snow plow blades and salt spreaders in the winter months for snow operations. Since 2015, the City has purchased one new truck each year to replace the older trucks in the fleet. In 2021, there was not enough funding available in the Transportation Fund to purchase a new truck, so it was deferred to 2022.

Due to COVID, there are supply chain issues associated with several essential supplies, including trucks. Typically, after an order is placed, a truck can take up to six months to be constructed, but now it takes anywhere from 12 to 18 months for a truck to be built. In an effort to secure the purchase of a truck in 2023, staff recommends ordering it soon. As a point of reference, the City paid \$30,436.62 in 2020 and the proposed 2022 price is approximately 30% more.

In December 2021, the City released bid documents with the specifications for a Ford F-350 Cab and Chassis truck. The bid documents were released on the City's website, as well as through Drexel Technologies for larger distribution. On January 12, 2022, the City received a bid from Max Ford in Harrisonville, MO in the amount of \$43,665. This is quite a bit higher than staff had expected. Since that time, staff has contacted other local dealerships to inquire about pricing. Staff received a similar quote from Shawnee Mission Ford.

BUDGET IMPACT:

There is funding available in the 2022 Transportation Fund budget for the purchase of a new truck and associated equipment. It is likely we will not have delivery of this truck until early 2023.

ALTERNATIVES:

1. Approve a purchase order with Max Ford in Harrisonville for a new Ford F-350 truck.
2. Provide direction to staff related to the truck purchase.
3. Postpone this item.

STAFF RECOMMENDATION:

Staff recommends moving forward with the purchase of the truck. This will insure our spot in line to have the truck built. It is likely that the truck will not be delivered until 2023. This trend will likely continue for several years until the industry can recover.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve the purchase of a Ford F-350 truck from Max Ford in Harrisonville in the amount of \$43,665.

ATTACHMENTS:

1. Draft Purchase Order
2. Bid Tabulation

PURCHASE ORDER
(non-construction)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
(816) 741-7676

Date: February 15, 2022

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR Max Ford

2502 Cantrell Rd

Harrisonville, MO 64701

Phone: 816-380-3251 Fax: _____

SHIP TO: Max Ford, Harrisonville, MO

INVOICE TO: Alysen Abel, 8880 Clark Ave., Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of 6 pages including attachments. Purchaser agrees to pay the total sum of **FORTY-THREE THOUSAND SIX HUNDRED SIXTY FIVE DOLLARS AND 00/100 (43,665.00)** for such materials, subject to any additions or deductions agreed upon in writing. **Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity.** Purchaser will provide Vendor with a **Tax Exemption Certificate upon request**. Payment is to be made within thirty days after delivery of goods and receipt of invoice. This purchase order is only valid through June 30, 2023.

ITEMS:

2022 F-Series, Ford F350 Cab and Chassis truck,
as specified in Attachment 1.

See Attachment 1 - Specifications
See Attachment "A" – Terms and Conditions
See Attachment "B" – Insurance Requirements

SCHEDULE OF DELIVERY:

F.O.B. Purchaser address: 8880 Clark Ave., Parkville, MO 64152

The City will order truck approximately January 2023

NOTE: All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")

MAX FORD ("Vendor")

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



Dealership Name:

Dealer Rep.

Type

Fleet

Vehicle Line

Superduty

Customer Name

Priority Code E4

Model Year

2022

Price Level 240

DESCRIPTION

F350 4X4 CHASSIS CAB DRW/145
145 INCH WHEELBASE
TOTAL BASE VEHICLE
RACE RED
VINYL 40/20/40 SEATS
MEDIUM EARTH GRAY
PREFERRED EQUIPMENT PKG.640A
.XL TRIM
.AIR CONDITIONING -- CFC FREE
.AM/FM STEREO MP3/CLK
6.2L EFI V-8 ENGINE
10-SPEED AUTOMATIC
LT245/75R17E BSW ALL-TERRAIN
4.30 RATIO LIMITED SLIP AXLE
POWER EQUIPMENT GROUP
TELESCPNG TT MIRR-POWR/HTD SIG

DESCRIPTION

FORD FLEET SPECIAL ADJUSTMENT
14000# GVWR PACKAGE
50 STATE EMISSIONS
SNOW PLOW PREP PACKAGE
JOB #1 ORDER
UTILITY LIGHTING SYSTEM
40 GAL AFT OF AXLE FUEL TNK
240 AMP ALTERNATOR
DUAL BATTERY
SPECIAL DEALER ACCOUNT ADJUSTM
SPECIAL FLEET ACCOUNT CREDIT
FUEL CHARGE
NET INVOICE FLEET OPTION (B4A)
PRICED DORA
ADVERTISING ASSESSMENT
DESTINATION & DELIVERY

Customer Name:

Customer Email:

Customer Address:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.

