

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:03 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on September 21, 2021, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Present:

Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Dave Rittman
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Robert Lock
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Greg Plumb

Absent:

Ward 4 Alderman Marc Sportsman - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:

Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Jeffery Rhodes, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Present David Windsor with the Good Citizen Award

Mayor Johnston presented the Good Citizen Award to David Windsor for his volunteer service to the community.

B. Recognize Elaine Haake for the City's 2021 Paint Parkville purchase award

Mayor Johnston presented the Paint Parkville purchase award to artist Laney Haake for her painting titled "Early Morning River Walk."

C. Proclaim September 17-23, 2021, as Constitution Week

The proclamation was not presented because the requestor was unable to attend the meeting.

3. CONSENT AGENDA

- A. Approve the minutes for the September 7, 2021, regular meeting
- B. Receive and file the August Municipal Court report
- C. Receive and file the financial report for the month ending August 31, 2021
- D. Receive and file the crime statistics for January through July 2021
- E. Receive and file the August Sewer Report
- F. Receive and file the proposed 2022 budget for the Parkville Commons Community Improvement District
- G. Approve Resolution No. 19-009 approving the reappointment of Dale Brouk and the appointments of Andrea Kimball and Jim McCall through 2025 and the appointment of Tom Hagedorn through 2023 to the Parkville Commons Community Improvement District Board of Directors
- H. Approve a three-year contract renewal with Curious Eye Productions for broadcast management services and technical consulting
- I. Approve a construction agreement with SGI to reconstruct the stairs and relocate the Grigsby Statue in Pocket Park
- J. Approve a supplemental agreement with Alliance Water Resources for the management, maintenance and operations of the City's wastewater treatment and collection system
- K. Approve accounts payable from September 3 to September 17, 2021

ACTION: IT WAS MOVED BY ALDERMAN RITTMAN AND SECONDED BY ALDERMAN PLUMB TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS PRESENTED.**

RESULT: MOTION PASSED 7-0.

Alderman Welch requested an amendment to the September 7 meeting minutes, noting that she wanted the minutes to reference that members of the public who commented on the McClure agreement did so to keep the ball fields for youth sports.

ACTION: IT WAS MOVED BY ALDERMAN WELCH AND SECONDED BY ALDERMAN PLUMB TO **AMEND THE SEPTEMBER 7, 2021, MINUTES TO REFLECT THAT MEMBERS OF THE PUBLIC WHO COMMENTED ON ITEM 4E DID SO TO REQUEST THAT THE BALL FIELDS BE USED FOR YOUTH SPORTS.**

RESULT: MOTION PASSED 6-1 (LOCK OPPOSED).

4. ACTION AGENDA

A. Accept the 2021 City of Parkville Strategic Planning Workshop Summary Report

City Administrator Joe Parente provided an overview of the 2021 report; presentation attached as Exhibit A. He noted that the Board held a strategic planning session on August 20 and set priorities for 2022. The document would serve as a guide for staff to use throughout the year for budgeting.

ACTION: IT WAS MOVED BY ALDERMAN RITTMAN AND SECONDED BY ALDERMAN PLUMB TO **ACCEPT THE 2021 CITY OF PARKVILLE STRATEGIC PLANNING WORKSHOP SUMMARY REPORT.**

RESULT: MOTION PASSED 7-0.

B. Approve Work Authorization No. 6 with Vireo for the design of the park entryway signage

Public Works Director Alysén Abel said that the City held several small committee meetings to review concepts for signs for English Landing and Platte Landing parks; presentation attached as Exhibit B. The Board of Aldermen approved the concepts for five different sign types on April 20, 2021. They included a monument sign at the entrance to both parks, secondary signs at each park, vehicular and pedestrian wayfinder signs and a kiosk sign. She said that in order to take the signs from concepts to bid documents, architectural services were needed to determine sign specifications, cost estimates and final design documents to assist with the bid documents and construction phases,

Discussion focused on adding more funding to the parks maintenance budget to maintain the improvements to the parks.

