BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, December 7, 2021 7:00 PM
City Hall Board Room

Next numbers: Bill No. 3168 / Ord. No. 3106

1. **CALL TO ORDER**
   - A. Roll Call
   - B. Pledge of Allegiance

2. **CITIZEN INPUT**

3. **CONSENT AGENDA**
   - A. Approve the minutes for the November 16, 2021, regular meeting
   - B. Approve the minutes for the November 16, 2021, work session
   - C. Approve Resolution No. 21-015 approving the reappointments of Joe Parente as City Director and Daniel Carr as an owner representative to the Parkville Market Place #2 Community Improvement District Board of Directors through June 2026
   - D. Approve accounts payable from November 11 to December 1, 2021

   Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a voice vote to "Approve the consent agenda and recommended motions for each item as presented."

4. **NON-ACTION AGENDA**
   - A. Presentation from Parkville Nature Sanctuary Intern Emily Rea

5. **ACTION AGENDA**
   - A. Approve the first reading of an ordinance to adopt the 2022 Operating Budget and 2022 – 2026 Capital Improvement Program (Administration)
   - B. Approve the first reading of an ordinance to classify all employee positions and establish compensation for such classifications for fiscal year 2022 (Administration)
   - C. Adopt an ordinance to approve an attorney-client fee agreement with Vanover Law LLC (Administration)
   - D. Adopt an ordinance to approve a special legal counsel professional services agreement with Baty Otto Coronado PC (Administration)
   - E. Approve the second reading of an ordinance to approve a conditional use permit for Evergy

to operate an electrical substation on approximately 6.28 acres generally located at the southwest corner of Highway 45 and Ensign Drive - Case No. PZ21-41; Burns & McDonnell, applicant (Community Development)

F. Approve a construction agreement with Kissick Construction for the pavement repairs associated with the Sanitary Sewer Improvements (Public Works)

6. STAFF UPDATES ON ACTIVITIES

7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

8. ADJOURN

General Agenda Notes:
The agenda closed at noon on December 2, 2021. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. The deadline to submit your name for Citizen Input is noon on December 7, 2021.

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:25 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on November 16, 2021, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Present:
Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Dave Rittman
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Robert Lock
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Marc Sportsman

Absent:
Ward 4 Alderman Greg Plumb - with prior notice

A quorum of the Board of Aldermen was present.

The following staff was also present:
Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Jeffery Rhodes, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

Public Works Director Alysen Abel discussed the 76th Street Bridge that was located near I-435, noting that it was an old Missouri Department of Transportation (MoDOT) route that was given to the City when the area was annexed. She said that a consultant reviewed the condition of the bridge to determine the cost to repair it and the cost to replace it. Platte County had Bridge Engineering Assistance Program grant funding available through MoDOT for similar projects and additional funding would be needed to assist with the City's grant match. Abel noted that a short-term solution was adding a sign, locking the bridge and providing each property owner with a key to access their properties.

____ Wyrick, _____, said he did not receive notification from the City that access to the bridge was locked and the safety concerns were with the structure and the decking.

Robert Lay?, _____, said he was unable to farm his land and was unable to get access to his equipment.

City Administrator Joe Parente said that American Rescue Plan Act (ARPA) funds could be used for the bridge. The consensus of the Board was to direct staff to get an update from Platte County about when the grant funds would be available. Abel said she would update the Board of Aldermen and the property owners with the information.

3. CONSENT AGENDA

A. Approve the minutes for the November 2, 2021, regular meeting

B. Approve the minutes for the November 10, 2021, work session

C. Receive and file the October Municipal Court report

D. Receive and file the financial report for the month ending October 31, 2021

E. Receive and file the crime statistics for January through September 2021

F. Receive and file the October sewer report

G. Approve a construction agreement with Woodward LLC for masonry work for the Busch Drive improvements

H. Approve accounts payable from October 29 to November 10, 2021

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 7-0.

4. ACTION AGENDA

A. **Approve the employee health insurance renewal for 2022 with Blue Cross/Blue Shield and the Employee Benefits Plan**

Finance/Human Resources Director Matthew Chapman said that the City marketed health, dental and vision insurance annually and staff recommended renewing the health insurance with Blue Cross/Blue Shield because other carriers did not provide competitive rates. Blue Cross/Blue Shield proposed a 9.2 percent increase, but because the City had positive claims in 2021 the increase was negotiated to 2.9 percent. He added there would be no changes to dental or vision. The budget impact of the health insurance increase was $10,104.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE EMPLOYEE HEALTH BENEFITS PLAN WITH THE HEALTH, DENTAL AND VISION INSURANCE RENEWALS FOR 2022 WITH BLUE CROSS/BLUE SHIELD WITH THE PREMIUM PLANS, RATES, AND COSTS SHARES, USING THE HIGH DEDUCTIBLE PLAN AS THE BASE PLAN AND DEPENDENT COVERAGE BASED ON 87.5% OF THOSE RATES WHERE THE CITY AND EMPLOYEES WILL SHARE IN THE COST ADJUSTMENTS IN HEALTH,**

DENTAL AND VISION INSURANCE PREMIUMS.

RESULT: MOTION PASSED 7-0.

B. **Approve the second reading of an ordinance to amend Parkville Municipal Code Chapter 140 to add the pickleball courts to the list of reservable facilities in English Landing Park**

Mayor Johnston stated that the ordinance was presented on November 2. No additional information was presented.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3161, AN ORDINANCE **AMENDING THE PARKVILLE MUNICIPAL CODE SECTIONS 140.010 AND 140.350 PROVIDING FOR THE RESERVATION OF PICKLEBALL COURTS AND THE ADDITION OF THE BASKETBALL COURTS AS A FACILITY AVAILABLE ON A FIRST-COME, FIRST-SERVE BASIS,** ON SECOND READING TO BECOME ORDINANCE NO. 3100.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN

NOES: NONE

ABSTAIN: NONE

C. **Approve Resolution No. 21-013 setting the fees to reserve the pickleball courts in English Landing Park in the Schedule of Fees**

Assistant to the City Administrator Jeffery Rhodes stated that the resolution was an administrative action to set the fee to reserve the pickleball courts in the Schedule of Fees.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE RESOLUTION NO. 21-013 SETTING THE FEES TO RESERVE THE PICKLEBALL COURTS IN ENGLISH LANDING PARK IN THE SCHEDULE OF FEES.**

RESULT: MOTION PASSED 7-0.

D. **Adopt an ordinance approving an agreement with the Office of State Courts Administrator for Show-Me Courts and implementing an automation surcharge**

City Clerk Melissa McChesney said that the municipal court was required to implement Missouri's statewide case management automation system, known as show-me courts, as the new case management system that will replace the justice information system. She added that the next item was to set the state court automation surcharge for all cases in which court costs were taxed in the schedule of fees.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3166, AN ORDINANCE **APPROVING AN AGREEMENT WITH THE OFFICE OF STATE COURTS ADMINISTRATOR FOR SHOW-ME COURTS AND IMPLEMENTING A STATE COURT AUTOMATION SURCHARGE FOR ALL CASES IN WHICH COURT COSTS ARE TAXED,** ON FIRST READING.

RESULT: MOTION PASSED 7-0.

ACTION: IT WAS MOVED BY ALDERMAN MARC SPORTSMAN AND SECONDED BY ALDERMAN DAVE RITTMAN TO APPROVE BILL NO. 3166, AN ORDINANCE **APPROVING AN AGREEMENT WITH THE OFFICE OF STATE COURTS ADMINISTRATOR FOR SHOW-ME COURTS AND IMPLEMENTING A STATE COURT AUTOMATION SURCHARGE FOR ALL CASES IN WHICH COURT COSTS ARE TAXED,** ON SECOND READING TO BECOME ORDINANCE NO. 3101.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN

NOES: NONE

ABSTAIN: NONE

E. **Approve Resolution No. 21-014 setting the state court automation surcharge for Show-Me Courts in the Schedule of Fees**

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE RESOLUTION NO. 21-014 SETTING THE STATE COURT AUTOMATION SURCHARGE FOR SHOW-ME COURTS IN THE SCHEDULE OF FEES.**

RESULT: MOTION PASSED 7-0.

F. **Approve the second reading of an ordinance to approve a new Parkville ward map**

Mayor Johnston stated that the first reading was presented on November 2. No additional information was presented.

ACTION: IT WAS MOVED BY ALDERMAN MARC SPORTSMAN AND SECONDED BY ALDERMAN DAVE RITTMAN TO APPROVE BILL NO. 3162, AN ORDINANCE **APPROVING THE NEW WARD MAP FOR THE CITY OF PARKVILLE,** ON SECOND READING TO BECOME ORDINANCE NO. 3102.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN

NOES: NONE

ABSTAIN: NONE

G. **Approve the second reading of an ordinance to approve a preliminary development plan for Village on the Green, a planned residential development on approximately 27.14 acres generally located south of Highway 45 and South National Drive**

Mayor Johnston stated that the first reading was presented on November 2. No additional information was provided.

Discussion focused on the impact of the development on the golf course, the golf course's involvement in the discussions and concerns that the applicant did not attend either meeting to provide additional information or answer questions.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3163, AN ORDINANCE **APPROVING THE PRELIMINARY DEVELOPMENT PLAN FOR VILLAGE ON THE GREEN,** ON SECOND READING TO BECOME ORDINANCE NO. 3103.

RESULT: MOTION PASSED 6-1.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN

NOES: BRIAN T. WHITLEY

ABSTAIN: NONE

H. **Approve the second reading of an ordinance to approve a preliminary development plan for KC Cattle Company, a planned commercial development consisting of one 9,922 square foot office/retail building constructed over two phases on approximately 2.60 acres generally located at the northwest corner of the intersection of Highway 45 and North National Drive**

Mayor Johnston stated that the first reading was presented on November 2. No additional information was provided.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3164, AN ORDINANCE **APPROVING THE PRELIMINARY DEVELOPMENT PLAN FOR KC CATTLE COMPANY,** ON SECOND READING TO BECOME ORDINANCE NO. 3104.

RESULT: MOTION PASSED 7-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC

SPORTSMAN

NOES: NONE

ABSTAIN: NONE

I. **Approve the first reading of an ordinance to approve a conditional use permit for Evergy to operate an electrical substation on approximately 6.28 acres generally located at the southwest corner of Highway 45 and Ensign Drive - Case No. PZ21-41; Burns & McDonnell, applicant**

Community Development Planner Brad Stanton stated that the electrical substation, allowed through a conditional use permit, would be located on property at the southwest corner of Highway 45 and Ensign Drive behind the communication tower. The Planning and Zoning Commission held a public hearing on November 9 and recommended approval with the condition that landscaping be added as a buffer. He noted that the applicant submitted a preliminary landscaping plan.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3167, AN ORDINANCE **APPROVING THE CONDITIONAL USE PERMIT FOR EVERGY TO OPERATE AN ELECTRICAL SUBSTATION,** ON FIRST READING AND POSTPONE THE SECOND READING TO DECEMBER 7, 2021.

RESULT: MOTION PASSED 7-0.

J. **Approve the second reading of an ordinance to renew the intergovernmental agreement with the Mid-America Regional Council Solid Waste Management District for the 2022 Regional Household Hazardous Waste Collection Program**

Mayor Johnston stated that the first reading was presented on November 2. No additional information was provided. Alderman Wylie recused himself because he served as the chair of the Solid Waste Management Committee.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3165, AN ORDINANCE **APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE MID-AMERICA REGIONAL COUNCIL SOLID WASTE MANAGEMENT DISTRICT FOR THE 2022 REGIONAL HOUSEHOLD WASTE COLLECTION PROGRAM,** ON SECOND READING TO BECOME ORDINANCE NO. 3105.

RESULT: MOTION PASSED 6-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, MARC SPORTSMAN

NOES: NONE

ABSTAIN: DOUGLAS WYLIE

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. City Hall Closed November 25-26 - Thanksgiving

Finance/Human Resources Director Matthew Chapman stated that City Hall would be closed on Thursday, November 25 and Friday, November 26 for the Thanksgiving holiday.

2. Ethics Commission Vacancies

City Attorney Chris Williams stated that there were two vacancies on the Municipal Officials Ethics Commission. The Code of Ethics stated that the Commission consisted of five members with the chair appointed by the mayor and one member from each ward appointed by the Board of Aldermen. He said that there was not a process outlined in the Code of Ethics for filling vacancies. On November 8, the Ethics Commission moved to recommend that the Board of Aldermen fill the vacancies.

Discussion focused on the revised ward map and how it affected the membership. Williams responded that the existing members would remain in the ward until their terms expired and new members would be appointed from within the new ward boundaries. The consensus of the Board was for the Ethics Commission chair to provide appointment recommendations and that staff post information on the City website and communicate with the Ethics Commission chair to request his assistance to identify appointees to fill the vacancies.

3. Ethics Commission Special Counsel

City Attorney Chris Williams discussed the need to hire outside counsel to provide legal advice for the Ethics Commission to assist with the pending complaint because he had a conflict of interest as the legal counsel for the Board of Aldermen. On November 8, the Ethics Commission made a motion to request that the Board of Aldermen provide outside legal counsel which required an ordinance. The consensus of the Board was for aldermen Plumb and Rittman to make a recommendation at the December 2 meeting.

4. Review of 2021 Events

Assistant to the City Administrator Jeffery Rhodes provided an overview of events in 2021.

B. Public Works

1. Snow Operations Overview

Public Works Director Alysen Abel provided an overview of the City's snow operations; presentation attached as Exhibit A.

Police Chief Kevin Chrisman said that the Park Village senior luncheon was scheduled for

December 15 and Shop with a Cop was scheduled for December 19. He added that in addition to these events for the holidays, the Police Department delivered gifts on Christmas Eve.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Whitley said that in February 2019 he recommended that the City place e-mail correspondence on the City website. He suggested that record requests and the City's responses be placed on the website.

Alderman Welch requested information on the project the railroad was working on downtown at the crosswalk and Public Works Director Alysen Abel responded that they were rebuilding the tower on Main Street.

7. ADJOURN

Mayor Johnston declared the meeting adjourned at 9:01 p.m.

The minutes for November 16, 2021, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the seventh day of December 2021.

Submitted by:

____
City Clerk Melissa McChesney

1. GENERAL AGENDA

Mayor Nanette K. Johnston opened the work session at 5:38 p.m. on November 16, 2021, at City Hall, 8880 Clark Avenue, Parkville, Missouri. In attendance were aldermen Tina Welch, Philip Wassmer, Dave Rittman, Brian T. Whitley, Robert Lock, Douglas Wylie and Marc Sportsman.

A quorum of the Board of Aldermen was present.

The following staff was also present:
Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Jeffery Rhodes, Assistant to the City Administrator
Chris Williams, City Attorney

A. 2022 City of Parkville Operating and Capital Budget

Public Works Director Alysen Abel provided an overview of the proposed sewer budget; presentation attached as Exhibit A. Discussion focused on the proposed sewer rate increase and if it would cover the planned expenses in 2022, the sewer allocation and making monthly transfers instead of an annual transfer, the accuracy of the proposed consulting fees and options for the sewer plant. Abel stated that the proposed three percent increase would help maintain the working capital and provide additional funds to cover capital projects. City Administrator Joe Parente said that monthly transfers from the Sewer Fund to the General Fund could be done, but staff would need to figure out the process and staff would have to be trained. The proposed consulting fees would be used to conduct a rate study and review options for the City's sewer.

City Administrator Joe Parente provided a recap of changes made to the proposed budget from the prior work sessions and an overview of the plans to use American Rescue Plan Act (ARPA) funds in 2022. He stated that because of the increased cost of Police Department salaries, staff would need to monitor the fund balance carefully to make sure it did not decline to ensure there was money for capital projects for the upcoming year. Parente noted that ARPA funds could not be used to cover or pay back lost revenue. Discussion focused on the use of ARPA funds, the timeframe to make decisions on options for the sewer plant and reviewing the fees to increase revenue.

Further discussion focused on the 2022 Parks Sales Tax Fund budget that included financing for the Platte Landing Park ballfield project. It was noted that nothing would be done unless authorized by the Board of Aldermen.

Abel discussed the 76th Street Bridge that was located near I-435, noting that it was an old Missouri Department of Transportation (MoDOT) route that was given to the City when the area was annexed. She said that a consultant reviewed the condition of the bridge to determine the cost to repair it and the cost to replace it. Platte County had grant funding available through MoDOT for similar projects and additional funding would be needed to assist with the City's grant match. Abel noted that a short-term solution was adding a sign, locking the bridge and providing each property owner with a key to access their properties.

The consensus of the Board was for the property owners to provide comments during Citizen Input at the Board of Aldermen meeting.

2. ADJOURN

The work session ended at 7:19 p.m.

The work session minutes for November 16, 2021, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the seventh day of December 2021.

Submitted by:

____
City Clerk Melissa McChesney

ITEM 3.C.
For 12/7/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: November 29, 2021

Prepared By:
Melissa McChesney, City Clerk

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Approve Resolution No. 21-015 approving the reappointments of Joe Parente as City Director and Daniel Carr as an owner representative to the Parkville Market Place #2 Community Improvement District Board of Directors through June 2026

BACKGROUND:
A petition to establish the Parkville Market Place Community Improvement District was approved on June 5, 2018, that includes requirements for membership of the Board of Directors, names of the five original members to serve as the directors and explains how succession appointments are to be made which are approved by the Mayor with the consent of the Board of Aldermen. A slate of nominations was submitted to the City Clerk on November 29, 2021. The Board of Directors recommends reappointing Joe Parente as a City director and Daniel Carr as an owner representative through June 6, 2026.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Approve the reappointments through 2026.
2. Reject the slate submitted and request in writing for an alternate slate with written reasons for rejection of the slate.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
Appointments are not reviewed by the Finance Committee.

STAFF RECOMMENDATION:
Staff does not make recommendations on appointments.

POLICY:
Parkville Municipal Code Section 110.140 states the Mayor, with consent and approval of the Board of Aldermen, shall make appointments to City commissions, committees and boards.

SUGGESTED MOTION:

I move to approve Resolution No. 21-015 approving the reappointments of Joe Parente as City Director and Daniel Carr as an owner representative to the Parkville Market Place #2 Community Improvement District Board of Directors through June 2026.

ATTACHMENTS:
1. Resolution No. 21-015
2. CID Resolution No. 2021-4

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

CITY OF PARKVILLE, MO.
RESOLUTION No. 21-015

A RESOLUTION NAMING REAPPOINTMENTS TO THE PARKVILLE MARKET PLACE COMMUNITY IMPROVEMENT DISTRICT BOARD OF DIRECTORS

WHEREAS, Ordinance No. 2947 states that the District will be governed by a Board of Directors consisting of five directors who shall be either an owner of real property within the District or an authorized representative of an owner, an owner of a business operating within the District or an authorized representative of an operator, or a registered voter residing within the District; and

WHEREAS, members of the Parkville Market Place Community Improvement District Board of Directors serve for a term of four years beginning June 6 and ending June 5; and

WHERAS, Ordinance No. 2947 states members shall be appointed by the Mayor with consent of the Board of Aldermen by resolution according to a slate of nominees from the Board of Directors submitted to the City Clerk; and

WHEREAS, the City Clerk received a slate of nominees from the Board of Directors on November 29, 2021; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PARKVILLE AS FOLLOWS:

Section 1. The City of Parkville hereby reappoints Joe Parente as a City Director and Daniel Carr as an owner representative to the Parkville Market Place Community Improvement District Board of Directors through 2026.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 7th day of December 2021.

____
Mayor Nanette K. Johnston

ATTEST:

____
City Clerk Melissa McChesney

PARKVILLE MARKET PLACE #2 COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2021-4

NOMINATION OF SUCCESSOR DIRECTORS

WHEREAS, the Parkville Market Place #2 Community Improvement District (the "**District**") established on June 5, 2018, by Ordinance No. 2948 of the City Council of the City of Parkville, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted to it pursuant to the Community Improvement District Act, Section 67.1404 through 67.1571 of the RSMo, as amended (the "CID Act"); and

WHEREAS, the CID Act and Article III, Section 3 of the Bylaws provide for the Mayor of the Board of Alderman to appoint Successor Directors of the District, with the consent of the Board of Alderman, and the District Bylaws as set forth in that Successor Directors shall serve a term of four years.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PARKVILLE MARKET PLACE #2 COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

1. The District hereby nominates Daniel Carr to serve a new four-year term as a Property Owner Representative (term will expire on 06/06/2026).

2. The District hereby nominates Joe Parente to serve a new four-year term as a City Representative (term will expire on 06/06/2026).

3. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Parkville Market Place #2 Community Improvement District on November 18, 2021.

Joe Parente

Joe Parente, Executive Director

ITEM 3.D.
For 12/7/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: November 23, 2021

Prepared By:
Jeffery Rhodes, Asst. to City Administrator

Reviewed By:
Matthew Chapman, Finance/HR Director

ISSUE:
Approve accounts payable from November 11 to December 1, 2021

BACKGROUND:
Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from November 11 to December 1, 2021. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

BUDGET IMPACT:

Accounts Payable	$264,789.91
Insurance Payments	$73,401.36
1st of the Month	
EFT Payments	
Processing Fees	
Payroll	$133,236.19
TOTAL:	$471,427.46

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.
3. Deny any portion of the release of funds and provide further direction to City Administration.

FINANCE COMMITTEE RECOMMENDATION:

The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends the release of funds as summarized in the attached statements.

POLICY:
All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

SUGGESTED MOTION:
I move to appropriate $471,427.46 of City funds to pay salaries and accounts.

ATTACHMENTS:
1. AP Report

PACKET: 07379 Regular Payments - 12-07-2021
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02955	A2 Online Marketing							
	I-0917971-SM7	Monthly Social Media-Vet Mem	R	12/07/2021		200.00CR	043396	200.00
02018	Ace ImageWear							
	I-1130647	Shop Towels/Rags - Parks	R	12/07/2021		23.65CR	043397	
	I-1132608	ShopTowels/Rags-Streets	R	12/07/2021		66.14CR	043397	89.79
02772	Advanced Turf Solutions							
	I-SO976724	Grass Seed / Fertilizer - Park	R	12/07/2021		1,273.80CR	043398	
	I-SO977436	Gress Seed / Fertilizer - Park	R	12/07/2021		1,293.04CR	043398	2,566.84
02966	Airport Chrysler Dodge Jeep Ram							
	I-#640531	New Dodge Charger V601 - PD	R	12/07/2021		28,365.00CR	043399	
	I-#640532	New Dodge Charger-V606 - PD	R	12/07/2021		28,365.00CR	043399	56,730.00
00934	Allen's Water Service							
	I-1601	Loads of Water-Streets	R	12/07/2021		300.00CR	043400	300.00
02968	BT&T Drilling & Boring, LLC							
	I-1121	Roundabout Boring	R	12/07/2021		4,800.00CR	043401	4,800.00
02818	C & G Rubber Stamp, Inc.							
	I-138231	2022 Dog Tags-Admin	R	12/07/2021		170.00CR	043402	170.00
02906	Central Salt							
	I-371513	Winter Season Salt-Transpo	R	12/07/2021		1,612.15CR	043403	
	I-371623	Winter Season Salt-Transpo	R	12/07/2021		1,607.18CR	043403	
	I-371738	Winter Season Salt-Transpo	R	12/07/2021		1,629.20CR	043403	
	I-PS119-42881	Winter Season Salt-Transpo	R	12/07/2021		1,621.39CR	043403	6,469.92
02531	City Wide Facility Solutions							
	I-32001019981	Nov2021-Janitorial Service- CH	R	12/07/2021		960.00CR	043404	
	I-32001021107	Dec2021-Janitorial Service	R	12/07/2021		960.00CR	043404	1,920.00
02433	Cochran Head Vick & Co., P.C.							
	I-1056248	Marketplace TIF-Cost Cert.	R	12/07/2021		3,510.00CR	043405	3,510.00
02878	Coulson Law Office, P.C.							
	I-Dec2021-Attorney	Attorney's Fees-Muni Court	R	12/07/2021		1,250.00CR	043406	1,250.00
00156	Dave's Foreign Car Repair LLC							
	I-0145600	Oil Change V600 - PD	R	12/07/2021		45.00CR	043407	
	I-0145658	Oil Change V605 - PD	R	12/07/2021		45.00CR	043407	
	I-0145687	Oil Change V604 - PD	R	12/07/2021		45.00CR	043407	135.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02935	Equipment Share.com, Inc							
	I-1235680-000	SR270 Loader-Windshield Parts	R	12/07/2021		66.00CR	043408	66.00
02883	FNF Petroleum							
	I-2362273	Generator Fuel - Sewer	R	12/07/2021		647.32CR	043409	
	I-9915	PumpStation-Gen. Fuel-Sewer	R	12/07/2021		1,571.18CR	043409	2,218.50
00519	Friends of Parkville Animal Shelter							
	I-Dec2021-71	FOPAS Shelter Contract	R	12/07/2021		500.00CR	043410	500.00
01016	FTC Equipment							
	I-14913	RAS Pumps - Sewer	R	12/07/2021		450.00CR	043411	450.00
00051	Galls, Inc.							
	I-019681566	Training Hanguns(Blue)-PD	R	12/07/2021		297.00CR	043412	
	I-019714805	Updated Kevlar Vest-Gee-PD	R	12/07/2021		903.00CR	043412	
	I-019736241	Police CIP -Patrol Equip	R	12/07/2021		86.40CR	043412	
	I-019746020	PD CIP-Stinger LED/Leg Irons	R	12/07/2021		299.90CR	043412	
	I-019800706	Replacement Nameplate-PD	R	12/07/2021		9.96CR	043412	1,596.26
02969	Grandma's Catering							
	I-158485	BOA/CLARB Work Session	R	12/07/2021		413.08CR	043413	413.08
00496	Gunter Pest Management, Inc.							
	I-95191	Monthly Pest Service-City Hall	R	12/07/2021		55.00CR	043414	55.00
02448	Hi-G Excavating LLC							
	I-2038	PLP Mowing-Parks	R	12/07/2021		1,350.00CR	043415	1,350.00
00501	Hinckley Springs							
	I-6911530-11321	Drinking Water - Parks	R	12/07/2021		63.89CR	043416	
	I-6913039-112521	Drinking Water-Streets	R	12/07/2021		57.84CR	043416	121.73
02021	KAT Wholesale Outdoor							
	I-WB7824	Tree Planting-Parks	R	12/07/2021		1,025.25CR	043417	1,025.25
00979	KCMO Department of Water Services							
	I-13332	July-Sept 1/4 Sewer Service	R	12/07/2021		8,385.80CR	043418	8,385.80
01888	Kevin Chrisman							
	I-Dec2021-KCPD	Metro Chiefs Luncheon-PD	R	12/07/2021		16.00CR	043419	16.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01235	Landmark Newspaper, The							
	I-27295	Aug2021-Use Tax Election Notic	R	12/07/2021		270.67CR	043420	
	I-27333	April2022 Candidate Filing Not	R	12/07/2021		74.91CR	043420	345.58
00279	Lettersmith Sign & Decal Company							
	I-225998	Car Decals-V601&606 - PD	R	12/07/2021		1,785.52CR	043421	1,785.52
02967	Linde Gas & Equipment							
	I-57687844	Flowguages WeldTorch-Transpo	R	12/07/2021		93.48CR	043422	93.48
02210	Melissa McChesney							
	I-Dec2021-PhoneAllow	Bi-Annual Phone Allowance	R	12/07/2021		60.00CR	043423	60.00
02766	Messengers Lawn & Landscape							
	I-28831	Nov2021-Cemetery Mowing	R	12/07/2021		377.00CR	043424	377.00
02228	Metro Rolloff Container Services LLC							
	I-19354	Portable Toilet - Parks	R	12/07/2021		385.00CR	043425	
	I-19355	Portable Toilet - Parks	R	12/07/2021		200.00CR	043425	
	I-19860	Portable Toilets - Parks	R	12/07/2021		200.00CR	043425	
	I-20260	Portable Toilets - Parks	R	12/07/2021		200.45CR	043425	
	I-20261	Portable Toilets - Parks	R	12/07/2021		385.45CR	043425	
	I-20262	Portable Toilets - Parks	R	12/07/2021		200.45CR	043425	1,571.35
00704	Midwest Shredding Service, LLC							
	I-124227	Oct2021-Recycling Event-Street	R	12/07/2021		450.00CR	043426	450.00
02517	NueSynergy, Inc							
	I-N44622	Nov2021-HSA, FSA Fees	R	12/07/2021		94.25CR	043427	94.25
01873	Parkville Economic Development Council							
	I-1427	Annual Partnership Agreement	R	12/07/2021		40,000.00CR	043428	40,000.00
01701	Platte County Citizen							
	I-42854	Platte38 Zoning Map Amend	R	12/07/2021		55.25CR	043429	
	I-42859	Village Green Zoning Map Amend	R	12/07/2021		55.25CR	043429	110.50
00107	Platte Rental & Supply							
	I-84527-1	Chain Saw-Chains&Bars-Transpo	R	12/07/2021		109.00CR	043430	109.00
01739	Print Time							
	I-1264598-IN	Kasierski Business Cards	R	12/07/2021		39.20CR	043431	39.20

PACKET: 07379 Regular Payments - 12-07-2021

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02591	ProServ							
	I-232635	Sept-Oct2021-Small Admin Copy	R	12/07/2021		11.58CR	043432	
	I-233781	Oct/Nov Small Admin Copier	R	12/07/2021		11.24CR	043432	
	I-234032	2021 Copier Fees - PD	R	12/07/2021		384.00CR	043432	406.82
00338	R H Fastener Supply, Inc.							
	I-385585-002	Fasteners for Winter Trucks	R	12/07/2021		153.58CR	043433	
	I-385585-003	Fasteners for Winter Trucks	R	12/07/2021		141.07CR	043433	
	I-385932-001	Fasteners for Winter Trucks	R	12/07/2021		27.40CR	043433	322.05
01138	R.L. Buford & Associates, LLC							
	I-21383	Exhibit-8th St Vacation Info Survey work performed by consultant	R	12/07/2021		1,575.00CR	043434	1,575.00
00115	Rapid Stamp Products							
	I-032246	Paint Parkville Plate-2021	R	12/07/2021		27.00CR	043435	27.00
00117	Reeves Wiedeman Company							
	I-5887271	Spigot Repair - Parks	R	12/07/2021		206.44CR	043436	206.44
01982	Rejis Commission							
	I-472914	Nov2021-REJIS Bill	R	12/07/2021		105.38CR	043437	105.38
02916	Renaissance Infrastructure Consulting							
	I-21-0773	Rt. 9 Const. Inspection	R	12/07/2021		20,470.95CR	043438	20,470.95
01390	Riss Lake Homes Association							
	I-Dec2021-GrindPump	Dec2021-Riss Lake Grinder Pump	R	12/07/2021		24,199.36CR	043439	24,199.36
00378	Rockridge Quarry (Damon Pursell)							
	I-266620	Fall Cleanup-DropOff-Streets	R	12/07/2021		582.00CR	043440	
	I-266972	Fall Cleanup-DropOff-Streets	R	12/07/2021		567.00CR	043440	
	I-267288	Fall Cleanup-DropOff-Streets	R	12/07/2021		1,006.00CR	043440	2,155.00
02920	Ryan Lawn & Tree							
	I-2666913	Irrigation Winterization-CH	R	12/07/2021		153.00CR	043441	
	I-2667235	Parks Irrigation Winterization	R	12/07/2021		174.00CR	043441	
	I-2667245	Irrigation Winterization-Parks	R	12/07/2021		99.00CR	043441	
	I-2667249	Irrigation Winterization-Parks	R	12/07/2021		99.00CR	043441	525.00
00577	Sarah E Recker, Law Offic							
	I-Dec2021-PubDef	Public Defender-Dec2021	R	12/07/2021		600.00CR	043442	600.00

PACKET: 07379 Regular Payments - 12-07-2021
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02635	Shockey Consulting Services							
	I-69003.16	Oct2021-Communication Service	R	12/07/2021		495.00CR	043443	495.00
02348	Sumner Tire							
	I-007799	2011 Ford - Truck Tires	R	12/07/2021		664.00CR	043444	664.00
02686	SUNBELT RENTALS, INC.							
	I-118972972-0001	WWTP Pump Rental-Sewer	R	12/07/2021		2,031.99CR	043445	2,031.99
01909	Toni Rizzuti							
	I-Dec2021-PhoneAllow	Bi-Annual Phone Allowance	R	12/07/2021		60.00CR	043446	60.00
02253	TooBaRoo							
	I-Parkvillemo.gov098	Dec. Web Hosting-IT	R	12/07/2021		35.00CR	043447	35.00
02950	Toshiba America Business Solutions							
	I-5573458	Oct2021-Admin Copier	R	12/07/2021		186.65CR	043448	
	I-5628335	Court Copier-Copy Count	R	12/07/2021		23.79CR	043448	
	I-5654719	Nov2021-Court Copies	R	12/07/2021		35.70CR	043448	246.14
01083	UMB Bank, N.A.							
	I-Dec2021-2004CBond	2004 C Bond-Princ/Interest	R	12/07/2021		14,627.92CR	043449	14,627.92
02409	UniFirst Corporation							
	I-226-0682379	Bi-Weekly Mat Cleaning	R	12/07/2021		111.00CR	043450	111.00
01573	Urban Tree Specialists							
	I-21921	Watkins Park Tree Removal	R	12/07/2021		1,559.00CR	043451	1,559.00
02926	VSM Engineering, LLC							
	I-984	ON-Call Engineer-Plan Review	R	12/07/2021		1,712.50CR	043452	1,712.50

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	57	0.00	211,510.60	211,510.60
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	57	0.00	211,510.60	211,510.60

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	12/2021	123,541.48CR
30	12/2021	51,952.77CR
40	12/2021	6,738.40CR
41	12/2021	4,800.00CR
66	12/2021	200.00CR
81	12/2021	297.00CR
93	12/2021	3,510.00CR
95	12/2021	20,470.95CR
ALL		211,510.60CR

PACKET: 07369 AP Direct Payables - 12-C

VENDOR SET: 01 City Vendors *** DRAFT/OTHER LISTING ***

BANK: AP Pooled Cash Regular AP

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00159		Missouri American Water						
								CHECK DATE < ITEM DATE
	I-Dec2021-2187	East St. Fount2-Parks	D	11/16/2021		10.33	000000	
								CHECK DATE < ITEM DATE
	I-Dec2021-3174	8880 Clark Fire - Admin	D	11/16/2021		56.62	000000	
								CHECK DATE < ITEM DATE
	I-Dec2021-3333	East St. Hydrant - Admin	D	11/16/2021		29.41	000000	96.36
02140		Commerce Bank - Commercial Card						
	I-000036	BOA Work Session Dinnner	D	12/07/2021		144.72	000000	
	I-02266G	Food, Mtg Supplies, Office Equ	D	12/07/2021		381.36	000000	
	I-084044	Gasmart - Pizza for Fall Clean	D	12/07/2021		60.00	000000	
	I-11022165302304349	BOA Meeting Food	D	12/07/2021		58.28	000000	
	I-119163907-0001	Ghost Stories-Generators/Light	D	12/07/2021		252.12	000000	
	I-13635251-548	MO Police Office Assoc-PD	D	12/07/2021		35.00	000000	
	I-1523148953	NOV2021-Adobe Illustrator	D	12/07/2021		31.49	000000	
	I-185835-3	Employee Snacks - Admin	D	12/07/2021		30.33	000000	
	I-2250528	Printer Ink - PD	D	12/07/2021		837.00	000000	
	I-242388491:16363895	Botanical Soc. of America-PNS	D	12/07/2021		70.00	000000	
	I-289138	Office Supp/Toner/Trash Bags	D	12/07/2021		562.01	000000	
	I-289138-1	Frames & Cord Ties	D	12/07/2021		17.88	000000	
	I-289138-2	Toner for Parks	D	12/07/2021		50.00	000000	
	I-290389-0	Office Supplies/Janitorial	D	12/07/2021		112.70	000000	
	I-3252285	APA Member Dues - Lachky	D	12/07/2021		533.00	000000	
	I-6140082070939093	Ghost Stories - Sams Club Food	D	12/07/2021		193.42	000000	
	I-644646789979035	Desk Planners - PD	D	12/07/2021		159.14	000000	
	I-7343047082-000001	Office Supplies-Coffee, USB	D	12/07/2021		80.25	000000	
	I-ASFPM2021-37427	ASFPM Member Dues-Lachky	D	12/07/2021		165.00	000000	
	I-LK5906	Ghost Stories-Cookies-PNS	D	12/07/2021		48.93	000000	
	I-Nov2021-CPWSD#1	Sewer Plant Water Service	D	12/07/2021		52.55	000000	
	I-Oct2021-ATT City	ATT Phone Service-City	D	12/07/2021		591.20	000000	
	I-Oct2021-CPWSD#1	Sewer Plant Water Service	D	12/07/2021		66.73	000000	
	I-Oct2021-Mtg Reg.	MOCCFOA Regional Registration	D	12/07/2021		85.00	000000	
	I-Oct2021-PNS Food	Mudville Public House-Vol. Foo	D	12/07/2021		57.25	000000	4,675.36
00278		Lowes Business Account/GE						
	I-920962	PNS Post Driver Tool	D	12/07/2021		32.29	000000	
	I-923739	PNS Bridge Repair	D	12/07/2021		58.89	000000	
	I-923891-85475376	6X Cold Mix-Asphalt Rep-Transp	D	12/07/2021		97.72	000000	188.90
00159		Missouri American Water						
								CHECK DATE < ITEM DATE
	I-Dec2021-1203	25 W Main - Parks	D	12/07/2021		73.39	000000	
								CHECK DATE < ITEM DATE
	I-Dec2021-2095	East St. Fount1-Parks	D	12/07/2021		9.68	000000	
								CHECK DATE < ITEM DATE
	I-Dec2021-2235	10325 Magnolia-Pumpstation	D	12/07/2021		9.68	000000	
								CHECK DATE < ITEM DATE
	I-Dec2021-2453	East St. Fount4-Parks	D	12/07/2021		9.68	000000	
								CHECK DATE < ITEM DATE
	I-Dec2021-2538	East St. Fount4-Parks	D	12/07/2021		10.33	000000	
								CHECK DATE < ITEM DATE
	I-Dec2021-3099	8880 Clark - City Hall	D	12/07/2021		105.39	000000	
								CHECK DATE < ITEM DATE

PACKET: 07369 AP Direct Payables - 12-0

VENDOR SET: 01 City Vendors *** DRAFT/OTHER LISTING ***

BANK: AP Pooled Cash Regular AP

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
	I-Dec2021-4314	102 E. St.-Irrg-Parks	D	12/07/2021		26.08	000000	
							CHECK DATE < ITEM DATE	
	I-Dec2021-5869	102 E. 12th St-Irrg-Admin	D	12/07/2021		9.23	000000	
							CHECK DATE < ITEM DATE	
	I-Dec2021-6548	S Main St - Parks	D	12/07/2021		43.07	000000	
							CHECK DATE < ITEM DATE	
	I-Dec2021-6841	8602 NW 62nd St-Admin	D	12/07/2021		13.62	000000	
							CHECK DATE < ITEM DATE	
	I-Dec2021-8321	8701 River Park Dr-Fount-Parks	D	12/07/2021		10.99	000000	
							CHECK DATE < ITEM DATE	
	I-Dec2021-8413	1st & Main-Season-Parks	D	12/07/2021		10.33	000000	
							CHECK DATE < ITEM DATE	
	I-Dec2021-9321	8875 Clark - Sprinkler-Admin	D	12/07/2021		29.41	000000	360.88
00207		Spectrum (TimeWarner)						
	I-0009904102121	Oct2021-Spectrum Bill	D	12/07/2021		251.73	000000	
	I-0009904112121	Nov2021-Spectrum Bill	D	12/07/2021		251.73	000000	503.46
00160		Spire						
	I-Nov2021-1111	Nov2021 Gas Bill - Streets	D	12/07/2021		81.18	000000	81.18
02592		Wexbank (QT)						
	I-75799587	PW,Parks,CD,PNS-Fleet Fuel	D	12/07/2021		1,829.27	000000	1,829.27

** BANK TOTALS **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	0.00	7,735.41	7,735.41
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	7	0.00	7,735.41	7,735.41

PACKET: 07369 AP Direct Payables - 12-0

VENDOR SET: 01 City Vendors *** DRAFT/OTHER LISTING ***

BANK: ALL

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	0.00	7,735.41	7,735.41
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	7	0.00	7,735.41	7,735.41

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	11/2021	96.36CR
10	12/2021	5,548.97CR
30	12/2021	411.80CR
40	12/2021	1,183.81CR
60	12/2021	494.47CR
ALL		7,735.41CR

PACKET: 07369 AP Direct Payables - 12-0

VENDOR SET: 01 City Vendors *** DRAFT/OTHER LISTING ***

BANK: ALL

CHECK #	VENDOR	NAME	PAGE	ERROR MESSAGE	NOTES
000000	01-00159	Missouri American Water	1	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	1	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	1	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	1	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	1	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	1	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	1	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	1	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	1	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	1	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	2	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	2	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	2	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	2	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	2	CHECK DATE < ITEM DATE	
000000	01-00159	Missouri American Water	2	CHECK DATE < ITEM DATE	

TOTAL ERRORS: 0 TOTAL WARNINGS: 16

PACKET: 07378 Federal Withholdings 12/3/21

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00044	Park Bank							
	I-T1 202112024371	Federal Withholding	D	12/03/2021		9,172.10CR	000875	
	I-T3 202112024371	FICA W/H	D	12/03/2021		11,438.22CR	000875	
	I-T4 202112024371	Medicare W/H	D	12/03/2021		2,675.08CR	000875	23,285.40

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	23,285.40	23,285.40
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	23,285.40	23,285.40

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07378 Federal Withholdings 12/3/21
VENDOR SET: 01 *** DRAFT/OTHER LISTING ***
BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	12/2021	23,044.74CR
30	12/2021	240.66CR
ALL		23,285.40CR

PACKET: 07374 EOM Benefits - November

VENDOR SET: 01 **** CHECK LISTING ****

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00005	AFLAC							
	I-AFP202111034368	AFLAC PRETAX	R	11/30/2021		29.80CR	043391	
	I-AFP202111184369	AFLAC PRETAX	R	11/30/2021		29.80CR	043391	59.60
00137	Kansas City Life Insuranc							
	I-ADD202111034368	ADD on KC Life Bill	R	11/30/2021		11.15CR	043392	
	I-ADD202111184369	ADD on KC Life Bill	R	11/30/2021		11.15CR	043392	
	I-LIF202111034368	BC/BS Life Insurance	R	11/30/2021		191.21CR	043392	
	I-LIF202111184369	BC/BS Life Insurance	R	11/30/2021		191.21CR	043392	
	I-LTD202111034368	Long Term Disability	R	11/30/2021		152.58CR	043392	
	I-LTD202111184369	Long Term Disability	R	11/30/2021		152.58CR	043392	709.88
01807	City of Parkville/Flex Plan							
	I-FLX202111034368	Flex Plan	R	11/30/2021		1,110.80CR	043393	
	I-FLX202111184369	Flex Plan	R	11/30/2021		1,110.80CR	043393	2,221.60
02109	Kansas Payment Center							
	I-GB2202111034368	B Pardew - Garnishment 2	R	11/30/2021		149.08CR	043394	
	I-GB2202111184369	B Pardew - Garnishment 2	R	11/30/2021		34.91CR	043394	
	I-GBP202111034368	B Pardew - Garnishment	R	11/30/2021		100.62CR	043394	
	I-GBP202111184369	B Pardew - Garnishment	R	11/30/2021		20.50CR	043394	305.11
Guardi	Guardian Life Insurance Company							
	I-GRD202111034368	Voluntary Insurance	R	11/30/2021		150.13CR	043395	
	I-GRD202111184369	Voluntary Insurance	R	11/30/2021		150.13CR	043395	300.26

PACKET: 07374 EOM Benefits - November
VENDOR SET: 01 *** DRAFT/OTHER LISTING ***
BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00136	State of Missouri							
	I-T2 202111034368	State Withholdings	D	11/30/2021		3,443.66CR	000871	
	I-T2 202111184369	State Withholdings	D	11/30/2021		3,235.66CR	000871	6,679.32
01711	BCBSKC							
	I-BCC202111034368	BCBS Insurance	D	11/30/2021		499.88CR	000872	
	I-BCC202111184369	BCBS Insurance	D	11/30/2021		499.88CR	000872	
	I-BCE202111034368	BCKSKC Insurance	D	11/30/2021		889.84CR	000872	
	I-BCE202111184369	BCKSKC Insurance	D	11/30/2021		1,112.30CR	000872	
	I-BCF202111034368	BCBS Insurance	D	11/30/2021		786.50CR	000872	
	I-BCF202111184369	BCBS Insurance	D	11/30/2021		786.50CR	000872	
	I-BCS202111034368	BCBS Insurance	D	11/30/2021		1,596.00CR	000872	
	I-BCS202111184369	BCBS Insurance	D	11/30/2021		1,064.00CR	000872	
	I-BVC202111034368	Vision w/h	D	11/30/2021		8.87CR	000872	
	I-BVC202111184369	Vision w/h	D	11/30/2021		8.87CR	000872	
	I-BVE202111034368	Vision w/h	D	11/30/2021		43.20CR	000872	
	I-BVE202111184369	Vision w/h	D	11/30/2021		43.20CR	000872	
	I-BVF202111034368	Vision w/h	D	11/30/2021		117.53CR	000872	
	I-BVF202111184369	Vision w/h	D	11/30/2021		117.53CR	000872	
	I-BVS202111034368	Vision w/h	D	11/30/2021		51.78CR	000872	
	I-BVS202111184369	Vision w/h	D	11/30/2021		43.15CR	000872	
	I-DNC202111034368	BCBS Dental Insurance	D	11/30/2021		205.00CR	000872	
	I-DNC202111184369	BCBS Dental Insurance	D	11/30/2021		205.00CR	000872	
	I-DNF202111034368	BCBS Dental Insurance	D	11/30/2021		644.60CR	000872	
	I-DNF202111184369	BCBS Dental Insurance	D	11/30/2021		644.60CR	000872	
	I-DNP202111034368	DENTAL PRETAX	D	11/30/2021		261.90CR	000872	
	I-DNP202111184369	DENTAL PRETAX	D	11/30/2021		277.30CR	000872	
	I-DNS202111034368	Delta Dental Insurance	D	11/30/2021		154.25CR	000872	
	I-DNS202111184369	Delta Dental Insurance	D	11/30/2021		123.40CR	000872	
	I-HDE202111034368	BCBS Insurance	D	11/30/2021		827.04CR	000872	
	I-HDE202111184369	BCBS Insurance	D	11/30/2021		827.04CR	000872	
	I-HDF202111034368	Health Insurance	D	11/30/2021		1,462.48CR	000872	
	I-HDF202111184369	Health Insurance	D	11/30/2021		1,462.48CR	000872	
	I-HSE202111034368	BCBS Insurance	D	11/30/2021		565.32CR	000872	
	I-HSE202111184369	BCBS Insurance	D	11/30/2021		565.32CR	000872	
	I-HSF202111034368	BCBS Insurance	D	11/30/2021		1,999.20CR	000872	
	I-HSF202111184369	BCBS Insurance	D	11/30/2021		1,999.20CR	000872	
	I-HSS202111034368	BCBS Insurance	D	11/30/2021		450.25CR	000872	
	I-HSS202111184369	BCBS Insurance	D	11/30/2021		450.25CR	000872	
	I-S3F202111034368	BCBS Insurance	D	11/30/2021		647.89CR	000872	
	I-S3F202111184369	BCBS Insurance	D	11/30/2021		647.89CR	000872	
	I-SPC202111034368	BCBS Insurance	D	11/30/2021		2,292.65CR	000872	
	I-SPC202111184369	BCBS Insurance	D	11/30/2021		2,292.65CR	000872	
	I-SPE202111034368	BCBS Insurance	D	11/30/2021		204.14CR	000872	
	I-SPE202111184369	BCBS Insurance	D	11/30/2021		204.14CR	000872	
	I-SPF202111034368	BCBS Insurance	D	11/30/2021		2,888.32CR	000872	
	I-SPF202111184369	BCBS Insurance	D	11/30/2021		2,888.32CR	000872	
	I-SPS202111034368	BCBS Insurance	D	11/30/2021		975.68CR	000872	
	I-SPS202111184369	BCBS Insurance	D	11/30/2021		975.68CR	000872	34,811.02

PACKET: 07374 EOM Benefits - November

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
01730	LAGERS							
	I-CSR202111034368	LAGERS RETIREMENT	D	11/30/2021		7,805.43CR	000873	
	I-CSR202111184369	LAGERS RETIREMENT	D	11/30/2021		7,554.89CR	000873	
	I-R%P202111034368	City/PD Ret Contribution	D	11/30/2021		6,029.36CR	000873	
	I-R%P202111184369	City/PD Ret Contribution	D	11/30/2021		5,675.21CR	000873	27,064.89
02517	NueSynergy, Inc							
	I-HSU202111034368	HSA Contribution	D	11/30/2021		624.84CR	000874	
	I-HSU202111184369	HSA Contribution	D	11/30/2021		624.84CR	000874	1,249.68

* * TOTALS * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	5	0.00	3,596.45	3,596.45
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	69,804.91	69,804.91
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	9	0.00	73,401.36	73,401.36

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07374 EOM Benefits - November

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	11/2021	72,769.51CR
30	11/2021	631.85CR
ALL		73,401.36CR

PACKET: 07373 Federal Withholdings -11/19/21

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00044	Park Bank							
	I-T1 202111184369	Federal Withholding	D	11/19/2021		8,629.62CR	000866	
	I-T3 202111184369	FICA W/H	D	11/19/2021		11,045.68CR	000866	
	I-T4 202111184369	Medicare W/H	D	11/19/2021		2,583.20CR	000866	22,258.50

** TOTALS **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	22,258.50	22,258.50
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	22,258.50	22,258.50

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07373 Federal Withholdings -11/19/21
VENDOR SET: 01 *** DRAFT/OTHER LISTING ***
BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	11/2021	22,005.67CR
30	11/2021	252.83CR
ALL		22,258.50CR

ITEM 5.A.
For 12/7/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: December 2, 2021

Prepared By:
Joe Parente, City Administrator

Reviewed By:
Matthew Chapman, Finance/HR Director

ISSUE:
Approve the first reading of an ordinance to adopt the 2022 Operating Budget and 2022 – 2026 Capital Improvement Program (Administration)

BACKGROUND:
The City operates on a January 1 – December 31 fiscal year and therefore must adopt a 2022 budget before the end of the calendar year. The process involved three budget work sessions followed by final adoption of the final budget at a legislative meeting.

