BOARD OF ALDERMEN
Regular Meeting Agenda
CITY OF PARKVILLE, MISSOURI
Tuesday, September 21, 2021 7:00 PM
City Hall Board Room

Next numbers: Bill No. 3141 / Ord. No. 3089

1. CALL TO ORDER

A. Roll Call

B. Pledge of Allegiance

2. CITIZEN INPUT

A. Present David Windsor with the Good Citizen Award

B. Recognize Elaine Haake for the City's 2021 Paint Parkville purchase award

C. Proclaim September 17-23, 2021, as Constitution Week

3. CONSENT AGENDA

A. Approve the minutes for the September 7, 2021, regular meeting

B. Receive and file the August Municipal Court report

C. Receive and file the financial report for the month ending August 31, 2021

D. Receive and file the crime statistics for January through July 2021

E. Receive and file the August Sewer Report

F. Receive and file the proposed 2022 budget for the Parkville Commons Community Improvement District

G. Approve Resolution No. 19-009 approving the reappointment of Dale Brouk and the appointments of Andrea Kimball and Jim McCall through 2025 and the appointment of Tom Hagedorn through 2023 to the Parkville Commons Community Improvement District Board of Directors

H. Approve a three-year contract renewal with Curious Eye Productions for broadcast management services and technical consulting

I. Approve a construction agreement with SGI to reconstruct the stairs and relocate the Grigsby Statue in Pocket Park

J. Approve a supplemental agreement with Alliance Water Resources for the management, maintenance and operations of the City's wastewater treatment and collection system

K. Approve accounts payable from September 3 to September 17, 2021

Please Note: All matters listed under "Consent Agenda" are considered to be routine by the Board of Aldermen and will be enacted upon under one motion without discussion. Any member of the Board of Aldermen may be allowed to request an item be pulled from the Consent Agenda for consideration under the regular agenda if debate and a separate motion are desired. Any member of the Board of Aldermen may be allowed to question or comment on an item on the Consent Agenda without a separate

Posted Date & Time: 9/17/21; 3:57 p.m. By: MM *motion under the regular agenda. Items not removed from the Consent Agenda will stand approved upon motion made by any alderman, followed by a second and a voice vote to "Approve the consent agenda and recommended motions for each item as presented."*

4. ACTION AGENDA

A. Accept the 2021 City of Parkville Strategic Planning Workshop Summary Report (Administration)

B. Approve Work Authorization No. 6 with Vireo for the design of the park entryway signage (Public Works)

C. Approve the first reading of an ordinance to approve the final plat of Sanctuary Hill at The National, a subdivision consisting of approximately 11.49 acres generally located to the north of The National 12th Plat (Community Development)

D. Approve Resolution No. 21-010 supporting the Kansas City Regional Climate Action Plan (Community Development)

5. STAFF UPDATES ON ACTIVITIES

A. Public Works

1. Electronics Recycling and Paper Shredding Events - October 2

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. ADJOURN

General Agenda Notes:
The agenda closed at noon on September 16, 2021. With the exception of emergencies or other urgent matters, any item requested after the agenda was closed will be placed on the next Board meeting agenda. The deadline to submit your name for Citizen Input is noon on September 21, 2021.

PROCLAMATION

CONSTITUTION WEEK

WHEREAS, September 17, 2021, marks the two hundred and thirty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, I, Nanette K. Johnston, Mayor of the City of Parkville, Missouri do hereby proclaim **September 17-23, 2021, as Constitution Week** and ask our citizens to reaffirm the ideals that the framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of Parkville to be affixed this 21st day of September 2021.

____

Mayor Nanette K. Johnston

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:01 p.m. at City Hall, 8880 Clark Avenue, Parkville, Missouri on September 7, 2021 and was called to order by Acting President of the Board Marc Sportsman. City Clerk Melissa McChesney called the roll as follows:

Present:
Ward 1 Alderman Tina Welch
Ward 1 Alderman Philip Wassmer
Ward 2 Alderman Dave Rittman
Ward 2 Alderman Brian T. Whitley
Ward 3 Alderman Robert Lock - *via videoconference*
Ward 3 Alderman Douglas Wylie
Ward 4 Alderman Marc Sportsman
Ward 4 Alderman Greg Plumb

Absent:
Mayor Nan Johnston - *with prior notice*

A quorum of the Board of Aldermen was present.

The following staff was also present:
Joe Parente, City Administrator
Jon Jordan, Police Captain
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Ashley, Public Works Project Manager
Jeffery Rhodes, Assistant to the City Administrator
Chris Williams, City Attorney

Acting President of the Board Sportsman led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

Elaine Kellerman, 5243 Bluffs Circle, provided comments on the Maki lawsuit settlement and the hiring of Mark Ferguson on August 31.

3. CONSENT AGENDA

A. Approve the minutes for the August 17, 2021, regular meeting

B. Approve the minutes of the August 31, 2021, special meeting

C. Receive and file the July Sewer Report

D. Approve a community partnership agreement with the Parkville Economic Development Council through December 31, 2021

E. Approve a three-year lease extension with the Parkville Economic Development Council for office space at City Hall

F. Approve a purchase order with Axiom Instrumentation Services to purchase a dissolve oxygen meter for the wastewater treatment plant

G. Approve memorandums of agreement with Park University to conduct an annual supervised deer hunt and permit hunt

H. Approve a quit claim deed to transfer property from Evergy Metro, Inc. to the City for Tract D of Ensign Drive (Community Development)

I. Approve accounts payable from August 13 to September 2, 2021

At the request of Alderman Whitley, Item 3E was pulled from the consent agenda for discussion. He was concerned that the lease amount was below market value and felt it was important that the office be moved out of City Hall. City Administrator Joe Parente stated that it was never intended to charge the market rate to lease the office space. He added that it was not uncommon to have an economic development office in a government building. The consensus of the Board was to take no action and for staff to contact their board of directors.

Alderman Plumb recused himself from the vote because he was an employee of Park University and Item 3G was an agreement with the university.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS, AS AMENDED.**

RESULT: MOTION PASSED 7-0.

4. ACTION AGENDA

A. **Deny an application to rezone a parcel of land, generally located to the north of Walnut Creek Acres No. 4 subdivision to the south of The Deuce at The National Golf Club of Kansas City and to the west of The National 7th subdivision between N. Crooked Road and S. National Drive, from Platte County "RMD" Residential Multiple Dwelling and "R-7" Single-Family High Density to Parkville City "R-5-P" Multi-Family Residential and "R-4-P" Mixed-Density Residential - Case No. PZ 2021-13; Todd Kobayashi, Genesis Companies, applicant**

Community Development Director Stephen Lachky provided a background and history of the project, noting that the property was located in unincorporated Platte County and adjacent to the city limits. Voluntary annexation of the property would be required if the rezoning was approved. Platte 38 was a proposed single condominium of 158 units with 21 lots for duplexes and would require the highest residential zoning to accommodate the proposed development.

Todd Kobyashi, developer, provided comments on the proposed development, noting that it was a senior living project. He said that during the Planning and Zoning Commission meetings he revised the plans to address resident concerns and asked for the opportunity to work through the concerns raised by the Commission.

Lachky provided an overview of the meetings held and public comments received, noting that the Planning and Zoning Commission reviewed the proposal and recommended denial on August 10.

Clerk's Note: The motion for the item was made following discussion of the associated preliminary development plan.

B. **Deny a preliminary development plan for Platte 38, a planned residential development consisting of an apartment/condominium building and duplexes generally located to the north of Walnut Creek Acres No4 subdivision to the south of The Deuce at The National Golf Club of Kansas City and to the west of The National 7th subdivision between N. Crooked Road and S. National Drive in unincorporated Platte County - Case No. PZ 2021-14; Todd Kobayashi, Genesis Companies, applicant**

Community Development Director Stephen Lachky stated that the original application had a connection to S. National Drive and the developer moved the connection to Crooked Road to address concerns raised by residents of the National. Other requested revisions included lowering the density and height of the condominiums, separating them from the neighborhood with additional landscaping and berms and repositioning the building away from the residents. Staff recommended returning both applications to the Planning and Zoning Commission for additional review. Lachky noted that if the applications were denied, the applicant could not come back for 12 months unless they submitted a different project.

Discussion focused on returning the applications to the Commission, lack of control of what is built if the property remained in unincorporated Platte County, additional crime without enough officers to patrol, large density projects and how the development addressed issues from the 2040 Master Plan.

The following provided public comments: Blake Pryor, 6116 Persimmon Court; Theresa Noble, 8115 White Oak Court; and Pam Baker, 6133 S. National Drive.

Further discussion focused on the timeline for submission to the Board of Aldermen. City Attorney Chris Williams said that if the Board wanted to return the applications to the Commission, a motion would be required that had to include a statement on the basis of not going along with the Commission's recommendation for denial.

ACTION: IT WAS MOVED BY ALDERMAN PLUMB AND SECONDED BY ALDERMAN RITTMAN TO **RETURN THE APPLICATIONS FOR REZONING AND PRELIMINARY DEVELOPMENT PLAN TO THE PLANNING AND ZONING COMMISSION ON DECEMBER 14, 2021, TO PROVIDE THE APPLICANT WITH THE OPPORTUNITY TO MAKE REVISIONS TO ADDRESS CONCERNS RAISED BY THE COMMISSION AND ITS RECOMMENDATION FOR DENIAL.**

RESULT: MOTION PASSED 5-3.

AYES: DAVE RITTMAN, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: TINA WELCH, PHILIP WASSMER, BRIAN T. WHITLEY

ABSTAIN: NONE

C. **Approve the second reading of an ordinance to amend Parkville Municipal Code sections 402.010, 405.020 and 405.040 to create provisions and guidelines for short-term rentals - Case No. PZ 2019-12 *(postponed from August 17 meeting)***

Community Development Director Stephen Lachky provided an overview of the text amendment; presentation attached as Exhibit A. He said that there was not a statute that specifically addressed the use of residential property as a short-term rental and a property owner could lease or sublease his or her property. A common way to lease was through an Internet-based third party platform site. Lachky added that nine public forums were held since September 2019. Properties that were listed as short-term rentals would be required to obtain a conditional use permit from the City.

Discussion focused on limiting short-term rentals in an area, conditions that could be addressed through a conditional use permit, enforcement for non-compliance, benefits of having guidelines, maintenance and the process for approval.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3081, AN ORDINANCE **AMENDING PARKVILLE MUNICIPAL CODE SECTIONS 402.010, 405.020 AND 405.040 TO CREATE PROVISIONS AND GUIDELINES FOR SHORT-TERM RENTALS,** ON SECOND READING TO BECOME ORDINANCE NO. 3087.

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

D. **Adopt an ordinance to approve a lease agreement with Southern Platte Fire Protection District for the tornado siren located at Fire Station No. 3**

Public Works Director Alysen Abel stated that the City maintained tornado sirens in Parkville. Southern Platte Fire Protection District (SPFPD) Fire Station No. 3 was expanded and the tornado siren had to be relocated. Staff was working with the fire chief to negotiate the terms of the agreement.

The Finance Committee recommended approval on August 30 for reimbursement to the SPFPD for up to $30 per month to cover the cost of the electric bills; the fee was based on the monthly electric bills for other tornado sirens. Abel noted that the amount could be re-evaluated after the three-year term expired. Chief Carrizzo was reviewing the proposed agreement with the SPFPD board. She recommended moving forward with the proposed agreement and authorizing staff to execute the agreement once the amount was negotiated.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3140, AN ORDINANCE **APPROVING A LEASE AGREEMENT WITH THE SOUTHERN PLATTE FIRE PROTECTION DISTRICT FOR THE TORNADO SIREN AT FIRE STATION NO. 3 IN AN AMOUNT NOT TO EXCEED $30 PER MONTH,** ON FIRST READING.

RESULT: MOTION PASSED 8-0.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3140, AN ORDINANCE **APPROVING A LEASE AGREEMENT WITH THE SOUTHERN PLATTE FIRE PROTECTION DISTRICT FOR THE TORNADO SIREN AT FIRE STATION NO. 3 IN AN AMOUNT NOT TO EXCEED $30 PER MONTH**, ON SECOND READING TO BECOME ORDINANCE NO. 3088.

RESULT: MOTION PASSED 8-0.

AYES: TINA WELCH, PHILIP WASSMER, DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, DOUGLAS WYLIE, MARC SPORTSMAN, GREG PLUMB

NOES: NONE

ABSTAIN: NONE

E. **Approve a professional services agreement with McClure Engineering for the design of the Platte Landing Park Ballfields project**

Public Works Director Alysen Abel provided an overview of the Platte Landing Park Ballfields project; presentation attached as Exhibit B. McClure Engineering and Vireo were hired as on-call landscape architects in 2019 through a request for qualifications process, as required by State law. Abel provided an overview of the engineering proposal and the public engagement plan.

Discussion focused on not naming the project a sports complex, setting an estimated cost that might cause a contractor to build the project to match the cost, putting some of the project budget toward the wetland project, design concepts that would be used in the first phase, funding bridge improvements through sources other than the parks sales tax, future maintenance, use of the parks sales tax revenue for capital projects and the design process. City Administrator Joe Parente noted that McClure would start with concept plans and he anticipated they could look different in the second phase based on public feedback.

The following provided public comments; Penny Sharp, 5301 NW Bluff Drive; Sheryl Biermann, 5310 NW Bluffs Way; Emery Henderson, 5214 NW Bluff Drive; Harvey Greer; 5248 NW Bluff Circle; Mark Latshaw, 5316 Bluffs Way, Emily Boullear, 5517 NW Fox Hill Road; Debbie Lackey, 7810 NW Twilight Place, Gary Grevice, 5317 NW Bluffs Way; Judy McRuer, 6275 Edgewater Drive; and Barbara Loveless, 5211 NW Bluff Drive.

Further discussion focused on the design phases, concepts that would be used for public input, completing the construction phase separate from the design and the process if it was decided that the project did not need to move forward. Parente responded that the project would not proceed through the phases unless McClure was instructed to do so by the Board of Aldermen and City Attorney Chris Williams stated there was a termination clause in the agreement.

ACTION: IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH MCCLURE ENGINEERING FOR THE DESIGN OF THE PLATTE LANDING PARK BALLFIELD PROJECT IN THE AMOUNT OF $264,780.**

RESULT: MOTION PASSED 5-3.

AYES: DAVE RITTMAN, BRIAN T. WHITLEY, ROBERT LOCK, MARC SPORTSMAN, GREG PLUMB

NOES: TINA WELCH, PHILIP WASSMER, DOUGLAS WYLIE

ABSTAIN: NONE

5. STAFF UPDATES ON ACTIVITIES

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. ADJOURN

Acting President of the Board Sportsman declared the meeting adjourned at 11:02 p.m.

The minutes for September 7, 2021, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the 21st day of September 2021.

Submitted by:

____
City Clerk Melissa McChesney

August 31, 2021

I, Toni Rizzuti, hereby swear and confirm that all cases heard, tried and disposed of in the Parkville Municipal Court for the month of August 2021, are accurate and true to the best of my knowledge and beliefs.

Toni Rizzuti
Court Clerk

From 8/01/2021 to 8/31/2021

Post Date Citation No. Docket No.

****************************** TOTAL FOR REPORT ******************************

Code	Payments		Refunds	Net	G/L Acct No.
CC	45	540.00	0	540.00	83 41606-00
SH	45	180.00	0	180.00	83 20503
CVC	45	320.85	0	320.85	83 20500
LET	45	90.00	0	90.00	83 41610-00
CVC2	45	16.65	0	16.65	83 41608-00
FINE	45	5,465.50	0	5,465.50	83 41601-00
POST	45	45.00	0	45.00	83 20501
Total:	315	6,658.00	0	6,658.00	

Cash Payments....+	$6,658.00	
Bond Forfeited...+	$0.00	
Bond Applied.....+	$0.00	
Payment Refunded.-	$0.00	
Fees/Fines Paid..=		$6,658.00
Cash (Payments)..+	$6,658.00	
Cash (Bonds).....+	$0.00	
Total Cash Trans.=		$6,658.00
Cash Refunds.....-	$0.00	
Net Cash Trans...=		$6,658.00
Cash Refund/Cash :	$0.00	
Cash Refund/Check:	$0.00	
Cash Refund/X-AP :	$0.00	
Tl. Cash Refunds.:		$0.00
Cash Bond Posted.+	$0.00	
Bond Forfeited...-	$0.00	
Bond Applied.....-	$0.00	
Bond Refunded....-	$0.00	
Net Change/Bond..=		$0.00
Bond Refund/Cash :	$0.00	
Bond Refund/Check:	$0.00	
Bond Refund/X-AP :	$0.00	
Tl. Bond Refunds.:		$0.00

****************************** TOTAL FOR G/L ******************************

Total Revenue		$6,658.00	* see above *
Cash Account	$6,658.00		83 12100
Bond Cash Account	$0.00		83 12101
Cash Refund Cash Account		$0.00	83 12100
Bond Refund Cash Account		$0.00	83 12101
Bond Escrow Account		$0.00	83 20400
Cash Refund xfer to A/P		$0.00	83 12100
Bond Refund xfer to A/P		$0.00	83 12101

Parkville
Missouri

FINANCIAL REPORT

For the Month Ended August 31, 2021

Unaudited Financial Reports

To Be Used for

Budgetary Management Purposes

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

10 -General Fund
FINANCIAL SUMMARY

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
TAXES	1,398,198	1,309.62	1,394,662.27	99.75	3,535.73	1,336,099.32
LICENSES	62,700	2,490.00	62,708.45	100.01	(8.45)	39,825.00
PERMITS	389,100	64,304.25	344,743.98	88.60	44,356.02	316,972.75
FRANCHISE FEES	859,000	28,765.35	461,980.14	53.78	397,019.86	442,093.30
SALES TAXES	1,140,000	64,842.22	725,588.94	63.65	414,411.06	675,207.81
OTHER REVENUE	34,194	6,220.00	26,419.88	77.26	7,774.12	11,299.06
COURT REVENUE	130,000	6,452.15	49,921.32	38.40	80,078.68	43,008.30
INTEREST INCOME	7,500	253.21	4,251.37	56.68	3,248.63	4,637.19
MISCELLANEOUS REVENUE	513,820	8,444.28	337,233.52	65.63	176,586.48	495,781.03
TRANSFERS IN	516,200	39,583.33	316,666.64	61.35	199,533.36	343,333.28
TOTAL REVENUES	5,050,712	222,664.41	3,724,176.51	73.74	1,326,535.49	3,708,257.04
EXPENDITURE SUMMARY						
ADMINISTRATION	1,747,686	100,744.37	1,035,800.02	59.27	711,885.98	1,774,301.40
POLICE	1,660,412	133,457.60	1,013,035.71	61.01	647,376.29	908,455.08
MUNICIPAL COURT	172,700	11,222.65	84,747.73	49.07	87,952.27	101,472.48
PUBLIC WORKS	313,199	26,125.80	194,162.23	61.99	119,036.77	186,333.29
COMMUNITY DEVELOPMENT	359,311	27,063.86	239,912.82	66.77	119,398.18	203,142.26
STREET DEPARTMENT	486,779	38,848.60	350,287.09	71.96	136,491.91	282,610.20
PARKS DEPARTMENT	450,654	39,212.21	288,026.38	63.91	162,627.62	272,028.29
NATURE SANCTUARY	61,898	5,960.86	37,724.38	60.95	24,173.62	33,779.42
CHANNEL 2 & WEBSITE	30,410	3,282.04	11,225.56	36.91	19,184.44	16,107.62
IT	60,745	10,742.73	38,747.16	63.79	21,997.84	34,194.06
CAPITAL OUTLAY	323,975	28,990.88	76,912.08	23.74	247,062.92	62,905.55
TOTAL EXPENDITURES	5,667,769	425,651.60	3,370,581.16	59.47	2,297,187.84	3,875,329.65
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(617,057)	(202,987.19)	353,595.35		(970,652.35)	(167,072.61)

REVENUE AND EXPENSE REPORT

AS OF: AUGUST 31ST, 2021

10 -General Fund

FINANCIAL SUMMARY 66.67% OF FISCAL YEAR COMPLETED

REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
10-41001-00 Real & Personal Property Tax	1,192,698	871.41	1,189,632.28	99.74	3,065.72	1,139,627.87
10-41002-00 Penalties	3,500	250.85	2,801.45	80.04	698.55	2,415.86
10-41003-00 Corp Merchants & Manufacturi	170,000	0.00	172,306.34	101.36	(2,306.34)	165,561.85
10-41004-00 Financial Institution Tax	2,500	0.00	2.52	0.10	2,497.48	0.49
10-41005-00 Vehicle Tax	29,500	187.36	29,919.68	101.42	(419.68)	28,493.25
TOTAL TAXES	1,398,198	1,309.62	1,394,662.27	99.75	3,535.73	1,336,099.32
LICENSES						
10-41101-00 Dog License (Tags)	2,000	310.00	1,605.00	80.25	395.00	725.00
10-41102-00 Occupational License	38,000	1,745.00	44,708.95	117.66	(6,708.95)	24,995.00
10-41103-00 Peddler's Licenses	1,500	0.00	1,450.00	96.67	50.00	50.00
10-41104-00 Liquor Licenses	18,500	45.00	12,574.50	67.97	5,925.50	11,655.00
10-41105-00 Golf Cart Registration Fees	2,700	390.00	2,370.00	87.78	330.00	2,400.00
TOTAL LICENSES	62,700	2,490.00	62,708.45	100.01	(8.45)	39,825.00
PERMITS						
10-41201-00 Building Permits	300,000	60,714.75	291,598.90	97.20	8,401.10	289,491.20
10-41201-01 Occupancy Permit	2,000	150.00	1,825.00	91.25	175.00	1,000.00
10-41202-00 Sign Permits	2,500	0.00	1,530.00	61.20	970.00	3,687.00
10-41205-00 Development Permits	1,500	1,350.00	2,325.00	155.00	(825.00)	4,040.00
10-41205-01 Public Improvement Fees	25,000	700.00	28,978.45	115.91	(3,978.45)	11,812.83
10-41205-03 Public Improv Fees-PW	50,000	624.50	12,941.63	25.88	37,058.37	1,376.72
10-41206-00 Rezoning Permits	600	300.00	300.00	50.00	300.00	0.00
10-41207-00 Subdivision Permit Fees	4,000	305.00	3,530.00	88.25	470.00	3,565.00
10-41208-00 BZA-Application Fees	300	0.00	300.00	100.00	0.00	0.00
10-41209-00 Conditional Use Permits	700	0.00	0.00	0.00	700.00	300.00
10-41210-00 Grading/PW Use Permits	1,000	0.00	175.00	17.50	825.00	130.00
10-41210-01 Right of Way Permit Fees	1,500	160.00	1,240.00	82.67	260.00	1,570.00
TOTAL PERMITS	389,100	64,304.25	344,743.98	88.60	44,356.02	316,972.75
FRANCHISE FEES						
10-41301-00 Telecom Franchise	150,000	28,765.35	108,118.91	72.08	41,881.09	93,582.70
10-41302-00 Missouri Gas Energy	123,000	0.00	111,859.19	90.94	11,140.81	106,740.91
10-41303-00 Missouri American Water	110,000	0.00	46,176.53	41.98	63,823.47	61,885.38
10-41304-00 KC Power & Light	400,000	0.00	161,494.13	40.37	238,505.87	143,036.22
10-41305-00 Martin Marietta Stone Royalt	1,000	0.00	0.00	0.00	1,000.00	706.72
10-41306-00 Cable/Video Service Franchis	75,000	0.00	34,331.38	45.78	40,668.62	36,141.37
TOTAL FRANCHISE FEES	859,000	28,765.35	461,980.14	53.78	397,019.86	442,093.30
SALES TAXES						
10-41401-00 Sales Tax-General Revenue	1,065,000	57,616.14	664,852.80	62.43	400,147.20	626,174.55
10-41402-00 Motor Vehicle Sales Tax	50,000	5,133.55	41,646.47	83.29	8,353.53	32,799.71
10-41403-00 Motor Vehicle Fee	25,000	2,092.53	19,089.67	76.36	5,910.33	16,233.55
TOTAL SALES TAXES	1,140,000	64,842.22	725,588.94	63.65	414,411.06	675,207.81

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

10 -General Fund
FINANCIAL SUMMARY 66.67% OF FISCAL YEAR COMPLETED
REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
OTHER REVENUE						
10-41501-00 Farmers Market	1,194	0.00	1,229.88	103.01	(35.88)	1,194.06
10-41504-00 Park Shelter Reservations	12,000	1,315.00	13,335.00	111.13	(1,335.00)	5,625.00
10-41504-01 Sports Fields Reservations	11,000	760.00	2,680.00	24.36	8,320.00	3,180.00
10-41504-02 Special Event Reservations	10,000	4,145.00	9,175.00	91.75	825.00	1,300.00
TOTAL OTHER REVENUE	34,194	6,220.00	26,419.88	77.26	7,774.12	11,299.06
COURT REVENUE						
10-41601-00 Fines	130,000	6,005.50	47,914.93	36.86	82,085.07	41,571.16
10-41602-00 CVC Reports	0	16.65	91.39	0.00	(91.39)	102.14
10-41603-00 Police Reports	0	430.00	1,915.00	0.00	(1,915.00)	1,335.00
TOTAL COURT REVENUE	130,000	6,452.15	49,921.32	38.40	80,078.68	43,008.30
INTEREST INCOME						
10-41701-00 Interest Income	6,000	231.67	3,671.69	61.19	2,328.31	4,193.03
10-41702-00 CID Admin Fee	1,500	21.54	579.68	38.65	920.32	444.16
TOTAL INTEREST INCOME	7,500	253.21	4,251.37	56.68	3,248.63	4,637.19
MISCELLANEOUS REVENUE						
10-41801-00 Miscellaneous	50,000	128.91	231,568.88	463.14	(181,568.88)	12,126.05
10-41802-00 Leased/Owned Properties	55,000	8,315.37	44,783.64	81.42	10,216.36	43,283.96
10-41803-99 FEMA Flood Reparations	0	0.00	0.00	0.00	0.00	40,912.67
10-41804-05 Stormwater Grant	0	0.00	50,061.00	0.00	(50,061.00)	0.00
10-41804-09 Other Grants	7,320	0.00	10,820.00	147.81	(3,500.00)	0.00
10-41807-01 Insurance Claim Reimb.	1,500	0.00	0.00	0.00	1,500.00	0.00
10-41809-01 Land Sales	400,000	0.00	0.00	0.00	400,000.00	399,458.35
TOTAL MISCELLANEOUS REVENUE	513,820	8,444.28	337,233.52	65.63	176,586.48	495,781.03
TRANSFERS IN						
10-41901-00 Transfer f Transportation Fu	175,000	14,583.33	116,666.64	66.67	58,333.36	116,666.64
10-41903-00 Sewer Administration Fee	300,000	25,000.00	200,000.00	66.67	100,000.00	186,666.64
10-41911-00 Tfr from Park Sales Tax Fund	41,200	0.00	0.00	0.00	41,200.00	40,000.00
TOTAL TRANSFERS IN	516,200	39,583.33	316,666.64	61.35	199,533.36	343,333.28
TOTAL REVENUE	5,050,712	222,664.41	3,724,176.51	73.74	1,326,535.49	3,708,257.04

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

10 -General Fund
ADMINISTRATION
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-501.01-01-00 Salaries	452,694	39,844.81	287,202.15	63.44	165,491.85	286,372.29
10-501.01-03-00 Overtime	0	0.00	39.98	0.00	(39.98)	0.00
10-501.01-11-00 Mayor and Aldermen	57,600	4,430.90	39,878.10	69.23	17,721.90	39,878.10
10-501.01-21-00 FICA & Medicare	39,037	3,173.55	23,500.25	60.20	15,536.75	23,696.56
10-501.01-22-00 Retirement	47,600	5,588.94	33,643.33	70.68	13,956.67	28,555.00
10-501.01-33-00 Auto Allow-City Administ	1,800	150.00	1,200.00	66.67	600.00	1,200.00
10-501.01-40-00 Membership Fees & Dues -	4,000	252.00	1,234.70	30.87	2,765.30	3,537.70
10-501.01-41-00 Membership Fees & Dues -	3,100	0.00	2,052.20	66.20	1,047.80	1,722.70
10-501.01-41-02 Professional Dev - Staff	18,000	745.00	2,130.49	11.84	15,869.51	2,363.93
10-501.01-41-03 Professional Dev - Board	3,000	0.00	25.00	0.83	2,975.00	475.00
TOTAL PERSONNEL	626,831	54,185.20	390,906.20	62.36	235,924.80	387,801.28
INSURANCE						
10-501.02-01-00 Liability Insurance	126,708	0.00	120,908.17	95.42	5,799.83	119,961.44
10-501.02-01-01 Insurance Deductible	20,000	0.00	8,817.76	44.09	11,182.24	0.00
10-501.02-02-00 Health, Life & Dental	51,592	4,453.96	31,501.32	61.06	20,090.68	31,267.25
10-501.02-03-00 Workers Compensation	1,000	0.00	3,494.17	349.42	(2,494.17)	876.41
10-501.02-04-00 Unemployment	0	0.00	2,406.05	0.00	(2,406.05)	0.00
10-501.02-05-00 Property Insurance	17,895	0.00	20,386.67	113.92	(2,491.67)	17,042.85
TOTAL INSURANCE	217,195	4,453.96	187,514.14	86.33	29,680.86	169,147.95
UTILITIES						
10-501.03-01-00 Telephone & Voicemail	7,200	0.00	1,951.79	27.11	5,248.21	4,475.89
10-501.03-02-00 Electricity	73,806	6,633.82	40,288.87	54.59	33,517.13	45,435.45
10-501.03-04-00 Water	5,000	773.12	3,798.94	75.98	1,201.06	2,853.63
10-501.03-05-00 Mobile Phones & Pagers	850	0.00	108.43	12.76	741.57	551.07
10-501.03-08-00 Cable	2,820	251.77	755.45	26.79	2,064.55	1,762.99
10-501.03-09-00 Trash Hauling/Recycling	300	540.00	615.00	205.00	(315.00)	225.00
TOTAL UTILITIES	89,976	8,198.71	47,518.48	52.81	42,457.52	55,304.03
CAPITAL EXPENDITURES						
10-501.04-22-00 Lease Purchase-Office Eq	624	0.00	165.00	26.44	459.00	312.00
10-501.04-51-00 Facility Improvements	0	0.00	(100.00)	0.00	100.00	0.00
TOTAL CAPITAL EXPENDITURES	624	0.00	65.00	10.42	559.00	312.00
OTHER PURCHASES						
10-501.05-01-00 Office Supplies & Consum	5,000	282.52	1,403.05	28.06	3,596.95	2,350.04
10-501.05-02-00 Postage	1,500	192.77	947.03	63.14	552.97	874.80
10-501.05-04-00 Printing	500	0.00	268.35	53.67	231.65	236.00
10-501.05-05-00 Publications	250	0.00	68.00	27.20	182.00	236.00
TOTAL OTHER PURCHASES	7,250	475.29	2,686.43	37.05	4,563.57	3,696.84
MAINTENANCE						
10-501.06-01-00 Building Maint & Repair	20,000	691.58	9,122.19	45.61	10,877.81	6,296.61
10-501.06-01-01 HVAC Maintenance & Repai	10,000	0.00	1,320.32	13.20	8,679.68	8,352.79
10-501.06-02-00 Janitorial Services/Supp	12,500	1,441.49	4,297.53	34.38	8,202.47	5,925.99
10-501.06-02-01 Carpet Cleaning & Rug Se	0	(333.00)	0.00	0.00	0.00	0.00

10 -General Fund
ADMINISTRATION 66.67% OF FISCAL YEAR COMPLETED
EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-501.06-11-00 Train Depot Maint	1,000	0.00	5,396.09	539.61 (	4,396.09)	190.00
10-501.06-34-00 Office Equipment Mainten	1,650	313.24	802.81	48.66	847.19	652.81
TOTAL MAINTENANCE	45,150	2,113.31	20,938.94	46.38	24,211.06	21,418.20
CITY SERVICES						
10-501.07-01-00 Elections	2,500	0.00	2,794.13	111.77 (	294.13)	4,873.90
10-501.07-02-00 Advertising/Public Notic	1,000	0.00	0.00	0.00	1,000.00	80.75
10-501.07-04-00 Credit Card Processing F	1,100	0.00	166.51	15.14	933.49	546.85
10-501.07-99-00 FOPAS - Animal Control	6,000	0.00	3,500.00	58.33	2,500.00	4,000.00
TOTAL CITY SERVICES	10,600	0.00	6,460.64	60.95	4,139.36	9,501.50
PROFESSIONAL FEES						
10-501.08-01-00 Attorney/Legal Fees	125,000	5,827.00	40,709.00	32.57	84,291.00	40,837.00
10-501.08-01-01 Litigation (New)	100,000	4,927.50	288,940.00	288.94 (	188,940.00)	23,158.50
10-501.08-02-00 Auditor Fees	19,740	10,340.00	10,340.00	52.38	9,400.00	0.00
10-501.08-02-02 Professional Services	125,500	8,697.10	30,130.40	24.01	95,369.60	52,576.32
TOTAL PROFESSIONAL FEES	370,240	29,791.60	370,119.40	99.97	120.60	116,571.82
OTHER EXPENDITURES						
10-501.09-01-00 Festivals & Events	0	0.00	130.00	0.00 (	130.00)	0.00
10-501.09-04-00 Holiday Decorations	1,000	0.00	350.00	35.00	650.00	396.44
10-501.09-11-00 Cemetery Maintenance	4,000	754.00	2,639.00	65.98	1,361.00	2,431.00
10-501.09-13-00 Hiring Expenses	500	0.00	382.00	76.40	118.00	0.00
10-501.09-20-02 Meeting Food	2,000	105.80	105.80	5.29	1,894.20	691.47
10-501.09-20-07 Meeting Supplies	400	116.50	123.95	30.99	276.05	98.25
10-501.09-21-00 Misc-Other	10,000	550.00	5,832.52	58.33	4,167.48	20,181.43
10-501.09-21-03 Employee Appreciation	2,500	0.00	27.52	1.10	2,472.48	74.87
10-501.09-25-00 Flood Management	0	0.00	0.00	0.00	0.00	97,185.68
TOTAL OTHER EXPENDITURES	20,400	1,526.30	9,590.79	47.01	10,809.21	121,059.14
TRANSFERS-OTHER SOURCES						
10-501.20-20-00 Transfer to Emergency Re	0	0.00	0.00	0.00	0.00	66,666.64
10-501.20-22-00 Transfer to Projects Fun	0	0.00	0.00	0.00	0.00	400,000.00
10-501.20-26-00 Tfr to BC NID Bond Debt	112,357	0.00	0.00	0.00	112,357.00	140,000.00
10-501.20-27-00 Tfr to BM NID Bond Debt	247,063	0.00	0.00	0.00	247,063.00	282,822.00
TOTAL TRANSFERS-OTHER SOURCES	359,420	0.00	0.00	0.00	359,420.00	889,488.64
TOTAL ADMINISTRATION	1,747,686	100,744.37	1,035,800.02	59.27	711,885.98	1,774,301.40