Steve Rhoades, Vireo, stated that more details about the signs would be provided after the design phase. Vireo would compile the bid documents and the Board would decide which signs were completed first, their locations and the content.

Further discussion focused on the Smart Cities kiosks presented by Bob Bennett that were separate from the signage project. It was also noted that the Gateway B concept was not included in the work authorization because it was cost-prohibitive.

ACTION: IT WAS MOVED BY ALDERMAN RITTMAN AND SECONDED BY ALDERMAN PLUMB TO **APPROVE WORK AUTHORIZATION NO. 6 WITH VIREO FOR THE DESIGN OF THE PARKS ENTRYWAY SIGNAGE IN THE AMOUNT OF \$33,260.**

RESULT: MOTION PASSED 6-1 (WASSMER OPPOSED).

- C. **Approve the first reading of an ordinance to approve the final plat of Sanctuary Hill at The National, a subdivision consisting of approximately 11.49 acres generally located to the north of The National 12th Plat**

Community Development Planner Brad Stanton provided an overview of the final plat, noting that it was located north of The National 12th Plat that would extend N. National Drive to the north and east to add 13 single-family lots and greenspaces. The National Community Unit Plan was approved in 1998 and was subsequently amended in 2000 and the area was included as Phase J. The revised plat would result in a net decrease of 13 single-family lots. The Planning and Zoning Commission commended approval on September 14.

ACTION: IT WAS MOVED BY ALDERMAN RITTMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 3141, AN ORDINANCE APPROVING THE FINAL PLAT FOR SANCTUARY HILL AT THE NATIONAL, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI, ON FIRST READING AND POSTPONE THE SECOND READING TO OCTOBER 5, 2021.

RESULT: MOTION PASSED 7-0.

- D. **Approve Resolution No. 21-010 supporting the KC Regional Climate Action Plan**

Community Development Director Stephen Lachky stated that Tom Jacobs, Mid-America Regional Council, presented the plan on July 6. The purpose of the plan was to develop a framework to achieve net zero greenhouse gas emissions by 2050. Approval of the resolution would recognize the plan as a staff resource to implement its goals and strategies, but would not commit the City to anything or provide financial resources, but would show support for the initiative.

Discussion focused on the City's guidelines for solar panels on homes. Lachky responded that solar panels were allowed per the City's Building Code.

ACTION: IT WAS MOVED BY ALDERMAN RITTMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE RESOLUTION NO. 21-010 SUPPORTING THE KC REGIONAL CLIMATE ACTION PLAN.

RESULT: MOTION PASSED 7-0.

5. STAFF UPDATES ON ACTIVITIES

A. **Public Works**

1. **Electronics Recycling and Paper Shredding Events - October 2**

Public Works Director Alysén Abel said the last electronics recycling and paper shredding events of 2021 would be held on October 2.

She introduced Karla Pierce, Alliance Water Resources, the new manager of the wastewater treatment plant.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Alderman Whitley said that the City was in the process of hiring a facilitator to assist with the Diversity and Inclusion Commission. City Administrator Joe Parente noted that they would facilitate the first meeting and a meeting would be set up to define the scope.

Alderman Plumb noted that the committee to discuss redistricting was working on preliminary maps that would be presented to the Board at a future meeting.

7. ADJOURN

Mayor Johnston declared the meeting adjourned at 7:59 p.m.

The minutes for September 21, 2021, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifth day of October 2021.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney



2021-22 Board of Alderman Strategic Planning Workshop



2021-22 Plan

Twelve to Eighteen Month
Strategic Plan

Some of the benefits:

- Goals, Priorities, and Strategies developed with Board Input
- Action Plan development by City Staff
- Supports budget process
- Goals Updates – helps keep us on track