At the first budget work session, staff presented preliminary budget sheets for the General Fund, Debt Service Funds, Economic Development Fund, Emergency Reserve Fund, Fewson Fund, Nature Sanctuary Donations Fund, and Veterans Memorial Fund. The proposed 2022 General Fund budget is a 4.0% operating expense increase over 2021 totaling $200,172 (net of transfers and capital outlay). Anticipated revenues are projected to be above the operation budget by $336,802 (net of fund balance). This figure includes a onetime transfer of $400,000 from project funds that have been shifted to the ARPA Fund. The current projected General Fund ending balance for 2021 is $1,194,820. This represents a General Fund reserve of 21%, which exceeds the City's reserve policy to "endeavor to grow a general fund balance of 15% of general fund appropriations for the succeeding fiscal year" (Resolution No. 12-01-13). Staff recommends keeping approximately this level of fund balance in 2022 based on the five-year fund forecast, which shows declining reserve balances. The overall five-year budgetary trend, which shows an annual deficit, is only sustainable if the City continues to outperform its budget. The City also requires healthy reserves to support the five-year CIP. The result of a tight year would require scaling back capital outlay expenses and potentially reducing operating expenses.

The second budget work session focused on the 2022 – 2026 Capital Improvement Program (CIP), the Parks Sales Tax Fund, Projects Fund, and the Transportation Fund. The proposed 2022 – 2026 CIP includes $6.3 million of projects for the 2022 budget year. The proposed 2022 General Fund CIP is $227,411, the proposed 2022 Transportation Fund CIP is $395,000, the proposed Projects Fund, including remaining funds for the Route 9 Project, is $2,777,754, and the proposed 2022 Sewer Fund CIP is $511,500. The Parks Sales Tax Fund will fund multi-year projects from the Parks Master Plan. The budget includes $2,404,500 for projects. Finally, the CIP includes approximately $15.2 million of projects that are within the five-year program. These totals exclude projects listed for "future years" due to limited funding.

Infrastructure has been the Board of Aldermen's priority for the past several years. Since 2017, street improvement projects totalling $2.0 million have been made, including an enhanced street improvement program and the initiation of the Route 9 project. Through careful planning, the Board has increased street maintenance repairs to improve streets that were deteriorating at a faster rate than basic maintenance funding could fix. With the completion of street, curb, and sidewalk improvements since 2017, the overall rating of streets in Parkville has improved. The first two segments of the Route 9 project will be substantially completed in 2021. The 6th Street segment is complete and the Highway 45 to Lakeview project is presently underway. The projects will begin a multi-year improvement that will transform the main north-south artery through the community into a vastly improved transportation corridor with pedestrian-friendly features, including sidewalks and bike trails. Preliminary engineering funding is included in the 2021 ARPA Fund budget to initiate the next phase of the project.

The 2022 Transportation Budget includes continued improvements to streets, curbs, and sidewalks. The proposed budget of $320,000 for improvements is consistent with the priority set by the Board for improving streets. The last payment from the 2017 Street project financing will be paid off in 2022. Beginning in 2023, it is expected funding for improvements will be increased.

The third budget work session focused on the Sewer Fund. The Sewer Fund is a self-sustaining enterprise fund that operates on its own revenues distinct from the City's General Fund. In addition to routine operating expenses, City administration recommends capital outlay expenses of $661,500 in 2022. The five-year CIP projection includes funding to complete an annual closed-circuit television (CCTV) inspection and sewer cleaning program on a cycle of reviewing the entire sanitary sewer system every eight years in accordance with industry best management practices. Funding is recommended to do a major repair project every two years to keep up with the maintenance needs. After the sewer repair projects in the 2022-2026 CIP are completed, the intent is to continue with a major line repair project every few years, although these projects will become smaller as the City catches up with past deterioration. Lastly, the 2022 budget includes funding for professional services to perform a sewer rate study and to assess the valuation of the sewer system as the City considers long-term options for providing sewer service to residents.

The table below summarizes the recommended expenditures for 2022 by fund:

		Expenditures	
	2021 Budget	**2021 Projected**	**2022 Budget**
Major Funds			
General Fund (operations)	$4,984,375	$4,791,397	$5,184,548
Transfers (includes emergency reserve transfer)	$359,420	$359,420	$291,162
Capital Outlay	$323,975	$184,400	$227,411
Emergency Reserve Fund	$ 0	$0	$ 0
Debt Service	$10,140,030	$10,196,514	$1,624,468
Sewer Enterprise Fund	$1,711,220	$1,722,134	$1,833,716
Special Revenue Funds			
Transportation Fund	$1,173,372	$932,327	$1,316,262
Parks Sales Tax Fund	$1,471,200	$450,307	$2,516,936
Projects Fund	$6,675,368	$4,296,248	$3,102,754
Park Donations Fund	$5,000	$0	$5,000
Eco Devo/Guest Tax Fund	$10,000	$1,000	$83,000
Nature Sanctuary Fund	$4,200	$4,200	$4,200
Fewson Fund	$17,013	$150	$417,440
Veterans Memorial Fund	$65,000	$5,800	$65,000

ARPA Fund	$200,000	$200,000	$425,000

Minor adjustments were made to all the various funds following the budget work sessions to account for updates to expense and revenue projections. Other updates were reported at subsequent work sessions.

BUDGET IMPACT:

	Recommended 2022 Budget		
	Revenues (includes carryover fund balance except in debt service funds)	Expenses	Balance
General Fund	$7,007,331	$5,703,121	$1,304,211
Emergency Reserve Fund	$1,332,108	-0-	$1,332,108
Debt Service Funds	$1,684,673	$1,624,468	$60,204
Special Revenue Funds	$9,468,236	$7,935,592	$1,532,644
Sewer Enterprise Fund	$2,361,791	$1,833,716	$528,074
TOTAL	$21,854,139	$17,096,898	$4,757,241

ALTERNATIVES:

1. Approve the first reading of an ordinance to adopt the 2022 Operating Budget and the 2022 – 2026 Capital Improvement Program.
2. Approve the first reading of the ordinance with changes as desired by the Board of Aldermen.
3. Postpone the item to December 21, 2021, and provide further directions to City Administration.

FINANCE COMMITTEE RECOMMENDATION:
The budget is presented to the entire Board of Aldermen during budget work sessions.

STAFF RECOMMENDATION:
Staff recommends the approval of the first reading of an ordinance to adopt the 2022 Operating Budget and the 2022 – 2026 Capital Improvement Program.

POLICY:
Per Parkville Municipal Code Section 112.070(B), the City Administrator is responsible for presenting annual budgets to the Board of Aldermen for approval, which requires an ordinance.

SUGGESTED MOTION:
I move to approve Bill No. 3168, an ordinance adopting the 2022 Operating Budget and the 2022-2026 Capital Improvement Program, on first reading and postpone the second reading to December 21, 2021.

ATTACHMENTS:
1. Ordinance
2. 2022 Budget Message

3. General Fund Forecast
4. General Fund Revenue
5. Administration
6. Police
7. Municipal Court
8. Public Works
9. Community Development
10. Streets
11. Parks
12. Nature Sanctuary
13. Public Information
14. Information Technology
15. Capital Outlay
16. Sewer Fund Forecast
17. Sewer Fund Worksheet
18. Transportation Fund Forecast
19. Transportation Fund Worksheet
20. Parks Sales Tax Fund Forecast
21. Parks Sales Tax Fund Worksheet
22. Fewson Fund Forecast
23. Fewson Fund Worksheet
24. Guest Room Tax/Economic Development Forecast
25. Guest Room Tax/Economic Development Worksheet
26. Emergency Reserve Fund Forecast
27. Emergency Reserve Fund Worksheet
28. Debt Service Worksheet
29. Nature Sanctuary Fund Forecast
30. Nature Sanctuary Fund Worksheet
31. Park Donations Forecast
32. Park Donations Worksheet
33. Veterans Memorial Forecast
34. Veterans Memorial Worksheet
35. American Recovery Act Fund Forecast
36. American Recovery Act Fund Worksheet
37. Projects Fund Forecast
38. Projects Fund Worksheet
39. 2022-2026 Capital Improvement Program

BILL NO. 3168 ORDINANCE NO. ____

AN ORDINANCE APPROVING AND ADOPTING THE OPERATING BUDGET FOR THE PERIOD FROM JANUARY 1 THROUGH DECEMBER 31, 2022, AND THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2022 THROUGH 2026 FOR THE CITY OF PARKVILLE, MISSOURI

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen does hereby approve and adopt the 2022 Operating Budget for the City of Parkville, said budget attached hereto and incorporated herein by reference.

Section 2. The Board of Aldermen does hereby approve the 2022 – 2026 Capital Improvement Program (CIP), said CIP attached hereto and incorporated herein by reference.

Section 4. This ordinance shall become effective as of January 1, 2022.

PASSED and APPROVED this 21st day of December 2021.

____
Mayor Nanette K. Johnston

ATTESTED:

____
City Clerk Melissa McChesney

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

December 3, 2022

The Honorable Mayor and Members of the Board of Aldermen
8880 Clark Avenue
Parkville, MO 64152

RE: The 2022 City Budget

Dear Mayor and Board:

In accordance with Section 112.070.D. of the Parkville Municipal Code, I hereby present the 2022 Annual Operating Budget and 2022 – 2026 Capital Improvement Program (CIP). The budget will be adopted by the Board of Aldermen on December 21, 2021.

2022 Budget Overview

The operating budget includes projected revenues and expenditures for 16 governmental funds: General Fund, Emergency Reserve Fund, Debt Service Funds (5), Parks Sales Tax Fund, Economic Development Fund, Fewson Fund, Nature Sanctuary Donations Fund, Park Donations Fund, Veterans Memorial Fund, Projects Fund, ARPA Fund, Sewer Enterprise Fund, and Transportation Fund. The total operating budget is approximately $17.1 million as demonstrated in the table below:

	Revenues (includes carryover fund balance except in debt service funds)	Expenses	Balance
General Fund	$7,007,331	$5,703,121	$1,304,211
Emergency Reserve Fund	$1,332,108	-0-	$1,332,108
Debt Service Funds	$1,684,673	$1,624,468	$60,204
Special Revenue Funds	$9,468,236	$7,935,592	$1,532,644
Sewer Enterprise Fund	$2,361,791	$1,833,716	$528,074
TOTAL	$21,854,139	$17,096,898	$4,757,241

In addition to the operating budget, the City has a 5-year Capital Improvement Program (CIP). The 2022 – 2026 CIP is a planning document that prioritizes capital projects and establishes a financing strategy for completing each project. The 2022 CIP includes $6.3 million of capital improvements. The 2022 CIP is budgeted as follows: Sewer Fund (8%), Transportation Fund (6%), Parks Sales Tax Fund (38%), General Fund (4%), and Projects Fund (44%). The Projects Fund includes the Highway 9 street improvement projects that are funded with various revenue sources, including state and federal grants. The five-year plan (2022-2026) reflects the priorities of the governing body for the immediate future, but it will be evaluated on an annual basis and adjusted to reflect changing needs and conditions.

Budget Purpose

The budget is the most significant document that the City prepares each year. The budget is organized to convey to the reader the services being delivered by the municipal government to the community in 2022. The budget serves four primary goals:

1. Policy Document – The budget is an expression of Board of Aldermen policy. Policy is implemented by the appropriations made, projects funded, and staffing authorized for the upcoming year.
2. Financial Plan – The budget sets out how expenditures are to be made and specifies anticipated revenues and other resources to fund those expenditures. The document is a reflection of related financial policies such as the Purchasing Policy, Reserve Policy, Debt Management Policy, the Fewson Fund Policy, and the Neighborhood Improvement District (NID) Financing Strategy. The Capital Improvement Program (CIP) is a long-term capital purchase planning document that attempts to balance future needs with future revenue.
3. Operations Guide – The budget outlines the broad range of City services provided to citizens according to each department and division of the government.
4. Communications Device – The budget communicates to the public the annual priorities of the City of Parkville and the services purchased with taxes and other fees. The budget contains charts and graphs that are designed to assist readers with understanding the complex financial data included herein.

Budget Priorities for 2022

In each of the past three years, the Mayor and Board of Aldermen participated in a strategic session workshop to review community priorities and set organizational goals. A key outcome of the process in August 2021 was the confirmation of the City of Parkville Vision Statement:

Vision Statement

Parkville offers an exceptional quality of life for residents and visitors by embracing opportunities to enhance commerce and economic activity, while preserving the community's historic charm, attractive character and unique natural environments.

The Vision Statement is an expression of the inspirational long-term impact resulting from the work of the City of Parkville. In addition, the Mayor and Board identified five **critical success factors** – the things that must go well – to achieve the City's vision.

Critical Success Factors
Basic Services
Parkville will be a role model for delivery of City services and stakeholder engagement with customer service and communications that consistently exceeds expectations.
Infrastructure
Maintain existing and construct new infrastructure/public facilities that support growth, safety, standards, service-delivery, and aesthetics, using cost efficient and best management practices while thinking strategically.
Economic Development
Parkville employs an economic development strategy that supports community and market needs, provides diverse quality development opportunities, makes strategic use of incentives, and encompasses all areas of the community.
Parks and Recreation

Our parks are regionally recognized for diverse use and quality facilities that provide residents and visitors an outdoor destination. All neighborhoods will be connected by trail to each other, the City, and regional park systems.

Financial Stability

Stable finances give us a road map for future priorities while guiding staff's allocation of time and resources. Although a finite resource, it emphasizes the need for quality economic development, serves as a positioning tool for strategic partnerships, and allows us to make decisions based on long-term cost efficiencies versus short-term responses.

The Strategic Planning Report outlines the goals, priorities, and action items for the upcoming eighteen month period. This document is utilized as part of the budget prioritization for the 2022 Budget preparation.

General Fund Overview
The General Fund is the largest governmental fund and accounts for the primary governmental operations including administration, municipal court, police, public works, parks, and community development. General Fund revenues are healthy, and the projected year-end revenues for 2021 are expected to be above projections by $438,406, or 8.6%. A significant portion of this surplus was the result of a reimbursement to the city for grant expenses that were originally anticipated in the prior fiscal year. Overall, revenue growth is stable and has mostly recovered from the economic impacts of COVID-19 in 2020 when stay at home orders impacted some of the city's revenues.

The 2021 General Fund Expenses are projected to be below budget by $192,978, or 4%. The reduction in spending is primarily due to personnel savings, and other budget savings. Additionally, capital outlay expenses are projected to be $139,575 under budget. There were some projects that were deferred or came in under budget.

The recommended 2022 General Fund budget includes a 4% increase in operating expenses, or $200,172 more than what was budgeted in the prior fiscal year (net of capital outlay). Including transfers, expenditures are projected to be $ 336,802 below anticipated revenues for 2022 (net of fund balance).

The General Fund Operations Budget includes increases in compensation for city employees, including the Police Department which had salary increases granted as part of an ordinance adopted by the Board of Aldermen in October, 2021. The increases were associated with a board priority to improve the recruitment and retention of police officers in the community. The budgeted ending fund balance is approximately 21% of 2021 budgeted expenditures exceeds the Board's goal to maintain a 15% balance. The larger balance is warranted based on the five-year fund projection that includes capital outlay projects.

Emergency Reserve Fund
The city's Emergency Reserve Fund is planned in 2022 to be maintained at $1,332,108, which represents approximately 23.5% of 2022 General Fund budgeted expenditures (including CIP). This balance is slightly below the Board's goal to maintain at least 25% of annual General Fund expenditures in reserve. In recent years, the Board had strategically grown reserves beyond the minimum target in order to prepare for the need to backstop special assessment delinquencies for the Brush Creek and Brink Meyer Neighborhood Improvement Districts (NIDs). The Emergency Reserve Fund is no longer used for this purpose. In 2020, the city completed the sale of city owned land in the NIDs that will generate $400,000 annual payments due to the city through

2034. This revenue will be used toward NID Debt, with excess revenue available for General Fund expenses.

Debt Service Funds
In 2020, the city paid off the River Park NID Debt and refunded and reissued the Brush Creek and Brink Meyer Road NID Bonds at lower interest rates. In 2021, the city financed the remaining construction funds need to complete the Highway 45 to Lakeview Drive. The financing is be supported by the Route 9 Community Improvement District, which collects a 1% sales tax from retail businesses within the district, and pays for the city's local share required of the state and federal grants that also contributed to the project.

Sewer Enterprise Fund
The Board of Aldermen's policy related to the Sewer fund is to maintain working capital equal to at least 90 days of operating expenses and the annual debt payment. The 2022 budget reflects a projected balance of working capital above the target. The 2022 Sewer Fund estimated ending fund balance is $528,074, which is above the working capital of target of $429,216.

In addition to routine operating expenses, the 2022 budget included capital outlay (CIP) of $661,500. The largest portion of funding is recommended to complete are priority improvements that were identified in the 2008 Sanitary Sewer Evaluation Study (SSES) and subsequent closed-circuit television (CCTV) inspections. The five-year CIP includes funding to continue an annual CCTV and cleaning program on a cycle of reviewing the entire sanitary sewer system every 8 years in accordance with industry best management practices. Funding is recommended to do a major line repair project every two to three years to keep up with maintenance needs.

Transportation Fund
Infrastructure has been a Board of Alderman priority for the past several years. Since 2018, Street improvement projects in excess of $3 million have been completed, including the first segment of the Route 9 Corridor project. The second segment, an in excess of $4 million in improvements to Route 9 from Highway 45 to Lakeview Drive is under construction and expected to be completed in the spring of 2022. The 2022 American Rescue Plan Act Budget includes $100,000 in engineering funds to begin the design of the next phase of the project, which is eligible for state and federal funding in the upcoming years. The collective projects have initiated a multi-year improvement that will transform the main north-south artery through the community to a vastly improved transportation corridor with pedestrian friendly features, including sidewalks and bike trails.

The 2022 Transportation Budget includes continued improvements to streets, curbs, and sidewalks. The proposed budget of $325,000 for improvements is consistent with the priority set by the Board for improving streets. With the last debt payment for the 2017 enhanced street project scheduled to be made in 2022, it is projected that revenue will be available to increase the street improvement budget in future budget years.

Parks Sales Tax Fund

The Parks Sales Tax Fund completed its first projects in 2021 with the sales tax revenue approved by the voters in 2019. Included was the construction of the Pickle Ball Courts in English Landing Park and neighborhood park improvements to Watkins and Pocket Parks. In 2022, a number of projects are proposed including improvements to English Landing Park, trail improvements, and the initiation of the community youth sports fields in Platte Landing Park. The city is presently going through a public engagement process that will help determine the scope and design of the fields.

Economic Development Fund

The Economic Development Fund is a small city Fund that generates revenue from a 5% room tax. The revenue from the fund has been small over the years since the number of establishments with lodging rooms were restricted to two properties in the community. With the expansion of the short term rental industry, as well as the new Creekside Hotel, the fund will begin generating revenue that may be used for eligible uses. In 2022, a budget of $20,000 has been established to be used for promoting tourism in the community.

Future Outlook

The 2022 budget maintains essential services at current levels. The City is fortunately experiencing steady growth in its retail, residential, and commercial base that bodes well for future financial security. The Board continues to exercise caution when implementing new projects and expanding services based on limited resources for capital projects. It has moved forward with one of its priorities to address compensation issues related to the recruitment and retention of city employees. The city will need to continue to look for ways to expand revenues to help absorb the impact from the higher personnel costs. Revenues and expenses will be monitored during the year and if necessary, adjustments will be made. In 2022, the completion of projects in the parks will continue that will further enhance the quality of life of our residents. The city will also begin considering the 2040 Master Plan as a blueprint for growth. The Master Plan was adopted in 2021 after an in excess of one year planning and public engagement project. Lastly, as previously stated, the first two Route 9 Street Projects will be completed, enhancing a major transportation corridor in the community, the third phase will begin engineering.

Acknowledgments

City staff, volunteer board members, and consulting partners worked hard to prepare the annual budget that will guide City operations for the upcoming year. I appreciate the effort of the staff each year to analyze budget recommendations and respond to questions while handling their routine duties. Special thanks to the Mayor and Board of Aldermen for devoting extra time to budget work sessions and the strategic priorities workshop. Because of your attention and thoughtful input, I am confident this budget reflects the key community priorities for the upcoming year.

Respectfully submitted,

Joe Parente
City Administrator

General Fund (10)

Last Updated 11/29/2021

	2019 Actual	2020 Actual	2021 Budgeted	2021 YTD	2021 Projected	2022 Budgeted	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Beginning Fund Balance	**1,747,951**	**1,801,183**	**990,919**	**990,919**	**990,919**	**1,194,820**	**1,304,211**	**859,590**	**357,023**	**(88,815)**
Revenues										
Taxes	2,434,183	2,369,979	2,538,198	2,379,866	2,571,340	2,646,267	2,699,193	2,753,177	2,808,240	2,864,405
Licenses	61,510	56,621	62,700	67,118	71,594	71,594	72,283	72,979	73,682	74,391
Permits	509,382	504,098	389,100	408,339	460,100	496,139	504,529	396,924	403,322	409,844
Franchise Fees	803,146	792,513	859,000	497,641	848,083	858,000	875,160	892,663	910,516	928,727
Other Revenue	16,169	15,188	34,194	29,425	29,973	30,905	31,451	32,008	32,577	33,158
Court Revenue	130,597	61,118	130,000	59,421	71,305	75,000	76,125	77,267	78,426	79,602
Interest Income	7,121	6,755	7,500	4,667	6,763	6,763	6,879	6,998	7,119	7,242
Miscellanous Revenue	671,716	835,758	506,500	285,744	852,878	539,907	643,309	551,799	555,377	554,951
Grant Revenue	430,406	-	7,320	60,881	60,881	10,000	10,000	10,000	10,000	10,000
Transfers	415,000	289,221	566,200	453,700	566,200	1,077,936	691,524	705,520	719,935	734,783
Total - General Fund Revenues:	**5,479,230**	**4,931,250**	**5,100,712**	**4,246,803**	**5,539,118**	**5,812,511**	**5,610,454**	**5,499,333**	**5,599,194**	**5,697,103**
Total Sources	**7,227,181**	**6,732,433**	**6,091,631**	**5,237,722**	**6,530,037**	**7,007,331**	**6,914,664**	**6,358,923**	**5,956,217**	**5,608,288**
Expenditures										
Administration	1,520,659	1,358,080	1,388,267	1,219,918	1,429,341	1,291,661	1,318,595	1,346,334	1,374,905	1,404,339
Police	1,286,838	1,334,469	1,660,413	1,226,219	1,492,968	1,872,930	1,915,491	1,959,198	2,004,087	2,050,197
Municipal Court	155,778	150,061	172,699	108,667	130,440	139,569	142,342	145,183	148,094	151,077
Public Works	277,370	282,824	313,199	239,310	295,654	316,139	322,639	329,304	336,140	343,152
Community Development	292,943	301,398	359,311	290,533	350,933	367,386	375,157	383,116	391,267	399,615
Streets	399,253	416,669	486,779	417,909	507,057	512,750	525,105	537,822	550,916	564,398
Parks	350,375	423,476	450,654	361,310	435,503	527,476	538,018	548,851	559,985	571,431
Nature Sanctuary	46,583	51,679	61,898	49,543	59,452	62,941	63,660	64,393	65,139	65,900
Information Technology	48,796	63,049	60,745	44,857	60,310	64,136	64,457	64,779	65,103	65,428
Public Information	19,602	23,753	30,410	16,177	29,741	29,560	29,708	29,856	30,006	30,156
Total Operating Expenses	**4,398,198**	**4,405,458**	**4,984,375**	**3,974,444**	**4,791,397**	**5,184,548**	**5,295,171**	**5,408,836**	**5,525,642**	**5,645,694**
Capital Outlay (CIP)	710,300	366,550	323,975	100,094	184,400	227,411	468,741	301,902	228,227	109,210
Transfers	317,500	972,618	359,420	359,420	359,420	291,162	291,162	291,162	291,162	291,162
Total - General Fund Expenditures:	**5,425,997**	**5,744,625**	**5,667,770**	**4,433,958**	**5,335,217**	**5,703,121**	**6,055,074**	**6,001,901**	**6,045,032**	**$ 6,046,067**
Estimated Ending Balance ***(deficit)*** **:**	**1,801,183**	**987,808**	**423,861**	**803,763**	**1,194,820**	**1,304,211**	**859,590**	**357,023**	**(88,815)**	**$ (437,779)**

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
	General Fund (10) Revenues								
	Beginning Fund Balance	Projected carryover from prior year.		$ 1,697,602	$ 1,817,200	$ 990,919	$ 990,919	$ 990,919	$ 1,194,820
Taxes	Real & Personal Property Taxes	Real and personal property taxes collected on property within city limits.	41001-00	$ 1,100,561	$ 1,144,168	$ 1,192,698	$ 1,191,875	$ 1,191,875	$ 1,260,802
	Penalties	Penalties charged on outstanding property taxes.	41002-00	$ 3,925	$ 3,540	$ 3,500	$ 3,504	$ 4,205	$ 4,000
	Corporate Merchants & Manufacturing	Disbursement of county tax collected to replace lost revenues from the merchants and manufacturing personal property tax exemption.	41003-00	$ 174,019	$ 165,562	$ 170,000	$ 172,306	$ 172,306	$ 172,306
	Financial Institution Tax	Disbursement of state tax on financial institutions located within the city.	41004-00	$ -	$ -	$ 2,500	$ 3	$ 3	$ 2,500
	Vehicle Tax	A fee charged for every vehicle registered within city limits.	41005-00	$ 29,432	$ 29,539	$ 29,500	$ 30,455	$ 30,455	$ 30,455
	Sales Tax	The City levies a 1% sales tax on purchases made within City limits.	41401-00	$ 1,049,946	$ 948,749	$ 1,065,000	$ 906,803	$ 1,082,592	$ 1,086,300
	Motor Vehicle Sales Tax	Sales taxes levied on the purchase of motor vehicles by citizens of Parkville.	41402-00	$ 50,817	$ 52,874	$ 50,000	$ 51,426	$ 61,712	$ 61,712
	Motor Vehicle Fees	Fees paid for motor vehicles.	41403-00	$ 25,482	$ 25,546	$ 25,000	$ 23,493	$ 28,192	$ 28,192
				$ 2,434,183	$ 2,369,979	$ 2,538,198	$ 2,379,866	$ 2,571,340	$ 2,646,267
Licenses	Dog Licenses (Tags)	License fee charged for each dog owned by a resident. The fee is $10/year for each spayed/neutered dog and $15/year for each non-spayed/neutered dog.	41101-00	$ 1,845	$ 1,695	$ 2,000	$ 1,985	$ 2,000	$ 2,000
	Occupational Licenses	The license fee charged to maintain, operate, or conduct a business within City limits.	41102-00	$ 38,775	$ 36,967	$ 38,000	$ 46,894	$ 46,894	$ 46,894
	Peddlers License	License fee charged for peddlers and solicitors.		$ 3,850	$ 150	$ 1,500	$ 1,450	$ 1,500	$ 1,500
	Liquor Licenses	The license fee charged to any business that manufactures, brews, sells or distributes alcoholic beverages.	41104-00	$ 16,590	$ 14,539	$ 18,500	$ 14,060	$ 18,500	$ 18,500
	Golf Cart Registration Fees		41105-00	$ 450	$ 3,270	$ 2,700	$ 2,730	$ 2,700	$ 2,700
				$ 61,510	$ 56,621	$ 62,700	$ 67,118	$ 71,594	$ 71,594
Permits	Building Permits	Permit fees charged for construction on any property in the City.	41201-00	$ 388,791	$ 443,575	$ 300,000	$ 349,473	$ 400,000	$ 400,000
	Occupancy Permit	Fee for occupancy inspections not otherwise associated with a building permit.	41201-01	$ 600	$ 2,200	$ 2,000	$ 2,125	$ 2,550	$ 2,550
	Sign Permits	Permit required for any sign erected in the City.	41202-00	$ 1,220	$ 3,907	$ 2,500	$ 1,850	$ 2,220	$ 2,500
	Electrical Permits	Permit required for any electrical work. Included in Building Permits above until actuals are known.	41203-00		$ -		$ -		
	Alarm Permit	Permit required for alarm installation. Included in Building Permits above until actuals are known.	41203-01		$ -		$ -		
	Plumbing Permits	Permit required for plumbing work. Included in Building Permits above until actuals are known.	41204-00		$ -		$ -		
	Development Permits	Permit fee to (re)develop any property.	41205-00	$ 1,200	$ 5,690	$ 1,500	$ 2,925	$ 3,510	$ 1,500
	Public Improvement Fees	Fee charged on public improvement projects to cover staff time and materials.	41205-01	$ 107,854	$ 13,938	$ 25,000	$ 31,489	$ 31,489	$ 31,489
	Public Improvement Fees- PW	Fee charged on public improvement projects to cover staff time and materials for Public Works	41205-03	$ 3,917	$ 26,457	$ 50,000	$ 12,942	$ 12,942	$ 50,000
	Rezoning Permits	Fee charged for rezoning permits. Included in Building Permits above until actuals are known.	41206-00	$ 300	$ 300	$ 600	$ 300	$ 360	$ 600
	Subdivision Permit Fees	Fee charged for subdivision permits. Included in Building Permits above until actuals are known.	41207-00	$ 4,495	$ 5,455	$ 4,000	$ 4,870	$ 4,870	$ 4,000
	Board of Zoning Adjustment Application Fees	Fee charged for applications to the Board of Zoning adjustment for variances, exemptions, and appeals.	41208-00		$ -	$ 300	$ 300	$ 360	$ 300
	Conditional Use Permits	Permits issued subject to certain conditions stipulated by the Board of Aldermen. Included in Building Permits above until actuals are known.	41209-00		$ 300	$ 700	$ 300	$ -	$ 700
	Grading/Public Works Use Permits	Permits issued to alter the grade of land or work in the City's right-of-way. Included in Building Permits above until actuals are known.	41210-00	$ 375	$ 205	$ 1,000	$ 175	$ 210	$ 1,000
	Right of Way Permit Fees		41210-01	$ 630	$ 2,070	$ 1,500	$ 1,590	$ 1,590	$ 1,500
				$ 509,382	$ 504,098	$ 389,100	$ 408,339	$ 460,100	$ 496,139

General Fund (10) Revenues									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Franchise Fees	Telecom Franchise	All telecom companies are charged a franchise fee equal to 5% of gross receipts.	41301-00	$ 122,897	$ 115,607	$ 150,000	$ 126,020	$ 151,224	$ 150,000
	Missouri Gas Energy	The gas utility franchise license fee is 5% of gross receipts.	41302-00	$ 121,329	$ 102,028	$ 123,000	$ 111,859	$ 111,859	$ 123,000
	Missouri American Water	The water utility franchise license fee is 5% of gross receipts.	41303-00	$ 103,855	$ 118,735	$ 110,000	$ 46,177	$ 110,000	$ 110,000
	Evergy (formerly KCP&L)	The electricity utility franchise license fee is 5% of gross receipts.	41304-00	$ 379,219	$ 383,992	$ 400,000	$ 161,494	$ 400,000	$ 400,000
	Martin Marietta Stone Royalties	Stone royalties are $0.03 per ton of limestone physically removed from the mine (closed down, will roll off)	41305-00	$ 1,587	$ 572	$ 1,000	$ -	$ -	$ -
	Cable/Video Service Franchise	The cable/video service franchise fee is 5% of gross receipts (will reduce from 5% to 3%, starting in 2023)	41306-00	$ 74,258	$ 71,579	$ 75,000	$ 52,092	$ 75,000	$ 75,000
			Total Franchise Fees	$ 803,146	$ 792,513	$ 859,000	$ 497,641	$ 848,083	$ 858,000
Other Revenue	Farmers Market	Fees paid for stall rentals at the farmers market.	41501-00	$ 1,159	$ 1,194	$ 1,194	$ 1,230	$ 1,230	$ 1,230
	Park Shelter Reservations	Fees paid to reserve shelters at English Landing Park.	41504-00	$ 2,200	$ 7,849	$ 12,000	$ 14,865	$ 14,865	$ 14,865
	Sports Field Reservations	Fees paid to reserve the athletic fields at English Landing Park.	41504-01	$ 2,360	$ 4,220	$ 11,000	$ 2,740	$ 3,288	$ 4,220
	Special Event Reservations	Fees paid to host events in City limits	41504-02	$ 7,750	$ 1,925	$ 10,000	$ 10,590	$ 10,590	$ 10,590
	Nature Sanctuary Programs	Fees paid for events and programming at Parkville Nature Sanctuary properties. Revenues are now reflected in the PNS Donation Fund (60) on Page xx.	41505-01	$ 2,700	$ -	$ -		$ -	$ -
			Total Other Revenue	$ 16,169	$ 15,188	$ 34,194	$ 29,425	$ 29,973	$ 30,905
Court Revenue	Fines	Fines collected from City ordinance violations.	41601-00	$ 126,123	$ 58,817	$ 130,000	$ 56,788	$ 68,146	$ 75,000
	CVC Reports	Collection fee for the Crime Victims Compensation reports. Included in Fines above until actuals are known.	41602-00	$ 378	$ 156		$ 108	$ 130	
	Appointed Attorney Reimbursement	Money received to reimburse cost of attorney for qualified defendants. Included in Fines above until actuals are known.	41602-01	$ 125	$ -				
	Boarding of Prisoners Reimbursement	Money received to reimburse expense of boarding prisoners at the County prison. Included in Fines above until actuals are known.	41602-02	$ 105	$ -				
	Police Reports	Fee charged to produce police reports upon request. Included in Fines above until actuals are known.	41603-00	$ 3,866	$ 2,145		$ 2,525	$ 3,030	
			Total Court Revenue	$ 130,597	$ 61,118	$ 130,000	$ 59,421	$ 71,305	$ 75,000
Interest Income	Interest Income	Interest earned from general fund investments.	41701-00	$ 6,620	$ 5,947	$ 6,000	$ 3,927	$ 5,806	$ 5,806
	CID Admin Fee		41702-00	$ 501	$ 808	$ 1,500	$ 741	$ 957	$ 957
			Total Interest Income	$ 7,121	$ 6,755	$ 7,500	$ 4,667	$ 6,763	$ 6,763
Miscellaneous	Miscellaneous	Money received from various sources that do not fall into any other category.	41801-00	$ 204,984	$ 74,340	$ 50,000	$ 231,569	$ 231,569	$ 75,000
	Meeting Videos	Meeting Videos	41801-02	$ 20	$ 1				
	Leased/Owned Properties	Revenue from City-owned properties with lease arrangements made with outside organizations, such as the Parkville EDC,the Graden Road Cell Tower, and the City Farm Ground.	41802-00	$ 55,225	$ 65,177	$ 55,000	$ 47,555	$ 63,407	$ 63,407
	FEMA Flood Reparations	Disaster recovery funds received from FEMA.	41803-99	$ -	$ 296,782	$ -		$ 149,782	$ -
	Sale of Vehicles & Equipment	Revenue generated from the sale of City-owned vehicles and equipment.	41805-00	$ 12,370			$ 6,620	$ 6,620	
	Insurance Claim Reimbursement	Reimbursements for insurance claims, workers compensation, etc.	41807-01	$ 1,405		$ 1,500		$ 1,500	$ 1,500
	Land Sales	Sale of land to Creekside Development - majority transferred to NID Debt	41809-01	$ 397,712	$ 399,458	$ 400,000		$ 400,000	$ 400,000
			Total Miscellaneous	$ 671,716	$ 835,759	$ 506,500	$ 285,744	$ 852,878	$ 539,907

General Fund (10) Revenues									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Grants	Storm Water Grant	Platte County Outreach Grants for stormwater projects (Low Water Crossing).	41804-05	$ 11,000	$ -	$ -	$ 50,061	$ 50,061	
	Other Grants	Grant money received from other miscellaneous sources. Funding in 2021 includes anticipated associated with the MDC TRIM Grant ($7,320).	41804-09	$ 13,019		$ 7,320	$ 10,820	$ 10,820	$ 10,000
			Total Grant Revenue	$ 430,406	$ -	$ 7,320	$ 60,881	$ 60,881	$ 10,000
Transfers	Transfer from Transportation Fund	Fund transfer to reimburse General Fund for transportation-related expenses. In FY 2021, the transfer includes returning $100,000 to the General Fund from the FY 2020 transfer to the Transportation Fund.	41901-00	$ 185,000	$ (30,779)	$ 175,000	$ 145,833	$ 175,000	$ 225,000
	Transfer from Park Sales Tax Fund	Fund transfer to pay for administrative costs for parks sales tax fund projects.	41911-00		$ 40,000	$ 41,200	$ 41,200	$ 41,200	$ 92,436
	Transfer from the Projects Fund	Fund transfer of funds transferred to the Projects Fund in FY 2020, being returned to the General Fund							$ 400,000
	Transfer from Park Donations		419906-00						
	Sewer Administrative Fee	Fee from Sewer Fund for salaries and various administrative functions relating to the Sewer Fund, billing, and operations.	41903-00	$ 230,000	$ 280,000	$ 350,000	$ 266,667	$ 350,000	$ 360,500
			Total Transfers	$ 415,000	$ 289,221	$ 566,200	$ 453,700	$ 566,200	$ 1,077,936
			Total General Fund (10) Revenues	$ 5,479,230	$ 4,931,251	$ 5,100,712	$ 4,246,803	$ 5,539,118	$ 5,812,511
			Total Sources	$ 7,176,832	$ 6,748,451	$ 6,091,631	$ 5,237,722	$ 6,530,037	$ 7,007,331

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/30/2021	2021 Projected	2022 Budget
General Fund (10) Administration (501)									
Personnel	Salaries	The total salaries for Administration employees. A portion of staff salaries are covered by the Sewer Administrative Fee, as related to sewer work performed	01-01-00	$ 410,261	$ 411,002	$ 452,694	$ 353,105	$ 420,898	$ 436,175
	Overtime	Any additional salary payment over the base rate of pay for department employees	01-03-00	$ -	$ -	$ -	$ 69	$ 69	$ -
	Mayor and Aldermen	Annual salary for Mayor ($14,400/year). Annual salary for Aldermen ($5,400/year per Alderman)	01-11-00	$ 57,602	$ 57,602	$ 57,600	$ 48,740	$ 57,600	$ 57,600
	FICA & Medicare	This is the City's share of FICA & Medicare cost for all full-time employees	01-21-00	$ 38,426	$ 33,976	$ 39,037	$ 28,795	$ 33,960	$ 33,367
	Retirement	The City's LAGERS contribution for 2022 is 12.0% of general employee salaries. Includes ICMA-RC Retirement contribution per City Administrator contract	01-22-00	$ 36,413	$ 43,248	$ 47,600	$ 40,873	$ 46,865	$ 42,662
	City Administrator Auto Allowance	City Administrator auto allowance ($150/month)	01-33-00	$ 1,800	$ 1,800	$ 1,800	$ 1,500	$ 1,800	$ 1,800
	Membership Fees & Dues - Mayor and Board of Aldermen	The fees associated with membership to professional organizations for the Mayor and Board	01-40-00	$ 3,573	$ 6,068	$ 4,000	$ 1,235	$ 2,500	$ 4,000
	Membership Fees & Dues - Administrative Staff	The fees associated with membership to professional organizations for Admin staff	01-41-00	$ 3,199	$ 2,926	$ 3,100	$ 2,647	$ 3,176	$ 3,100
	Professional Development - Administrative Staff	Cost of educational seminars and conferences attended by Administrative employees	01-41-02	$ 18,715	$ 2,770	$ 18,000	$ 4,627	$ 6,500	$ 18,000
	Professional Development - Mayor and Board of Aldermen	Cost of educational seminars and conferences attended by elected officials	01-41-03	$ 1,635	$ 475	$ 3,000	$ 96	$ 115	$ 3,000
	Tuition Reimbursement	Reimbursement of educational advancement of employees	01-43-00	$ 1,680	$ -	$ -	$ -	$ -	$ -
			Total Personnel	$ 573,302	$ 559,867	$ 626,832	$ 481,685	$ 573,483	$ 599,704
Insurance	Liability	Premium payment for the City's liability insurance	02-01-00	$ 111,592	$ 120,674	$ 126,708	$ 120,908	$ 120,908	$ 126,953
	Insurance Deductible	Any insurance claim has a $5,000 or $10,000 deductible. This is a budget placeholder, claims will be recorded to the appropriate department	02-01-01	$ 1,000	$ 5,000	$ 20,000	$ 8,818	$ 8,818	$ 20,000
	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium. Reflects premium increases for employees	02-02-00	$ 37,448	$ 41,538	$ 51,592	$ 40,409	$ 47,252	$ 48,622
	Workers Compensation	Workers compensation premium that covers all Administration employees	02-03-00	$ 765	$ 915	$ 1,000	$ 3,502	$ 3,502	$ 1,000
	Unemployment	Cost of any unemployment insurance claims for the Administration Department	02-04-00	$ -	$ 4,833	$ -	$ 2,406	$ 2,406	$ 1,000
	Property Insurance	Premium payment for the City's property insurance	02-05-00	$ 15,854	$ 17,043	$ 17,895	$ 20,387	$ 20,387	$ 21,406
			Total Insurance	$ 166,659	$ 190,003	$ 217,195	$ 196,430	$ 203,272	$ 218,982
Utilities	Telephone & Voicemail	Charges for local and long distance telephone service for City Hall	03-01-00	$ 8,029	$ 6,700	$ 7,200	$ 3,898	$ 4,678	$ 7,200
	Electricity	Electric utility charges for City Hall	03-02-00	$ 52,524	$ 77,910	$ 73,806	$ 51,283	$ 61,540	$ 73,000
	Water	Water utility charges for City Hall	03-04-00	$ 4,858	$ 5,449	$ 5,000	$ 5,200	$ 6,241	$ 7,000
	Mobile Phones	Cellular phone stipend for the staff person assigned public information duties ($10/month)	03-05-00	$ 523	$ 877	$ 850	$ 174	$ 208	$ 120
	Cable	Internet & TV charges for City Hall	03-08-00	$ 3,010	$ 3,020	$ 2,820	$ 1,827	$ 2,192	$ 3,000
	Trash Hauling/Recycling	Trash and recycling pickup fee for City Hall - Blacksher	03-09-00	$ 920	$ 375	$ 300	$ 690	$ 828	$ 400
			Total Utilities	$ 69,865	$ 94,332	$ 89,976	$ 63,072	$ 75,686	$ 90,720
Capital Exp.	Lease Purchase - Office Equipment	Lease of the postage machine	04-22-00	$ 624	$ 624	$ 624	$ 330	$ 396	$ 700
	Facility Improvements	2021 = Memorial Trees? 598 debit, 698 credit	04-51-00	$ -	$ -	$ -	$ (100)	$ (100)	
			Total Capital Expenses	$ 624	$ 624	$ 624	$ 230	$ 296	$ 700

General Fund (10) Administration (501)										
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/30/2021	2021 Projected	2022 Budget
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	This includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables	05-01-00	$ 6,275	$ 5,914	$ 5,000	$ 2,641	$ 3,170	$ 3,500
	Postage	All postage and shipping costs, along with any incidental charges	05-02-00	$ 1,490	$ 1,547	$ 1,500	$ 960	$ 1,152	$ 1,500
	Printing	Expenses for printing work not performed by City personnel. This includes items such as business cards, forms and books	05-04-00	$ 943	$ 716	$ 500	$ 817	$ 981	$ 500
	Publications	Purchase of books and periodicals that are pertinent to City services and/or employee performance, such as the MARC salary report	05-05-00	$ 256	$ 236	$ 250	$ 68	$ 82	$ 150
			Total Office Expenses	$ 8,964	$ 8,412	$ 7,250	$ 4,487	$ 5,384	$ 5,650
Maintenance	Building Maintenance & Repair	Maintenance and repair charges for City Hall	06-01-00	$ 20,405	$ 10,567	$ 20,000	$ 13,659	$ 16,391	$ 20,000
	HVAC Maintenance & Repair	Maintenance and repair costs associated with City Hall's HVAC unit	06-01-01	$ 14,641	$ 10,329	$ 10,000	$ 2,180	$ 2,616	$ 10,000
	Janitorial Services/Supplies	Janitorial services contracted for the cleaning of City Hall ($900/month) and the purchase of supplies such as paper towels, toilet paper, etc.	06-02-00	$ 11,625	$ 9,706	$ 12,500	$ 6,896	$ 8,275	$ 15,000
	Train Depot Maintenance	Costs associated with the upkeep of the Train Depot and its contents	06-11-00	$ 69	$ 225	$ 1,000	$ 5,396	$ 5,396	$ 1,000
	Office Equipment Maintenance	Maintenance and printing costs for the Administration copier and small printers	06-34-00	$ 1,526	$ 1,695	$ 1,650	$ 1,035	$ 1,242	$ 1,500
			Total Maintenance	$ 48,267	$ 32,521	$ 45,150	$ 29,166	$ 33,920	$ 47,500
City Services	Elections	The City's share of the county's cost to conduct elections	07-01-00	$ 1,902	$ 5,020	$ 2,500	$ 12,208	$ 12,208	$ 4,000
	Advertising/Public Notice	Costs for any advertisements placed in local newspapers of and codification of city ordinances	07-02-00	$ 1,035	$ 166	$ 1,000	$ 1,969	$ 1,969	$ 1,500
	Credit Card Processing Fees	No longer used. Cost to process credit and debit card transactions. Processing fees no longer charged to administrative sales.	07-04-00	$ 1,226	$ 702	$ 1,100	$ 203	$ 243	$ 1,000
	Friends of Parkville Animal Shelter - Animal Control	The City pays the Friends of Parkville Animal Shelter for providing animal control and kenneling services	07-99-00	$ 6,000	$ 6,000	$ 6,000	$ 5,000	$ 6,000	$ 6,000
			Total City Services	$ 10,163	$ 11,887	$ 10,600	$ 19,379	$ 20,420	$ 12,500
Professional Fees	Attorney/Legal Fees	Fees paid for services provided by the City's contracted law firm, includes monthly contracted amount ($6,002/month), the balance is for special services	08-01-00	$ 74,163	$ 68,319	$ 125,000	$ 52,363	$ 82,836	$ 125,000
	Litigation	Legal fees arising from litigation	08-01-01		$ 111,684	$ 100,000	$ 296,189	$ 296,189	$ 50,000
	Auditor Fees	Fees paid for services rendered to perform the annual financial audit of the City	08-02-00	$ 18,880	$ 18,880	$ 19,740	$ 18,800	$ 19,740	$ 20,000
	Professional Services	Contractual arrangements with outside professionals such as engineers, planning, executive search, etc. Includes memberships for regional and state organizations	08-02-02	$ 235,149	$ 139,997	$ 125,500	$ 45,621	$ 111,045	$ 90,000
			Total Professional Fees	$ 328,192	$ 338,880	$ 370,240	$ 412,972	$ 509,809	$ 285,000