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

10 -General Fund
POLICE
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-505.01-01-00 Salaries	1,029,980	90,995.31	649,295.36	63.04	380,684.64	591,233.92
10-505.01-03-00 Overtime	20,000	4,154.83	16,522.84	82.61	3,477.16	6,897.47
10-505.01-21-00 FICA & Medicare	80,323	6,996.20	48,741.45	60.68	31,581.55	44,231.29
10-505.01-22-00 Retirement	143,847	11,768.72	88,477.41	61.51	55,369.59	73,611.10
10-505.01-41-00 Membership Fees & Dues	950	0.00	445.00	46.84	505.00	419.53
10-505.01-41-02 Professional Development	4,500	16.00	500.00	11.11	4,000.00	161.61
10-505.01-43-00 Tuition Reimbursement	4,500	0.00	1,500.00	33.33	3,000.00	1,125.00
TOTAL PERSONNEL	1,284,100	113,931.06	805,482.06	62.73	478,617.94	717,679.92
INSURANCE						
10-505.02-02-00 Health, Life & Dental	199,891	13,314.35	106,674.55	53.37	93,216.45	108,323.80
10-505.02-03-00 Workers Compensation	60,921	0.00	71,381.10	117.17	(10,460.10)	57,118.79
10-505.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL INSURANCE	262,312	13,314.35	178,055.65	67.88	84,256.35	165,442.59
UTILITIES						
10-505.03-01-00 Telephone & Voicemail	1,500	0.00	218.92	14.59	1,281.08	1,000.45
10-505.03-05-00 Mobile Phone & Pagers	4,500	90.00	1,141.58	25.37	3,358.42	2,038.79
TOTAL UTILITIES	6,000	90.00	1,360.50	22.68	4,639.50	3,039.24
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-505.05-01-00 Office Supplies & Consum	2,800	46.35	192.84	6.89	2,607.16	977.69
10-505.05-02-00 Postage	250	24.86	77.63	31.05	172.37	55.95
10-505.05-04-00 Printing	500	0.00	0.00	0.00	500.00	0.00
10-505.05-20-00 Small Office Equipment	1,000	0.00	0.00	0.00	1,000.00	0.00
10-505.05-21-00 Equipment and Handtools	10,000	826.50	3,475.78	34.76	6,524.22	168.32
10-505.05-22-01 Terminal - Rejis	3,500	105.38	1,586.38	45.33	1,913.62	1,377.28
10-505.05-22-02 Terminal - Platte Co	2,600	2,265.72	2,265.72	87.14	334.28	2,251.20
10-505.05-31-00 Uniforms	7,000	778.01	2,620.81	37.44	4,379.19	144.69
10-505.05-99-00 Other Purchases	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	28,150	4,046.82	10,219.16	36.30	17,930.84	4,975.13
MAINTENANCE						
10-505.06-21-00 Vehicle Repair & Mainten	18,000	2,075.37	6,769.87	37.61	11,230.13	5,783.57
10-505.06-21-01 Equipment Repair & Maint	4,000	0.00	1,970.00	49.25	2,030.00	1,740.00
10-505.06-22-00 Vehicle Gas & Oil	45,000	0.00	6,320.14	14.04	38,679.86	8,934.63
10-505.06-32-02 Crimestar Maintenance	1,500	0.00	0.00	0.00	1,500.00	0.00
10-505.06-34-00 Office Equipment/Mainten	800	0.00	0.00	0.00	800.00	0.00
TOTAL MAINTENANCE	69,300	2,075.37	15,060.01	21.73	54,239.99	16,458.20
CITY SERVICES						
10-505.07-56-00 Hiring Expenses	3,500	0.00	1,129.00	32.26	2,371.00	0.00
10-505.07-57-00 Crime Commission	500	0.00	500.00	100.00	0.00	500.00
10-505.07-81-00 Lab Work	2,000	0.00	869.33	43.47	1,130.67	0.00
10-505.07-90-00 Contractual Service Agre	2,000	0.00	360.00	18.00	1,640.00	360.00

10 -General Fund
POLICE
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-505.07-99-00 Other City Services	700	0.00	0.00	0.00	700.00	0.00
TOTAL CITY SERVICES	8,700	0.00	2,858.33	32.85	5,841.67	860.00
OTHER EXPENDITURES						
10-505.09-21-00 Miscellaneous	350	0.00	0.00	0.00	350.00	0.00
10-505.09-21-04 Harvester Deer Donation	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL OTHER EXPENDITURES	1,850	0.00	0.00	0.00	1,850.00	0.00
TOTAL POLICE	1,660,412	133,457.60	1,013,035.71	61.01	647,376.29	908,455.08

10 -General Fund
MUNICIPAL COURT
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-510.01-01-00 Salaries	69,461	4,677.16	34,094.44	49.08	35,366.56	46,643.48
10-510.01-03-00 Overtime	0	0.00	293.00	0.00	(293.00)	0.00
10-510.01-11-00 Judge	18,000	1,384.62	12,461.58	69.23	5,538.42	12,461.58
10-510.01-21-00 FICA & Medicare	6,691	458.07	3,730.69	55.76	2,960.31	4,608.36
10-510.01-22-00 Retirement	5,402	577.68	4,618.16	85.49	783.84	3,621.82
10-510.01-32-00 Expense Allow - Judge	540	45.00	360.00	66.67	180.00	360.00
10-510.01-41-00 Memberships, Fees & Dues	550	0.00	0.00	0.00	550.00	0.00
10-510.01-41-02 Professional Development	5,500	0.00	338.88	6.16	5,161.12	1,129.00
10-510.01-51-00 Prosecutor/Assistant	15,000	0.00	8,750.00	58.33	6,250.00	7,500.00
10-510.01-51-02 Public Defender	7,200	0.00	4,200.00	58.33	3,000.00	4,200.00
TOTAL PERSONNEL	128,344	7,142.53	68,846.75	53.64	59,497.25	80,524.24
INSURANCE						
10-510.02-02-00 Health, Life & Dental	10,859	895.21	7,614.87	70.12	3,244.13	6,554.93
10-510.02-03-00 Workers Compensation	7,977	0.00	873.54	10.95	7,103.46	7,448.36
TOTAL INSURANCE	18,836	895.21	8,488.41	45.06	10,347.59	14,003.29
UTILITIES						
10-510.03-05-00 Mobile Phone & Pagers	120	0.00	60.00	50.00	60.00	60.00
TOTAL UTILITIES	120	0.00	60.00	50.00	60.00	60.00
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-510.05-01-00 Office Supplies & Consum	1,000	0.00	56.80	5.68	943.20	24.11
10-510.05-02-00 Postage	500	28.56	96.03	19.21	403.97	393.00
10-510.05-04-00 Printing	3,000	0.00	0.00	0.00	3,000.00	0.00
10-510.05-05-00 Publications	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER PURCHASES	5,000	28.56	152.83	3.06	4,847.17	417.11
MAINTENANCE						
10-510.06-33-00 Software Support Agreeme	4,500	2,907.20	2,907.20	64.60	1,592.80	0.00
10-510.06-34-00 Office Equipment Mainten	250	129.34	310.03	124.01	(60.03)	149.59
TOTAL MAINTENANCE	4,750	3,036.54	3,217.23	67.73	1,532.77	149.59
CITY SERVICES						
10-510.07-80-00 Boarding of Prisoners	7,000	0.00	0.00	0.00	7,000.00	3,527.94
10-510.07-82-00 Bailiff	7,500	119.81	3,588.76	47.85	3,911.24	2,790.31
10-510.07-82-01 Translator	650	0.00	138.75	21.35	511.25	0.00
TOTAL CITY SERVICES	15,150	119.81	3,727.51	24.60	11,422.49	6,318.25
OTHER EXPENDITURES						
10-510.09-21-00 Miscellaneous	500	0.00	255.00	51.00	245.00	0.00
TOTAL OTHER EXPENDITURES	500	0.00	255.00	51.00	245.00	0.00
TOTAL MUNICIPAL COURT	172,700	11,222.65	84,747.73	49.07	87,952.27	101,472.48

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

10 -General Fund
PUBLIC WORKS
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-515.01-01-00 Salaries	197,611	19,622.81	137,656.66	69.66	59,954.34	126,676.33
10-515.01-21-00 FICA & Medicare	15,117	1,424.29	9,870.13	65.29	5,246.87	9,175.35
10-515.01-22-00 Retirement	13,906	1,345.42	10,213.98	73.45	3,692.02	8,793.03
10-515.01-33-00 Auto Allow-Public Wks Di	3,000	250.00	2,000.00	66.67	1,000.00	2,000.00
10-515.01-41-00 Membership Fees & Dues	820	0.00	430.00	52.44	390.00	263.00
10-515.01-41-02 Professional Development	4,500	75.00	115.00	2.56	4,385.00	359.00
TOTAL PERSONNEL	234,954	22,717.52	160,285.77	68.22	74,668.23	147,266.71
INSURANCE						
10-515.02-02-00 Health, Life & Dental	31,645	2,659.44	21,255.42	67.17	10,389.58	19,238.39
10-515.02-03-00 Workers Compensation	500	0.00	1,747.08	349.42	(1,247.08)	438.21
TOTAL INSURANCE	32,145	2,659.44	23,002.50	71.56	9,142.50	19,676.60
UTILITIES						
10-515.03-05-00 Mobile Phones & Pagers	700	40.00	358.28	51.18	341.72	453.93
TOTAL UTILITIES	700	40.00	358.28	51.18	341.72	453.93
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-515.05-01-00 Office Supplies & Consum	850	0.00	12.60	1.48	837.40	79.75
10-515.05-02-00 Postage	150	13.84	33.97	22.65	116.03	205.80
10-515.05-04-00 Printing	150	0.00	21.15	14.10	128.85	465.41
10-515.05-31-00 Uniforms	250	0.00	0.00	0.00	250.00	0.00
TOTAL OTHER PURCHASES	1,400	13.84	67.72	4.84	1,332.28	750.96
MAINTENANCE						
10-515.06-36-00 Tornado Siren	3,500	0.00	3,808.60	108.82	(308.60)	2,208.60
TOTAL MAINTENANCE	3,500	0.00	3,808.60	108.82	(308.60)	2,208.60
PROFESSIONAL FEES						
10-515.08-03-00 Engineer & Planning Fees	40,000	695.00	6,551.00	16.38	33,449.00	15,754.00
TOTAL PROFESSIONAL FEES	40,000	695.00	6,551.00	16.38	33,449.00	15,754.00
OTHER EXPENDITURES						
10-515.09-21-00 Miscellaneous	500	0.00	88.36	17.67	411.64	222.49
TOTAL OTHER EXPENDITURES	500	0.00	88.36	17.67	411.64	222.49
TOTAL PUBLIC WORKS	313,199	26,125.80	194,162.23	61.99	119,036.77	186,333.29

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

10 -General Fund
COMMUNITY DEVELOPMENT 66.67% OF FISCAL YEAR COMPLETED
EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-518.01-01-00 Salaries	258,023	19,392.30	168,572.63	65.33	89,450.37	151,273.84
10-518.01-21-00 FICA & Medicare	19,739	1,430.28	12,424.14	62.94	7,314.86	11,529.43
10-518.01-22-00 Retirement	26,775	2,088.30	18,804.64	70.23	7,970.36	14,247.37
10-518.01-31-00 Auto Allowance - CD Dire	2,400	200.00	1,600.00	66.67	800.00	1,600.00
10-518.01-41-00 Membership Fees & Dues	950	0.00	185.00	19.47	765.00	250.00
10-518.01-41-02 Professional Development	10,400	0.00	325.00	3.13	10,075.00	605.41
TOTAL PERSONNEL	318,287	23,110.88	201,911.41	63.44	116,375.59	179,506.05
INSURANCE						
10-518.02-02-00 Health, Life & Dental	21,199	2,242.10	19,798.44	93.39	1,400.56	13,231.56
10-518.02-03-00 Workers Compensation	575	0.00	2,183.86	379.80	(1,608.86)	547.76
10-518.02-04-00 Unemployment	500	0.00	808.00	161.60	(308.00)	0.00
TOTAL INSURANCE	22,274	2,242.10	22,790.30	102.32	(516.30)	13,779.32
UTILITIES						
10-518.03-05-00 Mobile Phones & Pagers	1,600	0.00	267.94	16.75	1,332.06	848.21
TOTAL UTILITIES	1,600	0.00	267.94	16.75	1,332.06	848.21
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-518.05-01-00 Office Supplies & Consum	1,000	0.00	80.84	8.08	919.16	3,960.74
10-518.05-02-00 Postage	2,000	241.03	598.02	29.90	1,401.98	112.00
10-518.05-04-00 Printing	200	0.00	0.00	0.00	200.00	0.00
10-518.05-21-00 Equipment & Handtools	250	0.00	35.56	14.22	214.44	68.17
10-518.05-31-00 Uniforms	200	0.00	0.00	0.00	200.00	0.00
TOTAL OTHER PURCHASES	3,650	241.03	714.42	19.57	2,935.58	4,140.91
MAINTENANCE						
10-518.06-21-00 Vehicle Repair & Mainten	500	0.00	640.12	128.02	(140.12)	43.46
10-518.06-22-00 Vehicle Gas & Oil	1,000	0.00	1,364.60	136.46	(364.60)	506.53
TOTAL MAINTENANCE	1,500	0.00	2,004.72	133.65	(504.72)	549.99
CITY SERVICES						
10-518.07-02-01 Public Notices	2,000	84.15	416.95	20.85	1,583.05	136.00
10-518.07-04-00 Code Enforcement	3,000	635.70	2,388.20	79.61	611.80	0.00
TOTAL CITY SERVICES	5,000	719.85	2,805.15	56.10	2,194.85	136.00
PROFESSIONAL FEES						
10-518.08-03-00 Engineering & Planning F	5,000	750.00	8,450.00	169.00	(3,450.00)	2,403.75
10-518.08-03-02 NPDES II / Arcview	1,700	0.00	250.00	14.71	1,450.00	1,337.09
TOTAL PROFESSIONAL FEES	6,700	750.00	8,700.00	129.85	(2,000.00)	3,740.84
OTHER EXPENDITURES						
10-518.09-20-00 Planning Com. Meeting Su	150	0.00	0.00	0.00	150.00	56.94
10-518.09-21-00 Miscellaneous	150	0.00	718.88	479.25	(568.88)	384.00
TOTAL OTHER EXPENDITURES	300	0.00	718.88	239.63	(418.88)	440.94
TOTAL COMMUNITY DEVELOPMENT	359,311	27,063.86	239,912.82	66.77	119,398.18	203,142.26

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

10 -General Fund
STREET DEPARTMENT
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-520.01-01-00 Salaries	276,656	27,057.20	196,929.24	71.18	79,726.76	163,978.81
10-520.01-03-00 Overtime	17,000	45.69	14,090.56	82.89	2,909.44	7,948.71
10-520.01-21-00 FICA & Medicare	22,465	1,986.81	15,424.13	68.66	7,040.87	12,616.38
10-520.01-22-00 Retirement	33,183	3,252.32	25,322.18	76.31	7,860.82	17,345.59
10-520.01-41-02 Professional Development	500	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL	349,804	32,342.02	251,766.11	71.97	98,037.89	201,889.49
INSURANCE						
10-520.02-02-00 Health, Life & Dental	46,910	4,873.70	38,927.36	82.98	7,982.64	28,680.64
10-520.02-03-00 Workers Compensation	31,665	0.00	33,978.63	107.31	(2,313.63)	29,640.69
10-520.02-04-00 Unemployment	1,500	0.00	0.00	0.00	1,500.00	0.00
TOTAL INSURANCE	80,075	4,873.70	72,905.99	91.05	7,169.01	58,321.33
UTILITIES						
10-520.03-01-00 Telephone & Voicemail	1,800	0.00	285.38	15.85	1,514.62	1,509.55
10-520.03-02-00 Electricity	4,200	151.94	1,344.44	32.01	2,855.56	1,525.38
10-520.03-03-00 Gas	2,000	41.21	1,094.57	54.73	905.43	873.18
10-520.03-04-00 Water	5,000	331.91	1,924.43	38.49	3,075.57	2,752.09
10-520.03-05-00 Mobile Phones & Pagers	2,800	0.00	395.54	14.13	2,404.46	1,205.35
10-520.03-09-00 Trash Hauling	1,200	0.00	160.00	13.33	1,040.00	0.00
TOTAL UTILITIES	17,000	525.06	5,204.36	30.61	11,795.64	7,865.55
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-520.05-01-00 Office Supplies & Consum	1,000	0.00	23.94	2.39	976.06	330.14
10-520.05-20-00 Small Office Equipment	500	0.00	0.00	0.00	500.00	0.00
10-520.05-21-00 Shop Supplies & Material	6,500	91.14	2,025.63	31.16	4,474.37	3,695.43
10-520.05-31-00 Uniforms	3,000	0.00	640.00	21.33	2,360.00	789.09
TOTAL OTHER PURCHASES	11,000	91.14	2,689.57	24.45	8,310.43	4,814.66
MAINTENANCE						
10-520.06-01-00 Building Maint & Repair	0	0.00	127.50	0.00	(127.50)	0.00
10-520.06-21-00 Vehicle Repair & Mainten	0	0.00	281.15	0.00	(281.15)	0.00
TOTAL MAINTENANCE	0	0.00	408.65	0.00	(408.65)	0.00
CITY SERVICES						
10-520.07-32-00 Storm Sewers-General Rep	0	0.00	200.00	0.00	(200.00)	0.00
10-520.07-41-00 Street Lights-Electricit	0	314.72	314.72	0.00	(314.72)	0.00
10-520.07-43-00 Cleanup & Recycling Expe	19,000	450.00	8,206.96	43.19	10,793.04	1,998.44
10-520.07-43-02 HHW Collection Event	8,000	0.00	7,435.43	92.94	564.57	7,435.43
10-520.07-51-00 Mosquito & Weed Control	1,800	251.96	1,155.30	64.18	644.70	285.30
10-520.07-55-00 Animal Control	100	0.00	0.00	0.00	100.00	0.00
TOTAL CITY SERVICES	28,900	1,016.68	17,312.41	59.90	11,587.59	9,719.17

REVENUE AND EXPENSE REPORT

AS OF: AUGUST 31ST, 2021

10 -General Fund

STREET DEPARTMENT 66.67% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PROFESSIONAL FEES						
OTHER EXPENDITURES						
TOTAL STREET DEPARTMENT	486,779	38,848.60	350,287.09	71.96	136,491.91	282,610.20

REVENUE AND EXPENSE REPORT

AS OF: AUGUST 31ST, 2021

10 -General Fund

PARKS DEPARTMENT 66.67% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-525.01-01-00 Salaries	137,124	13,548.50	99,936.50	72.88	37,187.50	86,084.87
10-525.01-03-00 Overtime	10,000	0.00	6,922.09	69.22	3,077.91	6,911.84
10-525.01-05-00 Seasonal Landscape Maint	50,000	4,470.00	28,024.05	56.05	21,975.95	37,953.68
10-525.01-21-00 FICA & Medicare	15,080	1,328.01	9,915.40	65.75	5,164.60	9,809.61
10-525.01-22-00 Retirement	16,625	1,625.82	12,654.70	76.12	3,970.30	11,486.35
10-525.01-41-02 Professional Development	500	0.00	0.00	0.00	500.00	15.57
TOTAL PERSONNEL	229,329	20,972.33	157,452.74	68.66	71,876.26	152,261.92
INSURANCE						
10-525.02-02-00 Health, Life & Dental	39,824	3,204.90	25,606.96	64.30	14,217.04	24,433.28
10-525.02-03-00 Workers Compensation	10,926	0.00	14,695.66	134.50	(3,769.66)	10,212.44
10-525.02-04-00 Unemployment	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL INSURANCE	51,750	3,204.90	40,302.62	77.88	11,447.38	34,645.72
UTILITIES						
10-525.03-01-00 Telephone & Voicemail	3,500	0.00	249.33	7.12	3,250.67	2,369.74
10-525.03-02-00 Electricity	22,000	337.67	9,200.04	41.82	12,799.96	3,652.13
10-525.03-04-00 Water	6,000	283.71	1,666.80	27.78	4,333.20	1,855.44
10-525.03-05-00 Mobile Phones & Pagers	800	0.00	127.60	15.95	672.40	401.79
10-525.03-09-00 Trash Hauling	1,000	0.00	300.00	30.00	700.00	39.05
TOTAL UTILITIES	33,300	621.38	11,543.77	34.67	21,756.23	8,318.15
CAPITAL EXPENDITURES						
OTHER PURCHASES						
10-525.05-01-00 Office Supplies & Consum	500	0.00	155.74	31.15	344.26	0.00
10-525.05-02-00 Postage	75	0.00	1.20	1.60	73.80	1.15
10-525.05-04-00 Printing	500	0.00	447.90	89.58	52.10	476.81
10-525.05-05-00 Publications	50	0.00	0.00	0.00	50.00	0.00
10-525.05-20-00 Small Office Equipment	250	0.00	0.00	0.00	250.00	0.00
10-525.05-21-00 Equipment & Handtools	6,500	63.98	4,296.46	66.10	2,203.54	3,360.84
10-525.05-31-00 Uniforms	2,000	153.50	153.50	7.68	1,846.50	1,494.64
10-525.05-41-01 Restroom Supplies	3,000	415.93	2,132.35	71.08	867.65	1,765.17
10-525.05-41-02 Trash Bags	4,700	647.40	1,907.36	40.58	2,792.64	2,354.39
10-525.05-41-03 Park Enhancements	10,000	0.00	5,141.12	51.41	4,858.88	8,730.59
10-525.05-42-00 Grass Seed & Fertilizer	5,000	0.00	3,071.10	61.42	1,928.90	7,154.60
10-525.05-99-00 Other Purchases	500	0.00	15.98	3.20	484.02	110.97
TOTAL OTHER PURCHASES	33,075	1,280.81	17,322.71	52.37	15,752.29	25,449.16
MAINTENANCE						
10-525.06-01-00 Buildings Maint & Repair	6,000	1,883.47	4,778.24	79.64	1,221.76	9,402.15
10-525.06-03-00 Restrooms	8,000	646.25	5,484.62	68.56	2,515.38	937.37
10-525.06-05-01 Stage Maintenance	300	0.00	0.00	0.00	300.00	0.00
10-525.06-05-02 Ballfield Maintenance	6,000	0.00	586.26	9.77	5,413.74	8,178.86
10-525.06-05-03 Trail Maintenance	6,500	0.00	272.18	4.19	6,227.82	632.48
10-525.06-12-00 Playground Equipment Rep	3,000	0.00	360.00	12.00	2,640.00	2,155.49
10-525.06-13-00 Spirit Fountain	2,500	13.95	1,326.55	53.06	1,173.45	1,456.34

10 -General Fund
PARKS DEPARTMENT 66.67% OF FISCAL YEAR COMPLETED
EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
10-525.06-21-00 Vehicle Repair & Mainten	5,000	2,405.84	3,825.04	76.50	1,174.96	67.88
10-525.06-21-01 Equipment Repair & Maint	3,500	562.52	2,785.62	79.59	714.38	899.48
10-525.06-21-02 Tractor Mowing Equipment	5,000	0.00	1,965.85	39.32	3,034.15	912.09
10-525.06-22-00 Vehicle Gas & Oil	4,000	0.00	2,545.10	63.63	1,454.90	688.37
10-525.06-22-01 Equipment Gas & Oil	3,200	0.00	1,381.14	43.16	1,818.86	738.71
TOTAL MAINTENANCE	53,000	5,512.03	25,310.60	47.76	27,689.40	26,069.22
CITY SERVICES						
10-525.07-20-00 Rental of Portable Toile	8,000	785.00	5,217.50	65.22	2,782.50	5,725.00
10-525.07-51-00 Mosquito & Weed Control	10,000	3,120.76	4,269.26	42.69	5,730.74	3,564.84
10-525.07-51-01 Landscaping	4,000	0.00	120.00	3.00	3,880.00	1,362.31
10-525.07-52-00 Tree Trimming & Removal	20,000	3,400.00	25,160.00	125.80	(5,160.00)	13,645.00
10-525.07-53-00 Tree Planting	6,000	0.00	902.18	15.04	5,097.82	965.69
10-525.07-60-00 Rental Equipment	1,200	315.00	425.00	35.42	775.00	0.00
TOTAL CITY SERVICES	49,200	7,620.76	36,093.94	73.36	13,106.06	25,262.84
OTHER EXPENDITURES						
10-525.09-21-00 Miscellaneous	1,000	0.00	0.00	0.00	1,000.00	21.28
TOTAL OTHER EXPENDITURES	1,000	0.00	0.00	0.00	1,000.00	21.28
TOTAL PARKS DEPARTMENT	450,654	39,212.21	288,026.38	63.91	162,627.62	272,028.29

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

10 -General Fund
NATURE SANCTUARY
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-535.01-01-00 Salaries	38,781	4,778.60	28,545.58	73.61	10,235.42	27,450.54
10-535.01-03-00 Overtime Pay	1,000	0.00	0.00	0.00	1,000.00	55.96
10-535.01-21-00 FICA & Medicare	3,043	365.00	2,179.30	71.62	863.70	2,104.21
10-535.01-22-00 Retirement	2,986	363.88	1,949.10	65.27	1,036.90	0.00
10-535.01-41-02 Professional Development	500	0.00	119.00	23.80	381.00	0.00
TOTAL PERSONNEL	46,310	5,507.48	32,792.98	70.81	13,517.02	29,610.71
INSURANCE						
10-535.02-02-00 Health	5,273	329.02	2,625.26	49.79	2,647.74	307.99
TOTAL INSURANCE	5,273	329.02	2,625.26	49.79	2,647.74	307.99
UTILITIES						
CAPITAL EXPENDITURES						
10-535.04-03-00 Special Projects	0	0.00	25.00	0.00	(25.00)	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	25.00	0.00	(25.00)	0.00
OTHER PURCHASES						
10-535.05-01-00 Office Supplies & Consum	120	0.00	0.00	0.00	120.00	26.98
10-535.05-02-00 Postage	50	0.51	9.52	19.04	40.48	1.50
10-535.05-04-00 Printing	120	0.00	0.00	0.00	120.00	44.43
10-535.05-21-00 Equipment & Handtools	2,000	0.00	3.99	0.20	1,996.01	409.67
10-535.05-41-00 Materials	1,500	0.00	553.56	36.90	946.44	1,099.69
10-535.05-42-00 Program Expenses	0	0.00	339.68	0.00	(339.68)	159.92
10-535.05-43-00 Volunteer Acknowledgemen	600	58.90	233.08	38.85	366.92	112.67
TOTAL OTHER PURCHASES	4,390	59.41	1,139.83	25.96	3,250.17	1,854.86
MAINTENANCE						
10-535.06-01-00 Building Maintenance & R	550	0.00	0.00	0.00	550.00	22.99
10-535.06-05-03 Trail Maintenance	3,000	64.95	718.14	23.94	2,281.86	1,265.06
10-535.06-21-00 Vehicle Repair & Mainten	700	0.00	267.11	38.16	432.89	40.13
10-535.06-21-01 Equipment Repair & Maint	1,000	0.00	0.00	0.00	1,000.00	592.11
10-535.06-22-00 Vehicle Gas & Oil	375	0.00	141.11	37.63	233.89	85.57
TOTAL MAINTENANCE	5,625	64.95	1,126.36	20.02	4,498.64	2,005.86
CITY SERVICES						
10-535.07-51-00 Mosquito & Weed Control	50	0.00	0.00	0.00	50.00	0.00
TOTAL CITY SERVICES	50	0.00	0.00	0.00	50.00	0.00
OTHER EXPENDITURES						
10-535.09-21-00 Miscellaneous	250	0.00	14.95	5.98	235.05	0.00
TOTAL OTHER EXPENDITURES	250	0.00	14.95	5.98	235.05	0.00
TOTAL NATURE SANCTUARY	61,898	5,960.86	37,724.38	60.95	24,173.62	33,779.42

10 -General Fund
CHANNEL 2 & WEBSITE
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-540.01-52-00 Technical Consultant/Int	10,200	0.00	2,550.00	25.00	7,650.00	5,100.00
10-540.01-53-00 Production Assistant/Int	2,750	0.00	0.00	0.00	2,750.00	500.00
TOTAL PERSONNEL	12,950	0.00	2,550.00	19.69	10,400.00	5,600.00
CAPITAL EXPENDITURES						
10-540.04-21-00 Office Equipment	100	0.00	0.00	0.00	100.00	0.00
TOTAL CAPITAL EXPENDITURES	100	0.00	0.00	0.00	100.00	0.00
OTHER PURCHASES						
10-540.05-03-00 Computer Equip/Access/Pr	200	0.00	0.00	0.00	200.00	88.29
10-540.05-05-00 Publications	3,100	0.00	0.00	0.00	3,100.00	0.00
TOTAL OTHER PURCHASES	3,300	0.00	0.00	0.00	3,300.00	88.29
MAINTENANCE						
10-540.06-31-00 Computer Maintenance	60	0.00	0.00	0.00	60.00	0.00
TOTAL MAINTENANCE	60	0.00	0.00	0.00	60.00	0.00
OTHER EXPENDITURES						
10-540.09-05-00 Newsletter/Website	14,000	3,282.04	8,675.56	61.97	5,324.44	10,419.33
TOTAL OTHER EXPENDITURES	14,000	3,282.04	8,675.56	61.97	5,324.44	10,419.33
TOTAL CHANNEL 2 & WEBSITE	30,410	3,282.04	11,225.56	36.91	19,184.44	16,107.62

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

10 -General Fund
TRANSFERS OUT
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TRANSFERS-OTHER SOURCES						

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

10 -General Fund
IT
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
10-555.01-52-00 Information Technology S	20,000	5,270.00	11,857.50	59.29	8,142.50	5,355.00
TOTAL PERSONNEL	20,000	5,270.00	11,857.50	59.29	8,142.50	5,355.00
INSURANCE						
10-555.02-01-00 Equipment	9,000	121.73	177.68	1.97	8,822.32	2,827.44
10-555.02-02-00 Software	27,609	3,900.00	23,599.98	85.48	4,009.02	23,679.62
10-555.02-04-00 Domain Registrations	1,304	1,451.00	1,661.00	127.38	(357.00)	610.00
TOTAL INSURANCE	37,913	5,472.73	25,438.66	67.10	12,474.34	27,117.06
MAINTENANCE						
10-555.06-01-00 Maintenance & Repair	2,832	0.00	1,451.00	51.24	1,381.00	1,722.00
TOTAL MAINTENANCE	2,832	0.00	1,451.00	51.24	1,381.00	1,722.00
TOTAL IT	60,745	10,742.73	38,747.16	63.79	21,997.84	34,194.06

10 -General Fund
CAPITAL OUTLAY
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CAPITAL OUTLAY						
10-560.50-10-00 Administration Capital O	46,000	7,750.00	7,750.00	16.85	38,250.00	24,048.10
10-560.50-50-00 Police Capital Outlay	115,934	0.00	23,487.45	20.26	92,446.55	30,233.45
TOTAL CAPITAL OUTLAY	161,934	7,750.00	31,237.45	19.29	130,696.55	54,281.55
CAPITAL OUTLAY						
10-560.51-00-00 Court Capital Outlay	19,000	0.00	0.00	0.00	19,000.00	0.00
10-560.51-50-00 Public Works Capital Out	32,041	0.00	0.00	0.00	32,041.00	0.00
10-560.51-80-00 Com Development Capital	70,000	15,094.72	39,528.47	56.47	30,471.53	7,200.00
TOTAL CAPITAL OUTLAY	121,041	15,094.72	39,528.47	32.66	81,512.53	7,200.00
CAPITAL OUTLAY						
10-560.52-00-00 Streets Capital Outlay	35,000	0.00	0.00	0.00	35,000.00	0.00
TOTAL CAPITAL OUTLAY	35,000	0.00	0.00	0.00	35,000.00	0.00
CAPITAL OUTLAY						
CAPITAL OUTLAY						
10-560.54-00-00 Public Info. Capital Out	0	0.00	0.00	0.00	0.00	1,424.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	1,424.00
CAPITAL OUTLAY						
10-560.55-50-00 IT Capital Outlay	6,000	6,146.16	6,146.16	102.44	(146.16)	0.00
TOTAL CAPITAL OUTLAY	6,000	6,146.16	6,146.16	102.44	(146.16)	0.00
TOTAL CAPITAL OUTLAY	323,975	28,990.88	76,912.08	23.74	247,062.92	62,905.55
TOTAL EXPENDITURES	5,667,769	425,651.60	3,370,581.16	59.47	2,297,187.84	3,875,329.65
EXCESS REVENUES OVER/(UNDER) EXPENDITURE	(617,057)	(202,987.19)	353,595.35		0.00	(167,072.61)