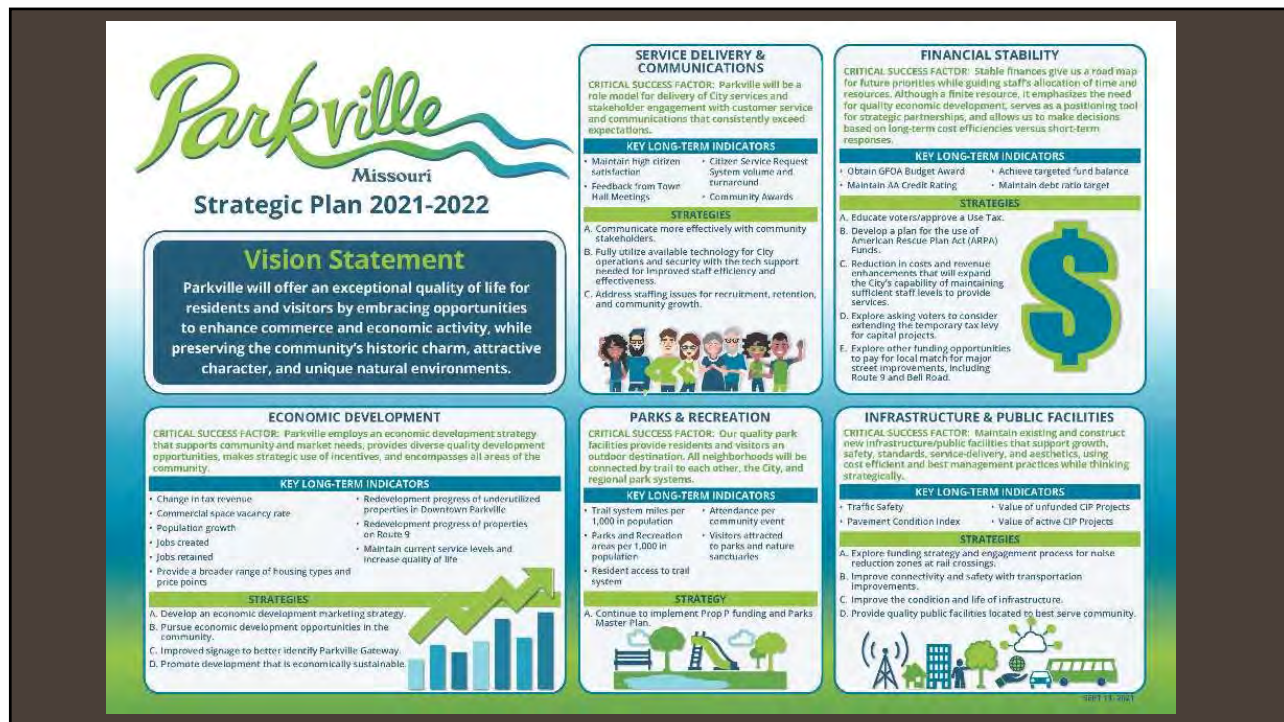


City of Parkville
Strategic Planning Goals and Priorities
and
Action Plan

2021-22

September 7, 2021





Example of Action Plan developed by Staff to address the goal/strategy

Some of these items are subject to budget approval and further direction from the Board.

GOAL AREA 1: FINANCIAL STABILITY

STRATEGY A: Educate voters/approve a Use Tax.

ACTION ITEM	ASSIGNMENT	DUE DATE
Complete the educational campaign for the November 2, 2021 Use Tax Election	Administration	Short-term
If the Use Tax is approved by the voters, provide certification to the Department of Revenue and facilitate the administration of the Use Tax.	Administration	Short-term
If the Use Tax referendum is unsuccessful, develop alternatives for the Board of Aldermen including possibly placing the item on the ballot for a future election.	Administration	Mid-year

STRATEGY B: Develop a plan for the use of American Rescue Plan Act (ARPA) Funds

ACTION ITEM	ASSIGNMENT	DUE DATE
Develop a budget amendment for the Fiscal Year 2021 use of funds, to include projects that will provide budget relief under the lost public sector revenue criteria.	Administration	Short-term
Develop reporting, financial accounting, and compliance guidance in accordance with the federal regulations.	Administration	Short-term
Incorporate into the FY 2022 and 2023 budgeting process other potential eligible uses of the ARPA funds.	Administration	Mid-term