General Fund (10) Administration (501)									
Type	**Account**	**Description**	**Account**	**2019 Actual**	**2020 Actual**	**2021 Budget**	**YTD 10/30/2021**	**2021 Projected**	**2022 Budget**
Other Expenses	Festivals & Events		36770	$ -	$ -	$ -	$ 130	$ 156	$ 10,000
	Holiday Decorations	The cost of hanging decorations on utility poles around the City during the holidays	09-04-00	$ 12,845	$ 746	$ 1,000	$ 350	$ 420	$ 1,000
	Cemetery Maintenance	Maintenance of the Old Parkville Cemetery	09-11-00	$ 3,091	$ 3,681	$ 4,000	$ 4,147	$ 4,976	$ 5,655
	Hiring Expenses	Expenses related to hiring new City employees	09-13-00			$ 500	$ 460	$ 552	$ 500
	Meeting Food	For food costs associated with various meetings including work sessions, Finance Committee and executive sessions	09-20-02	$ 2,268	$ 993	$ 2,000	$ 803	$ 963	$ 1,000
	Meeting Supplies	Miscellaneous supplies for meetings	09-20-07	$ 234	$ 218	$ 400	$ 202	$ 242	$ 250
	Miscellaneous	Miscellaneous includes uncategorized expenses. Includes funding for elected official business meetings, speaker/volunteer acknowledgements, etc.	09-21-00	$ 12,355	$ 4,908	$ 10,000	$ 6,281	$ 7,537	$ 10,000
	Employee Appreciation	Annual employee appreciation events	09-21-03	$ 1,960	$ 391	$ 2,500	$ 124	$ 149	$ 2,500
	Flood Management	Emergency expenses related to flood	09-25-00	$ 286,672	$ 110,616	$ -		$ -	
			Total Other Expenses	$ 319,425	$ 121,554	$ 20,400	$ 12,497	$ 14,996	$ 30,905
Transfers	Transfer to Emergency Reserve Fund	Transfer to Emergency Reserve Fund to cover any emergency expenses	20-20-00	$ 317,500	$ 100,000	$ -	$ -	$ -	$ -
	Transfer to Projects Fund	Transfer to Projects Fund to cover any Projects Fund related expenses (Route 9 Corridor 6th Street Project, Melody Lane)	20-22-00	$ -	$ 449,796	$ -	$ -	$ -	$ -
	Transfer to Brush Creek NID Bond Debt Service Fund	Transfer of proceeds from the Creekside Land Sale for Brush Creek NID Debt Service	20-26-00	$ -	$ 140,000	$ 112,357	$ 112,357	$ 112,357	$ 60,881
	Transfer to Brink Meyer Road NID Bond Debt Service Fund	Transfer of proceeds from the Creekside Land Sale for Brink Meyer Road NID Debt Service	20-27-00	$ -	$ 282,822	$ 247,063	$ 247,063	$ 247,063	$ 231,982
			Total Transfers	$ 317,500	$ 972,618	$ 359,420	$ 359,420	$ 359,420	$ 292,862
			Total General Fund (10) Administration (501)	$ 1,842,961	$ 2,330,698	$ 1,747,687	$ 1,579,338	$ 1,796,686	$ 1,584,523

General Fund (10) Police (505)									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Personnel	Salaries	The total salaries for Police Department employees	01-01-00	$ 860,953	$ 866,385	$ 1,029,980	$ 785,742	$ 941,692	$ 1,216,712
	Overtime	Any additional salary payment over the base rate of pay for department employees	01-03-00	$ 15,959	$ 12,659	$ 20,000	$ 19,997	$ 25,142	$ 25,000
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees	01-21-00	$ 64,707	$ 64,827	$ 80,323	$ 58,905	$ 70,581	$ 93,078
	Retirement	The City's LAGERS contribution for 2022 is 13.3% of police salaries. The contribution for employees who are not police officers is 11.0%	01-22-00	$ 86,935	$ 111,949	$ 143,847	$ 106,448	$ 132,716	$ 145,934
	Membership Fees & Dues	The fees associated with membership to organizations for Police employees	01-41-00	$ 475	$ 420	$ 950	$ 445	$ 700	$ 950
	Professional Development	Cost of educational seminars and conferences attended by Police employees	01-41-02	$ 3,080	$ 2,107	$ 4,500	$ 651	$ 3,000	$ 4,500
	Tuition Reimbursement	Reimbursement of educational advancement of employees	01-43-00	$ 1,500	$ 2,775	$ 4,500	2,250.00	$ 3,500	$ 4,500
			Total Personnel	$ 1,033,608	$ 1,061,121	$ 1,284,101	$ 974,438	$ 1,177,331	$ 1,490,674
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium	02-02-00	$ 149,589	$ 155,056	$ 199,891	$ 130,823	$ 160,012	$ 187,758
	Workers Compensation	The workers compensation premium that covers all Police employees	02-03-00	$ 36,119	$ 58,020	$ 60,921	$ 71,498	$ 71,498	$ 78,648
	Unemployment	This covers the cost of any unemployment insurance claims for the Police Department	02-04-00		$ 1,026	$ 1,500	$ -	$ -	$ -
			Total Insurance	$ 185,709	$ 214,102	$ 262,312	$ 202,321	$ 231,510	$ 266,406
Utilities	Telephone & Voicemail	Private line to assist with investigations or other confidential matters in the Department	03-01-00	$ 1,608	$ 2,092	$ 1,500	$ 1,326	$ 1,591	$ 1,500
	Mobile Phones	The cost of cellular phones and coverage for Police personnel	03-05-00	$ 1,926	$ 3,449	$ 4,500	$ 1,713	$ 3,500	$ 4,500
			Total Utilities	$ 3,534	$ 5,541	$ 6,000	$ 3,039	$ 5,091	$ 6,000
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, ink/toner, folders, etc. as well as computer accessories, meeting supplies and general consumables	05-01-00	$ 1,137	$ 2,136	$ 2,800	$ 1,278	$ 2,400	$ 2,800
	Postage	All postage and shipping costs, along with any incidental charges	05-02-00	$ 113	$ 120	$ 250	$ 78	$ 200	$ 250
	Printing	Expenses for printing work not performed by City personnel. Includes items such as business cards, forms, notices, letterhead, signage and books	05-04-00	$ 50	$ 90	$ 500	$ 25	$ 450	$ 500
	Small Office Equipment	Items such as printers, calculators, etc.	05-20-00	$ 393	$ 263	$ 1,000	$ -	$ -	$ 1,000
	Equipment and Hand Tools	Any equipment or hand tools needed to carry out the work of the Police Department. Includes radars, in-car video, Kevlar vests, evidence and fingerprinting supplies, duty ammunition, Taser cartridges, radios, safety vests, batteries, keys, tools, etc.	05-21-00	$ 7,960	$ 4,408	$ 10,000	$ 6,607	$ 8,500	$ 10,000
	Terminal - Rejis	Service charges to access the REJIS database. Recurring monthly fee of $2.25 per user. Additional $55/month as of 2018	05-22-01	$ 2,080	$ 2,589	$ 3,500	$ 1,797	$ 2,800	$ 4,000
	Terminal - Platte County	Service charges to access the Platte County Sheriff's database (annual payment)	05-22-02	$ 2,251	$ 2,251	$ 2,600	$ 2,266	$ 2,266	$ 2,600
	Uniforms	Purchase of uniforms and uniform equipment for each officer	05-31-00	$ 3,048	$ 2,895	$ 7,000	$ 2,878	$ 6,500	$ 7,000
	Other Purchases	Training and use of AED devices within the Department	05-99-00		$ -	$ 500	$ -	$ 400	$ 500
			Total Office Expenses	$ 17,032	$ 14,752	$ 28,150	$ 14,928	$ 23,516	$ 28,650

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
General Fund (10) Police (505)									
Maintenance	Vehicle Repair & Maintenance	Maintenance and repair of police vehicles	06-21-00	$ 14,570	$ 14,241	$ 18,000	$ 8,876	$ 17,000	$ 19,000
	Equipment Repair & Maintenance	Maintenance and repair of police equipment/Radio Contract/park cameras contract	06-21-01	$ 2,727	$ 1,770	$ 4,000	$ 1,970	$ 4,000	$ 4,000
	Vehicle Gas & Oil	Fuel for Police Department vehicles	06-22-00	$ 28,835	$ 19,533	$ 45,000	$ 17,790	$ 25,000	$ 45,000
	Crimestar Maintenance	Maintenance on the City's Crimestar service and TIPS Hotline Fee (annual payment)	06-32-02	$ 1,500	$ 1,500	$ 1,500	$ -	$ 1,500	$ 1,750
	Office Equipment Maintenance	Service contract/maintenance for Police Department copier (annual payment)	06-34-00	$ 384	$ 413	$ 800	$ -	$ 650	$ 900
			Total Maintenance	$ 48,016	$ 37,457	$ 69,300	$ 28,635	$ 48,150	$ 70,650
City Services	Hiring Expenses	Screening tests completed before hiring new police officers as well as advertising costs to recruit new police officers for vacant positions	07-56-00	$ 1,156	$ 636	$ 3,500	$ 1,129	$ 3,500	$ 3,500
	Crime Commission	The City's annual contribution to the Crime Commission (annual payment)	07-57-00	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500
	Lab Work	The cost of sending evidence out for laboratory analysis and crime scene processing	07-81-00		$ -	$ 2,000	$ 869	$ 1,738	$ 2,000
	Contractual Service Agreement	Payments for investigative information services rendered, Leads on Line, Medical Advisor/AED, and Accurint Information Services	07-90-00	$ 361	$ 360	$ 2,000	$ 360	$ 432	$ 2,000
	Other City Services	Any other services performed by the Police Department not already covered. This includes the boarding of animals not covered by FOPAS agreement, including euthanasia	07-99-00	$ 236	$ -	$ 700	$ -	$ 350	$ 700
			Total City Services	$ 2,253	$ 1,496	$ 8,700	$ 2,858	$ 6,520	$ 8,700
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses	09-21-00	$ 182	$ -	$ 350	$ -	$ 100	$ 350
	Harvesters-Deer Donation	This line item is used for Harvester donations for deer management	09-21-04	$ 180	$ -	$ 1,500	$ -	$ 750	$ 1,500
			Total Other Expenses	$ 362	$ -	$ 1,850	$ -	$ 850	$ 1,850
			Total General Fund (10) Police Expenses	$ 1,290,514	$ 1,334,469	$ 1,660,413	$ 1,226,219	$ 1,492,968	$ 1,872,930

General Fund (10) Court (510)									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Personnel	Salaries	Salaries of the Court Clerk and Part-Time Court Clerk	01-01-00	$ 67,056	$ 67,300	$ 69,461	$ 41,449	$ 49,104	$ 49,237
	Overtime	Any additional salary payment over the base rate of pay for department employees	01-03-00	$ 25	$ -	$ -	$ 293	$ 293	$ -
	Judge	Judge's annual salary	01-11-00	$ 18,000	$ 18,000	$ 18,000	$ 15,231	$ 18,000	$ 18,000
	FICA & Medicare	The City's share of FICA & Medicare cost for its employees	01-21-00	$ 6,867	$ 6,626	$ 6,691	$ 4,555	$ 5,381	$ 3,767
	Retirement	The City's LAGERS contribution for 2021 is 12.0% of general employee salaries	01-22-00	$ 4,714	$ 5,398	$ 5,402	$ 5,649	$ 6,779	$ 5,416
	Judge Allowance	Judge's allowance ($45/month)	01-32-00	$ 540	$ 540	$ 540	$ 450	$ 540	$ 540
	Membership Fees & Dues	The fees associated with membership to organizations for the Judge, attorneys, and Court employees	01-41-00	$ 500	$ 100	$ 550	$ -	$ -	$ 300
	Professional Development	Cost of educational seminars and conferences attended by Court employees	01-41-02	$ 2,950	$ 784	$ 5,500	$ 1,597	$ 3,500	$ 5,000
	Prosecutor	Prosecutor's annual salary	01-51-00	$ 16,040	$ 15,000	$ 15,000	$ 12,500	$ 15,000	$ 15,000
	Public Defender	Public Defender's annual salary	01-51-02	$ 7,200	$ 7,200	$ 7,200	$ 6,000	$ 7,200	$ 7,200
			Total Personnel	$ 123,891	$ 120,948	$ 128,344	$ 87,724	$ 105,796	$ 104,460
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium	02-02-00	$ 9,595	$ 9,175	$ 10,859	$ 9,518	$ 11,421	$ 11,751
	Workers Compensation	The workers compensation premium that covers all Municipal Court employees	02-03-00	$ 3,347	$ 7,597	$ 7,977	$ 881	$ 881	$ 969
			Total Insurance	$ 12,942	$ 16,772	$ 18,835	$ 10,399	$ 12,302	$ 12,720
Utilities	Mobile Phones	Cellular phone stipend for Court Clerk ($10/month)	03-05-00	$ 120	$ 120	$ 120	$ 60	$ 120	$ 120
			Total Utilities	$ 120	$ 120	$ 120	$ 60	$ 120	$ 120
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies, and general consumables	05-01-00	$ 353	$ 201	$ 1,000	$ 73	$ 88	$ 1,000
	Postage	All postage and shipping costs, along with any incidental charges	05-02-00	$ 266	$ 569	$ 500	$ 96	$ 500	$ 500
	Printing	Expenses for printing work not performed by City personnel. Includes business cards, forms, notices, letterhead, and books	05-04-00	$ 2,068	$ 638	$ 3,000	$ 1,388	$ 1,666	$ 3,000
	Publications	Purchase of books and periodicals that are pertinent to City services and/or employee performance	05-05-00	$ 411	$ -	$ 500	$ 478	$ 478	$ 500
	Processing Fees	Fees associated with processing credit cards	05-06-00	$ -	$ -		$ -	$ -	
			Total Office Expenses	$ 3,098	$ 1,408	$ 5,000	$ 2,035	$ 2,731	$ 5,000
Maintenance	Software Support Agreement	Maintenance agreement with Tyler Technologies for the Incode court module. Possible ShowMe Software conversion 9/1/2021	06-33-00	$ 3,014	$ 2,769	$ 4,500	$ 2,907	$ 2,907	$ 2,769
	Office Equipment Maintenance	Maintenance costs for Municipal Court copier	06-34-00	$ 280	$ 310	$ 250	$ 338	$ 338	$ 350
			Total Maintenance	$ 3,295	$ 3,079	$ 4,750	$ 3,245	$ 3,245	$ 3,119
City Services	Boarding of Prisoners	The cost to board prisoners at the Platte County prison facilities	07-80-00	$ 3,883	$ 3,598	$ 7,000	$ -	$ -	$ 5,500
	Bailiff	The cost to have a police officer stand as bailiff for court	07-82-00	$ 8,133	$ 3,976	$ 7,500	$ 4,671	$ 5,605	$ 7,500
	Translator	Translation services for non-English speaking defendants	07-82-01	$ 607		$ 650	$ 278	$ 333	$ 650
			Total City Services	$ 12,623	$ 7,574	$ 15,150	$ 4,949	$ 5,938	$ 13,650
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses	09-21-00	$ -	$ 160	$ 500	$ 255	$ 306	$ 500
			Total Other Expenses	$ -	$ 160	$ 500	$ 255	$ 306	$ 500
			Total General Fund (10) Court Expenses	$ 155,969	$ 150,061	$ 172,699	$ 108,667	$ 130,440	$ 139,569

General Fund (10) Public Works (515)									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Personnel	Salaries	Includes salaries for Public Works employees. A portion is covered by the Sewer Administrative Fee, as related to sewer work performed, and the Parks Sales Tax Fund, as it relates to project management of park improvements	01-01-00	$ 159,872	$ 184,852	$ 197,611	$ 166,493	$ 199,792	$ 199,456
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees	01-21-00	$ 11,673	$ 13,392	$ 15,117	$ 11,922	$ 14,307	$ 15,258
	Retirement	The City's LAGERS contribution for 2022 is 12.0% of general employee salaries	01-22-00	$ 10,342	$ 12,868	$ 13,906	$ 12,425	$ 14,910	$ 12,758
	Public Works Director Auto Allowance	Public Works Director auto allowance ($250/month)	01-33-00	$ 3,000	$ 3,000	$ 3,000	$ 2,500	$ 3,000	$ 3,000
	Membership Fees & Dues	The fees associated with membership to organizations for the Public Works Director	01-41-00	$ 417	$ 818	$ 820	$ 690	$ 825	$ 825
	Professional Development	Cost of educational seminars and conferences attended by Public Works employees	01-41-02	$ 4,389	$ 598	$ 4,500	$ 2,652	$ 3,000	$ 4,000
			Total Personnel	$ 189,882	$ 215,527	$ 234,954	$ 196,683	$ 235,834	$ 235,297
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium	02-02-00	$ 26,867	$ 26,564	$ 31,645	$ 26,574	$ 31,889	$ 32,811
	Workers Compensation	The workers compensation premium that covers Public Works employees	02-03-00	$ 573	$ 587	$ 500	$ 1,755	$ 1,755	$ 1,931
			Total Insurance	$ 27,440	$ 27,151	$ 32,145	$ 28,329	$ 33,644	$ 34,742
Utilities	Mobile Phones	Cellular stipend for the Public Works Director ($40/month) and cell phone expense for inspector	03-05-00	$ 563	$ 712	$ 700	$ 598	$ 700	$ 700
			Total Utilities	$ 563	$ 712	$ 700	$ 598	$ 700	$ 700
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables	05-01-00	$ 452	$ 913	$ 850	$ 13	$ 300	$ 850
	Postage	All postage and shipping costs, along with any incidental charges	05-02-00	$ 33	$ 245	$ 150	$ 34	$ 50	$ 150
	Printing	Expenses for printing work not performed by City personnel. This includes items such as business cards, forms, letterhead, and books	05-04-00	$ 84	$ 471	$ 150	$ 21	$ 200	$ 150
	Uniforms	Uniform allowance is provided for required apparel for the Public Works inspector	05-31-00	$ -	$ -	$ 250	$ -	$ 250	$ 250
			Total Office Expenses	$ 568	$ 1,629	$ 1,400	$ 68	$ 800	$ 1,400
Maint.	Tornado Siren	Contracted monthly maintenance on the City's tornado/public safety siren. Includes funding for the City's participation in the Missouri River flood gauge partnership	06-36-00	$ 3,916	$ 5,945	$ 3,500	$ 4,577	$ 4,577	$ 3,500
			Total Maintenance	$ 3,916	$ 5,945	$ 3,500	$ 4,577	$ 4,577	$ 3,500
Professional Fees	Engineer & Planning Fees	For on-call assistance to supplement staff for special projects and periods of high volume for plan reviews, materials testing, and inspections. Offset in part by development fees for public improvements	08-03-00	$ 54,917	$ 31,547	$ 40,000	$ 8,946	$ 20,000	$ 40,000
			Total Professional Fees	$ 54,917	$ 31,547	$ 40,000	$ 8,946	$ 20,000	$ 40,000
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses	09-21-00	$ 466	$ 312	$ 500	$ 110	$ 100	$ 500
			Total Other Expenses	$ 466	$ 312	$ 500	$ 110	$ 100	$ 500
			Total General Fund (10) Public Works Expenses	$ 277,753	$ 282,824	$ 313,199	$ 239,310	$ 295,654	$ 316,139

General Fund (10) Community Development (518)									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Personnel	Salaries	The total salaries for Community Development employees	01-01-00	$ 211,438	$ 223,451	$ 258,023	$ 205,874	$ 251,128	$ 256,569
	Overtime	Any additional salary payment over the base rate of pay for department employees	01-03-00	$ 46	$ -	$ -	$ -	$ -	$ -
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees	01-21-00	$ 16,223	$ 16,954	$ 19,739	$ 15,168	$ 18,480	$ 19,628
	Retirement	The City's LAGERS contribution for 2022 is 12.0% of general employee salaries	01-22-00	$ 16,417	$ 21,658	$ 26,775	$ 22,261	$ 28,234	$ 25,696
	Community Development Director Auto Allowance	Community Development Director auto allowance ($200/month)	01-31-00	$ 2,400	$ 2,400	$ 2,400	$ 2,000	$ 2,400	$ 2,400
	Membership Fees and Dues	The fees associated with membership to organizations for Community Development employees	01-41-00	$ 435	$ 1,004	$ 950	$ 461	$ 461	$ 1,300
	Professional Development	This includes the costs for educational seminars and conferences attended by employees, such as registration, travel, lodging, and per diem	01-41-02	$ 4,123	$ 655	$ 10,400	$ 475	$ 650	$ 12,500
			Total Personnel	$ 251,082	$ 266,123	$ 318,287	$ 246,239	$ 301,353	$ 318,093
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium. Reflects premium increases for employees	02-02-00	$ 16,910	$ 21,020	$ 21,199	$ 24,322	$ 25,737	$ 26,483
	Workers Compensation	The workers compensation premium that covers all Community Development employees	02-03-00	$ 740	$ 548	$ 575	$ 2,191	$ 2,191	$ 2,410
	Unemployment	This covers the cost of any unemployment insurance claims for the Community Development Department	02-04-00	$ -	$ -	$ 500	$ 808	$ 808	$ 500
			Total Insurance	$ 17,650	$ 21,568	$ 22,275	$ 27,321	$ 28,736	$ 29,393
Utilities	Mobile Phones & Pagers	The cost of cellular phones and coverage for Community Development employees	03-05-00	$ 724	$ 1,488	$ 1,600	$ 503	$ 536	$ 1,500
			Total Utilities	$ 724	$ 1,488	$ 1,600	$ 503	$ 536	$ 1,500
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils & folders, meeting supplies, computer accessories, plotter ink and, general consumables	05-01-00	$ 2,155	$ 4,264	$ 1,000	$ 88	$ 162	$ 1,000
	Postage	All postage and shipping costs, along with any incidental charges	05-02-00	$ 1,139	$ 1,011	$ 2,000	$ 598	$ 714	$ 1,000
	Printing	Expenses for printing work not performed on City equipment. Examples include items such as business cards, inspection forms, violation notice cards, etc.	05-04-00	$ 84	$ 121	$ 200	$ 45	$ -	$ 100
	Publications	Purchase of books and periodicals that are pertinent to City services and/or employee performance, such as code books and other printed manuals. Purchased every three years	05-05-00	$ 523	$ 161	$ -	$ -	$ -	$ -
	Small Office Equipment	Small equipment such as desktop printers, hole punches, calculators, etc.	05-20-00	$ -	$ -	-	$ -	$ -	$ -
	Equipment and Hand Tools	Equipment necessary to carry out department duties including, electrical testers, flash lights, canned smoke, and other necessary tools	05-21-00	$ 146	$ 78	$ 250	$ 36	$ 72	$ 200
	Uniforms	An allowance is provided for required apparel including uniforms, boots, gloves, etc. on an "as needed" basis	05-31-00	$ 491	$ 535	$ 200	$ -	$ -	$ 650
			Total Office Expenses	$ 4,538	$ 6,170	$ 3,650	$ 766	$ 948	$ 2,950
Maintenance	Vehicle Repair & Maintenance	All maintenance and repair work for Community Development Department vehicles	06-21-00	$ 42	$ 227	$ 500	$ 640	$ 640	$ 500
	Vehicle Gas & Oil	Fuel for Community Development Department vehicles	06-22-00	$ 1,174	$ 1,278	$ 1,000	$ 1,970	$ 2,300	$ 1,000
			Total Maintenance	$ 1,216	$ 1,505	$ 1,500	$ 2,610	$ 2,940	$ 1,500
City Services	Public Notices	The cost to advertise and post public notices, including newspaper publications, signage, etc. and for recording. Certified mail included in Postage above	07-02-01	$ 4,630	$ 257	$ 2,000	$ 737	$ 576	$ 1,000
	Code Enforcement	Costs associated with code enforcement services, including condemnation, demolition, mowing, trash removal, liens and other enforcement expenses	07-04-00	$ 13,084	$ -	$ 3,000	$ 2,388	$ 3,506	$ 3,000
			Total City Services	$ 17,714	$ 257	$ 5,000	$ 3,125	$ 4,082	$ 4,000
Professional Fees	Engineer & Planning Fees	The fees for consultant engineering, planning, surveying, interns or similar specialty work or reviews performed for the Community Development Department	08-03-00	$ 1,670	$ 2,404	$ 5,000	$ 9,000	$ 10,400	$ 5,000
	NPDES II/Arcview	The cost to purchase data, aerials, and maintain the City's GIS mapping system	08-03-02	$ 400	$ 1,337	$ 1,700	$ 250	$ 500	$ 3,900
			Total Professional Fees	$ 2,070	$ 3,741	$ 6,700	$ 9,250	$ 10,900	$ 8,900
Other Expenses	Planning Commission meeting food/supplies	Food and miscellaneous supplies associated with Planning Commission meetings	09-20-00	$ 130	$ 57	$ 150	$ -	$ -	$ 150
	Miscellaneous	Miscellaneous includes uncategorized expenses	09-21-00	$ 3	$ 384	$ 150	$ 719	$ 1,438	$ 900
			Total Other Expenses	$ 133	$ 441	$ 300	$ 719	$ 1,438	$ 1,050
Total General Fund (10) Community Development Expenses				$ 295,127	$ 301,293	$ 359,311	$ 290,533	$ 350,933	$ 367,386

General Fund (10) Streets (520)									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Personnel	Salaries	The total salaries for Streets Division employees	01-01-00	$ 235,375	$ 247,180	$ 276,656	$ 239,313	$ 287,176	$ 284,962
	Overtime	Any additional salary payment over the base rate of pay for department employees	01-03-00	$ 15,958	$ 9,990	$ 17,000	$ 14,317	$ 17,000	$ 18,000
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees	01-21-00	$ 18,311	$ 19,038	$ 22,465	$ 18,511	$ 22,213	$ 21,800
	Retirement	The City's LAGERS contribution for 2021 is 12.0% of general employee salaries	01-22-00	$ 21,287	$ 26,978	$ 33,183	$ 30,435	$ 36,522	$ 31,346
	Professional Development	Cost for educational seminars and conferences attended by Streets employees	01-41-02	$ 15	$ -	$ 500	$ -	$ -	$ 500
			Total Personnel	$ 290,946	$ 303,186	$ 349,804	$ 302,576	$ 362,911	$ 356,608
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium	02-02-00	$ 41,039	$ 39,598	$ 46,910	$ 48,675	$ 58,410	$ 60,095
	Workers Compensation	The workers compensation premium that covers all Streets Divisions employees	02-03-00	$ 20,582	$ 30,157	$ 31,665	$ 34,043	$ 34,043	$ 37,447
	Unemployment	This covers the cost of any unemployment insurance claims for the Streets Division	02-04-00	$ -	$ -	$ 1,500	$ -	$ -	$ -
			Total Insurance	$ 61,621	$ 69,754	$ 80,075	$ 82,717	$ 92,452	$ 97,542
Utilities	Telephone & Voicemail	The charges for local and long distance telephone service and internet for the Streets Barn	03-01-00	$ 2,629	$ 2,758	$ 1,800	$ 1,351	$ 1,800	$ 2,800
	Electricity	Electric utility charges for the Streets Barn	03-02-00	$ 3,098	$ 2,336	$ 4,200	$ 1,598	$ 3,500	$ 4,200
	Gas	Gas utility charges for the Streets Barn (Spire)	03-03-00	$ 1,766	$ 370	$ 2,000	$ 1,219	$ 2,000	$ 2,000
	Water	Water loads and drinking water for the Streets Barn	03-04-00	$ 4,767	$ 4,493	$ 5,000	$ 2,683	$ 4,000	$ 5,000
	Mobile Phones	The cost of cellular phones and coverage for street division employees	03-05-00	$ 990	$ 2,125	$ 2,800	$ 744	$ 2,000	$ 2,800
	Trash Hauling	The hauling charges for the trash at the Streets Barn and trash cans on Main Street ($660/year for Streets dumpster, free for Downtown trash) (G-W)	03-09-00	$ 300	$ 300	$ 1,200	$ 160	$ 500	$ 1,200
			Total Utilities	$ 13,549	$ 12,381	$ 17,000	$ 7,755	$ 13,800	$ 18,000

General Fund (10) Streets (520)									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	This includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables	05-01-00	$ 233	$ 565	$ 1,000	$ 240	$ 500	$ 1,000
	Small Office Equipment	Items such as printers, telephones, etc.	05-20-00		$ -	$ 500	$ -	$ 250	$ 500
	Shop Supplies & Materials	Miscellaneous small equipment purchases such as hedge trimmers, saws, brooms, etc.	05-21-00	$ 4,890	$ 6,694	$ 6,500	$ 4,520	$ 6,500	$ 7,000
	Uniforms	Allowance provided for uniforms, including boots, winter apparel, and apparel with the City logo	05-31-00	$ 2,927	$ 2,602	$ 3,000	$ 640	$ 3,000	$ 3,000
			Total Office Expenses	$ 8,050	$ 9,861	$ 11,000	$ 5,400	$ 10,250	$ 11,500
City Services	Street Lights-Electricity		07-41-00						
	Storm Sewers-General Repai		07-32-00				$ 200		
	Snow Removal Supplies		07-20-00						
	Street Lights - Electricity		07-41-00				$ 1,033		
	Clean up and Recycling Expenses	All expenses pertaining to the semiannual cleanup events held during the spring and fall for residents, including the electronics recycling and paper shredding	07-43-00	$ 18,328	$ 13,502	$ 19,000	$ 8,842	$ 18,000	$ 19,000
	Household Hazardous Waste	All expenses pertaining to the MARC Household Hazardous Waste Collection Program and local event. The MARC HHW program allows residents to safely dispose of such waste at no charge. Previously in Administration Division	07-43-02	$ 7,246	$ 7,435	$ 8,000	$ 7,435	$ 7,435	$ 8,000
	Mosquito & Weed Control	Chemicals used to abate weeds and mosquitoes around the City (non-parks)	07-51-00	$ 920	$ 550	$ 1,800	$ 1,542	$ 1,800	$ 2,000
	Animal Control	Supplies for animal control	07-55-00	$ -	$ -	$ 100	$ -	$ -	$ 100
			Total City Services	$ 26,495	$ 21,487	$ 28,900	$ 19,052	$ 27,235	$ 29,100
Other Expenses	Building Maintenance & Repair	Maintenance and repair charges for the Streets Building	06-01-00	$ -	$ -	$ -	$ 128	$ 128	$ -
	Vehicle Repair & Maintenan	Vehicle Repair & Maintenan					$ 281	$ 281	
	Miscellaneous	Miscellaneous includes uncategorized expenses	09-21-00	$ 19	$ -	$ -	$ -	$ -	
			Total Other Expenses	$ 19	$ -	$ -	$ 409	$ 409	$ -
			Total General Fund (10) Streets Expenses	$ 400,680	$ 416,669	$ 486,779	$ 417,909	$ 507,057	$ 512,750

General Fund (10) Parks (525)

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Personnel	Salaries	The total salaries for Parks employees	01-01-00	$ 121,535	$ 126,776	$ 137,124	$ 121,034	$ 145,240	$ 191,244
	Overtime	Any additional salary payment over the base rate of pay for department employees	01-03-00	$ 10,975	$ 7,603	$ 10,000	$ 7,158	$ 8,590	$ 10,000
	Seasonal Landscape Maintenance Workers	Four part-time seasonal employees are hired to maintain parks during the summer	01-05-00	$ 44,445	$ 54,526	$ 50,000	$ 35,944	$ 43,133	$ 50,000
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees	01-21-00	$ 13,208	$ 14,139	$ 15,080	$ 12,053	$ 14,463	$ 14,630
	Retirement	The City's LAGERS contribution for 2022 is 12.0% of general employee salaries	01-22-00	$ 11,723	$ 15,965	$ 16,625	$ 15,215	$ 18,258	$ 18,537
	Membership Fees and Dues	The fees associated with membership to organizations for Parks employees	01-41-00	$ -	$ -	$ -	$ -	$ -	$ -
	Professional Development	This includes the costs for educational seminars and conferences attended by Parks employees	01-41-02	$ 17	$ 16	$ 500	$ -	$ -	$ 500
			Total Personnel	$ 201,902	$ 219,024	$ 229,329	$ 191,403	$ 229,684	$ 284,911
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium	02-02-00	$ 27,850	$ 33,254	$ 39,824	$ 32,011	$ 38,413	$ 49,594
	Workers Compensation	The workers compensation premium that covers all Parks employees	02-03-00	$ 9,128	$ 10,406	$ 10,926	$ 14,724	$ 14,724	$ 16,196
	Unemployment	This covers the cost of any unemployment insurance claims for the Parks Division	02-04-00	$ -	$ 91	$ 1,000	$ -	$ -	$ -
			Total Insurance	$ 36,977	$ 43,750	$ 51,750	$ 46,735	$ 53,138	$ 65,790
Utilities	Telephone & Voicemail	The charges for local and long distance telephone service for the Parks office	03-01-00	$ 4,074	$ 3,942	$ 3,500	$ 1,563	$ 3,000	$ 3,500
	Electricity	Electric utility charges for the Parks office and Parks storage building	03-02-00	$ 20,195	$ 6,385	$ 22,000	$ 10,113	$ 15,000	$ 22,000
	Water	Water utility charges and drinking water for the Parks office	03-04-00	$ 3,334	$ 13,234	$ 6,000	$ 2,462	$ 4,000	$ 6,000
	Mobile Phones	The cost of cellular phones and coverage for Parks employees	03-05-00	$ 618	$ 705	$ 800	$ 348	$ 500	$ 800
	Trash Hauling	Trash hauling for the City parks. Includes recycling containers	03-09-00	$ 160	$ 199	$ 1,000	$ 300	$ 1,000	$ 1,000
			Total Utilities	$ 28,381	$ 24,466	$ 33,300	$ 14,786	$ 23,500	$ 33,300
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies, and general consumables	05-01-00	$ 478	$ 443	$ 500	$ 221	$ 350	$ 500
	Postage	All postage and shipping costs, along with any incidental charges	05-02-00	$ 3	$ 1	$ 75	$ 1	$ 25	$ 75
	Printing	Expenses for printing work not performed by City personnel. It would include items such as business cards, forms, notices, letterhead, and books	05-04-00	$ 264	$ 477	$ 500	$ 553	$ 650	$ 500
	Publications	Purchase of books and periodicals that are pertinent to City services and/or employee performance	05-05-00	$ -	$ -	$ 50	$ -	$ -	$ 50
	Small Office Equipment	Items such as printers, fax machines, etc.	05-20-00	$ -	$ 150	$ 250	$ -	$ -	$ 250
	Equipment & Hand Tools	Any equipment or hand tools needed to carry out the work of the Parks Division	05-21-00	$ 8,882	$ 7,194	$ 6,500	$ 5,159	$ 6,500	$ 7,500
	Uniforms	Allowance provided for uniforms, including boots, winter apparel, and apparel with the City logo	05-31-00	$ 531	$ 2,334	$ 2,000	$ 154	$ 2,000	$ 2,000
	Restroom Supplies	Toiletries for the public restrooms in English Landing Park and Platte Landing Park	05-41-01	$ 508	$ 2,846	$ 3,000	$ 3,066	$ 3,500	$ 3,500
	Trash Bags	Trash and dog waste bags for the receptacles in City parks	05-41-02	$ 435	$ 3,609	$ 4,700	$ 2,669	$ 3,000	$ 4,500
	Park Enhancements	Amenity improvements for City parks	05-41-03	$ 5,795	$ 13,771	$ 10,000	$ 7,278	$ 7,500	$ 10,000
	Grass Seed & Fertilizer	Grass seed and fertilizer for the City parks	05-42-00	$ 463	$ 3,461	$ 5,000	$ 3,472	$ 6,000	$ 7,000
	Other Purchases	Unbudgeted purchase of supplies	05-99-00	$ 176	$ 311	$ 500	$ 16	$ 100	$ 500
			Total Office Expenses	$ 17,533	$ 34,596	$ 33,075	$ 22,589	$ 29,625	$ 36,375

General Fund (10) Parks (525)										
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Maintenance	Building Maintenance & Repair	Maintenance and repair of Parks office building and other park structures	06-01-00	$ 4,654	$ 19,579	$ 6,000	$ 8,355	$ 9,000	$ 8,000
	Restrooms	Maintenance of the permanent public restrooms in English Landing Park and Platte Landing Park	06-03-00	$ 1,097	$ 4,037	$ 8,000	$ 6,195	$ 8,000	$ 8,000
	Stage Maintenance	Maintenance for the Maxine McKeon Stage in English Landing Park	06-05-01	$ 65	$ -	$ 300	$ -	$ -	$ 300
	Ball Field Maintenance	Includes maintenance ball fields, volleyball courts, and related amenities.	06-05-02	$ 3,512	$ 12,172	$ 6,000	$ 586	$ 1,000	$ 6,000
	Trail Maintenance	Maintenance of park trails. Includes crackseal and seal coat of trail along 45 Hwy from 9 Hwy to Klamm Road ($4,000)	06-05-03	$ 5,246	$ 1,150	$ 6,500	$ 477	$ 2,000	$ 6,500
	Playground Equipment & Repair	Maintenance for the playground at English Landing Park	06-12-00	$ 978	$ 3,561	$ 3,000	$ 366	$ 2,000	$ 3,000
	Spirit Fountain	Maintenance for the Gresham Spirit fountain by the Train Depot. Includes preventative maintenance for fountain pump	06-13-00	$ 1,277	$ 2,591	$ 2,500	$ 1,454	$ 2,000	$ 2,500
	Vehicle Repair & Maintenance	Maintenance for the Parks Division vehicles	06-21-00	$ 5,831	$ 1,438	$ 5,000	$ 3,850	$ 5,000	$ 5,000
	Equipment Repair & Maintenance	Repair and maintenance of Parks Division equipment. This does not include lawn mowers	06-21-01	$ 8,145	$ 3,074	$ 3,500	$ 3,695	$ 3,500	$ 400
	Tractor Mowing Equipment	Maintenance and repair of Parks Division lawn mowers and tractors	06-21-02	$ 3,555	$ 4,198	$ 5,000	$ 9,192	$ 9,192	$ 5,000
	Vehicle Gas & Oil	Fuel for Parks Division vehicles	06-22-00	$ 2,744	$ 2,599	$ 4,000	$ 5,358	$ 3,214	$ 4,000
	Equipment Gas & Oil	Fuel and oil for park mowing equipment	06-22-01	$ 3,026	$ 2,769	$ 3,200	$ 3,219	$ 3,219	$ 3,200
			Total Maintenance	$ 40,131	$ 57,169	$ 53,000	$ 42,747	$ 48,124	$ 51,900
City Services	Rental of Portable Toilets	Rental of portable toilets in convenient locations throughout English Landing Park	07-20-00	$ 6,013	$ 9,625	$ 8,000	$ 6,003	$ 8,000	$ 8,000
	Mosquito & Weed Control	Chemicals used to abate weeds and mosquitoes in City parks. Funding in 2017 includes the maintenance of the PLP wetland and native vegetation area	07-51-00	$ 5,795	$ 5,231	$ 10,000	$ 5,619	$ 8,000	$ 10,000
	Landscaping	To purchase mulch, perennials, top soil, etc. for all Parks	07-51-01	$ 194	$ 1,362	$ 4,000	$ 325	$ 2,000	$ 4,000
	Tree Trimming & Removal	The trimming and removal of any unsafe and/or unhealthy trees in City parks. Helps to maintain Tree City USA status. Funding includes the local match associated with the MDC TRIM grant	07-52-00	$ 13,452	$ 22,945	$ 20,000	$ 25,235	$ 27,000	$ 25,000
	Tree Planting	The cost of planting new trees in City parks. Funding includes the local match associated with the MDC TRIM grant	07-53-00	$ 2,550	$ 4,474	$ 6,000	$ 4,853	$ 4,853	$ 6,000
	Rental Equipment	Rental costs for equipment needed but not owned by the City, such as a lift to accommodate in-house tree pruning. Rental of an auger and additional equipment	07-60-00	$ 94	$ 612	$ 1,200	$ 435	$ 1,000	$ 1,200
			Total City Services	$ 28,096	$ 44,248	$ 49,200	$ 42,470	$ 50,853	$ 54,200
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses	09-21-00	$ -	$ 221	$ 1,000	$ 579	$ 579	$ 1,000
			Total Other Expenses	$ -	$ 221	$ 1,000	$ 579	$ 579	$ 1,000
			Total General Fund (10) Parks Expenses	$ 353,020	$ 423,476	$ 450,654	$ 361,310	$ 435,503	$ 527,476

General Fund (10) Nature Sanctuary (535)									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Personnel	Salaries	Includes salaries for Nature Sanctuary employees.	01-01-00	$ 33,214	$ 38,488	$ 38,781	$ 34,339	$ 41,207	$ 39,632
	Overtime	Any additional salary payment over the base rate of pay for department employees.	01-03-00	$ 627	$ 192	$ 1,000	$ 140	$ 168	$ -
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	$ 2,589	$ 2,959	$ 3,043	$ 2,632	$ 3,159	$ 3,032
	Retirement	The City's LAGERS contribution for 2022 is 12.0% of general employee salaries.	01-22-00			$ 2,986	$ 2,454	$ 2,944	$ 2,906
	Professional Development	This includes hthe costs for educational seminars and conferences attended by the Nature Sanctuary employees.	01-41-02		$ 125	$ 500	$ 243	$ 291	$ 1,000
			Total Personnel	$ 36,431	$ 41,763	$ 46,310	$ 39,808	$ 47,769	$ 46,570
Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium.	02-02-00		$ 2,244	$ 5,273	$ 3,289	$ 3,947	$ 4,061
			Total Insurance	$ -	$ 2,244	$ 5,273	$ 3,289	$ 3,947	$ 4,061
Utilities	Electricity	Electric utility charges for the Nature Sanctuary.	03-02-00				$ -	$ -	$ 300
			Total Utilities	$ -	$ -	$ -	$ -	$ -	$ 300
Office Expenses	Office Supplies, Computer Accessories & Consumable Items	Includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies, and general consumables.	05-01-00	$ 153	$ 87	$ 120	$ -	$ -	$ 150
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	$ 73	$ 6	$ 50	$ 10	$ 11	$ 35
	Printing	Expenses for printing work not performed by City personnel. This includes items such as business cards, forms, letterhead, thank you cards and books.	05-04-00	$ 215	$ 44	$ 120	$ -	$ -	$ 225
	Equipment & Hand Tools	Equipment and hand tools necessary to completing work for the Nature Sanctuary. Water trailer (800).	05-21-00	$ 2,640	$ 1,212	$ 2,000	$ 56	$ 68	$ 2,000
	Materials	Hardware, mulch, signs, and other miscellaneous materials.	05-41-00	$ 554	$ 1,136	$ 1,500	$ 1,574	$ 1,889	$ 2,500
	Program Expenses	Costs associated with the Day Camps, Ghost Stories, and other events held in the Nature Sanctuary throughout the year. Offset by program fees.	05-42-00	$ 4,255	$ 1,592	$ -	$ 2,517	$ 3,021	$ -
	Volunteer Acknowledgement	Costs associated with acknowledging volunteers and the hard work and hours dedicated to the Nature Sanctuary. Created 2020.	05-43-00	$ -	$ 540	$ 600	$ 340	$ 408	$ 600
			Total Office Expenses	$ 7,889	$ 4,617	$ 4,390	$ 4,497	$ 5,397	$ 5,510
Maintenance	Building Maintenance & Repair	Maintenance and repair charges for the maintenance shed and Girl Scout shelter. Also includes portable restroom facilities.	06-01-00	$ 738	$ 32	$ 550	$ 6	$ 7	$ 600
	Trail Maintenance	Maintenance of trails in the Nature Sanctuary, including tree trimming and removal.	06-05-03	$ 1,016	$ 2,082	$ 3,000	$ 1,403	$ 1,683	$ 3,000
	Vehicle Repair and Maintenance	All maintenance and repair work for Nature Sanctuary vehicles. Includes brakes, tires, hydraulic problems, etc.	06-21-00	$ 493	$ 40	$ 700	$ 267	$ 321	$ 1,000
	Equipment Repair & Maintenance	All maintenance and repair work for Nature Sanctuary equipment.	06-21-01	$ 106	$ 592	$ 1,000	$ -	$ -	$ 1,000
	Vehicle Gas and Oil	Fuel for Nature Sanctuary vehicles.	06-22-00	$ 290	$ 288	$ 375	$ 207	$ 248	$ 400
			Total Maintenance	$ 2,644	$ 3,034	$ 5,625	$ 1,882	$ 2,259	$ 6,000
City Services	Mosquito & Weed Control	Materials for mosquito and weed abatement in the Nature Sanctuary.	07-51-00	$ 25	$ -	$ 50	$ -	$ -	$ -
			Total City Services	$ 25	$ -	$ 50	$ -	$ -	$ -
Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	$ 218	$ 21	$ 250	$ 42	$ 50	$ 500
	Capital Expenditures	Special Projects	09-21-00				$ 25	$ 30	
			Total Other Expenses	$ 218	$ 21	$ 250	$ 67	$ 80	$ 500
			Total General Fund (10) Nature Sanctuary (535)	$ 47,207	$ 51,679	$ 61,898	$ 49,543	$ 59,452	$ 62,941

General Fund (10) Public Information (540)										
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Personnel	Technical Consultant	Contract with Curious Eye to manage filming and live streaming of Board of Aldermen, Planning Commission, CLARB & BZA meetings.	01-52-00	$ 10,200	$ 10,200	$ 10,200	$ 2,550	$ 10,200	$ 10,200
	Production Assistant	Cost for contract production assistants to film meetings. Includes small buffer for additional meeting recording as needed.	01-53-00	$ 2,250	$ 500	$ 2,750	$ -	$ -	$ 2,500
			Total Personnel	$ 12,450	$ 10,700	$ 12,950	$ 2,550	$ 10,200	$ 12,700
Capital Exp.	Office Equipment	The purchase of supplies for meeting recordings, such as DVDs.	04-21-00	$ 30	$ 115	$ 100	$ -	$ -	$ 100
			Total Capital Expenses	$ 30	$ 115	$ 100	$ -	$ -	$ 100
Office Exp.	Computer Equipment, Access & Programming	The purchase of computer accessories, meeting recording accessories, and live stream accessories.	05-03-00	$ -	$ 88	$ 200	$ -	$ -	$ 200
			Total Office Expenses	$ -	$ 88	$ 200	$ -	$ -	$ 200
Maintenance	Newsletter/Website	Costs associated with the resident newsletter distributed four times per year and various website updates.	09-05-00	$ 3,280	$ 12,790	$ 14,000	$ 12,286	$ 16,381	$ 15,000
	Computer Maintenance	Annual subscription fees for Vimeo video archive service.	06-31-00	$ 559	$ 60	$ 60	$ 60	$ 60	$ 60
	Publications	Costs associated with printing city publications and informational mailings to residents.	05-05-00	$ 3,283	$ -	$ 3,100	$ 1,282	$ 3,100	$ 1,500
				$ 7,122	$ 12,850	$ 17,160	$ 13,627	$ 19,541	$ 16,560
			Total General Fund (10) Public Information (540)	$ 19,602	$ 23,753	$ 30,410	$ 16,177	$ 29,741	$ 29,560

General Fund (10) Information Technology (555)										
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Personnel	Information Technology Support Contract	Information technology support annual contract with eNet, LLC.	01-52-00	$ 21,999	$ 20,821	$ 20,000	$ 17,489	$ 20,000	$ 25,000
			Total Personnel	$ 21,999	$ 20,821	$ 20,000	$ 17,489	$ 20,000	$ 25,000
IT Expenses	Equipment	Purchase of new IT-related equipment such as computers (w/ software), servers, printers, etc.	02-01-00	$ 4,749	$ 7,844	$ 9,000	$ 209	$ 9,000	$ 6,000
	Software	Annual software maintenance and miscellaneous computer software.	02-02-00	$ 18,371	$ 30,732	$ 27,609	$ 23,943	$ 27,609	$ 29,000
	Domain Registrations	Cost of domain registrations.	02-04-00	$ 844	$ 750	$ 1,304	$ 1,766	$ 1,766	$ 1,304
			Total IT Expenses	$ 23,965	$ 39,326	$ 37,913	$ 25,917	$ 38,375	$ 36,304
Maint.	Maintenance & Repair	Offsite server backup and disaster recovery.	06-01-00	$ 2,832	$ 2,902	$ 2,832	$ 1,451	$ 1,935	$ 2,832
			Total Maintenance	$ 2,832	$ 2,902	$ 2,832	$ 1,451	$ 1,935	$ 2,832
			Total General Fund (10) Information Technology (555)	$ 48,796	$ 63,049	$ 60,745	$ 44,857	$ 60,310	$ 64,136

General Fund (10) Capital Outlay (560)								
Type	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 09/30/2021	2021 Projected	2022 Budget
Admin.	Maintenance Improvements to City Hall: IT Room Split System Replacement; Concrete Flatwork Security System Upgrade	10-560-50-10-00	$ 92,144.92	$ 51,986	$ 46,000	$ 7,750	$ 46,000	$ 36,924
			$ 92,144.92	$ 51,986	$ 46,000	$ 7,750	$ 46,000	$ 36,924
Police	Carry over Projects: Police Substation Concept Plan (10,000) 2022: AWD Police Sedan and equipment (42,130); Replace one In-car video system (4,240); Replacement Radios/Batteries (20,000); Holding Cell Plumbing (10,000)	10-560-50-50-00	$ 68,486.61	$ 49,066	$ 115,934	$ 23,487	$ 105,934	$ 86,370
			$ 68,486.61	$ 49,066	$ 115,934	$ 23,487	$ 105,934	$ 86,370
Court	No Projects	10-560-51-00-00			$ 19,000	$ -	$ 3,000	$ -
			$ -	$ -	$ 19,000	$ -	$ 3,000	$ -
Public Works	Carry over Projects: Entryway Signage Concept Plan (10,000) Park University Parking Lot Lease Payment (22,041); Thousand Oaks Tornado Siren (26,000)	10-560-51-50-00	$ 22,041.00	$ 22,041	$ 32,041		$ 22,041	$ 58,041
			$ 22,041.00	$ 22,041	$ 32,041	$ -	$ 22,041	$ 58,041
Community Development	Carry over Project: Bell Road Planning Sustainable Places (PSP) Plan (10,000);	10-560-51-80-00	$ -	$ 118,916	$ 70,000	$ 39,528	$ 39,528	$ 10,000
			$ -	$ 118,916	$ 70,000	$ 39,528	$ 39,528	$ 10,000
Streets	There are no General Fund expenditures planned for the Streets Department CIP. For Street Projects see the Transportation Fund and the ARPA Fund.	10-560-52-00-00	$ -	$ 96,857	$ 35,000	$ -	$ -	
			$ -	$ 96,857	$ 35,000	$ -	$ -	$ -
Parks	There are no General Fund expenditures planned for the Parks Department CIP. For Parks 2020 projects, see Pg xx for the Parks Sales Tax Fund.	10-560-52-50-00	$ 522,445.39			$ -	$ -	
			$ 522,445.39	$ -	$ -	$ -	$ -	$ -
Public Information	There are no General Fund expenditures planned for the Public Information Department.	10-560-54-00-00	$ -	$ 21,736		$ -	$ -	
			$ -	$ 21,736	$ -	$ -	$ -	$ -