BID TABULATION

PUBLIC WORKS TRUCK

Bid Opening Wednesday, January 12, 2022
10:05 a.m., Public Works Conference Room

Bidder Name	BASE TOTAL
Max Ford Harrisonville Harrisonville, MO	\$43,665.00

(*) Recommended Award of Purchase

2021 Projects

Division	Type	New or Replacement	Name	Project Description	Funding Source	2021 Budget	Funds Spent	Remaining Funds to Be Spent	Status / Projected Quarter
Admin/IT	Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 6,000	\$ 6,146	\$ -	COMPLETED
Admin	Project	Project	Building Safety Upgrades	Install bulletproof glass panels on the 2nd floor enclosure	100% General Fund	\$ 16,000		\$ 16,000	2022
Admin	Project	Replacement	City Hall Building Repairs	Repairs include internal painting Phase 2	100% General Fund	\$ 30,000	\$ -	\$ 30,000	2022
Admin	Project	New	Court Copier	New Copier for the Municipal Court	100% General Fund	\$ 4,000	\$ 1,295	\$ 2,705	COMPLETED
Admin	Project	New	Court Software Update	ShowMe Court software purchase, mandated by the State.	100% General Fund	\$ 15,000		\$ 15,000	4th Quarter
TOTAL ADMIN/IT/Court						\$ 71,000	\$ 7,441	\$ 63,705	
CD	Project	New	Bell Road PSP Plan	Develop a preliminary plan for the improvements to Bell Road.	100% General Fund	\$ 10,000	\$ -	\$ 10,000	2022
CD	Project	New	Master Plan Update	The Parkville Master Plan was adopted in 2009, and is recommended to be updated every 10 years. Project includes a consultant team conducting an extensive public engagement process, and updating the current plan's vision, community goals and objectives, SWOT analysis, data, maps and future land use projections.	100% General Fund	\$ 60,000	\$ 39,528	\$ -	COMPLETED
TOTAL COMMUNITY DEVELOPMENT						\$ 70,000	\$ 39,528	\$ 10,000	

Division	Type	New or Replacement	Name	Project Description	Funding Source	2021 Budget	Funds Spent	Remaining Funds to Be Spent	Status / Projected Quarter
Police	Equipment	Replacement	Battery/Radio Replacement	Replace existing Police portable radios and Police mobile radios over next five years	100% General Fund	\$ 20,000	\$ 20,833	\$ -	COMPLETED
Police	Equipment	Replacement	Patrol Vehicle	Two AWD Police Vehicle including emergency equipment, video, radio, etc.	100% General Fund	\$ 81,798	\$ 60,328	\$ 21,470	2022
Police	Equipment	Replacement	In-Car Video Systems	Replace existing in-car video system with updated system. Will be on a five-year maintenance cycle to match warranty pending wear and tear.	100% General Fund	\$ 4,136	\$ 3,795	\$ -	COMPLETED
Police	Project	New	PD Substation Design	Design of the PD Substation on the West side of Parkville	100% General Fund	\$ 10,000	\$ -	\$ 10,000	2022
TOTAL POLICE						\$ 115,934	\$ 84,956	\$ 31,470	
PW	Project	New	Entryway Monument Prelim Plan	Design of the monument signs at the entrances to Parkville on the east and west sides of Hwy 45.	100% General Fund	\$ 10,000	\$ -	\$ 10,000	2022
PW	Project	New	Public Parking Lot Lease/Purchase	Lease/purchase payment for a public parking lot. The lease/payment will continue for 25 Years, for the use of the public parking lot for 99 years.	100% General Fund	\$ 22,041	\$ 22,041	\$ -	COMPLETED
TOTAL PW						\$ 32,041	\$ 22,041	\$ 10,000	
Streets	Project	Replacement	Storm Sewer Evaluation and Repair	Review the condition of the existing public storm sewers. Repairs will be made based on findings.	100% General Fund	\$ 35,000	\$ -	\$ 35,000	2022
TOTAL STREETS						\$ 35,000	\$ -	\$ 35,000	
TOTAL GENERAL FUND						\$ 323,975	\$ 153,967	\$ 150,175	