Major Initiatives for 2021-22

- ★ Financial Stability
 - Use Tax
 - Use of ARPA Funds
- ★ Initiate Planning for Capital Improvements – Temp Tax Levy
- ★ Noise Reduction Zones for Rail Crossings
- ★ Park Projects Implementation
- ★ Staffing Needs/ Recruitment and Retention in Police Dept
- ★ Planning for Next Phases of Route 9 Project



Full report may
be accessed at:
[www.parkville
mo.gov](http://www.parkvillemo.gov)



City of Parkville
Strategic Planning Goals and Priorities
and
Action Plan

2021-22

September 7, 2021

City of Parkville
Strategic Planning Goals
and Priorities and Action Plan

2021-22

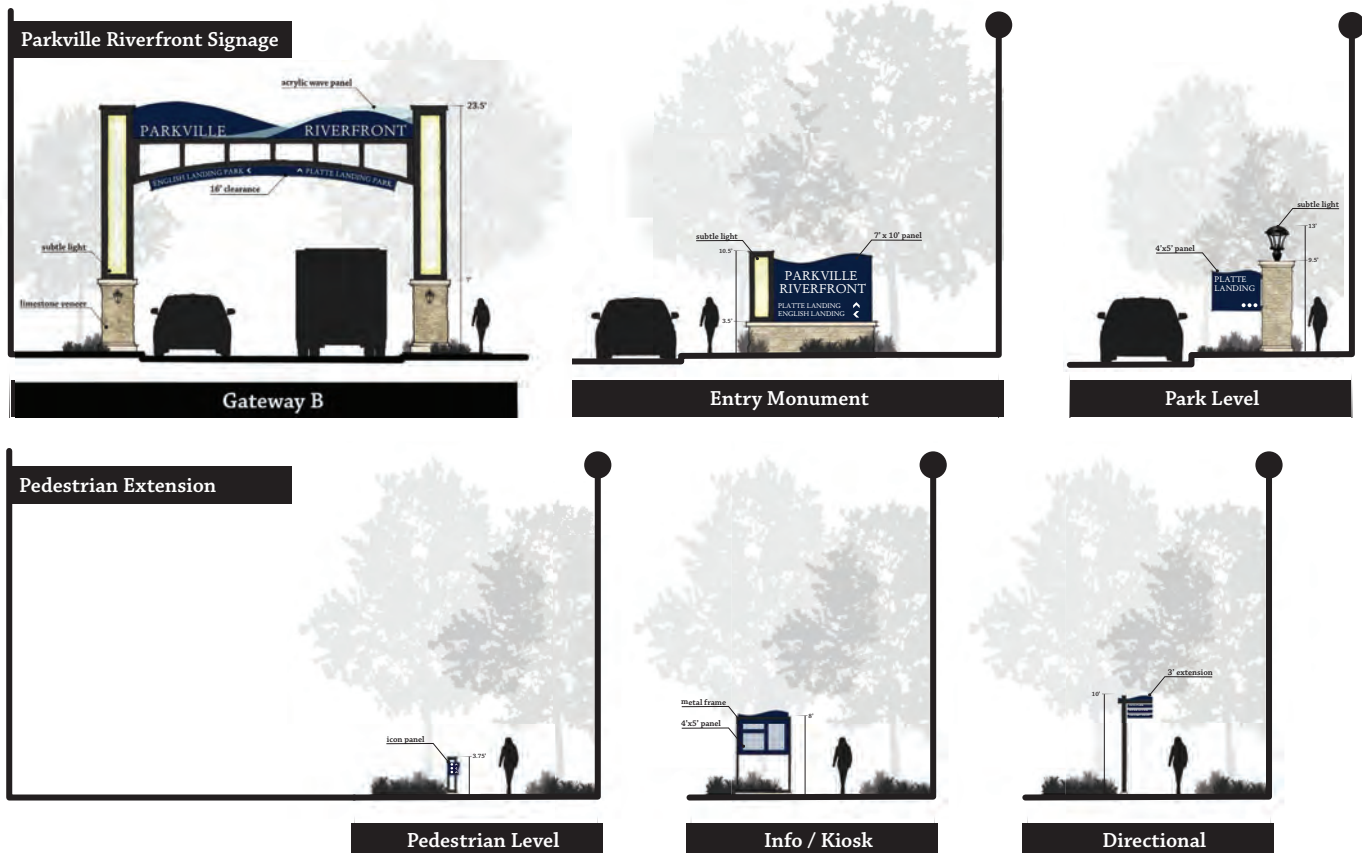
Questions?