General Fund (10) Capital Outlay (560)								
Type	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 09/30/2021	2021 Projected	2022 Budget
IT	2022: Computer Replacement Cycle (7,000)	10-560-55-50-00	$ 5,181.88	$ 5,948	$ 6,000	$ 6,146	$ 6,146	$ 7,000
			$ 5,181.88	$ 5,948	$ 6,000	$ 6,146	$ 6,146	$ 7,000
	General Fund (10) Capital Outlay (560)		$ 710,299.80	$ 366,550	$ 323,975	$ 76,912	$ 222,650	$ 198,335

Sewer Fund (30)

Last Updated 10/31/2021

	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 YTD	2021 Actual	2022 Budgeted	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Beginning Fund Balance	**$420,915**	**531,261**	**979,986**	**898,030**	**898,030**	**898,030**	**746,285**	**528,074**	**540,805**	**(127,690)**	**(807,766)**
Revenues											
Projected Rate Increase	*10.00%*	*10.00%*	*5.00%*	*6.00%*	*6.00%*	*6.00%*	*3.00%*	*3.00%*	*3.00%*	*3.00%*	*3.00%*
Sewer Charges	1,320,195	1,471,357	1,417,807	1,464,362	1,259,380	1,511,256	1,508,293	1,562,239	1,609,106	1,657,379	1,707,101
Sewer Tap Fees	41,850	36,500	49,000	59,976	22,750	27,300	50,000	30,450	30,907	31,370	31,841
Sewer Impact Fees	34,650	94,076	46,200	50,000	21,450	25,740	50,000	50,750	51,511	52,284	53,068
MOAW Bill Collection Payment	444	442	407	-	-	-	-	550	550	550	550
Grinder Pump Administrative Fee	4,620	4,620	4,620	4,712	3,850	4,620	4,712	4,620	4,620	4,620	4,620
Interest Income	4,160	4,407	2,778	3,500	1,228	1,473	2,500	5,050	5,101	5,152	5,203
Transfer from Sewer CIP (33)	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	22,317	5,880	-	-	-	-	-	-	-	-
Sewer Fund Revenues:	**1,405,918**	**1,633,719**	**1,526,692**	**1,582,551**	**1,308,657**	**1,570,389**	**1,615,505**	**1,653,659**	**1,701,795**	**1,751,355**	**1,802,383**
Total Sources:	**1,826,833**	**2,164,980**	**2,506,678**	**2,480,581**	**2,206,687**	**2,468,419**	**2,361,791**	**2,181,733**	**2,242,600**	**1,623,665**	**994,617**
Expenditures											
Operating Expenses	540,078	548,872	583,133	606,543	511,150	646,597	640,667	622,099	633,754	645,637	657,753
Capital Expenses	244,753	229,426	571,251	573,800	360,598	544,659	661,500	481,700	1,188,000	1,230,300	266,000
Debt Service	181,267	186,746	176,987	180,877	146,392	180,877	181,549	176,629	177,221	173,039	30,416
Transfer to General Fund - Admin Fee	190,000	230,000	280,000	350,000	266,667	350,000	350,000	360,500	371,315	382,454	393,928
Other Transfers											
Sewer Fund Expenditures:	**1,156,098**	**1,195,044**	**1,611,371**	**1,711,220**	**1,284,806**	**1,722,134**	**1,833,716**	**1,640,928**	**2,370,290**	**2,431,431**	**1,348,097**
Estimated Working Capital *(deficit)* :	**670,736**	**969,936**	**895,306**	**769,361**	**921,881**	**746,285**	**528,074**	**540,805**	**(127,690)**	**(807,766)**	**(353,479)**
TARGET*	$363,786	$381,464	$392,770	$420,013	$340,846	$430,026	$429,216	$422,279	$428,488	$430,062	$293,336

Sewer Fund (30) Revenues and Expenses									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
	Beginning Fund Balance	Projected carryover from prior year.		531,261	979,986	898,030	898,030	898,030	746,285
Rev: Sewer	Sewer Charges	Charges levied on all utility customers for use of the City's sewer system.	41501-00	1,474,757	1,417,254	1,464,362	1,259,380	1,511,256	1,508,293
	Sewer Tap Fees	Fees required to connect to the City's sewer system ($1,500/new home).	41502-00	36,500	49,000	59,976	22,750	27,300	50,000
	Sewer Impact Fees	Fees required to compensate the City for the increased demand on the sewer system ($1,400/new home).	41502-01	94,076	46,200	50,000	21,450	25,740	50,000
	MOAW Bill Collection Payment	Money received from Missouri American Water for accepting water bills at City Hall.	41503-00	442	407				
	Grinder Pump Administration Fee	A fee paid by the Riss Lake Home Owner's Association for collecting and remitting monthly Riss Lake Subdivision grinder pump maintenance fees.	41504-00	4,620	4,620	4,712	3,850	4,620	4,712
		Revenues: Sewer		1,610,395	1,517,481	1,579,051	1,307,430	1,568,916	1,613,005
Rev: Interest	Interest Income	Interest earned from sewer fund investments.	41701-00	4,407	2,778	3,500	1,228	1,473	2,500
	Revenues: Interest Income			4,407	2,778	3,500	1,228	1,473	2,500
Rev: Misc	Miscellaneous	Includes reimbursements from entities for sewer related expenses.	41804-00	22,317	5,880			0	
			Revenues: Misc	22,317	5,880	0	0	0	0
			Sewer Fund (30) Revenues	1,637,119	1,526,139	1,582,551	1,308,657	1,570,389	1,615,505
			Total Sources	2,168,380	2,506,125	2,480,581	2,206,687	2,468,419	2,361,791
Exp: Personnel	Salaries	The total salaries for sewer billing duties. A portion of staff salaries are covered by the Sewer Administrative Fee, as related to sewer work performed.	01-01-00	20,367	21,262	29,137	31,494	37,317	38,437
	FICA & Medicare	This is the City's share of FICA & Medicare cost for its employees.	01-21-00	1,555	1,623	2,229	177	2,840	2,940
	Professional Development	Cost of educational seminars and conferences attended by Sewer employees.	01-41-00	358	0	500	2,399	2,399	500
	Retirement	The City's LAGERS contribution for 2020 is 11.3% of general employee salaries.	01-22-00	0	0	3,292		0	4,228
		Expenses: Personnel		22,280	22,885	35,158	34,070	42,556	46,105
Exp: Insurance	Health, Life, & Dental	The City offers health, dental, and life insurance to its employees and subsidizes a portion of the premium. Reflects premium increases for employees.	02-02-00	3,183	3,131	3,673	4,533	5,439	5,596
		Expenses: Insurance		3,183	3,131	3,673	4,533	5,439	5,596
Exp: Utilities	Telephone & Voicemail	The charges for local and long distance telephone service for the sewer plant and lift station dialers.	03-01-00	0	1,593	0	1,193	1,432	1,500
	Electricity	Electric utility charges for the sewer plant and pump stations.	03-02-00	43,458	43,226	46,000	35,077	42,092	46,000
	Water	Water utility charges for the sewer plant.	03-04-00	1,016	960	1,500	234	1,500	2,000
	Trash Hauling	The charges for trash hauling at the sewer plant ($70/year for Main Lift Station dumpster and $356.52/year for Sewer Plant dumpster).	03-09-00	160	160	400	160	500	600
		Expenses: Utilities		44,634	45,939	47,900	36,664	45,524	50,100
Exp: Office Expenses	Office Supplies	This includes items such as stationery, pens/pencils, folders, etc. as well as computer accessories, meeting supplies and general consumables.	05-01-00	331	236	150		0	250
	Postage	All postage and shipping costs, along with any incidental charges.	05-02-00	6,145	5,838	7,000	6,044	6,800	7,000
	Delinquencies	Administrative costs related to delinquency collections such as water shut off costs, filing property liens, and certified letters.	05-06-00	1,253	314	100	425	510	2,000
	Printing	Expenses for printing work not performed by City personnel. This includes items such as business cards, forms, letterhead, and books.	05-04-00	1,796	1,393	2,000	1,511	2,000	1,500
		Expenses: Office Expenses		9,524	7,780	9,250	7,979	9,310	10,750

Sewer Fund (30) Revenues and Expenses									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Exp: Maintenance	Building Maintenance & Repair	General maintenance for the sewer plant. Includes crane for the new storage building, containment for diesel storage, soffit on sewer building, flashing on storage building, and new garage door.	06-01-00	3,429	32,786	25,000	58,986	58,986	30,000
	Pump Stations Maintenance	General maintenance for six pump stations in the City. Includes valves on FF Hwy pump station.	06-12-00	20,071	13,962	25,000	21,522	25,000	25,000
	Vehicle Repair & Maintenance	Maintenance for sewer vehicles. Include new tires for sewer truck.	06-21-00	213	0	250	1,678	1,800	500
	Tractor / Lawn Mowing Equipment	Maintenance for the sewer plant tractor and lawn equipment.	06-21-02	800	701	1,000	11	200	1,000
	Vehicle Gas & Oil	Fuel for sewer division vehicles.	06-22-00	754	750	1,000	1,369	1,369	1,000
	Equipment Gas & Oil	Fuel for sewer equipment, including the tractor, mower, and generator.	06-22-01	1,202	786	1,500	24	1,000	1,500
	Software Support Agreement	Annual software maintenance for Data Tech Summit sewer billing software.	06-33-00	2,867	2,924			0	
		Expenses: Maintenance		29,336	51,909	53,750	83,589	88,355	59,000
Exp: City Services	Line Repairs	This covers emergency repairs to sewer lines and manholes. Root control and unexpected clogs. It does not cover repairs budgeted in the sewer CIP.	07-34-00	38,132	39,203	40,000	23,887	35,000	40,000
	One Call Utility Locating	This is a fee charged to the City for every One Call sewer utility locate requested in the City limits.	07-42-00	340	85	2,500	2,239	3,000	3,000
	KC Water Dept.	Fees paid to the KCMO Water Department for sewer service provided to some Parkville residents.	07-82-00	30,728	40,126	32,000	16,533	32,000	32,000
	Platte County Regional Sewer District	Fees paid to the PCRSD for wastewater treatment for Parkville residents formerly served by Eastside station.		21,040	17,759	17,600	8,879	17,600	17,600
	Odor Control	Chemical used to mitigate odors from sewer lines.	07-91-00	18,789	19,701	29,000	19,563	30,000	31,000
		Expenses: City Services		109,029	116,875	121,100	71,101	117,600	123,600
Exp: Professional	Engineering Fees	This covers the fees for work performed by the City Contract Engineer for the sewer system, including SSES Program engineering and management.	08-03-00	14,755	12,667	16,000	16,701	20,000	20,000
	Management Contract	Contract with Alliance Water Resources to operate the sewer plant.	08-04-00	305,310	305,712	305,712	253,598	305,712	311,916
	Credit Card Fees	Costs associated with processing credit card transactions.	08-07-00	8,071	9,762	10,000	913	10,000	10,000
	Sewer Refunds	Refunds for bill over payments	08-08-00	330	2,013	500		0	
		Expenses: Professional Fees		328,466	330,154	332,212	271,212	335,712	341,916
Exp: Other Exp.	Miscellaneous	Miscellaneous includes uncategorized expenses.	09-21-00	493	2,508	1,500		100	1,500
	DNR Fees	Annual fee to the Missouri Department of Natural Resources based on the number of sewer connections in the City.	09-22-00	1,927	1,954	2,000	2,001	2,001	2,100
		Expenditures: Other Expenditures		2,420	4,461	3,500	2,001	2,101	3,600
Exp: Capital Outlay	Equipment & Machinery	Includes purchase of Sludge Wagon ($10,000)	04-31-00	26,638	36,026	37,500	14,628	25,669	10,000
	Sewer Plant Improvements	Improvements to the sewer plant operations. Aeration blower ($14,000), Aeration mixer ($13,000), Stair replacement ($30,000), Aeration basin diffusers ($45,000), SCADA System ($54,000). 2021 Carryover: Clarifier Drive ($17,000).	04-51-00		5,806	96,000	28,810	28,810	173,000
	Pump Station Improvements	Improvements to pump stations. Includes McAfee Pump Replacement ($30,000)	04-61-00			140,000	8,162	140,000	30,000
	Line Maintenance	Includes 2022 CCTV & Cleaning ($61,500); Riss Lake structure survey ($17,000), Sanitary Sewer Repairs ($220,000).	06-42-00	202,788	529,419	300,300	308,998	350,180	298,500
	Other	Consulting fees for Sewer System Appraisal and Rate Study	06-99-00			0		0	150,000
		Expenditures: Capital Outlay		229,426	571,251	573,800	360,598	544,659	661,500
Exp: Transfers	Administration Transfer to General Fund	Administrative salaries for sewer related work, Missouri One Call services, and other sewer related administrative	08-06-00	230,000	280,000	350,000	266,667	350,000	350,000
	SRF Principal Transfer	Funds are transferred to Debt Service for SRF payments.	12-11-00	160,000	160,000	160,000	137,500	160,000	165,000
	SRF Interest Transfer	Funds are transferred to Debt Service for SRF payments.	12-11-01	16,267	13,113	15,957	8,768	15,957	11,629
	SRF Admin Fee Transfer	Funds are transferred to Debt Service for SRF payments.	12-11-02	10,479	3,874	4,920	124	4,920	4,920
			Expenditures: Transfers	416,746	456,987	530,877	413,059	530,877	531,549
			Total Sewer Fund (30) Expenditures	1,195,044	1,611,371	1,711,220	1,284,806	1,722,134	1,833,716
			Ending Fund Balance Sewer Fund (30)	973,336	894,754	769,361	921,881	746,285	528,074

Transportation Fund (40)

Last Updated 10/31/2021

	2019 Actual	2020 Actual	2021 Budget	2021 YTD	2021 Projected	2022 Budget	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Beginning Fund Balance	**1,135,326**	**115,528**	**$ 96,882**	**$ 96,882**	**$ 96,882**	**$ 209,786**	**$ 23,950**	**$ 125,683**	**$ 259,698**	**$ 426,482**
Revenues										
Parkville Special Road District	159,097	160,066	$ 163,200	$ 168,250	$ 168,250	$ 171,615	$ 174,189	$ 176,802	$ 179,454	$ 182,146
Lease Proceeds	-	79,700	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
City Transportation Sales Tax	490,501	442,418	$ 490,501	$ 426,487	$ 508,272	$ 518,438	$ 526,214	$ 534,107	$ 542,119	$ 550,251
Motor Fuel Tax	150,365	139,486	$ 150,365	$ 122,704	$ 147,245	$ 174,189	$ 198,369	$ 222,913	$ 247,825	$ 273,110
County Transportation Sales Tax	229,619	193,260	$ 225,000	$ 194,102	$ 194,102	$ 228,375	$ 231,801	$ 235,278	$ 238,807	$ 242,389
Market Place TIF	7,550	11,970	$ -	$ -	$ 9,643	$ 9,836	$ 10,033	$ 10,233	$ 10,438	$ 10,647
Project Cost Share	-	-	$ 5,325	$ 16,425	$ 16,425	$ 5,225	$ 5,225	$ 5,225	$ 5,225	$ 5,225
Sale of Equipment	-	-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
City Capital Cost Payment		-	$ 26,914	$ -	$ -	$ 22,750	$ 23,091	$ 23,438	$ 23,789	$ 24,146
Leased Properties		-	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Grants		7,881	-	1,292	1,292	-	-	-	-	-
Transfers from Other Funds		4,100	-	-	-	-	-	-	-	-
Transportation Fund Revenues:	**1,037,133**	**1,038,881**	**1,061,305**	**929,261**	**1,045,231**	**1,130,427**	**1,176,422**	**1,215,496**	**1,255,157**	**1,295,413**
Total Sources:	**2,172,459**	**1,154,409**	**1,158,187**	**1,026,143**	**1,142,113**	**1,340,213**	**1,200,373**	**1,341,178**	**1,514,855**	**1,721,895**
Expenditures										
Streets - Capital	335,684	454,856	$ 325,000	$ 293,788	$ 107,455	$ 395,000	$ 397,000	$ 397,000	$ 397,000	$ 397,000
Streets - Operating	434,463	429,609	$ 446,000	$ 307,116	$ 422,500	$ 473,500	$ 452,690	$ 459,480	$ 466,373	$ 473,368
Transfers (including debt service)	1,286,784	182,361	$ 402,372	$ 160,133	$ 402,372	$ 447,762	$ 225,000	$ 225,000	$ 225,000	$ 225,000
Transportation Fund Expenditures:	**2,056,931**	**1,066,826**	**1,173,372**	**761,037**	**932,327**	**1,316,262**	**1,074,690**	**1,081,480**	**1,088,373**	**1,095,368**
Estimated Ending Balance *(deficit)* :	**115,528**	**87,583**	**(15,185)**	**265,106**	**209,786**	**23,950**	**125,683**	**259,698**	**426,482**	**626,527**

Transportation Fund (40) Revenues and Expenses									
Type	**Account**	**Description**	**Account**	**2019 Actual**	**2020 Actual**	**2021 Budget**	**YTD 10/31/2021**	**2021 Projected**	**2022 Budget**
Rev: Transportation	Beginning Fund Balance	Projected carryover from prior year.		1,135,327	115,527	96,882	96,882	96,882	209,786
	Parkville Special Road District	The City's percentage of property tax assessed by the County for the Special Road District.	41006-00	159,097	160,066	163,200	168,250	168,250	171,615
	Lease Proceeds	Refunding of Certificates of Participation			79,700				
	City Transportation Sales Tax	The City levies a 0.5% sales tax to fund transportation projects.	41404-00	490,501	442,418	490,501	426,487	508,272	518,438
	Motor Fuel Tax	The State collects a tax on motor fuel and remits a portion to the City.	41405-00	150,365	139,486	150,365	122,704	147,245	174,189
	County Transportation Sales Tax	This is the City's portion of the County sales tax for transportation projects.	41406-00	229,619	193,260	225,000	194,102	194,102	228,375
	Marketplace TIF Fund Transfer	Capital contribution for Market Place TIF for county transportation tax penalty	41407-00		11,970			9,643	9,836
	Project Cost Share	Funding from private entities or other sources for partial components of public projects.	41504-00	7,550		5,325	16,425	16,425	5,225
	Leased Properties	Revenue from City-owned properties.	41802-00	0					
	City Capital Cost Payment	Capital contribution for the Creekside TIF for county transportation tax penalty	41805-02			26,914			22,750
	POTMCID Grants	Grants from the Old Town Marketplace Community Improvement District	41804-01		7,881		1,292	1,292	0
	Refunds and Other Revenue		41901-00		4,100			0	
		Transportation Fund (40) Revenues		1,037,133	1,038,881	1,061,305	929,261	1,045,231	1,130,427
		Total Sources		2,172,460	1,154,408	1,158,187	1,026,143	1,142,113	1,340,213
Exp: Streets	Building Maintenance & Repair	Maintenance and repairs for the street barn including security system, minor roof repairs, HVAC, etc.	06-01-00	1,634	1,845	5,000	617	3,000	5,000
	Vehicle & Equipment Maintenance	Maintenance work for Streets Division vehicles and equipment such as brakes, tires, hydraulic problems, etc.	06-21-00	19,459	15,659	10,500	7,071	10,500	12,000
	Vehicle & Equipment Gas & Oil	Fuel for Streets Division vehicles and equipment.	06-22-00	15,921	17,231	25,000	21,756	22,000	25,000
	Emergency Snow Removal	Purchase of sand and salt to spread on roads during snow removal.	07-20-00	69,212	50,409	50,000	38,064	50,000	60,000
	Storm Sewers - General Repair	All general repairs on the City's storm sewer system.	07-32-00	6,972	52,293	10,000	6,230	10,000	15,000
	Street Repair Materials	For asphalt necessary to complete simple repairs on city streets. This does not include asphalt overlay projects, crack seal materials, dirt, and paint.	07-33-00	8,461	4,580	15,000	4,716	13,000	15,000
	Street Lights	Utility charges for city street lights and costs for routine repair and maintenance.	07-41-00	282,600	260,916	290,000	214,240	280,000	300,000
	Street Signs	Purchase of new and replacement street signs needed for City streets. Includes Wayfinder Signage.	07-44-00	9,600	8,402	10,000	2,330	8,000	10,000
	Street Sweeping	Street sweeping of all roads citywide; will be performed twice annually in 2020.	07-45-00	14,586	17,441	20,000	8,796	18,000	20,000
	Tree Trimming & Removal	Maintenance of trees located within rights-of-way on City streets.	07-52-00	3,430	600	7,500	3,095	6,500	8,500

Transportation Fund (40) Revenues and Expenses									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
	Rental Equipment	Rental costs for equipment not owned by the City such as air compressors, tractor with extendable arm for ROW tree trimming, and bucket trucks.	07-60-00	2,231	233	2,000	126	1,000	2,000
	Miscellaneous	Miscellaneous uncategorized expenses related to the maintenance of the City's street network.	09-21-00	357	0	1,000	75	500	1,000
		Expenses: Streets (520)		434,463	429,609	446,000	307,116	422,500	473,500
Exp: Capital Outlay	Crack Seal Project	Annual Crack Seal project	04-81-00		4,194	10,000		5,000	10,000
Exp: Capital Outlay	Street Striping	Annual Street Striping Project	04-83-00	19,697	18,024	10,000	1,757	10,000	15,000
Exp: Capital Outlay	Asphalt Overlay Program	Materials and service for the Asphalt Overlay Program	04-85-00	199,239	321,245	250,000	222,455	22,455	250,000
Exp: Capital Outlay	Equipment	Includes purchase of a Ford F-350 Truck ($70,000)	04-85-01	67,243	61,162	5,000		0	70,000
Exp: Capital Outlay	Curb & Sidewalk Program	Materials and service for the Curb & Sidewalk Program	04-90-00	49,506	50,231	50,000	69,576	70,000	50,000
	Expenses: CIP			335,684	454,856	325,000	293,788	107,455	395,000
Exp: Transfers	Transfer to General Fund	Fund transfer to reimburse Streets Division for transportation related expenses.	20-10-00	185,000	-30,779	175,000	145,833	175,000	225,000
Exp: Transfers	Transfer to Projects Fund	Transfer of capitalized interest for the 2020 Grant Anticipation Note Extension		886,409		14,300	14,300	14,300	0
Exp: Transfers	Transfer to Debt Service Fund (for 2017 LPA)	Funds are transferred to Debt Service for 2017 Lease Purchase payments (end in 2023)	20-22-00	215,375	213,140	213,072		213,072	222,762
		Expenses: Transfers (550)		1,286,784	182,361	402,372	160,133	402,372	447,762
		Total Transportation Fund (40) Expenses		2,056,931	1,066,826	1,173,372	761,037	932,327	1,316,262
		Ending Fund Balance Transportation Fund (40)		115,529	87,582	-15,185	265,106	209,786	23,950

Parks Sales Tax Fund (41)

Last Updated 11/29/2021

	2019 Actual	2020 Actual	2021 Budget	2021 YTD	2021 Projected	2022 Budget	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected
Beginning Fund Balance	**$ -**	**$ 118,513**	**$ 326,940**	**$ 326,940**	**$ 326,940**	**$ 489,160**	**$ 28**	**$ (189,961)**	**$ (148,247)**	**$ (49,773)**	**$ 180,518**	**$ 249,682**	**$ 325,776**
Revenues													
Parks Sales Tax	$ 118,513	$ 566,526	$ 587,108	$ 461,770	$ 612,527	$ 627,804	$ 637,221	$ 646,779	$ 656,481	$ 666,328	$ 676,323	$ 686,468	$ 522,574
City of Parkville Fewson Fund Loan Proceeds	$ -	$ -	$ 650,000	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Outreach Grants	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers from Other Funds	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Parks Sales Tax Fund Revenues:	**118,513**	**566,526**	**1,237,108**	**461,770**	**612,527**	**2,027,804**	**637,221**	**646,779**	**656,481**	**666,328**	**676,323**	**686,468**	**522,574**
Total Sources:	**118,513**	**685,039**	**1,564,048**	**788,710**	**939,467**	**2,516,964**	**637,249**	**456,819**	**508,234**	**616,555**	**856,841**	**936,150**	**848,350**
Expenditures													
Engineer & Planning Fees	$ -	$ 75,171	$ 50,000	$ 89,107	$ 89,107	20,000	-	-	-	-	-	-	-
Capital Outlay	$ -	$ 192,405	$ 1,380,000	$ 90,814	$ 320,000	2,404,500	657,000	432,000	382,000	257,000	425,000	500,000	500,000
Debt Service	$ -	$ -	$ -	$ -	$ -	-	75,000	75,000	75,000	75,000	75,000	-	-
Transfers	$ -	$ 90,523	$ 41,200	$ 41,200	$ 41,200	92,436	95,209	98,065	101,007	104,038	107,159	110,373	113,685
Parks Sales Tax Fund Expenditures:	**-**	**358,099**	**1,471,200**	**221,121**	**450,307**	**2,516,936**	**827,209**	**605,065**	**558,007**	**436,038**	**607,159**	**610,373**	**613,685**
Estimated Ending Balance *(deficit)* **:**	**118,513**	**326,940**	**92,848**	**567,589**	**489,160**	**28**	**(189,961)**	**(148,247)**	**(49,773)**	**180,518**	**249,682**	**325,776**	**234,665**

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
		Parks Sales Tax Fund (41) Revenues and Expenses							
Rev: Parks Sales Tax	Beginning Fund Balance	Projected carryover from prior year.		$ -	$ 118,513	$ 326,940	$ 326,940	$ 326,940	$ 489,160
	Parks Sales Tax Fund	The City levies a 0.5% sales tax to fund parks projects.	41404-00	$ 118,513	$ 566,526	$ 587,108	$ 461,770	$ 612,527	$ 627,804
	Platte County Outreach Grant	Capital Project Grant from Platte County for the Sports Field Project							$ 1,000,000
	City of Parkville Fewson Fund	Interfund Loans from the City of Parkville Fewson Fund for Park Improvements.				$ 650,000	$ -	$ -	$ 400,000
		Parks Sales Tax Fund (41) Revenues		$ 118,513	$ 566,526	$ 1,237,108	$ 461,770	$ 612,527	$ 2,027,804
		Total Sources		$ 118,513	$ 685,039	$ 1,564,048	$ 788,710	$ 939,467	$ 2,516,964
Professional Fees	Engineer & Planning Fees	Professional Fees for architectural, engineering, and planning services for parks capital projects.	08-03-00		$ 75,171	$ 50,000	$ 89,107	$ 89,107	$ 20,000
		Total Professional Services		$ -	$ 75,171	$ 50,000	$ 89,107	$ 89,107	$ 20,000
Capital Outlay	Parks Projects	The funding of capital projects from the five year capital improvement plan. PLP Community Fields (2,000,000); Tractor Lease (7,000); Zero Turn Mower (18,500); Busch Drive Improvments (72,000); Park Entry Signs (100,000); Watkins Park Improvements-PHASE II (20,000); Watkins Streambank Stabilization (42,000); Electrical Upgrades in ELP (20,000); Bike Equipment (5,000); Southern Platte Pass Trail Maintenance (70,000); ELP Brush Clearing along Route 9 (15,000), Farmer's Market Relocation Feasibility (20,000). Carryover from 2021: Wetland Educational Area (15,000).	52-50-00		$ 192,405	$ 1,380,000	$ 90,814	$ 320,000	$ 2,404,500
		Total Capital Outlay (560)			$ 192,405	$ 1,380,000	$ 90,814	$ 320,000	$ 2,404,500
Exp: Transfers	Transfer to General Fund	Fund transfer to reimburse Parks Budget for related expenses (Project Manager and Parks Director - partial year)	20-10-00		$ 40,000	$ 41,200	$ 41,200	$ 41,200	$ 92,436
	Transfer to Projects Fund for Grant Projects	Funds are transferred to Projects Fund for Grant projects from Platte County or any other grant entity.	20-22-00		$ 50,523	$ -			
		Expenses: Transfers (550)		$ -	$ 90,523	$ 41,200	$ 41,200	$ 41,200	$ 92,436
		Total Parks Sales Tax Fund (41) Expenses		$ -	$ 358,099	$ 1,471,200	$ 221,121	$ 450,307	$ 2,516,936
		Ending Fund Balance Parks Sales Tax Fund (41)		$ 118,513	$ 326,940	$ 92,848	$ 567,589	$ 489,160	$ 28

Fewson Fund (45)

Last Updated 10/31/2021

	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budgeted	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Beginning Fund Balance	**$ 578,878**	**$ 582,585**	**$ 592,599**	**$ 599,230**	**$ 599,230**	**$ 604,554**	**$192,614**	**$302,355**	**$416,893**	**$534,871**
Revenues										
Interest Income	3,707	8,466	8,179	$ 5,500	$ 5,048	5,500	19,782	29,376	36,257	40,345
Miscellaneous	-	-		-	-	-	-	-	-	-
Return on Investments	-	-		-	-	-	-	-	-	-
Gain on Investments	-	2,277		-	-	-	-	-	-	-
Earned on Investments	-	-		-	-	-	100,000	100,000	100,000	100,000
Total Fewson Fund Revenues	**3,707**	**10,744**	**8,179**	**5,500**	**5,048**	**5,500**	**119,782**	**129,376**	**136,257**	**140,345**
Total Sources	**582,585**	**593,328**	**600,778**	**604,730**	**604,278**	**610,054**	**312,396**	**431,730**	**553,149**	**675,216**
Expenditures										
Loss on Investment		640	1,446					-	-	-
Trust/Bank Fees		90	102	150	150	150	150	150	150	150
Distribution to City (50% of Proceeds)			-	16,863		17,290	9,891	14,688	18,128	20,172
Project Loans						400,000				
Transfers	-	-		-	-	-	-	-	-	-
Fewson Fund Expenses	**-**	**730**	**1,548**	**17,013**	**150**	**417,440**	**10,041**	**14,838**	**18,278**	**20,322**
Estimated Ending Balance *(deficit)* **:**	**582,585**	**592,599**	**599,230**	**587,718**	**604,128**	**192,614**	**302,355**	**416,893**	**534,871**	**654,893**

Notes: The distribution to the City is calculated as 50% of interest earnings and gain on investment minus any administrative fees.

Fewson Fund (45) Revenues and Expenses									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		582,585	592,599	599,230	599,230	599,230	604,554
	Interest Income	Interest earned on investments. George Fewson stipulated that 1/2 of earnings be retained in the fund.	41701-01	10,744	8,179	5,500	3,786	5,048	5,500
			Fewson Fund (45) Revenues	10,744	8,179	5,500	3,786	5,048	5,500
			Total Sources	593,329	600,778	604,730	603,016	604,278	610,054
Expenses	Loss on Investment	Losses on investments from the previous year.	09-50-00	640	1,446				
	Trust/Bank Fees	Fees deducted prior to receiving the gain on investment.	09-50-01	90	102	150	150	150	150
	Distribution to City (50% of proceeds)	Per trust requirements, 50% of interest earnings plus any gain on investment (minus administrative fees) is returned to the City for eligible projects.	20-01-00		0	16,863		0	17,290
	Project Loans	Interest bearing loan to support eligible capital projects of the City.							400,000
			Total Fewson Fund (45) Expenses	730	1,548	17,013	150	150	417,440
			Ending Fund Balance Fewson Fund (45)	592,599	599,230	587,718	602,867	604,128	192,614

Guest Room Tax/Economic Development (46)

Last Updated 10/31/2021

	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Beginning Fund Balance	**1,248**	**$1,516**	**$2,390**	**$ 3,536**	**$ 3,536**	**$ 9,316**	**$ 11,316**	**$ 11,566**	**$ 12,069**	**$ 12,826**
Revenues										
Guest Room Tax	1,453	1,875	1,146	10,000	6,780	85,000	85,850	86,709	87,576	88,451
Partner Contributions										
Transfer from Carry Over										
Transfer from General Fund	315									
Eco Devo Fund Revenues:	**1,768**	**1,875**	**1,146**	**10,000**	**6,780**	**85,000**	**85,850**	**86,709**	**87,576**	**88,451**
Total Sources:	**3,016**	**3,390**	**3,536**	**$13,536**	**$10,316**	**$94,316**	**$97,166**	**$98,275**	**$99,645**	**$101,278**
Expenditures										
Advertising				7,500	1,000	20,000	20,000	20,000	20,000	20,000
Economic Development	1,500	1,000	-	2,500	-	3,000	5,000	5,000	5,000	5,000
Transfers						60,000	60,600	61,206	61,818	62,436
Eco Devo Fund Expenditures:	**1,500**	**1,000**	**-**	**10,000**	**1,000**	**83,000**	**85,600**	**86,206**	**86,818**	**87,436**
Estimated Ending Balance ***(deficit)*** **:**	**$1,516**	**$2,390**	**$3,536**	**$3,536**	**$9,316**	**$11,316**	**$11,566**	**$12,069**	**$12,826**	**$13,842**

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Economic Development Fund (46) Revenues and Expenses									
Revenues	Beginning Fund Balance	Projected carryover from prior year.		1,516	2,390	3,536	3,536	3,536	9,316
	Guest Room Tax	Proceeds from the 5% guest room tax applied to overnight hotel/motel room stays.	41001-00	1,875	1,146	10,000	5,650	6,780	85,000
	Transfers	Transfers from other funds.	41003-00	0					
			Economic Development Fund (46) Revenues	1,875	1,146	10,000	5,650	6,780	85,000
			Total Sources	3,390	3,536	13,536	9,186	10,316	94,316
Expenses	Advertising	Advertising to promote tourism and the City of Parkville.	07-02-00	0	0	7,500	1,000	1,000	20,000
	Economic Development - Other	Other miscellaneous economic development projects, studies, fees, etc.	07-03-00	1,000	0	2,500	0	0	3,000
		Total Expenses:		1,000	0	2,500	1,000	1,000	23,000
Exp: Transfers	Transfer to Creekside TIF Fund	Redevelopment Agreement calls for 75% of the Room Tax for Creekside Hotels to be transferred to the Creekside TIF Fund.	xx-xx-xxx						60,000
		Expenses: Transfers (550)		0	0	0	0	0	60,000
			Total Economic Development Fund (46) Expenses	1,000	0	10,000	1,000	1,000	83,000
			Ending Fund Balance Economic Development Fund (46)	2,390	3,536	3,536	8,186	9,316	11,316

Emergency Reserve (50)

Last Updated10/31/2021

	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budgeted	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Beginning Fund Balance	**$ 1,446,615**	**$ 1,338,079**	**$ 1,232,108**	**1,332,108**	**1,332,108**	**$ 1,332,108**	**$ 1,332,108**	**$ 1,432,108**	**$ 1,532,108**	**$ 1,632,108**
Revenues										
Temporary Operating Levy				-	-	-	-	-	-	-
Transfer from General Fund	317,500	317,500	100,000	-			100,000	100,000	100,000	100,000
Emergency Reserve Revenues:	**317,500**	**317,500**	**100,000**	**-**	**-**	**-**	**100,000**	**100,000**	**100,000**	**100,000**
Total Sources:	**1,764,115**	**1,655,579**	**1,332,108**	**1,332,108**	**1,332,108**	**1,332,108**	**1,432,108**	**1,532,108**	**1,632,108**	**1,732,108**
Expenditures										
Brush Creek Sewer NID	140,696	140,423		-	-	-	-	-	-	-
Brink Meyer Road NID	285,340	283,048		-	-	-	-	-	-	-
Emergency Reserve Expenditures:	**426,036**	**423,471**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Estimated Ending Balance *(deficit)* **:**	**1,338,079**	**1,232,108**	**1,332,108**	**1,332,108**	**1,332,108**	**1,332,108**	**1,432,108**	**1,532,108**	**1,632,108**	**1,732,108**
TARGET (per reserve policy):	1,079,215	1,356,499	1,549,330	1,454,724	1,439,634	1,371,974	1,444,792	1,429,386	1,326,797	1,355,199

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Emergency Reserve (50) Revenues and Expenses									
Revenues	Beginning Fund Balance	Projected carryover from prior year.		1,338,079	1,232,108	1,332,108	1,332,108	1,332,108	1,332,108
	Transfer from General Fund	Fund transfer from the General Fund.	42001-00	317,500	100,000	0	0	0	0
			Emergency Reserve (50) Revenues	317,500	100,000	0	0	0	0
			Total Sources	1,655,579	1,332,108	1,332,108	1,332,108	1,332,108	1,332,108
Expenses	Transfer to Brush Creek NID	No longer used. Transfers now from General Fund.	20-14-00	140,423	0	0	0	0	0
	Transfer Loan to Brink Meyer	No longer used. Transfers now from General Fund.	20-20-00	283,048	0	0	0	0	0
			Total Emergency Reserve (50) Expenses	423,471	0	0	0	0	0
			Ending Fund Balance Emergency Reserve (50)	1,232,108	1,332,108	1,332,108	1,332,108	1,332,108	1,332,108

River Park NID Bonds (21) Revenues and Expenses										
Type	Account	Description	Account	2018 Actual	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Revenues	River Park Special Assessment	Assessment levied on property owners in the River Park NID.	41001-00	322,080	323,923	161,089	0	1,254	1,254	
	Interest Income	Interest earned from general fund investments.	41701-00	181	198	81	0	1		
			Total River Park NID Bonds (21) Revenues	322,261	324,122	161,170	-	1,255	1,254	-
Expenses	Bond Principal	Payment of bond principal.	10-01-00	295,000	305,000	315,000	-	-	-	
	Bond Interest	Payment of bond interest. Drop in interest payments is due to refinancing of bond issue at lower interest rates.	10-02-00	24,575	15,194	5,119	-	-	-	-
	Bond Fees	Payment of bond fees.	10-03-00	424	265	67	0	-	-	-
			Total River Park NID Bonds (21) Expenses	319,999	320,459	320,186	-	-	-	-

Certificates of Participation (COPs) (22) Revenues and Expenses										
Type	Account	Description	Account	2018 Actual	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Revenues	Property Taxes	Property taxes collected for debt service.	41001-00	389,585	416,051	432,620	450,970	450,659	450,659	487,649
	Interest Income	Interest earned from investments.	41701-00	63	98	223	120	219	219	120
			Total COPs (22) Revenues	389,648	416,149	432,843	451,090	450,878	450,878	487,769
Expenses	2006/2015 COPS Bond Principal	Payment of bond principal.	10-01-00	335,155	354,132	361,800	388,809	388,809	388,809	395,103
	2006/2015 COPS Bond Interest	Payment of bond interest.	10-02-00	65,386	57,666	49,648	41,241	41,241	41,241	32,461
			Total COPs (22) Expenses	400,541	411,799	411,448	430,050	430,050	430,050	427,564

Brush Creek NID Bonds (23) Revenues and Expenses										
Type	Account	Description	Account	2018 Actual	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Revenues	Brush Creek Special Assessment	Assessment levied on property owners in the Brush Creek NID.	41001-00	251,036	251,036	253,255	233,591	235,823	235,823	282,180
	Transfers	Transfer from Emergency Reserve Fund (or other sources) to cover shortfalls in assessment collections. No longer used.	41901-00	140,696	140,423	0	0	0	0	0
	Transfers	Transfer from General Fund - Sale of Property				140,000	112,357	112,357	112,357	59,181
	Refinance Proceeds	Net Proceeds from Refinance	41101-00			3,995,000		0	0	0
	Interest Income	Interest earned from debt service reserve fund investments.	41701-00	8,185	16,060	7,775	0	0	0	0
	Interest Income	2020 A Crossover Escrow Bond Interest	41701-00				4,845	4,845	4,845	0
			Total Brush Creek NID Bonds (23) Revenues	399,916	407,518	4,396,030	350,793	353,025	353,025	341,361
Expenses	Loss on Investments		09-50-00	2,924	428	914	0	0	0	0
	Professional Services	Bond issuance costs.	08-02-02		2,000	93,182	-	-	-	-
	Bond Principal	Payment of bond principal.	10-01-00	215,000	220,000	230,000	235,000	235,000	235,000	285,000
	Bond Interest	Payment of bond interest. Drop in interest payments is due to refinancing of bond issue at lower interest rates.	10-02-00	177,563	171,038	164,288	108,948	108,948	164,288	56,061
	Bond Principal	2020 A Crossover Escrow Bond Principal					4,300,413	4,300,413	4,300,413	0
	Bond Interest	2020 A Crossover Escrow Bond Interest					4,845	4,845	4,845	0
	Bond Fees	Payment of bond fees.	10-03-00	2,000	2,000	3,250	2,000	300	300	300
			Total Brush Creek NID Bonds (23) Expenses	397,486	395,465	491,634	4,651,206	4,649,506	4,704,846	341,361

Brink Meyer NID Bonds (24) Revenues and Expenses										
Type	Account	Description	Account	2018 Actual	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Revenues	Brink Meyer Special Assessment	Assessment levied on property owners in the Brink Meyer NID.	41001-00	0	1,791	1,791	1,605	1,683	1,683	1,683
	Transfers	Transfer from Emergency Reserve Fund (or other sources) to cover shortfalls in assessment collections. No longer used.	41902-00	285,340	283,048					
	Transfers	Transfer from General Fund - Sale of Property	41901-01		0	282,822	247,063	247,063	247,063	231,982
	Refinance Proceeds	Net Proceeds from Refinance	41101-00			2,730,000	0	0	0	
	Interest Income	Interest earned from general fund investments.	41701-00	5,973	11,719	5,671	0	0	0	
	Interest Income	2020 B Crossover Escrow Bond Interest	41701-00				3,323	3,323	3,323	0
		Total Brink Meyer NID Bonds(24) Revenues		291,313	296,557	3,020,284	251,991	252,069	252,069	233,665
Expenses	OFU-COI Expenses	Refinancing expenses	01-00-00			75,080				
	Professional Services	Arbitrage Analysis Report	08-01-02		2,000					
	Loss on Investments	Loss on Investments	09-50-00	2,138	313	667				
	Bond Principal	Payment of bond principal.	10-01-00	145,000	150,000	155,000	160,000	160,000	160,000	195,000
	Bond Interest	Payment of bond interest.	10-02-00	141,613	137,188	132,613	84,668	84,668	84,668	38,365
	Bond Fees	Payment of bond fees.	10-03-00	2,000	2,000	3,250	4,000	300	300	300
	Bond Principal	2020 B Crossover Escrow Bond Principal					2,949,227	2,949,227	2,949,227	0
	Bond Interest	2020 B Crossover Escrow Bond Interest					3,323	3,323	3,323	0
		Total Brink Meyer NID Bonds (24) Expenses		290,750	291,500	366,610	3,201,218	3,197,518	3,197,518	233,665

Sewer Service Debt (30) Revenues and Expenses										
Type	Account	Description	Account	2018 Actual	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Revenues	Sewer Fund	Transfer to pay all Sewer Fund debt.	41901-00	208,448	0	195,684	180,877	146,392	180,877	181,549
		Total Sewer Service Debt (30) Revenues		208,448	0	195,684	180,877	146,392	180,877	181,549
Expenses	SRF Principal	Payment of bond principal.	12-11-00	155,000	160,000	160,000	160,000	137,500	160,000	165,000
	SRF Interest	Payment of bond interest.	12-11-01	20,432	16,267	13,113	15,957	8,768	15,957	11,629
	SRF Administration Fee	Payment of bond fees.	12-11-02	5,834	4,920	3,874	4,920	124	4,920	4,920
		Total Sewer Service Debt (30) Expenses		181,267	181,187	176,987	180,877	146,392	180,877	181,549

2021A Certificates of Participation Road Capital Maintenance (96) Revenues and Expenses										
Type	Account	Description	Account	2018 Actual	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Revenues	9 Highway CID Payments	Payment by the Highway 9 Cooridor Community Improvement District (1% sales	41001-00		126,032	125,906	274,805	125,505	125,505	217,566
	Transfers	Transfer from Transportation Fund to cover 2017 Road Capital Maintenance Project.	41901-00	215,465	215,375	213,140	213,140	213,140	213,140	222,762
	Transfers	Transfer from Projects Fund for Grant Antic Payoff	41701-00				1,323,802	1,323,802	1,323,802	0
	Transfers	Transfer from General Fund	41701-00							
		Total 2017 Lease Purchase Agreement Road Capital Maintenance (96) Revenues		215,465	341,407	339,046	1,811,747	1,662,446	1,662,446	440,328
Expenses	COI Expenses	COI Expenses	01-00-00			23,153		14,300	23,153	
	Bond Principal	Payment of bond principal.	10-01-00	194,100	302,900	309,500	316,200	316,200	316,200	375,000
	Bond Interest	Payment of bond interest.	10-02-00	48,848	43,979	40,718	36,677	20,070	20,070	63,578
	Bond Fees	Payment of bond fees.	10-03-00							1,750
	Grant Anticipation Payoff	Payment of Bond Principal from Grant Reimbursement for the Highway 9 Project.	10-02-00				1,323,802	1,323,802	1,323,802	0
		Total 2017 Lease Purchase (96) Expenses		242,948	346,879	373,371	1,676,679	1,674,372	1,683,224	440,328

Nature Sanctuary Fund (60)

Last Updated 10/31/2021

	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	**$ 73,980**	**$ 75,459**	**$ 257,721**	**$ 257,721**	**$ 263,236**	**$ 265,736**	**$ 261,236**	**$ 256,736**
Revenues								
Donations	6,033	184,251	2,500	4,346	2,500	2,500	2,500	2,500
Memberships	-	-	-	4,414	-	-	-	-
Programs	1,500		4,200	954	4,200	4,200	4,200	4,200
Nature Sanctuary Fund Revenues:	**7,533**	**184,251**	**6,700**	**9,714**	**6,700**	**6,700**	**6,700**	**6,700**
Total Sources:	**81,514**	**259,710**	**264,421**	**267,436**	**269,936**	**272,436**	**267,936**	**263,436**
Expenditures								
Cost Share with Friends Partnership Program						7,000	7,000	7,000
CIP Projects	6,055	1,989				7,000	7,000	7,000
Program Expenses			4,200	4,200	4,200	4,200	4,200	4,200
Nature Sanctuary Fund Expenditures:	**6,055**	**1,989**	**4,200**	**4,200**	**4,200**	**11,200**	**11,200**	**11,200**
Estimated Ending Balance *(deficit)* :	**75,459**	**257,721**	**260,221**	**263,236**	**265,736**	**261,236**	**256,736**	**252,236**

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
PNS Donation Fund (60) Revenues and Expenses									
Revenues	Beginning Fund Balance	Projected carryover from prior year.		73,980	75,459	257,721	257,721	257,721	263,236
	Donations	Gifts from private citizens or groups.	40901-00	6,033	184,251	2,500	4,346	4,346	2,500
	Programs	Registration fees for events and programs.	40903-00	1,500	0	4,200	4,414	4,414	4,200
	Grant	Grant monies received for various projects in the Donation Fund.	40910-00		0		954	954	
			PNS Donation Fund (60) Revenues	7,533	184,251	6,700	9,714	9,714	6,700
			Total Sources	81,514	259,710	264,421	267,436	267,436	269,936
			Expenses: PNS Donation Fund	0	0	0	0	0	0
	CIP Projects	Permanent capital improvements in the Nature Sanctuary, such as trail extensions, roadway repairs, utility improvements, or plant materials. Additional signage planned in 2020.	04-41-00	6,055	1,989		0	0	
	Program Expenses	Espenses related to Nature Camp, Ghost Stories, and Trek with Santa. Moved from GF PNS Budget.	05-42-00		0	4,200	272	4,200	4,200
	FOPNS - Sanctuary Partnership	Expenses related to programs partnered with the Friends of Parkville Nature Sanctuary	15-00-01		0		0	0	
			Expenses: CIP	6,055	1,989	4,200	272	4,200	4,200
			Total PNS Donation Fund (60) Expenses	6,055	1,989	4,200	272	4,200	4,200
			Ending Fund Balance PNS Donation Fund (60)	75,459	257,721	260,221	267,163	263,236	265,736

Park Donations (63)