REVENUE AND EXPENSE REPORT

AS OF: AUGUST 31ST, 2021

30 -Sewer Service Fund

FINANCIAL SUMMARY 66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
OTHER REVENUE	1,579,050	133,529.74	1,013,851.48	64.21	565,198.52	1,013,942.45
INTEREST INCOME	3,500	131.90	991.02	28.31	2,508.98	2,245.06
TRANSFERS IN	180,877	0.00	0.00	0.00	180,877.00	0.00
TOTAL REVENUES	1,763,427	133,661.64	1,014,842.50	57.55	748,584.50	1,016,187.51
EXPENDITURE SUMMARY						
ADMINISTRATIVE	1,661,220	104,482.99	805,997.19	48.52	855,222.81	812,241.02
TOTAL EXPENDITURES	1,661,220	104,482.99	805,997.19	48.52	855,222.81	812,241.02
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	102,207	29,178.65	208,845.31		(106,638.31)	203,946.49

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

30 -Sewer Service Fund
FINANCIAL SUMMARY
66.67% OF FISCAL YEAR COMPLETED
REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
OTHER REVENUE						
30-41501-00 Sewer Charges	1,464,362	9,602.07	50,381.40	3.44	1,413,980.60	53,237.32
30-41501-01 Sewer Charges - Data Tech	0	123,542.67	933,190.08	0.00	(933,190.08)	876,025.13
30-41502-00 Sewer Tap Fees	59,976	0.00	14,000.00	23.34	45,976.00	42,000.00
30-41502-01 Sewer Impact Fees	50,000	0.00	13,200.00	26.40	36,800.00	39,600.00
30-41504-00 Grinder Pump Admin Fee	4,712	385.00	3,080.00	65.37	1,632.00	3,080.00
TOTAL OTHER REVENUE	1,579,050	133,529.74	1,013,851.48	64.21	565,198.52	1,013,942.45
INTEREST INCOME						
30-41701-00 Interest Income	3,500	131.90	991.02	28.31	2,508.98	2,245.06
TOTAL INTEREST INCOME	3,500	131.90	991.02	28.31	2,508.98	2,245.06
MISCELLANEOUS REVENUE						
TRANSFERS IN						
30-41901-00 Transfer from Sewer Fund	180,877	0.00	0.00	0.00	180,877.00	0.00
TOTAL TRANSFERS IN	180,877	0.00	0.00	0.00	180,877.00	0.00
TOTAL REVENUE	1,763,427	133,661.64	1,014,842.50	57.55	748,584.50	1,016,187.51

REVENUE AND EXPENSE REPORT

AS OF: AUGUST 31ST, 2021

30 -Sewer Service Fund

ADMINISTRATIVE

EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PERSONNEL						
30-501.01-01-00 Salaries	29,137	3,770.96	25,912.39	88.93	3,224.61	10,273.41
30-501.01-03-00 Overtime	0	0.00	118.20	0.00 (	118.20)	25.51
30-501.01-21-00 FICA & Medicare	2,229	286.11	1,972.39	88.49	256.61	784.16
30-501.01-22-00 Retirement	3,292	0.00	0.00	0.00	3,292.00	0.00
30-501.01-41-00 Professional Development	500	0.00	0.00	0.00	500.00	0.00
TOTAL PERSONNEL	35,158	4,057.07	28,002.98	79.65	7,155.02	11,083.08
INSURANCE						
30-501.02-02-00 Health	3,673	454.24	3,624.40	98.68	48.60	1,479.21
TOTAL INSURANCE	3,673	454.24	3,624.40	98.68	48.60	1,479.21
UTILITIES						
30-501.03-01-00 Telephone & Voicemail	0	0.00	323.20	0.00 (	323.20)	0.00
30-501.03-02-00 Electricity	46,000	6,486.55	23,407.11	50.89	22,592.89	17,945.23
30-501.03-04-00 Water	1,500	0.00	0.00	0.00	1,500.00	591.56
30-501.03-09-00 Trash Hauling	400	0.00	160.00	40.00	240.00	0.00
TOTAL UTILITIES	47,900	6,486.55	23,890.31	49.88	24,009.69	18,536.79
CAPITAL EXPENDITURES						
30-501.04-31-00 Equipment & Machinery	37,500	0.00	14,628.00	39.01	22,872.00	36,025.90
30-501.04-51-00 Sewer Plant Improvements	96,000	0.00	21,215.21	22.10	74,784.79	5,806.42
30-501.04-61-00 Pump Station Improvement	140,000	462.00	7,546.00	5.39	132,454.00	0.00
TOTAL CAPITAL EXPENDITURES	273,500	462.00	43,389.21	15.86	230,110.79	41,832.32
OTHER PURCHASES						
30-501.05-01-00 Office Supplies	150	0.00	0.00	0.00	150.00	0.00
30-501.05-02-00 Postage	7,000	98.43	3,343.60	47.77	3,656.40	5,588.70
30-501.05-04-00 Printing	2,000	0.00	424.69	21.23	1,575.31	157.67
30-501.05-06-00 Delinquencies	100	0.00	1,510.50	510.50 (	1,410.50)	313.50
TOTAL OTHER PURCHASES	9,250	98.43	5,278.79	57.07	3,971.21	6,059.87
MAINTENANCE						
30-501.06-01-00 Building Main & Repair	25,000	4,650.00	49,621.84	198.49 (	24,621.84)	27,052.11
30-501.06-12-00 Pump Stations Maintenanc	25,000	2,155.00	19,815.17	79.26	5,184.83	5,528.19
30-501.06-21-00 Vehicle Repair & Mainten	250	0.00	1,677.60	671.04 (	1,427.60)	0.00
30-501.06-21-02 Tractor/Lawn Mowing Equi	1,000	0.00	10.98	1.10	989.02	274.40
30-501.06-22-00 Vehicle Gas & Oil	1,000	0.00	304.06	30.41	695.94	323.82
30-501.06-22-01 Equipment Gas & Oil	1,500	0.00	21.36	1.42	1,478.64	21.08
30-501.06-42-00 Line Maintenance	300,300	3,619.00	32,022.07	10.66	268,277.93	110,118.37
TOTAL MAINTENANCE	354,050	10,424.00	103,473.08	29.23	250,576.92	143,317.97
CITY SERVICES						
30-501.07-34-00 Line Repairs	40,000	5,600.00	23,886.57	59.72	16,113.43	12,139.79
30-501.07-42-00 One Call Utility Locatin	2,500	300.00	1,559.21	62.37	940.79	85.00
30-501.07-82-00 KC Water Depart	32,000	0.00	8,055.86	25.17	23,944.14	23,482.49
30-501.07-83-00 Platte Co Regional Sewer	17,600	8,879.32	8,879.32	50.45	8,720.68	8,879.32
30-501.07-91-00 Odor Control	29,000	0.00	19,563.42	67.46	9,436.58	19,079.63
TOTAL CITY SERVICES	121,100	14,779.32	61,944.38	51.15	59,155.62	63,666.23

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

30 -Sewer Service Fund
ADMINISTRATIVE 66.67% OF FISCAL YEAR COMPLETED
EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
PROFESSIONAL FEES						
30-501.08-03-00 Engineering Fees	16,000	616.00	13,698.00	85.61	2,302.00	9,509.50
30-501.08-04-00 Management Contract	305,712	25,476.00	202,646.00	66.29	103,066.00	203,808.00
30-501.08-06-00 Administration Fee	300,000	25,000.00	200,000.00	66.67	100,000.00	186,666.64
30-501.08-07-00 Credit Card Fees	10,000	0.00	912.56	9.13	9,087.44	6,272.73
30-501.08-08-00 Sewer Billing Refunds	500	0.00	0.00	0.00	500.00	982.11
TOTAL PROFESSIONAL FEES	632,212	51,092.00	417,256.56	66.00	214,955.44	407,238.98
OTHER EXPENDITURES						
30-501.09-21-00 Miscellaneous	1,500	0.00	0.00	0.00	1,500.00	1,637.00
30-501.09-22-00 DNR Fees	2,000	2,001.46	2,001.46	100.07	(1.46)	1,953.96
TOTAL OTHER EXPENDITURES	3,500	2,001.46	2,001.46	57.18	1,498.54	3,590.96
BOND/LEASE PAYMENTS						
SYSTEM RENEWAL PROJECT						
30-501.12-11-00 SRF Principal-Transfer t	160,000	13,750.00	110,000.00	68.75	50,000.00	106,666.64
30-501.12-11-01 SRF Interest-Transfer to	15,957	877.92	7,012.02	43.94	8,944.98	8,540.50
30-501.12-11-02 SRF Admin Fee-Transfer t	4,920	0.00	124.00	2.52	4,796.00	228.47
TOTAL SYSTEM RENEWAL PROJECT	180,877	14,627.92	117,136.02	64.76	63,740.98	115,435.61
TRANSFERS-OTHER SOURCES						
TOTAL ADMINISTRATIVE	1,661,220	104,482.99	805,997.19	48.52	855,222.81	812,241.02
TOTAL EXPENDITURES	1,661,220	104,482.99	805,997.19	48.52	855,222.81	812,241.02
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	102,207	29,178.65	208,845.31		0.00	203,946.49

REVENUE AND EXPENSE REPORT

AS OF: AUGUST 31ST, 2021

40 -Transportation Fund

FINANCIAL SUMMARY

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
REVENUE SUMMARY						
TAXES	163,200	0.00	165,035.68	101.12	(1,835.68)	157,726.68
SALES TAXES	865,866	40,937.42	523,895.79	60.51	341,970.21	497,005.42
OTHER REVENUE	5,325	0.00	16,425.28	308.46	(11,100.28)	0.00
MISCELLANEOUS REVENUE	26,914	0.00	1,292.40	4.80	25,621.60	7,880.50
TRANSFERS IN	0	0.00	0.00	0.00	0.00	4,100.00
TRANSFERS	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL REVENUES	1,161,305	40,937.42	706,649.15	60.85	454,655.85	666,712.60
EXPENDITURE SUMMARY						
STREET DEPARTMENT	771,000	50,246.50	540,051.92	70.05	230,948.08	663,814.49
TRANSFERS	388,072	14,583.33	116,666.64	30.06	271,405.36	258,759.92
TOTAL EXPENDITURES	1,159,072	64,829.83	656,718.56	56.66	502,353.44	922,574.41
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	2,233	(23,892.41)	49,930.59		(47,697.59)	(255,861.81)

REVENUE AND EXPENSE REPORT
AS OF: AUGUST 31ST, 2021

40 -Transportation Fund
FINANCIAL SUMMARY 66.67% OF FISCAL YEAR COMPLETED
REVENUES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TAXES						
40-41006-00 Parkville Special Rd Distric	163,200	0.00	165,035.68	101.12	(1,835.68)	157,726.68
TOTAL TAXES	163,200	0.00	165,035.68	101.12	(1,835.68)	157,726.68
LICENSES						
SALES TAXES						
40-41404-00 City Transportation Sales Ta	490,501	27,778.14	315,186.49	64.26	175,314.51	291,606.50
40-41405-00 Motor Fuel Tax	150,365	13,159.28	97,081.96	64.56	53,283.04	91,226.69
40-41406-00 County Trans Sales Tax	225,000	0.00	111,627.34	49.61	113,372.66	114,172.23
TOTAL SALES TAXES	865,866	40,937.42	523,895.79	60.51	341,970.21	497,005.42
OTHER REVENUE						
40-41504-00 Project Cost Share	5,325	0.00	16,425.28	308.46	(11,100.28)	0.00
TOTAL OTHER REVENUE	5,325	0.00	16,425.28	308.46	(11,100.28)	0.00
INTEREST INCOME						
MISCELLANEOUS REVENUE						
40-41804-01 POTMCID Grants	0	0.00	1,292.40	0.00	(1,292.40)	7,880.50
40-41805-02 City Capital Cost Payments	26,914	0.00	0.00	0.00	26,914.00	0.00
TOTAL MISCELLANEOUS REVENUE	26,914	0.00	1,292.40	4.80	25,621.60	7,880.50
TRANSFERS IN						
40-41901-00 Refunds and Other Revenue	0	0.00	0.00	0.00	0.00	4,100.00
TOTAL TRANSFERS IN	0	0.00	0.00	0.00	0.00	4,100.00
TRANSFERS						
40-42001-00 Transfers from Other Funds	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL TRANSFERS	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL REVENUE	1,161,305	40,937.42	706,649.15	60.85	454,655.85	666,712.60

REVENUE AND EXPENSE REPORT

AS OF: AUGUST 31ST, 2021

40 -Transportation Fund

ADMINISTRATION 66.67% OF FISCAL YEAR COMPLETED

EXPENDITURES

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
INSURANCE						
CAPITAL EXPENDITURES						
BOND/LEASE PAYMENTS						

40 -Transportation Fund
STREET DEPARTMENT
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
CAPITAL EXPENDITURES						
40-520.04-81-00 Crack Seal Project	10,000	0.00	0.00	0.00	10,000.00	0.00
40-520.04-83-00 Street Striping	10,000	0.00	1,756.80	17.57	8,243.20	1,434.03
40-520.04-85-00 Asphalt Overlay Program	250,000	0.00	222,454.78	88.98	27,545.22	321,245.00
40-520.04-85-01 Equipment	5,000	0.00	0.00	0.00	5,000.00	30,418.52
40-520.04-90-00 Curb & Sidewalk Program	50,000	48,421.60	62,856.39	125.71	(12,856.39)	50,231.20
TOTAL CAPITAL EXPENDITURES	325,000	48,421.60	287,067.97	88.33	37,932.03	403,328.75
MAINTENANCE						
40-520.06-01-00 Building Maintenance & R	5,000	0.00	616.58	12.33	4,383.42	948.59
40-520.06-21-00 Vehicle & Equipment Main	10,500	222.17	5,754.07	54.80	4,745.93	4,145.15
40-520.06-22-00 Vehicle & Equipment Gas	25,000	669.02	19,425.33	77.70	5,574.67	9,732.61
TOTAL MAINTENANCE	40,500	891.19	25,795.98	63.69	14,704.02	14,826.35
CITY SERVICES						
40-520.07-20-00 Emergency Snow Removal	50,000	0.00	38,063.64	76.13	11,936.36	32,505.85
40-520.07-32-00 Storm Sewers - General R	10,000	155.89	6,063.57	60.64	3,936.43	10,404.25
40-520.07-33-00 Street Repair Materials	15,000	442.04	1,306.62	8.71	13,693.38	2,096.67
40-520.07-41-00 Street Lights - Electric	290,000	215.78	170,127.73	58.66	119,872.27	184,993.97
40-520.07-44-00 Street Signs	10,000	0.00	2,059.16	20.59	7,940.84	7,580.15
40-520.07-45-00 Street Sweeping	20,000	0.00	8,796.25	43.98	11,203.75	8,078.50
40-520.07-52-00 Tree Trimming & Removal	7,500	120.00	570.00	7.60	6,930.00	0.00
40-520.07-60-00 Rental Equipment	2,000	0.00	126.00	6.30	1,874.00	0.00
TOTAL CITY SERVICES	404,500	933.71	227,112.97	56.15	177,387.03	245,659.39
OTHER EXPENDITURES						
40-520.09-21-00 Miscellaneous	1,000	0.00	75.00	7.50	925.00	0.00
TOTAL OTHER EXPENDITURES	1,000	0.00	75.00	7.50	925.00	0.00
TOTAL STREET DEPARTMENT	771,000	50,246.50	540,051.92	70.05	230,948.08	663,814.49

40 -Transportation Fund
TRANSFERS
EXPENDITURES

66.67% OF FISCAL YEAR COMPLETED

	ANNUAL BUDGET	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL	% USED	BUDGET BALANCE	PRIOR FY YEAR TO DATE
TRANSFERS-OTHER SOURCES						
40-550.20-10-00 Transfer to General Fund	175,000	14,583.33	116,666.64	66.67	58,333.36	116,666.64
40-550.20-22-00 Tfr to Debt Svc Fund -20	213,072	0.00	0.00	0.00	213,072.00	142,093.28
TOTAL TRANSFERS-OTHER SOURCES	388,072	14,583.33	116,666.64	30.06	271,405.36	258,759.92
TOTAL TRANSFERS	388,072	14,583.33	116,666.64	30.06	271,405.36	258,759.92
TOTAL EXPENDITURES	1,159,072	64,829.83	656,718.56	56.66	502,353.44	922,574.41
EXCESS REVENUES OVER/(UNDER) EXPENDITURES	2,233	(23,892.41)	49,930.59		0.00	(255,861.81)

BALANCE SHEET

AS OF: AUGUST 31ST, 2021

10 -General Fund

ACCOUNT#	TITLE			
ASSETS				
10901	Petty Cash (Admin)	181.31		
10911	Petty Cash (Court)	150.00		
10952	Court Bnk Acct-Internet Pymts	100.00		
12000	General Fund Claim on Cash	786,278.23		
15000	Receivables - General	207,195.46		
15004	Franchise Tax Receivables	113,247.54		
15006	Sales Tax Receivables	112,111.41		
15007	Motor Vehicle Tax Receivables	7,245.50		
15008	Grants Receivable	137,908.00		
18000	Prepaid Insurance	98,009.16		
18001	Prepaid - Other	29,752.89		
18008	Note Receivable	5,600,000.00		
19402	Due from Major Projects Fund	67,279.15		
			7,159,458.65	
	TOTAL ASSETS			7,159,458.65
LIABILITIES				
20012	FICA W/H	(27.90)		
20013	Medicare W/H	(6.52)		
20015	FSA W/H	(625.64)		
20022	Medical Ins W/H	(35,529.67)		
20023	Dental W/H	1,738.46		
20025	Principal W/H	152.88		
20027	ALLSTATE W/H	41.04		
20028	Vision Care Withhoding	384.28		
20031	Retirement W/H ING	(1,499.65)		
20041	KC Earning Tax W/H	2,486.22		
20070	Vol. Employee Fund W/H	1,285.85		
22001	AP Pending (Due to Pooled)	(121.28)		
22002	Wages Payable	86,524.22		
22501	FLEX Plan Payable	6,367.53		
22600	COBRA Liability	1,539.59		
25000	Accounts Payable	1,420.65		
25006	Deferred Inflow-Grant Rec	137,908.00		
25007	Deferred Inflow-Note Rec	5,600,000.00		
	TOTAL LIABILITIES		5,802,038.06	
EQUITY				
30001	Fund Balance	1,003,825.24		
	TOTAL BEGINNING EQUITY	1,003,825.24		
	TOTAL REVENUE	3,724,176.51		
	TOTAL EXPENSES	3,370,581.16		
	TOTAL SURPLUS/(DEFICIT)	353,595.35		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		1,357,420.59	

BALANCE SHEET

AS OF: AUGUST 31ST, 2021

10 -General Fund

ACCOUNT#	TITLE	
EQUITY (CONT.)		
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		7,159,458.65

BALANCE SHEET

AS OF: AUGUST 31ST, 2021

21 -River Park Bond Retiremnt

ACCOUNT# TITLE			
ASSETS			
11002 River Prk Dev Bank Acct-·	1,254.60		
		1,254.60	
TOTAL ASSETS			1,254.60
LIABILITIES			
EQUITY			
TOTAL REVENUE	1,254.60		
TOTAL SURPLUS/(DEFICIT)	1,254.60		
TOTAL EQUITY & SURPLUS/(DEFICIT)		1,254.60	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			1,254.60

BALANCE SHEET

AS OF: AUGUST 31ST, 2021

22 -Capital Project Bonds

ACCOUNT#	TITLE			
ASSETS				
11002	Cash	75,801.79		
14010	Lease Revenue Fund	0.48		
14012	Reserve Fund	0.03		
			75,802.30	
	TOTAL ASSETS			75,802.30
LIABILITIES				
EQUITY				
30001	Fund Balance	55,847.60		
	TOTAL BEGINNING EQUITY	55,847.60		
	TOTAL REVENUE	450,004.83		
	TOTAL EXPENSES	430,050.13		
	TOTAL SURPLUS/(DEFICIT)	19,954.70		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		75,802.30	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			75,802.30

BALANCE SHEET

AS OF: AUGUST 31ST, 2021

23 -Brush Creek NID

ACCOUNT# TITLE			
ASSETS			
12000 Claim on Cash	(92,392.94)		
14013 Escrow Agent	4,300,415.09		
15003 LT Receivables	2,290,499.57		
		6,498,521.72	
TOTAL ASSETS			6,498,521.72
LIABILITIES			
21001 LT Deferred Revenue	2,289,350.73		
TOTAL LIABILITIES		2,289,350.73	
EQUITY			
30001 Fund Balance	4,309,996.51		
30002 Fund Balance-Maintenance Fund	7,599.82		
TOTAL BEGINNING EQUITY	4,317,596.33		
TOTAL REVENUE	235,822.79		
TOTAL EXPENSES	344,248.13		
TOTAL SURPLUS/(DEFICIT)	(108,425.34)		
TOTAL EQUITY & SURPLUS/(DEFICIT)		4,209,170.99	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			6,498,521.72

BALANCE SHEET

AS OF: AUGUST 31ST, 2021

24 -Brink Meyer Road NID

ACCOUNT# TITLE			
ASSETS			
12000 Claim on Cash	(241,361.07)		
14013 Net Proceeds from Refinance	2,949,227.66		
		2,707,866.59	
TOTAL ASSETS			2,707,866.59
LIABILITIES			
EQUITY			
30001 Fund Balance	2,949,525.64		
30002 Fund Balance-Maintenance Fund	1,625.04		
TOTAL BEGINNING EQUITY	2,951,150.68		
TOTAL REVENUE	1,683.41		
TOTAL EXPENSES	244,967.50		
TOTAL SURPLUS/(DEFICIT)	(243,284.09)		
TOTAL EQUITY & SURPLUS/(DEFICIT)		2,707,866.59	
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			2,707,866.59

BALANCE SHEET

AS OF: AUGUST 31ST, 2021

30 -Sewer Service Fund

ACCOUNT#	TITLE			
ASSETS				
11002	Sewer Fund Cash in Bank-	158,741.33		
11003	Cash-	518,378.75		
11005	MM Bank Lib	224,674.18		
12000	Sewer Service Claim on Cash	85,061.04		
15000	Receivables	240,728.02		
17001	Property, Plant, Equipment	5,503,734.00		
17002	Land	59,975.00		
17003	Infrastructure	3,709,528.00		
17005	Accumulated Depreciation	(5,714,582.50)		
17014	Equipment	320,659.11		
			5,106,896.93	
	TOTAL ASSETS			5,106,896.93
LIABILITIES				
20023	Dental W/H	8.18		
20025	Principal W/H	4.72		
20028	Vision Care Withholding	5.76		
20041	KC Earning Tax W/H	457.99		
20070	Vol. Employee Fund	101.83		
22001	AP Pending (Due to Pooled)	27,787.42		
22002	Wages Payable	1,305.60		
26000	Customer Deposits	13,485.00		
	TOTAL LIABILITIES		43,156.50	
EQUITY				
30001	Fund Balance	4,854,895.12		
	TOTAL BEGINNING EQUITY	4,854,895.12		
	TOTAL REVENUE	1,014,842.50		
	TOTAL EXPENSES	805,997.19		
	TOTAL SURPLUS/(DEFICIT)	208,845.31		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		5,063,740.43	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			5,106,896.93

BALANCE SHEET

AS OF: AUGUST 31ST, 2021

34 -SRF Fund

ACCOUNT#	TITLE			
ASSETS				
12005	UMB Principal Payments Res Acc	270,003.48		
12006	UMB SRF Interest Payment Res A	1,763.97		
			271,767.45	
	TOTAL ASSETS			271,767.45
LIABILITIES				
24000	Long-Term Bonds Payable	695,000.00		
24001	Bond Issue Premium	23,756.00		
24012	Accrued Interest Payable	25,475.00		
	TOTAL LIABILITIES		744,231.00	
EQUITY				
30001	Fund Balance	(577,200.05)		
	TOTAL BEGINNING EQUITY	(577,200.05)		
	TOTAL REVENUE	117,023.63		
	TOTAL EXPENSES	12,287.13		
	TOTAL SURPLUS/(DEFICIT)	104,736.50		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		(472,463.55)	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			271,767.45

BALANCE SHEET

AS OF: AUGUST 31ST, 2021

40 -Transportation Fund

ACCOUNT#	TITLE			
ASSETS				
11001	Cash-Project Acct	1,361,724.17		
12000	Claim on Cash	(1,290,518.85)		
15000	Receivables - General	10,752.30		
15004	Receivables-Sales Tax	55,556.23		
			137,513.85	
	TOTAL ASSETS			137,513.85
LIABILITIES				
EQUITY				
30001	Fund Balance	87,583.26		
	TOTAL BEGINNING EQUITY	87,583.26		
	TOTAL REVENUE	706,649.15		
	TOTAL EXPENSES	656,718.56		
	TOTAL SURPLUS/(DEFICIT)	49,930.59		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		137,513.85	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			137,513.85

RESERVED FUND SUMMARY

AS OF: AUGUST 31ST, 2021

	This Month		Cumulative		Fund
	Income	Expenses	Income	Expenses	Balance
41 -Park Sales Tax Fund	33,664.12	11,588.60	378,267.38	140,874.92	548,590.52
45 -Fewson Project Fund	28.04	14.25	3,648.86	106.25	602,127.38
46 -Guest Room Tax Fund	577.40	1,000.00	3,877.78	1,000.00	6,413.98
50 -Emergency Reserve Fund	0.00	0.00	0.00	0.00	1,332,108.49
60 -Nature Sanctuary Fund	1,000.00	0.00	4,777.05	241.36	262,256.72
63 -Park Donations	0.00	0.00	0.00	0.00	15,107.08
80 -Court Recoupment Fees	(225.00)	225.00	(229.48)	276.46	40,815.45
81 -Police Training Fees-LET	90.00	0.00	494.00	0.00	38,002.34
91 -TIF Development Fund	15,851.73	0.00	173,736.91	0.00	186,253.33
95 -Capital Projects Fund	0.00	430,049.97	95,647.89	1,023,511.81	(17,752.53)
TOTAL	50,986.29	442,877.82	660,220.39	1,166,010.80	3,013,922.76

*** END OF REPORT ***

General Fund (10)

Last Updated 9/16/21

	2018 Actual	2019 Actual	2020 Budgeted	2020 YTD	2020 Projected	2021 Budgeted	2021 YTD	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	**1,598,030**	**1,747,951**	**1,801,183**	**1,801,183**	**1,801,183**	**1,268,485**	**1,268,485**	**1,268,485**	**651,428**	**(26,586)**	**(558,014)**	**(1,012,173)**
Revenues												
Taxes	2,323,418	2,434,183	2,505,861	2,410,169	2,410,169	2,538,198	2,120,251	2,538,198	2,588,962	2,640,741	2,693,556	2,747,427
Licenses	57,943	61,510	59,000	56,621	56,621	62,700	62,708	62,700	63,300	61,206	61,818	62,436
Permits	425,574	509,382	344,600	503,898	503,898	389,100	344,744	389,100	395,420	401,863	408,432	415,129
Franchise Fees	890,574	803,146	884,000	776,531	776,531	859,000	461,980	859,000	876,170	893,683	911,547	929,767
Other Revenue	38,426	16,169	40,850	15,188	15,188	34,194	26,420	34,194	34,670	35,156	35,651	36,157
Court Revenue	154,101	130,597	150,000	61,118	61,118	130,000	49,921	130,000	131,950	133,929	135,938	137,977
Interest Income	7,919	7,121	8,000	6,558	6,558	7,500	4,251	7,500	6,120	6,242	6,367	6,495
Miscellanous Revenue	106,695	671,716	1,125,212	627,751	850,662	506,500	276,353	506,500	514,150	516,870	519,660	518,971
Grant Revenue	6,101	430,406	9,250	-	9,250	7,320	60,881	7,320	9,250	9,250	9,250	7,320
Transfers	405,000	415,000	495,000	495,000	495,000	516,200	316,667	516,200	523,436	530,829	588,383	596,101
Total - General Fund Revenues:	**4,415,750**	**5,479,230**	**5,621,772**	**4,952,833**	**5,184,994**	**5,050,712**	**3,724,177**	**5,050,712**	**5,143,428**	**5,229,769**	**5,370,603**	**5,457,781**
Total Sources	**6,013,780**	**7,227,181**	**7,422,956**	**6,754,016**	**6,986,177**	**6,319,197**	**4,992,661**	**6,319,197**	**5,794,855**	**5,203,183**	**4,812,588**	**4,445,608**
Expenditures												
Administration	1,051,339	1,520,659	1,379,697	1,361,486	1,361,486	1,388,266	1,035,800	1,388,266	1,415,997	1,444,540	1,473,924	1,504,178
Police	1,119,196	1,286,838	1,482,563	1,344,740	1,344,740	1,660,412	1,013,036	1,660,412	1,698,648	1,737,939	1,778,319	1,819,824
Municipal Court	146,193	155,778	167,492	150,718	150,718	172,700	84,748	172,700	176,242	179,873	183,598	187,418
Public Works	221,013	277,370	317,942	284,874	284,874	313,199	194,162	313,199	319,575	326,111	332,813	339,684
Community Development	282,135	292,943	327,872	302,053	302,053	359,311	239,913	359,311	366,763	374,388	382,191	390,176
Streets	385,122	399,253	464,684	420,387	420,387	486,779	350,287	486,779	498,173	509,891	521,943	534,342
Parks	327,323	350,375	408,370	425,630	425,630	450,654	288,026	450,654	459,416	468,419	477,671	487,179
Nature Sanctuary	43,870	46,583	53,864	51,632	51,632	61,898	37,724	61,898	62,650	63,417	64,201	65,001
Information Technology	49,205	48,796	58,352	63,049	63,049	60,745	38,747	60,745	61,049	61,354	61,661	61,969
Public Information	15,370	19,602	21,210	23,753	23,753	30,410	11,226	30,410	30,562	30,715	30,868	31,023
Total Operating Expenses	**3,640,766**	**4,398,198**	**4,682,046**	**4,428,321**	**4,428,321**	**4,984,374**	**3,293,669**	**4,984,374**	**5,089,075**	**5,196,648**	**5,307,189**	**5,420,795**
Capital Outlay (CIP)	358,594	710,300	592,451	366,550	366,550	323,975	76,912	323,975	347,172	177,975	135,120	110,066
Transfers	317,500	317,500	922,822	922,822	922,822	359,420	-	359,420	385,195	386,575	382,452	387,795
Total - General Fund Expenditures:	**4,316,860**	**5,425,997**	**6,197,319**	**5,717,693**	**5,717,693**	**5,667,769**	**3,370,581**	**5,667,769**	**5,821,442**	**5,761,197**	**5,824,761**	**5,918,656**
Estimated Ending Balance *(deficit)* :	**1,696,920**	**1,801,183**	**1,225,637**	**1,036,323**	**1,268,485**	**651,428**	**1,622,080**	**651,428**	**(26,586)**	**(558,014)**	**(1,012,173)**	**(1,473,048)**

Emergency Reserve (50)

Last Updated 9/16/2021

	2018 Actual	2019 Actual	2020 Budget	2020 YTD	2020 Projected	2021 YTD	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	$1,446,615	$1,338,079	$1,232,108	$1,232,108	1,232,108	1,232,108	$1,332,108	$1,432,108	$1,532,108	$1,632,108	$1,732,108
Revenues											
Temporary Operating Levy							-	-	-	-	-
Transfer from General Fund	317,500	317,500	100,000	100,000	100,000	-	100,000	100,000	100,000	100,000	100,000
Emergency Reserve Revenues:	**317,500**	**317,500**	**100,000**	**100,000**	**100,000**	**-**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**
Total Sources:	**1,764,115**	**1,655,579**	**1,332,108**	**1,332,108**	**1,332,108**	**1,232,108**	**1,432,108**	**1,532,108**	**1,632,108**	**1,732,108**	**1,832,108**
Expenditures											
Brush Creek Sewer NID	140,696	140,423	-	-		-	-	-	-	-	-
Brink Meyer Road NID	285,340	283,048	-	-		-	-	-	-	-	-
Emergency Reserve Expenditures:	**426,036**	**423,471**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Estimated Ending Balance *(deficit)* **:**	**1,338,079**	**1,232,108**	**1,332,108**	**1,332,108**	**1,332,108**	**1,232,108**	**1,432,108**	**1,532,108**	**1,632,108**	**1,732,108**	**1,832,108**
TARGET (per reserve policy):	1,079,215	1,356,499	1,549,330	1,549,330	1,549,330	1,549,330	1,411,522	1,455,140	1,440,068	1,455,948	1,354,944

Sewer Fund (30)