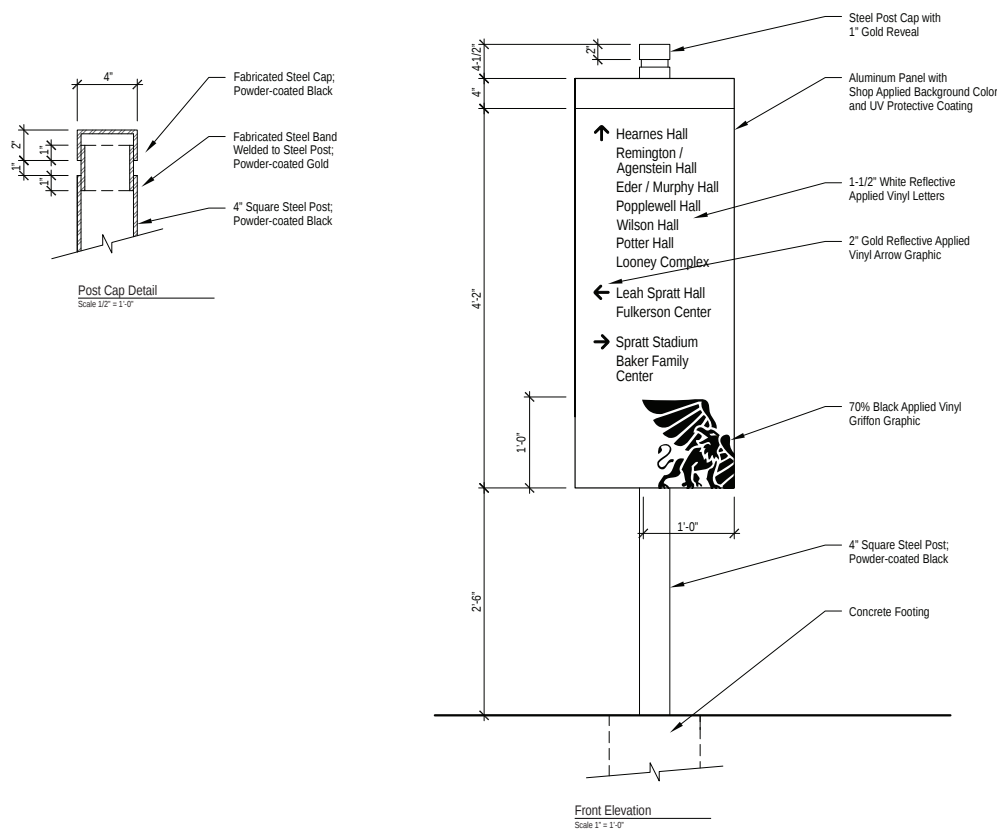
Parkville Riverfront Parks Signage & Wayfinding System