Last Updated 10/31/2021

	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budgeted	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Beginning Fund Balance	**$ 10,629**	**$ 36,924**	**$ 10,107**	**$ 10,107**	**$ 10,107**	**$ 7,607**	**$ 5,107**	**$ 2,607**	**$ 107**
Revenues									
General Donations	26,295	902	2,500		2,500	2,500	2,500	2,500	2,500
Park Donations Fund Revenues:	**26,295**	**902**	**2,500**	**-**	**2,500**	**2,500**	**2,500**	**2,500**	**2,500**
Total Sources:	**36,924**	**37,825**	**12,607**	**10,107**	**12,607**	**10,107**	**7,607**	**5,107**	**2,607**
Expenditures									
Park Expenses		27,718							
Parks Projects			5,000		5,000	5,000	5,000	5,000	5,000
Park Donations Expenditures:	**-**	**27,718**	**5,000**	**-**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**
Estimated Ending Balance *(deficit)* :	**36,924**	**10,107**	**7,607**	**10,107**	**7,607**	**5,107**	**2,607**	**107**	**(2,393)**

Parks Donation Fund (63) Revenues and Expenses									
Type	**Account**	**Description**	**Account**	**2019 Actual**	**2020 Actual**	**2021 Budget**	**YTD 10/31/2021**	**2021 Projected**	**2022 Budget**
Revenues	Beginning Fund Balance	Projected carryover from prior year.		10,629	36,924	10,107	10,107	10,107	10,107
	Donations	Miscellaneous grants and private donations to Parkville parks. Royals Charities Donation (25,000)	40901-00	26,295	902	2,500	0	0	2,500
			Park Donations Fund (63) Revenues	26,295	902	2,500	0	0	2,500
			Total Sources	36,924	37,825	12,607	10,107	10,107	12,607
Expenses	Park Expenses	Parks improvements and projects funded in part of whole with parks donations.	05-41-00		27,718				
	Park Benches	Expenses related to Park Bench installation	07-01-00			5,000	0	0	5,000
	Transfer to General Fund	Reimbursement project expenses	20-10-00						
	Transfer to Projects Fund	Transfer to Projects Fund to supplement eligible projects.	20-20-00						
			Total Park Donations Fund (63) Expenses	0	27,718	5,000	0	0	5,000
			Ending Fund Balance Park Donations Fund (63)	36,924	10,107	7,607	10,107	10,107	7,607

Veterans Memorial (66)

Last Updated 10/31/2021

	2019 Projected	2020 Actual	2021 Budget	2021 Projected	2022 Budgeted	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	**6,700**	**$ 13,293**	**$ 15,998**	**$ 15,998**	**$ 41,735**	**$ 76,735**	**$ 61,735**	**$ 46,735**
Revenues								
Veterans Memorial Donations	11,218	4,175	100,000	31,537	100,000	100,000	100,000	100,000
Interest Income								
Transfers								
Veteran Mem Fund Revenues:	**11,218**	**4,175**	**100,000**	**31,537**	**100,000**	**100,000**	**100,000**	**100,000**
Total Sources:	**17,918**	**17,468**	**115,998**	**47,535**	**$141,735**	**$176,735**	**$161,735**	**$146,735**
Expenditures								
Expenditures	4,626	1,470	25,000	2,500	25,000	15,000	15,000	15,000
Capital Improvements								
Engineering and Planning Fees			40,000	3,300	40,000	100,000	100,000	100,000
Construction Fees								
Eco Devo Fund Expenditures:	**4,626**	**1,470**	**65,000**	**5,800**	**65,000**	**115,000**	**115,000**	**115,000**
Estimated Ending Balance *(deficit)* **:**	**$13,293**	**$15,998**	**$50,998**	**$41,735**	**$76,735**	**$61,735**	**$46,735**	**$31,735**

Veterans Memorial Fund (66) Revenues and Expenses									
Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		6,700	13,293	15,998	15,998	15,998	41,735
	Veterans Memorial Donations	Contribution from individuals and service organizations for the development of the Veteran's Memorial Project in English Landing Park	40901-00	11,218	4,175	100,000	26,281	31,537	100,000
	Interest Income	Interest earned on Investments	41701-01					0	
	Transfers	Transfer from Other Funds	42001-00					0	
			Veterans Memorial Fund (66) Revenues	11,218	4,175	100,000	26,281	31,537	100,000
			Total Sources	17,918	17,468	115,998	42,279	47,535	141,735
Expenditures: Memorial	Expenditures	General Expenditures related to the development of the memorial.	15-00-00	4,626	1,470	25,000	400	2,500	25,000
	Capital Improvements	Capital Improvements Associated with the construction of the Veteran's Memoria.	04-24-00					0	
			Expenses: Veterans Memorial	4,626	1,470	25,000	400	2,500	25,000
Professional Fees	Engineer & Planning Fees	Engineering Fees associated with the designa and development of the memorial.	08-03-00			40,000	2,750	3,300	40,000
	Construction Fees	Construction Fees associated with the memorial.						0	
			Total Professional Fees	0	0	40,000	2,750	3,300	40,000
			Total Veterans Memorial Fund (66) Expenses	4,626	1,470	65,000	3,150	5,800	65,000
			Ending Fund Balance Veterans Memorial Fund (66)	13,293	15,998	50,998	39,129	41,735	76,735

American Recovery Act Fund (68)

Updated 10/31/2021

	2021 Budget	2021 Projected	2022 Budgeted	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Beginning Fund Balance	**-**	**-**	**522,594**	**820,188**	**445,188**	**75,000**	**-**
Revenues							
ARPA Grant	722,594	722,594	722,594	-	-	-	-
Projects Fund Revenues:	**722,594**	**722,594**	**722,594**	**-**	**-**	**-**	**-**
Total Sources:	**722,594**	**722,594**	**1,245,188**	**820,188**	**445,188**	**75,000**	**-**
Expenditures							
Public Works							
Streets	200,000	200,000	100,000	375,000	370,188	75,000	
Parks							
Transfers			325,000				
Projects Fund Expenditures:	**200,000**	**200,000**	**425,000**	**375,000**	**370,188**	**75,000**	**-**
Estimated Ending Balance ***(deficit)*** **:**	**522,594**	**522,594**	**820,188**	**445,188**	**75,000**	**-**	**-**

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
American Recovery Act Fund (68) Revenues and Expenses									
Rev. ARPA	Beginning Fund Balance	Projected carryover from prior year.		0	0	0	0	0	522,594
	ARPA Grant Funds	The City's allocation from the American Recovery Act Grant.	41006-00			722,594	722,594	722,594	722,594
		ARPA Fund (68) Revenues		0	0	722,594	722,594	722,594	722,594
		Total Sources		0	0	722,594	722,594	722,594	1,245,188
	Asphalt Overlay Program	Materials and service for the Asphalt Overlay Program; Curb and Sidewalk Program	04-85-00			200,000		200,000	
	Route 9 Phase 3 Engineering	Preliminary Engineering and Traffic Study for the phase 3 Route 9 Project, from 4th Street to Whitle Alloe Creek.							100,000
	Expenses: CIP			0	0	200,000	0	200,000	100,000
Exp: Transfers	Transfer to Projects Fund	Fund transfer to reimburse for ARPA eligible expenses. Route 9 Sixth Street Project.							325,000
		Expenses: Transfers (550)		0	0	0	0	0	325,000
		Total ARPA Fund (68 Expenses)		0	0	200,000	0	200,000	425,000
		Ending Fund Balance Transportation Fund (68)		0	0	522,594	722,594	522,594	820,188

Projects Fund (95)

Updated 10/31/2021

	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budgeted	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	**207,698**	**569,764**	**907,111**	**907,111**	**2,912,223**	**134,469**	**134,469**	**134,469**
Revenues								
Route 9 Bond Proceeds			2,985,000	2,985,000				
Route 9 Bond Premium			107,782	107,782				
Money Recvd from Hwy 9 Project	886,409	-	2,699,500	2,699,500	-	-	-	-
Money Recvd from Hwy 9 Project	-	-	400,000	482,648	-	-	-	-
Grants/Donations	-	-	-	-	-	-	-	-
Platte County Outreach Grants	9,828	50,061	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	13,000	-	-	-	-
Transfer from Transportation Fund	-	-	14,300	14,300	-	-	-	-
Transfer from General Fund	-	446,796	-	-				
Transfer from Park Sales Tax Fund		50,523				-	-	-
Trasnfer from ARPA Fund		-			325,000			
Projects Fund Revenues:	**896,237**	**547,380**	**$6,206,582**	**$6,302,230**	**$325,000**	**$0**	**$0**	**$0**
Total Sources:	**1,103,935**	**1,117,144**	**7,113,693**	**7,209,341**	**3,237,223**	**134,469**	**134,469**	**134,469**
Expenditures								
Route 9 Expenses	267,085	206,114	4,632,572	1,854,818	2,777,754			
Community Development	-							
Route 9 Sixth Street	267,085	170,420	629,580	794,872	-	-		
Bond Financing Costs	-		89,414	89,414				
Transfers			1,323,802	1,557,144	325,000			
Projects Fund Expenditures:	**534,170**	**376,533**	**6,675,368**	**4,296,248**	**3,102,754**	**-**	**-**	**-**
Estimated Ending Balance *(deficit)* :	**569,764**	**740,611**	**438,325**	**2,913,093**	**134,469**	**134,469**	**134,469**	**134,469**

Projects Fund (95) Revenues and Expenses

Type	Account	Description	Account	2019 Actual	2020 Actual	2021 Budget	YTD 10/31/2021	2021 Projected	2022 Budget
Revenues	Beginning Fund Balance	Projected carryover from prior year.		207,698	1,723,258	907,111	907,111	907,111	2,912,223
	Bond Proceeds	Bond Proceeds for the Highway 9 Project - Highway 45 to Lakeview.	41501-00		0	2,985,000		2,985,000	
	Bond Premium	Bond Proceeds for the Highway 9 Project - Highway 45 to Lakeview.				107,782		107,782	
	Money Recvd from Hwy 9 Project	Money received from MODOT for the Highway 9 Project - Highway 45 to Lakeview				2,699,500		2,699,500	
	Money Recvd from Hwy 9 Project	Money received from MODOT for the Highway 9 Project - Sixth Street. Money received from Six and Park Chapter 100 Agreement.	41502-00		0	400,000	82,648	482,648	
	Transfer from Park Donation Fund	Transfer from the Park Donation Fund to cover expenses relating to the FOPP Shelter and the Friends Field Project.	41601-00						
	Platte County Outreach Grants	Platte County Outreach Grant monies to be applied toward eligible parks or stormwater projects.	41781-03	9,828	0				
	Park Improvement Funds	Contribution from Platte County for future capital maintenance and improvements to parks.	41807-00						
	Transfer from General Fund	Transfer from the General Fund to assist in funding eligible projects (FEMA Mitigation Grant - Tornado Sirens)	41621-00						
	Miscellaneous Revenue	Reimbursement of Bond Fees paid for Issuance Costs					13,000	13,000	
	Transfer from Transportation fund	Transfer in from the Transportation fund for the Route 9 Highway 45 to Lakeview Project. Capitalized Interest from 2020 GAN Renewal.				14,300		14,300	
	Transfer from General Fund	Transfer from the General Fund for the Route 9 Corridor Sixth Street Project.	41621-01		449,796				
	Transfer from Parks Sales Tax	English and Platte Landing Parks Trail Improvements			50,523				
	Transfer from General Fund	Transfer from Transportation Fund	41611-00	886,409					
	Transfer from ARPA Fund	Transfer from ARPA Fund for Sixth Street Project	41611-00	886,409					325,000
Projects Fund (95) Revenues				1,782,646	500,319	6,206,582	95,648	6,302,230	325,000
Total Sources				1,990,344	2,223,577	7,113,693	1,002,759	7,209,341	3,237,223
Exp: Streets	Route 9 Project Expenses	Expenses related to the design and construction of street improvements for the Route 9 Corridor Plan - Highway 45 to Lakeview Drive.	04-15-00	267,085	206,114	4,632,572	1,354,018	1,854,818	2,777,754
	Grants/Donations Expenses	Grant monies used for eligible street projects (Route 9 Corridor Sixth Street Project - subject to grant approval)	04-11-00		170,420	629,580	870,742	795,742	
	Bond Financing Issuance Costs	Issuance Costs for the financing of the 2021A Certifificates of Participation				89,414		89,414	
			Expenses: Streets (515)	267,085	376,533	5,351,566	2,224,759	2,739,974	2,777,754
			Expenses: Public Works	0	0	0	0	0	0
Exp: Transfers	Transfer to General Fund	Transfer of surplus funds from prior projects to General Fund.					233,342	233,342	325,000
	Transfer to Route 9 Debt Service	Transfer of funds for Route 9 Grant Anticipation Loan Payoff	20-10-00			1,323,802	1,323,802	1,323,802	
Expenses: Transfers				0	0	1,323,802	1,557,144	1,557,144	325,000
Total Projects Fund (95) Expenses				267,085	427,056	6,675,368	3,781,903	4,297,118	3,102,754
Ending Fund Balance Projects Fund (95)				1,723,258	1,796,521	438,325	-2,779,144	2,912,223	134,469

Dept.	Item	Funding Source	2021	2022	2023	2024	2025	2026	Future	Project Total
Admin										
	City Hall Building Repairs	100% General Fund	$ 30,000	$ 25,883	$ 7,865					$ 63,748
	Building Safety Upgrades	100% General Fund	$ 5,000	$ 11,000						$ 16,000
	Train Depot Repairs	100% General Fund			$ 23,518	$ 14,640				$ 38,158
	City Hall External Security	100% General Fund		$ 7,500						$ 7,500
	Security System	100% General Fund		$ 11,041	$ 11,041					$ 22,082
	City Hall Renovation (2nd Floor)	100% General Fund			$ 60,000	$ 60,000				$ 120,000
	Document Management Software	100% General Fund							$ 10,000	$ 10,000
	Thermoplastic Roof Replacement	100% General Fund							$ 164,262	$ 164,262
	Ceiling Mounted Cassette Replacement	100% General Fund							$ 43,297	$ 43,297
	Vinyl Tile Replacement (City Hall)	100% General Fund							$ 9,364	$ 9,364
		Administration Total	$ 35,000	**$ 55,424**	**$ 102,424**	**$ 74,640**	**$ -**	**$ -**	$ 226,923	**$ 494,411**
IT/PIO										
	Computer Replacement Cycle	100% General Fund	$ 6,000	$ 7,000	$ 7,000	$ 7,000	$ 7,000	$ 7,000		$ 41,000
	Facility Reservation Management Software	100% General Fund							$ 10,000	$ 10,000
	Police Departmet Server Replacement	100% General Fund		$ 6,000						$ 6,000
		IT Total	$ 6,000	**$ 13,000**	**$ 7,000**	**$ 7,000**	**$ 7,000**	**$ 7,000**	$ 10,000	**$ 57,000**
Court										
	Court Copier	100% General Fund	$ 4,000							$ 4,000
	Court Software Update	100% General Fund	$ 15,000							$ 15,000
	E-Ticket System	100% General Fund							$ 20,000	$ 20,000
		Court Total	$ 19,000	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	$ 20,000	**$ 39,000**
CD										
	Mater Plan Update	100% General Fund	$ 60,000							$ 60,000
	Bell Road PSP Plan	100% General Fund		$ 10,000						$ 10,000
	45 HWY Corridor Plan	100% General Fund						$ 30,000		$ 30,000
		Comm. Development Total	$ 60,000	**$ 10,000**	**$ -**	**$ -**	**$ -**	**$ 30,000**	**$ -**	**$ 100,000**
PD										
	Patrol Vehicle	100% General Fund	$ 81,798	$ 42,130	$ 42,973	$ 43,832	$ 44,709	$ 45,603		$ 301,044
	Replacement Batteries/Radios	100% General Fund	$ 20,000	$ 20,000	$ 20,000					$ 60,000
	In-Car Video Systems	100% General Fund	$ 4,136	$ 4,219	$ 4,303	$ 4,389	$ 4,477	$ 4,567		$ 26,091
	Parks Cameras (4)	100% General Fund		$ 9,500						$ 9,500
	Holding Cell Toilet	100% General Fund		$ 10,000						$ 10,000
	Police Substation Design & Construction	100% General Fund/Capital Contribution from Creekside Dev.		$ 30,000	$ 150,000					$ 180,000
		Police Department Total	$ 105,934	**$ 115,849**	**$ 217,276**	**$ 48,221**	**$ 49,186**	**$ 50,169**	**$ -**	**$ 586,635**

Dept.	Item	Funding Source	2021	2022	2023	2024	2025	2026	Future	Project Total
PW										
	Public Parking Lot lease Purchase	100% General Fund	$ 22,041	$ 22,041	$ 22,041	$ 22,041	$ 22,041	$ 22,041		$ 132,246
	Hawver Gulch Watershed Study	100% General Fund			$ 80,000					$ 80,000
	Noise Reduction Railroad Crossing Zones	Undetermined							$ 500,000	$ 500,000
	Thousand Oaks Tornado Siren	100% General Fund		$ 26,000						$ 26,000
	Entryway Monument Preliminary Plan	100% General Fund		$ 10,000	$ 40,000	$ 150,000	$ 150,000			$ 350,000
		Public Works Total	$ 22,041	**$ 58,041**	**$ 142,041**	**$ 172,041**	**$ 172,041**	**$ 22,041**	**$ 500,000**	**$ 1,088,246**
		General Fund TOTAL	$ 228,975	**$ 252,314**	**$ 468,741**	**$ 301,902**	**$ 228,227**	**$ 109,210**	$ 756,923	**$ 2,346,292**
Parks Sales Tax										
	PLP Ballfields	100% Parks Sales Tax	$ 100,000	$ 2,000,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 500,000	$ 3,600,000
	PLP Ballfield Debt Service	100% Parks Sales Tax			$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 100,000	$ 400,000
	Busch Dr. Roundabout Makeover	100% Parks Sales Tax	$ 30,000	$ 72,000						$ 102,000
	Watkins Park improvements (Phases 1 & 2)	100% Parks Sales Tax	$ 50,000	$ 20,000						$ 70,000
	Streambank Stabliziation near Watkins Park	60% Parks Sales Tax; 40% Stormwater Grant		$ 42,000						$ 42,000
	Wetland Educational Area	100% Parks Sales Tax		$ 15,000						$ 15,000
	JD 6-Series Tractor (Lease)	100% Parks Sales Tax		$ 7,000	$ 7,000	$ 7,000	$ 7,000	$ 7,000	$ 7,000	$ 42,000
	Zero Turn Mower	100% Parks Sales Tax		$ 18,500						$ 18,500
	Entry Signs for PLP/ELP	100% Parks Sales Tax		$ 100,000	$ 100,000					$ 200,000
	Bike Racks and Service Areas	100% Parks Sales Tax		$ 5,000						$ 5,000
	Brush Clearing along Rt. 9 / ELP Frontage	100% Parks Sales Tax		$ 15,000						$ 15,000
	S. Platte Pass Trail Maintenance	100% Parks Sales Tax		$ 70,000						$ 70,000
	ELP Electrical Upgrades	100% Parks Sales Tax		$ 20,000						$ 20,000
	Grading for Ballfields	100% Parks Sales Tax	$ 150,000							$ 150,000
	Adams Park Improvements	100% Parks Sales Tax			$ 50,000					$ 50,000
	Pocket Park Master Plan/Construction	100% Parks Sales Tax				$ 25,000	$ 125,000			$ 150,000
	Farmers Market	100% Parks Sales Tax		$ 20,000	$ 250,000					$ 270,000
	Route 9 Bike Lanes	100% Parks Sales Tax				$ 150,000				$ 150,000
	Trail Grading Equipment	100% Parks Sales Tax								$ -
	ELP Playground Update	100% Parks Sales Tax	$ 25,000							$ 25,000
	PLP - New/Updated Trail Lighting	100% Parks Sales Tax							$ 100,000	$ 100,000
	Parking Area Asphalt Replacement	100% Parks Sales Tax							$ 35,000	$ 35,000
		Parks Total	$ 355,000	**$ 2,404,500**	**$ 732,000**	**$ 507,000**	**$ 457,000**	**$ 332,000**	$ 742,000	**$ 5,529,500**

Dept.	Item	Funding Source	2021	2022	2023	2024	2025	2026	Future	Project Total
Sewer										
	Effluent Pump Station	100% Sewer Fund					$ 165,000			$ 165,000
	Concrete Stairs at Plant	100% Sewer Fund		$ 30,000						$ 30,000
	CCTV	100% Sewer Fund	$ 60,300	$ 61,500	$ 62,700	$ 64,000	$ 65,300	$ 66,000		$ 379,800
	RAS Pump Replacement	100% Sewer Fund			$ 13,000					$ 13,000
	DO Meter Unit	100% Sewer Fund	$ 13,000							$ 13,000
	Mixer	100% Sewer Fund	$ 12,000	$ 13,000						$ 25,000
	Aeration Blower	100% Sewer Fund		$ 14,000	$ 12,000					$ 26,000
	Aeration Basin Diffusers	100% Sewer Fund		$ 45,000	$ 39,000					$ 84,000
	Carryover: Clarifier Floor	100% Sewer Fund			$ 60,000					$ 60,000
	UV bulbs/sleeves/ballasts	100% Sewer Fund	$ 14,000		$ 14,000	$ 28,000				$ 56,000
	Carryover: Clarifier Drive	100% Sewer Fund		$ 17,000						$ 17,000
	Carryover RAS AFDs	100% Sewer Fund								$ -
	Carryover: Sanitary Sewer Phase 5	100% Sewer Fund								$ -
	Sewer Manhole Inspections	100% Sewer Fund								$ -
	Zero Turn Mower	100% Sewer Fund	$ 17,000							$ 17,000
	Sludge Buggy	100% Sewer Fund		$ 10,000						$ 10,000
	McAfee Pump Station	100% Sewer Fund		$ 30,000						$ 30,000
	Ongoing Sanitary Sewer Repairs/Line Maint.	100% Sewer Fund	$ 240,000	$ 220,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000		$ 1,260,000
	FF Hwy Pump Station	100% Sewer Fund	$ 145,000							$ 145,000
	Self Priming Pump	100% Sewer Fund			$ 28,000					$ 28,000
	Pincrest Pump Rebuild	100% Sewer Fund			$ 5,000					$ 5,000
	45 Hwy Pump Station	100% Sewer Fund			$ 5,000	$ 46,000				$ 51,000
	S. National Pump Station	100% Sewer Fund			$ 6,000					$ 6,000
	River Hills Pump Station	100% Sewer Fund				$ 85,000				$ 85,000
	SCADA System	100% Sewer Fund		$ 54,000						$ 54,000
	System Renewal	100% Sewer Fund			$ 12,000					$ 12,000
	Riss Lake Structure Survey	100% Sewer Fund		$ 17,000						$ 17,000
	Manhole Inspections	100% Sewer Fund				$ 15,000				$ 15,000
	Mini Camera	100% Sewer Fund			$ 25,000					$ 25,000
	WWTP Upgrades	Possible SRF Loan				$ 750,000	$ 800,000			$ 1,550,000
		Sewer Fund Total	$ 501,300	**$ 511,500**	**$ 481,700**	**$ 1,188,000**	**$ 1,230,300**	**$ 266,000**		**$ 4,178,800**

Parkville Budget - Overall CIP 2022 - 2026

Dept.	Item	Funding Source	2021	2022	2023	2024	2025	2026	Future	Project Total
Transportation										
	Dump Truck	100% Transportation Fund		$ 70,000	$ 72,000	$ 74,000	$ 76,000	$ 78,000		$ 370,000
	2" Asphalt Mill and Overlay	100% Transportation Fund	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000		$ 1,500,000
	Curb and Sidewalk	100% Transportation Fund	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000		$ 300,000
	Crack Sealing	100% Transportation Fund	$ 10,000	$ 10,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000		$ 80,000
	Street Striping	100% Transportation Fund	$ 10,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000		$ 85,000
	Storm Sewer Evaluations and Repair (2021?)	100% Transportation Fund	$ 35,000		$ 198,000	$ 42,000	$ 200,000	$ 44,000	$ 205,000	$ 724,000
	Snow Box Attachment	100% Transportation Fund			$ 5,000					$ 5,000
	River Road Ditch	100% Transportation Fund			$ 30,000					$ 30,000
	76th Street Bridge Engineering	100% Transportation Fund			$ 75,000					$ 75,000
	Backhoe	100% Transportation Fund			$ 120,000					$ 120,000
	Decorative Stop Signs	100% Transportation Fund			$ 20,000					$ 20,000
	Rt. 9 Corridor Study - 5th St. to White Alloe	100% Capital Projects Fund			$ 200,000					$ 200,000
		Transportation Fund Total	$ 355,000	**$ 395,000**	**$ 1,050,000**	**$ 446,000**	**$ 606,000**	**$ 452,000**	**$ 205,000**	**$ 3,509,000**
Projects Fund										
	Route 9 Future Phases	100% Projects Fund	$ 185,503							$ 185,503
	Route 9 Phases 1 & 2	Projects Fund/1% Sales Tax Hwy 9 CID								$ -
	Route 9: Hwy 45 to Lakeview Dr	MoDOT Cost share/MARC	$ 3,575,000	$ 2,777,754						$ 6,352,754
	Route 9 Phases 1 & 2	1% Sales Tax Hwy 9 CID								$ -
	Route 9: Hwy 9 - 6th Street Intersection Engineering	Projects Fund/MoDOT/Chapter 100	$ 762,175							$ 762,175
	Route 9: Hwy 9 - 6th Street Intersection Improvements	Projects Fund/MoDOT/Chapter 101								$ -
		Projects Fund Total	$ 4,522,678	**$ 2,777,754**	-	-	**$ -**	-		**$ 7,300,432**
		GRAND TOTALS	$ 5,962,953	**$ 6,341,068**	**$ 2,732,441**	**$ 2,442,902**	**$ 2,521,527**	**$ 1,159,210**	$ 1,703,923	**$ 22,864,024**

CITY OF PARKVILLE
Policy Report

Date: December 2, 2021

Prepared By:
Matthew Chapman, Finance/HR Director

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Approve the first reading of an ordinance to classify all employee positions and establish compensation for such classifications for fiscal year 2022 (Administration)

BACKGROUND:
In June 2017, the Board of Aldermen authorized the hiring of a consultant to perform a Compensation and Classification Study of all City employees. The intent of the study was to review employee compensation and benefits. It included updating job descriptions based on current duties, evaluating and classifying positions into pay grades, and determining what market adjustments should be made to pay rates based upon information obtained from peers for wages and benefits. The Board of Aldermen was interested in updating the City's classification plan to assure it is equitable within the organization, and market competitive.

In April 2021, the Board of Alderman authorized a Compensation and Classification Study Market Survey Update with the intention of making adjustments to compensation to remain competitive with our peer cities. This was a survey of participating peers from the 2017 survey. The peer city survey identified what increases in actual pay and pay ranges were made the past three years, as well as the planned adjustment for 2022 for both the Police Department employees and the general employee group. Law enforcement adjustments were reviewed separately and the Board of Aldermen approved a new law enforcement salary structure using a schedule provided by Police Chief Kevin Chrisman. Adjustments recommended in the Market Survey for the general employee group were presented in a budget work session, but no direction was given and are considered deferred.

Effective January 1, 2022, all positions are eligible for a separate 3.0% merit raise (within established ranges), per Section 2.G. of the Personnel Manual, pending receipt of a satisfactory performance review. Employees who have reached the maximum of their pay ranges will be eligible for lump sum bonuses equal to the approved merit raise pending receipt of satisfactory performance reviews, but will receive no increases to their base salaries.

BUDGET IMPACT:
The impact of the 3.0% merit increase is approximately $65,909 and is incorporated into the proposed 2022 Budget.

ALTERNATIVES:

1. Approve first reading of an ordinance to classify all employee positions and establish compensation ranges.

2. Approve first reading of the ordinance subject to changes directed by the Board of Aldermen.
3. Postpone the item and provide further direction to City Administration.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen approve first reading of an ordinance to classify employee positions and establish compensation ranges.

POLICY:
Section 112.070.G. of the Municipal Code designates the City Administrator as the personnel officer of the City with authority to recommend a position classification system and salaries to the Mayor and Board of Aldermen.

SUGGESTED MOTION:
I move to approve Bill No. 3169, an ordinance approving the classification of employee positions and establishing compensation ranges for fiscal year 2022, on first reading and postpone second reading to December 21, 2021.

ATTACHMENTS:
1. Ordinance

BILL NO. 3169 ORDINANCE NO. ____

AN ORDINANCE CLASSIFYING ALL EMPLOYEE POSITIONS AND ESTABLISHING COMPENSATION FOR SUCH CLASSIFICATIONS FOR FISCAL YEAR 2022

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The following pay ranges are established for permanent full-time city employees. All classifications followed by (E) are exempt under the Fair Labor Standards Act (FLSA):

		Annual		Hourly	
Classification	**Department**	**Minimum**	**Maximum**	**Minimum**	**Maximum**
Laborer	Public Works	$31,363	$44,210	$15.08	$21.26
Billing Clerk	Admin/Sewer	$34,319	$48,390	$16.49	$23.27
Department Assistant	Admin/Various	$34,319	$48,390	$16.49	$23.27
Skilled Laborer	Public Works	$36,386	$51,300	$17.50	$24.66
Officer I	Police	$50,000	$67,233	$24.04	$32.32
Officer II	Police	$53,750	$68,162	$25.84	$32.77
Court Administrator	Municipal Court	$44,011	$62,036	$21.17	$29.83
Building Inspector	Community Development	$44,011	$62,036	$21.17	$29.83
Management Analyst	Any	$44,011	$62,036	$21.17	$29.83
Superintendent	Public Works	$50,673	$71,685	$24.45	$34.46
Building Official	Community Development	$50,673	$71,685	$24.45	$34.46
Construction Inspector	Public Works	$50,673	$71,685	$24.45	$34.46
Detective Sergeant	Police	$60,500	$83,366	$29.09	$40.08
Sergeant	Police	$60,500	$83,366	$29.09	$40.08
Treasurer (E)	Administration	$53,592	$75,551	$25.76	$36.33
Assistant to the City Administrator (E)	Administration	$53,592	$75,551	$25.76	$36.33
City Clerk (E)	Administration	$53,592	$75,551	$25.76	$36.33
Operations Director (E)	Public Works	$53,592	$75,551	$25.76	$36.33
Captain (E)	Police	$74,298	$105,518	$35.72	$50.73
Finance/Human Resources Director (E)	Administration	$72,839	$102,690	$35.03	$49.37
Community Development Director (E)	Community Development	$72,839	$102,690	$35.03	$49.37
Public Works Director (E)	Public Works	$73,907	$104,180	$35.53	$50.10
Chief (E)	Police	$94,141	$133,702	$45.26	$64.28

SECTION 2. The following pay plan is established for temporary and part-time positions:

		Hourly	
Classification	Department	Minimum	Maximum
Intern	Various	$15.12	$21.32
Planner	Community Development	$21.23	$29.91
Receptionist	Administration	$15.12	$21.32
Seasonal Laborer	Public Works	$15.12	$21.32
Department Assistant	Various	$16.55	$23.33
Court Clerk	Municipal Court	$15.12	$21.32
Assistant Director	Nature Sanctuary	$15.12	$21.32
Director	Nature Sanctuary	$16.55	$23.33
Code Enforcement Officer	Community Development	$16.55	$23.33

SECTION 3. The current pay plan is based on a Compensation and Classification Study completed by The Austin Peters Group, Inc.(APG) in 2017. The study included updating job descriptions based on current duties, evaluating and classifying positions into pay grades, and determining what market adjustments should be made to pay rates based on information obtained from peers for wages and benefits. APG completed a Market Survey Update in August 2021 and recommended adjustments to the police department pay structure and general employee pay structure. In lieu of the adjustments provided in the Market Survey Update for the Police Department, the Board of Aldermen adopted an ordinance in October 2022 setting Police Department salaries as recommended by the Police Chief. Adjustments for the general employee group from the Markey Survey Update were presented in a budget work session, but no action was taken and are considered deferred.

SECTION 4. All employees shall normally receive a rate of pay no less than the minimum of the pay grade and no higher than the maximum of the pay grade.

SECTION 5. The following annual salaries are established for elected and appointed officials:

Mayor	$14,400
Alderman	$5,400
Municipal Judge	$18,000
City Administrator	Such amount as established by the Board of Aldermen through a contract between the City and the City Administrator. An annual adjustment to compensation is dependent upon the results of a performance evaluation, in accordance with the employment agreement.

SECTION 6. The 2022 Salary Schedule for current employees is attached hereto and hereby incorporated by reference. The 2022 Salary Schedule includes a 3 percent merit raise for eligible employees in accordance with Section 2.G. of the Parkville Personnel Manual (Resolution No. 12-01-15). Employees who have reached the maximum of their salary ranges will be eligible for a one-time bonus equal to the approved cost-of-living adjustment pending receipt of a satisfactory performance review.

SECTION 7. All provisions of ordinances and resolutions in conflict with this ordinance relative to the classification and compensation of employees of the City of Parkville, Missouri are hereby repealed.

SECTION 8. This ordinance shall take effect on January 1, 2022.

PASSED and APPROVED this 21st day of December 2021.

____
Mayor Nanette K. Johnston

ATTESTED:

____
City Clerk Melissa McChesney

2022 City of Parkville Salary Schedule

Last Name	Title	Department	Hourly Rate	Annual Salary
Abel	Public Works Director	Public Works	$42.00	$87,351
Allwood	Officer II	Police	$27.64	$59,225
Ashley	Project Manager	Public Works	$28.52	Hourly
Barnard	Superintendent	PW Parks	$30.81	$63,437
Blair	Construction Inspector	Public Works	$28.52	Hourly
Bontrager	Director	Nature Sanctuary	$18.05	$37,535
Buckmaster	Department Assistant	Public Works	$17.64	Hourly
Chapman	Human Resources/ Finance Director	Administration	$38.42	$79,919
Chrisman	Chief	Police	$51.45	$107,013
Correa	Officer	Police	$25.84	$55,363
Frazier	Assistant Director	Nature Sanctuary	$15.69	Hourly
Gault	Building Official	Community Development	$29.72	$61,800
Gee	Sergeant	Police	$31.30	$65,107
Hare	Code Enforcement Officer	Community Development	$19.15	Hourly
Heckadon	Sergeant	Police	$29.67	$63,561
Hefley	City Treasurer	Administration	$33.35	$69,365
Hill	Officer II	Police	$26.74	$55,620
Hubbell	Detective Sergeant	Police	$32.43	$67,465
Johnson	Skilled Laborer	PW Streets	$23.07	$48,004
Jordan	Captain	Police	$41.38	$86,061
Kaiserski	Billing Clerk	Sewer	$18.04	$37,514
Lachky	Community Development Director	Community Development	$37.47	$77,940
Layton	Officer	Police	$25.50	$53,045
Liberty	Department Assistant	Police	$23.76	$49,426
Lovell	Skilled Laborer	PW Streets	$21.26	$44,223
McCauley	Officer	Police	$25.01	$52,015
McChesney	City Clerk	Administration	$30.41	$63,239
McMillen	Officer	Police	$25.13	$55,363
Morton	Receptionist	Administration	$15.69	Hourly
Noland	Building Inspector	Community Development	$24.25	$50,432
Phelan	Laborer	PW Parks	$16.32	$33,935
Rhodes	Assistant to the City Administrator	Administration	$27.97	$58,195
Rizzuti	Court Clerk	Court	$23.67	$49,237
Schaffner	Laborer	Parks	$16.13	$33,550
Schank	Operations Director	PW Streets	$37.57	$78,167
Stanton	Planner	Community Development	$24.25	$50,432
Stark	Receptionist	Administration	$15.69	Hourly
Stone	Sergeant	Police	$32.32	$67,228
Taylor	Laborer	PW Streets	$15.69	$32,638
Tomlin	Sergeant	Police	$31.77	$66,071
Whitby	Laborer	PW Streets	$16.32	$33,935
White	Skilled Laborer	PW Streets	$23.07	$48,004
Wooldridge	Officer	Police	$26.00	$54,075

ITEM 5.C.
For 12/7/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: December 2, 2021

Prepared By:
Melissa McChesney, City Clerk

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Adopt an ordinance to approve an attorney-client fee agreement with Vanover Law LLC (Administration)

BACKGROUND:
The City desires to engage the services of Joseph W. Vanover, Vanover Law LLC, as special legal counsel to the Municipal Officials Ethics Commission. Pursuant to RSMo 79.230, the mayor and Board of Aldermen are authorized, by ordinance, to employ special counsel to represent the City and pay reasonable compensation for the services.

BUDGET IMPACT:
The City's fiscal year 2021 Budget has funds available for professional services and legal services.

ALTERNATIVES:

1. Adopt the ordinance approving a special legal counsel professional services agreement.
2. Adopt the ordinance approving a special legal counsel professional services agreement with changes as directed by the Board of Aldermen.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends adoption of the ordinance approving a special legal counsel professional services agreement.

POLICY:
The adoption of ordinances requires Board of Aldermen approval.

SUGGESTED MOTION:
I move to approve Bill No. 3170, an ordinance approving an attorney-client fee agreement with Vanover Law LLC, on first reading.

I move to approve Bill No. 3170, an ordinance approving an attorney-client fee agreement with Vanover Law LLC, on second reading to become Ordinance No. ___.

ATTACHMENTS:

1. Ordinance
2. Agreement

BILL NO. 3170 ORDINANCE NO. ____

AN ORDINANCE APPROVING AN ATTORNEY-CLIENT FEE AGREEMENT BY AND BETWEEN THE CITY OF PARKVILLE, MISSOURI AND VANOVER LAW LLC

WHEREAS, the City desires to engage the services of Joseph W. Vanover, Vanover Law LLC, as special legal counsel to the City's Ethics Commission; and

WHEREAS, pursuant to Section 79.230 RSMo, the Mayor and Board of Aldermen are authorized, by ordinance, to employ special counsel to represent the City and pay reasonable compensation therefore.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen hereby approves the Attorney-Client Fee Agreement attached hereto as Exhibit A and the Mayor is authorized on behalf of the City to execute said Agreement, with such changes therein as shall be approved by the officers of the City executing the same.

Section 2. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor according to law.

Section 3. This ordinance is effective upon its passage and approval.

PASSED and APPROVED this 7th day of December 2021.

____
Mayor Nanette K. Johnston

ATTESTED:

____
City Clerk Melissa McChesney

Exhibit A

Attorney-Client Fee Agreement

[see attached]

VANOVER LAW, LLC
9800 NW Polo Drive, Suite 100
Kansas City, MO 64153

ATTORNEY-CLIENT FEE AGREEMENT

Vanover Law LLC ("Attorney"), will provide legal services to the Ethics Commission of the City of Parkville, Missouri ("Client"), on the terms set forth below.

1. LIMITED SCOPE OF SERVICES. The City of Parkville, Missouri ("Parkville") hires Attorney to provide legal services in the following matter: represent and advise Client in all legal matters, in particular regarding the pending ethics complaint against Mayor Nan Johnston. Attorney's work under this agreement is limited to representing and advising Client only. Attorney's work specifically excludes representing the Parkville, the Board of Aldermen of Parkville, the individual aldermen and the mayor of Parkville. The parties hereto acknowledge that: (1) Attorney is a commissioner of Platte County, Missouri, (2) Parkville interacts with and has business dealings with Platte County from time to time, (3) Attorney cannot represent Client, Parkville, or any other client in any matter related to his position as a commissioner, (4) the parties believe that this representation will not relate to Attorney's position as a commissioner, and (5) the parties accordingly believe there is no conflict of interest or other bar to Attorney serving as outside counsel for Client.

Attorney will provide those legal services reasonably required to represent Client. Attorney will take reasonable steps to keep Client informed of progress and to respond to Client's inquiries.

2. CLIENT. It is understood by Client that Attorney's duty is to act in the best interest of Client and Attorney cannot share information about Client's legal matters with anyone other than Client without express permission. Client expressly authorizes Attorney to share information with the appointed members of Client during the representation. Attorney and Client agree that Attorney will primarily work with the designated representative of Client, namely the chair of the Ethics Commission Bryan Dehner, and may rely on the decisions and directions of the designated representative of Client. Parkville, the Board of Aldermen of Parkville, the individual aldermen and the mayor of Parkville acknowledge that Attorney will engage in confidential communications with Client which will remain secret from them to the extent desired by Client, and they promise not to interfere with the attorney-client relationship except as is provided in Section 7 below related to the discharge of Attorney.

3. RESPONSIBILITIES OF THE PARTIES. Client agrees to be truthful with Attorney, to cooperate, to keep Attorney informed of any information or developments which may come to Client's attention, to abide by this agreement, and to take all necessary steps to have Parkville pay Attorney's bills on time. Parkville agrees to pay Attorney's bills on time. Parkville has taken all action necessary to authorize its agent to sign and enter into this Agreement, including the passage of an ordinance authorizing the same. Client, by signing below, acknowledges that it has voted to accept Attorney's services and enter into this agreement. Immediately following Client's signature and the signature of the agent of Parkville on this Agreement, Client and

Parkville will provide to Attorney copies of the ordinance or other records that authorized Client and the agent of Parkville to sign this Agreement.

4. LEGAL FEES AND BILLING PRACTICES. Parkville agrees to pay the current hourly rate for all time spent on Client's matter by Attorney and legal personnel. Time charged will be actual amount of time spent to the nearest minute. Current hourly rates for Attorney and legal personnel are as follows:

Joseph W. Vanover	\$250.00/hour
Paralegal	\$ 85.00/hour

The time charged will include the time Attorney spends on telephone calls relating to Client's matter, including calls with Client, witnesses, opposing counsel or court personnel.

R. Michael Gunn has engaged in preliminary discussions with an alderman prior to Attorney's involvement regarding this engagement. Attorney anticipates that Attorney only will perform the work hereunder. Only time and expense from Attorney will be billed to Parkville. Vanover Law LLC will compensate R. Michael Gunn for the preliminary discussions by paying him from the fees paid by Parkville to Vanover Law LLC.

5. COSTS AND EXPENSES. Attorney will incur various costs and expenses in performing legal services under this Agreement. Parkville agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. The costs and expenses commonly include, service of process charges, filing fees, court and deposition reporters' fees, deposition costs, messenger and other delivery fees, and other similar items. Costs and expenses exclude miscellaneous expenses for travel, transportation, postage.

6. BILLING STATEMENTS. Attorney will send Client monthly statements for fees and costs incurred by the 15th day of each month. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount. Parkville agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by Parkville. In the event of a dispute, and prior to the invoice’s due date, Parkville shall pay the undisputed portion of the invoice and notify Attorney of the nature of the dispute regarding the balance.

7. DISCHARGE, WITHDRAWAL AND FILE RETENTION. Either Client or Parkville may discharge Attorney at any time. Attorney may withdraw with Client's consent or for good cause. Good cause includes Client's breach of this agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. When Attorney's services conclude, all unpaid charges will immediately become due and payable. After services conclude, Attorney will, upon Client's request, deliver Client's file and property in Attorney's possession to Client. Client understands that to the limited extent Attorney has paid out of pocket expenses for items, which have not yet been reimbursed by Parkville, Attorney must be reimbursed for that particular expense before releasing the item.

In the event of Attorney's death, disability, impairment or incapacity, another lawyer will assist with the closure of Attorney's law practice. In such event, Client agrees that the Successor Attorney can review Client's file to protect Client's rights and can assist with the closure of Attorney's law practice.

Attorney will maintain Client’s file for one year after representation is concluded. Client may request the file at any time during, upon conclusion of, or after conclusion of, this matter. One year after the conclusion of this matter, the file may be destroyed without further notice to Client. Parkville acknowledges that Client's file is property of Client and is not property of Parkville.

8. COMMUNICATION. Client consents to communicating with Attorney by U.S. mail, telephone, email, text message and other electronic means of communication. The Missouri Bar Disciplinary Counsel requires all Missouri attorneys to notify all recipients of e-mail that (1) e-mail communication is not a secure method of communication, (2) any e-mail that is sent to you or by you may be copied and held by various computers it passes through as it goes from me to you or vice versa, (3) persons not participating in our communication may intercept our communications by improperly accessing your computer or my computer or even some computer unconnected to either of us which the e-mail passed through. Communicating through text messages and other electronic means of communication is also less secure than in-person, telephone and U.S. mail communication. If Client decides differently and wants future communications in a different manner, Client will notify Attorney immediately.

9. DISCLAIMER OF GUARANTEE AND ESTIMATES. Nothing in this agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Any estimate of fees given by Attorney shall not be a guarantee. Actual fees may vary from estimates given.

10. ENTIRE AGREEMENT. This Agreement contains the entire Agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

11. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

12. MODIFICATION BY SUBSEQUENT AGREEMENT. This Agreement may be modified by subsequent Agreement of the parties only in writing signed by all of them or an oral agreement only to the extent that the parties carry it out.

13. EFFECTIVE DATE. This Agreement will govern all legal services performed by Attorney on behalf of Client commencing with the date Attorney first performed services. The date at the beginning of this Agreement is for reference only.

14. LIABILITY, INDEMNIFICATION, AND INSURANCE

(a) Attorney shall indemnify, defend and hold harmless Parkville and its departments, elected officials, officers, employees and agents, from and against all liability, suits, actions, proceedings, judgments, claims, losses, damages, and injuries (including attorneys' fees and other expenses of litigation, arbitration, mediation or appeal), which in whole or in part arise out of or have been connected with Attorney's negligence, error, omission, recklessness, or wrongful or criminal conduct in the performance of Services, including performance by Attorney's employees and agents; or arising from any claim for libel, slander, defamation, copyright infringement, invasion of privacy, piracy and/or plagiarism related to any materials related to materials Attorney creates or supplies to Parkville, except to the extent that such claims arise from materials created or supplied by Parkville.

(b) Attorney's obligation to indemnify and hold harmless shall be subject to the terms and limitations of the insurance required by this Section 14 of this Agreement and shall remain in effect and shall be binding on Attorney whether such injury shall accrue, or may be discovered, before or after termination of this Agreement.

(c) Attorney shall secure and maintain, at its expense, through the duration of this Agreement, Lawyers Professional Liability Insurance on an occurrence basis with minimum limits of $500,000.00 per occurrence and $1,500,000.00 aggregate coverage. Attorney shall furnish to Parkville the Declarations Page of such insurance policy.

15. CONDUCT OF EMPLOYEES. While upon Parkville premises, Attorney's employees and agents shall be subject to Parkville's rules and regulations respecting its property and the conduct of employees thereon.

16. OWNERSHIP OF WORK PRODUCT. Attorney agrees that any documents, materials and work products produced in whole or in part through it under this Agreement, any intellectual property rights of Attorney therein (collectively the "Works") are intended to be owned by Client. Accordingly, Attorney hereby assigns to Client all of its right title and interest in and to such Works.

17. RELATIONSHIP OF THE PARTIES

(a) Attorney represents that it has, or will secure at Attorney's own expense, all personnel required in performing the Services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with Parkville.

(b) All of the Services required hereunder will be performed by Attorney or under Attorney's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.

(c) None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of Parkville. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

18. NOTICES. All notices required by this Agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:

Notices sent by Attorney shall be sent to:

City of Parkville
Attn: City Administrator
8880 Clark Ave.
Parkville, MO 64152

Notices sent by Parkville shall be sent to:
Vanover Law LLC
9800 NW Polo Dr., Ste. 100
Kansas City, MO 64153

19. RESOLUTION OF DISPUTES

(a) Parkville and Attorney agree that disputes relative to the services and the Project shall first be addressed by negotiations between the parties. Such negotiations shall take place within thirty (30) days of demand by the party seeking resolution of the dispute. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Attorney shall proceed with the services as per this Agreement as if no dispute existed.

(b) In order to preserve its rights to dispute a matter hereunder, the complaining party must submit a written notice to the other party setting forth the basis for its complaint within twenty (20) calendar days following receipt of the decision of the City Administrator as to such matter or other action on which the dispute is based.

20. MISCELLANEOUS PROVISIONS

(a) Assignability. Attorney shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of Parkville thereto. Provided, however, that the claims for money by Attorney from Parkville under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to Parkville.

(b) Media Announcements. Attorney shall not be authorized to make statements to the media or otherwise on behalf of Client without express direction and consent of Client.

(c) Compliance with Local Laws. Attorney shall comply with all applicable laws, ordinances, and codes of the State and local governments, and shall save Parkville harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement as provided in this Agreement.

(d) Equal Employment Opportunity. During the performance of this Agreement, Attorney agrees as follows:

i. Attorney will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. Attorney will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

ii. Attorney will, in all solicitation or advertisements for employees placed by or on behalf of Attorney, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.

iii. Attorney will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

(e) Authorized Employees. Attorney acknowledges that Section 285.530, RSMo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Attorney therefore covenants that it will not knowingly be in violation of subsection 1 of Section 285.530, RSMo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform Services related to this Agreement, and that its employees are lawfully to work in the United States.

(f) Interest of Members of a City. No member of the governing body of Parkville and no other officer, employee, or agent of Parkville who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement, and Attorney shall take appropriate steps to assure compliance.

(g) Interest of Attorney and Employees. Attorney covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the scope of work associated with this Agreement or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. Attorney further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

(h) Waiver. The failure of either party to require performance of this Agreement shall not affect such party's right to enforce the same. A waiver by either party of any provision of breach of this Agreement shall be in writing. A written waiver shall not affect the waiving party's rights with respect to any other provision or breach.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. CLIENT AND PARKVILLE SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

DATED: ________________________ Ethics Commission of Parkville, Mo.