Last Updated 9/16/2021

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2020 Projected	2021 YTD	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	**$ 424,422**	**439,493**	**689,313**	**689,313**	**1,134,009**	**1,134,009**	**1,134,009**	**1,134,009**	**893,515**	**917,202**	**1,202,448**	**1,543,068**	**1,770,097**
Revenues													
Projected Rate Increase	*10.00%*	*10.00%*	*10.00%*	*10.00%*	*5.00%*				*3.00%*	*3.00%*	*3.00%*	*3.00%*	*3.00%*
Sewer Charges	1,147,360	1,320,195	1,334,993	1,471,357	1,516,737	1,413,109	1,516,737	983,571	1,562,239	1,609,106	1,657,379	1,707,101	1,758,314
Sewer Tap Fees	28,405	41,850	30,000	36,500	30,000	49,000	43,750	14,000	30,450	30,907	31,370	31,841	32,319
Sewer Impact Fees	25,400	34,650	34,000	94,076	50,000	46,200	50,000	13,200	50,750	51,511	52,284	53,068	53,864
MOAW Bill Collection Payment	434	444	550	442	-	407	-	-	550	550	550	550	550
Grinder Pump Administrative Fee	4,620	4,620	4,620	4,620	4,620	4,620	4,620	3,080	4,620	4,620	4,620	4,620	4,620
Interest Income	4,019	4,160	5,000	4,407	4,500	2,778	4,500	991	5,050	5,101	5,152	5,203	5,255
Transfer from Sewer CIP (33)	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	22,317	-	5,880	-	-	-	-	-	-	-
Sewer Fund Revenues:	**1,210,237**	**1,405,918**	**1,409,163**	**1,633,719**	**1,605,857**	**1,521,994**	**1,619,607**	**1,014,843**	**1,653,659**	**1,701,795**	**1,751,355**	**1,802,383**	**1,854,922**
Total Sources:	**1,634,659**	**1,845,411**	**2,098,476**	**2,323,032**	**2,739,866**	**2,656,003**	**2,753,616**	**2,148,851**	**2,547,174**	**2,618,996**	**2,953,804**	**3,345,451**	**3,625,019**
Expenditures													
Operating Expenses	555,672	540,078	579,117	548,409	571,539	563,535	571,539	613,450	582,222	593,113	604,215	615,532	627,069
Capital Expenses	301,706	244,753	393,400	229,426	826,700	561,087	826,700	75,411	573,300	333,300	300,700	439,000	2,050,000
Debt Service	187,788	181,267	181,862	181,187	181,862	173,341	181,862	117,136	179,450	180,135	180,821	180,821	180,821
Transfer to General Fund - Admin Fee	150,000	190,000	230,000	230,000	280,000	280,000	280,000	-	295,000	310,000	325,000	340,000	355,000
Other Transfers							-						
Sewer Fund Expenditures:	**1,195,167**	**1,156,098**	**1,384,379**	**1,189,023**	**1,860,101**	**1,577,962**	**1,860,101**	**805,997**	**1,629,972**	**1,416,548**	**1,410,736**	**1,575,353**	**3,212,890**
Estimated Working Capital *(deficit)* **:**	**439,493**	**689,314**	**714,097**	**1,134,009**	**879,765**	**1,078,041**	**893,515**	**1,342,854**	**917,202**	**1,202,448**	**1,543,068**	**1,770,097**	**412,129**
TARGET*	$364,206	$363,786	$384,141	$375,790	$394,747				$398,756	$405,913	$413,125	$419,704	$426,338

Transportation Fund (40)

Last Updated 9/16/2021

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 YTD	2020 Projected	2021 YTD	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	**$ 287,412**	**1,637,554**	**$ 1,135,326**	**$ 115,528**	**$ 115,528**	**$ 115,528**	**$ (46,301)**	**$ (189,043)**	**$ (313,645)**	**$ (430,475)**	**$ (372,086)**	**$ (303,643)**
Revenues												
Parkville Special Road District	140,072	141,814	$ 159,097	162,279	160,066	160,066	165,036	164,713	167,184	169,692	$ 172,237	$ 174,820
City Transportation Sales Tax	467,233	479,240	$ 490,501	503,321	459,539	437,410	315,186	510,871	518,534	526,312	$ 534,207	$ 542,220
Motor Fuel Tax	150,020	149,072	$ 150,365	150,000	140,962	136,840	97,082	152,250	154,534	156,852	$ 159,205	$ 161,593
County Transportation Sales Tax	211,237	231,017	$ 229,619	234,212	193,260	171,258	111,627	237,725	241,291	244,910	$ 248,584	$ 252,312
Project Cost Share	2,642	30,000	$ 7,550	-	-	-	16,425	5,304	5,304	5,304	$ 5,304	$ 5,304
Sale of Equipment	-	-	$ -	-	-	-	-	7,500	7,500	7,500	$ 7,500	$ 7,500
City Capital Cost Payment				7,500	7,881	11,821	-	7,650	7,803	7,959	8,118	8,281
Transportation Grants		-		-	-	-	-					
Bond Proceeds	2,353,700	-	$ -	-	-	-	-	-	-	-	$ -	$ -
MPR Safety Funds		-		-	11,970	-	-					
Leased Properties		5,880		-	-	-	-					
Grants		-		13,000	-	-	1,292					
Transfers from Other Funds		12,500		-	4,100	4,100	-					
Transportation Fund Revenues:	**3,324,904**	**1,049,523**	**1,037,133**	**1,070,312**	**977,778**	**921,495**	**706,649**	**1,086,013**	**1,102,149**	**1,118,528**	**1,135,154**	**1,152,030**
Total Sources:	**3,612,316**	**2,687,077**	**2,172,459**	**1,185,839**	**1,093,306**	**1,037,023**	**660,348**	**896,970**	**788,504**	**688,053**	**763,068**	**848,386**
Expenditures												
Streets - Capital	1,327,584	742,396	335,684	425,000	454,831	453,976	287,068	395,000	397,000	397,000	397,000	397,000
Streets - Operating	374,476	393,890	434,463	419,000	429,895	383,950	252,984	425,285	431,664	438,139	444,711	451,382
Transfers (including debt service)	272,701	415,465	1,286,784	388,140	388,140	388,140	116,667	390,330	390,314	225,000	225,000	225,000
Transportation Fund Expenditures:	**1,974,762**	**1,551,751**	**2,056,931**	**1,232,140**	**1,272,866**	**1,226,066**	**656,719**	**1,210,615**	**1,218,979**	**1,060,139**	**1,066,711**	**1,073,382**
Estimated Ending Balance *(deficit)* **:**	**1,637,554**	**1,135,326**	**115,528**	**(46,301)**	**(179,560)**	**(189,043)**	**3,630**	**(313,645)**	**(430,475)**	**(372,086)**	**(303,643)**	**(224,996)**

ITEM 3.D.

For 9/21/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: August 30, 2021

Prepared By: Reviewed By:

ISSUE:
Receive and file the crime statistics for January through July 2021

BACKGROUND:

BUDGET IMPACT:

ALTERNATIVES:

FINANCE COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATION:

POLICY:

SUGGESTED MOTION:

ATTACHMENTS:
1. Crime Stats Jan-July 2021

RETURN A - MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

1 CLASSIFICATION OF OFFENSES		2 OFFENSES REPORTED OR KNOWN TO POLICE (INCUDING "UNFOUNDED" AND ATTEMPTS)	3 UNFOUNDED, I.E., FALSE OR BASELESS COMPLAINTS	4 NUMBER OF ACTUAL OFFENSES (COLUMN 2 MINUS COLUMN 3) (INCLUDE ATTEMPTS) 2021	5 TOTAL OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (INCLUDES COL. 6) 2020	6 NUMBER OF CLEARANCES INVOLVING ONLY PERSONS UNDER 18 YEARS OF AGE 2019 2018
1. CRIMINAL HOMICIDE a. MURDER AND NONNEGLIGENT HOMICIDE (score attempts as aggravated assault if homicide reported, submit Supplemental Homicide Report	11	1		1	Ø 1	Ø Ø
b. MANSLAUGHTER BY NEGLIGENCE	12			Ø	Ø	Ø Ø
2. RAPE TOTAL	20			Ø	1	Ø 2
a. Rape	21					
b. Attempts to Commit Rape	22					
c. Historical Rape	22					
3. ROBBERY TOTAL	30	1		1	Ø 3	1 Ø
a. Firearm	31	1		1	3	
b. Knife or Cutting Instrument	32					
c. Other Dangerous Weapon	33					
d. Strong-Arm (Hands, Fists, Feet, Etc.)	34					
4. ASSAULT TOTAL	40	13		13	20 13	9 12
a. Firearm	41	1		1	1	
b. Knife or Cutting Instrument	42					
c. Other Dangerous Weapon	43					
d. Hands, Fists, Feet, Etc. - Aggravated injury	44	4		4	4	
e. Other Assaults - Simple, Not Aggravated	45	8		8	8	
5. BURGLARY TOTAL	50	13	1	12	8 4	8 6
a. Forcible Entry	51	4	1	3	2	
b. Unlawful Entry - No Force	52	8		8	2	
c. Attempted Forcible Entry	53	1		1		
6. LARCENY - THEFT TOTAL (Except Motor Vehicle Theft)	60	39	1	38	65 7	59 45
7. MOTOR VEHICLE THEFT TOTAL	70	7		7	5 2	4 6
a. Autos	71	6		6	2	
b. Trucks and Buses	72					
c. Other Vehicles	73	1		1		
GRAND TOTAL	77	74	2	72	99 30	81 71

2021 2020 2019 2018

January 2021
Month and Year of Report

through July 31, 2021

Mo0830100
Agency Identifier

7000.00
Population

August 27, 2021
Date

Craig Hubbell
Prepared By

Detective Sergeant
Title

Parkville Police Department...
Agency and State

Chief K.L. Chrosman
Chief, Commissioner, Sheriff, or Superintendent

PROPERTY STOLEN BY CLASSIFICATION

CLASSIFICATION		NUMBER OF ACTUAL OFFENSES (COLUMN 4 Return A)	Monetary Value of Property Stolen
1. MURDER AND NONNEGLIGENT MANSLAUGHTER	12	1	
2. RAPE (TOTAL)	20		
3. ROBBERY			
(a) HIGHWAY (Streets, alleys, etc.)	31		
(b) COMMERCIAL HOUSE (except c, d and f)	32		
(c) GAS OR SERVICE STATION	33	1	337
(d) CONVENIENCE STORE	34		
(e) RESIDENCE (anywhere on premises)	35		
(f) BANK	36		
(g) MISCELLANEOUS	37		
TOTAL ROBBERY	30	1	337
5. BURGLARY - BREAKING AND ENTERING			
(a) RESIDENCE (dwelling)			
(1) NIGHT (6 p.m. - 6 a.m.)	51	5	3360
(2) DAY (6 a.m. - 6 p.m.)	52	1	50
(3) UNKNOWN	53	4	2032
(b) NON-RESIDENCE (store, office, etc.)			
(1) NIGHT (6 p.m. - 6 a.m.)	54	1	866
(2) DAY (6 a.m. - 6 p.m.)	55	1	3
(3) UNKNOWN	56		
TOTAL BURGLARY	50	12	6311
6. LARCENY - THEFT (Except Motor Vehicle Theft)			
(a) $200 AND OVER	61	30	52297
(b) $50 TO $200	62	3	426
(c) UNDER $50	63	5	108
TOTAL LARCENY (Same as Item 6X)	60	38	52831
7. MOTOR VEHICLE THEFT (Including Alleged Joy Riding)	70	7	67485
GRAND TOTAL - ALL ITEMS	77	59	79 72 59 126964
ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT			
6X. NATURE OF LARCENIES UNDER ITEM 6			
(a) POCKET-PICKING	81		
(b) PURSE SNATCHING	82		
(c) SHOPLIFTING	83	6	31 32 32 1936
(d) FROM MOTOR VEHICLE (except e)	84	13	8313
(e) MOTOR VEHICLE PARTS AND ACCESSORIES	85	2	406
(f) BICYCLES	86		
(g) FROM BUILDING (except c and h)	87	3	2 5 0 1569
(h) FROM ANY COIN-OPERATED MACHINES (parking meters etc.)	88		
(i) ALL OTHERS	89	14	40607
TOTAL LARCENIES (Same as Item 6)	80	38	65 59 45 52831
7X. MOTOR VEHICLES RECOVERED			2020 2019 2018
(a) STOLEN LOCALLY AND RECOVERED LOCALLY	91	2	
(b) STOLEN LOCALLY AND RECOVERED BY ANOTHER JURISDICTION	92		
(c) TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED (a & b)	90	2	
(d) STOLEN IN OTHER JURISDICTION AND RECOVERED LOCALLY	93	3	

2021

January 1 through July 31, 2021

WATER RESOURCES®
Alliance
Professional Water and Wastewater Operations

OPERATIONS REPORT – PARKVILLE DIVISION

August 2021

Wastewater Treatment Plant Operations

- The Wastewater plant received 3.9 inches of precipitation.
- The plant removal efficiency for the month:
  - BOD 99.1% removal
  - TSS 98.2% removal
- Average daily flow for August was 474,355 gallons.

Wastewater Laboratory Analysis

- Staff performed 458 recorded lab tests.
- The following samples were delivered to Keystone Labs for weekly analysis: NH_3-N (5).
- Monthly and Daily laboratory equipment maintenance and calibrations were performed according to manufacturer's guidelines.
- Staff performed QA/QC (Quality Assurance and Quality Control) on the laboratory analysis performed at the WWTF.
- Staff performed e-Coli weekly testing.
- The following samples were delivered to Keystone Labs for Quarterly Analysis: Oil & Grease (1) T. Phosphorus (1) T. Nitrogen (1) SM1 T. Phosphorus (1) and SM1 T. Nitrogen (1)
- The following samples were delivered to Keystone labs for 503 Bio-solids test on West Basin.
- SOURs test were performed on West Basin.

Wastewater Treatment Plant Maintenance

- Staff cleaned clarifiers.
- Replaced grinder pump in basement.
- Replaced waste valve going to east sludge basin.
- Staff power washed UV system weekly & washed down daily.
- Staff mowed plant and entry road.
- Staff washed and cleaned Headwork system.
- Routine preventative maintenance was performed in accordance with all manufacturers' recommendations and logged on the computer.

Collection System Operations

- Robin 4000 odor control chemical continues to be fed at Riss Lake. Rate of feed is approximately 25 gallons per day.
- Staff continues to monitor the pressure gauge on force main at River Chase subdivision.
- Staff continues to monitor for H_2S at manhole B-16 on a weekly basis.

OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)874-8080

WATER RESOURCES®
Alliance
Professional Water and Wastewater Operations

OPERATIONS REPORT – PARKVILLE DIVISION

- Staff preformed 2 sewer calls
- Staff competed a total of 269 locates for the month of August.

Collection System Maintenance

- Staff removed grease from the National, Pinecrest and River Hills Lift Stations.
- Staff performed normal maintenance monitoring.
- FTC worked at McAfee Lift Station, overcurrent pump #2 due to a power surge.
- Reprogramed the VFD at McAfee lift station.

Bio-solids

- No sludge was applied during the month of August.

Safety

- Staff Monthly Safety Meeting: Lockout/Tagout, Lockout/Tagout Simulation

Recommendations

- None currently.

Alliance WATER RESOURCES®
Professional Water and Wastewater Operations

OPERATIONS REPORT – PARKVILLE DIVISION

Loading

Hydraulic	474,355 gallons per day
Organic	440 mg/L of BOD_5 per day

NPDES Effluent Permit Parameters

Parameter	Monthly Average	Permit Limit
pH	6.7 Min. and 7.2 Max	6.5 - 9.0
TSS	2.8 mg/L	30 mg/L
BOD_5	2.1 mg/L	25 mg/L
NH_3-N	0.1 mg/L	1.7 mg/L
E. coli Coliform	7.4 #/100 ml	206 #/100 mL
O & G	4 mg/l	10.0 mg/L (quarterly)
T. Phosphorus	0.70 mg/l	Monitoring Only (quarterly)
T. Nitrogen	11.8	Monitoring Only (quarterly)
SM1 T. Phosphorus	0.72	Monitoring Only (quarterly)
SM1 T. Nitrogen	12.1	Monitoring Only (quarterly)

Removal Efficiency

Parameter	Monthly Average	Permit Limit
Organic	99.1%	85 %
Solids	98.2 %	85 %

Biosolids

	Report Period	Year to Date
Quantity Applied	0 dry tons	11 dry tons
Acres Applied	0 acres	10 acres

MISSOURI DEPARTMENT OF NATURAL RESOURCES
DIVISION OF ENVIRONMENTAL QUALITY
Discharge Monitoring Report For Municipal Wastewater Treatment Plants

NAME OF FACILITY	LOCATION ADDRESS & CITY	COUNTY/REGION
Parkville Extended Aeration WWTF	12303 NW FF Highway, Parkville, MO 64152	Platte/ KCRO

MONTH/YEAR	PERMIT NUMBER	OUTFALL NUMBER	TYPE TREATMENT FACILITY
Aug-21	MO-0113085	#001	Extended Air-Activated Sludge

	INFLUENT				EFFLUENT								% Removal	
DATE	pH UNITS	BOD mg/L	TSS mg/L	TEMP °C	FLOW GPD	pH UNITS	BOD mg/L	TSS mg/L	Ammonia as N mg/l	DO mg/L	E. coli COLFRM #/100 ML	TEMP °C	BOD mg/L	TSS mg/L
1					465,000									
2	7.0			21.3	468,000	7.0						22.8		
3	7.1			21.6	432,000	7.0			<0.10			22.9		
4	7.0			21.2	447,000	6.7					9.3	21.7		
5	7.0	215.2	120	21.9	442,000	6.9	1.6	1		4.8		23.2	99.3	99.2
6	6.9			22	443,000	7.0						23.6		
7					442,000									
8					452,000									
9	7.1			22.5	461,000	7.1						24.3		
10	7.1			21.9	472,000	7.0						24.4		
11	7.1			22.5	487,000	7.0			<0.10		6	54.7		
12	7.2	228.3	164	22.5	488,000	7.0	1.7	3		4.4		24.4	99.3	98.2
13	7.4			21.7	457,000	7.1						23.8		
14					626,000									
15					482,000									
16	7.0			21.8	437,000	7.2						23.3		
17	7.1			21.9	435,000	7.1			<0.10			23.6		
18	7.1			22.3	485,000	7.2					11	22.3		
19	7.1	222	167	22.3	513,000	7.1	3.5	4		4.5		23.6	98.4	97.6
20	6.9			22.5	472,000	7.1						24.1		
21					513,000									
22					640,000									
23	7.1			22.6	535,000	7.2						24.1		
24	7.1			22.4	482,000	7.1			<0.10			23.9		
25	7.1			22.7	481,000	7.1					3.3	24.6		
26	7.1	243.7	143	22.3	441,000	7.1	1.6	3		6.6		24.5	99.4	97.9
27	7.0			22.7	438,000	7.1						24.7		
28					444,000									
29					452,000									
30	7.0			22.7	450,000	7.1						24.1		
31	7.1			22.5	423,000	7.1			<0.10			24.4		
Total	22	4	4	22	14,705,000	22	4	4	0	4	4	22		
Avg		227	149	22	474,355		2.1	2.8	#DIV/0!	5.1	0.0	25.1	99.1	98.2
Min	6.9	215	120	21	423,000	6.7	1.6	1.0	0.0	4.4	3.3	21.7	98.4	97.6
Max	7.4	244	167	23	640,000	7.2	3.5	4.0	0.0	6.6	11.0	54.7	99.4	99.2

QUARTERLY MONITORING					
DATE	Oil & Grease mg/L	Effluent T. Phosphorus µg/L	Effluent T. Nitrogen mg/L	SM1 T. Phosphorus mg/L	SM1 T. Nitrogen mg/L
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17	<4	0.7	11.8	0.7	12.1
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
Total	0	1	1	1	1
Avg	#DIV/0!	0.7	11.8	0.72	12.1
Min					
Max					

OPERATIONAL CONTROLS/LABORATORY TEST REQUIRED FOR "ACTIVATED SLUDGE" PROCESSES

DATE	SLUDGE DRY TONS	#1 Aeration Basin MIXED LIQUOR					#2 Aeration Basin MIXED LIQUOR					Weather Conditions			
		pH	DO	MLSS	Settleability		pH	DO	MLSS	Settleability		Temp	Weather	*RAIN	Time
		UNITS	mg/l	mg/l	30 min ml	Temp °C	UNITS	mg/l	mg/l	30 min ml	Temp °C	°F		inches	
1												65	C	0.2	7:40
2		6.62	0.5	5,110	790	23.6	6.62	2.76	5,510	840	23.7	63	C	0	7:00
3		6.63	1.5	4,880	750	23.2	6.58	2.45	4,880	750	23.7	63	C	0	6:00
4		6.57	1.2	8,340	1000	21.7	6.59	4.18	5,280	1000	22.5	62	C	0	6:30
5		6.59	0.9	4,980	850	23.1	6.54	6.1	5,630	990	23.4	70	O	0	7:30
6		6.68	0.9	8,370	1000	22.9	6.58	3.81	5,290	990	23.2	68	PC	0	7:00
7												74	O	0	7:00
8												69	R	0	8:00
9		6.82	0.7	5,010	850	23.8	6.8	2.45	5,650	990	24.1	80	C	0	7:00
10		6.65	1.1	5,370	880	23.8	6.66	3.1	5,510	880	23.9	82	O	0	6:00
11		6.71	1.5	5,390	850	23.8	6.69	3.6	6,160	990	23.8	81	O		6:30
12		6.7	0.8	5,430	850	23.5	6.7	3.9	5,160	800	23.7	80	C	0	6:00
13		6.84	1.0	4,870	900	23.5	6.84	1.8	4,960	850	23.7	68	R	1.5	6:00
14												62	C	0	7:00
15												64	C	0	8:00
16		6.82	1.0	4,760	900	23.2	6.8	3.17	5,540	990	23.3	64	C	0	7:00
17		6.83	0.8	4,750	890	23.2	6.79	3.5	4,770	790	23.6	66	C	0	6:00
18		6.74	0.8	4,810	850	23.4	6.74	2.85	4,730	800	23.6	70	C	1	7:30
19		6.77	0.5	4,680	850	23.6	6.77	3.1	4,700	800	23.7	70	C	0	6:00
20		6.81	0.7	4,570	800	23.8	6.79	3.07	4,910	880	23.8	76	C	0	7:00
21												68	R	1.2	6:30
22												64	C	0	8:00
23		6.77	1.4	5,050	890	23.7	6.75	3.5	5,520	980	23.7	74	C	0	7:00
24		6.75	0.9	4,870	860	23.8	6.76	2.5	5,010	800	24	73	C	0	7:00
25		6.72	1.2	4,820	850	24.2	6.77	3.09	4,760	850	24	76	C	0	7:00
26		6.73	1.7	4,680	850	24.3	6.74	4.05	4,590	800	24.4	75	C	0	7:00
27		6.69	1.9	4,730	870	23.9	6.69	4.05	4,720	800	24.1	74	C	0	7:00
28												72	C	0	7:30
29												75	O	0	8:30
30		6.72	3.1	4,790	850	24.3	6.76	4.5	4,780	850	24.7	72	PC	0	7:00
31		6.7	3.2	5,030	950	24.4	6.71	4.5	4,960	850	24.4	72	R	0	6:30
Total	-											70.71		3.9	

COMMENTS:

TESTS PERFORMED BY (PRINT)	SIGNATURE	PHONE #	DATE
Robert Heckroot		816-891-0003	9-13-21
REPORT APPROVED BY (PRINT)	SIGNATURE	PHONE #	DATE
Bob Kerbs	Bob Kerbs	816-891-0003	9-13-21

ITEM 3.F.
For 9/21/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: September 15, 2021

Prepared By:
Melissa McChesney, City Clerk

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Receive and file the proposed 2022 budget for the Parkville Commons Community Improvement District

BACKGROUND:
On June 5, 2007, the Board of Aldermen adopted Ordinance No. 2345 that established the Parkville Commons Community Improvement District (PC-I CID). The Missouri Community Improvement District Act, RSMo Section 67.1401 through 67.1571, requires all community improvement districts (CIDs) to submit to the Board of Aldermen a proposed annual budget setting forth expenditures, revenues and rates of assessments and taxes, if any, for the fiscal year. The governing body may review the proposed budget and submit written comments up to 60 days prior to the start of the fiscal year, but such comments are only recommendations.

The PC-I CID held a meeting at 9 a.m. on September 15, 2021, and approved a resolution adopting their 2022 budget. Dale Brouk submitted their budget to the City Clerk that afternoon.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Provide comments to the Parkville Commons CID.
2. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends receiving and filing the proposed 2022 budget for the Parkville Commons CID.

POLICY:
RSMo 67.1401 through 67.1571 requires all community improvement districts to submit a proposed annual budget setting forth expenditures, revenues and rates of assessments and taxes for the fiscal year to the municipality in which they are located.

SUGGESTED MOTION:

I move to receive and file the proposed 2022 budget for the Parkville Commons Community Improvement District.

ATTACHMENTS:

1. Proposed 2022 Budget

PC-I Community Development District
Annual Budget 2022
Projected Results 2021 vs. 2021 Plan
Actual Results 2020

	Budget 2022	Budget 2021	Actual 2021 (2)	Actual 2020
Revenues				
1% Sales Tax Collections	395,000	410,000	416,950	430,335
Insurance Rebate	-	-	-	-
Total Revenues	395,000	410,000	416,950	430,335
Expenses				
Payment for Neighborhood Improvement District special assessments (1)	380,950	399,720	402,924	419127
Advertising - Local Magazine (Northland Neighbors)	12,500	8,750	12,480	10,000
Directors & Officers Insurance purchased through MOPERM	1,300	1,280	1,296	1,280
Legal Fees	-	-	-	-
Bank Service Charges	-	-	-	-
Total Expenses	394,750	409,750	416,700	430,407
Excess Expenses over Revenues	250	250	250	(72)

(1) The special assessments have been assessed pursuant to Platte County Commission Order 64-04 and specified on Exhibit C-1 of Bill Number 2345, Ordinance Number 2368 approved by the Parkville Board of Alderman creating the PC-1 Community Improvement District.

(2) The 2021 actual results are based on 9 months of actual revenues and expenses and projected results for the months of October, November and December.

ITEM 3.G.
For 9/21/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: September 15, 2021

Prepared By:
Melissa McChesney, City Clerk

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Approve Resolution No. 19-009 approving the reappointment of Dale Brouk and the appointments of Andrea Kimball and Jim McCall through 2025 and the appointment of Tom Hagedorn through 2023 to the Parkville Commons Community Improvement District Board of Directors

BACKGROUND:
A petition to establish the Parkville Commons (PC-I) Community Improvement District was approved on June 5, 2007, that includes requirements for membership of the Board of Directors, names of the six original members to serve as the directors and explains how succession appointments are to be made which are approved by the Mayor with the consent of the Board of Aldermen. Dale Brouk submitted a slate of nominations to the City Clerk on September 15, 2021. The Board of Directors recommends reappointing Dale Brouk and appointing Andrea Kimball and Jim McCall through 2025 and Tom Hagedorn through 2023. Tom Hagedorn is being appointed to fill the remainder of the term for the position that was not filled in 2019.

BUDGET IMPACT:
There is no impact to the budget.

ALTERNATIVES:

1. Approve the PC-I CID appointments.
2. Reject the slate submitted and request in writing for an alternate slate with written reasons for rejection of the slate.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
Appointments are not reviewed by the Finance Committee.

STAFF RECOMMENDATION:
Staff does not make recommendations on appointments.

POLICY:
Pursuant to Ordinance No. 2345, the board of directors shall be appointed by the Mayor with consent of the Board of Aldermen by resolution according to a slate submitted to the City Clerk by the Board of Directors.

SUGGESTED MOTION:

I move to approve Resolution No. 21-009 approving the reappointment of Dale Brouk and the appointments of Andrea Kimball and Jim McCall through 2025 and the appointment of Tom Hagedorn through 2023 to the Parkville Commons Community Improvement District Board of Directors.

ATTACHMENTS:

1. Resolution No. 21-009
2. PC-I CID Minutes 9/15/21
3. Ordinance No. 2345

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

CITY OF PARKVILLE, MO.
RESOLUTION No. 21-009

A RESOLUTION NAMING APPOINTMENTS TO THE PARKVILLE COMMONS COMMUNITY IMPROVEMENT DISTRICT BOARD OF DIRECTORS

WHEREAS, Ordinance No. 2345 states that the District will be governed by a Board of Directors consisting of six directors who shall be either an owner of real property within the District or a legally authorized representative of the real property owner so long as there are less than five owners within the District, an owner of a business operating within the District, or a registered voter residing within the District; and

WHEREAS, members of the Parkville Commons Community Improvement District Board of Directors serve for a term of four years beginning January 1 and ending December 31; and

WHERAS, Ordinance No. 2345 states members shall be appointed by the Mayor with consent of the Board of Aldermen by resolution according to a slate of nominees from the Board of Directors submitted to the City Clerk; and

WHEREAS, the City Clerk received a slate of nominees from the Board of Directors on September 15, 2021; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PARKVILLE AS FOLLOWS:

Section 1. The City of Parkville hereby reappoints Dale Brouk and appointing Andrea Kimball and Jim McCall to the Parkville Commons Community Improvement District Board of Directors through 2025.

Section 2. The City of Parkville hereby appoints Tom Hagedorn to the Parkville Commons Community Improvement District Board of Directors through 2023.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 21st day of September 2021.

____
Mayor Nanette K. Johnston

ATTESTED:

____
City Clerk Melissa McChesney

MEETING MINUTES

MEETING OF THE BOARD OF DIRECTORS OF THE PC-I COMMUNITY IMPROVEMENT DISTRICT

Date: September 15, 2021
Time: 9:00 AM
Location: Zoom Call

I. CALL TO ORDER. Dale W. Brouk, Secretary/Treasurer, call to order the meeting at 9:01 am, Wednesday, September 15, 2021. Bill Oliver and Dale Brouk were present at The National and Jeff Blobaum was there via phone.

A. Roll call was taken and the following Board Members were present: Dale Brouk, Jeff Blobaum and Bill Oliver.
C. The following people were recognized as in attendance: none

II. NEW BUSINESS.

A. Resolution No. 2021-01—Adoption of 2019 Submittals. The submittals were reviewed, a motion was made to accept Resolution No. 2021-01 by Mr. Jeff Blobaum and seconded by Mr. Bill Oliver, the Resolution was approved by a vote of 3 – 0.

B. Resolution No. 2021-02—Adoption of Budget for 2022 Fiscal Year. The 2022 Plan was reviewed compared to the 2021 plan, projected 2021 results and actual results from 2020. A discussion related to Price Chopper sales tax revenue for the 2022 budget ensued. Jeff Blobaum, CFO Price Chopper, stated a slight reduction in sales will occur when comparing 2021 to 2022 plan. It was agreed sales will not be at the same level as in 2021 and agreed to plan for an 3 to 4% decrease in revenues for 2022. After this discussion a motion was made by Mr. Bill Oliver and seconded by Mr. Dale Brouk, the Resolution was approved by a vote of 3 – 0.

C. Board of Directors—Slate of Successor Directors. During the meeting it was discussed to increase the board to six (6) members to comply with the CID by-laws. Three (3) directors will be from the owner or their representative and three (3) business owners or their representative. The following slate was presented with their corresponding term:

Bill Oliver (Owner/Operator, Nick & Jakes Parkville) (2019-2023)
Jeff Blobaum (CFO of McKeever Enterprises) (2019-2023)
Tom Hagedorn (Owners Representative) (2019-2023)
Dale Brouk (Manager of the CID property) (2021-2025)
Andrea Kimball (Owners Representative) (2021-2025)
Jim McCall (Owner/Operator Country Financial) (2021-2025)

The last three (3) Directors as noted on the above list, were approved by the board for four (4) year terms commencing September 15, 2021 through the annual meeting of 2025. Tom Hagedorn was approved to complete the remaining two (2) year term expiring at the annual meeting in 2023. The remaining two, Bill Oliver and Jeff Blobaum agreed to serve their remaining two (2) year term.

The slate of Directors were approved by motion from Dale Brouk and seconded by Mr. Bill Oliver, the slate of Directors were approved by a vote of 3-0.

D. Election of Officers. Officers for the following positions were discussed and the following slate was motioned by Mr. Jeff Blobaum and seconded by Mr. Dale Brouk, the slate of officers were approved by a vote of 3 – 0:

Chairperson: Bill Oliver
Vice-Chair: Jeff Blobaum
Secretary/Treasurer: Dale Brouk

III. OTHER BUSINESS. Mr. Dale Brouk addressed the board and discussed development within the general area effecting the CID. He stated Apex Plaza, directly across from Parkville Commons, had no activity since the last annual meeting. He did state a Dairy Queen passed on Apex Center and decided to locate closer to the corner of Hwy 45 and Hwy 9, purchasing the existing Northland Auto Repair shop. He also spoke about Creekside Development at Hwy 435/Hwy 45. The development has had significant residential development occur since the last annual meeting. A combination of townhomes, apartments and single-family homes have been sold. Some retail opened up to include a coffee shop, nail salon and Anytime Fitness. A new location for a Johnny's restaurant also opened. As to the light industrial site, Capital Electric chose the site for their new headquarters, relocating from Riverside. It was also noted the development has a pad site looking for a small grocery store. Though this site did not get a grocery store, Dale stated an Aldi's will be opening at the vacated Hen House location at the intersection of Hwy 29 and Hwy 45. As to residential development, the group discussed the continued expansion of Thousand Oaks, Cider Mill Ridge at The National and Chapel Ridge. Thousand Oaks opened two new plats and Chapel Ridge has started the development of another plat. These expansions along with a new development going at the intersection of Crooked Road and Hwy K will bring an estimated 150 families to a 5 mile radius of Parkville Commons. The overall outlook is positive with increase residential density and minimal retail development that would affect Parkville Common's current tenancy.

