



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-07)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, August 11, 2021 6:00 PM

City Hall Board Room

1. CALL TO ORDER

A. Roll Call

The meeting was called to order at 5:59 p.m. on August 11, 2021.

Members present were:

Neil Davidson (Chair)
Adam Zink (Vice Chair)
Laura Ozenberger (Secretary)
Michelle Flamm
Steven Sturgess
Bob Stuteville
Linda Arnold
Shawnda Witterstaetter
Dana Laiben

Absent with prior notice were:

Alderman Marc Sportsman (Liaison)

A quorum of the Board was present.

2. CONSENT AGENDA

A. Approve the minutes for the June 9, 2021, regular meeting

**ACTION: LAURA OZENBERGER MOVED TO APPROVE THE
MINUTES FOR THE JUNE 9, 2021, REGULAR MEETING;
MICHELLE FLAMM SECONDED.**

RESULT: MOTION PASSED 9-0.

3. ACTION AGENDA

A. Approve a construction agreement with Mid States Forms for the Busch Drive cul-de-sac improvements (Public Works)

Alysen Abel, Public Works Director, gave a background of the Busch Drive cul-de-sac Improvements project and handed out a photo of the projected finished product. Staff took the hardscape elements out for bid and had received one quote that exceeded the budgeted amount of \$60,000 for the project. Staff was then directed by the Board of Aldermen to reject the bid and to reach out to contracted contractors in the area to rebid the project. Staff received two more quotes with the lowest bid from Mid States Forms in the amount of \$46,505.90.

CLARB members pointed out that the quote included in the packet specifically stated that it excludes the retaining wall. Abel explained that the retaining wall is the main part of the design and will ask for a revised quote. Staff will work directly with Mid States Forms. Staff will add a water line and electricity for the water feature, and will add a water fountain near McKeon Stage. CLARB liked the design and directed staff to consult with Embassy Landscape for the plantings and to also consult with landscape experts on the CLARB panel. There was discussion of the total budget for the project needing to be higher, with the hardscape exceeding the amount anticipated. CLARB believes that there will be a cost overflow to the budget which staff said that the project could possibly carry over to next year to increase the budget. The area will be a solid concrete base and will have a veneer covering, which would be a separate project.

ACTION: ADAM ZINK MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE A CONSTRUCTION AGREEMENT WITH MID STATES FORMS FOR THE BUSCH DRIVE CUL-DE-SAC IMPROVEMENTS IN THE AMOUNT OF \$46,505.90.. STEVEN STURGESS SECONDED.

RESULT: MOTION PASSED: 9-0.

- B. Approve a resolution of support for the MARC Solid Waste Grant Program application to construct a trash enclosure in the City Parking Lot (Administration)

Jeffrey Rhodes, Assistant to the City Administrator, stated that due to the timeline, the item would be taken off of the agenda and staff would look into applying for the grant in 2022. Rhodes gave a brief overview of the resolution and several members were opposed to the containers being located in or near the park. The item was postponed to a later date.

- C. Revise the Events Fee Schedule to include pickleball court rental rates (Administration)

Jeffrey Rhodes, Assistant to the City Administrator, recommended adding the reservations for the pickleball courts to the fee schedule at a rate of \$20 per hour for persons that would like to reserve the courts for a specific time. If the courts are not reserved, the courts will be available on a first come first served basis. Reservation forms will be posted on a board at the courts.

ACTION: ADAM ZINK MOVED TO RECOMMEND THAT THE PARKVILLE BOARD OF ALDERMEN APPROVE THE ADDITION OF THE PICKLEBALL COURTS TO THE FACILITY RESERVATION PROCESS IN PARKVILLE, AND UPDATE THE EVENTS FEE SCHEDULE TO INCLUDE THE PICKLEBALL COURTS AT A RATE OF \$20 PER HOUR, PER COURT. LAURA OZENBERGER SECONDED.

RESULT: MOTION PASSED: 9-0.

4. DISCUSSION ITEM

A. Discuss renaming of the Dog Parks in Platte Landing Park

Alysen Abel, Public Works Director, explained that there have been issues regarding the dog parks, whether the "large" and "small" names refer to the size of the dog or the size of the enclosure. Staff is looking for feedback from CLARB and would like thoughts on the names of the parks.

After a brief discussion, a resident in the audience, brought attention to the group that the language on the City website regarding the dog parks references the land mass and is misleading. CLARB members said that the intent for the names of the dog parks, large and small, is the indication of the size of the dog and not the size of the enclosure. It was suggested to update the website to reflect that this.