By: ________________________________
Name: ________________________________
Title: ________________________________

DATED: ________________________ City of Parkville, Mo.

By: ________________________________
Name: ________________________________
Title: ________________________________

DATED:______________________

Vanover Law LLC

By: ________________________________

Joseph W. Vanover

ITEM 5.D.
For 12/7/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: December 2, 2021

Prepared By: Reviewed By:
Joe Parente, City Administrator

ISSUE:
Adopt an ordinance to approve a special legal counsel professional services agreement with Baty Otto Coronado PC (Administration)

BACKGROUND:
The City deires to engage the services of Baty Otto Coronado PC as special legal counsel to assist in matters related to the City's interests and other matters as may be directed by the City from time-to-time. Pursuant to RSMo 79.230, the Mayor and Board of Aldermen are authorized, by ordinance, to employ special counsel to represent the City and pay reasonable compensation.

BUDGET IMPACT:
The City's fiscal year 2021 Budget has funds available for professional services and legal services.

ALTERNATIVES:

1. Adopt the ordinance approving a special legal counsel professional services agreement.
2. Adopt the ordinance approving a special legal counsel professional services agreement with changes as directed by the Board of Aldermen.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends adoption of the ordinance approving a special legal counsel professional services agreement.

POLICY:
The adoption of ordinances requires Board of Aldermen approval.

SUGGESTED MOTION:
I move to approve Bill No. 3171, an ordinance approving a special legal counsel professional services agreement with Baty Otto Coronado PC, on first reading.

I move to approve Bill No. 3171, an ordinance approving a special legal counsel professional services agreement with Baty Otto Coronado PC, on second reading to become Ordinance No. ____.

ATTACHMENTS:
1. Ordinance
2. Agreement

BILL NO. 3171 ORDINANCE NO. ____

AN ORDINANCE APPROVING A SPECIAL LEGAL COUNSEL PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF PARKVILLE, MISSOURI AND BATY OTTO CORONADO PC

WHEREAS, the City desires to engage the services of Baty Otto Coronado PC, as special legal counsel to assist in matters related to the City's interests, and such other matters as may be directed by the City from time-to-time; and

WHEREAS, pursuant to Section 79.230 RSMo, the Mayor and Board of Aldermen are authorized, by ordinance, to employ special counsel to represent the City and pay reasonable compensation therefor.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen hereby approves the Special Legal Counsel Professional Services Agreement attached hereto as Exhibit A and the Mayor is authorized on behalf of the City to execute said Agreement, with such changes therein as shall be approved by the officers of the City executing the same.

Section 2. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor according to law.

Section 3. This ordinance is effective upon its passage and approval.

PASSED and APPROVED this 7th day of December 2021.

____
Mayor Nanette K. Johnston

ATTESTED:

____
City Clerk Melissa McChesney

Exhibit A

Special Legal Counsel Services Agreement

[see attached]

SPECIAL LEGAL COUNSEL PROFESSIONAL SERVICES AGREEMENT

THIS SERVICE AGREEMENT, entered into on this ____ day of ______________, 2021, by and between the CITY OF PARKVILLE, MISSOURI ("City") and Baty Otto Coronado PC ("Service Provider").

WHEREAS, the City requires the services of special legal counsel to assist in matters related to the City's interests, and such other matters as may be directed by the City from time-to-time (the "Services"); and

WHEREAS, Service Provider has demonstrated the necessary expertise, experience, and personnel to perform the Services.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants and agreements set forth herein, the parties mutually agree as follows:

I. SCOPE OF SERVICES

A. The term "Services" when used in this Agreement shall mean any and all special legal counsel services provided by the Service Provider in accordance with this Agreement.
B. The City agrees to retain Service Provider and Service Provider agrees to perform the Services.
C. The City reserves the right to direct revision of the Services at the City's discretion. Service Provider shall advise the City of additional costs and time delays, if any, in performing the revision, before Service Provider performs the revised services.
D. Service Provider shall provide additional services under this Agreement only upon request of the City and only to the extent defined and required by the City as mutually agreed upon by the parties and as provided by this Agreement. Any additional services or materials provided by the Service Provider without the City's prior consent shall be at the Service Provider's own risk, cost, and expense, and Service Provider shall not make a claim for compensation from the City for such work.

II. STANDARD OF CARE

A. Service Provider shall exercise the same degree of care, skill, and diligence in the performance of all Services to the City that is ordinarily possessed and exercised by reasonable, prudent, and experienced professionals under similar circumstances.
B. Service Provider represents it has all necessary licenses, permits, knowledge, and certifications required to perform the Services described herein.

III. COMPENSATION

A. As consideration for providing the Services, the City shall pay Service Provider for all attorneys employed by Service Provider at the rate of $200 per hour.
    a. Service Provider is not eligible for reimbursement for miscellaneous expenses including travel, transportation, postage, etc. Service Provider is eligible for reimbursement at-cost, with no mark-up, for client disbursements necessary to perform the authorized scope of work. Client disbursements may include, but are not limited to, fees for service of process, court filing fees, deliveries, bulk mailings, outside photocopying, etc.

B. Service Provider shall submit an invoice to the City by the 15th day of each month for the Services that were provided in the month immediately prior, as well as any other charges or reimbursements to which the Service Provider is entitled by this Agreement. The City agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by the City. In the event of a dispute, and prior to the invoice's due date, City shall pay the undisputed portion of the invoice and notify Service Provider of the nature of the dispute regarding the balance.

C. Service Provider shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the Agreement and such other records as may be deemed necessary by the City to assure proper accounting for all funds. These records will be made available for audit purposes to the City or any authorized representative, and will be retained for ten years after the expiration of this Agreement unless permission to destroy them is granted by the City.

IV. SCHEDULE

A. Unless otherwise directed by the City, Service Provider shall commence performance of the Services on December 1, 2021.

B. Neither the City nor the Service Provider shall be in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party.

C. If Service Provider's performance is delayed due to delays caused by the City, Service Provider shall have no claim against the City for damages or payment adjustment other than an extension of time to perform the Services.

V. LIABILITY AND INDEMNIFICATION

A. Service Provider shall indemnify, defend and hold harmless the City and its departments, elected officials, officers, employees and agents, from and against all liability, suits, actions, proceedings, judgments, claims, losses, damages, and injuries (including attorneys' fees and other expenses of litigation, arbitration, mediation or appeal), which in whole or in part arise out of or have been connected with Service Providers' negligence, error, omission, recklessness, or wrongful or criminal conduct in the performance of Services, including performance by Service Provider's employees and agents; or arising from any claim for libel, slander, defamation, copyright infringement, invasion of privacy, piracy and/or plagiarism related to any materials related to materials Service Provider creates or supplies to the City, except to the extent that such claims arise from materials created or supplied by the City.

B. Service Provider's obligation to indemnify and hold harmless shall be subject to the terms and limitations of the insurance required by Section VI. of this Agreement and shall remain in effect and shall be binding on Service Provider whether such injury shall accrue, or may be discovered, before or after termination of this Agreement.

VI. INSURANCE

The Service Provider shall secure and maintain, at its expense, through the duration of this Agreement, the insurance described on Exhibit A.

VII. ASSIGNMENT OF AND RESPONSIBILITY FOR PERSONNEL

A. Service Provider's assignment of personnel to perform the Services shall be subject to the City's oversight and general guidance. The City reserves the right to request qualifications and/or reject service from any and all employees of the Service Provider.
B. While upon City premises, the Service Provider's employees and agents shall be subject to the City's rules and regulations respecting its property and the conduct of employees thereon.

VIII. OWNERSHIP OF WORK PRODUCT

Service Provider agrees that any documents, materials and work products produced in whole or in part through it under this Agreement, any intellectual property rights of Service Provider therein (collectively the "Works") are intended to be owned by the City. Accordingly, Service Provider hereby assigns to the City all of its right title and interest in and to such Works.

IX. RELATIONSHIP OF THE PARTIES

A. Service Provider represents that it has, or will secure at Service Provider's own expense, all personnel required in performing the Services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City.
B. All of the Services required hereunder will be performed by the Service Provider or under Service Provider's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.
C. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

X. NOTICES

A. All notices required by this Agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:

Notices sent by Service Provider shall be sent to:

City of Parkville
Attn: City Administrator
8880 Clark Ave.
Parkville, MO 64152

Notices sent by the City shall be sent to:

Baty Otto Coronado PC
Attn: Steven Coronado
4435 Main Street, Suite 100
Kansas City, MO 64111

XI. TERM AND TERMINATION

A. The effective date of this Agreement shall be the date of execution, when the Agreement is signed by both parties.
B. The term of this Agreement shall be until all Services are satisfactorily completed and accepted by the City.

C. Notwithstanding Article XI, Paragraph B, the City reserves the right and may elect to terminate this Agreement at any time, with or without cause, by giving at least sixty (60) days' written notice to the Service Provider. The City shall compensate Service Provider for the Services that have been completed to the City's reasonable satisfaction as of the date of termination at the rates set forth in Article III, Paragraph A. Service Provider shall perform no activities other than reasonable wrap-up activities after receipt of notice of termination.

D. Notwithstanding Article XI, Paragraph B, Service Provider may terminate this Agreement for cause by giving at least sixty (60) days' written notice to the City. Cause for termination includes any reason consistent with ethical rules, including conflicts of interest, or the failure to correct breach of this Agreement following a minimum of thirty (30) days' notice and the opportunity to cure. The City shall compensate Service Provider for the Services that have been completed to the City's reasonable satisfaction as of the date of termination at the rates set forth in Article III, Paragraph A.

XII. RESOLUTION OF DISPUTES

A. City and Service Provider agree that disputes relative to the services and the Project shall first be addressed by negotiations between the parties. Such negotiations shall take place within thirty (30) days of demand by the party seeking resolution of the dispute. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Service Provider shall proceed with the services as per this Agreement as if no dispute existed.

B. In order to preserve its rights to dispute a matter hereunder, the complaining party must submit a written notice to the other party setting forth the basis for its complaint within twenty (20) calendar days following receipt of the decision of the City Administrator as to such matter or other action on which the dispute is based.

C. Arbitration of disputes.

i. Claims, except those waived as provided for elsewhere in this Agreement, which have not been resolved by the procedures described above, shall be decided by arbitration which, unless the parties mutually agree otherwise, in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect at the time of the arbitration. The demand for arbitration shall be filed in writing with the other party to the Agreement and with the American Arbitration Association.

ii. A demand for arbitration may be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when institution of legal or equitable proceedings based on such Claim would be barred by the applicable statute of limitations.

iii. An arbitration pursuant to this Section may be joined with an arbitration involving common issues of law or fact between the City or Service Provider and any person or entity with whom the City or Service Provider has a contractual obligation to arbitrate disputes which does not prohibit consolidation or joinder. No other arbitration arising out of or relating to the Agreement shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to the Agreement or not a party to an agreement with the City, except by written consent containing a specific reference to the Agreement signed by the City and Service Provider and any other person or entities sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by the parties to the Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

iv. Claims and Timely Assertion of Claims. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

v. Judgment on Final Award. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

XIII. MISCELLANEOUS PROVISIONS

A. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.

B. Assignability. Service Provider shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of the City thereto. Provided, however, that the claims for money by Service Provider from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.

C. Media Announcements. Service Provider shall not be authorized to make statements to the media or otherwise on behalf of the City without express direction and consent of the City

D. Compliance with Local Laws. Service provider shall comply with all applicable laws, ordinances, and codes of the State and local governments, and shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement as provided in Article V of this Agreement.

E. Equal Employment Opportunity. During the performance of this Agreement, Service Provider agrees as follows:

   i. Service Provider will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. Service Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

   ii. Service Provider will, in all solicitation or advertisements for employees placed by or on behalf of Service Provider, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.

iii. Service Provider will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

F. Authorized Employees. Service Provider acknowledges that Section 285.530, RSMo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Service Provider therefore covenants that it will not knowingly be in violation of subsection 1 of Section 285.530, RSMo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform Services related to this Agreement, and that its employees are lawfully to work in the United States.

G. Interest of Members of a City. No member of the governing body of the City and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement, and Service Provider shall take appropriate steps to assure compliance.

H. Interest of Service Provider and Employees. Service Provider covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the scope of work associated with this Agreement or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. Service Provider further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

I. Entire Agreement. This Agreement represents the entire Agreement and understanding between the parties, and this Agreement supersedes any prior negotiations, proposals, or agreements. Unless otherwise provided in this Agreement, any amendment to this Agreement shall be in writing and shall be signed by the City and Service Provider, and attached hereto.

J. Severability. If any part, term or provision of this Agreement, or any attachments or amendments hereto, is declared invalid, void, or enforceable, all remaining parts, terms, and provisions shall remain in full force and effect.

K. Waiver. The failure of either party to require performance of this Agreement shall not affect such party's right to enforce the same. A waiver by either party of any provision of breach of this Agreement shall be in writing. A written waiver shall not affect the waiving party's rights with respect to any other provision or breach.

L. Third Parties. The Services to be performed by the Service Provider are intended solely for the benefit for the City. Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any person or entity not a signatory to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

CITY OF PARKVILLE, MISSOURI

By: __________________________

Nanette K. Johnston, Mayor

ATTEST:

____

Melissa McChesney, City Clerk

Respectfully submitted,

BATY OTTO CORONADO PC

Steven F. Coronado
4435 Main Street, Suite 1100
Kansas City, MO 64111
Telephone: (816) 531-7200
Facsimile: (816) 531-7201
scoronado@batyotto.com

CITY OF PARKVILLE
Policy Report

Date: November 22, 2021

Prepared By:

Brad Stanton, Planner

Reviewed By:

Stephen Lachky, Community Development Director

ISSUE:

Approve the second reading of an ordinance to approve a conditional use permit for Evergy to operate an electrical substation on approximately 6.28 acres generally located at the southwest corner of Highway 45 and Ensign Drive - Case No. PZ21-41; Burns & McDonnell, applicant (Community Development)

BACKGROUND:

Evergy wishes to construct a new electrical substation on property that currently contains a communications tower. Per Section 405.050 of the Municipal Code, “Public utilities or public service uses, buildings, structures, or appurtenances thereto” require Conditional Use Permit approval. The applicant has submitted the relevant building/site plans and applications for a Conditional Use Permit. The subject property consists of one parcel (#20-4.0-19-000-000-016.001) containing 6.28 acres, more or less, and is located on the southwest corner of Highway 45 and Ensign Drive. Evergy would develop the substation behind the existing communications tower to their standard for electrical equipment. Additionally, the site would not include public facilities as public access will not be allowed to the site. Fencing and locked gates will surround the planned substation. The applicant has submitted a Stormwater Pollution Prevention Plan, as well as stormwater plans for the site.

BUDGET IMPACT:

With the exception of application and permit fees and any incremental increases from real estate and personal property taxes, there is no budgetary impact.

ALTERNATIVES:

1. Approve the second reading of the ordinance approving the conditional use permit.
2. Approve the second reading, subject to changes directed by the Board of Aldermen.
3. Do not approve the item.
4. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

PLANNING & ZONING COMMISSION RECOMMENDATION:

The Planning and Zoning Commission considered the application at their November 9, 2021, regular meeting. Following a public hearing and discussion by the Commission, the Commission concurred with staff conclusions and recommendations. They recommended approval of the conditional use permit (by a vote of 8-0), subject to staff conditions. Items considered by the Commission for their recommendation at the November 9, 2021, meeting are attached and included by reference. The Commission recommended the addition of one additional condition of approval:

1. Landscape screening shall be provided to mitigate sightline impacts from adjacent properties, subject to staff interpretation.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen approve the second reading of the ordinance, subject to the following conditions:

1. Approval is based on the representations of the drawings presented as part of this application and does not waive any requirement or development standard contained in the Parkville Municipal Code.
2. The Conditional Use Permit is to allow an electrical substation use on the property described in attached exhibits covering 6.28 +/- acres indefinitely, unless revoked.

POLICY:
Applications for Conditional Use Permit must be approved by the Board of Aldermen following review and recommendation by the Planning and Zoning Commission as outlined in Table 403-1: Procedures Summary of the Parkville Municipal Code.

The Board of Aldermen must approve two readings of the ordinance to become effective. Rule 5, Agendas, of the Board's adopted Rules of Order, states "The first reading of an ordinance will be read on the action agenda and the second and final reading will be read at the next subsequent meeting on the consent agenda, unless the item is a time-sensitive matter in which it may be approved during the same meeting."

SUGGESTED MOTION:
I move to approve Bill No. 3167, an ordinance approving the conditional use permit for Evergy to operate an electrical substation, on second reading to become Ordinance No. ____.

ATTACHMENTS:
1. Ordinance
2. Site Plans
3. Application
4. Staff Report
5. Project Narrative

BILL NO. 3167 ORDINANCE NO. ____

AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR EVERGY TO OPERATE AN ELECTRICAL SUBSTATION GENERALLY LOCATED AT THE SOUTHWEST CORNER OF HIGHWAY 45 AND ENSIGN DRIVE

WHEREAS, Burns & McDonnell, on behalf of property owner Evergy Metro, Inc., submitted an application for Conditional Use Permit to operate an electrical substation on the subject property zoned "BP" Business Park which includes one parcel (#20-4.0-19-000-000-016.001) containing 6.28 acres, more or less, and is located at the southwest corner of Highway 45 and Ensign Drive (Case No. PZ21-41); and

WHEREAS, Parkville Municipal Code Section 405.050 permits public utilities or public services uses, buildings, structures, or appurtenances thereto subject to an approved Conditional Use Permit; and

WHEREAS, notice of a public hearing to be held before the Planning and Zoning Commission was published, mailed, and posted in accordance with Parkville Municipal Code Title IV – Development Code, Section 403.010; and

WHEREAS, City staff reviewed the application according to Parkville Municipal Code Title IV – Development Code, Section 403.050 and determined their findings and conclusions; and

WHEREAS, on November 9, 2021, the Planning and Zoning Commission held a public hearing to consider the application for Conditional Use Permit and recommended approval by a vote of 8 to 0; and

WHEREAS, the Board of Aldermen concurs with staff's conclusions and accepts their recommendation.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The application for Conditional Use Permit to operate an electrical substation use is hereby approved, subject to the following conditions:

1. Approval is based on the representations of the drawings presented as part of this application and does not waive any requirement or development standard contained in the Parkville Municipal Code.
2. The Conditional Use Permit is to allow an electrical substation use on the property described in attached exhibits covering 6.28 +/- acres indefinitely, unless revoked.
3. Landscape screening shall be provided to mitigate sightline impacts from adjacent properties, subject to staff interpretation.

SECTION 2. The Conditional Use Permit shall be effective from the effective date indefinitely.

SECTION 3. This ordinance shall be effective immediately upon its passage.

PASSED and APPROVED this 7th day of December 2021.

____
Mayor Nanette K. Johnston

ATTESTED:

____
City Clerk Melissa McChesney

PROJECT CONTROL

HORIZONTAL AND VERTICAL CONTROL BASED ON MISSOURI STATE PLANES, WEST ZONE, US FOOT, NAD83.

SITE BENCHMARKS:

PBM-1: NORTHING: 1,113,596.77
EASTING: 2,712108.49
ELEVATION: 949.10

PBM-2: NORTHING: 1,113,426.84
EASTING: 2,712397.20
ELEVATION: 949.10

PBM-3: NORTHING: 1,113,653.31
EASTING: 2,712264.04
ELEVATION: 948.38

PBM-4: NORTHING: 1,113,445.62
EASTING: 2,712134.64
ELEVATION: 947.98

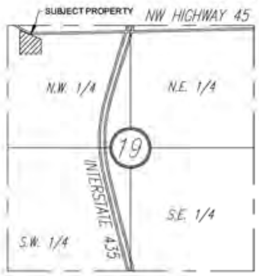
DEVELOPMENT DATA:

A. EXISTING ZONING	BP
B. PROPOSED ZONING	BP
C. TOTAL LAND USAGE	7.25 ACRES

EVERGY WALDRON SUBSTATION (111)

16215 NW MO-45 HWY PARKVILLE, MO 64152

PROJECT LOCATION
7.25 AC (315,630.87 SQ. FT.)



SECTION MAP
SEC. 19, TOW. 51N, RNG. 34W

VICINITY MAP

DIG SAFE
1-800-DIG-SAFE (344-7233) OR 811

DRAWING INDEX

100/111/D010 COVER SHEET
100/111/D011 SITE & GRADING PLAN
100/111/D012 ROAD PLAN & PROFILE
100/111/D013 GRADING DETAILS
100/111/D014 EROSION CONTROL PLAN
100/111/D015 EROSION CONTROL DETAILS
100/111/D051 STRUCTURE AND BUS ELEVATIONS
85/426DJ/D002 STANDARD FENCING DETAILS
TOPOGRAPHIC SURVEY BY MCCLURE

OWNER:

EVERGY METRO INC.,PO BOX 418679, KANSAS CITY, MO 64141

ENGINEER:

BURNS & MCDONNELL, 9400 WARD PARKWAY, KANSAS CITY, MO 64114

SURVEYOR

MCCLURE, 1700 SWIFT STREET, STE 100, NORTH KANSAS CITY, MO 64116

BMCD#: 125934

BURNS McDONNELL

D					
C					
B					
A	09/29/21	ISSUED FOR CONDITIONAL USE PERMIT	PKJ	SLS	MJB

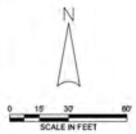
BURNS McDONNELL
PROJECT # 125934

P. JABALI	09/29/2021	J. RINGER	09/29/2021
S. SCHENK	09/29/2021	1" = 30'	
M. BLAKE	09/29/2021	125934	

EVERGY
WALDRON SUBSTATION (111)
161KV SUBSTATION
COVER SHEET

evergy
100/111/D010

CONFIDENTIALITY NOTICE: THIS DOCUMENT/DRAWING CONTAINS CONFIDENTIAL AND PROPRIETARY INFORMATION BELONGING TO EVERGY. THE INFORMATION IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS BEING PROVIDED BY EVERGY. THE UNAUTHORIZED DISCLOSURE, COPYING, OR DISTRIBUTION OF THIS DOCUMENT/DRAWING OR THE MATERIAL IT CONTAINS IS STRICTLY PROHIBITED.



STORM SEWER SCHEDULE					
PIPE	LENGTH (FT)	INVERT		SLOPE	PIPE SIZE & MATERIAL
		UPSTREAM	DOWNSTREAM		
SD-1	170.00'	936.22'	935.37'	0.5%	24" HDPE
SD-2	75.00'	935.37'	934.99'	0.5%	24" HDPE
SD-3	99.89'	934.99'	934.49'	0.5%	24" HDPE
SD-4	140.12'	935.19'	934.49'	0.5%	24" HDPE
SD-5	75.00'	935.57'	935.19'	0.5%	24" HDPE
SD-6	170.00'	936.42'	935.57'	0.5%	24" HDPE
SD-7	152.55'	934.49'	909.33'	16.72%	36" HDPE
SD-8	42.23'	909.33'	TBD	TBD	24" RCP

STRUCTURE	DESCRIPTION	RIM ELEVATION	NORTHING	EASTING
CB-1	CATCH BASIN	948.32	1113658.42	2712240.59
CB-2	CATCH BASIN	948.32	1113572.10	2712387.04
CB-3	CATCH BASIN	947.92	1113451.65	2712118.73
CB-4	CATCH BASIN	947.92	1113365.34	2712265.19
MH-1	MANHOLE	948.39	1113534.06	2712451.68
MH-2	MANHOLE	949.30	1113447.82	2712400.84
MH-3	MANHOLE	947.99	1113327.24	2712329.75
OS-1	OUTLET CONTROL STRUCTURE	909.33	1113299.88	2712509.75

PERMANENT BENCHMARKS			
POINT	NORTHING	EASTING	ELEVATION
PBM-1	1113596.77	2712108.49	**
PBM-2	1113426.84	2712397.20	**
PBM-3	1113653.31	2712264.04	**
PBM-4	1113433.59	2712134.64	**

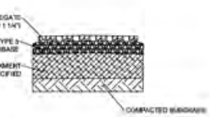
** SEE NOTE 9

GRADING NOTES:

1. HORIZONTAL AND VERTICAL CONTROL, BASIS OF BEARING, PROPERTY, LAND AND TOPOGRAPHIC INFORMATION OBTAINED FROM SURVEY PERFORMED BY:
   McCLURE
   1700 SWIFT STREET, STE 100
   NORTH KANSAS CITY, MO 64116
   PHONE 816-756-0444
2. HORIZONTAL DATUM: MISSOURI COORDINATE SYSTEM OF 1983, WEST ZONE.
3. VERTICAL DATUM: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88).
4. SUBSTATION EDGE OF PAD (CRUSHED ROCK SURFACE) TO EXTEND 5.0' BEYOND THE FENCE (OR AS NOTED ON PLAN) AND SHALL BE BACKFILLED AS SPECIFIED.
5. ALL SLOPES ARE 3:1 UNLESS NOTED OTHERWISE.
6. PROVIDED POSITIVE SLOPE DRAINAGE AWAY FROM ALL SITE STRUCTURES AND FOUNDATIONS.
7. SITE GRADES SHOWN ARE FINISH GRADES. SUBCONTRACTOR SHALL GRADE TO SUBGRADE AND GRADE TO DRAIN, PROOF ROLL WITH LOADED DUMP TRUCK OR APPROVED EQUIPMENT AND THEN INSTALL FINISH MATERIAL.
8. EXISTING POND TO BE DRAINED, OVER EXCAVATED A MINIMUM OF 12 INCHES, COMPACTED AND BACKFILLED PER PLAN.
9. PROVIDE FOUR (4) BERNSTEN MODEL G136 MONUMENTS 36" LONG PERMANENT BENCHMARKS OR ENGINEER APPROVED EQUIVALENT IN ACCORDANCE WITH PROJECT SPECIFICATIONS. MONUMENT CAPS SHALL BE MARKED WITH AN "X". SET MONUMENTS AFTER ROUGH GRADING IS COMPLETE. BENCHMARK ELEVATIONS SHALL BE WITHIN 0.10 FEET OF FINAL GRADE. RECORD BENCH MARK ELEVATIONS AND SUBMIT TO CONTRACTOR FOR RECORD.

LEGEND:

- PROPERTY LINE
- EXISTING FIELD FENCE
- EXISTING CHAIN LINK FENCE
- EXISTING MAJOR CONTOURS
- EXISTING MINOR CONTOURS
- EXISTING OVER HEAD ELECTRICAL LINE
- EXISTING GAS LINE
- EXISTING OVERHEAD POWER & TV LINE
- EXISTING STORM LINE
- EXISTING WATER LINE
- EXISTING UTILITY POLE
- EXISTING TREELINE
- EDGE OF PAVEMENT
- PROPOSED SUBSTATION SECURITY FENCE
- 945 PROPOSED CONTOURS
- PROPOSED CRUSHED ROCK SURFACE
- EDGE OF PAD / TOP/TOE OF SLOPE (TOS)
- LIMITS OF DISTURBANCE (LOD)
- PROPOSED ACCESS ROAD SURFACE
- PROPOSED TREELINE
- FLOWLINE
- CABLE TRENCH DRAIN
- PERMANENT BENCHMARK
- BASELINE



TYPICAL CRUSHED ROCK SURFACE DETAIL
NOT TO SCALE

BMCD#: 125934

BURNS McDONNELL

D					
C					
B	07/2021	ISSUED FOR BID	PRJ	SLS	MJB
A	06/2021	ISSUED FOR REVIEW	PRJ	SLS	MJB

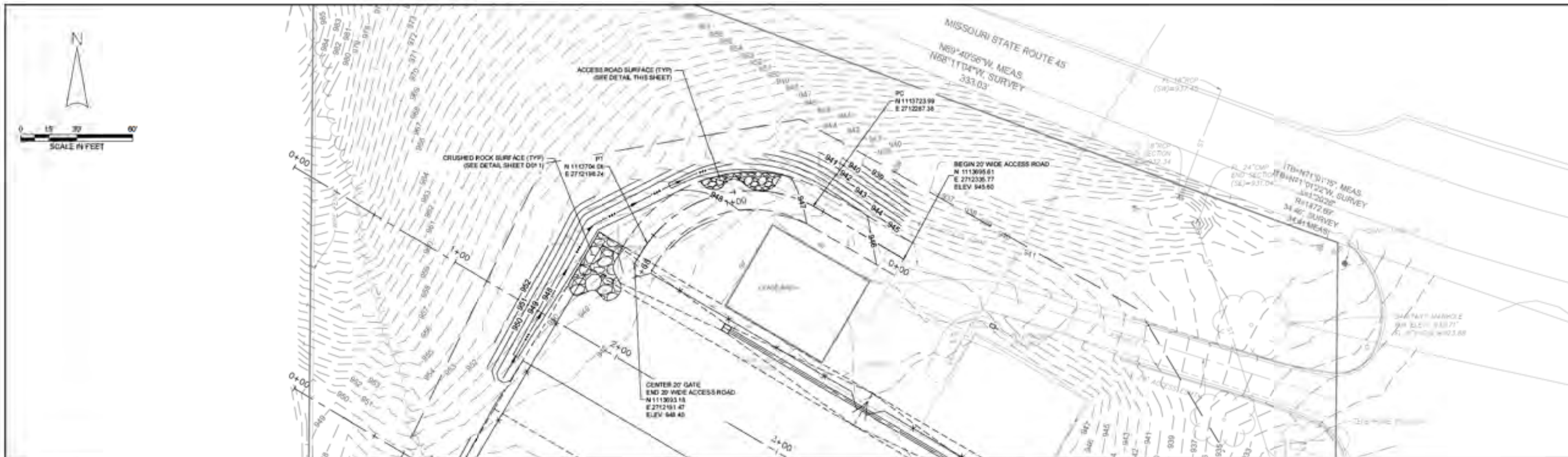
BURNS McDONNELL
PROJECT # 125934

P. JABALI	06/25/2021	J. RINGER	06/25/2021
S. SCHENK	06/25/2021	1" = 30'	
M. BLAKE	06/25/2021	125934	

EVERGY
WALDRON SUBSTATION (111)
161KV SUBSTATION
SITE & GRADING PLAN

evergy

150/111/D011



GRADING NOTES:

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   NORTH KANSAS CITY, MO 64116
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2. HORIZONTAL DATUM: MISSOURI COORDINATE SYSTEM OF 1983, WEST ZONE.
3. VERTICAL DATUM: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)

LEGEND:

- PROPERTY LINE
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- EXISTING CHAIN LINK FENCE
- EXISTING MAJOR CONTOURS
- EXISTING MINOR CONTOURS
- EXISTING OVER HEAD ELECTRICAL LINE
- EXISTING GAS LINE
- EXISTING OVERHEAD POWER & TV LINE
- EXISTING STORM LINE
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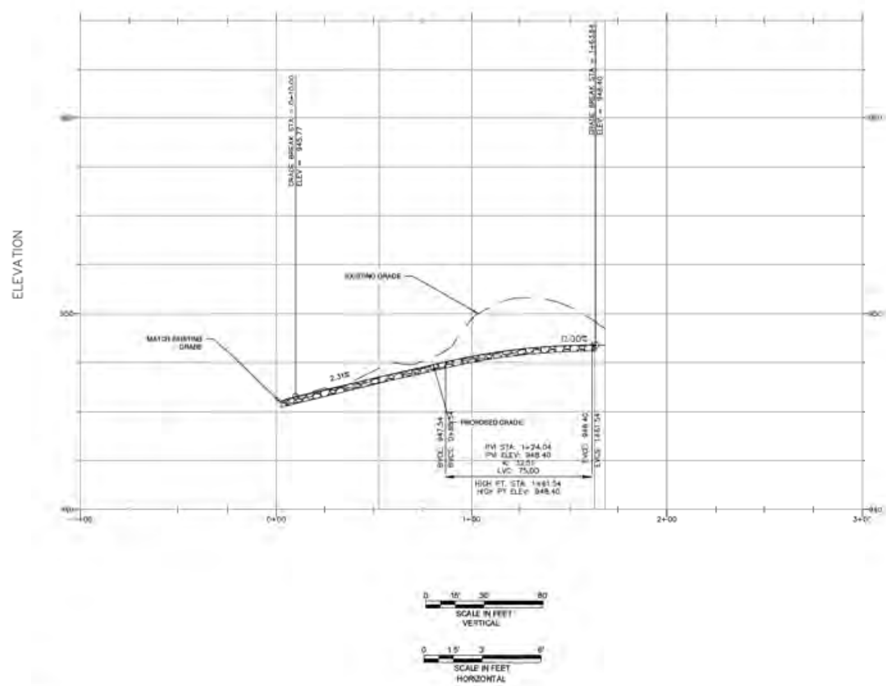
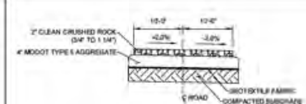
- PROPOSED TREELINE
- FLOWLINE
- CABLE TRENCH DRAIN





TYPICAL ACCESS ROAD SURFACE DETAIL

NOT TO SCALE

BMCD#: 125934

BURNS McDONNELL

D					
C	09/29/21	ISSUED FOR CONDITIONAL USE PERMIT	PKJ	SLS	MJB
B	07/22/21	ISSUED FOR BID	PKJ	SLS	MJB
A	06/25/21	ISSUED FOR REVIEW	PKJ	SLS	MJB

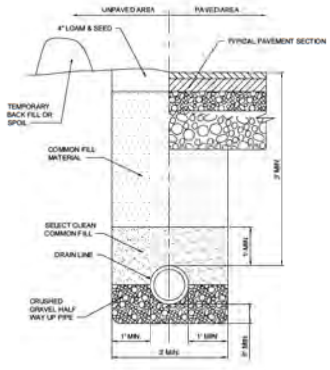
BURNS McDONNELL
PROJECT # 125934

P. JABALI	06/25/2021	J. RINGER	06/25/2021
S. SCHENK	06/25/2021	AS NOTED	
M. BLAKE	06/25/2021	125934	

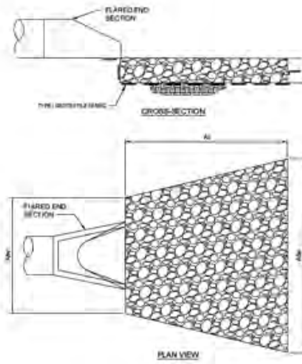
EVERGY
WALDRON SUBSTATION (111)
161KV SUBSTATION
ROAD PLAN & PROFILE

evergy

100/111/D012



PIPE TRENCH DETAIL
NOT TO SCALE

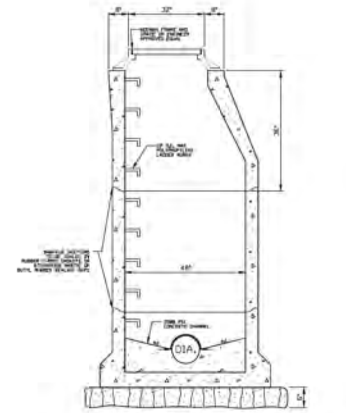


OUTLET NO.	PIPE DIA Pd (IN)	RIP-RAP SIZE (R)	RIP-RAP THICK. Rt (IN)	APRON LENGTH Al (FT)	APRON INITIAL WIDTH Aiw (FT)	APRON TERMINAL WIDTH Atw (FT)
FES-1	36	6	27	12	6	14

FLARED END SECTION OUTLET PROTECTION DETAIL
NOT TO SCALE

NOTES:

1. THE SUBGRADE FOR GEOTEXTILE FABRIC AND RIP-RAP SHALL BE PREPARED TO THE LINES AND GRADES SHOWN.
2. THE ROCK USED FOR RIP-RAP SHALL CONFORM TO MODOT TYPE 2 ROCK BLANKET.
3. GEOTEXTILE FABRICS SHALL BE PROTECTED FROM PUNCTURE OR TEARING DURING THE PLACEMENT OF THE ROCK RIP-RAP. DAMAGED AREAS IN THE FABRIC SHALL BE PREPARED BY PLACING A PIECE OF FABRIC OVER THE DAMAGED AREA OR BY COMPLETE REPLACEMENT OF THE FABRIC. ALL OVERLAPS REQUIRED FOR REPAIRS OR JOINING TWO PIECES OF FABRIC SHALL BE A MINIMUM OF 12 INCHES.
4. STONE FOR THE RIP-RAP MAY BE PLACED BY EQUIPMENT AND SHALL BE CONSTRUCTED TO THE FULL LAYER THICKNESS IN ONE OPERATION AND IN SUCH A MANNER AS TO PREVENT SEGREGATION OF THE STONE SIZES.



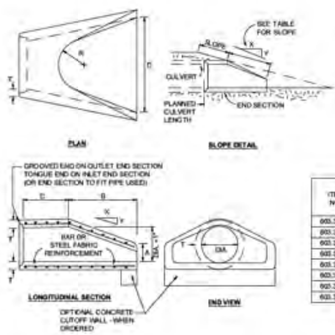
NOTES:

1. 12" THICK CONCRETE SLAB (3500 PSI) TO BE SUBSTITUTED FOR STONE BASE WHEN DIRECTED BY THE ENGINEER. (ALL MANHOLES)
2. PRECAST MANHOLES TO CONFORM TO REQUIREMENTS OF ASTM SPEC. C-913 "STANDARD SPECIFICATION FOR PRECAST CONCRETE WATER AND WASTEWATER STRUCTURES".
3. A MINIMUM OF 6" OF CLEAN STONE SHALL BE USED AS BACKFILL ON ALL SIDES.

PRECAST CONCRETE MANHOLE
NOT TO SCALE

MANHOLE NOTES:

1. ALL PRECAST MANHOLE SECTIONS SHALL CONFORM TO ASTM C478.
2. ALL UTILITY STRUCTURES ARE TO BE HS-20 RATED UNLESS INDICATED OTHERWISE.
3. IF A MANHOLE IS LOCATED IN PAVEMENT AREAS, RIM ELEVATION SHALL BE FLUSH WITH FINAL GRADE. IF A MANHOLE IS LOCATED OUTSIDE OF PAVEMENT AREAS, RIM ELEVATION SHALL BE 6 INCHES MINIMUM ABOVE ADJACENT FINISH GRADE.
4. COVERS AND CASTINGS OF MANHOLES AND STRUCTURES SHALL BE STAMPED PER THE APPROPRIATE UTILITY TYPE OR PER THE LOCAL STANDARDS, AND SHALL BE STAMPED PER THE ORIGIN OF MANUFACTURE.
5. COVERS AND CASTINGS SHALL BE TAMPER-PROOF FOR STRUCTURES LOCATED IN PEDESTRIAN AREAS, EASEMENT AREAS, AND AREAS WITH SPECIAL SECURITY RESTRICTIONS.
6. COVERS THAT MAY BE SUBMERGED SHALL BE WATERTIGHT.
7. FRAME AND ADJUSTMENT RINGS SHALL BE SEALED WITH NON-SHRINK GROUT, PREFORMED PLASTIC, OR RUBBER RING TO FORM WATERTIGHT SEAL.
8. ALL JOINTS SHALL BE SEALED WITH JOINT COMPOUND OR GROUTED WITH MORTAR.
9. ANY LIFT LOOPS FOR UTILITY STRUCTURES SHALL BE GROUTED FLUSH AFTER INSTALLATION.
10. ALL MANHOLE BASES (PRECAST OR CAST-IN-PLACE) SHALL HAVE #4 @ 12" ON CENTER EACH WAY REINFORCEMENT.
11. ALL REINFORCEMENT SHALL BE PLACED 2 INCHES CLEAR OF NEAREST FACE OF CONCRETE UNLESS INDICATED OTHERWISE.
12. INVERT FLOW CHANNELS SHALL BE CONSTRUCTED TO PROVIDE SMOOTH AND UNIFORM SLOPE WITH GRADUAL TRANSITION SECTIONS.
13. PIPE MAY EXTEND 2 INCHES MAXIMUM BEYOND INTERIOR MANHOLE WALL.
14. MANHOLE STEPS SHALL BE PLACED INTO MANHOLE WALL DURING MANUFACTURE OR MORTARED INTO HOLES AFTER CONCRETE HAS CURED.

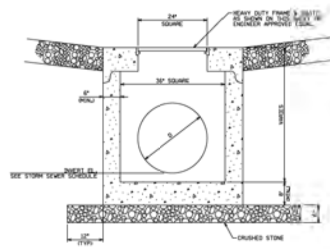


NOTES:

1. DESIGN OF END SECTION SHALL CONFORM TO STANDARD REINFORCED CONCRETE PIPE.
2. CUT OFF WALL TO BE POURED IN FIELD, IF NECESSARY, AS DIRECTED BY THE ENGINEER.
3. PAYMENT FOR THE CUT OFF WALL WILL BE MADE UNDER THE APPROPRIATE CONTRACT ITEMS.

ITEM NO.	PIPE DIA.	APPROX. SLOPE X to Y	A	B	C	D	R	T
603.30112	12"	3 TO 1	4"	24"	48 7/8"	24"	9"	2"
603.30115	15"	3 TO 1	6"	27"	46"	30"	11"	2 1/4"
603.30118	18"	3 TO 1	9"	27"	46"	36"	12"	2 1/2"
603.30124	24"	3 TO 1	9 1/2"	43 1/2"	30"	48"	14"	3"
603.30130	30"	3 TO 1	12"	54"	19 3/4"	60"	15"	3 1/2"
603.30136	36"	3 TO 1	15"	69"	33"	72"	20"	4"
603.30142	42"	3 TO 1	21"	69"	33"	78"	22"	4 1/2"
603.30148	48"	3 TO 1	24"	72"	34"	84"	22"	5"

CONCRETE END SECTION FOR REINFORCED CONCRETE PIPE DETAIL
NOT TO SCALE



NOTES:

1. ALL CATCH BASINS ARE TO BE PRECAST CONCRETE AND HS-20 RATED FOR HEAVY LOADING.
2. REINFORCEMENT IN ALL SECTIONS SHALL EQUAL OR EXCEED ASTM C913 SPECIFICATIONS.
3. CLEARANCE TOLERANCE OF PIPE OPENINGS: THE MAXIMUM ALLOWABLE PIPE OPENING ON A HORIZONTAL AXIS SHALL BE THE OUTSIDE DIAMETER OF THE PIPE PLUS 12". THE MAXIMUM ALLOWABLE PIPE OPENING ON VERTICAL AXIS SHALL BE THE OUTSIDE DIAMETER PLUS 8". THE MINIMUM CLEARANCE BETWEEN THE OUTSIDE SURFACE OF AN INSTALLED PIPE AND CONCRETE OF THE CATCH BASIN SHALL BE 2".
4. INSTALLATION OF PIPE OPENINGS: ALL REQUIRED PIPE OPENINGS SHALL BE PLANT CAST IN CATCH BASIN UNITS. FIELD ALTERATIONS OF OPENINGS WILL BE PERMITTED PROVIDED WALLS ARE SCORED WITH A MASONRY SAW TO A DEPTH SUFFICIENT TO SEVER REINFORCING STEEL. A CHIPPING HAMMER MAY THEN BE USED TO REMOVE THE CONCRETE.

CATCH BASIN DETAIL
NOT TO SCALE

BMCD#: 125934

BURNS MSDONNELL

REV	DATE	DESCRIPTION	BY	CHK	APP
D					
C	09/29/21	ISSUED FOR CONDITIONAL USE PERMIT	PKJ	SLS	MJB
B	07/22/21	ISSUED FOR BID	PKJ	SLS	MJB
A	06/25/21	ISSUED FOR REVIEW	PKJ	SLS	MJB

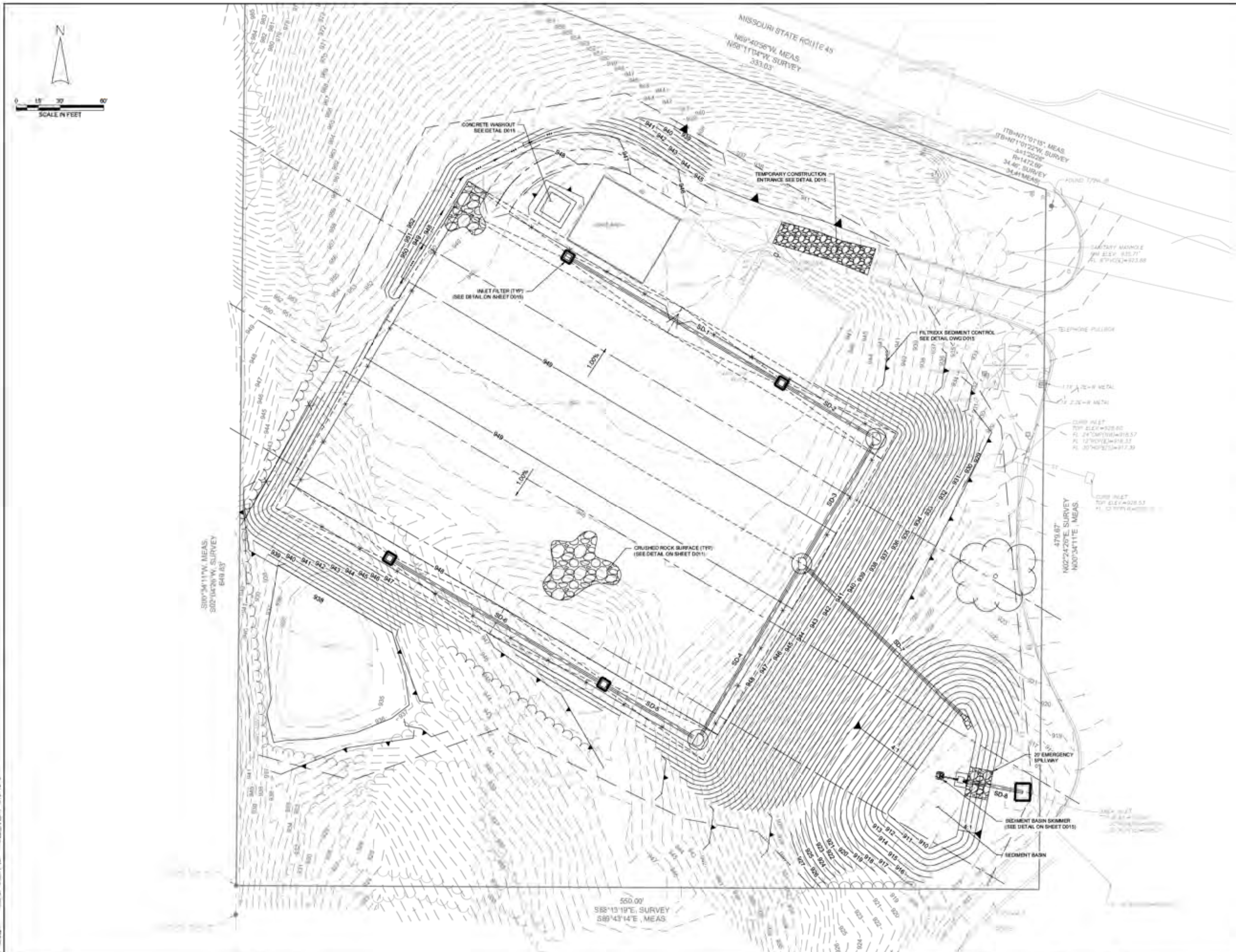
BURNS MSDONNELL
PROJECT # 125934

P. JABALI	01/12/2021	J. RINGER	06/25/2021
S. SCHENK	06/25/2021	NONE	
M. BLAKE	06/25/2021		125934

EVERGY
WALDRON SUBSTATION (111)
161KV SUBSTATION
GRADING DETAILS

evergy

150I111D013



EROSION CONTOL NOTES:

1. CLEARING AND GRUBBING WORK SHALL COMPLY WITH SPECIFICATION 31 20 00.
2. PRIOR TO ANY GRADING, STRIPPING, EXCAVATING, FILLING OR ANY OTHER DISTURBANCE OF THE NATURAL GROUND COVER, THE SUBCONTRACTOR SHALL INSTALL ALL EROSION AND SEDIMENT CONTROL MEASURES. THE SUBCONTRACTOR SHALL MAINTAIN THESE DEVICES THROUGHOUT THE DURATION OF THE PROJECT AND UNTIL PERMANENT VEGETATION IS PROPERLY ESTABLISHED.
3. FILTREXX SOCK AND SILT SACK INLET PROTECTION SHALL BE CLEANED AND REPAIRED WHEN SILT BUILD-UP REACHES 1/3 THE BMP STRUCTURE HEIGHT.
4. NO VEGETATION OR CONSTRUCTION DEBRIS SHALL BE BURIED ON SITE AND NO BURNING PITS SHALL BE PLACED ON SITE.
5. FOR SOIL DISTURBING ACTIVITIES THAT HAVE BEEN TEMPORARILY CEASED ON ANY PORTION OF THE SITE AND WILL NOT RESUME FOR PERIOD EXCEEDING 14 CALENDAR DAYS:
   - 5.1 SUBCONTRACTOR SHALL CONSTRUCT BMPS TO ESTABLISH INTERIM STABILIZATION; AND
   - 5.2 STABILIZATION MUST BE INITIATED IMMEDIATELY AND COMPLETED WITHIN 14 CALENDAR DAY.
6. FOR SOIL DISTURBING ACTIVITIES THAT HAVE BEEN PERMANENTLY CEASED ON ANY PORTION OF THE SITE, FINAL STABILIZATION OF DISTURBED AREA MUST BE INITIATED IMMEDIATELY AND COMPLETED WITHIN 14 CALENDAR DAYS.
7. STOCKPILES SHALL BE LOCATED AWAY FROM SLOPES AND TRAFFIC ROUTES AND BE TEMPORARILY SEEDED AS SOON AS POSSIBLE. FILTREXX SOCK SHALL BE PLACED APPROPRIATELY AROUND THE STOCKPILE BASE TO CONTROL EROSION.
8. THE EROSION CONTROL PLAN EXHIBITS GENERAL EROSION CONTROL LOCATIONS. FINAL LOCATION WILL DEPEND ON ACTUAL EXCAVATION OR FILL LIMITS, DEMOLITION AND CONSTRUCTION SEQUENCING.