IV. ADJOURNMENT. A motion was made to adjourn the meeting at 9:19 am by Mr. Dale Brouk and seconded by Mr. Bill Oliver the meeting was adjourned with a vote of 3-0.

6. Board of Directors.

a. **Number and Qualifications.** The District will be governed by a Board of Directors (the "Board") consisting of six (6) Directors. Each Director shall meet the following requirements: (i) be at least eighteen (18) years of age; and (ii) be and must declare to be either an owner of real property within the District or a legally authorized representative of the real property owner so long as there are less than five (5) owners within the District ("Owner"), an owner of a business ("Operator") operating within the District, or a registered voter residing within the District ("Resident"), as provided in the Act.

b. **Initial Directors.** The initial Directors to serve on the Board, their respective terms and classification as Owner, Owner Representative, Operator, Operator Representative or Resident shall be:

7. Term.

NAME	TYPE	TERM
James S. Allen, Jr.	Owner Rep	4 years
Tony Borchers	Owner Rep.	4 years
Dale Brouk	Owner Rep.	2 years
Alan McKeever	Operator Rep.	4 years
Gary McKeever	Operator Rep.	2 years
Jed Harrison	Operator Rep.	2 years

In order to ensure a fair representation of the District, and in addition to the qualifications described above, the Board representation shall meet the following requirements: (i) three of the Directors shall be an Owner or Owner Representative (each, an "Owner Representative"), and (ii) three of the Directors shall be an Operator or an Operator Representative (each, an "Operator Representative").

The Initial Directors named above shall serve for the terms set out opposite their names or until their successor is appointed in accordance with this Petition and their successors shall serve for four-year terms or until a successor is appointed in accordance with this Petition.

In the event for any reason a Director is not able to serve his or her full term ("Exiting Director"), any vacancy to the Board shall be filled by appointment of a Director ("Interim Director") in the following manner: (i) for any such vacancy caused by an exiting Director that is an Operator Representative, the Interim Director shall be selected by the remaining Directors that are Operator Representatives, and (ii) for any such vacancy caused by an Exiting Director that is an Owner Representative, the Interim Director shall be selected by the remaining Directors that are Owner Representatives. In the event all Owner Representative Directors or Operator Representative Directors exit or are otherwise unable to serve, the Owner shall appoint replacement Owner Representative Directors and the Operator shall appoint replacement Operator Representative Directors. Any Interim Director shall be of the same type as the Exiting Director, unless otherwise stated in the Bylaws adopted by the Board upon formation of the District, as the same may be amended from time to time.

8. Successor Directors.

Successor Directors, whether to serve a new term or to fill a vacancy on the Board, shall be appointed by the Mayor of the City with the consent of the Board of Aldermen by resolution according to a slate submitted to the City Clerk by the Board. Upon receipt of such slate from the Board, the City Clerk shall immediately deliver the slate to the Mayor and the Board of Aldermen. Not later than 30 days following the date the slate is submitted to the City Clerk:

a) the Mayor shall appoint the successor Directors according to the slate submitted and the Board of Aldermen shall consent by resolution to the appointment; or

b) the Mayor or the Board of Aldermen may reject the slate submitted and request in writing with written reasons for rejection of the slate that the Board submit an alternate slate. If no action is completed within the 30- day period, the successor Directors shall be deemed to have been appointed by the Mayor with the consent of the Board of Aldermen according to the slate submitted as of the expiration of the 30-day period.

If an alternate slate is requested, the Board shall within 10 days following receipt of the written request submit an alternate slate to the City Clerk. The City Clerk shall immediately deliver the alternate slate to the Mayor and the Board of Aldermen. Not later than 15 days following the date the alternate slate is submitted to the City Clerk:

a) the Mayor shall appoint the successor Directors according to the alternate slate submitted and the Board of Aldermen shall consent by resolution to the appointment; or

b) the Mayor or the Board of Aldermen may reject the alternate slate submitted and request in writing with written reasons for rejection of the alternate slate that the Board submit another alternate slate. If no action is completed within the 15-day period, the successor Directors shall be deemed to have been appointed by the Mayor with the consent of the Board of Aldermen according to the alternate slate submitted as of the expiration of the 15-day period.

The procedure described above shall continue until the successor Directors are appointed or deemed to be appointed by the Mayor with the consent of the Board of Aldermen; provided, however, the time period for action by the Mayor and the Board of Aldermen following the submission of each alternate slate shall be reduced to 10 days.

ITEM 3.H.
For 9/21/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: September 13, 2021

Prepared By:
Melissa McChesney, City Clerk

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Approve a three-year contract renewal with Curious Eye Productions for broadcast management services and technical consulting

BACKGROUND:
Curious Eye Productions has been involved with broadcasting City meetings since 2004. Curious Eye records the meetings of the City's boards and commissions, including the Board of Aldermen, Planning and Zoning Commission, Community Land and Recreation Board and Board of Zoning Adjustment (as needed).

The Board of Aldermen approved a three-year contract extension in 2018 that expired on December 31, 2020. In 2020, Curious Eye completed upgrades to the broadcasting system in the court room. Overall, staff has been happy with the quality of service received from Curious Eye. As a result, staff proposes a three-year contract extension to maintain the current quality of service and to lock in a long-term hourly rate. Curious Eye will continue to produce, manage and operate the recording system, including hiring and training all production personnel to film and broadcast meetings.

Under the renewal agreement, Curious Eye's production oversight services will be billed at the same rate of $85 per hour in a maximum amount not to exceed $850 per month (10 hours). Production assistant compensation will be billed at a flat rate of $50 per meeting (estimated at $200 per month). The City will also have annual subscription costs for the online archived meeting video storage service for approximately $60 per year. A subscription service is recommended in lieu of a free service in order to avoid uncontrolled advertisements on public meeting broadcasts.

BUDGET IMPACT:
The 2021 Public Information (540) budget includes technical consulting services estimated at $850 per month ($10,200 per year), production assistant costs for an estimated 51 meetings ($2,550 per year) and $360 per year for routine supplies and maintenance.

ALTERNATIVES:

1. Approve a three-year contract renewal with Curious Eye Productions for broadcast management services and technical consulting.
2. Do not approve the contract and provide alternative direction to staff.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:

At the meeting on September 7, 2021, the Finance Committee, by a vote of 4-0, recommended that the Board of Aldermen approve a three-year contract renewal with Curious Eye Productions through December 31, 2023.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen approve a three-year contract with Curious Eye Productions for broadcast management services and technical consulting.

POLICY:
The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to approve a three-year contract renewal with Curious Eye Productions for broadcast management services and technical consulting through December 31, 2023, in a total amount not to exceed $13,610.

ATTACHMENTS:
1. Agreement

Parkville Government Access Channel
Three-Year Contract

Submitted By:

Curious Eye Productions

1028 West Street, Parkville, Missouri 64152
Office: 816-584-9995 Fax: 816-584-9996
www.curiouseye.tv

Date: August 10, 2021

Contract

Agreement made this ___ day of September 2021, by and between THE CITY OF PARKVILLE, with its principal offices located at 8880 Clark Avenue, Parkville, MO 64152 (hereafter “Parkville”), and Curious Eye Productions, a Missouri-based LLC with its principal offices at 1028 West Street, Parkville, Missouri 64152 (hereafter “CEP”).

WHEREAS Parkville requires broadcast management services and technical consulting required to operate the Parkville Government Access Channel;

WHEREAS Parkville Government Access Channel operations involve the recording, live streaming and on-line archiving of Board of Aldermen and Planning Commission meetings; and

WHEREAS Parkville desires to engage CEP to operate the Government Access Channel, pursuant to the terms and conditions set forth herein; and

WHEREAS CEP is in the business of broadcast management, technical consulting and video production and desires to be engaged by Parkville to operate the Government Access Channel.

NOW, THEREFORE, the parties agree as follows:

1. ***Conditions****:*

Description of the scope of work is based on the following conditions:

1.1 CEP will provide the services set forth in this agreement. Any other services will be subject to a separate agreement. The scope of work does not include maintaining a 24-7 broadcast or producing original content outside the context of public meeting broadcasts.

1.2 The only creation of content that will occur as part of this agreement will be the recording of Board of Aldermen, Planning Commission and Community Land & Recreation Board (CLARB) meetings - not more than five meetings per month. Additional meetings may be added at the request of Parkville. However, depending on the circumstances, additional meetings may require work hours beyond what is currently budgeted in the scope of work. Additional costs will be mutually agreed to by Parkville and CEP before work is performed for added meetings.

1.3 The Board of Aldermen, Planning Commission and CLARB meetings will be streamed live to the web, recorded to DVD and digital file and archived on Vimeo or another similar web-based storage option.

1.4 All equipment used for the purposes of live streaming, recording and archiving meeting broadcasts will be provided by Parkville. The use of CEP owned gear is not included in this agreement.

1.5 Parkville will provide CEP with the following in order to enable the completion of work in an efficient, effective and timely fashion:

- Reasonable and necessary access to the Board Chamber at City Hall and the Government Access Channel control room
- A point person at City Hall who will serve as the Government Access Channel liaison and arrange for access to Parkville's IT consultant if internet connection issues arise
- A clean, reliable internet connection with sufficient bandwidth to enable live streaming of content
- A clear process for obtaining the necessary approvals for major equipment purchases on behalf of the Government Access Channel and a prompt response when a purchase request is made

2. ***Description****:*

2.1 **SCOPE OF WORK**

CEP will complete the following as part of an ongoing management services and technical consulting agreement:

a. Manage station operations, ensuring that trained personnel handle all Board of Aldermen and Planning Commission meeting broadcasts and that any technical problems are evaluated and repaired in a timely fashion.
b. Provide the necessary qualified staff to furnish services set forth in this agreement, including recruitment, hiring, compensation, training, scheduling and supervision. CEP shall comply with all applicable state, federal and local employment laws.
c. Maintain the legally required archive of recordings of all public meetings handled as part of this agreement. This includes digital files archived on hard drives, DVD copies, and the online archive.
d. Maintain and update the Government Access Channel's online streaming site for live broadcasts of public meetings and Parkville's online archive.
e. Communicate with all vendors supplying Government Access Channel equipment, software and services if technical issues arise.
f. Perform regular maintenance on Government Access Channel computer systems and equipment to ensure smooth operation.
g. Review and make recommendations regarding budgeting, staffing and equipment.
h. Purchase and install any necessary replacement equipment.
i. Prepare and present written and oral reports regarding the status of Government Access Channel operations as requested.
j. Establish and maintain effective working relationships with city staff and elected officials.
k. Maintain the public address system in the Board chamber and troubleshoot technical issues as they arise.

CEP will spend up to 10-hours per month completing these tasks. If for any reason additional work hours are needed, CEP will obtain written permission from the City Administrator in advance. Such additional hours will be provided at the cost of $85.00 per hour.

3. ***Time frame****:*

The terms of this agreement will apply from January 1, 2021 through December 31, 2023.

4. ***Consideration***:

4.1 **Government Access Channel operation**

CEP will bill Parkville on a monthly basis for all work hours completed.

For management and technical consulting services, CEP will charge $85.00 per hour in 15-minute increments not to exceed a total of 10-hours per month without prior written authorization from the City Administrator.

Production assistants handling Board of Aldermen, Planning Commission, Community Land and Recreation Board and Board of Zoning Adjustment meeting broadcasts will be billed at a flat rate of $50.00 per meeting. If two meetings are held back to back, CEP will bill for two separate meetings.

CEP is authorized to arrange for the following purchases on Parkville's behalf:

- Yearly subscription for internet streaming - approximately $499.00
- Miscellaneous supplies including DVDs and hard drive storage – maximum amount not to exceed $100.00 per year
- Routine equipment purchases to maintain continuity of operations including, but not limited to, computer monitors, audio cables, and RAM – maximum amount not to exceed $200.00 per year.

CEP will make all necessary arrangements for the purchase of equipment, supplies and services for the Government Access Channel. Parkville will pay the vendors directly for all such purchases unless other arrangements are agreed to in advance by both parties.

4.2 **Additional work hours**:

In the event that additional work hours or production assistant time is requested by Parkville, CEP will invoice for that staff time at the conclusion of the month in which the work was completed. Staff hours will be billed according to the terms outlined in section 4.1.

4.3 **Payment terms**:

All payments are due 30 days from receipt of invoice.

5. ***Ownership of Project Materials and Copyright****:* Parkville will be the sole owner of the Project Materials and all other results of CEP's work and services under this agreement (the Project Materials and said results are hereinafter referred to as "the Work"). CEP acknowledges and agrees that the Work is being specially ordered by Parkville and shall constitute "work made for hire" for Parkville under all relevant copyright laws.

CEP acknowledges and agrees that Parkville will be the sole and exclusive owner of all copyright, title and interest in the meeting recordings that are produced as a result of work completed as part of Project 1 and all components thereof.

6. ***CEP's Representations and Warranties****:* CEP represents, warrants and covenants that it has all necessary rights and power to enter into and fully perform this agreement and that the Project Materials will be free of any liens, claims or encumbrances whatsoever in favor of any other party.

CEP also warrants that it will comply with all laws, rules and regulations applicable to the work to be completed and the employment of individuals therefore including but not limited to employment and immigration laws.

7. ***Indemnifications****:* Neither party shall be liable under any contracts or obligations of the other, except as otherwise provided pursuant to this Agreement or for any act or omission of the other party or its officers, employees or agents, and both parties agree, to the extent allowed by law, to indemnify and hold the other harmless from any and all losses, damages, costs and expenses (including reasonable attorney's fees) that are caused or arise out of their own omission, fault, negligence or other misconduct by their employees, independent contractors or volunteers in connection with this Agreement.

8. ***Independent Contractor Status****:* CEP shall provide all work and services hereunder as an independent contractor. CEP shall have the entire responsibility as an independent contractor to discharge all of its obligations under any federal, state or local laws, regulations or orders now or hereafter in force, including, without limitation, those relating to taxes, unemployment compensation or insurance, social security, workers compensation, disability benefits, tax withholding, and employment of minors, and including the filing of all returns and reports required of independent contractors and the payment of all taxes, assessments, contributions, and other sums required of them.

9. ***Force Majeure****:* If CEP or Parkville fails to perform any obligation hereunder because of unavailability of services or materials, labor disputes, governmental restrictions, or any other circumstances beyond their control, such failure shall not be deemed a breach of this agreement, and if any time period for performance is specified, such period shall be deemed extended accordingly.

10. ***Termination:***

10.1 **Termination for cause**: This agreement may be terminated by either party in the event of a material breach by the other, provided that such breach has not been cured within 30 days of written notice thereof to the breaching party. The ownership, representation and warranty, and indemnification provisions of this agreement will survive termination.

10.2 **Termination for convenience**: Either party may terminate this contract at any time by providing 30 days written notice. If the contract is terminated in this fashion, Parkville will pay CEP for all work completed and expenses incurred up until the date of termination.

11. ***Miscellaneous Provisions***

11.1 ***Applicable law:*** This agreement will be subject to and construed in accordance with the laws of the State of Missouri applicable to agreements made and to be entirely performed therein without regard to that jurisdiction's choice of law provisions. The parties hereby agree that any claim or dispute arising from this agreement shall be subject and submitted to the exclusive jurisdiction of courts of competent jurisdiction located in Platte County, Missouri.

11.2 ***Modification, amendments or waiver:*** No modifications or amendments to this agreement shall be made, or no waiver of the terms and conditions of this agreement shall be effected, except as may be mutually agreed upon in writing by both CEP and Parkville.

11.3 ***Successors and assigns:*** Neither party may assign this agreement or its rights hereunder, or delegate its obligations hereunder, in whole or in part, without the advanced written consent of the other party.

11.4 ***Entire understanding:*** This agreement, together with all exhibits attached hereto, is intended by the parties to be the final, complete and exclusive expression of their agreement and understanding and supersedes all prior and contemporaneous contracts, representations, and understandings (written or oral) between the parties concerning the subject matter hereof.

11.5 ***Severability:*** In the event that any provision of this agreement shall be deemed invalid, unreasonable, or unenforceable by any court of competent jurisdiction, such provision shall be stricken from the agreement or modified to render it reasonable, and the remaining provisions of this agreement or the modified provision as provided above, shall continue in full force and effect an be binding on the parties so long as such remaining or modified provisions reflect the intent of the parties at the date of this agreement.

11.6 ***Paragraph headings:*** The paragraph headings used in this agreement are for convenience only and shall not be deemed to be a binding portion of this agreement.

11.7 ***Facsimile signatures, counterparts:*** This agreement may be executed by original or facsimile signature and in counterparts, each of which when so executed shall be deemed an original, and all of which taken together shall constitute one and the same document.

11.8 ***Notices:*** All notices required by this agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:

Notices sent by CEP shall be sent to:
City of Parkville
Attn: City Clerk
8880 Clark Ave.
Parkville, MO 64152

Notices sent by Parkville shall be sent to:

Curious Eye Productions
Attn: Anna Jaffe
1028 West Street
Parkville, MO 64152

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

CITY OF PARKVILLE, MISSOURI

____
Nanette K. Johnston, Mayor

ATTEST:

____
Melissa McChesney, City Clerk

CURIOUS EYE PRODUCTIONS, LLC

____

Name____________________________

Title____________________________

ITEM 3.I.
For 9/21/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: September 13, 2021

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Melissa McChesney, City Clerk

ISSUE:
Approve a construction agreement with SGI to reconstruct the stairs and relocate the Grigsby Statue in Pocket Park

BACKGROUND:
In late 2020, the Board of Aldermen approved the Pocket Park Master Plan. Since that time, staff has been working on the first phase of the upgrades to Pocket Park that will include improvements to the frontage of the park through a construction agreement with McConnell & Associates.

It was determined that the reconstruction of the stairs and relocation of the statue needed to occur prior to the frontage improvements. There are concerns that new improvements along the frontage will be impacted by the heavy equipment needed. Staff will coordinate with the two contractors to phase out the work as necessary.

The construction documents for the design of the reconstructed stairs and relocation of the statue in Pocket Park were completed by Renaissance Infrastructure Consulting. The bid documents were released in August and on August 31st, the City received bids from three contractors. SGI was the low bidder with a bid of $104,815.

SGI provided two alternatives to the bid for (1) a larger crane in case the power lines were still in place during statue relocation; and (2) repair of the granite base of the statue if impacted during the relocation process. Staff reached out to both contractors to confirm that these items were not included in their bid. Staff received confirmation from one of the two contractors that their base bid did not include these alternatives. The other contractor did not respond prior to this policy report update.

BUDGET IMPACT:
The 2021 Parks Sales Tax Capital Improvements Project budget includes funding available for the Pocket Park Improvements.

ALTERNATIVES:

1. Approve a construction agreement with SGI for the stair reconstruction and statue relocation in Pocket Park.
2. Provide feedback related to the Pocket Park improvements.
3. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:
At the meeting on September 13, 2021, the Finance Committee, by a vote of 4-0, recommended that the Board of Aldermen approve a construction agreement with SGI for the stair reconstruction and statue relocation in Pocket Park in the amount of $104,815.

STAFF RECOMMENDATION:
Staff recommends the approval of a construction agreement with SGI for the stair reconstruction and statue relocation in Pocket Park.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to approve a construction agreement with SGI for the stair reconstruction and statue relocation in Pocket Park in the amount of $104,815.

ATTACHMENTS:
1. Bid Tabulation
2. Agreement

REVISED BID TABULATION

2021 Pocket Park – New Exterior Stairs and Relocation of Statue

Bid Opening Tuesday August 31, 2021
10:05 a.m., Public Works Conference Room

Bidder Name	TOTAL
MegaKC N. KCMO	$122,828.00
* SGI Liberty, MO	$104,815.00
Gunter Construction KCKS	$172,350.00

(*) Recommended Award of Purchase

CITY OF PARKVILLE, MO

AGREEMENT BETWEEN CITY OF PARKVILLE
AND CONTRACTOR
FOR

2021 POCKET PARK – NEW EXTERIOR STAIRS AND RELOCATION OF STATUE

This agreement is made and entered into this **21st day of September, 2021**, by and between the City of Parkville, Missouri, (hereinafter the "City") and **SGI** (hereinafter the "Contractor").

WITNESSETH:

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and evaluated the Bids submitted, and as a result of this process has, in accordance with the law, determined and declared the Contractor to be the lowest and best responsible bidder for the construction of the public improvements, and has duly selected the Contractor for award of a contract therefor upon the terms and conditions set forth in this Agreement for the sum or sums stated below.

WHEREAS, the City has caused to be prepared, in accordance with the law, Notice to Bidders, Instructions to Bidders, Bid, this Agreement, General and Special Conditions, Plans, Specifications and other documents as identified below and as further defined in the General Conditions(collectively referred to as "the Contract Documents"), for the work therein described, and has approved and adopted these said Contract Documents and has caused to be published, in the manner and for the time required by law, an advertisement inviting sealed Bids for furnishing construction materials, labor, tools, equipment and transportation necessary for, and in connection with, the construction of public improvements in accordance with the terms of this Agreement; and

WHEREAS, the Contractor, in response to the advertisement, has submitted to the City, in the manner and at the time specified, a sealed Bid in accordance with the terms of this Agreement; and

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and evaluated the Bids submitted, and as a result of this evaluation has, in accordance with the law, determined and declared the Contractor to be the lowest and best responsible bidder for the construction of the public improvements, and has duly selected the Contractor for award of a contract therefor upon the terms and conditions set forth in this Agreement for the sum or sums set forth below.

NOW, THEREFORE, in consideration of the compensation to be paid the Contractor, and of the mutual agreements herein contained, the parties hereto have agreed, and hereby agree, the City for itself and its successors and the Contractor for itself, its, successors and assigns, as follows:

SCOPE:

New Exterior Stars and Relocation of Statue as depicted in the construction plans.

Work Timeframe:
The work will commence once the City issues a notice-to-proceed and the Board of Aldermen have approved the contract. This is a 60 calendar day project from Notice to Proceed.

Sequence of Work:
The Contractor shall sequence work in such a way as to minimize disruptions to the general public. Work hours shall be restricted to 7 a.m. to 5 p.m. Monday-Friday unless approved otherwise. Flyers shall be hand delivered to all affected residents/businesses with information about when the work will be done, what the work involves, who is completing the work, and a contact person for questions. Two sets of flyers shall be completed, one at the beginning of the project with the estimated timeframe and another at least 24 hours in advance of work.

Environmental and Safety Requirements:
The project shall comply with all local, state, and federal regulations, including but not limited to EPA, OSHA, and Missouri clean water and clean air requirements.

Material & Construction Specifications:
The material and construction shall follow the KC-APWA specifications as currently adopted. The concrete shall be MCIB Mix No WA 610-1-4 (4500psi, 3” max. slump, 1” max coarse aggregate size). All concrete shall be cured using an approved curing compound and shall be applied liberally. The City will provide and pay for material testing by a third party. Construction shall follow current KC-APWA standards.

Sidewalk and sidewalk ramp repairs shall conform to ADA Standards.

Traffic Control:
Traffic Control shall meet all requirements as outlined in the current edition of the Manual for Uniform Traffic Control devices (MUTCD). Traffic control shall be considered subsidiary to other bid items. Any work not specifically outlined, but required shall be considered subsidiary to other bid items.

ARTICLE I. The Contractor will furnish at its own cost and expense all labor, tools, equipment, materials and transportation required to construct and complete the work designated, described and required by the Contract Documents, all in accordance with the Contract Documents, on file with the City Clerk of Parkville, Missouri, all of which are as fully a part hereof as if repeated verbatim herein; all work to be done in a good, substantial and workmanlike manner to the entire satisfaction of the City, and in accordance with the laws of the City, the State of Missouri and the United States of America. All terms used herein shall have the meanings ascribed to them in the General Conditions unless otherwise specified.

ARTICLE II. The City shall pay to the Contractor for the performance of the work embraced in this Contract, and the Contractor will accept in full compensation therefor, the sum of **ONE HUNDRED FOUR THOUSAND EIGHT HUNDRED FIFTEEN DOLLARS AND NO/100 ($104,815.00)** (subject to adjustment as provided by the Contract Documents) for all work covered by and included in the Contract award and designated in the foregoing Article I, payment thereof to be made in cash or its equivalent and in the manner provided in the Contract Documents.

ARTICLE III. The contractor shall commence work upon the date stated in the Notice to Proceed and will complete all work by this Contract by 60 days. Time is of the essence. Accordingly, liquidated damages shall be assessed against Contractor, as stipulated liquidated damages and not as a penalty, in the amount of $100.00 for each and every calendar day the work remains incomplete over the specified completion time.

ARTICLE IV. This Agreement shall not become effective, nor shall Contractor commence any work hereunder, until the City has received, and approved, the Certificate of Insurance and Additional Insured-and Notice of Cancellation Endorsements, the fully executed Performance and Payment Bonds with Powers of Attorney, and the list of proposed Subcontractors from Contractor.

ARTICLE V. This Agreement is entered into, under and pursuant to, and is to be construed and enforceable in accordance with the laws of the State of Missouri.

ARTICLE VI: The following documents are made part of this agreement by reference:

	Bid Form
	Addendum No. 1
Exhibit A	General Conditions of the Contract
Exhibit A-1	Special Conditions of the Contract
Exhibit B-1	Performance Bond
Exhibit B-2	Payment Bond
Exhibit B-3	Maintenance Bond
Exhibit C	Scope of Project
Exhibit D	Not Applicable
Exhibit E	Contractor's Affidavit Acknowledging Federal Lobbying Activities and Conflict of Interest Prohibition
Exhibit F	Sales tax exemption documentation forms
Exhibit G	Contractor's Affidavit of Compliance with Non-Discrimination and Equal Employment Opportunity Laws
Exhibit H	Affidavit of Compliance with Safety Training Requirements (§292.675 R.S. Mo.)
Exhibit I	Affidavit of Compliance with R.S. Mo §285.530.6
Exhibit J-1	Applicable Missouri Prevailing Wage Rates if Project Total Exceeds $75,000
Exhibit J-2	Prevailing Wage Rate Reporting Form
Exhibit J-3	Certification of Compliance with Prevailing Wage Requirements
Exhibit K	Insurance Requirements
Exhibit L	Bill of Sale
Exhibit M	Bailment Agreement
Exhibit N	Conditional Partial Waiver of Lien and Release of Claims
Exhibit O	Conditional Final Waiver of Lien and Release of Claims
	Certificate of Substantial Completion
	Certificate of Final Completion
	Construction Change Directive
	Change Order

WITNESS WHEREOF, the City of Parkville, Missouri, has caused this Agreement to be executed on its behalf, thereunto duly authorized, and the said Contractor has executed this contract in the prescribed form and manner, the day and year first above written.

CITY OF PARKVILLE, MISSOURI

By: ______________________________.

Nanette K. Johnston
Mayor

ATTEST:

____
Melissa McChesney, City Clerk

SGI

By _____________________________________

(SEAL) Title ____________________________________

(If the Contract is not executed by the President of the Corporation or general partner of the partnership, please provide documentation, which authorizes the signatory to bind the corporation or partnership. If a corporation, Contractor shall furnish the City a current certificate of good standing, dated within ten (10) days of the date of this Contract.)

ITEM 3.J.
For 9/21/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: September 13, 2021

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Melissa McChesney, City Clerk

ISSUE:
Approve a supplemental agreement with Alliance Water Resources for the management, maintenance and operations of the City's wastewater treatment and collection system

BACKGROUND:
Alliance Water Resources has managed the City's sewer operations since 2002. On July 27, 2020, the Board of Aldermen approved a three-year agreement for the management, maintenance and operations of the City's wastewater treatment and collection system. The agreement allows for annual increases based on estimated costs to maintain the system, not to exceed the Consumer Price Index. The 2021 contract is in the amount of $305,712 and the proposal for the 2022 supplemental agreement is $311,916, which is approximately a 2.03% increase. The contract with Alliance includes a $10,000 repair limit typically used for small purchases throughout the year.

The total management fee proposal of $311,916 includes the $10,000 repair limit, as outlined in their 2020 master agreement. Alliance provides a rebate to the City at the end of the year for any unused money associated with the repair budget. Alliance keeps an accounting of all expenses related to the sewer operations, including the repair budget expenses. A repair limit amount has been included in every agreement with Alliance since 2002.

The following table shows the management fee over the past years:

	Management Fee	$ Difference	% Increase
2011	$253,390	--	--
2012	$258,138	$4,748	1.87%
2013	$264,000	$5,862	2.27%
2014	$275,395	$11,395	4.32%
2015	$282,245	$6,850	2.49%
2016	$290,483	$8,238	2.92%
2017	$293,400	$2,917	1.00%
2018	$299,826	$6,426	2.19%
2019	$305,712	$5,886	1.96%
2020	$305,712	$0	0%

2021	$305,712	$0	0%
2021	$311,916	$6,204	2.03%

Alliance has done a great job providing oversight of the sewer plant and collection system, as well as keeping the City in compliance with state and federal regulations.

BUDGET IMPACT:
The Sewer Budget will include the $311,916 sewer management fee, which is a 2.03% cost increase from 2020.

ALTERNATIVES:

1. Approve a supplemental agreement with Alliance Water Resources.
2. Provide feedback associated with the sewer management contract.
3. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:
At the meeting on September 13, 2021, the Finance Committee, by a vote of 4-0, recommended that the Board of Aldermen approve a supplemental agreement with Alliance Water Resources for the management, maintenance and operations of the wastewater treatment and collection system in the amount of $311,916

STAFF RECOMMENDATION:
Staff recommends approval of the supplemental agreement with Alliance Water Resources.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to approve a supplemental agreement with Alliance Water Resources for the management, maintenance and operations of the wastewater treatment and collection system in the amount of $311,916.

ATTACHMENTS:
1. Supplemental Agreement
2. Three-Year Agreement

FISCAL YEAR 2022 SUPPLEMENTAL AGREEMENT

This supplemental agreement made and entered into as of this ____ day of _________, 2021, by and between The City of Parkville, Missouri (hereinafter referred to as "City") and Alliance Water Resources, Inc. (hereinafter referred to as "Alliance"),

WITNESSETH

WHEREAS, the City and Alliance entered into a Service Agreement on the 4th day of August, 2020 providing for the management, operation and maintenance services for the wastewater utility system owned by the City; and

WHEREAS, Section 5.1 of the aforementioned agreement provides for base compensation, herein referred to as Annual Fee as well as a Repair Limit; and

WHEREAS, Section 5.4 of the aforementioned agreement provides for the Annual Fee and Repair Limits to be subject to renegotiation and adjustment with the written consent of both parties on the anniversary of the contract commencement date; and

NOW THEREFORE, the City and Alliance hereby desire and agree to the following Service Agreement fees for Fiscal Year 2022:

Section V. A will read as follows during the Fiscal Year 2022:

V. COMPENSATION

A. Alliance (Contractor's) Base Fee compensation under this Agreement shall be $311,916.00 per year. The Repair Limit for this period shall be $10,000.00. The limit shall not be exceeded without approval by the City.

The revision above shall commence and become effective January 1, 2022.

IN WITNESS THEREOF, the parties have caused this agreement to be executed by their respective officers thereunto duly authorized and their respective corporate seals to be herewith affixed and attested by their respective officers having custody thereof the date and year first written above.

City of Parkville, Missouri

BY:___________________________

Mayor

(Seal)
Attest

____
Clerk

Alliance Water Resources, Inc.

BY:___________________________

Tim Geraghty, President

(Seal)
Attest

____
Mary Ann Perkins, Secretary

SERVICE AGREEMENT

THIS SERVICE AGREEMENT, entered into on this 4th day of August, 2020 by and between the CITY OF PARKVILLE, MISSOURI ("City") and ALLIANCE WATER RESOURCES ("Contractor").

WHEREAS, Contractor is engaged in the business of providing management operation, and maintenance services for the public wastewater utilities; and

WHEREAS, City owns a public wastewater treatment system and is engaged in providing public utility wastewater service in certain areas in or adjacent to the City of Parkville; and

WHEREAS, City desires to retain Contractor to perform certain operations and maintenance services in accordance with the terms and conditions as outlined in Exhibit B to this Agreement ("Construction Services"), and

WHEREAS, City has budgeted funds to acquire the services necessary to retain a third-party company to perform Sewer Management Services; and

WHEREAS, the Contractor has the necessary staff and qualifications to provide the Sewer Management Services to the City.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants and agreements set forth herein, the parties mutually agree as follows:

I. INTRODUCTION

A. The foregoing recitals are adopted as part of this Agreement.

B. This Agreement shall supersede and nullify, as of the date hereof, any and all prior agreements, offers, service fees, quotations, estimates, representations and warranties between the parties with respect to the operation and maintenance of City's water system.

C. This Agreement, including any and all Exhibits, Addendums, and Amendments thereto, is the entire Agreement between the City and the Contractor.

II. DEFINITIONS

A. The "Facility" located at 12303 NW Hwy FF, Parkville MO 64152 means wastewater treatment plants, all pumping stations, pipes, storage tanks and basins and related equipment, vehicles and rolling stock owned by City and used in the treatment of wastewater.

B. "Capital Expenditures" means any expenditures for (1) the purchase of new equipment or Facility items that cost more than ($200); or (2) major repairs which significantly extend equipment or Facility service life and cost more than One Thousand Dollars ($1,000); or (3) expenditures that are planned, non-routine and budgeted by City.

C. "Base Fee" means a fixed sum for the Contractor's services. The Base Fee includes all direct costs including Repair Expense, labor, overhead, and profit for the Contractor's performance of operation and maintenance of the Facility as expressly required hereunder.

