



Finance Committee Meeting
Monday, September 13, 2021 3:30 PM
Administration Conference Room, City Hall

Minutes

1. Call to Order

Chair Sportsman called the meeting to order at 3:32 p.m. A quorum was present.

Members Present: Chair Marc Sportsman, Vice Chair Dave Rittman, Tina Welch and Robert Lock

City Staff Present: Police Chief Kevin Chrisman, Public Works Director Alysén Abel, Finance/Human Resources Director Matthew Chapman, Public Works Project Manager Chris Ashley, Assistant to the City Administrator Jeffery Rhodes and City Clerk Melissa McChesney

2. Financial Updates

3. Action Items

A. Approve the minutes for the August 9, 2021 meeting

Dave Rittman moved to approve the minutes for the August 9, 2021, meeting. Robert Lock seconded; motion passed 4-0.

B. Approve the minutes for the August 30, 2021 meeting

Rittman moved to approve the minutes for the August 30, 2021, meeting. Tina Welch seconded; motion passed 4-0.

C. Approve a three-year contract renewal with Curious Eye Productions for broadcast management services and technical consulting

City Clerk Melissa McChesney stated that the City had contracted with Curious Eye Productions to record and live stream City board and commission meetings. The renewal would be through December 31, 2023.

Rittman moved to recommend that the Board of Aldermen approve a three-year contract renewal with Curious Eye Productions for broadcast management services and technical consulting through December 31, 2023 in a total amount not to exceed \$13,610. Welch seconded; motion passed 4-0.

D. Approve a construction agreement with SGI to reconstruct the stairs and relocate the Grigsby Statue in Pocket Park

Public Works Director Alysén Abel said that the first phase to improve the frontage to Pocket Park was contracted to McConnell & Associates. The second phase would include reconstructing the south stairs and relocating the Grigsby statue. After speaking with the contractors, staff recommended completing the second phase first because large equipment

would be needed to relocate the statue and the bollards would limit the amount of space available. A bid opening was held and three bids were received. Abel noted that the low bid included considerations for additional work that had associated costs. Chair Sportsman requested that staff seek estimates for the additional considerations from the other bidders to determine if the prices were in-line with the low bidder's pricing.

Discussion focused on the actual costs compared to the estimates from the Pocket Park Master Plan. The work was anticipated to begin in late October when the mini golf course closed.

Rittman moved to recommend that the Board of Aldermen approve a construction agreement with SGI for the stair reconstruction and statue relocation in Pocket Park in the amount of \$104,815. Welch seconded; motion passed 4-0.

E. **Approve a supplemental agreement with Alliance Water Resources for the management, maintenance and operations of the City's wastewater treatment and collection system**

Public Works Director Alysén Abel stated that Alliance Water Resources managed the wastewater treatment plant since 2002 and in July 2020 the Board of Aldermen approved a three-year agreement. The 2021 fee included a 2.13 percent price increase at a cost of \$311,916.

Rittman moved to recommend that the Board of Aldermen approve a supplemental agreement with Alliance Water Resources for the management, maintenance and operations of the wastewater treatment and collection system in the amount of \$312,216. Welch seconded; motion passed 4-0.

F. **Approve Work Authorization No. 6 with Vireo for the design of the park entryway signage**

Public Works Director Alysén Abel said that the City held several small committee meetings to review concepts for signs at the entrances to English Landing and Platte Landing parks. The Board of Aldermen approved the concepts for five different sign types on April 20, 2021. The work authorization included Vireo working directly with sign fabricators for plans and specifications to prepare a bid package for a total amount of \$33,260. Abel noted that once the sign locations were determined, additional surveying or engineering services might be needed.

Discussion focused on the Parks Sales Tax Fund and if staff could work directly with the fabricators on the designs previously approved. Abel responded that she was unsure that City staff had the expertise and that the approved renderings were only pictures with colors and dimensions. She added that more information would be needed for the fabricators to make the signs and she would contact fabricators to determine if more information was needed to make the signs.

Rittman moved to recommend that the Board of Aldermen approve Work Authorization No. 6 with Vireo for the design of the parks entryway signage in the amount of \$33,260. Tina Welch seconded; motion passed 4-0.

4. **Non-Action Items**

A. **Quarterly Projects Update**

Public Works Director Alysén Abel provided an overview of the status of capital improvement projects.

5. **Unfinished Business (postponed from prior meetings)**

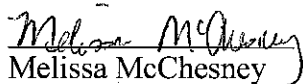
6. **Other Business**

Chair Sportsman requested an update on the status of opening the bridge on FF Highway and Abel responded that the project was delayed due to supply issues. She anticipated it would be opened once the guardrails were redesigned and delivered.

7. **Adjourn**

Chair Sportsman adjourned the meeting at 4:44 p.m.

Submitted by:


Melissa McChesney
City Clerk

September 27, 2021
Approval Date