LEGEND:

- PROPERTY LINE
- EXISTING FENCE
- EXISTING CONTOURS
- EXISTING OVER HEAD POWER LINE
- EXISTING GAS LINE
- EXISTING OVERHEAD POWER LINE
- EXISTING OVERHEAD POWER & TV LINE
- EXISTING STORM LINE
- EXISTING WATER LINE
- EXISTING UTILITY POLE
- EXISTING TREELINE
- EDGE OF PAVEMENT
- PROPOSED SUBSTATION SECURITY FENCE
- 945 PROPOSED CONTOURS
- PROPOSED CRUSHED ROCK SURFACE
- EDGE OF PAD / TOP/TOE OF SLOPE (TOS)
- FILTREXX SEDIMENT CONTROL
- LIMITS OF DISTURBANCE (LOD)
- TEMPORARY CONSTRUCTION ENTRANCE
- SILT SACK INLET PROTECTION
- PROPOSED TREELINE
- INLET FILTER

BMCD#: 125934

BURNS MCDONNELL

D					
C	[illegible]	ISSUED FOR CONDITIONAL USE PERMIT	PKJ	SLS	MJB
B	[illegible]	ISSUED FOR BID	PKJ	SLS	MJB
A	[illegible]	ISSUED FOR REVIEW	PKJ	SLS	MJB

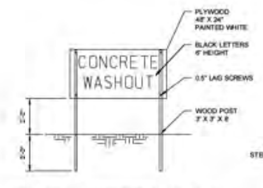
BURNS MCDONNELL
PROJECT # 125934

P. JABALI	06/25/2021	J. RINGER	06/25/2021
S. SCHENK	06/25/2021	1" = 30'	
M. BLAKE	06/25/2021	125934	

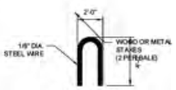
EVERGY
WALDRON SUBSTATION (111)
161KV SUBSTATION
EROSION CONTROL PLAN

evergy

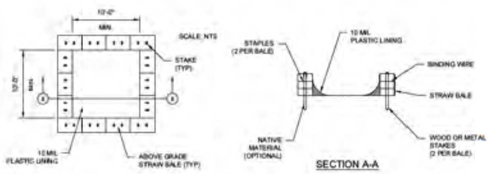
1S0/111/D014



CONCRETE WASHOUT SIGN OR EQUIVALENT



STAPLE DETAIL



SECTION A-A

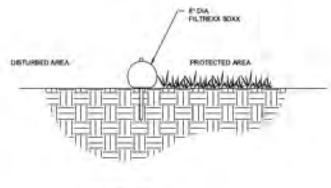
PLAN

CONCRETE WASHOUT DETAIL

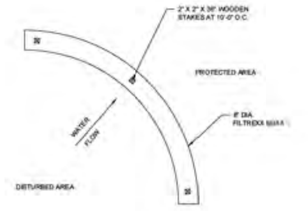
SCALE: NTS

NOTES:

1. ACTUAL LAYOUT DETERMINED IN FIELD.
2. PREFABRICATED WASHOUT STATIONS MAY BE USED AT SUBCONTRACTORS DISCRETION.
3. THE CONCRETE WASHOUT SIGN SHALL BE INSTALLED WITHIN 30FT OF THE TEMPORARY CONCRETE WASHOUT FACILITY.



SECTION



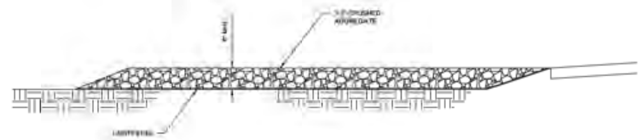
PLAN

FILTREXX SEDIMENT CONTROL DETAIL

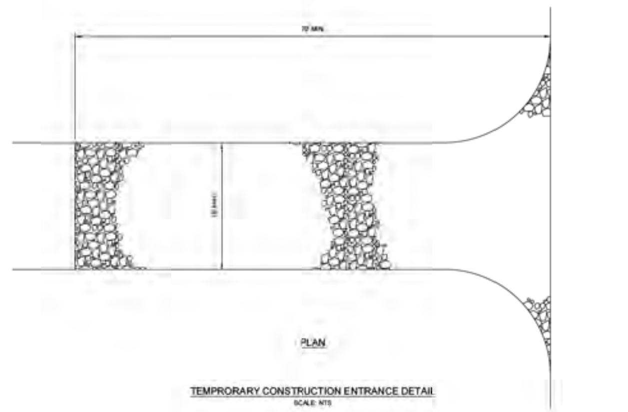
SCALE: NTS

NOTES:

1. ALL MATERIAL TO MEET FILTREXX SPECIFICATIONS.
2. FILTER MEDIA FILL TO MEET APPLICATION REQUIREMENTS.
3. COMPOST MATERIAL TO BE DISPERSED ONSITE, AS DETERMINED BY ENGINEER.



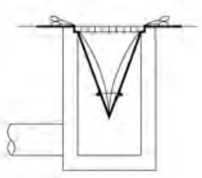
SECTION



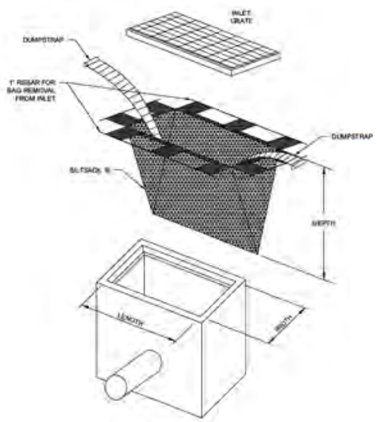
PLAN

TEMPRORARY CONSTRUCTION ENTRANCE DETAIL

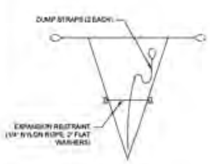
SCALE: NTS



INSTALLATION DETAIL



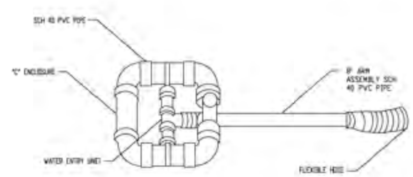
ISOMETRIC VIEW



BAG DETAIL

INLET FILTER DETAIL

SCALE: NTS



SEDIMENT BASIN SKIMMER DETAIL

SCALE: NTS

NOTES:

1. FAIRCLOTH SKIMMER MANUFACTURER INFORMATION:
   J.W. FAIRCLOTH & SONS INC.
   TELEPHONE: 919-732-1244
   WWW.FAIRCLOTHSKIMMER.COM
2. SKIMMER TO BE USED SHALL BE 4" FAIRCLOTH SKIMMER WITH 3.4" ORIFICE SIZE.
3. STAKES SHALL BE PLACED IN SEDIMENTATION BASIN WITH CLEANOUT ELEVATION CLEARLY INDICATED ON STAKE WITH SURVEY RIBBON. WHEN SEDIMENT HAS ACCUMULATED TO THE CLEAN OUT ELEVATION ON ANY STAKE, THE SEDIMENT MUST BE REMOVED TO ORIGINAL GRADES.
4. GUIDE STAKES SHALL BE INSTALLED TO PREVENT SKIMMER FROM MOVING SIDE TO SIDE. A CONCRETE BLOCK SHALL BE PLACED TO PREVENT THE SKIMMER FROM SETTLING BELOW THE TOP OF THE SEDIMENT STORAGE LEVEL.

BMCD#: 125934

BURNS McDONNELL

D					
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A	06/2021	ISSUED FOR REVIEW	PKJ	SLS	MJB

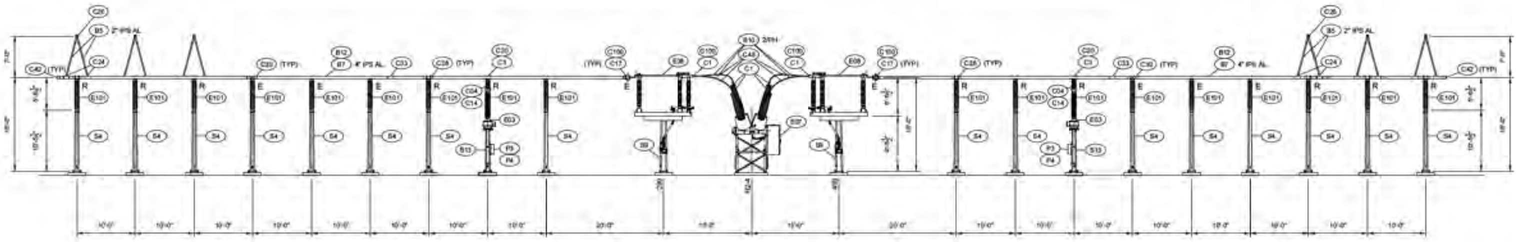
BURNS McDONNELL
PROJECT # 125934

P. JABALI	06/25/2021	J. RINGER	06/25/2021
S. SCHENK	06/25/2021	NONE	
M. BLAKE	06/25/2021	125934	

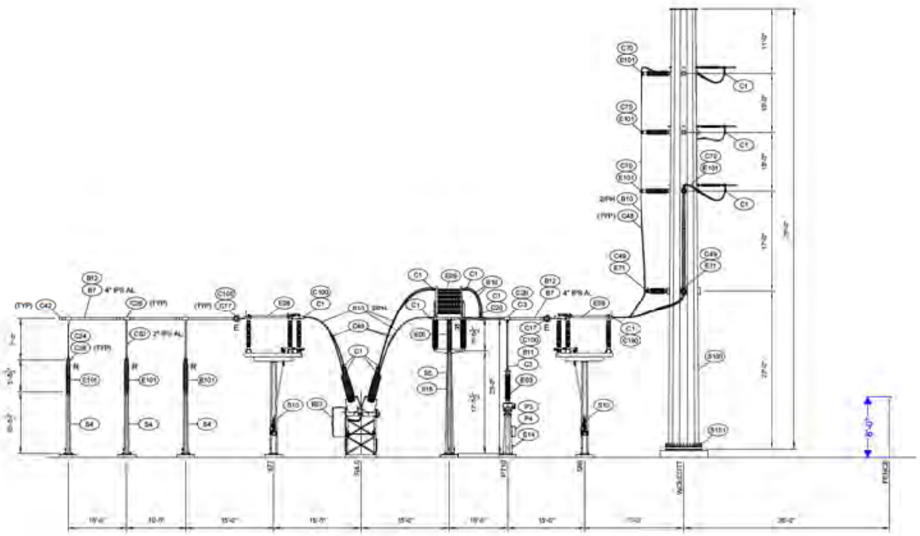
EVERGY
WALDRON SUBSTATION (111)
161KV SUBSTATION
EROSION CONTROL DETAILS

evergy

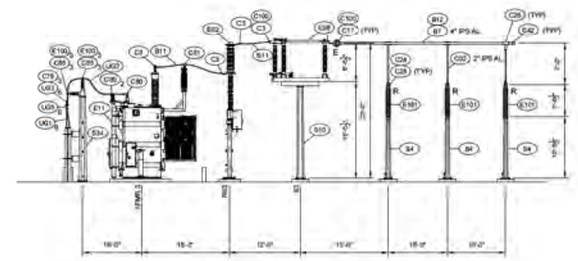
150/111/D015



SECTION A-A
SCALE 1"=10'-0"



SECTION B-B
SCALE 1"=10'-0"



SECTION C-C
SCALE 1"=10'-0"

ITEM	DESCRIPTION
B5	2 INCH ALUMINUM TUBULAR BUS SCH. 40
B7	4 INCH ALUMINUM TUBULAR BUS SCH. 40
B10	1192.5 KCM AA, 61 STRD. CABLE (1.258" DIA.) LOT #420-189
B11	477 KCM AA, 19 STRD. CABLE (.793" DIA.) LOT #420-159
B12	795 KCM ACSR, 26/7 STRD. CABLE (FOR VIBRATION DAMPING 4" AL. TUBE BUS)
C1	CONNECTOR-TERMINAL, AL 2-1192.5 KCM AAC TO 4" 4-HOLE PAD, 4" SPACING, OFFSET (345 KV)
C3	CONNECTOR-TERMINAL, AL 477 MCM TO 3" 4-HOLE PAD
C8	LUG, COMP., 1192.5 KCM AA TO 4-HOLE NEMA PAD
C17	CONNECTOR-TERMINAL, AL 4" PIPE TO 4" 4-HOLE PAD EXPAN (230 KV)
C20	CONNECTOR-TEE, AL 4" PIPE MAIN TO 4" 4-HOLE PAD (500 KV)
C24	CONNECTOR-TEE, AL 4" PIPE MAIN TO 2" PIPE TAP AT 15 DEG (500 KV)
C26	CONNECTOR-VEE, AL 4" PIPE MAIN TO 2-2" PIPE TAP 30 DEG (500 KV)
C28	CONNECTOR-BUS SUPP, AL 4" PIPE SLIP/RIGID 3" & 5" BC (500 KV)
C30	CONNECTOR-BUS SUPP, AL 4" PIPE EXPANSION 3" & 5" BC (230 KV)
C33	CONNECTOR-SPLICE, AL 4" PIPE (500 KV)
C42	END CAP, AL. FORCE FIT, 4" IPS
C48	SPACER FOR TWO 1192.5 KCM AA CABLES (DOG BONE)
C49	AL. COMPRESSION TEE, 2-1192.5 KCM ACSS/TW, TO 4-HOLE NEMA PAD
C70	CONNECTOR CABLE, BUS SUPPORT,2-1192.5KCMIL AAC, ALUMINUM, 161KV, 5" BOLT CIRCLE
C81	CONNECTOR-SPLIT TEE, 477 MCM TO 4", 4-HOLE NEMA PAD
C100	CONNECTOR-GROUND STUD, AL BOLTED, 3" 4 HOLE PAD TO STRAIGHT GND STUD

ITEM	DESCRIPTION
E02	CIRCUIT SWITCHER 170KV, 2000A, 1304A
E03	CCVT 161KV, 800/1400-1 RATIO
E07	CIRCUIT BREAKER 170KV, 2000A
E08	VERTICAL BREAK SWITCH 170KV, 2000A
E09	WAVE TRAP, HORIZONTAL 161KV, 2000A
E11	TRANSFORMER 161/25KV 18/24/30 MVA
E71	SURGE ARRESTER, 161KV, 120KV DUTY CYCLE, 98KV MCOV, POLYMER
E101	INSULATOR, 161KV, STATION POST, POLYMER
E100	INSULATOR, 34.5KV, STATION POST, POLYMER

ITEM	DESCRIPTION
S4	161KV BUS SUPPORT STAND, SINGLE PHASE, 16' BUS HEIGHT
S5	161KV BUS SUPPORT STAND, SINGLE PHASE, 23' BUS HEIGHT
S9	161KV DISCONNECT SWITCH STAND, 16' BUS HEIGHT
S10	161KV DISCONNECT SWITCH STAND, 23' BUS HEIGHT
S13	161KV VT STAND, 1-PHASE
S14	161KV VT STAND, 3-PHASE
S18	161KV WAVE TRAP STAND, 1-PHASE
S34	15KV, 3-PHASE BUS SUPPORT
S100	161KV DEADEND
S101	161KV DEADEND ANCHOR BOLT CAGE

ITEM	DESCRIPTION
C81	LUG, COMP. CU, 2000 KCM TO 4-HOLE NEMA PAD
C85	CONNECTOR CABLE, SUPPORT,2000 MCM, ALUMINUM, 3" BOLT CIRCLE
UG1	CABLE UNDERGROUND 1500 KCMIL, 91 STRD. CABLE
UG2	CABLE ELECTRICAL, POWER 2000 KCMIL, 127 STRD. CABLE
UG3	LUG, COMP., CU, 1500 KCMIL, TO 4-HOLE NEMA PAD
UG5	TERMINATION KIT, COLD SHRINK, 1250-2000KCMIL, 15KV, OUTDOOR

100/111/D51

DMcD DMcD

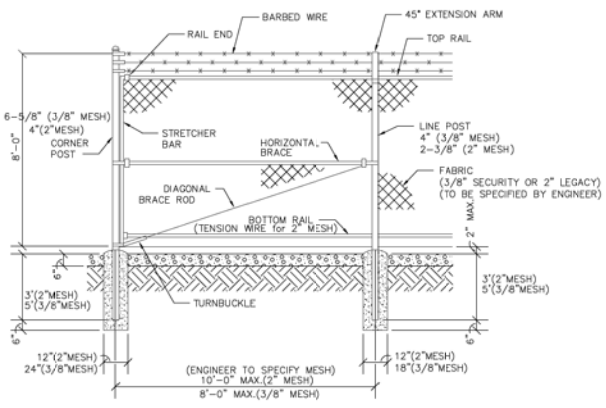
DEG/DMcD
DEG/DMcD
1"=10'-0"

EVERGY
WALDRON (111)
161KV SUBSTATION
STRUCTURE AND BUS
ELEVATIONS

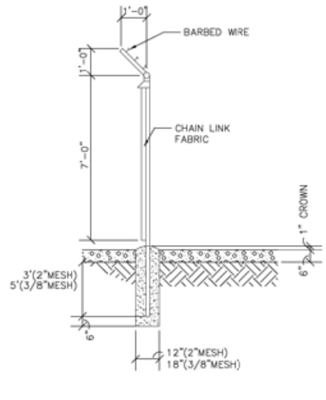
evergy

DWG. NO. 100/111/D51
SHT. NO. 1 OF 1

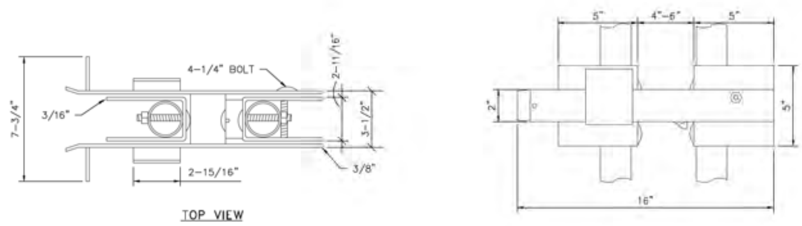
GATE OPENING		GATE POST SIZE			
		$\frac{3}{8}$" MESH		2" MESH	
SINGLE	DOUBLE	O.D.	LBS/FT	O.D.	LBS/FT
6' and under	12' and under	4"	9.11	2-7/8"	5.79
Over 6' to 13'	Over 12' to 26'	6-5/8"	18.97	4"	9.11
Over 13' to 18'	Over 26' to 36'	6-5/8"	18.97	6-5/8"	18.97
Over 18' to 32'	Over 36' to 64'	8-5/8"	25.00	8-5/8"	25.00



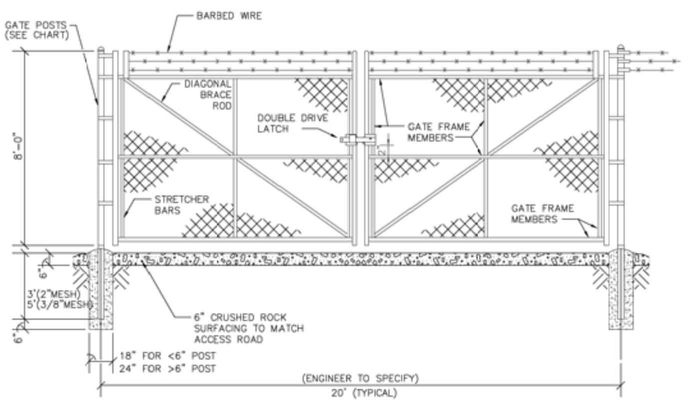
CHAIN LINK FENCE DETAIL



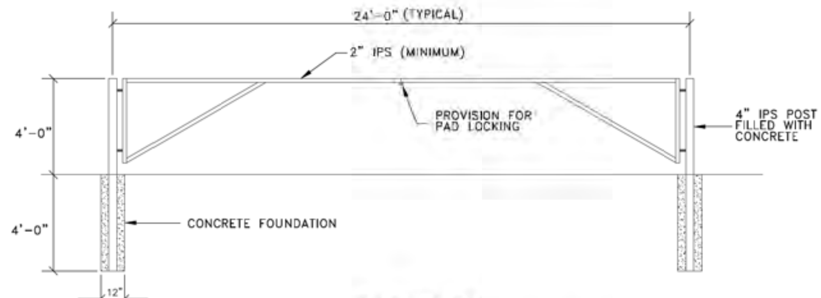
TYPICAL FENCE SECTION



DOUBLE DRIVE LATCH
(ENTIRE ASSEMBLY SHALL BE HOT DIPPED GALVANIZED)



GATE DETAIL



VEHICLE BARRIER GATE
NO SCALE
(ENTIRE ASSEMBLY SHALL BE HOT DIPPED GALVANIZED PAINTED SAFETY YELLOW)
(SHERWIN-WILLIAMS 6401-41461 OR EQUAL 666-924)

REV.	REV. DATE	REVISION & JOB NO.
1	5/13/2015	ADDED SECURITY FENCE SPECIFICATIONS

D	
C	ISSUED FOR CONDITIONAL ...
B	ISSUED FOR BID
A	ISSUED FOR REVIEW

BURNS & McDONNELL

NO SCALE

FROM STANDARD 85/426D/D002
KANSAS CITY POWER & LIGHT
SUBSTATION STANDARD
STANDARD FENCING DETAILS

KANSAS CITY
POWER & LIGHT COMPANY

85/426D/D002

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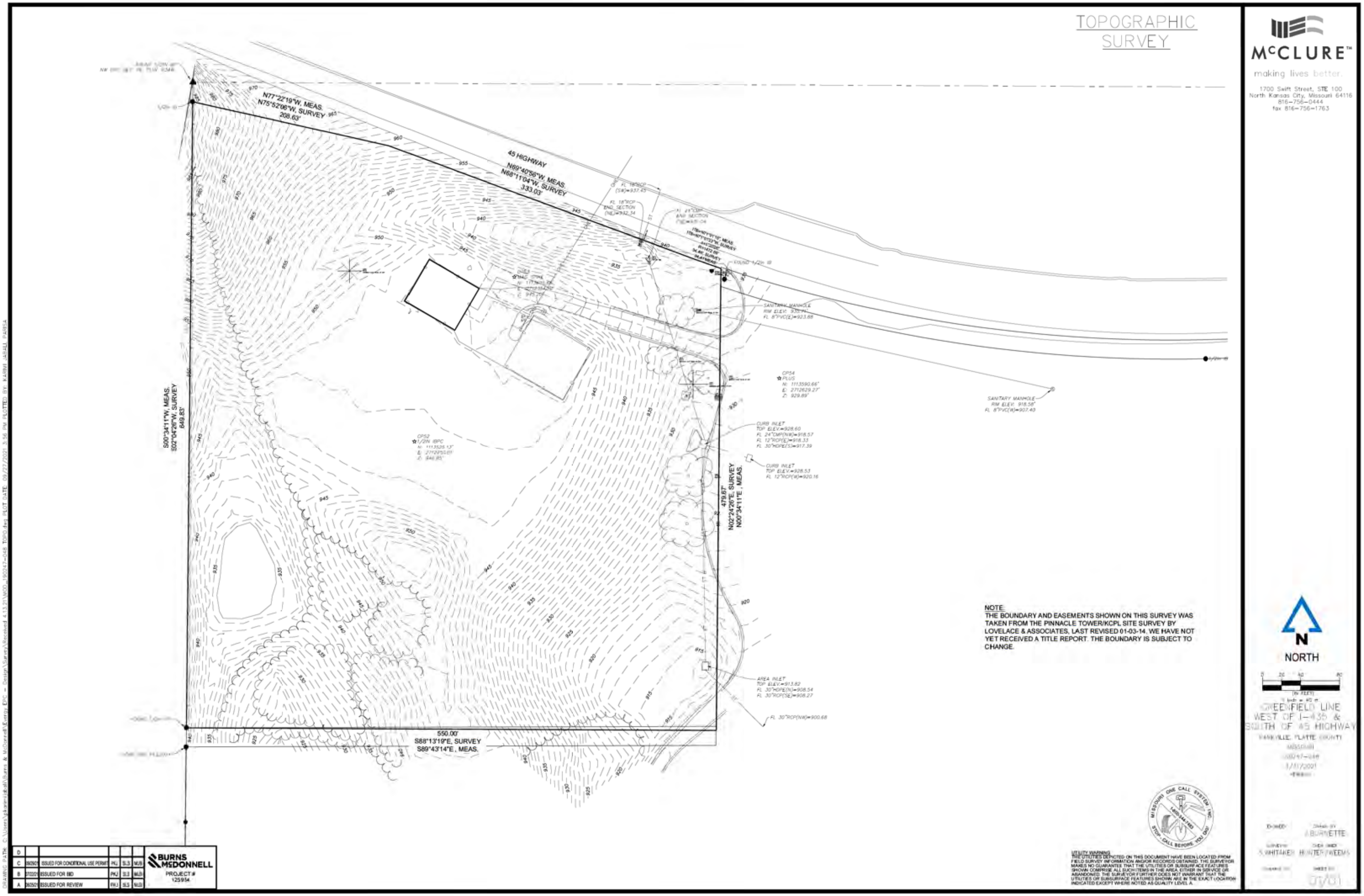

TOPOGRAPHIC SURVEY
McCLURE
making lives better.
1700 Swift Street, STE 100
North Kansas City, Missouri 64116
816-756-0444
fax 816-756-1763
45 HIGHWAY
N77°22'19"W, MEAS.
N75°52'06"W, SURVEY
208.63'
N69°40'56"W, MEAS.
N68°11'04"W, SURVEY
333.03'
S00°34'11"W, MEAS.
S02°04'26"W, SURVEY
649.83'
N02°24'26"E, SURVEY
N00°34'11"E, MEAS.
479.67'
550.00'
S88°13'19"E, SURVEY
S89°43'14"E, MEAS.
NOTE:
THE BOUNDARY AND EASEMENTS SHOWN ON THIS SURVEY WAS TAKEN FROM THE PINNACLE TOWER/KCPL SITE SURVEY BY LOVELACE & ASSOCIATES, LAST REVISED 01-03-14. WE HAVE NOT YET RECEIVED A TITLE REPORT. THE BOUNDARY IS SUBJECT TO CHANGE.
N
NORTH
GREENFIELD LINE
WEST OF I-435 &
SOUTH OF 45 HIGHWAY
PARKVILLE, PLATTE COUNTY
MISSOURI
BURNS McDONNELL
PROJECT # 125934
C ISSUED FOR CONDITIONAL USE PERMIT
B ISSUED FOR BID
A ISSUED FOR REVIEW

BURNS & MCDONNELL
Professional Engineering Corporation
MO Certificate of Authority #

BMCD#: 125934
9400 WARD PARKWAY
KANSAS CITY, MO 64114
(816) 333-9400
BURNS McDONNELL

DWG: C:\Users\pkarimijaboli\Burns & McDonnell\Evergy EPC - Design\Substation\CADD\Working\100-111-D011.dwg
DATE: Sep 27, 2021 3:59pm
XREFS: CROWN v3 MOD_190247-048 TOPO 100-111-D50
USER: pkarimijaboli

REV.	REV. DATE	REVISION & JOB NO.	BY	CK.	APP.
--	--/--/--	-	-	-	-
D					
C					
B					
A	11/16/21	ISSUED FOR REVIEW	PKJ	SLS	MJB

BURNS McDONNELL
PROJECT #
125934

DRAWN: P. JABALI	DATE 06/25/2021	APPROVED: J. RINGER	DATE 06/25/2021
DRAFT. CK.: S. SCHENK	DATE 06/25/2021	SCALE: 1" = 30'	
ENGR. CK.: M. BLAKE	DATE 06/25/2021	JOB NO.: 125934	

EVERGY
WALDRON SUBSTATION (111)
161KV SUBSTATION
SITE SCREENING PLAN

evergy

DWG. NO. SITE SCREENING PLAN

Regulations, Codes, Standards and Precedent

Regulations

OSHA 1926.966(e)(4) "Warning signs. The employer shall display signs at entrances to the rooms and other spaces warning unqualified persons to keep out."

Codes

NESC Part 1: Electric Supply Stations, Section 11. Protective arrangements in electric supply stations, 110. General requirements, A. Enclosure of equipment, 1. Types of enclosures "A safety sign shall be displayed at each entrance. For fenced electric supply stations, a safety sign shall be displayed on each side of the fenced enclosure. NOTE: ANSI Z535.1-2006, ANSI Z535.2-2007, ANSI Z535.3-2007, ANSI Z535.4-2007, and ANSI Z535.5-2007 contain information regarding safety signs."

NESC Handbook, Sixth Edition, Edited by Allen L. Clapp, Appendix B – Safety Signs "Safety Colors Color schemes have been developed to promote universal identification of different types of potential hazards." "If a symbol or pictorial is used, it is black on a white background or vice versa." "DANGER signs use white letters and red background for the signal panel, black or red letters for the message panel and black or red symbols." "WARNING signs use black letters and orange background for the signal panel, black letters for the message panel and black symbols." "CAUTION signs use black letters and yellow background for the signal panel, black letters for the message panel and black symbols." "NOTICE signs use white letters and blue background for the signal panel, blue or black letters for the message panel and blue or black symbols." Comparison of Requirements of Facility Signs v. Product Signs "The standards for environmental and facility safety signs (Z535.2) and product safety signs (Z535.4) are similar." "Environmental and facility safety signs are intended to communicate the presence of environmental hazards to the observer in the area." **"One of the main intentions of ANSI Z535 is to limit the proliferation of DANGER signs and promote use of the DANGER signal word only in places where it truly applies. The addition of the WARNING sign category provides a useful separation of information. With a DANGER sign, there is an imminent hazard, i.e., you are in the area where the hazard is located. If you do not avoid the hazard, the result is death or serious injury. With the WARNING sign there is a potential hazard, i.e., you are safe where you are, but if you go further, you will be in a DANGER area or situation.** This contrasts with the CAUTION sign, which is associated with potential minor or moderate injuries." "the preferred signal word for equipment damage is NOTICE." "In general, a DANGER, WARNING, or CAUTION category of hazard requires a signal word panel." "Almost all signs require a signal word panel." "Lettering on signs is required to be of a size that will be readable by a person with normal vision at a safe viewing distance from the hazard." "Letter style for signal and message panels shall be Sans-serif." "Neither ANSI Z535 nor any other national standard provides guidance to determine appropriate sign spacing on perimeter fences. Such guidance is available in the 1985 edition of the Westinghouse Product Safety Label Handbook." "This information, combined with the letter height requirements of ANSI Z535.2 can be used to calculate appropriate sign spacing. "In general practice, signs have typically been spaced at intervals of 2 to 3 times the message viewing distance with good results."
"In practice, warning signs placed at corners of a station so as to be seen from likely avenues of approach may be all that are appropriate, even for large fenced areas. However, the size of the signs may be so large as to

present too much of a wind area. As a result of these issues, and the fact that smaller signs are usually less expensive, it is usually appropriate to have multiple signs on the sides of medium and larger station fences."

Standards

ANSI Z535.4-2007 Product Safety Signs and Labels 8. Letter style and size 8.1.1 Signal words "Signal words shall be in sans serif letters in upper case only." 8.1.2 Message panel lettering "Message panel lettering should be a combination of upper and lower case letters. Upper case only lettering may be used for short messages or emphasis of individual words." 8.2.3 Signal word letter height "Signal word letter height should be at least 50 percent greater than the height of a capital H in the majority of the message panel wording. B3 Developing the word message for hazard alerting signs B3.1 Content Should communicate information to a viewer on: the type of hazard, the consequence of not avoiding the hazard, and how to avoid the hazard. B3.3 Formatting Headline style, active voice, avoidance of the use of prepositional phrases, text justification, text case, type style, spacing, color, comprehension, and letter size are the formatting criteria taken into account when developing the message panel.

Precedent

On 5-14-13 in Springfield, Vermont a 12 year old boy was severely injured at the Green Mountain Power South Street Substation. The Springfield Vermont News published a story on 8-20-13 titled "Report: Substation gate lacked signs". GMP hired Clapp Research Associates of Raleigh, N. C. to evaluate the incident. The report noted two "deficiencies" of the NESC. "In addition to the lack of warning signs directly on the gate, clearances on the substation's lightning arresters were less than called for in the code." The boy said he got into the substation by wriggling between the two gates, not climbing over the fence. The report said there was a gap of approximately 4.5" between the two gates.

General Information

General

This sign standard is intended to comply with the regulations, codes, standards and precedent summarized above as completely as possible. This standard is not intended for use retroactively and shall be used only for new or expanded substation installations. It is not appropriate to change or replace signage per personal preference, as this adversely affects uniformity and could affect regulatory compliance.

Specific Sign Information

! DANGER Keep Off! Hazardous Voltage Above

The ! DANGER Keep Off! Hazardous Voltage Above sign shall be placed in locations where there is hazardous voltage above. The most common location for this sign will be steel structures and substation equipment where there is hazardous voltage above. In general these signs should be placed on the perimeter of the energized bus and equipment. In particular they should be placed in areas of a station so as to be seen from likely avenues of approach and any equipment which might be easily climbable.

▶ DENOTES LATEST REVISION

This sign is available in a 10" X 14" size with a minimum safe viewing distance of 12' per ANSI Z535.2-2011 Table B1 and a maximum sign spacing of 41.5' based on a viewing angle minimum of 30 degrees.
This sign is available in a 14" X 20" size with a minimum safe viewing distance of 15' per ANSI Z535.2-2011 Table B1 and a maximum sign spacing of 51.9' based on a viewing angle minimum of 30 degrees.

! DANGER Keep Off! Do Not Climb Hazardous Voltage and Elevation Above

The ! DANGER Keep Off! Do Not Climb Hazardous Voltage and Elevation Above sign is primarily intended for transmission line towers. NESC Part 2: Safety Rules for Overhead Lines Rule 217 A 2 a requires readily climbable supporting structures, such as closely latticed poles or towers to be equipped with barriers to inhibit climbing by unqualified persons or posted with appropriate safety signs. The rule does not apply in fenced substations. However, it would be appropriate to place this sign in any substations where easily climbable transmission towers are located inside the substation fence.
This sign is available in a 10" X 14" size with a minimum safe viewing distance of 8' per ANSI Z535.2-2011 Table B1 and a maximum sign spacing of 27.6' based on a viewing angle minimum of 30 degrees.

! WARNING Keep Out! Hazardous Voltage Inside

The ! WARNING Keep Off! Hazardous Voltage Inside sign shall be placed in locations where there is hazardous voltage inside. The most common location for this sign will be on the outside of substation fences where there is hazardous voltage inside. In general these signs should be placed on the outside of substation fences. In order to meet the NESC there shall be one sign placed on each substation fence gate panel and a minimum of one sign placed on each side of the fence. In all but the smallest substations additional signs are required to meet the ANSI Z535.2-2011 standard. The maximum sign spacing for these signs are specified below. Preferred locations for these signs are adjacent to fence gates such that the sign is still visible when the gate is in the open position and approximately 25' from each corner.

This sign is available in a 10" X 14" size with a minimum safe viewing distance of 8' per ANSI Z535.2-2011 Table B1 and a maximum sign spacing of 27.7' based on a viewing angle minimum of 30 degrees.
This sign is available in a 14" X 20" size with a minimum safe viewing distance of 12' per ANSI Z535.2-2011 Table B1 and a maximum sign spacing of 41.5' based on a viewing angle minimum of 30 degrees.

! WARNING Bulk Capacitor Installed! Explosion Hazard

The ! WARNING Bulk Capacitor Installed! Explosion Hazard sign shall be placed in locations where there is a capacitor bank installed. This sign shall be located on the outside of substation fences where there is a capacitor bank inside. There shall be one sign installed on each substation fence gate.

This sign is available in a 10" X 14" size with a minimum safe viewing distance of 10' per ANSI Z535.2-2011 Table B1.

! WARNING Load Tap Changer Installed! Explosion Hazard

The ! WARNING Load Tap Changer Installed! Explosion Hazard sign shall be placed in locations where there is a load tap changer installed. This sign shall be placed in locations where there is a load tap changer located. This sign shall be located on the load tap changer control cabinet or load tap changer.

► DENOTES LATEST REVISION

NOTE: UNLESS SPECIFIED OTHERWISE, ALL DIMENSIONS ARE IN INCHES							SUBSTATION SIGN STANDARD	
WESTAR ENERGY, INC. ALL RIGHTS RESERVED						Westar Energy		
	1	8/22/19	EVRG	TKR	AMM			
	0	6/01/15	JDW					
	NO.	DATE	BY	CK	APP	SHEET 3 OF 4	SCS 17-015	REV 1

This sign is available in a 7" X 11" size with a minimum safe viewing distance of 8' per ANSI Z535.2-2011 Table B1.

►***Substation name***

The Substation name sign shall be placed at each substation. This sign shall be located on the substation fence. Preferred locations for these signs are adjacent to each fence gate such that the sign is still visible when the gate is in the open position.

This sign is normally made locally in a size of 18" X 23" horizontal with no company name or logo.

►***Substation 911 address***

The Substation 911 address sign shall be placed at each substation. This sign shall be located on the substation fence. Preferred locations for these signs are directly below the substation name sign.

This sign is normally made locally in a size of 18" X 23" horizontal with no company name or logo.

Field Installation

A fence mounting bracket kit is available for mounting signs to fences. It consists of four aluminum brackets with threaded inserts and four ¼" – 20 thread screws and washers. The signs may also be glued to flat surfaces.

► DENOTES LATEST REVISION

► MATERIAL CODE: 6000849

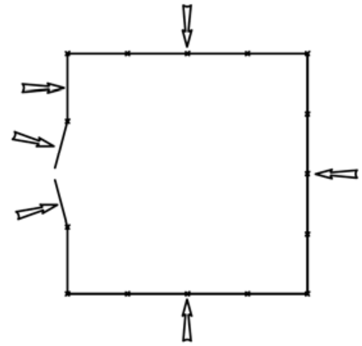
MATERIAL: .125 TRI–EXTRUDED POLYETHYLENE

APPLICATION: SUBSTATION ENTRANCES AND FENCES

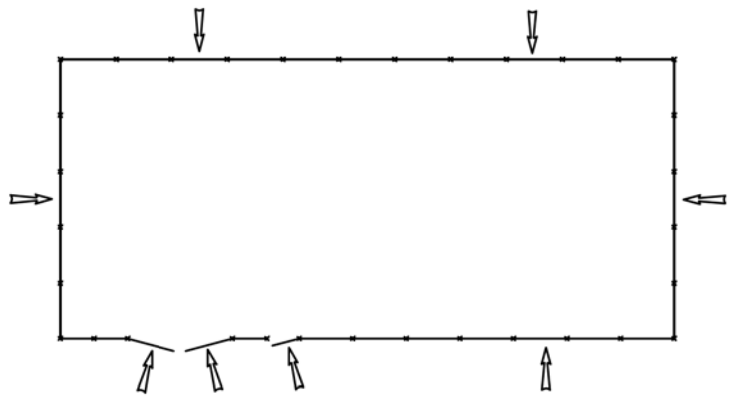
► DENOTES LATEST REVISION

NOTE: UNLESS SPECIFIED OTHERWISE, ALL DIMENSIONS ARE IN INCHES							EQUIPMENT NUMBERING	
	1	11/15/18	PGE	CWH	AMM	Westar Energy.	AND SIGNS	
	2	8/26/19	EVRG	TKR	AMM		HIGH VOLTAGE SIGN	
	NO.	DATE	BY	CK	APP	SHEET 1 OF 1	SCS 17-020	REV 2

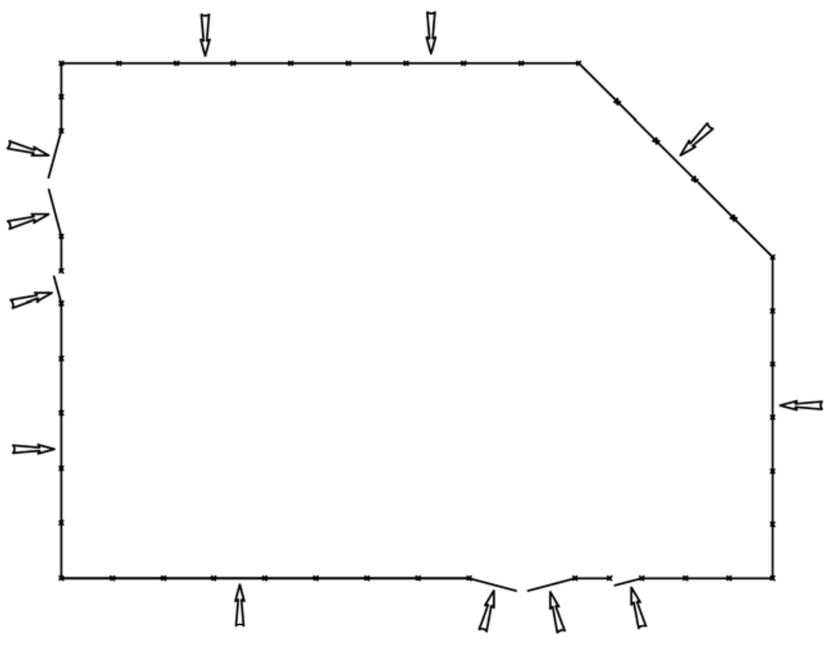
"SMALL"
SUBSTATIONS
(LESS THAN 150' PER SIDE)



"AVERAGE"
SUBSTATIONS
(ONE OR MORE SIDES OVER 150')



"LARGE"
SUBSTATIONS



► 14" X 20" WARNING SIGNS (8004039) SHALL BE INSTALLED AS SHOWN WITH SPACING NO GREATER THAN 40'.

► DENOTES LATEST REVISION

NOTE: UNLESS SPECIFIED OTHERWISE, ALL DIMENSIONS ARE IN INCHES

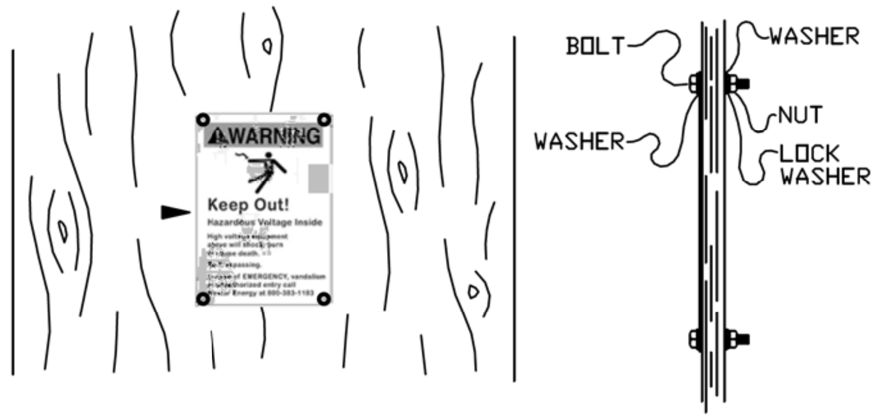
	0	01/01/08	JDW			Westar Energy.	EQUIPMENT NUMBERING AND SIGNS TYPICAL SIGN LOCATIONS
	1	11/15/18	PGE	CWH	AMM		
	NO.	DATE	BY	CK	APP	SHEET 1 OF 1	SCS 17-030 REV 1

CHAIN LINK

ATTACH SIGN AT EACH CORNER TO CHAIN LINK FABRIC USING A SHORT PIECE OF ALUMINUM WIRE, TWISTED TO HOLD SIGN TIGHT AGAINST FENCE.

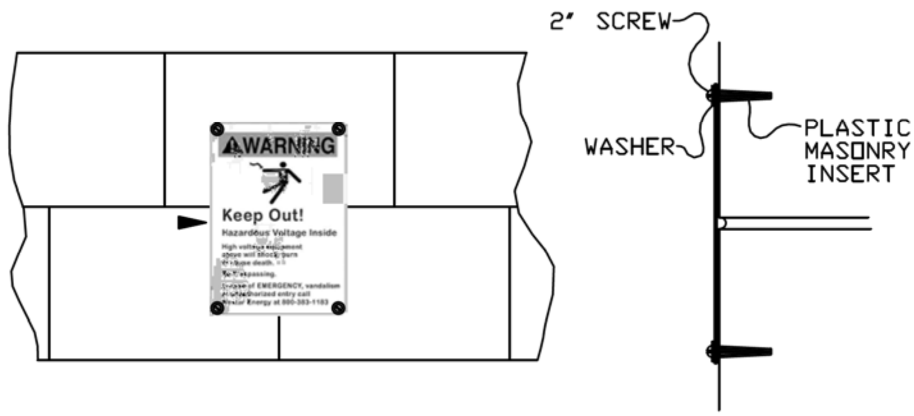
WOOD

ATTACH SIGN AT EACH CORNER TO WOOD USING 1/4 INCH BOLTS WITH WASHERS, LOCKWASHER, AND NUT.



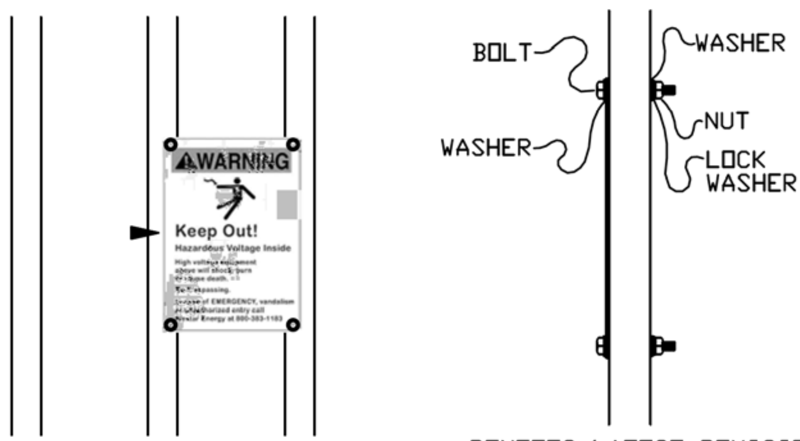
MASONRY

ATTACH SIGN AT EACH CORNER TO MASONRY BLOCK USING 2" SCREWS WITH WASHER AND PLASTIC MASONRY INSERT.



METAL GATES

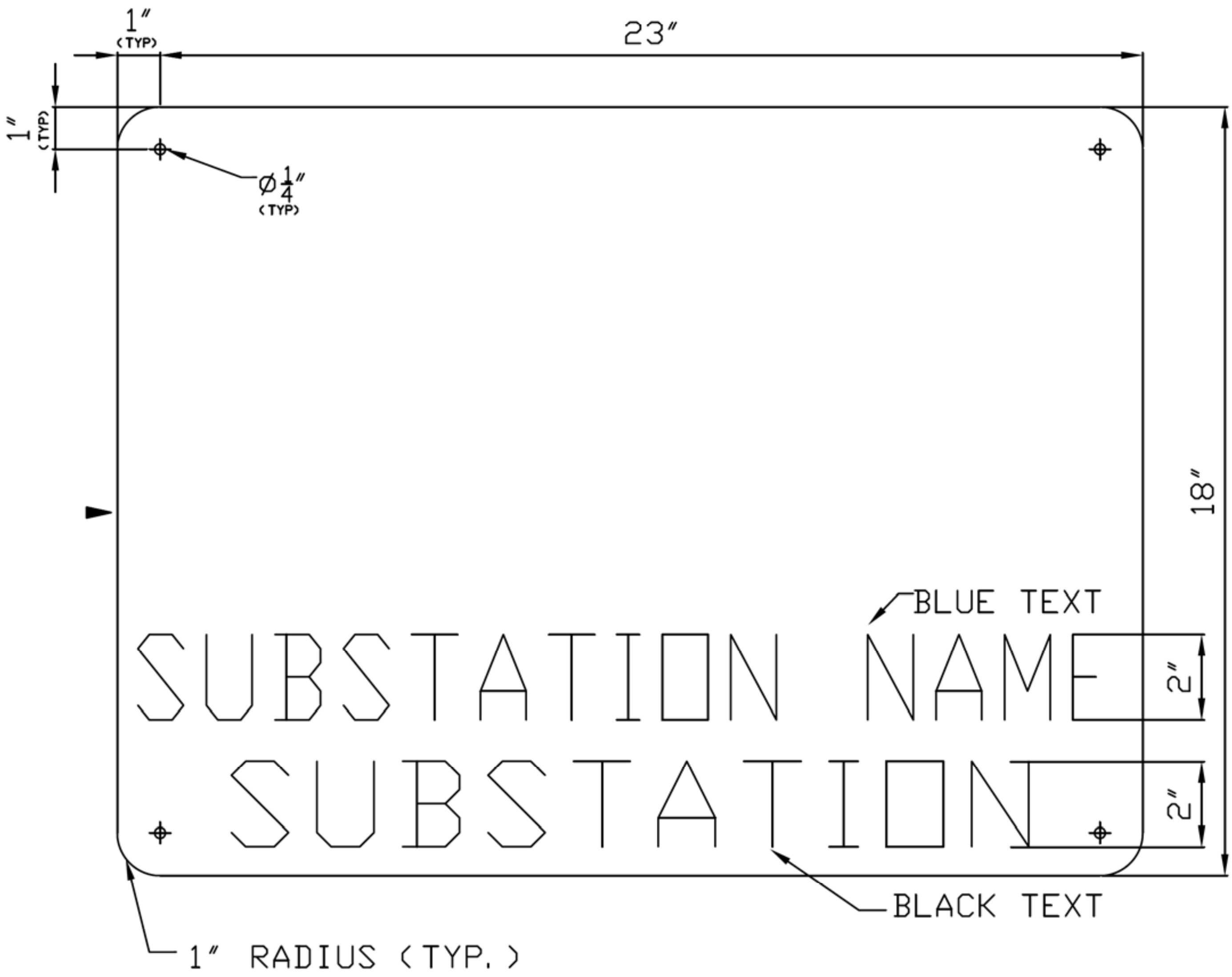
ATTACH SIGN TO METAL GATES AT EACH CORNER USING 1/4" BOLTS, WASHERS, LOCK WASHER, AND NUT. TRY TO MINIMIZE ANY NEW SIGN HOLES REQUIRED TO MATCH UP TO GATE.