Division	Type	New or Replacement	Name	Project Description	Funding Source	2021 Budget	Funds Spent	Remaining Funds to Be Spent	Status / Projected Quarter
Sewer	Project	Replacement	FF Hwy Pump Station	Upgrades to the FF Hwy Pump Station	100% Sewer Fund	\$ 140,000	\$ 8,525	\$ 131,475	2022
Sewer	Equipment	Replacement	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	\$ 60,300	\$ 28,159	\$ -	COMPLETED
Sewer	Equipment	Replacement	DO Meter	Replacement DO Meter Unit.	100% Sewer Fund	\$ 20,500	\$ -	\$ 20,500	2022
Sewer	Equipment	Replacement	Mixer	Replacement of Mixer.	100% Sewer Fund	\$ 12,000	\$ 10,264	\$ -	COMPLETED
Sewer	Project	New	Clarifier Floor	Replacement of Clarifier Floor.	100% Sewer Fund	\$ 54,000	\$ -	\$ 54,000	2022
Sewer	Project	New	UV Bulbs/sleeves/ballasts	Replacement of UV Bulbs/sleeves/ballasts.	100% Sewer Fund	\$ 14,000	\$ 13,155	\$ -	COMPLETED
Sewer	Equipment	Replacement	Clarifier Drive	Rebuild two clarifier drives at WWTP.	100% Sewer Fund	\$ 16,000	\$ -	\$ 16,000	2022
Sewer	Equipment	New	Ongoing Sanitary Sewer Repairs	Periodic projects to rebuild sewer pipes, using the CIP process.	100% Sewer Fund	\$ 240,000	\$ 292,068	\$ -	COMPLETED
Sewer	Project	New	Zero Turn Mower	Replacement of Zero Turn Mower.	100% Sewer Fund	\$ 17,000	\$ 14,628	\$ -	COMPLETED
TOTAL SEWER						\$ 573,800	\$ 366,799	\$ 221,975	
Transportation	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	\$ 250,000	\$ 222,443	\$ -	COMPLETED
Transportation	Maintenance	New	Curb & Sidewalk Repair	Repair defective sections of curb and sidewalk due to general deterioration.	100% Transportation Fund	\$ 50,000	\$ 62,869	\$ -	COMPLETED
Transportation	Maintenance	New	Snow Box Attachment	Purchase of snow box attachment to assist with plowing snow in the downtown and small parking areas.	100% Transportation Fund	\$ 5,000	\$ -	\$ 5,000	2022
Transportation	Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	\$ 10,000	\$ -	\$ 10,000	2022
Transportation	Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ -	\$ 10,000	2022
TOTAL TRANSPORTATION						\$ 325,000	\$ 285,311	\$ 25,000	

Division	Type	New or Replacement	Name	Project Description	Funding Source	2021 Budget	Funds Spent	Remaining Funds to Be Spent	Status / Projected Quarter
Project Fund	Project	Replacement	Route 9 Future Phases	Major Street Reconstruction	Project Funds/CID	\$ 185,503	\$ -	\$ 185,503	2022
Project Fund	Project	Replacement	Route 9: Hwy 45 to Lakeview Dr	Major Street Reconstruction	MoDot Cost Share	\$ 3,575,000	\$ 3,165,332	\$ 409,668	2022
Project Fund	Project	Replacement	Route 9 Hwy 9-6th St Intersection	Major Street Reconstruction	Projects Fund/MoDot /Chapter 100	\$ 762,175	\$ 898,264	\$ (136,089)	COMPLETED
TOTAL PROJECTS FUND						\$ 4,522,678	\$ 4,063,596	\$ 459,082	
Parks Sales Tax	Project	New	PLP Ballfields	The engineering of baseball fields and multipurpose fields.	100% Parks Sales Tax	\$ 800,000	\$ -	\$ 800,000	2022
Parks Sales Tax	Project	New	Grading for Ballfields	Grading for the proposed ballfields in Platte Landing Park.	100% Parks Sales Tax	\$ 150,000	\$ 52,050	\$ -	COMPLETED
Parks Sales Tax	Project	Replacement	Trail Grading Equipment	Purchase of trail grading equipment to assist with regular trail grading maintenance.	100% Parks Sales Tax	\$ 5,000	\$ -	\$ 5,000	2022
Parks Sales Tax	Project	Replacement	Watkins Park Improvements	Design and construction of shelter, parking and playground in Watkins Park.	100% Parks Sales Tax	\$ 50,000	\$ 62,921	\$ (12,921)	COMPLETED
Parks Sales Tax	Project	Replacement	Wetlands Educational Area	Outdoor classroom space and kiosks for wetland education.	100% Parks Sales Tax	\$ 15,000	\$ 6,125	\$ 8,875	2022
Parks Sales Tax	Project	New	ELP Playground Update	Replacement of playground equipment in English Landing Park.	100% Parks Sales Tax	\$ 25,000	\$ 22,965	\$ -	COMPLETED
Parks Sales Tax	Project	Replacement	Entry Signs for PLP/ELP	The design and purchase of new entry signs to ELP and PLP	100% Parks Sales Tax	\$ 100,000	\$ 11,167	\$ 88,833	2022
Parks Sales Tax	Project	New	JD 6-Series Tractor	Replacement of tractor in fleet for mowing of parks.	100% Parks Sales Tax	\$ 55,000	\$ -	\$ 55,000	2022
Parks Sales Tax	Project	Replacement	Roundabout Makeover	The design and construction of new landscaping for the roundabout on the south side of Busch Drive.	100% Parks Sales Tax	\$ 30,000	\$ 63,374	\$ (33,374)	2022
TOTAL PARKS SALES TAX FUND						\$ 1,230,000	\$ 218,602	\$ 911,413	
GRAND TOTAL						\$ 6,975,453	\$ 5,088,275	\$ 1,767,645	

Projected expenditures per Quarter				
1st Quarter Actual	2nd Quarter Actual	3rd Quarter Actual	4th Quarter Projected	2022 Projected
\$ 101,933	\$ 1,352,113	\$ 1,806,657	\$ 1,827,572	