D. "Preventative Maintenance" means the cost of those routine and/or repetitive activities required by the equipment or facility manufacturer or Contractor to maximize the service life of the equipment, vehicles, and Facilities.

E. "Corrective Maintenance" means those non-routine/non-repetitive activities required for operational continuity, safety, and performance generally due to failure or to avert a failure of the equipment, vehicle or Facility or some component thereof.

F. "Biologically Toxic Substance" means any substance or combination of substances contained in the plant influent in sufficiently high concentration so as to interfere with the biological processes necessary for the removal of the organic and chemical constituents of the wastewater required to meet the discharge required by City's NPDES permit. Biologically Toxic Substances include but are not limited to heavy metals, phenols, cyanides, pesticides, and herbicides.

G. "Repair Limit" means the total dollar budget of the Contractor during a 12-month period for all Maintenance and Repair Costs. The Repair Limit is included in the Contractor's Base Fee. Receipts shall be submitted upon request of the City.

H. "Force Majeure" means any event beyond the reasonable control of the Contractor, including but not limited to war, earthquake, fire, flood, explosion or other casualty loss, strikes and labor disputes (other than a legal strike by, or labor dispute of, the Contractor's employees), civil commotion, epidemic, acts or omissions of City, its employees, agents or representatives, wrecks or delays in transportation of supplies, materials, and equipment, influent varying from Abnormal Condition.

I. "Service Commencement Date" means the date on which the Contractor begins operation and maintenance of the Facility.

J. "Adequate Nutrients" means plant influent nitrogen, phosphorus and iron contents proportional to BOD_5 in the ratio of five (5) parts nitrogen, one (1) part phosphorus and one-half (0.5) part iron for each one hundred (100) parts BOD_5.

K. "Abnormal Condition" means (a) the presence in influent of substances which cannot be removed or treated by the Facility, including but not limited to those relating to an interference or pass-through; (b) influent which violates applicable law; (c) a flow or loading of influent which is beyond the Facility's capacity.

III. GENERAL

A. It is understood that the relationship of Contractor to City is that of independent contractor.

B. All grounds, facilities, equipment, and vehicles now owned by City or acquired by City shall remain the property of City.

C. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Missouri.

D. This Agreement shall be binding upon the respective successors and assignees of each of the parties thereto.

3. Submit to City a monthly report describing the general operational and maintenance activities undertaken. Maintain adequate records to document this report in detail.

4. Develop and implement a comprehensive preventative maintenance program in accordance with manufacturer's recommendations and the system's operation and maintenance manual.

5. Perform corrective maintenance and repair of all Facility equipment.

6. Provide twenty-four (24) hour emergency services, seven (7) days per week, 365 days per year.

E. All notices required by this Agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:

Notices sent by Contractor shall be sent to:

City of Parkville
Attn: City Administrator
8880 Clark Ave.
Parkville, MO 64152

Notices sent by the City shall be sent to:

Alliance Water Resources
Attn: Tim Geraghty, PE
573-874-8080
206 South Keene Street
Columbia, MO 65201

This Agreement may be modified only in writing and signed by the parties. All releases, indemnities and limitations on liability or remedies arise in contract, warranty, negligence, strict liability or otherwise.

IV. SCOPE OF SERVICES

A. Contractor shall operate and maintain the Facility in accordance with all applicable laws, ordinances, regulations and this Agreement and more specifically shall provide the following services:

1. Coordinate with regulatory agencies regarding treatment plant performance and compliance.

2. Maintain communications with City to keep the client fully informed regarding all aspects of facility operations, maintenance, regulatory requirements, etc. Attend all meeting of City and report on operations.

7. Staff Facility with qualified personnel who meet certification requirements of the State of Missouri as necessary to meet wastewater treatment requirements, and Parkville specific certification requirements as described in Attachment 1.

8. Assist City with facility capital improvements planning, annual budget preparation, and other miscellaneous technical services.

9. Perform all sampling, testing, and analysis presently required by the existing permits, rules, and regulations. Perform additional testing as may be required in subsequent permits, rules, and regulations at an additional charge subject to approval of City. Pay for all outside and onsite laboratory testing.

10. Provide all lab supplies, office supplies, paper, postage, tools, etc. Provide all safety equipment to comply with OSHA regulations.

11. Provide necessary chemicals, consumable materials, and supplies.

12. Provide for all maintenance and repairs for the Facility provided the total amount does not exceed Annual Repair Limit of $10,000. Contractor shall rebate to City the entire amount that the actual repairs were less than the Repair Limit in any year of this Agreement. City shall be responsible for all maintenance and repairs in excess of Repair Limit, providing City is notified in advance of any maintenance repairs in excess of Repair Limit.

13. Perform other services that are incidental to Scope of Services as directed by the City. Such services will be invoiced to City at Contractor's cost plus ten percent (10%). Incidental services shall not be performed without prior notification to the City.

14. Maintain all manufacturers' warranties and assist City in enforcing equipment warranties and guarantees.

15. Offer employment to all personnel assigned full-time to Facility as of the Service Commencement Date of this Agreement providing comparable benefits and wages. An exception to this can be made for the local plant manager, who is under a separate contract for their employment.

16. Perform Missouri One-Call Line Locates for sewer and storm sewer facilities.

17. Provide one (1) service vehicle and all necessary fuel, insurance, taxes and maintenance.

18. Provide and pay for all Cell Phone expenses for employees.

19. Provide one computer for employee use and pay all associated costs of computer software, upkeep, program updates, etc.

20. Provide Comprehensive or Commercial General Liability Insurance for bodily and/or property damage in the minimum amount of $2 million or General Aggregate, $1 million per occurrence and $4 million Umbrella Aggregate.

B. The City shall:

1. Provide for Contractor use of all land, equipment, improvements, buildings, structures and facilities under its ownership and presently located at Facility or currently available to or assigned for Facility use.

2. Pay all repair expenses in excess of Repair Limit.

3. Make Capital Expenditures at the Facility as deemed necessary by City. Contractor will cooperate with the City to determine the necessity and cost of Capital Expenditures.

4. Pay all taxes or governmental fees or licenses, if any, associated with the Facility.

5. Pay all utility expenses.

6. Pay for all chemical additives to the pressure sewer system in Riss Lake as per current price.

7. Pay for all third party sludge hauling and disposal cost.

8. Perform all functions and retain all responsibilities and obligations related to Facility not expressly assumed herein by Contractor.

V. COMPENSATION

A. Contractor's Base Fee compensation under this Agreement shall be $305,712.00 per year for the first year of service. The Base Fee includes a Repair Limit of $ 10,000 per year. This limit shall not be exceeded without the approval by City.

B. City will pay Contractor each month one-twelfth (1/12) of Base Fee and payment shall be due and payable on the first day of the month that services are rendered. All other compensation to Contractor is due upon receipt of Contractor's invoice and payable within thirty (30) days. City shall pay interest at an annual rate of nine percent (9%) on payments not received by the due date, such interest being calculated from the due date of the payment.

C. Base Fee shall be adjusted in proportion to the change in the Consumer Price Index for All Urban Consumers (U.S. City Average) in the prior 12 month period as published by the U.S. Dept of Labor. Such increase, however, shall not be less than 3% nor exceed 6% unless otherwise agreed upon.

D. Base Fee shall be equitably adjusted for any substantial change in the costs of Facility operation and maintenance, including but not limited to changes in flow, customer accounts, plant design, regulatory requirements, personnel or staffing requirements, or increased costs due to Force Majeure occurrences.

E. It is understood that Contractor Base Fee compensation for the first year of service includes specifically the following:

Salary, Benefits & Support Services
Office Expense
Travel Expense
Repair Expense
Chemical Expense
Maintenance & Supplies
Outside Services
Equipment Insurance & Miscellaneous
General & Administrative Expenses
Management Fee
Repair Limit of $10,000

VI. TERM AND TERMINATION

A. The initial term of this Agreement shall commence on the 1st day of January, 2021, and shall extend for a period of three (3) years. Thereafter, the Agreement shall be renewed automatically for successive terms of three (3) years each unless cancelled by either party in writing no less than ninety (90) days prior to expiration.

B. This Agreement may be terminated by either party for breach of contract terms by the other. Such right of termination shall be in addition to any other claims or remedies either party may have against the other at law or in equity.

C. Such termination shall be effective as follows: The party declaring a breach shall give the other written notice of the breach and sixty (60) days from the date of notice to cure. In the event the other party fails to cure within that period, the party serving notice may elect to terminate and shall give written notice of its election to terminate effective not more than ninety (90) days after the date of the notice of election to terminate.

D. If a breach is claimed by Contractor over a disputed invoice or payment, Contractor will, at Utility's option, continue to perform under the Agreement subject to resolution of the dispute by a court or agency of competent jurisdiction, provided either party initiates such action within the sixty (60) day cure period. The parties agree that any and all disputes under the terms of this Agreement shall be determined by arbitration. The parties shall choose a neutral arbitrator which will be governed by the rules of the American Arbitration Association or those rules mutually agreed upon by both parties.

E. Upon notice of termination, City and Contractor shall agree to an action plan that will enable City to resume operation in an organized fashion. The Contractor agrees to assist and cooperate with City in any such transition.

VII. INDEMNITY

A. Contractor shall indemnify and hold harmless the City and its departments, elected officials, officers, employees and agents, from and against all liability, suits, actions, proceedings, judgments, claims, losses, damages, and injuries (including attorneys' fees and other expenses of litigation, arbitration, mediation or appeal), which in whole or in part arise out of or have been connected with Contractor's negligence, error, omission, recklessness, or wrongful or criminal conduct in the performance of Construction Services, including performance by Contractor's employees and agents; or arising from any claim for libel, slander, defamation, copyright infringement, invasion of privacy, piracy and/or plagiarism related to any materials related to materials furnished by Contractor in the course of performance of the work, except to the extent that such claims arise from materials created or supplied by the City.

B. Contractor's obligation to indemnify and hold harmless shall remain in effect and shall be binding on Contractor whether such injury shall accrue, or may be discovered, before or after termination of this Agreement.

VIII. LIABILITY

A. Contractor shall be liable for fines or civil penalties imposed by regulatory agencies for violation of City's NPDES permit or rules or regulations of the Missouri Department of Natural Resources or the United States Environmental Protection Agency which occur during the term of this Agreement and which were caused by Contractor negligence or willful conduct. Contractor shall be given full authority to contest such violations and City shall assist Contractor in such proceedings, except that the City shall not have responsibility for any legal fees. Except to the extent caused by Contractor's negligence, willful conduct, or breach of its obligations under this Agreement, Contractor shall not be responsible for fines or penalties or any other liability if influent characteristics exceed Facility design parameters, influent contains biologically toxic substances, source water contains non-treatable substances or the Facility is inoperable due to abnormalconditions.

B. Contractor's liability to City under this Agreement specifically excludes any and all indirect or consequential damages arising from the operation, maintenance, and management of the Facility.

IX. INSURANCE

A. Contractor shall secure and maintain, at its expense, through the duration of this Agreement insurance as set forth on **Exhibit "A".**

X. WARRANTY

A. Contractor warrants that it will operate and maintain the Facility in accordance with the Scope of Services set forth in this Agreement and generally accepted industry principles and practices for maintenance and operation of similar facilities within Facility's design capacity.

XI. FORCE MAJEURE

A. All parties agree that any delay or failure of either party to perform its obligations under this Agreement, except for indemnification required hereunder or the payment of money, shall be excused if and to the extent caused by acts of God, strikes, fire, flood, windstorm, explosion, riot, war, sabotage, or other similar cause beyond the reasonable control of the party affected, provided that prompt notice of such delay is given by such party to the other and each of the parties shall be diligent in attempting to remove or overcome the effects of such cause or causes.

XII. OWNERSHIP OF WORK PRODUCT

A. Contractor agrees that any documents, materials and/or work products produced in whole or in part by or through it under this Agreement, any intellectual property rights of Contractor therein (collectively the "Works") are intended to be owned by the City. Accordingly, Contractor hereby assigns and agrees to assign to the City all of it right title and interest in and to such Works.

XIII. MISCELLANEOUS PROVISIONS

A. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.

B. Assignability. Contractor shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of the City thereto. Provided, however, that the claims for money by Contractor from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.

C. Media Announcements. Contractor shall not be authorized to make statements to the media or otherwise on behalf of the City without express direction and consent of the City

D. Compliance with Local Laws. Contractor shall comply with all applicable laws, ordinances, and codes of the State of Missouri and local governments, and shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.

E. Equal Employment Opportunity. During the performance of this Agreement, Contractor agrees as follows:

i. Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. Service Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

ii. Contractor will, in all solicitation or advertisements for employees placed by or on behalf of Professional, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.

iii. Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

F. Authorized Employees. Contractor acknowledges that Section 285.530 RSMo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it will not knowingly in violation of subsection 1 or Section 285.530, RSMo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform Services related to this Agreement, and that its employees are lawfully to work in the United States.

G. Interest of Members of a City. No member of the governing body of the City and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement, and Contractor shall take appropriate steps to assure compliance.

H. Interest of Contractor and Employees. Contractor covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

I. Entire Agreement. This Agreement represents the entire Agreement and understanding between the parties, and this Agreement supersedes any prior negotiations, proposals, or agreements. Unless otherwise provided in this Agreement, any amendment to this Agreement shall be in writing and shall be signed by the City and Contractor, and attached hereto.

J. Severability. If any part, term or provision of this Agreement, or any attachments or amendments hereto, is declared invalid, void, or enforceable, all remaining parts, terms, and provisions shall remain in full force and effect.

J. Waiver. The failure of either party to require performance of this Agreement shall not affect such party's right to enforce the same. A waiver by either party of any provision of breach of this Agreement shall be in writing. A written waiver shall not affect the waiving party's rights with respect to any other provision or breach.

K. Third Parties. The Services to be performed by the Contractor are intended solely for the benefit for the City. Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any person or entity not a signatory to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

ALLIANCE WATER RESOURCES

By: ______________________
Signature

TIMOTHY H. GERAGHTY
Name

PRESIDENT
Title

ATTEST:

____
Signature

Mary Ann Perkins
Name

Secretary
Title

CITY OF PARKVILLE, MISSOURI

By: ______________________
Nanette K. Johnston, Mayor

SEAL OF THE CITY OF PARKVILLE
PLATTE COUNTY MISSOURI

ATTEST:

____
Melissa McChesney, City Clerk

EXHIBIT A

INSURANCE REQUIREMENTS

1. Contractor agrees to procure and carry, at its sole cost, until completion of this Contract and all applicable warranty periods, all insurance as set forth below; provided, however:

1.1 All insurance is to be issued by companies authorized to do business in the state where the project is located, and with liability limits acceptable to Owner. Insurers shall have A.M. Best ratings of no less than B+ or higher, and at least a Class X financial rating.

1.2 The City reserves the right to review certified copies of any and all insurance policies to which this Contract is applicable.

1.3 Insurance certificates, written on a standard ACORD form, **and a copy of the additional insured endorsement, and endorsement assuring notice of cancellation or modification,** must be received by the City prior to commencement of work on site.

1.4 If Contractor should subcontract any of this work to a third party, Contractor shall see to it that such third party maintains such insurance and shall furnish evidence thereof to the City.

2. Such insurance shall include the following terms and conditions:

2.1 All coverages obtained by Contractor, except professional liability if applicable, shall be on an occurrence policy form and not on a claim made policy form.

2.2 The cost of defense of claims shall not erode the limits of coverage furnished.

2.3 Advance notice of cancellation. All insurance certificates will state that all coverages are in effect and will not be canceled without thirty (30) days' prior written notice ("endeavor to notify" language is not acceptable) to the City and other required additional insureds, and Contractor/Designer shall submit to the City, prior to commencing any Work on the Project, an endorsement to the policy confirming that such notice shall be given. All policies of liability insurance shall contain an endorsement stating the insurers agreement to provide such notice, using CNA form G-140327-B (Ed. 07/11), Travelers Form IL T4 00 (12/09) or other equivalent carrier forms, such as ACORD forms.

2.4 Severability of Interest. All insurance carried shall be endorsed to provide that, inasmuch as this policy is written to cover more than one insured, all terms, conditions, insuring agreements and endorsements, with the exception of limits of liability, shall operate in the same manner as if there were a separate policy covering each insured.

2.5 Comprehensive Automobile Liability Insurance. Contractor shall maintain comprehensive automobile insurance, including contractual liabilities insuring the indemnities set forth in this Contract covering all owned, non-owned and hired automobiles used in connection with the services or other work hereunder, whether on or off the site, and shall have minimum bodily injury and property damage limits of $1,000,000.00 combined single limit per occurrence. An MCS-90 endorsement shall be procured when applicable.

2.6 Workers' Compensation and Employer's Liability Insurance. Contractor shall maintain Worker's Compensation Insurance to cover the statutory limits of the Workers' Compensation laws of the state in which any work is to be performed and when applicable to Federal Laws, Voluntary Compensation and Employer's

Liability (including occupational disease) coverage with limits not less than $500,000.00 per occurrence and $1,000,000.00 in aggregate for all workers on site, regardless of whether a worker is also an owner of Contractor.

2.7 Commercial General Liability Insurance. Contractor shall obtain and maintain comprehensive Commercial General Liability Insurance, on an occurrence form for the hazards of (i) construction operations; (ii) subcontractors and sub-subcontractors; (iii) interruption of the City's business; (iv) independent contractors; (v) products and completed operations (with completed operations to remain in force for two years following project completion); (vi) explosion, collapse and underground, and (vii) contractor's protective and contractual liability insuring the indemnities set forth in the Contract, including personal injury, death and property damage. Contractor shall maintain minimum limits in accordance with Section IV, Paragraph A.20 of the Service Agreement.

2.8 Excess Liability. Contractor shall maintain Excess Liability coverage on an umbrella form with minimum limits of $3,000,000.00 per occurrence and $3,000,000.00 aggregate.

2.9 Waiver of Subrogation. All insurance policies supplied shall include a waiver of any right of subrogation of the insurers thereunder against the City and all its assigns, subsidiaries, affiliates, employees, insurers and underwriters. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity has an insurable interest in the property damaged.

2.10 Additional Insureds. The City and any other person or entity required by the Contract, and all their assigns, subsidiaries and affiliates shall be included as additional insureds under Contractor's furnished insurance (except Workers' Compensation Insurance), for ongoing and completed operations, using ISO Additional Insured Endorsement (CG 20 10), edition date 11/85, or an equivalent (e.g., CG 20 10, edition date 10/93, plus CG 20 37, edition date 04/13 or other carrier form) under the commercial general liability policy. Said insurance shall be written on an OCCURRENCE basis, and shall be PRIMARY and NON-CONTRIBUTING.

2.11 Insurance Primary. All policies of insurance provided pursuant to this article shall be written as primary policies, and not in excess of the coverage of the indemnitee's insurance.

3. No Limitation of Liability. The required coverages referred to and set forth herein shall in no way affect, nor are they intended as a limitation on, Contractor's liability with respect to its performance of the Contract.

4. Subcontractors' Insurance. Contractor shall require all those subcontractors providing equipment, materials or services directly to Contractor/ in connection with this Contract to obtain, maintain and keep in force coverages in accordance with the insurance requirements set forth herein during the time they are involved in performance of services or other work hereunder. Contractor shall obtain certificates of insurance and additional insured endorsements evidencing such coverage and provide the City with such certificates and endorsements. Contractor shall not be excused from its obligations to cause such subcontractor to meet the insurance coverage requirements set forth under this section unless Contractor shall have obtained in writing from the City a waiver, which shall be effective only as to such requirements and for such subcontractor specifically identified therein.

5. Patent Liability. Contractor shall protect, defend and save the City harmless from any liability, including costs and expenses, for, or on account of, any patented or unpatented invention, article or appliance manufactured or used in the performance of this Contract selected by Contractor, and further agrees to pay all loss and expense incurred by the City by reason of any such claims or suits, including attorneys' fees.

6. <u>Professional Liability</u>. If the Contract is entered with a Contractor, and any design or other professional services are included in the Contract, Contractor shall purchase, and maintain for a period of three years after the date of Final Completion, insurance covering claims arising out of the performance or furnishing of Design or Professional Services and for claims arising out of allegations of errors, omissions or negligent acts in connection with the Contract. The policy shall be at least as broad as the coverage provided in Owner' Design Liability Policy, Member Companies of CNA Insurance, Form G-115692-A (Ed 02/96), with a minimum limit of $1,000,000 per occurrence and $3,000,000 aggregate.

6.1 With respect to any Professional Liability insurance, Contractor agrees as follows:

1. Upon receipt of notice of any claim in connection with the Contract, to promptly notify the City, providing full details thereof, including an estimate of the amount of loss or liability.
2. Promptly notify the City of any reduction of limits or protection afforded under any policy provided, whether or not such impairment came about as a result of events connected to this Contract.
3. In the event that the City shall determine that the Contractor/'s aggregate limits of protection shall have been impaired or reduced to such extent that they are deemed inadequate for the balance of the project, Contractor shall upon notice promptly reinstate the original limits of liability required hereunder and shall furnish evidence thereof to the City.

EXHIBIT B

SCOPE OF SERVICES
SEWER MANAGEMENT SERVICES

The scope of services includes the daily operations and maintenance of the City's Extended Air Wastewater Treatment Plant, 6 pump stations, and approximately 31 miles of gravity and force mains.

The operations and maintenance requires 3 full-time local employees, consisting of one local plant manager and 2 operators. The employees should meet the minimum levels of experience and certifications as required by the State of Missouri. In addition to the state requirements, the City will require one employee be certified "B" Operator or higher and one employee be certified "C" Operator or higher.

All employees must reside within a 20-mile radius of Parkville city limits, in order to respond to emergency call-outs. Sewer operations and maintenance requires a least one employee available for emergency call-outs 24-hours a day, 7-days a week, 365-days per year.

The company shall include resident experts in the wastewater industry, available to help support the City and local employees with wastewater-related issues. Any expenses incurred associated with the additional expertise needed within the company shall be included in the Base Fee.

Other services include land application of all biosolids, monitoring the odor control unit at Riss Lake, and performing storm and sanitary sewer utility locates generated through the Missouri One-Call system.

The local plant manager will serve as a main contact for all sewer-related issues on behalf of the City and will coordinate with Public Works employees on collaborative efforts.

The company providing the sewer management services shall provide and maintain Workers Compensation for all employees as required by Law. The company shall provide all employee benefits, payroll taxes, insurance, retirement, training, vacation, overtime, etc. The company shall also provide a Certificate of Insurance, and associated endorsements, as required by City contract documents.

The local plant manager will be responsible for management of sewer-related spending associated with the sewer operations. The manager will also be responsible for providing input into the development of the sewer operations budget and capital improvements program. The local plant manager will be responsible for overseeing the preventative maintenance program of wastewater pumps.

The management fee shall be paid monthly. The City is not responsible for any additional overtime accrued for operations and maintenance activities.

The term of the agreement shall be for a three-year period. The cost provided in the proposal response shall include the total cost of sewer management services for the annual period beginning January 1, 2021 through December 31, 2021.

ITEM 3.K.
For 9/21/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: September 8, 2021

Prepared By:	Reviewed By:
Jeffery Rhodes, Asst. to City Administrator	Matthew Chapman, Finance/HR Director

ISSUE:
Approve accounts payable from September 3 to September 17, 2021

BACKGROUND:
Attached are the statements of approved payments, per the City's Purchasing Policy, for the period from September 3 to September 17, 2021. All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

The information under budget impact and suggested motion will be completed and an updated policy report and accounts payable report will be distributed prior to the meeting.

BUDGET IMPACT:

Accounts Payable	$440,150.14
Insurance Payments	$22,241.31
1st of the Month	
EFT Payments	
Processing Fees	
Payroll	$66,326.30
TOTAL:	$528,717.75

ALTERNATIVES:

1. Approve the release of funds.
2. Deny the release of funds and provide further direction to City Administration.

3. Deny any portion of the release of funds and provide further direction to City Administration.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, and is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends the release of funds as summarized in the attached statements.

POLICY:
All disbursements must be reviewed and approved by the Board of Aldermen prior to the release of City funds.

SUGGESTED MOTION:
I move to appropriate $528,718.23 of City funds to pay salaries and accounts.

ATTACHMENTS:
1. AP Report

PACKET: 07316 Regular Payments - 9-21-2021
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00002	A & M Printing							
	I-70360	Public Hearing Notice Signs	R	9/21/2021		20.70CR	043057	20.70
02955	A2 Online Marketing							
	I-071943	Vet. Memorial Social Media-Aug	R	9/21/2021		200.00CR	043058	200.00
00016	Above & Beyond							
	I-19438	Spirit Fountain Chemicals	R	9/21/2021		83.75CR	043059	83.75
02018	Ace ImageWear							
	I-1107079	Shop Towels-Parks	R	9/21/2021		23.48CR	043060	
	I-1109025	Shop Rags/Towels/Soap-Streets	R	9/21/2021		65.14CR	043060	88.62
00934	Allen's Water Service							
	I-1551	Water for Street Shop	R	9/21/2021		375.00CR	043061	375.00
00593	Alliance Water Resources,							
	I-PS-INV103205	Sewer MGMT Fee-Sept2021	R	9/21/2021		25,476.00CR	043062	25,476.00
02636	BBN Architects							
	I-INV-PP#3	Pocket Park Consulting	R	9/21/2021		765.00CR	043063	765.00
00344	Coleman Equipment, Inc.							
	I-66706	Brush Hog Blades-Parks	R	9/21/2021		202.74CR	043064	202.74
00378	Damon Pursell Const.							
	I-263273	ConcreteHaul-Watkins Park	R	9/21/2021		94.00CR	043065	94.00
00156	Dave's Foreign Car Repair LLC							
	I-0145101	Replace Ball Joint-V600-PD	R	9/21/2021		358.19CR	043066	
	I-0145134	Vehicle Repairs-V600 - PD	R	9/21/2021		274.37CR	043066	
	I-0145143	Transmission Fluid-Chief-PD	R	9/21/2021		204.22CR	043066	836.78
02323	Eaton Chemical							
	I-408069	Truck Wash/Asphalt Remove	R	9/21/2021		129.25CR	043067	
	I-40807	Asphalt Release Chemical	R	9/21/2021		75.00CR	043067	204.25
01181	Four Star Electric							
	I-31302	ELP-Pedestal Repair	R	9/21/2021		170.00CR	043068	170.00
02527	FP Mailing Solutions							
	I-RI105018218	PostageMeterRental-Aug-Nov2021	R	9/21/2021		165.00CR	043069	165.00

PACKET: 07316 Regular Payments - 9-21-2021
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00521	Fry & Associates, Inc.							
	I-32465	Replacement Bench-Pocket Park	R	9/21/2021		1,916.00CR	043070	1,916.00
01016	FTC Equipment							
	I-14734	WWTF Basement Sump Pump	R	9/21/2021		2,816.94CR	043071	
	I-14741	McAfee Pump Sta. Maint/	R	9/21/2021		571.30CR	043071	
	I-14746	WWTF Basement Pump	R	9/21/2021		3,772.74CR	043071	
	I-14758	45HWY Pump Sta. Maint.	R	9/21/2021		844.51CR	043071	
	I-14759	WWTF RAS Pump	R	9/21/2021		650.00CR	043071	8,655.49
00051	Galls, Inc.							
	I-019038259	Fingerprint Ink Pads - PD	R	9/21/2021		48.00CR	043072	
	I-019071316	Baseball Hat - Hubbell-PD	R	9/21/2021		17.60CR	043072	
	I-019145386	Revolution Carrier-Tomlin PD	R	9/21/2021		76.50CR	043072	
	I-019176845	Kevlar Vest/Carrier-Goens PD	R	9/21/2021		826.50CR	043072	
	I-019176848	Kevlar Vest/Carrier-Sneid PD	R	9/21/2021		903.00CR	043072	1,871.60
00052	Glen & Jim's Complete Automotive Service							
	I-160072	Inspector Truck Service	R	9/21/2021		571.30CR	043073	571.30
00816	Gulf States Distributors							
	I-1397519-IN	Training Ammo-Range Only - PD	R	9/21/2021		1,295.00CR	043074	1,295.00
00496	Gunter Pest Management, Inc.							
	I-89002	Monthly Pest Service-Spet2021	R	9/21/2021		55.00CR	043075	55.00
02131	Heritage Tractor, Inc.							
	I-11258984	JD Tractor-Oil/Filter	R	9/21/2021		126.12CR	043076	
	I-11270330	Mower Blades-Parks	R	9/21/2021		250.39CR	043076	
	I-11271835	Mower Blades-Parks	R	9/21/2021		199.20CR	043076	575.71
02448	Hi-G Excavating LLC							
	I-2021-2037	PLP Wetlands Mowing	R	9/21/2021		1,350.00CR	043077	1,350.00
00501	Hinckley Springs							
	I-212433054035	Street Shop-H20-Past Due	R	9/21/2021		253.52CR	043078	253.52
02897	Infrastructure Solutions							
	I-PatApp#2	Sanitary Sewer Repair Program	R	9/21/2021		99,509.94CR	043079	
	I-PayApp#2	San Sewer Repair Program	R	9/21/2021		171,883.21CR	043079	271,393.15
00969	Jones Iron & Metal Inc							
	I-153091	MainSt Storm Sewer Rep-Steel	R	9/21/2021		75.00CR	043080	75.00

PACKET: 07316 Regular Payments - 9-21-2021

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02342	Kaw Valley Engineering, INC.							
	I-C34732	RT9 Project-Const.Mat. Tes	R	9/21/2021		4,674.70CR	043081	4,674.70
00232	Martin Marietta							
	I-32815867	Tail Maintenance - Parks	R	9/21/2021		205.06CR	043082	
	I-33068811	Rock-Storm Drain Filter/Repair	R	9/21/2021		91.92CR	043082	296.98
02054	Matthew Chapman							
	I-9/13/21-Exp Report	GFOA/MPR Conference Travel	R	9/21/2021		629.80CR	043083	629.80
00084	McConnell & Associates Co							
	I-2109-046555	20gal Tack Coat-Street Patch	R	9/21/2021		123.94CR	043084	123.94
02228	Metro Rolloff Container Services LLC							
	I-18916	Sept2021-Monthly ADA Unit	R	9/21/2021		200.00CR	043085	
	I-18917	Sept2021-Regular Serv+8Units	R	9/21/2021		385.00CR	043085	
	I-18918	Aug2021-MonthlyADA+4 Units	R	9/21/2021		200.00CR	043085	785.00
02691	Mid-American Research Chemical							
	I-0740829-IN	ROW-Weed Killer Concentrate	R	9/21/2021		386.68CR	043086	386.68
00723	Missouri One Call System							
	I-1080254	Sewer Utility Locates	R	9/21/2021		336.25CR	043087	336.25
01163	North Hills Engineering, Inc							
	I-2108	Aug2021-OnCallEngineer	R	9/21/2021		6,699.00CR	043088	6,699.00
02957	Petersen Mfg. Co., Inc.							
	I-81287	Concrete Planters-Pocket Park	R	9/21/2021		3,988.00CR	043089	3,988.00
01701	Platte County Citizen							
	I-42411	PZ21-27-Public Hearing Notice	R	9/21/2021		46.75CR	043090	
	I-42481	PZ21-30 - Public Hearing Notic	R	9/21/2021		59.50CR	043090	106.25
00107	Platte Rental & Supply							
	I-7676-1	Chair Rental-Trail Ceremony	R	9/21/2021		10.00CR	043091	10.00
00722	Praxair Distribution							
	I-65772189	Welding Supplies	R	9/21/2021		261.51CR	043092	261.51
01739	Print Time							
	I-1230723-IN	PD Business Cards	R	9/21/2021		25.00CR	043093	25.00

PACKET: 07316 Regular Payments - 9-21-2021
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00117	Reeves Wiedeman Company							
	I-5846754	Rep Broken Service Pipe-Parks	R	9/21/2021		16.24CR	043094	16.24
02916	Renaissance Infrastructure Consulting							
	I-21-0568	RT9 Const. Inspection	R	9/21/2021		22,636.40CR	043095	22,636.40
00154	T-Ray Specialties Inc.							
	I-41271	Disinfectant Wipes	R	9/21/2021		47.90CR	043096	
	I-41297	Restroom Supplies-Parks	R	9/21/2021		285.08CR	043096	
	I-FOBDEL	Safety Glasses(12)-Streets	R	9/21/2021		101.76CR	043096	434.74
02956	Taylor Bruce							
	I-Aug2021-Refund	Ballfield Refund-Double Booked	R	9/21/2021		40.00CR	043097	40.00
02552	The Austin Peters Group, Inc.							
	I-APG 9/3/2021	Market Survey Update-Present	R	9/21/2021		1,200.00CR	043098	1,200.00
00838	The Work Zone, Inc.							
	I-59991	Street Signs+7 Posts	R	9/21/2021		271.10CR	043099	271.10
02950	Toshiba America Business Solutions							
	I-5607598	Court Printer - Aug2021	R	9/21/2021		28.22CR	043100	28.22
01083	UMB Bank, N.A.							
	I-Sept2021-Bond	Sept2021-Bond Pay	R	9/21/2021		14,627.92CR	043101	14,627.92
02409	UniFirst Corporation							
	I-2260674036	Sept142021-Mat Cleaning	R	9/21/2021		111.00CR	043102	111.00
01641	United States Post Master							
	I-Spet2021-Postage	Sewer Billing Postage-6months	R	9/21/2021		2,700.00CR	043103	2,700.00
01573	Urban Tree Specialists							
	I-21645	11th & Elm -Tree Work	R	9/21/2021		1,550.00CR	043104	
	I-21646	W59th Terr/Bell Rd-Tree Work	R	9/21/2021		975.00CR	043104	
	I-21647	Watkins Park Hanger	R	9/21/2021		75.00CR	043104	2,600.00
00150	Vance Bros Inc							
	I-24168	3ton Asphalt-Street Patch	R	9/21/2021		213.00CR	043105	213.00
02438	Vireo							
	I-P17128.4B-6	Parkville Riverfront Wayfindin	R	9/21/2021		1,045.00CR	043106	
	I-P200981-1	Parkville Wetland EDU Signage	R	9/21/2021		4,375.00CR	043106	5,420.00