► DENOTES LATEST REVISION

NOTE: UNLESS SPECIFIED OTHERWISE, ALL DIMENSIONS ARE IN INCHES

	NO.	DATE	BY	CK	APP		
	1	11/15/18	PGE	CWH	AMM	Westar Energy	EQUIPMENT NUMBERING AND SIGNS ATTACHMENT EXAMPLES
	0	01/01/08	JDW			SHEET 1 OF 1	SCS 17-040 REV 1



NOTE: MATERIAL 0.063" ALUMINUM

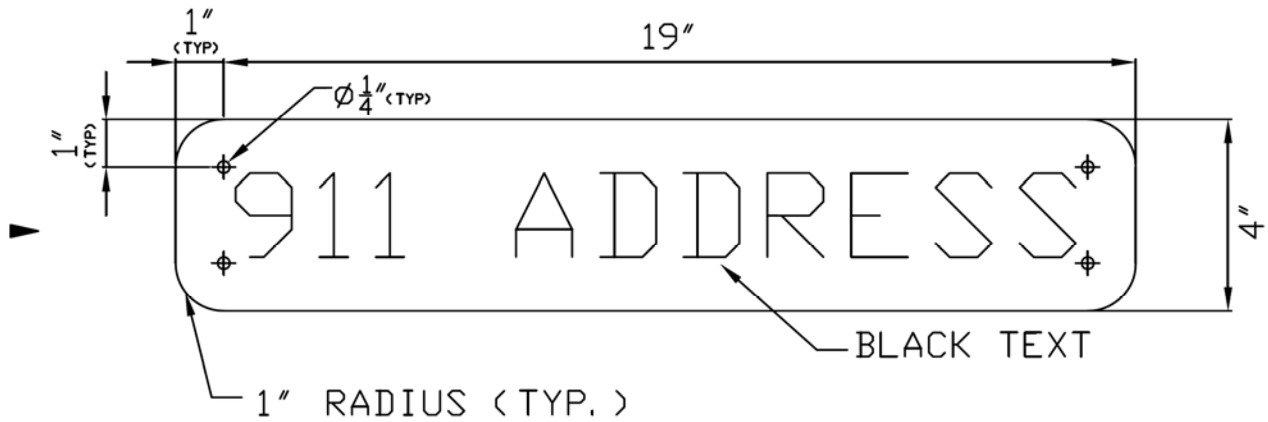
► DENOTES LATEST REVISION

NOTE: UNLESS SPECIFIED OTHERWISE, ALL DIMENSIONS ARE IN INCHES							EQUIPMENT NUMBERING	
WESTAR ENERGY, INC. ALL RIGHTS RESERVED	1	11/15/18	PGE	CWH	AMM	Westar Energy.	AND SIGNS	
	2	8/26/19	EVRG	TKR	AMM		SUBSTATION NAME SIGN	
	NO.	DATE	BY	CK	APP	SHEET 1 OF 1	SCS 17-050	REV 2

NOTE:
TEXT HEIGHT IS 1.75 INCHES AND BOLD FOR <u>CAUTION</u>
TEXT HEIGHT IS 1.50 INCHES AND BOLD FOR ADDITIONAL TEXT
ONE INCH LINE SPACING
LETTERS ARE 5/16" BOLD IN THICKNESS

► DENOTES LATEST REVISION

NOTE: UNLESS SPECIFIED OTHERWISE, ALL DIMENSIONS ARE IN INCHES							EQUIPMENT NUMBERING AND SIGNS CAUTION SIGN
	0	01/01/08	JDW			Westar Energy.	
	NO.	DATE	BY	CK	APP	SHEET 1 OF 1	SCS 17-060 REV 0



NOTE: MATERIAL 0.063" ALUMINUM

► DENOTES LATEST REVISION

NOTE: UNLESS SPECIFIED OTHERWISE, ALL DIMENSIONS ARE IN INCHES							EQUIPMENT NUMBERING
WESTAR ENERGY, INC. ALL RIGHTS RESERVED	1					Westar Energy.	AND SIGNS
	0	8/26/19	EVRG	TKR	AMM		911 ADDRESS SIGN
	NO.	DATE	BY	CK	APP	SHEET 1 OF 1	SCS 17-070 REV 0

Parkville Missouri

Application #: __________
Date Submitted: __________
Public Hearing: __________
Date Approved: __________

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Conditional Use Permit

Pre-application meeting required per Parkville Municipal Code, Title IV, Section 403.010, Subsection C

1. Applicant/Contact Information

Applicant(s)
Name: Burns & McDonnell
Address 9400 Ward Parkway
City, State Kansas City, Missouri 64114
Phone: (816) 995-9221 Fax:
E-mail aroth@burnsmcd.com

Owner(s), if different from applicant(s)
Name: Evergy Metro, Inc.
Address: 4400 E Front Street
City, State: Kansas City, Missouri 64120
Phone: (816) 652-1526 Fax:
E-mail: robert.forkner@evergy.com

Engineer/Surveyor(s) preparing plans & legal desc.
Name: Michael Blake
Address: 9400 Ward Parkway
City, State: Kansas City, Missouri
Phone: (816) 916-0319 Fax:
E-mail: mblake@burnsmcd.com

Contact Person, if different from applicant(s)
Name: Eric Hanson
Address: 9400 Ward Parkway
City, State: Kansas City, Missouri
Phone: (816) 276-1513 Fax:
E-mail: elhanson@burnsmcd.com

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that conditional use in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for fines, punishments and revocation of approvals as applicable.

Applicant's Signature *(Required)* DocuSigned by: Adam Roth A731527225A64E4 Date: 10/6/2021

Property Owner's Signature *(Required)* Robert Z. Forkner Date: 10/7/2021

2. Proposed Conditional Use *(see also Checklist of required submittals)*

Proposed use: Electrical Substation
Requested length of permit December 2022
Description: The Project will construct a new electrical substation, access road, and related site appurtenances.
Proposed days and hours of operation: 24/7

3. Property Information *(see also Checklist of required submittals)*

Property address / general location: 16215 NW MO-45 Highway, Parkville, MO 64152

Parcel ID Number: 20-4.0-19-000-000-016.001
Zoning: BP - Business Park District
Present use of the property: Vacant land, communications tower
Length of use (or vacancy): The land is a greenfield and has likely never been developed.

4. Neighboring land uses and zoning

Describe the existing land use and zoning on the surrounding properties:

	Existing Land Use		Existing Zoning
North:	Vacant	North:	B-2 - General Business District
South:	Communications tower	South:	BP - Business Park District
East:	Warehouse	East:	BP - Business Park District
West:	KC Union Presbyterian Camp	West:	BP - Business Park District

Attach a narrative addressing:

1. *How the application furthers the intent of the proposed zoning district and does not conflict with the intent of any abutting districts, and is otherwise determined to be consistent with the Master Plan and any official plan or program developed under the guidance of the Master Plan.*
2. *Compliance of any proposed development with the requirements of this code.*
3. *Whether any additional site-specific conditions are necessary to meet the purposes and intent of this code and the intent or design objectives of any applicable subsections of this code, or mitigate any other potential impacts that are specific to the proposed use.*
4. *The impact on the public realm, including the design and functions of streetscapes and relationships of building and site elements to the streetscape.*
5. *The adequacy of drainage, utilities and other public facilities.*
6. *Compatibility with the character of the area in terms of building scale, building form, landscape and site design.*
7. *Compatibility with the area in terms of operating characteristics such as hours of operation, visible and audible impacts, traffic patterns, intensity of use as proposed or foreseeable, and other potential impacts on adjacent property.*
8. *Whether a limited time period for the permit is reasonable necessary to either limit the duration of the use, assess the use against changing conditions in the area, or ensure periodic reporting and on-going enforcement of the permit.*
9. *How the application will not prevent development and use of the neighboring property in accordance with the applicable development regulations*
10. *How the long range plans applicable to the site and surrounding area are not negatively impacted considering the permanence of the proposed use, the permanence of existing uses in the area, and any changes in character occurring in the area.*
11. *Any other information relevant to the application*

5. Checklist of required submittals

- ☑ Completed application, including all required details and supporting data.
- ☑ Nonrefundable application fee of $300.00. Separately, the applicant will be billed to recover costs for required publication, posted and mailed notice per Parkville Municipal Code, Title IV, Section 403.010, Subsection E.
- ☑ Complete written and graphical legal description of subject property in paper and electronic formats, an area map showing the subject property and surrounding major features including roads.
- ☑ Three (3) copies 24" x 36" size, or larger sets, and one (1) electronic set (PDF format) of the site plan showing property boundaries, existing and proposed topography, structures, parking utilities, landscaping, signage, facades and other site features related to the proposed CUP.
- ☑ Authorized signature of the applicant and property owner.

For Office Use Only

Application accepted as complete by: ______________________________ ______________
Name/Title Date

Application fee payment: Check #__________ Amount $ __________
Final reimbursable costs paid (if applicable). Date of Action: ______________________________

Planning Commission Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: __________
Conditions if any: ______________________________

Board of Aldermen Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: __________
Conditions if any: ______________________________

6. Conditional Use Permit checklist for staff review for site plans

1. **Basic Information**
    a. Name of the development
    b. Name, address, contact information of person or firm that prepared the plan
    c. Date plan was prepared, including any revision dates
    d. Graphic, engineering scale
    e. North arrow
    f. Vicinity map identifying boundaries and location of property in relation to City

2. **Development Summary Table** | *Provided on site plan in chart format*
    a. Existing zoning and proposed zoning if applicable
    b. Total land area in square feet and acres
    c. Proposed use or uses of each building and/or structure
    d. Height above grade of buildings and structures and number of stories of each building and/or structure
    e. Gross floor area per floor and total for each building/structure
    f. Residential buildings shall also include residential building type and total number of dwelling units. Residential development shall identify gross and net density
    g. Building coverage and floor area ratio
    h. Ratio of required number of parking spaces for each use and amount of proposed parking spaces

3. **Plan Drawing**
    a. Property lines and lot dimensions
    b. Proposed building footprint with lines
    c. Building(s) with dimensions and distance to property lines
    d. Cross-sections of the site detailing the height of buildings/structures, distances, and relationship to existing topography, and if applicable, proposed topography
    e. Existing and proposed rights-of-way improvements (curb/gutter/sidewalk/driveways, etc.) and easements
    f. All radii, acres, points of tangency, central angles and lengths of curves
    g. Existing and proposed topography, with major contour lines at intervals of 10 feet, and minor contour lines at an interval of 2 feet
    h. Indication of FEMA Special Flood Hazard Areas (SFHA) if applicable
    i. Location and identification of any proposed and any existing site features to be retained, including detention areas, retaining walls, existing mature trees, and other pertinent site features
    j. Identification of proposed or existing use or uses within each building, building entrances and exits, docks or other service entrances, utility entrances and screening to them, trash enclosures if applicable, outdoor storage and sales areas, and other paved areas.
    k. Architectural renderings of the completed project be provided, including elevations of each side of each structure and delineation of building materials.

4. **Parking and Circulation**
    a. Location and dimensions of the widths of existing or proposed private vehicular access into the property from perimeter streets and location of existing or approved accesses on properties adjacent or opposite the property
    b. Location of proposed or existing parking spaces, aisles, and drives with setback dimensions from proposed streets right-of-way and adjacent property lines; typical width and length of parking spaces; number of parking spaces per row; and width of parking and drive aisles
    c. Illustration of AutoTURN vehicular movements for emergency vehicle access to development, specifically a Pierce Velocity fire truck (duel axle type w/ 110 ft. ladder; vehicle specifications are 43.3 ft. length X 8 ft. width)
    d. Location of proposed trash enclosures if applicable
    e. Identification of all public and private existing and proposed sidewalks, trails, bicycle facilities, and/or open space areas (Tracts A, B, C, etc.)
    f. Indication of compliance with access and parking standards per City Code (Chapter 408)

5. Landscaping and Screening

a. A plan for landscaping design and screening in conformance with City Code (Section 407.020 and 407.030)
b. A lighting plan in conformance with City Code (Section 407.040)
c. A stormwater management plan in conformance with City Code (Section 407.050)
d. A landscape schedule showing compliance with City Code (Chapter 407)

6. Other Requirements

a. All survey monuments and benchmarks, together with their description
b. Show windows and entrances
c. Label all materials
d. Show canopies and awnings if proposed
e. Information regarding signage if proposed, in compliance with City Code (Chapter 409)

Note: *Submissions of conditional use permits to the Planning and Zoning Commission that do not conform to the above checklist may, at the discretion of the Planning and Zoning Commission, be subject to delay until unfulfilled items are complied with.*

CITY OF PARKVILLE ▪ 8880 Clark Avenue ▪ Parkville, MO 64152 ▪ (816) 741-7676 ▪ FAX (816) 741-0013

Staff Analysis

Agenda Item: **5.A**

Proposal: An application for a Conditional Use Permit (CUP) for Evergy to operate an electrical substation on 6.28 acres, more or less, generally located at the southwest corner of Highway 45 and Ensign Drive.

Case No: PZ21-41

Applicant: Burns & McDonnell

Owners: Evergy Metro, Inc.

Location: Southwest corner of Highway 45 and Ensign Drive, addressed as 16215 NW MO-45 HWY

Zoning: “BP” Business Park

Parcel #: #20-4.0-19-000-000-016.001

Exhibits:

A. This Staff Analysis
B. Application
    1. Application for Conditional Use Permit
    2. Application Narrative
C. Subject Area Property Map
D. Submitted Site Plans
E. Additional exhibits as may be presented at the public hearing

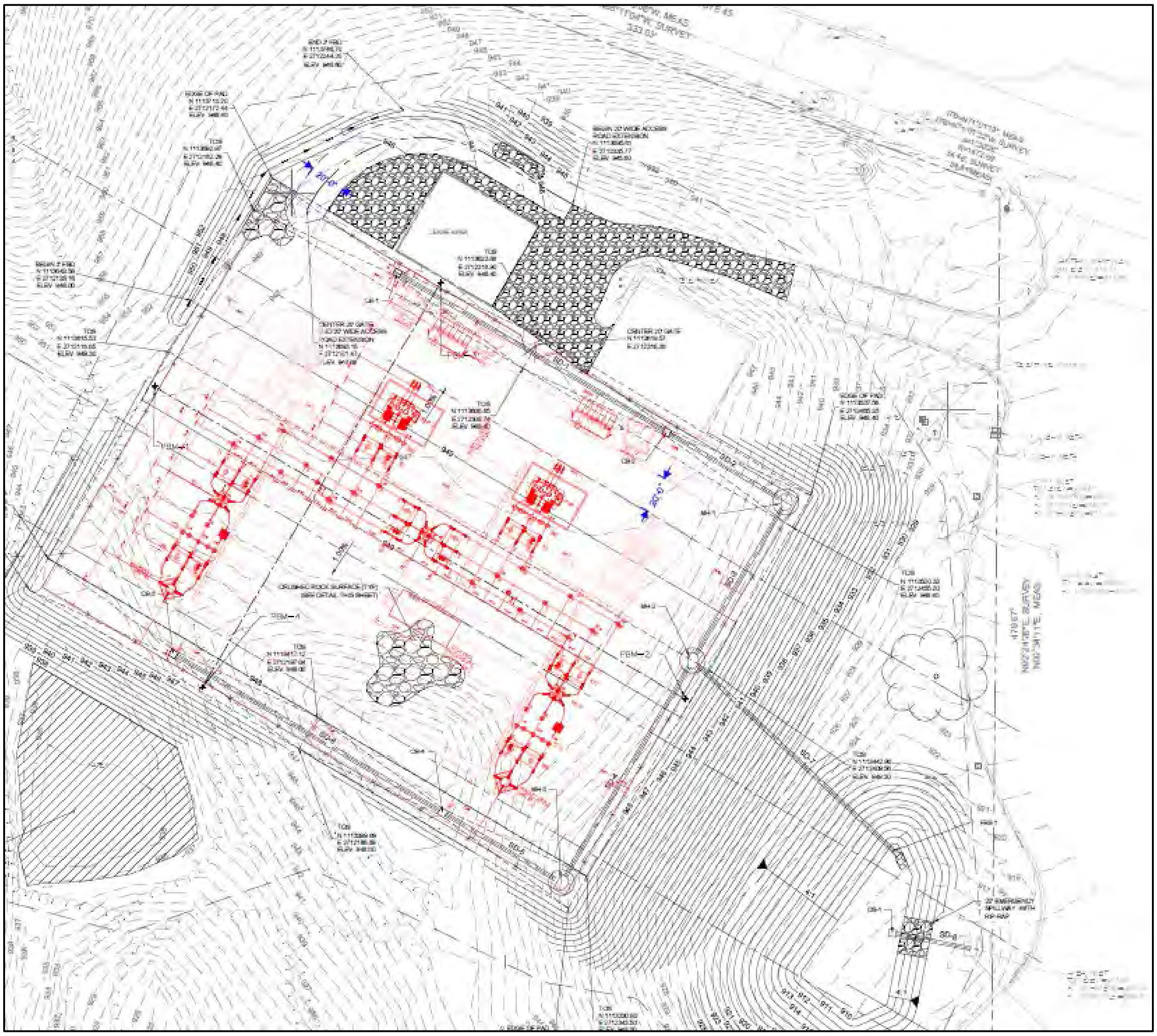
By Reference:

A. Parkville Municipal Code, Title IV – Development Code in its entirety (http://parkvillemo.gov/download/ZoningCodeUpdate_FinalDraft.pdf)
    1. Section 403.050 Conditional Use Permit
    2. Section 405.050 Conditional Uses
B. Parkville Master Plan (http://parkvillemo.gov/departments/community-development-department/master-plan/)
C. Notice of Public Hearing mailed to property owners within 185 ft. of the subject property
D. Hearing notice published in The Platte County Citizen newspaper on October 20, 2021.
E. Summary of Public Hearing posted on Parkville City webpage (http://parkvillemo.gov/public-hearings/)

Comments Received: The Community Development Department has not received any public comments at the time of this report.

Background

Evergy wishes to construct a new electrical substation on property that currently contains a communications tower. Per Section 405.050 of the Municipal Code, "Public utilities or public service uses, buildings, structures, or appurtenances thereto" require Conditional Use Permit approval. The applicant has submitted the relevant building/site plans and applications for a Conditional Use Permit.



Proposed Site Plan (Provided by Applicant)

Overview

The applicant proposes to operate an electrical substation on the property. The subject property consists of one parcel (#20-4.0-19-000-000-016.001) containing 6.28 acres, more or less, and is located on the southwest corner of Highway 45 and Ensign Drive. Evergy would develop the substation behind the existing communications tower to their standard for electrical equipment. Additionally, the site would not include public facilities as public access will not be allowed to the site. Fencing and locked gates will surround the planned substation. The applicant has submitted a Stormwater Pollution Prevention Plan as well as stormwater plans for the site. This application is subject to a discretionary review as established in Parkville Municipal Code, Title IV, Section 403.050 "Conditional Use Permit."

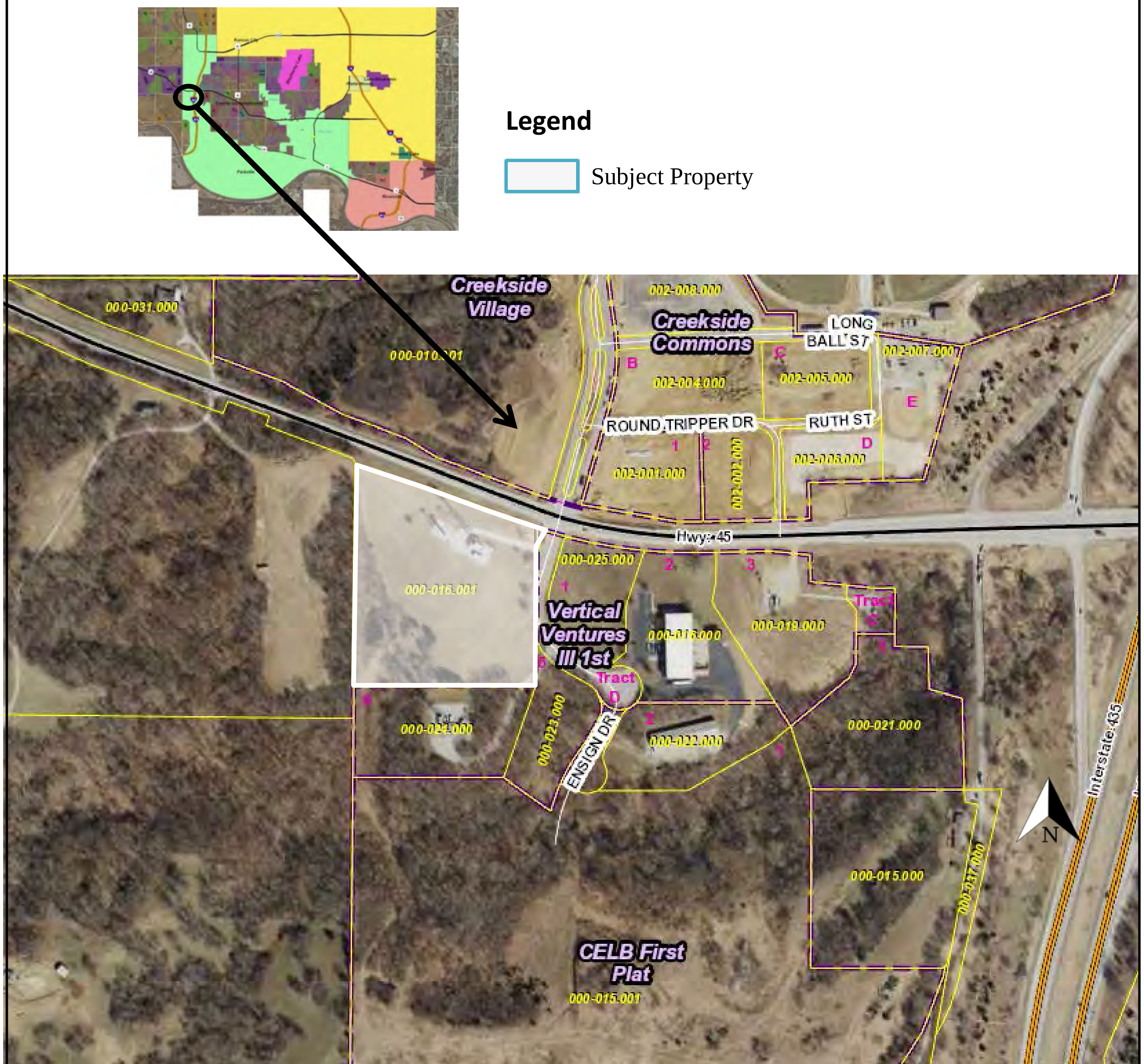


Exhibit C: Subject Area Property Map

CUP Matters for Consideration

Per Parkville Municipal Code, Title IV, Section 403.050, a conditional use permit provides flexibility for different uses within a zoning district and allows the potential for additional uses. Further, due to the varying design and operational characteristics of the use or due to conditions in the area where the use is proposed, these uses may not be appropriate in that district, but require a case-specific review to determine the compatibility in a specific context and location. Section 405.050, Subsection B.9 allows for the proposed use as a conditional use.

This application has been reviewed against the City of Parkville's Development Code, including the applicable general requirements in Table 403-1, Section 403.010 and Section 403.050, Subsection B. Per these requirements, notice of the public hearing has been published in a newspaper in general circulation in the City, The Platte County Citizen newspaper on October 20, 2021; a sign announcing the time, place and nature of the public hearing was placed on the subject property within view from public right of way; and mailed notice was provided to all property owners within 185 ft. of the subject properties. As of the date of the completion of this staff analysis report, the Community Development Department has received no public comment.

General Review and Analysis
Parkville Municipal Code, Section 403.050, Subsection B. provides review criteria for how the Planning and Zoning Commission shall determine if a conditional use permit is appropriate. The following are staff's findings and conclusions.

1. **The application furthers the intent of the proposed zoning district and does not conflict with the intent of any abutting districts, and is otherwise determined to be consistent with the Master Plan and any official plan or program developed under the guidance of the Master Plan.**
   This property is zoned "BP" Business Park District. The Conditional Use Permit allows this property to be used for a public utility use, an electrical substation. The surrounding zoning districts are all "BP" Business Park District or similar business districts. The installation of the electrical substation does not conflict with the intent of these zoning districts. Public utility infrastructure is necessary to support current and future development in the surrounding area.

   The *Parkville Master Plan (adopted 2021)* Future Land Use map labels this property as "Business Park." The proposed electrical substation does not conflict with the surrounding future land uses.

2. **Compliance of any proposed development with the requirements of this code.**
   The proposed development appears to meet the requirements of the Municipal Code. The proposal meets the criteria to apply for a Conditional Use Permit. The substation is designed to Evergy's standard.

3. **Whether any additional site-specific conditions are necessary to meet the purposes and intent of the Development Code and the intent or design objectives of any applicable subsections of the Development Code, or mitigate any other potential impacts that are specific to the proposed use.**
   No site-specific conditions are necessary to meet the purposes and intent of the Development Code or mitigate any other potential impacts that are specific to the proposed use.

4. **The impact on the public realm, including the design and functions of streetscapes and relationships of building and site elements to the streetscape.**
   The substation will be constructed behind an existing communication tower south of Missouri Highway 45. The Applicant has provided streetscape plans with their application for Conditional Use Permit. The substation is anticipated to have minimal impact on the public realm.

5. **The adequacy of drainage, utilities and other public facilities.**
No public facilities are planned for the substation, as public access will not be allowed at the site. The Applicant has provided plans for the drainage system on the site; as well as a Stormwater Pollution Prevention Plan that will be utilized during construction and a sediment basin that will capture and filter drainage after construction.

6. **Compatibility with the character of the area in terms of building scale, building form, landscape and site design.**
The Applicant is proposing Evergy's standard electrical equipment, steel structures, and security fencing for the site. The surrounding area is mostly undeveloped with some utility and communication tower uses. The proposed substation is generally compatible with the character of the surrounding area.

7. **Compatibility with the area in terms of operating characteristics such as hours of operation, visible and audible impacts, traffic patterns, intensity of use as proposed or foreseeable, and other potential impacts on adjacent property.**
The existing communications tower on the property operates 24 hours a day but does not allow public access. The Applicant is proposing the same operating characteristics for the substation. The substation will typically be unoccupied except for occasional maintenance and will not be accessible by the general public.

8. **Whether a limited time period for the permit is reasonable necessary to either limit the duration of the use, assess the use against changing conditions in the area, or ensure periodic reporting and on-going enforcement of the permit.**
The operation of the proposed electrical substation will be necessary for Evergy to provide electrical service to the region. Therefore, it would not be reasonable to limit the duration of the use for this permit.

9. **The application will not prevent development and use of the neighboring property in accordance with the applicable development regulations.**
Approval of the Application for Conditional Use Permit should not prevent development and use of neighboring properties in accordance with the applicable development regulations. The proposed development will be fenced and self-contained.

10. **The long range plans applicable to the site and surrounding area are not negatively impacted considering the permanence of the proposed use, the permanence of existing uses in the area, and any changes in character occurring in the area.**
Staff does not foresee any negative impact to long range plans in the area from this plan.

11. **The recommendations of professional staff or other technical reviews associated with the application.**
Staff recommends approval of the application as submitted by the Applicant.

Staff Conclusion and Recommendation

Staff concludes that the proposed use serves a public utility need and fits the character of the surrounding area, most notably the existing communications tower on the subject property.

Following review, staff recommends approval of the Application for Conditional Use Permit for the subject property based on the merits of the application and the findings and conclusions in this report, subject to the following conditions:

1. Approval is based on the representations of the drawings presented as part of this application and does not waive any requirement or development standard contained in the Parkville Municipal Code.
2. The Conditional Use Permit is to allow an electrical substation use on the property described in attached exhibits covering 6.28 +/- acres indefinitely, unless revoked.

It should be noted that the recommendation contained in this report is made without knowledge of facts, public comments or any additional information which may be presented during the public hearing. For that reason, the conclusions herein are subject to change as a result of evaluating additional information; additionally, staff reserves the right to modify or confirm the conclusions and recommendations herein based on consideration of any additional information that may be presented.

Necessary Action
Following consideration of the Application for Conditional Use Permit, supporting information, associated exhibits, factors discussed above, and any testimony presented during the public hearing, the Planning and Zoning Commission should recommend approval, approval with conditions, denial, or postpone the application for further consideration. If approved subject to conditions, the conditions should be noted for the record. Unless postponed, the Planning Commission's action will be forwarded to the Board of Aldermen on November 16, 2021 for final action.

End of Memorandum

/s/ Brad Stanton 11-5-2021
Brad Stanton Date
Planner

PROJECT NARRATIVE QUESTIONS

1. ***How the application furthers the intent of the proposed zoning district and does not conflict with the intent of any abutting districts and is otherwise determined to be consistent with the Master Plan and any official plan or program developed under the guidance of the Master Plan.***

The Property is currently zoned as a General Business District. The installation of the electrical substation does not conflict the intent of any adjacent districts and was designed using Evergy's standard electrical equipment under the guidance of the Master Plan.

2. ***Compliance of any proposed development with the requirements of this code.***

The substation has been designed to adhere to all applicable zoning codes associated with the General Business District.

3. ***Whether any additional site-specific conditions are necessary to meet the purposes and intent of this code and the intent or design objectives of any applicable subsections of this code or mitigate any other potential impacts that are specific to the proposed use.***

Not applicable.

4. ***The impact on the public realm, including the design and functions of streetscapes and relationships of building and site elements to the streetscape.***

The substation will be constructed behind an existing communication tower south of Missouri Highway 45. Streetscape plans are shown in the attached civil drawings, and the substation is anticipated to have minimal impact on the public realm.

5. ***The adequacy of drainage, utilities, and other public facilities.***

No public facilities are planned for the substation, as public access will not be allowed at the site. The attached drawings display drainage systems and their adequacy. A Stormwater Pollution Prevention Plan, attached to the application, will be referenced during construction, and sediment basin will be installed to help capture and filter drainage from the site post-construction.

6. ***Compatibility with the character of the area in terms of building scale, building form, landscape and site design.***

The area consists mostly of undeveloped land, utilities, and communication towers. The substation is in character with developments in the surrounding area and will be constructed adjacent to existing towers. The substation will consist of Evergy's standard electrical equipment and steel structures.

7. ***Compatibility with the area in terms of operating characteristics such as hours of operation, visible and audible impacts, traffic patterns, intensity of use as proposed or foreseeable, and other potential impacts on adjacent property.***

The substation will be operation 24 hours a day, but will typically be unmanned except for occasional maintenance, and is not accessible by the public. This is consistent with the existing tower adjacent to the proposed development.

8. ***Whether a limited time period for the permit is reasonable or necessary to either limit the duration of the use, assess the use against changing conditions in the area, or ensure periodic reporting and on-going enforcement of the permit.***

Operation of the electrical substation will be necessary for Evergy to provide continuous reliable electrical service to the region. As such, it would not be reasonable to limit either the duration or the use, or asses the use against changing conditions in the future

9. ***How the application will not prevent development and use of the neighboring property in accordance with the applicable development regulations.***

The substation will be fenced, self-contained, and should not prevent development and use of neighboring properties in accordance with the applicable development regulations.

10. ***How the long-range plans applicable to the site and surrounding area are not negatively impacted considering the permanence of the proposed use, the permanence of existing uses in the area, and any changes in character occurring in the area.***

Surrounding area are not anticipated to be impacted by the proposed development. The construction of the substation is in character with other developments in the area, such as communication and utility towers adjacent to the proposed site.

ITEM 5.F.
For 12/7/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: December 3, 2021

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Melissa McChesney, City Clerk

ISSUE:
Approve a construction agreement with Kissick Construction for the pavement repairs associated with the Sanitary Sewer Improvements (Public Works)

BACKGROUND:
On June 15, 2021, the Board of Aldermen approved a construction agreement with Infrastructure Solutions for the annual Sanitary Sewer Repairs Program. Missouri American Water contracted with Kissick Construction for the water main improvements in approximately the same area of downtown, near the intersection of 7th and Main streets. City staff worked directly with Infrastructure Solutions and Kissick Construction to determine the best way to work on the two utility improvements in the same areas.

During the construction, staff worked directly with both contractors to determine the best way to do the street repairs and they decided it was best to have them completed by a single contractor. The City figured out the portion of the street repair necessary for the sanitary sewer project compared to the water main improvements.

It was determined that $15,000 was the City's cost for the overall street repair. City staff processed a change order deduct with Infrastructure Solutions, as part of their as-built change order, to reduce the contract to account for the removal of the street repair from their overall costs. This construction agreement represents the City's commitment to Kissick Construction to pay them for the work that was completed.

BUDGET IMPACT:
The 2021 Sewer Fund includes $240,000 for capital projects related to the sewer lines and manholes. The cost associated with the annual Sanitary Sewer Repairs Program is included within that Capital Improvement Program budget.

ALTERNATIVES:

1. Approve a construction agreement with Kissick Construction for the pavement repairs in the amount of $15,000.
2. Provide feedback to staff regarding this expense.
3. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:

The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommend the approval of the construction agreement with Kissick Construction for the pavement repair associated with the annual Sanitary Sewer Repairs Program.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to approve a construction agreement with Kissick Construction for the pavement repairs associated with the annual Sanitary Sewer Repairs Program in the amount of $15,000.

ATTACHMENTS:
1. Agreement

SMALL CONSTRUCTION SERVICES AGREEMENT

Pavement Restoration for the Sanitary Sewer Repairs Program

THIS SERVICE AGREEMENT, entered into on this **7th day of December, 2021,** by and between the **CITY OF PARKVILLE, MISSOURI** ("City") and **KISSICK CONSTRUCTION CO., INC.**, ("Contractor").

WHEREAS, the City seeks to hire Contractor to provide certain construction services as described in Exhibit "A" to this Agreement (the "Construction Services"); and

WHEREAS, the City has budgeted funds to acquire the services necessary to complete the Construction Services; and

WHEREAS, Contractor has the necessary staff and qualifications to provide the Construction Services to the City.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants and agreements set forth herein, the parties mutually agree as follows:

I. SCOPE OF SERVICES

A. The term "Construction Services" when used in this Agreement shall mean any and all labor, material, equipment, insurance, surety bonds or other thing of value that may be required by this Agreement including its exhibits.
B. The City agrees to retain Contractor and Contractor agrees to perform and complete the Construction Services described in the **Exhibit "A"** – Scope of Work, attached hereto and incorporated by reference.
C. Service Provider represents it has all necessary skills, personnel, financial capacity, licenses, permits, knowledge, and certifications required to perform the Services described herein.

II. COMPENSATION

A. As consideration for providing the Construction Services, the City shall pay Contractor as set forth in **Exhibit "A".**
B. Contractor shall submit its invoices to the City either at completion of the Project, or on such milestone or other interim terms as set forth on **Exhibit "A"**. Contractor's final invoice shall be accompanied by Waivers and Releases of Claim on the forms attached as **Exhibit "B-2"** to this Agreement, executed by Contractor any all subcontractors with contract values of $5,000 or more, and notarized. If partial payments are authorized on **Exhibit "A",** then Contractor shall submit partial waivers on the form attached as **Exhibit "B-1."** The City agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by the City. In the event of a dispute, and prior to the invoice's due date, City shall pay the undisputed portion of the invoice and notify Contractor of the nature of the dispute regarding the balance.
C. Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the Agreement and such other records as may be deemed necessary by the City to assure proper accounting for all funds. These records will be made available for audit purposes to the City or any authorized representative, and will be retained for three years after the expiration of this Agreement unless permission to destroy them is granted by the City.

III. SCHEDULE

A. Time is of the essence in performance of this Agreement.

B. Unless otherwise directed by the City, Contractor shall commence performance of the Construction Services upon execution of this Agreement.

C. Services shall be completed within the schedule set forth on **Exhibit "A"**.

D. Neither the City nor the Contractor shall be in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party.

E. If **Exhibit "A"** contains a provision for Liquidated Damages, it shall be because the parties have agreed that late completion of the Construction Services by Contractor would cause irreparable harm to the City, which harm is difficult to quantify; and that the parties have agreed that the amount stated in Exhibit "A" for Liquidated Damages is a fair approximation of the daily costs that the City would incur for late Substantial Completion of the work.

IV. CHANGES

A. The City reserves the right issue Changes, both additive and deductive, to the Scope of Work at the City's discretion. Contractor shall advise the City of additional costs and time delays, if any, resulting from such Changes, before Contractor performs the Changes. No adjustment to the Contract Time or Contract Price will be permitted unless Contractor has advised the City of the potential impact prior to commencing work on the Change, and the City either issues a Change Order which is agreed to by the parties, or the City directs the Contractor to proceed.

B. Contractor shall provide Construction Services under this Agreement only upon written request of the City and only to the extent defined and required by the City. Any additional services or materials provided by the Contractor without the City's prior written consent shall be at the Contractor's own risk, cost, and expense, and Contractor shall not make a claim for compensation from the City for such work.

V. INDEMNIFICATION

A. Contractor shall indemnify and hold harmless the City and its departments, elected officials, officers, employees and agents, from and against all liability, suits, actions, proceedings, judgments, claims, losses, damages, and injuries (including attorneys' fees and other expenses of litigation, arbitration, mediation or appeal), which in whole or in part arise out of or have been connected with Contractor's negligence, error, omission, recklessness, or wrongful or criminal conduct in the performance of Construction Services, including performance by Contractor's employees and agents; or arising from any claim for libel, slander, defamation, copyright infringement, invasion of privacy, piracy and/or plagiarism related to any materials related to materials furnished by Contractor in the course of performance of the work, except to the extent that such claims arise from materials created or supplied by the City.

B. Contractor's obligation to indemnify and hold harmless shall remain in effect and shall be binding on Contractor whether such injury shall accrue, or may be discovered, before or after termination of this Agreement.

VI. INSURANCE

A. Contractor shall secure and maintain, at its expense, through the duration of this Agreement insurance as set forth on **Exhibit "C."**

VII. ASSIGNMENT OF AND RESPONSIBILITY FOR PERSONNEL

A. Contractor's assignment of personnel to perform the Services shall be subject to the City's oversight and general guidance. The City reserves the right to request qualifications and/or reject service from any and all employees of the Contractor.

B. Unless otherwise stated in **Exhibit "A"**, Contractor shall be represented by a Superintendent or Foreman authorized to give and receive all instruction and notices from and to the City at all times while performing Construction Services, and shall have on site a person who is fluent in all languages necessary to communicate instructions regarding the work and information regarding medical emergencies with Contractor's employees and subcontractors.

C. All of the Construction Services required hereunder will be performed by the Contractor or under Contractor's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.

D. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement including, but not limited to, indemnification, insurance and warranties.

E. Contractor and all subcontractors with a contract value of $5,000 or more shall execute affidavits on the form attached as **Exhibit "D"**, attesting to their compliance with RSMo. § 285.530.5 concerning compliance with Missouri's Worker Eligibility requirements.

F. Contractor and all subcontractors must require all on-site employees to complete the ten-hour construction training program required under Section 292.675 RSMo. unless they have previously completed the program and have documentation of having done so. Contractor shall execute the affidavit attached as **Exhibit "E"**, attesting that it has provided OSHA safety training for its on-site employees. Contractor will forfeit a penalty to the City of $2,500 plus an additional $100 for each employee employed by Contractor or any subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training. See Section 292.675 RSMo.

G. No illegal drug or alcohol usage will be tolerated at the Site. All persons admitted to work on the Site will dress appropriately and avoid foul language. Music shall not be played at volume levels that would be objectionable to third-parties. Any worker found by the City to be violating these conduct requirements will be removed immediately.

VIII. WARRANTY

A. The Contractor warrants to the City that materials and equipment furnished under the Contract will be of good quality and new unless the Scope of Work documents require or permit otherwise. The Contractor further warrants that the work will conform to the requirements of the Scope of Work documents and will be free from defects, except for those inherent in the quality of the Work the Scope of Work documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the work not executed by the Contractor or its subcontractors or suppliers, improper or insufficient maintenance or improper operation. If required by the Owner, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. The Contractor's warranties required by the Agreement (express and implied) shall remain in full force and effect even if a material or equipment item is required by the Owner to be manufactured by a specific entity, and no other equivalent product manufactured by any other entity is acceptable.

B. The Contractor's warranty in Section IX.A. shall not be construed to replace, change or otherwise limit any statutory or common law warranty rights of the Owner, or any other Contract requirements.

IX. OWNERSHIP OF WORK PRODUCT

Contractor agrees that any documents, materials and/or work products produced in whole or in part by or through it under this Agreement, any intellectual property rights of Contractor therein (collectively the "Works") are intended to be owned by the City. Accordingly, Contractor hereby assigns and agrees to assign to the City all of it right title and interest in and to such Works.

X. RELATIONSHIP OF THE PARTIES

A. Contractor represents that it is an independent contractor and that no personnel performing any of the Construction Services shall be employees of or have any contractual relationship with the City.

XI. NOTICES

A. All notices required by this Agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:

B. Notices sent by Contractor shall be sent to:

City of Parkville
Attn: Alysen Abel, Public Works Director
8880 Clark Ave.
Parkville, MO 64152

C. Notices sent by the City shall be sent to:

Kissick Construction Co., Inc.
Noah Gibson, Project Manager
8131 Indiana Ave.
Kansas City, Mo 64152
816-969-5530

XII. CORRECTION OF WORK

The Contractor shall promptly correct work rejected by the City or failing to conform to the requirements of the Agreement, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for services and expenses of a designer made necessary thereby, shall be at the Contractor’s expense. If the Contractor fails to correct nonconforming Work within ten (10) days after receipt of written notice from the City, the City may correct it at Contractor's expense.

XIII. TERM AND TERMINATION

A. The effective date of this Agreement shall be the date of execution, when the Agreement is signed by both parties.

B. Notwithstanding anything to the contrary in this Agreement or exhibit, the City reserves the right and may elect to terminate this Agreement at any time, with or without cause, by giving at least ten (10) days' written notice to the Contractor. The City shall compensate Contractor for the Construction Services that have been completed to the City's satisfaction as of the date of termination. Contractor shall perform no activities other than reasonable wrap-up activities after receipt of notice of termination.

C. The City may terminate the Agreement for cause if the Contractor

1. refuses or fails to supply enough properly skilled workers or proper materials;
2. fails to make payment to Subcontractors for materials, equipment, services or labor in accordance with the respective agreements between the Contractor and the Subcontractors;
3. disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority;
4. or its Subcontractors or Sub-subcontractors causes a work stoppage due to any strike, picket, boycott or participates in any voluntary or involuntary cessation of Work; or
5. otherwise is guilty of substantial breach of a provision of the Agreement.

When any of the above reasons exist, the City may without prejudice to any other rights or remedies of the City and after giving the Contractor and the Contractor's surety, if any, seven (7) days' written notice, terminate the Agreement and may, subject to any prior rights of the surety, if any:

1. Exclude the Contractor from the Project site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
2. Direct the work of subcontractors; and
3. Finish the Work by whatever reasonable method the City may deem expedient. Upon written request of the Contractor, the City shall furnish to the Contractor a detailed accounting of the costs incurred by the City in finishing the Work.

When the Owner terminates the Agreement for one of the reasons stated in Section XIV. A., the Contractor shall not be entitled to receive further payment until the Work is finished.

If the unpaid balance of the Contract Price exceeds costs of finishing the Work, including compensation for the services and expenses of a designer, and legal, consultant and testing fees made necessary thereby, and other damages incurred by the City and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor or its surety, if any, shall pay the difference to the City upon demand. The obligation for payment, if any, shall survive termination of the Agreement.

XIV. RESOLUTION OF DISPUTES

A. Should the Contractor believe that it is entitled to any relief due to errors, omissions or defects in the Plans or Specifications, or as a result of any act or omission of an independent contractor designer in connection with the Project, the City shall cooperate with the

Contractor by permitting the Contractor to pursue legal action against the designer in the name of the City at Contractor's sole risk and expense as the City would otherwise have against such designer. The City shall pay to Contractor such sums as may be recovered from the designer on behalf of Contractor. Other than this duty of cooperation and remittance, the City shall have no liability or obligation to Contractor for any act, error, omission, negligence or breach of duty by a designer.

B. City and Contractor agree that disputes relative to the Work shall first be addressed by negotiations between the parties. Such negotiations shall take place within thirty (30) days of demand by the party seeking resolution of the dispute. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Contractor shall proceed with the Work as per the Contract Documents as if no dispute existed.

C. In order to preserve its rights to dispute a matter hereunder, the complaining party must submit a written notice to the other party setting forth the basis for its complaint within twenty (20) calendar days following receipt of the decision of the City Public Works Director as to such matter or other action on which the dispute is based. A decision of the City Public Works Director (where appropriate) under GC-7 above; notice of dispute, and direct negotiation, shall be conditions precedent to further action.

D. Arbitration of disputes.

1. Claims, except those waived as provided for elsewhere in this Agreement, which have not been resolved by the procedures described above, shall be decided by arbitration which, unless the parties mutually agree otherwise, in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect at the time of the arbitration. The demand for arbitration shall be filed in writing with the other party to the Contract and with the American Arbitration Association.
2. A demand for arbitration may be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when institution of legal or equitable proceedings based on such Claim would be barred by the applicable statute of limitations.
3. An arbitration pursuant to this Section may be joined with an arbitration involving common issues of law or fact between the City or Contractor and any person or entity with whom the City or Contractor has a contractual obligation to arbitrate disputes which does not prohibit consolidation or joinder. No other arbitration arising out of or relating to the Contract shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to the Contract or not a party to an agreement with the City Contractor, except by written consent containing a specific reference to the Agreement signed by the City and Contractor and any other person or entities sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by the parties to the Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.
4. Claims and Timely Assertion of Claims. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

5. Judgment on Final Award. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

XV. MISCELLANEOUS PROVISIONS

A. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.

B. Assignability. Contractor shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of the City thereto. Provided, however, that the claims for money by Contractor from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.

C. Media Announcements. Contractor shall not be authorized to make statements to the media or otherwise on behalf of the City without express direction and consent of the City

D. Compliance with Local Laws. Contractor shall comply with all applicable laws, ordinances, and codes of the State of Missouri and local governments, and shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.

E. Equal Employment Opportunity. During the performance of this Agreement, Contractor agrees as follows:

   i. Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. Service Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

   ii. Contractor will, in all solicitation or advertisements for employees placed by or on behalf of Professional, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.

   iii. Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

F. Interest of Members of a City. No member of the governing body of the City and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement, and Contractor shall take appropriate steps to assure compliance.

G. Interest of Contractor and Employees. Contractor covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

H. Entire Agreement. This Agreement represents the entire Agreement and understanding between the parties, and this Agreement supersedes any prior negotiations, proposals, or agreements. Unless otherwise provided in this Agreement, any amendment to this Agreement shall be in writing and shall be signed by the City and Contractor, and attached hereto.

I. Severability. If any part, term or provision of this Agreement, or any attachments or amendments hereto, is declared invalid, void, or enforceable, all remaining parts, terms, and provisions shall remain in full force and effect.

J. Waiver. The failure of either party to require performance of this Agreement shall not affect such party's right to enforce the same. A waiver by either party of any provision of breach of this Agreement shall be in writing. A written waiver shall not affect the waiving party's rights with respect to any other provision or breach.

K. Third Parties. The Services to be performed by the Contractor are intended solely for the benefit for the City. Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any person or entity not a signatory to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

CITY OF PARKVILLE, MISSOURI

By: ___________________________

Nanette K. Johnston, Mayor

ATTEST:

____

Melissa McChesney, City Clerk

KISSICK CONSTRUCTION CO., INC.

By: ___________________________

____

____

Exhibit A

Scope of Work and Pricing

Concrete Restoration for the Sanitary Sewer repair project.

Term of Agreement – 30 Days

Agreement Total $15,000.00