B. Discuss priorities for the 2022 Parks Capital Improvements Program

Abel stated that there is \$500,000 programmed into the budget from the Parks Sales Tax for the 2022 wish list.

- County Stormwater Grant - Watkins Park - improving with riprap - streambank stabilization along the bank at Watkins Park 60/40 grant estimated at 50-70,000
- Pocket Park - CLARB expressed that no park sales tax funds are to be used for Pocket Park other than necessary safety improvements.
- Bike Lanes - 9 Hwy.
- Bike Racks
- Bicycle Repair Stations
- Farmers Market
- PLP Multiuse Fields - Design and Construction - Includes Restrooms
- Park Equipment Storage Building
- Parks Tractor
- Decorative Lighting near Friends Shelter
- Riverfront Park Entry Signs
- Money Saving for the Ballfield project
- Adams Park
- Funds to maintain park project areas

Barbara Loveless - 5221 NW Bluff Drive, Parkville, MO suggested an observatory near the wetlands for observing stars and bird watching.

Abel said that there are plans for an outdoor classroom with an opportunity for donations of boulder benches, most likely to be deferred to 2022.

David Dods - 5308 NW Bluffs Way, Parkville, MO, Environmental Engineer. Would like to work with staff on Watkins Park Streambank Stabilization and Adams Park retention design. Would also like bike lanes and pedestrian lanes to be promoted in Parkville to be more environmentally friendly and more accessible. Would like park facilities to be spread throughout the community for future generations. Dods has also been involved with staff on the Wetland project.

The Board thanked the residents for their comments.

5. STAFF UPDATES ON ACTIVITIES

A. Parks

1. June / July Parks Reports

Watkins Park playground equipment and shelter were on order.

Pocket Park - Work would begin on Pocket Park with the new exterior stairs, relocation of the statue, and installation of the bollards.

B. Nature Sanctuary

1. June / July PNS Reports

C. Public Works

1. Public Works Project Updates

The Board asked to be updated on the Wetland Project. Abel said that there could be another update at the September CLARB meeting with a representative from the Corp of Engineers in attendance.

Abel gave a brief update stating that there have been several issues including construction, design and maintenance of the wetland, and is working with the board to see who is going to take responsibility. There were assumptions made about the soils, which, in the 2015 soil report, showed a little more clay than what was present in the majority of the park, which is the result of the wetlands not holding water. There is another issue of a design flaw in the specifications that included a turf reinforcement mat as one of the specifications but it cited an erosion control blanket on the plans. Abel explained that the erosion control mat is a short term solution and biodegrades over 9 months to 1 1/2 years. Resident David Dodds said that the material that was installed in the wetlands is not biodegradable and is a permanent plastic, which is the problem because of the inconsistency in the terminology and specification of the plans. This is a small part of the bigger issue. Abel went on to explain that there were also maintenance problems and that once the plants were planted, the vegetation was not cut back enough and the Johnson grass took over. There have been a lot of meetings and more to come. This is the Corps of Engineers project. The city is a sponsor that did not get what was promised.

D. Administration

1. Upcoming Events

Rhodes stated that there have been many new and repeated events this year. One new event is the KC Symphony in the Park in October and possibly

another to be held around the holidays. Another event is in the style of "the amazing race". There are also at least three new 5k's coming in October and November, three film shoots and a movie premiere.

The event list is attached to the minutes.

2. Event Guidelines Revision

Jeff Rhodes, Assistant to the City Administrator, has worked on clarifying the event guidelines and is included in the CLARB packet.

There was a question brought up about the Cruise Nights event fee needing to be updated. Rhodes said that the fee for the parking lot is \$100 and an additional charge for overflow parking onto the ball field.

There is a new Parkville App that can be downloaded. Information is on the City website.

6. MISCELLANEOUS ITEMS FROM THE BOARD

Public Input

Barbara Loveless - 5221 NW Bluff Drive, Parkville MO - Spoke in opposition to the proposed multipurpose fields in Platte Landing Park; and would like CLARB to hold the City accountable for the overall community needs and tax dollars.

Member, Linda Arnold thanked Barbara for expressing her concerns.

7. ADJOURN

Michelle Flamm motioned to adjourn at 8:15 p.m., Linda Arnold seconded. Motion passed 9-0.

The minutes for August 11, 2021, having been read and considered by the Community Land and Recreation Board, were approved on the 8th day of September 2021.


Bonnie Buckmaster, Public Works Assistant


Approval date