PACKET: 07316 Regular Payments - 9-21-2021

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00401	Welds Supply Inc							
	I-138175	Oxygen&Acetylene Refill	R	9/21/2021		69.45CR	043107	69.45
02371	Williams & Campo, P.C.							
	I-349	City Attorney-Aug2021	R	9/21/2021		5,827.00CR	043108	5,827.00
02768	WTS Kansas City Chapter							
	I-WTSFundraiser	Event Sponsorship-Permit Fees	R	9/21/2021		100.00CR	043109	100.00

PACKET: 07316 Regular Payments - 9-21-2021

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
02574	Consolidated Communications Inc (CCI)							
	I-6041620	May/June Phone Bill	D	9/21/2021		776.08CR	000831	
	I-AugSept2021	Aug/Sept Phone Bill	D	9/21/2021		758.20CR	000831	1,534.28
02140	Commerce Bank - Commercial Cards							
	I-0844355888	Bench Books - Court	D	9/21/2021		477.74CR	000832	
	I-1066	MOCCFOA West Dues-MM	D	9/21/2021		25.00CR	000832	
	I-1687081020	July Sprint Bill	D	9/21/2021		631.61CR	000832	
	I-180999933	WTS Luncheon - Abel	D	9/21/2021		25.00CR	000832	
	I-200021367	MML West Gate-Plumb, Johnston	D	9/21/2021		56.00CR	000832	
	I-20104	July62021-Board Mtg Food	D	9/21/2021		89.90CR	000832	
	I-2286	PACC-Chamber Lunch (Welch)	D	9/21/2021		15.00CR	000832	
	I-280044	OPA-Office Supplies	D	9/21/2021		73.16CR	000832	
	I-283191-0	OPA-Office Supplies/Janitorial	D	9/21/2021		287.13CR	000832	
	I-283191-1	Office Supplies-Post Its	D	9/21/2021		31.97CR	000832	
	I-3235355	APA Membership Dues-Stanton	D	9/21/2021		276.00CR	000832	
	I-418022	APWA Conference-Abel	D	9/21/2021		829.00CR	000832	
	I-4682181-410882	Walmart.com-Bathroom Shelves	D	9/21/2021		42.22CR	000832	
	I-7334486386	Janitorial Supplies-Staples	D	9/21/2021		55.71CR	000832	
	I-7336890792-000001	Staples - Pamplet Holders	D	9/21/2021		26.97CR	000832	
	I-APAConf-Lachky	APA Conf Regist-Lachky	D	9/21/2021		150.00CR	000832	
	I-AUG2021-MARC	MARC MGR Roundtable-Rhodes	D	9/21/2021		25.00CR	000832	
	I-Aug172021-MACHS	Background Check-N Noland	D	9/21/2021		15.25CR	000832	
	I-CONSVWAREHOUSE	Plumbing Fixtures-Aeartors	D	9/21/2021		24.30CR	000832	
	I-CPWSD#1-May2021	Water for Sewer Plant-Monthly	D	9/21/2021		88.92CR	000832	
	I-INV97575805	Zoom Jul-Aug2021	D	9/21/2021		14.99CR	000832	
	I-Jul2021-ATT	Monthly ATT Bill-Jul2021	D	9/21/2021		1,080.91CR	000832	
	I-July2021-ATTUVerse	JulyATT - UVERSE	D	9/21/2021		64.20CR	000832	
	I-June2021-ATT	Monthly ATT Bill-City	D	9/21/2021		1,084.94CR	000832	
	I-June2021-SpecTV	June2021-SpectrumTV	D	9/21/2021		11.79CR	000832	
	I-June2021-Spectrum	Monthly Spectrum Bill-Internet	D	9/21/2021		239.98CR	000832	
	I-June2021-Sprint	Monthly Sprint Bill-June2021	D	9/21/2021		585.82CR	000832	
	I-June2021ATTUVerse	June2021-UVerse	D	9/21/2021		64.20CR	000832	
	I-JuneJul2021-WWTP	WWTP-Jun-Jul Water Service	D	9/21/2021		65.59CR	000832	
	I-MC13444601	Mailchimp Essentials-Jul2021	D	9/21/2021		30.99CR	000832	
	I-MC13629045	MailChimp Essentials-Aug2021	D	9/21/2021		30.99CR	000832	
	I-ManagersLunch-JP	Northland Mgrs Lunch-JP	D	9/21/2021		20.75CR	000832	
	I-NatureCampCoffee	Coffee for Vols-Nature Camp	D	9/21/2021		39.75CR	000832	
	I-QUOKSA2284	Kriby Built -Pickleball Bench	D	9/21/2021		1,670.39CR	000832	
	I-StreamTeam-Chaco	Shoes for Stream Team-PNS	D	9/21/2021		65.37CR	000832	
	I-VIM56401653	Vimeo Annual Renewal	D	9/21/2021		59.95CR	000832	8,376.49

PACKET: 07316 Regular Payments - 9-21-2021

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
01614	KCPL / EVERGY							
	I-Sept2021-3538	12301 FFHWY-PumpSta	D	9/21/2021		3,758.19CR	000833	
	I-Sept2021-6857	201NMain-Street Light	D	9/21/2021		33.65CR	000833	
	I-Sept2021-7612	LED Streetlights	D	9/21/2021		21,923.33CR	000833	
	I-Sept2021-8102	207AMain-Street Light	D	9/21/2021		33.65CR	000833	
	I-Sept2021-8817	304AMain - Street Light	D	9/21/2021		32.81CR	000833	
	I-Sept20212568	305Main-Street Light	D	9/21/2021		33.65CR	000833	25,815.28
02057	Lowe's Accounts Receivable							
	I-480690435	Lowes Account-JulAug	D	9/21/2021		643.02CR	000834	643.02
00160	Spire							
	I-Spire Aug2021	Spire Aug2021	D	9/21/2021		41.21CR	000835	41.21
02522	Wex Bank (Phillips)							
	I-72609219	Phillips Fuel - June2021 PD	D	9/21/2021		2,814.82CR	000836	
	I-73164671	Phillips Fuel - July2021 PD	D	9/21/2021		3,304.49CR	000836	
	I-73696673	Phillips Fuel- Aug2021 PD	D	9/21/2021		2,677.78CR	000836	8,797.09
02592	Wexbank (QT)							
	I-72871995	QTFuel-PW,PNS,CD,Parks,Admin	D	9/21/2021		1,821.90CR	000837	
	I-73425360	QTFuel-PW,PNS,CD,Parks,Admin	D	9/21/2021		1,809.56CR	000837	3,631.46

** T O T A L S **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	53	0.00	391,311.79	391,311.79
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	0.00	48,838.83	48,838.83
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	60	0.00	440,150.62	440,150.62

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07316 Regular Payments - 9-21-2021

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : AP Pooled Cash Regular AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	9/2021	36,094.14CR
30	9/2021	334,849.24CR
40	9/2021	28,463.75CR
41	9/2021	11,937.39CR
66	9/2021	200.00CR
81	9/2021	1,295.00CR
95	9/2021	27,311.10CR
ALL		440,150.62CR

PACKET: 07315 Federal Withholdings - 9/10/21

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00044	Park Bank							
	I-T1 202109074360	Federal Withholding	D	9/10/2021		8,493.29CR	000830	
	I-T3 202109074360	FICA W/H	D	9/10/2021		11,142.20CR	000830	
	I-T4 202109074360	Medicare W/H	D	9/10/2021		2,605.82CR	000830	22,241.31

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	22,241.31	22,241.31
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	22,241.31	22,241.31

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 07315 Federal Withholdings - 9/10/21

VENDOR SET: 01 *** DRAFT/OTHER LISTING ***

BANK : PY Pooled Cash PY Related AP

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	9/2021	21,989.57CR
30	9/2021	251.74CR
ALL		22,241.31CR

ITEM 4.A.
For 9/21/2021
Board of Aldermen Meeting

CITY OF PARKVILLE
Policy Report

Date: September 6, 2021

Prepared By:
Joe Parente, City Administrator

Reviewed By:
Melissa McChesney, City Clerk

ISSUE:
Accept the 2021 City of Parkville Strategic Planning Workshop Summary Report (Administration)

BACKGROUND:
On August 20, 2021, the Mayor and Board of Aldermen participated in a strategic planning workshop. The purpose of the event was to (1) refine Parkville's strategic priorities; (2) identify specific initiatives to advance for the 2021 budget year and beyond; and (3) strengthen the working relationships among the members of the governing body. The retreat was facilitated Shockey Consulting, a planning and management consulting company.

Attached is the summary report of the event and its outcomes. The Board acknowledged progress on the 2021-2022 priorities and confirmed the vision statement and five critical success factors, the things that must go well to achieve the City's vision, as follows:

Vision Statement:
Parkville will offer an exceptional quality of life for residents and visitors by embracing opportunities to enhance commerce and economic activity, while preserving the community's historic charm, attractive character and unique natural environments.

Critical Success Factors:

- Basic Services
- Infrastructure
- Economic Development
- Parks
- Finances

The Board identified goals and strategies to follow over the next twelve to eighteen months. These include:

GOAL AREA 1: FINANCIAL STABILITY
STRATEGY A: Educate voters/approve a Use Tax.
STRATEGY B: Develop a plan for the use of American Rescue Plan Act funds
STRATEGY C: Reduction in costs and revenue enhancements that will expand the City's capability of maintaining sufficient staff levels to provide services.
STRATEGY D: Explore asking voters to consider extending the temporary tax levy for capital projects.

STRATEGY E: Explore other funding opportunities to pay for local match for major street improvements, including Route 9 and Bell Road.

GOAL AREA 2: INFRASTRUCTURE AND PUBLIC FACILITIES
STRATEGY A: Explore funding strategy and engagement process for noise reduction zones at rail crossings.
STRATEGY B: Improve connectivity and safety with transportation improvements.
STRATEGY C: Improve the condition and life of infrastructure.
STRATEGY D: Provide quality public facilities located to better serve the community.

GOAL AREA 3: ECONOMIC DEVELOPMENT
STRATEGY A: Develop an economic development marketing strategy.
STRATEGY B: Pursue economic development opportunities in the community.
STRATEGY C: Improve signage to better identify Parkville gateway.
STRATEGY D: Promote development that is economically sustainable.

GOAL AREA 4: PARKS AND RECREATION
STRATEGY A: Continue to implement Prop P funding and Parks Master Plan.

GOAL AREA 5: SERVICE-DELIVERY & COMMUNICATIONS
STRATEGY A: Communicate more effectively with community stakeholders.
STRATEGY B: Fully utilize available technology for City operations and security with the tech support needed for improved staff efficiency and effectiveness.
STRATEGY C: Address staffing issues for recruitment, retention, and community growth.

BUDGET IMPACT:
There is no direct budget impact associated with this action.

ALTERNATIVES:
1. Accept the report as presented.
2. Accept the report subject to changes directed by the Mayor and Board of Aldermen.
3. Reject the report and provide alternative directions to staff.
4. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:
Staff recommends accepting the 2021 City of Parkville Strategic Planning Workshop Summary Report.

POLICY:
The City Administrator and retreat facilitators recommend that the Board formally accept the report in order to document the work for the public and give guidance to staff to work on implementation of the identified priorities.

SUGGESTED MOTION:
I move to accept the 2021 City of Parkville Strategic Planning Workshop Summary Report.

ATTACHMENTS:

1. 2021-22 Strategic Plan
2. Strategic Plan Graphic

City of Parkville
Strategic Planning Goals and Priorities
and
Action Plan

2021-22

September 7, 2021

City of Parkville, Missouri
2021-2022 Strategic Plan

VISION STATEMENT

Parkville will offer an exceptional quality of life for residents and visitors by embracing opportunities to enhance commerce and economic activity, while preserving the community's historic charm, attractive character, and unique natural environments.

CRITICAL SUCCESS FACTORS

Service Delivery & Communications

Parkville will be a role model for delivery of City services and stakeholder engagement with customer service and communications that consistently exceeds expectations.

Key Long-Term Indicators:

- Maintain high citizen satisfaction
- Feedback from Town Hall Meetings
- Citizen Service Request System volume and turnaround
- Community Awards

Infrastructure and Public Facilities

Maintain existing and construct new infrastructure/public facilities that support growth, safety, standards, service-delivery, and aesthetics, using cost efficient and best management practices while thinking strategically.

Key Long-Term Indicators:

- Traffic Safety
- Pavement Condition Index
- Value of unfunded CIP Projects
- Value of active CIP Projects

Economic Development

Parkville employs an economic development strategy that supports community and market needs, provides diverse quality development opportunities, makes strategic use of incentives, and encompasses all areas of the community.

Key Long-Term Indicators:

• Change in tax revenue
• Commercial space vacancy rate
• Population growth
• Jobs created
• Jobs retained
• Provide a broader range of housing types and price points
• Redevelopment progress of underutilized properties in Downtown Parkville
• Redevelopment progress of properties on Route 9
• Maintain current service levels and increase quality of life

Parks and Recreation

Our quality park facilities provide residents and visitors an outdoor destination. All neighborhoods will be connected by trail to each other, the City, and regional park systems.

Key Long-Term Indicators:

- Trail system miles per 1,000 in population
- Parks and Recreation areas per 1,000 in population
- Resident access to trail system
- Attendance per community event
- Visitors attracted to parks and nature sanctuaries

Financial Stability

Stable finances give us a road map for future priorities while guiding staff's allocation of time and resources. Although a finite resource, it emphasizes the need for quality economic development, serves as a positioning tool for strategic partnerships, and allows us to make decisions based on long-term cost efficiencies versus short-term responses.

Key Long-Term Indicators:

- Obtain GFOA Budget Award
- Maintain AA Credit Rating
- Achieve targeted fund balance
- Maintain debt ratio target

PLAN STRUCTURE

The City will focus on five Goals Areas to prioritize resource allocation and guide decision-making over the next 12-18 months:

- Financial Stability
- Infrastructure and Public Facilities
- Economic Development
- Parks and Recreation
- Service-Delivery and Communications

GOAL AREA 1: FINANCIAL STABILITY

STRATEGY A: Educate voters/approve a Use Tax.

ACTION ITEM	ASSIGNMENT	DUE DATE
Complete the educational campaign for the November 2, 2021 Use Tax Election	Administration	Short-term
If the Use Tax is approved by the voters, provide certification to the Department of Revenue and facilitate the administration of the Use Tax.	Administration	Short-term
If the Use Tax referendum is unsuccessful, develop alternatives for the Board of Aldermen including possibly placing the item on the ballot for a future election.	Administration	Mid-year

STRATEGY B: Develop a plan for the use of American Rescue Plan Act (ARPA) Funds.

ACTION ITEM	ASSIGNMENT	DUE DATE
Develop a budget amendment for the Fiscal Year 2021 use of funds, to include projects that will provide budget relief under the lost public sector revenue criteria.	Administration	Short-term
Develop reporting, financial accounting, and compliance guidance in accordance with the federal regulations.	Administration	Short-term
Incorporate into the FY 2022 and 2023 budgeting process other potential eligible uses of the ARPA funds.	Administration	Mid-term

STRATEGY C: Reduction in costs and revenue enhancements that will expand the City's capability of maintaining sufficient staff levels to provide services.

ACTION ITEM	ASSIGNMENT	DUE DATE
Explore the impacts, costs, and benefits of eliminating municipal court services.	Administration	Mid-year
Recover the full cost of services provided by the City through user fees, permits, license fees, impact fees, and developer contributions for defined enhancements such as roadway improvements and tornado sirens.	All Departments	Year-end

STRATEGY D: Explore asking voters to consider extending the temporary tax levy for capital projects.

ACTION ITEM	ASSIGNMENT	DUE DATE
Work with the City's Financial Advisor and Bond Counsel on the timing and financing capacity for an extension of the Temporary Tax Levy for Capital Projects.	Administration	Mid-year
Hold a Board of Aldermen Work Session to develop a preliminary list of priority Projects. Discuss a structure for community involvement in developing a list of priority projects for the community.	Administration/Public Works	Mid-year
Establish a time-line for a ballot referendum and educational campaign.	Administration	Year-end

STRATEGY E: Explore other funding opportunities to pay for local match for major street improvements, including Route 9 and Bell Road.

ACTION ITEM	ASSIGNMENT	DUE DATE
Reach out to Platte County concerning support the 10-Year Transportation 3/8 Sales Tax 2023 Renewal, and funding for the local cost share for federal and state grants for Route 9 improvements.	Administration/Public Works	Mid-year
Approach the Parkville Special Road District about the 25% of Excess Fund Balance for local projects such as Bell Road.	Administration/Public Works	Mid-year

GOAL AREA 2: INFRASTRUCTURE AND PUBLIC FACILITIES

STRATEGY A: Explore funding strategy and engagement process for noise reduction zones at rail crossings.

ACTION ITEM	ASSIGNMENT	DUE DATE
Identify a revenue source, such as an extension of the City's Temporary Tax Levy for capital improvements, CID for an expanded downtown zone, a TDD, and contributions from local property owners including Park University.	Public Works/Community Development/Administration	Mid-year

Meet with regional representative with the Federal Railroad Administration about funding opportunities.	Public Works/Community Development/Administration	Short-term
Submit a letter of intent to BNSF and the Federal Railroad Administration	Public Works/Community Development/Administration	Mid-year
Development of an RFP with equipment vendors for a design build project	Public Works/Community Development/Administration	Year-end
Public Engagement concerning a proposed Noise Reduction Zone.	Public Works/Community Development/Administration	Year-end

STRATEGY B: Improve connectivity and safety with transportation improvements.

ACTION ITEM	ASSIGNMENT	DUE DATE
Complete the Brush Creek Trail Project in association with Platte County and the Creekside Development.	Community Development/Administration	Year-end
Update sidewalk standards to better accommodate walking and biking and connect them to the trail system. Prioritize sidewalk and curb/gutter infrastructure for replacement.	Public Works	Year-end
Find a sponsor for the Adopt a Highway beautification program approved by the Board, for a segment of Highway 45.	Public Works	Year-end
Complete construction of Route 9 Phase I and II Segment Street Improvements.	Public Works	Mid-Year
Complete Construction of Route 9 Phase Sixth Street Improvements.	Public Works	Short-term
Apply for grants through MARC for the next round of funding for Route 9 Improvements. Include updated cost estimate for the project.	Public Works/Community Development	Mid-year
Initiate a RFQ process to hire an engineering firm to design the improvements. The process should include the review of past traffic studies, and any updates required.	Public Works	Mid-year
Plan for the long term improvements to Bell Road.	Public Works/Community Development	Long-term

STRATEGY C: Improve the condition and life of infrastructure.

ACTION ITEM	ASSIGNMENT	DUE DATE
Support MODOT adequate funding levels for transportation system.	Public Works	On-going

Continue to make progress on sanitary sewer repairs and maintenance.	Public Works	Long-term
Initiate planning for long term upgrades of the Sewer Plant, in coordination with Alliance Water Resources and the City Engineer.	Public Works	Year-end
Complete a 5-year Stormwater Master Plan including a funding strategy and recommendations for leveraging dollars. Possibly use ARPA funds for the study.	Public Works	Year-end/Long Term
Work with utility providers to prioritize the community's infrastructure, including water, electricity reliability, and high speed fiber.	Public Works/Community Development	Year-end

STRATEGY D: Provide quality public facilities located to best serve community.

ACTION ITEM	ASSIGNMENT	DUE DATE
Determine whether to improve the existing Farmers Market or invest at another location.	Community Development/Public Works	Year-end
Determine the need and examine how tornado sirens will be funded in the future as more people receive their emergency messages by phone.	Police/Public Works	Year-end
Plan and budget for City Hall improvements.	Administration	Short-term
Develop a plan and cost estimate for the development of the Brink Meyer Road Police Substation. Include discussions with other public safety entities who have expressed an interest.	Police Department/Public Works	Year-end
Develop a plan for public restrooms in downtown Parkville.	Public Works	Year-end
Review long term use of Train Depot and any necessary improvements to maintain the property as viable for occupancy.	Public Works	Year-end

GOAL AREA 3: ECONOMIC DEVELOPMENT

STRATEGY A: Develop an economic development marketing strategy.

ACTION ITEM	ASSIGNMENT	DUE DATE
Update websites for the City and the Parkville EDC to provide current information, including demographic data and an inventory of available sites and buildings.	Community Development and Parkville EDC	Year-end
Work with the Parkville EDC in developing a marketing plan for Parkville, with a focus on	Community Development and Parkville EDC	Year-end

business development, tourism, and the overall promotion of Parkville for its strong quality of life and as an excellent place to do business. Along with this is the planning for an in the City's tourism tax revenue to support marketing.		
Work with the Chamber of Commerce and MSPA to market Parkville businesses to Creekside Baseball Park visitors.	Community Development and Parkville EDC	Short to Mid-term

STRATEGY B: Pursue economic development opportunities in the community.

ACTION ITEM	ASSIGNMENT	DUE DATE
Begin to consider strategies in the 2040 Master Plan for economic development marketing, and development opportunities including infill redevelopment.	Community Development	Long Term
Continue to work with the Parkville EDC on business development, redevelopment of commercial properties, and existing business retention efforts.	Community Development	On-going
Expand efforts to implement the Downtown Redevelopment Plan to include design guidelines for building renovation.	Community Development	Year-end

STRATEGY C: Improve signage to better identify Parkville Gateway.

ACTION ITEM	ASSIGNMENT	DUE DATE
Explore alternatives for Parkville Gateway signs on the eastern and western Highway 45 city limits. Explore any grant opportunities.	Public Works	Mid-end
As part of the community branding effort, continue the conversion of Traffic Signal Mast Arms to match the black theme concept being initiated for the Route 9 Corridor Project.	Public Works	Long-term
Install themed traffic signage in downtown, to match the wayfinder signage. Conversion of stop and yield signs.	Public Works	Short-term

STRATEGY D: Promote development that is economically sustainable.

ACTION ITEM	ASSIGNMENT	DUE DATE
Develop a policy that will more thoroughly define the promotion of economic development that is sustainable long term, factoring in impacts on the cost of maintaining	Community Development/Public Works	Long-term

and replacing infrastructure, and City service delivery including public safety.		
Consider new fees for the impact of development on infrastructure outside of development itself, such as impact fees for major arterials and collectors.	Community Development/Public Works	Long-term

GOAL AREA 4: PARKS AND RECREATION

STRATEGY A: Continue to implement Prop P funding and Parks Master Plan.

ACTION ITEM	ASSIGNMENT	DUE DATE
Construct projects that were initiated and designed in 2021.	Public Works	On-going to Year-year
Promote continuous discussions concerning coordination of the community's priorities, developed as part of the Parks Master Plan, and establishing an implementation plan for the continued investment in parks.	Public Works	Short-term
Complete design for a Sports Field Project.	Public Works	Mid-year
Begin phased construction for the Sports Field Project.	Public Works/Administration	Year-end
Review alternatives to widen the Main Street Bridge.	Public Works/Police Department	Mid-year
Resolve issues with U.S. Corps of Engineers concerning the construction of the Wetland Project.	Public Works	Mid-year

GOAL AREA 5: SERVICE-DELIVERY & COMMUNICATIONS

STRATEGY A: Communicate more effectively with community stakeholders.

ACTION ITEM	ASSIGNMENT	DUE DATE
Complete the Ward Redistricting utilizing the 2020 Census Tract and Block data be used by the Board of Aldermen Ward elections in 2022.	Community Development	Short-term
Continue to expand communications, introducing additional methods in the communications plan.	Administration	Long term

STRATEGY B: Fully utilize available technology for City operations and security with the tech support needed for improved staff efficiency and effectiveness.

ACTION ITEM	ASSIGNMENT	DUE DATE
Explore options for Complaint Log Database System Software.	Administration	Year-end
Explore Budgeting, Capital Development, and Asset Management Software and initiate procurement process.	Administration	Year-end
Purchase Parks and Recreation Reservation software, or develop in-house with enhancement to existing software.	Administration	Year-end

STRATEGY C: Address staffing issues for recruitment, retention, and community growth.

ACTION ITEM	ASSIGNMENT	DUE DATE
As part of an effort to address recruitment and retention issues in the Police Department, consider adopting updates to the Compensation Plan, and any other tools necessary to maintain staffing in the department.	Administration/Police	Short-term
As part of the budget process, prioritize the addition of staffing – in particular the parks, public works maintenance and the police.	Administration	Annual Budgetary Process
Implement portions of the staffing plan as service level and organizational capacity needs increase.	Administration	Long-term
Assess the timing of the creation of a standalone Parks Department and the hiring of a Parks Director.		Year-end
Adopt updated compensation plan as the result of the 2021 salary survey update.	Administration	Short-term

Parkville
Missouri

Strategic Plan 2021-2022

Vision Statement

Parkville will offer an exceptional quality of life for residents and visitors by embracing opportunities to enhance commerce and economic activity, while preserving the community's historic charm, attractive character, and unique natural environments.

SERVICE DELIVERY & COMMUNICATIONS

CRITICAL SUCCESS FACTOR: Parkville will be a role model for delivery of City services and stakeholder engagement with customer service and communications that consistently exceed expectations.

KEY LONG-TERM INDICATORS

- Maintain high citizen satisfaction
- Feedback from Town Hall Meetings
- Citizen Service Request System volume and turnaround
- Community Awards

STRATEGIES

A. Communicate more effectively with community stakeholders.

B. Fully utilize available technology for City operations and security with the tech support needed for improved staff efficiency and effectiveness.

C. Address staffing issues for recruitment, retention, and community growth.

FINANCIAL STABILITY

CRITICAL SUCCESS FACTOR: Stable finances give us a road map for future priorities while guiding staff's allocation of time and resources. Although a finite resource, it emphasizes the need for quality economic development, serves as a positioning tool for strategic partnerships, and allows us to make decisions based on long-term cost efficiencies versus short-term responses.

KEY LONG-TERM INDICATORS

- Obtain GFOA Budget Award
- Maintain AA Credit Rating
- Achieve targeted fund balance
- Maintain debt ratio target

STRATEGIES

A. Educate voters/approve a Use Tax.

B. Develop a plan for the use of American Rescue Plan Act (ARPA) Funds.

C. Reduction in costs and revenue enhancements that will expand the City's capability of maintaining sufficient staff levels to provide services.

D. Explore asking voters to consider extending the temporary tax levy for capital projects.

E. Explore other funding opportunities to pay for local match for major street improvements, including Route 9 and Bell Road.

ECONOMIC DEVELOPMENT

CRITICAL SUCCESS FACTOR: Parkville employs an economic development strategy that supports community and market needs, provides diverse quality development opportunities, makes strategic use of incentives, and encompasses all areas of the community.

KEY LONG-TERM INDICATORS

- Change in tax revenue
- Commercial space vacancy rate
- Population growth
- Jobs created
- Jobs retained
- Provide a broader range of housing types and price points
- Redevelopment progress of underutilized properties in Downtown Parkville
- Redevelopment progress of properties on Route 9
- Maintain current service levels and increase quality of life

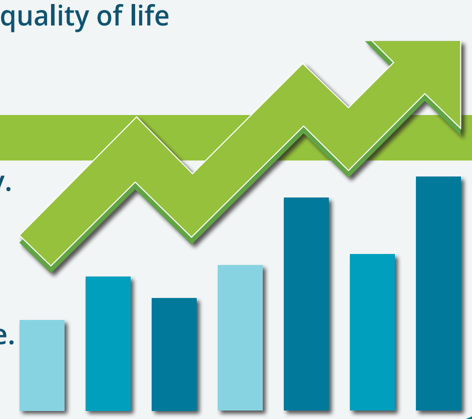
STRATEGIES

A. Develop an economic development marketing strategy.

B. Pursue economic development opportunities in the community.

C. Improved signage to better identify Parkville Gateway.

D. Promote development that is economically sustainable.



PARKS & RECREATION

CRITICAL SUCCESS FACTOR: Our quality park facilities provide residents and visitors an outdoor destination. All neighborhoods will be connected by trail to each other, the City, and regional park systems.

KEY LONG-TERM INDICATORS

- Trail system miles per 1,000 in population
- Parks and Recreation areas per 1,000 in population
- Resident access to trail system
- Attendance per community event
- Visitors attracted to parks and nature sanctuaries

STRATEGY

A. Continue to implement Prop P funding and Parks Master Plan.

INFRASTRUCTURE & PUBLIC FACILITIES

CRITICAL SUCCESS FACTOR: Maintain existing and construct new infrastructure/public facilities that support growth, safety, standards, service-delivery, and aesthetics, using cost efficient and best management practices while thinking strategically.

KEY LONG-TERM INDICATORS

- Traffic Safety
- Pavement Condition Index
- Value of unfunded CIP Projects
- Value of active CIP Projects

STRATEGIES

A. Explore funding strategy and engagement process for noise reduction zones at rail crossings.

B. Improve connectivity and safety with transportation improvements.

C. Improve the condition and life of infrastructure.

D. Provide quality public facilities located to best serve community.

CITY OF PARKVILLE
Policy Report

Date: September 13, 2021

Prepared By:
Alysen Abel, Public Works Director

Reviewed By:
Melissa McChesney, City Clerk

ISSUE:
Approve Work Authorization No. 6 with Vireo for the design of the park entryway signage (Public Works)

BACKGROUND:
On October 20, 2020, the Board of Aldermen approved an on-call professional services agreement with Vireo. On April 6, 2020, the Board of Aldermen approved a work authorization with Vireo for the conceptual design for the parks entryway signage.

A small committee comprised of the Mayor, Board of Aldermen members, Community Land and Recreation Board members and staff was assembled to work directly with the consultant on the design concepts for the monument signage at the entrance to the park. Based on further discussions with the small committee, there was a desire to provide additional vehicular and pedestrian-level signage. An additional work authorization was approved to expand the design to include the conceptual design for the various signage.

In order to fabricate and install the signage, the City will need to hire a consultant to provide final construction drawings and specifications for each type of sign. Vireo provided a scope and fee for the additional design services; the proposed work authorization is in the amount of $33,260.

BUDGET IMPACT:
The 2021 Parks Sales Tax Capital Improvements Program includes $100,000 for the parks entryway signage. Additional funding will be included in the 2022 budget for the fabrication and installation of the various types signage in the park.

ALTERNATIVES:

1. Approve Work Authorization No. 6 with Vireo for the final design of the parks entryway signage.
2. Provide feedback to staff related to Vireo's proposal.
3. Postpone this item.

FINANCE COMMITTEE RECOMMENDATION:
At the meeting on September 13, 2021, the Finance Committee, by a vote of 4-0, recommended that the Board of Aldermen approve Work Authorization No. 6 with Vireo for the design of the parks entryway signage in the amount of $33,260.

During the meeting, there were questions related to the consulting fees. In order to receive competitive bidding from the sign fabricators, a minimum level of detail needs to be provided in the form of plans and specifications. This agreement represents the professional services necessary to produce the bid documents for the signage.

STAFF RECOMMENDATION:
Staff recommends approval of the work authorization with Vireo for the final design of the various monument, vehicular and pedestrian level signage.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above $10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:
I move to approve Work Authorization No. 6 with Vireo for the design of the parks entryway signage in the amount of $33,260.

ATTACHMENTS:
1. Work Authorization No. 6
2. Proposed Scope and Fee
3. On-Call Agreement

WA # 6-21

Work Authorization

City of Parkville
Department of Public Works

Preparation date: 9/21/2021

To:
Vireo
Attn: Craig Rhodes
929 Walnut, Suite 700
KCMO 64106

$33,260

General Scope of Work Description/Project:

On-Call Engineering & Architectural Services – Park Entryway Signage Design:

Professional Services to design the Parks Entryway Signage to include the (1) primary monument / entryway sign; (2) secondary monument / park level signs; (3) vehicular directional signs; (4) informational / kiosk signage; and (5) pedestrian directional signage. The design will include drawings, material / color selections, and lighting concepts.

The design phases include Design Development and Construction Document Development.

See Attachment "A" Scope of Work

Primary Tasks: (List task and hours):

Estimated Total: $ 33,260

Project Start Date: 8/21/2021 **Estimated Completion Date:** 2/1/22

Budget Account Code: 41-550-08-03-00

Schedule:

Authorization: ______________________ **Signature:** ______________________

☐ City Administrator:
☐ Department Head:
☐ Mayor:

Date:

ATTACHMENT A
SCOPE OF SERVICES

PARKVILLE RIVERFRONT PARKS SIGNAGE

Project Description

It is understood that the city of Parkville would like to develop construction documents for a number of vehicular and pedestrian level signs including both monuments and wayfinding. It is also understood that the Client's design and construction budget for year 2021 is $100,000. This Scope of Services includes design, lighting, bidding and limited construction phase oversight for the preferred concepts, as described below. Any needed survey and/or utility locates will be provided by the Client. Subsurface investigations and structural engineering will be the responsibility of the signage fabricator.

Base Scope of Services

A. MEETINGS

1) Vireo will participate in up to three (3) meetings during this scope of work to discuss the signage designs, costs, and to prepare for bidding.