Parkville Signage | Preferred Concept

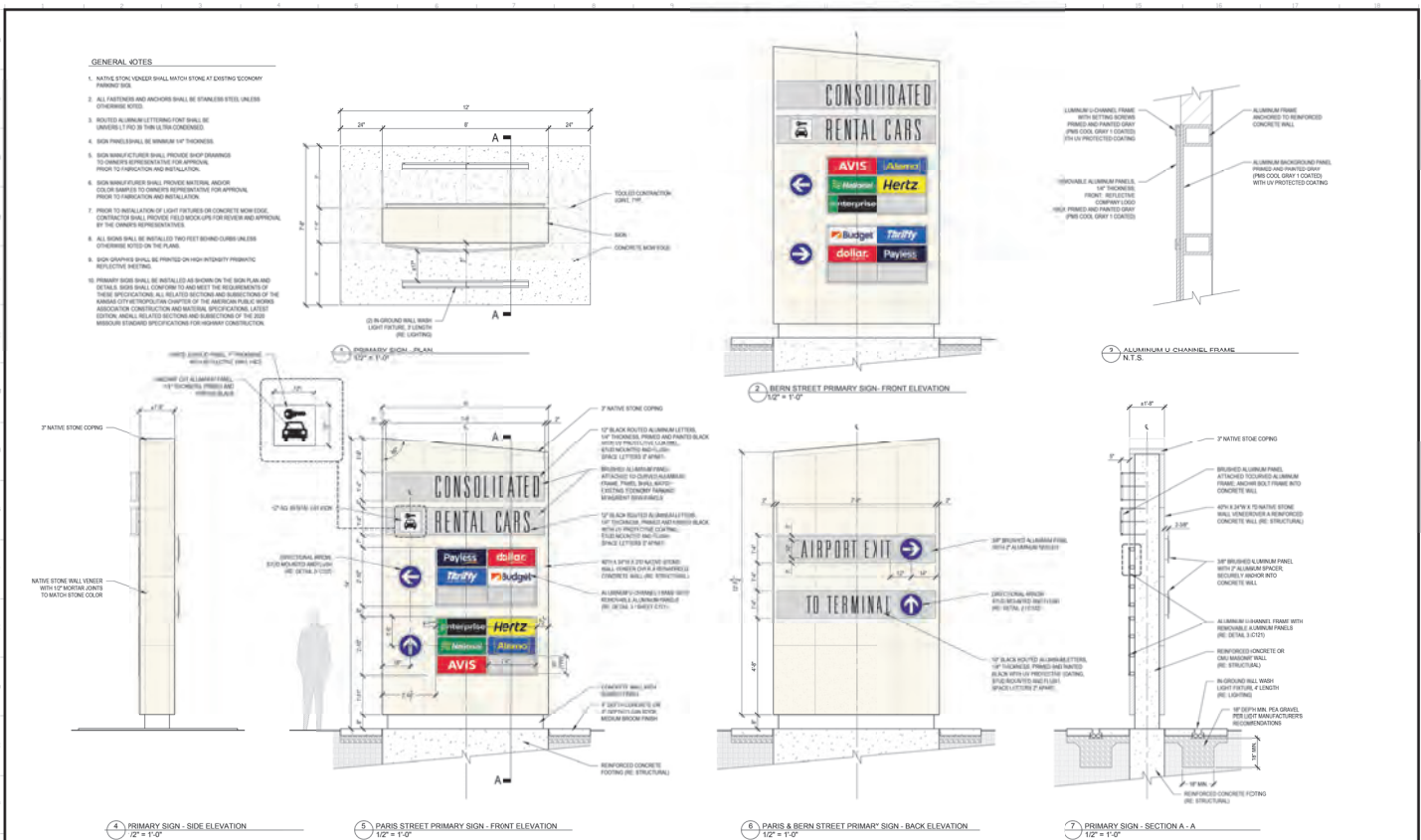


Wayfinding & Signage Design Guideline | 13



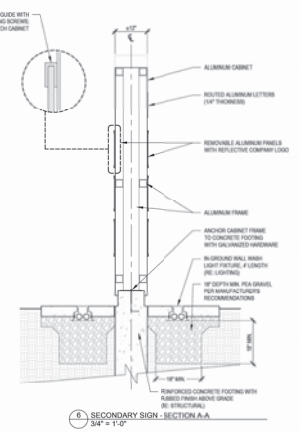
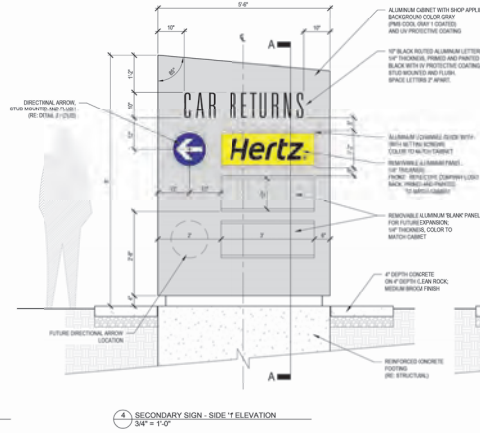
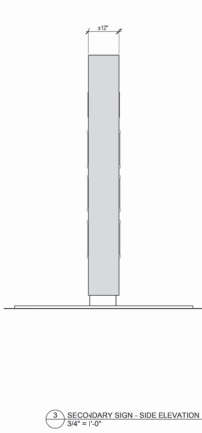
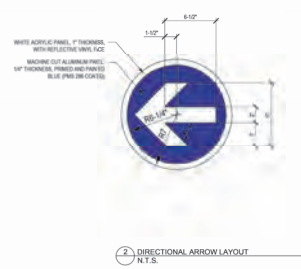
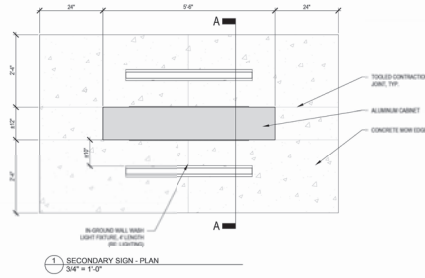
**PEDESTRIAN
DIRECTIONAL
SIGNAGE DETAILS**

Wayfinding & Signage Design Guideline | 20



GENERAL NOTES

1. ALL FASTENERS SHALL BE STAINLESS STEEL UNLESS NOTED OTHERWISE.
2. ROUTED ALUMINUM LETTERING SHALL BE UNIVERSAL PRO IN 1/8" X 1/4" X 1/4" UNLESS NOTED OTHERWISE.
3. LANDSCAPE ARCHITECT SHALL PROVIDE DETAILED FONT FILES AND COLOR SPECIFICATIONS TO SIGN MANUFACTURER.
4. SIGN MANUFACTURER SHALL PROVIDE SHOP DRAWINGS TO VERIFY DIMENSIONS FOR APPROVAL PRIOR TO FABRICATION AND INSTALLATION.
5. SIGN MANUFACTURER SHALL PROVIDE MATERIAL AND COLOR SAMPLES TO CONSUMER REPRESENTATIVE FOR APPROVAL PRIOR TO FABRICATION AND INSTALLATION.
