

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:13 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on December 21, 2021 and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Dave Rittman
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Robert Lock
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Marc Sportsman
Ward 4 Alderman Greg Plumb

Absent:

Ward 1 Alderman Tina Welch

A quorum of the Board of Aldermen was present.

The following staff was also present:

Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Jeffery Rhodes, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Present Good Citizen Awards to Stacey Slover, Kenny Parrish and Melissa Walsh

Mayor Johnston presented Good Citizen awards to Turkey Trot organizers Stacey Slover, Kenny Parrish and Melissa Walsh.

Mayor Johnston turned the meeting over to Acting President of the Board Sportsman at 7:22 p.m.

Tyler Stegeman, from Boy Scout Troop 314, presented a summary of his Eagle Scout project at the Parkville Nature Sanctuary; presentation attached as Exhibit A.

3. CONSENT AGENDA

A. Approve the minutes for the December 7, 2021, regular meeting

B. Receive and file the November Municipal Court report

- C. Receive and file the financial report for the month ending November 30, 2021
- D. Receive and file the crime statistics for January through October 2021
- E. Receive and file November Sewer Report
- F. Approve a community partnership agreement with the Parkville Economic Development Council through December 31, 2022
- G. Approve a construction agreement with Good Earth Water Gardens for the water feature associated with the Busch Drive improvements
- H. Approve Work Authorization No. 9B with George Butler Associates for additional traffic data collection associated with downtown and the riverfront parks
- I. Approve Work Authorization No. 12C with George Butler Associates for additional engineering support associated with the Route 9 improvements
- J. Approve accounts payable from December 2 to December 15, 2021

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 7-0.

4. ACTION AGENDA

- A. **Approve appointments to the Ethics Commission to fill vacancies for Ward 1 and Ward 4, as recommended by the Ethics Commission**

City Clerk Melissa McChesney stated that there were vacancies on the Ethics Commission, one in Ward 1 and one in Ward 4. On November 16, 2021, the consensus of the Board was for the Ethics Commission to make recommendations to fill the vacancies and the Commission recommended appointing Abby Lackamp to Ward 4 and recommended appointing either Dr. Vince Carlisle or Corky McCaffrey for Ward 1. The consensus of the Board was to refer the two Ward 1 applications back to the Ethics Commission to have them recommend one of the applicants to fill the vacancy.

ACTION: IT WAS MOVED BY ALDERMAN RITTMAN AND SECONDED BY ALDERMAN WHITLEY TO **APPROVE THE APPOINTMENT OF ABBY LACKAMP TO THE ETHICS COMMISSION TO FILL THE VACANCY IN WARD 4 THROUGH MAY 2024.**

RESULT: MOTION PASSED 7-0.

- B. **Approve the second reading of an ordinance to adopt the 2022 Operating Budget and 2022 – 2026 Capital Improvement Program**

Acting President of the Board Sportsman said that the first reading was presented on December 4. No additional information was presented.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3168, AN ORDINANCE **ADOPTING THE 2022 OPERATING BUDGET AND THE 2022-2026 CAPITAL IMPROVEMENT PROGRAM**, ON SECOND READING TO BECOME ORDINANCE NO. 3109.

RESULT: MOTION PASSED 7-0.

AYES: PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

C. Approve the second reading of an ordinance to classify all employee positions and establish compensation for such classifications for fiscal year 2022

Acting President of the Board Sportsman said that the first reading was presented on December 4. Finance/Human Resources Director Matthew Chapman said that several of the hourly rates were incorrectly rounded and were adjusted accordingly in the proposed ordinance.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3169, AN ORDINANCE **APPROVING THE CLASSIFICATION OF EMPLOYEE POSITIONS AND ESTABLISHING COMPENSATION RANGES FOR FISCAL YEAR 2022**, ON SECOND READING TO BECOME ORDINANCE NO. 3110.

RESULT: MOTION PASSED 7-0.

AYES: PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

D. Approve a real estate purchase and sale agreement with Doug Bias, Jr. for City-owned property near NW River Road and Vikings Field

Community Development Director Stephen Lachky stated that the property was located near the intersection of River Road and Vikings Field. Adjacent property owner Doug Bias, Jr. reached out to staff to find out who the property belonged to because he was interested in purchasing it. An ownership encumbrance report determined that the property was part of the original donation of Vikings Field. The Finance Committee asked staff to reach out to the other adjacent property owners to find out if anyone else was interested in the property. Forest Park Development was not interested. Lachky added that an appraisal

determined the fair market value of the property. The Finance Committee recommended approval of the sale agreement on December 13.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE A REAL ESTATE PURCHASE AND SALE AGREEMENT WITH DOUG BIAS, JR. FOR CITY-OWNED PROPERTY NEAR NW RIVER ROAD AND VIKINGS FIELD.**

RESULT: MOTION PASSED 7-0.