6. PRIOR TO INSTALLATION OF LIGHT FIXTURES OR CONCRETE WORK EDGE, CONTRACTOR SHALL PROVIDE POLYURETHANE TOP COATING AND APPROVAL BY THE CONSUMER REPRESENTATIVE.
7. ALL SIGNS SHALL BE NOTICED TWO FEET BEHIND CURB UNLESS OTHERWISE NOTED ON THE PLANS.
8. SIGN GRAPHS SHALL BE PRINTED ON HIGH-INTENSITY PHOTOGRAPHIC MATERIAL.
9. SECONDARY SIGN SHALL BE INSTALLED AS SHOWN ON THE SIGN PLAN AND DETAIL. SIGN SHALL CONFORM TO AND MEET THE REQUIREMENTS OF THESE SPECIFICATIONS. ALL RELATED SECTIONS AND SUBSECTIONS OF THE KANSAS CITY METROPOLITAN CHAPTER OF THE AMERICAN PRACTICE MANUAL AND SECTION, CONSTRUCTION AND MATERIAL SPECIFICATIONS, LATEST EDITION, AND ALL RELATED SECTIONS AND SUBSECTIONS OF THE SIGN MANUFACTURING SPECIFICATIONS FOR HIGHWAY CONSTRUCTION.



vireo

CITY OF KANSAS CITY, MISSOURI
AVIATION DEPARTMENT
JANUARY 18, 2021

KANSAS CITY
INTERNATIONAL AIRPORT
REHABILITATE LONDON AND MADRID



SIGNAGE DETAILS 2 OF 4			
NO.	DATE	BY	DESCRIPTION

SHEET 30 of 39			
Drawn	Checked	Project No.	Revision
CIP	AES	200447-02	0000000
Check	Rev	01/18/2021	C122
CIP			
Project Type	LANDSCAPE SITE CIVIL		