E. **Receive and file the Change Order Approval Report for the Route 9 (Highway 45 to Lakeview Drive) improvements project**

Public Works Director Alysén Abel said that the Board approved a resolution authorizing staff to approve change orders for the Route 9 improvements project for up to a certain amount. A total of five change orders had been approved that totaled \$47,530.74.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **RECEIVE AND FILE THE CHANGE ORDER APPROVAL REPORT FOR THE ROUTE 9 (HIGHWAY 45 TO LAKEVIEW DRIVE) PROJECT SUBMITTED TO THE BOARD OF ALDERMEN BY CITY STAFF, IN ACCORDANCE WITH RESOLUTION NO. 21-008.**

RESULT: MOTION PASSED 7-0.

5. **STAFF UPDATES ON ACTIVITIES**

A. **Administration**

1. **City Hall Closed December 23-24 and December 31**

City Administrator Joe Parente said that City Hall would be closed December 23-24 and December 31 for the holidays.

6. **MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

Alderman Whitley said the Diversity and Inclusion Commission held its first meeting on December 13 and they appointed Rondale Dunn as the chair. They would hold monthly meetings on the second Monday.

Police Chief Kevin Chrisman said that Park Village luncheon was held on December 15 and Shop with a Cop was held on December 19. He added that the Police Department helped five Graden Elementary children with coats, stocking hats and gloves.

Public Works Director Alysén Abel said that the Platte Landing Park survey had received 344 responses and the deadline would be extended to January 14, 2022.

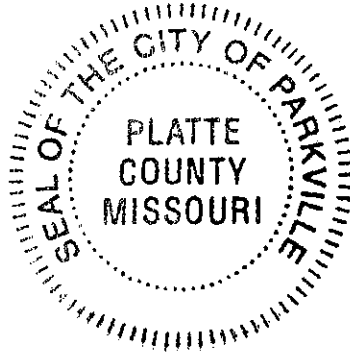
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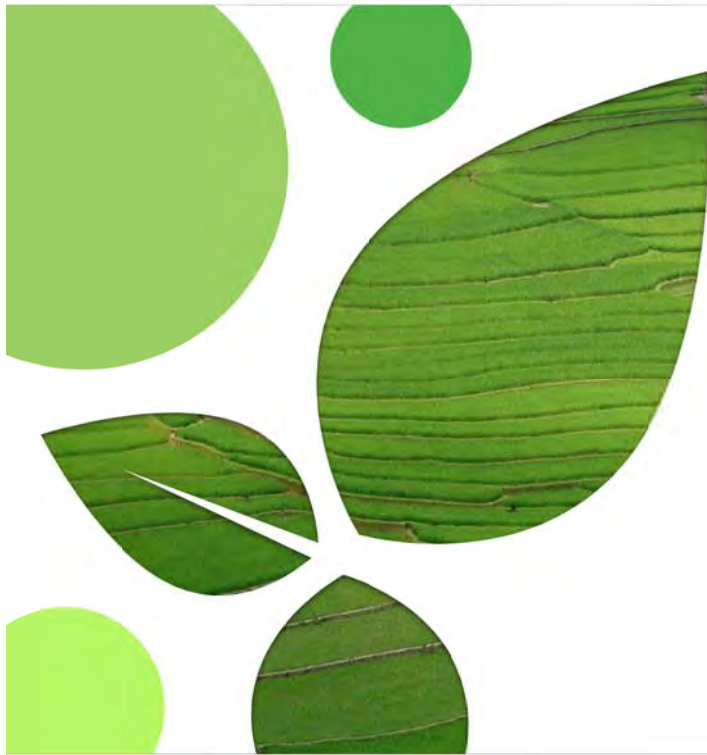
Acting President of the Board Sportsman declared the meeting adjourned at 8:11 p.m.

The minutes for December 21, 2021, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fourth day of January 2022.

Submitted by:

Melissa McClesney
City Clerk Melissa McClesney





Tyler
Stegeman's
Eagle Scout
Project
Troop 314



11/18/2021

Location: Parkville
Nature Sanctuary



Brief Description of Project

This was a landscaping project for the Parkville Nature Sanctuary. The project the Director needed completed was to clear the brush from a ditch. After clearing the brush, we planted native flowers and plants landscaped throughout the ditch at the entrance of the culvert creating a more natural looking environment. Then, mulch was placed marking a trail to cut through from the parking lot. Finally, the last part of the project included uncovering the rocks underneath the brush to create a natural water runoff to enhance drainage.



Pictures of Area Before Project (April)



Culvert where landscaping will be cleared of brush and new plants planted

5



Culvert from opposite angle facing East.

6

Inside of Culvert up close of brush to be cleared



7

Inside of Culvert up close of brush to be cleared



8

Different angle of planting area



9

Planning of Project

1. Met with Sanctuary Director and found out specifics of what was needed
2. Planned Landscape project design with plants
3. Invited Scouts to volunteer and informed them of what to bring
4. Gathered Supplies and Tools
5. Executed plan on day of project
6. Reported and recorded results

D



Detailed Plan with pictures of planting locations (taken in April)

11



12



On each side of the detention area
will be a button bushes



6

Path leading from parking lot to entrance of
PNS will be mulched.

6

Day of Project (November)

7



8



9



20

21



22





23



24



25



26

After Project Pictures

27



28



29



30





31



32





33

Total Man-Hours for Project

76 hours

- 14 volunteers
- 5 hours
- 6 hours of individual prep and planning

34