B. DESIGN DEVELOPMENT (DD)

1) Vireo will visit the potential sites for each sign to assess existing conditions.
2) Vireo will further develop the approved concept designs for the following signs:
   - Primary Monument (Entry Monument)
   - Secondary Monument (Park Level)
   - Vehicular Directional
   - Info/Kiosk
   - Pedestrian Directional

   Designs will include:
   - Scaled drawings with rough dimensions
   - Material and color selections
   - Lighting concepts for monument signs
3) Opinions of Probable Costs will be developed for each sign.
4) Following one (1) review and comment by the Client, Vireo will make revisions and move into the Construction Document phase.

C. CONSTRUCTION DOCUMENTS (CD'S)

1) Vireo will further develop the approved DD package. CD's will include:
   - Scaled drawings with dimensions
   - Material and color selections
   - Lighting and electrical design for monument and park level signs
2) Opinions of Probable Costs will be developed for each sign.
3) Technical specifications, as necessary, will be developed.
4) It is assumed that all front end documents necessary for public bidding will be provided by the Client.

5) Following one (1) review and comment by the Client, Vireo will make revisions to prepare for bidding.

D. BIDDING

1) The following is a summary of the products to be included in the Bid Phase.
   - Provide construction documents to Plan Room
   - Answer bidder questions during the bid phase and prepare written addenda to the bid documents as required and/or requested. It is assumed less than four (4) addenda will be required.

E. CONSTRUCTION ADMINISTRATION (CA)

The following scope shall include CA services for the Primary and Secondary Monument signs only.

1) During this phase, Vireo will provide a lead representative who will be directed by the client and serve as the lead administrative contact for the duration of this project. A 3-month schedule is assumed.

   Vireo shall advise and consult with the client during the construction phase. Vireo shall have authority to act on behalf of the client only to the extent provided in the contract and with the concurrence of the client.

   Vireo shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall Vireo be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. Vireo shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

2) Vireo will provide general consulting services to the client during the execution of this project. Costs for this task are based on reasonable estimates of unspecified work efforts and serve as upper limits for services to be performed on an as-needed basis. Services provided under this task may include design modifications and response to general questions.

   a. Attend one pre-construction conference with client and contractor.

   b. Vireo will attend up to 2 construction progress meetings. Additional meetings will be considered Additional Services.

   c. Attend up to 2 site visits. These visits shall coincide with the progress meetings when possible. Vireo will report to client any deviations from the Contract Documents or from the most recent construction schedule submitted by the Contractor, including any opinions and suggestions regarding defects and deficiencies observed in the Work. The

On-Site Project Representative has the authority to reject Work that does not conform to the Contract Documents.

d. Attend one Substantial Completion walk-through, compile notes, and prepare a punch-list of corrective items, which will address remaining work as required by the Contractor. After the Contractor has stated he/she has corrected the punch-list items, Vireo shall attend a Final Completion walk-through and prepare a final punch-list of corrective items.

Vireo will be available to assist the City with RFI's, shop drawing and submittal reviews, change orders, and attend additional progress meetings and site visits on an hourly basis as defined on the Schedule of Hourly Billing Rates below.

Terms of construction observation services

The visual observation of the Contractor's completed work to permit Vireo, as an experienced and qualified professional, to determine that the inspected work generally conforms to the Contract Documents. Client understands and agrees that such visual observations are discrete sampling procedures and that such procedures indicate conditions that exist only at the locations and times the observations were performed. In making such visual observations, Vireo makes no guarantees for, and shall have no authority or control over, the Contractor's performance or the Contractor's failure to perform any work in accordance with the Contract Documents. Vireo shall have no responsibility for the means, methods, techniques, sequences or procedures selected by the Contractor or for the Contractor's safety precautions and programs nor for failure by the Contractor to comply with any laws or regulations relating to the performance or furnishing of any work by the Contractor.

Fee Schedule – Base Scope of Services

The following fees are lump sum and include expenses.

			Vireo	Lightworks
Task A	Meetings	$2,210	$1,710	$500
Task B	DD	$9,730	$8,670	$1,000
Task C	CD	$14,250	$12,660	$1,500
Task D	Bidding	$1,640	$1,440	$200
Task E	CA	$4,460	$3,660	$800
	Direct Expenses	$970		
	TOTAL	**$33,260**		

Estimated Fees – Construction Administration Additional Service

The following fees are estimated and will be billed hourly as defined by the Schedule of Hourly Billing Rates below and as negotiated with the Client. Services may include responding to RFI's, reviewing shop drawings and submittals, assisting with Change Orders, and attending additional progress meetings and site visits.

			Vireo	Lightworks
Task E	CA	$7,850	$7,000	$850
	Direct Expenses	$240		
	TOTAL	**$8,090**		

Additional Services (charged at hourly billing rates, as defined below)

1) Meetings beyond those mentioned above.
2) Site surveying.
3) Utility locating.
4) Additional signage design.
5) Illustrative representations.
6) Structural engineering.
7) Subsurface investigations.
8) Additional addenda during Bidding.
9) Construction administration such as responding to RFI's, reviewing shop drawings and submittals, assisting with Change Orders, attending additional progress meetings and site visits.
10) Environmental assessments and permitting.
11) Special inspections.

Schedule Of Hourly Billing Rates - Vireo

Principal	$145
Associate V	$120
Associate IV	$110
Associate III	$100
Associate II	$90
Associate I	$80

Schedule Of Hourly Billing Rates - Lightworks

Principal	$125
Engineer / PM	$105
Designer I	$95
Designer II	$75
Drafter	$60
Staff	$35

CITY ENGINEERING AND ARCHITECTURAL PROFESSIONAL SERVICES AGREEMENT

THIS SERVICE AGREEMENT, entered into on this **20th day of October, 2020** by and between the CITY OF PARKVILLE, MISSOURI ("City") and Patti Banks Associates LLC dba Vireo ("Service Provider").

WHEREAS, the City requires On-Call Engineering and Architectural Services ("Project"); and

WHEREAS, Service Provider was chosen through a qualifications-based selection process and has demonstrated the necessary expertise, experience, and personnel to complete the Project.

WHEREAS, the City has budgeted funds to acquire on-call engineering and architectural services as necessary to meet the periodic needs of the City.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants and agreements set forth herein, the parties mutually agree as follows:

I. SCOPE OF SERVICES

A. The term "Services" when used in this Agreement shall mean any and all engineering and architectural services provided by the Service Provider in accordance with this Agreement.

B. The Service Provider agrees to perform and complete the following Services:

   i. When notified by the Public Works Director, Community Development Director or City Administrator, or their designees, either verbally or in writing, the Service Provider shall meet with City staff to discuss engineering and architectural needs. Meetings may occur via telephone or in person at a location of mutual convenience. If requested by City staff, briefly investigate situations or problems, and advise the City staff on the recommended course of action to resolve.

   ii. If a definable scope and work product can be identified and described in writing, Service Provider will prepare a Work Authorization Form (WA Form), using the template labeled Exhibit B, attached hereto and incorporated by reference, which shall contain a written list of work tasks and an estimate number of hours to complete the Services.

   iii. Once approved by the City in writing, the Service Provider will complete the services set forth in the WA Form.

   iv. The City and Service Provider understand that the intent of this Agreement is for the Service Provider to provide their services under an executed WA Form.

   v. The City reserves the right to direct revision of the Services at the City's discretion. The Service Provider shall advise the City of additional costs and time delays, if any, in performing the revision, before Service Provider performs the revised services. If conditions arise which constitute a change in scope to a WA Form, the Service Provider will bring this situation to the attention of City staff as soon as possible. If mutually acceptable, the scope of work and the WA Form will be revised through a properly executed amendment to the WA Form. Service Provider is not eligible for compensation for changes in scope unless approved in writing through a revision to a WA Form.

C. The Service Provider shall provide additional Services under this Agreement only upon written request of the City and only to the extent defined and required by the City. Any additional Services or materials provided by the Service Provider without the City's prior written consent shall be at the Service Provider's own risk, cost, and expense, and the Service Provider shall not make a claim for compensation from the City for such work.

II. STANDARD OF CARE

A. Service Provider shall exercise the same degree of care, skill, and diligence in the performance of all Services to the City that is ordinarily possessed and exercised by reasonable, prudent, and experienced professionals under similar circumstances.

B. Service Provider represents it has all necessary licenses, permits, knowledge, and certifications required to perform the Services described herein.

III. COMPENSATION

A. As consideration for providing the Services, the City shall pay Service Provider as follows:

   a. Services will be billed based on the hourly rates as outlined in Exhibit A.

   b. The Service Provider may provide revised billing rates each year, prior to September 1st, during the term of the Agreement. The billing rates will be reviewed and approved by the City Administrator or his or her designee. Once approved, the revised billing rates will be effective for any work performed on or after the anniversary date of the Agreement.

   c. The revised billing rates may not be adjusted in proportion to the change in the Consumer Price Index (CPI) for All Urban Consumers (US City Average) in the prior 12 month period as published by the U.S. Department of Labor. Such increase shall not exceed 6%, unless otherwise agreed upon.

   d. Service Provider is not eligible for reimbursement for miscellaneous expenses unless previously approved by the City. Estimated expenses shall be included in the WA Form created for each project. Unit costs for reimbursements shall be included in Exhibit A.

B. Service Provider shall submit an itemized invoice to the City on the first day of each month that details the Services that were provided in the month immediately prior, as well as any other charges or reimbursements to which the Service Provider is entitled by this Agreement. The City agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by the City. In the event of a dispute, and prior to the invoice's due date, City shall pay the undisputed portion of the invoice and notify Service Provider of the nature of the dispute regarding the balance.

C. Service Provider shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the Agreement and such other records as may be deemed necessary by the City to assure proper accounting for all funds. These records will be made available for audit purposes to the City or any authorized representative, and will be retained for three years after the expiration of this Agreement unless permission to destroy them is granted by the City.

IV. SCHEDULE

A. Unless otherwise directed by the City, Service Provider shall commence performance of the Services upon execution of this Agreement.

B. Services shall be completed within the timeframe(s) outlined in WA Form.

C. Unless amended in writing by the City and executed by the parties to this Agreement, the Service Provider's estimate of hours and price shall not be exceeded.
D. Neither the City nor the Service Provider shall be in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party.
E. If Service Provider's performance is delayed due to delays caused by the City, Service Provider shall have no claim against the City for damages or payment adjustment other than an extension of time to perform the Services.

V. LIABILITY AND INDEMNIFICATION

A. Service Provider shall indemnify, defend and hold harmless the City and its departments, elected officials, officers, employees and agents, from and against all liability, suits, actions, proceedings, judgments, claims, losses, damages, and injuries (including attorneys' fees and other expenses of litigation, arbitration, mediation or appeal), which in whole or in part arise out of or have been connected with Service Providers' negligence, error, omission, recklessness, or wrongful or criminal conduct in the performance of Services, including performance by Service Provider's employees and agents; or arising from any claim for libel, slander, defamation, copyright infringement, invasion of privacy, piracy and/or plagiarism related to any materials related to materials Service Provider creates or supplies to the City, except to the extent that such claims arise from materials created or supplied by the City.
B. Service Provider's obligation to indemnify and hold harmless shall remain in effect and shall be binding on Service Provider whether such injury shall accrue, or may be discovered, before or after termination of this Agreement.

VI. INSURANCE

The Service Provider shall secure and maintain, at its expense, through the duration of this Agreement the insurance described on Exhibit C.

VII. ASSIGNMENT OF AND RESPONSIBILITY FOR PERSONNEL

A. Service Provider's assignment of personnel to perform the Services shall be subject to the City's oversight and general guidance. The City reserves the right to request qualifications and/or reject service from any and all employees of the Service Provider.
B. While upon City premises, the Service Provider's employees and agents shall be subject to the City's rules and regulations respecting its property and the conduct of employees thereon.

VIII. OWNERSHIP OF WORK PRODUCT

Service Provider agrees that any documents, materials and work products produced in whole or in part through it under this Agreement, any intellectual property rights of Service Provider therein (collectively the "Works") are intended to be owned by the City. Accordingly, Service Provider hereby assigns to the City all of its right title and interest in and to such Works.

IX. RELATIONSHIP OF THE PARTIES

A. Service Provider represents that it has, or will secure at Service Provider's own expense, all personnel required in performing the Services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City.

B. All of the Services required hereunder will be performed by the Service Provider or under Service Provider's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.

C. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

X. NOTICES

A. All notices required by this Agreement shall be in writing, and unless otherwise directed by this Agreement, shall be sent to the addresses as set forth in this Section:

B. Notices sent by Service Provider shall be sent to:

City of Parkville
Attn: Public Works Director
8880 Clark Ave.
Parkville, MO 64152
(816) 741-7676
aabel@parkvillemo.gov

Vireo
Attn: Steve Rhoades
929 Walnut St., Ste. 700
KCMO 64106
816-756-5690
steve@bevireo.com

XI. TERM AND TERMINATION

A. The effective date of this Agreement shall be the date of execution, when the Agreement is signed by both parties.

B. The term of this Agreement shall be two (2) years from the effective date of this Agreement. The City has the option to renew the Agreement for one (1) additional year, with written notice at least 30-days prior to the anniversary date.

C. Notwithstanding Article XI, Paragraph B, the City reserves the right and may elect to terminate this Agreement at any time, with or without cause, by giving at least ten (10) days written notice to the Service Provider. The City shall compensate Service Provider for the Services that have been completed to the City's satisfaction as of the date of termination at the rates set forth on Exhibit A, or if the appropriate compensation of services performed through the date of termination is not set forth on Exhibit A, on a pro-rata basis determined by the percentage of completion of services as described on Exhibit A. Service Provider shall perform no activities other than reasonable wrap-up activities after receipt of notice of termination.

XII. RESOLUTION OF DISPUTES

A. City and Service Provider agree that disputes relative to the services and the Project shall first be addressed by negotiations between the parties. Such negotiations shall take place within thirty (30) days of demand by the party seeking resolution of the dispute. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Service Provider shall proceed with the services as per this Agreement as if no dispute existed.

B. In order to preserve its rights to dispute a matter hereunder, the complaining party must submit a written notice to the other party setting forth the basis for its complaint within twenty (20) calendar days following receipt of the decision of the City Administrator as to such matter or other action on which the dispute is based.

C. Arbitration of disputes.

   i. Claims, except those waived as provided for elsewhere in this Agreement, which have not been resolved by the procedures described above, shall be decided by arbitration which, unless the parties mutually agree otherwise, in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect at the time of the arbitration. The demand for arbitration shall be filed in writing with the other party to the Agreement and with the American Arbitration Association.

   ii. A demand for arbitration may be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when institution of legal or equitable proceedings based on such Claim would be barred by the applicable statute of limitations.

   iii. An arbitration pursuant to this Section may be joined with an arbitration involving common issues of law or fact between the City or Service Provider and any person or entity with whom the City or Service Provider has a contractual obligation to arbitrate disputes which does not prohibit consolidation or joinder. No other arbitration arising out of or relating to the Agreement shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to the Agreement or not a party to an agreement with the City, except by written consent containing a specific reference to the Agreement signed by the City and Service Provider and any other person or entities sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by the parties to the Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

   iv. Claims and Timely Assertion of Claims. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

   v. Judgment on Final Award. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

XIII. MISCELLANEOUS PROVISIONS

A. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.

B. Assignability. Service Provider shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of the City thereto. Provided, however, that the claims for money by Service Provider from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.

C. Media Announcements. Service Provider shall not be authorized to make statements to the media or otherwise on behalf of the City without express direction and consent of the City.

D. Compliance with Local Laws. Service provider shall comply with all applicable laws, ordinances, and codes of the State and local governments, and shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.

E. Equal Employment Opportunity. During the performance of this Agreement, Service Provider agrees as follows:

   i. Service Provider will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. Service Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

   ii. Service Provider will, in all solicitation or advertisements for employees placed by or on behalf of Service Provider, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.

   iii. Service Provider will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

F. Authorized Employees. Service Provider acknowledges that Section285.530, RSMo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Service Provider therefore covenants that it will not knowingly be in violation of subsection 1 of Section 285.530, RSMo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform Services related to this Agreement, and that its employees can lawfully to work in the United States.

G. Interest of Members of a City. No member of the governing body of the City and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement, and Service Provider shall take appropriate steps to assure compliance.

H. Interest of Service Provider and Employees. Service Provider covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the scope of work associated with this Agreement or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. Service Provider further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

I. Entire Agreement. This Agreement represents the entire Agreement and understanding between the parties, and this Agreement supersedes any prior negotiations, proposals, or agreements. Unless otherwise provided in this Agreement, any amendment to this Agreement shall be in writing and shall be signed by the City and Service Provider, and attached hereto.

J. Severability. If any part, term or provision of this Agreement, or any attachments or amendments hereto, is declared invalid, void, or enforceable, all remaining parts, terms, and provisions shall remain in full force and effect.

K. Waiver. The failure of either party to require performance of this Agreement shall not affect such party's right to enforce the same. A waiver by either party of any provision of breach of this Agreement shall be in writing. A written waiver shall not affect the waiving party's rights with respect to any other provision or breach.

L. Third Parties. The Services to be performed by the Service Provider are intended solely for the benefit for the City. Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any person or entity not a signatory to this Agreement.

M. Modifications. The Agreement cannot be modified or amended unless evidenced in writing, executed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

SEAL OF THE CITY OF PARKVILLE
PLATTE COUNTY MISSOURI

CITY OF PARKVILLE, MISSOURI

By:
Nanette K. Johnston, Mayor

ATTEST:

Melissa McChesney, City Clerk

Patti Banks Associates LLC dba Vireo

By:
Linda deFlon, Owner

CITY OF PARKVILLE
Policy Report

Date: September 14, 2021

Prepared By:	Reviewed By:
Brad Stanton, Planner	Stephen Lachky, Community Development Director

ISSUE:
Approve the first reading of an ordinance to approve the final plat of Sanctuary Hill at The National, a subdivision consisting of approximately 11.49 acres generally located to the north of The National 12th Plat (Community Development)

BACKGROUND:
The applicant proposes a preliminary plat and a final plat for Sanctuary Hill at The National, a subdivision (11.49 acres, more or less) generally located to the north of The National – Twelfth Plat subdivision in Parkville, Mo. The plat proposes 13 single-family lots and 3 tracts of private open space consisting of 4.16 acres, more or less. The plat for Sanctuary Hill at The National proposes extending the North National Drive roadway to the north and east from the previously platted The National – Twelfth Plat.

On November 3, 1998 the Parkville Board of Aldermen approved a community unit plan for The National via ordinance no. 1756; which was subsequently amended on March 7, 2000 via ordinance no. 1860. The community unit plan was approved in conjunction with annexation into Parkville city limits, rezoning to various planned districts (e.g., “R-2-P”, “R-4-P”, and “B-4-P”), and serves as the master plan guiding development and implementation of phases within The National. This plat for Sanctuary Hill at The National encompasses phase J contained in the original community unit plan (see excerpt below). Originally slated for 26 single family lots on 8.56 +/- acres, the proposed plat represents a decrease in overall units on the property.

BUDGET IMPACT:
With the exception of application and permit fees and any incremental increases from real estate and personal property taxes, there is no budgetary impact.

ALTERNATIVES:

1. Approve first reading of the ordinance approving the final plat as submitted.
2. Approve first reading, subject to changes directed by the Board of Aldermen.
3. Deny the final plat.
4. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

PLANNING & ZONING COMMISSION RECOMMENDATION:
The Planning and Zoning Commission considered the application at their September 14, 2021, regular meeting. Following a brief discussion, the Planning and Zoning Commission concurred with staff conclusions and recommendations. They recommended approval of the final plat (unanimously by a vote of 7-0), subject to staff conditions. Items considered by the Commission for their recommendation at the September 14, 2021, meeting are attached and included by reference.

STAFF RECOMMENDATION:
Staff recommends that the Board of Aldermen approve first reading of the ordinance, subject to the following conditions:

1. Approval is based on the representations of the drawings presented as part of this application and does not waive any requirement or development standard contained within the Municipal Code.
2. Prior to Building Permit issuance, the Final Plat must be approved and recorded with Platte County.
3. Prior to occupancy, all public improvements must be installed as required by Public Works.

POLICY:
Applications for Subdivision – Final Plat must be approved by the Board of Aldermen following review and recommendation by the Planning and Zoning Commission as outlined in Table 403-1: Procedures Summary of the Parkville Municipal Code. Per Section 403.020, E. if the Planning Commission recommends approval or conditionally approves the final plat, the plat shall be forwarded to the Board of Aldermen.

The Board of Aldermen must approve two readings of the ordinance to become effective. Rule 5, *Agendas*, of the Board's adopted Rules of Order, states "*The first reading of an ordinance will be read on the action agenda and the second and final reading will be read the next subsequent meeting on the consent agenda, unless the item is a time-sensitive matter in which it may be approved during the same meeting*."

SUGGESTED MOTION:
I move to approve Bill No. 3141, an ordinance approving the Final Plat for Sanctuary Hill at The National, a subdivision in Parkville, Platte County, Missouri, on first reading and postpone the second reading to October 5, 2021.

ATTACHMENTS:
1. Ordinance
2. Staff Report
3. Application
4. Final Plat
5. Applicant Plat Analysis Report

BILL NO. 3141 ORDINANCE NO. ____

AN ORDINANCE APPROVING THE FINAL PLAT OF SANCTUARY HILL AT THE NATIONAL, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI

WHEREAS, the Community Unit Plan for The National was originally approved by the Parkville Board of Aldermen on November 3, 1998, via Ordinance No. 1756 and subsequently amended on March 7, 2000, via Ordinance No. 1860; and

WHEREAS, Phase J of The National Community Unit Plan, which encompasses the area proposed to be platted, originally planned for 26 single family lots on 8.56 +/- acres; and

WHEREAS, applicant Dale Brouk of FiveStar Lifestyles, LLC has submitted an application for subdivision – final plat for the final plat of Sanctuary Hill at The National, a subdivision (11.49 acres, more or less) generally located to the north of The National – Twelfth Plat subdivision in Parkville, Missouri; and

WHEREAS, the final plat of Sanctuary Hill at The National proposes platting public right-of-way for an extension to North National Drive, as well as 13 lots for single-family homes and 3 tract for private open space; and

WHEREAS, the final plat of Sanctuary Hill at The National was reviewed against the *Parkville 2040 Master Plan*, Parkville Municipal Code and its applicable zoning codes and subdivision regulations, adequate utilities, grading and drainage and stormwater management requirements; and

WHEREAS, the final plat of Sanctuary Hill at The National was reviewed against the previously-approved Sanctuary Hill at The National preliminary plat and following review, staff determined the proposed subdivision is substantially consistent with the preliminary plat; and

WHEREAS, the final plat of Sanctuary Hill at The National was considered at the September 14, 2021, meeting of the Planning and Zoning Commission and was recommended for approval (by a vote of 7-0).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI, AS FOLLOWS:

SECTION 1. The Application for Subdivision – Final Plat for Sanctuary Hill at The National, a subdivision in Parkville, Platte County, Missouri, attached hereto and incorporated herein by reference as Exhibit A, is hereby approved.

SECTION 2. The City hereby accepts and agrees to maintain City improvements in easements and public rights-of-ways, which are designated on the plat.

SECTION 3. The applicant, once all conditions by the Board of Aldermen have been met and acknowledged by the City of Parkville, is hereby directed to have the plat recorded in the office of the Platte County Recorder of Deeds following execution and is responsible for paying all recording fees.

SECTION 4. This ordinance shall be effective immediately upon its passage.

PASSED and APPROVED this 21st day of September 2021.

____
Mayor Nanette K. Johnston

ATTESTED:

____
City Clerk Melissa McChesney

CITY OF PARKVILLE ▪ 8880 Clark Avenue ▪ Parkville, MO 64152 ▪ (816) 741-7676 ▪ FAX (816) 741-0013

Staff Analysis

Agenda Item:	4.A & 4.B
Proposal:	Application for Subdivision – Preliminary Plat and Subdivision – Final Plat for Sanctuary Hill at The National, a subdivision (11.49 acres, more or less) generally located to the north of The National – Twelfth Plat subdivision in Parkville, Mo.
Staff Recommendation:	Approval
Case No:	PZ21-20 (Preliminary Plat) & PZ21-21 (Final Plat)
Applicant:	FiveStar Lifestyles, LLC
Owners:	RP Golf, LLC
Location:	Generally located to the north of The National – Twelfth Plat subdivision in Parkville, Mo.
Zoning:	"R-2-P" Single-Family Residential
Parcel #s:	All of parcel no. 20-5.0-16-400-001-026.000

Exhibits:

A. This Staff Analysis
B. Application for Subdivision – Preliminary Plat
C. Application for Subdivision – Final Plat
D. Subject Area Property Map
E. Final Plat, Sanctuary Hill at The National (prepared by Continental Consulting Engineers, Inc.; dated July 28, 2021)
F. Application Narrative (submitted by Applicant)
G. Additional exhibits as may be presented during the regular meeting

By Reference:

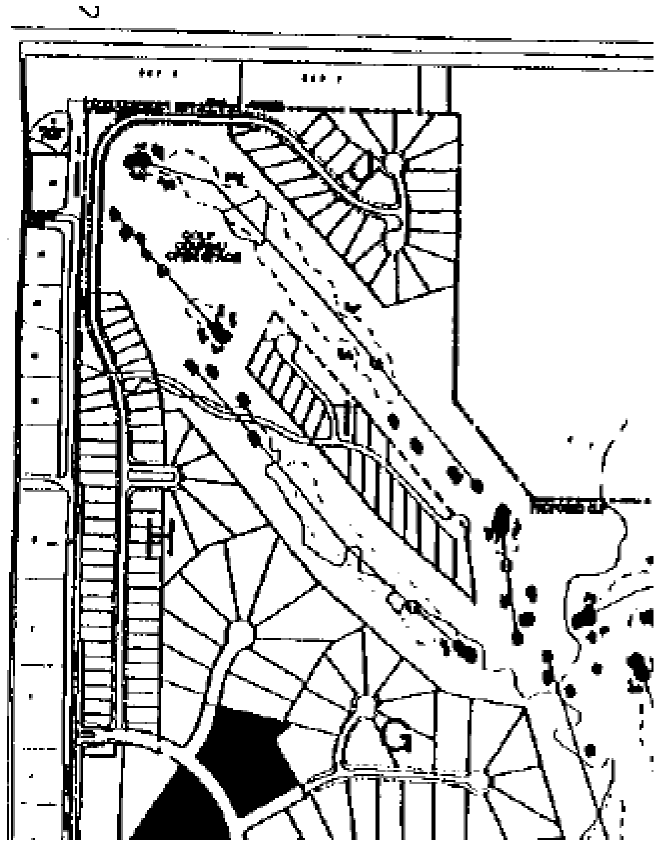
A. Parkville Municipal Code, Title IV – Development Code in its entirety (http://parkvillemo.gov/download/ZoningCodeUpdate_FinalDraft.pdf)
   1. Section 403.020, D. Preliminary Plat
   2. Section 403.020, E. Final Plat
   3. Section 403.040 Master Planned Development
   4. Chapter 404 Subdivision Regulations
   5. Section 405.010 Zoning Districts Established
   6. Section 405.020 Districts & Uses
   7. Section 405.030 Standards Applicable to All Districts
B. Parkville Master Plan (http://parkvillemo.gov/departments/community-development-department/master-plan/)

Overview

The applicant proposes a preliminary plat and a final plat for Sanctuary Hill at The National, a subdivision (11.49 acres, more or less) generally located to the north of The National – Twelfth Plat subdivision in Parkville, Mo. The plat proposes 13 single-family lots and 3 tracts of private open space consisting of 4.16 acres, more or less. The plat for Sanctuary Hill at The National proposes extending the North National Drive roadway to the north and east from the previously platted The National – Twelfth Plat.

Subject Area Property Map

On November 3, 1998 the Parkville Board of Aldermen approved a community unit plan for The National via ordinance no. 1756; which was subsequently amended on March 7, 2000 via ordinance no. 1860. The community unit plan was approved in conjunction with annexation into Parkville city limits, rezoning to various planned districts (e.g., “R-2-P”, “R-4-P”, and “B-4-P”), and serves as the master plan guiding development and implementation of phases within The National. This plat for Sanctuary Hill at The National encompasses phase J contained in the original community unit plan (see excerpt below). Originally slated for 26 single family lots on 8.56 +/- acres, the proposed plat represents a decrease in overall units on the property.



Excerpt from The National Community Unit Plan (1998)

Review and Analysis
Plat applications are required to establish or alter the legal boundaries of property, and to account for public facilities, infrastructure, development patterns, public realm design or other long-range growth and development considerations prior to potential fracturing of ownership. Preliminary plats are larger division of land that enable new ownership and development patterns; or which impact public facilities or land, and are proposed in a preliminary or conceptual format to prepare for detailed engineering and design facilities.

Parkville Municipal Code, Section 403.020, Subsections D and E provide criteria for how the Planning and Zoning Commission shall determine if a final plat is acceptable. The following are staff’s findings and conclusions for the preliminary plat and final plat applications.

Preliminary Plat Application (PZ21-20)

1. **The application is in accordance with the Master Plan and in particular the physical patterns, arrangement of streets, blocks, lots and open spaces, and public realm investments that reflect the principles and concepts of the plan.**

This application reasonably reflects the principles and concepts of the Master Plan. Additionally, this development is similar in nature to the proposal from the original Community Unit Plan for The National.

2. **Compliance with the requirements of this Development Code, and in particular the blocks and lots proposed are capable of meeting all development and site design standards under the existing or proposed zoning.**
   Staff has reviewed the submitted plat drawing against the requirements of the Code and found that it meets the requirements. The blocks and lots proposed are capable of meeting all development and site design standards under the R-2-P zoning district.

3. **Any phasing proposed in the application is clearly indicated and demonstrates a logical and coordinated approach to development, including coordination with existing and potential development on adjacent property.**
   The project is proposed to be completed in one phase.

4. **Any impacts identified by specific studies or technical reports, including a preliminary review of stormwater, are mitigated with generally accepted and sound planning, engineering, and urban design solutions that reflect long-term solutions and sound fiscal investments.**
   The applicant submitted a final stormwater and BMP study. This study has been reviewed by Public Works and was found to meet the requirements of the Municipal Code and include generally accepted and sound planning, engineering, and urban design solutions that reflect long-term solutions and sound fiscal investments.

5. **The application does not deter any existing or future development on adjacent property from meeting the goals and policies of the Master Plan.**
   Staff does not find this application to deter any existing or future development on adjacent property from meeting the goals and policies of the Master Plan. Any impacts on adjacent property from this proposed subdivision are expected to be minimal.

6. **The design does not impede the construction of anticipated or planned future public infrastructure within the area.**
   Staff does not find the design of the proposed plat to impede any construction of public infrastructure in the area.

7. **The recommendations of professional staff, or any other public entity asked to officially review the plat.**
   Staff recommends approval of the Application for Subdivision – Preliminary Plat for Sanctuary Hill at The National.

Final Plat Application (PZ21-21)

1. **The layout and design of the final plat is substantially consistent with the approved preliminary plat considering the number of lots or parcels; the block layout, street designs and access; the open space systems and civic design elements; the infrastructure systems; or other elements of coordinated developments.**
   The layout and design of the final plant does not deviate any from the preliminary plat application (Case No. PZ21-20) with regards to the number of lots or parcels, the block layout, street designs and access; the open space systems and civic design elements; the infrastructure systems; or other elements of coordinated developments.

2. **The construction plans for any utilities, infrastructure or public facilities meet all technical specifications.**
   The applicant submitted street and storm sewer plans, sanitary sewer plans, and a Stormwater & BMP Study to staff for review. Alysen Abel, the City's Public Works Director, has reviewed these plans and determined they meet the City's storm drainage standards per Section 404.040, as well as stormwater management best management practices per Section 407.050.

3. **The phasing and timing of public improvements ensures construction and performance guarantees.**
   The project is proposed to be completed in one phase. Completion of the public improvements will be required prior to occupancy being granted for the lots.

4. **Any deviation in the final plat from the preliminary plat brings the application in further compliance with the Master Plan and the purposes and intent of this code.**
   The final plat application does not deviate any from the preliminary plat application (Case No. PZ21-20). Per staff's review of the application for subdivision – preliminary plat against the requirements of Section 403.020, Subsection D, it was determined the application was in accordance with the *Parkville Master Plan* and purposes and intent of the Development Code.

5. **The recommendations of professional staff, or any other public entity asked to officially review the plat.**
   Staff recommends approval of the Application for Subdivision – Final Plat for Sanctuary Hill at The National.

Staff Conclusion and Recommendation

Staff recommends approval of the Application for Subdivision – Preliminary Plat and recommends approval of the Application for Subdivision – Final Plat for Sanctuary Hill at The National based on the merits of the application and the findings and conclusions in the report. Additionally, staff recommends approval of the application, subject to the following conditions:

1. Approval is based on the representations of the drawings presented as part of this application and does not waive any requirement or development standard contained within the Municipal Code.
2. Prior to Building Permit issuance, the Final Plat must be approved and recorded with Platte County.
3. Prior to occupancy, all public improvements must be installed as required by Public Works.

It should be noted that the recommendation contained in this report is made without knowledge of facts, comments or any additional information which may be presented during the meeting. For that reason, the conclusions herein are subject to change as a result of evaluating additional information; additionally, staff reserves the right to modify or confirm the conclusions and recommendations herein based on consideration of any additional information that may be presented.

Necessary Action

Following consideration of the Application for Subdivision – Final Plat, supporting information, associated exhibits, factors discussed above and any testimony presented at the meeting, the Planning and Zoning Commission should recommend approval (with or without conditions), denial, or postpone the application for further consideration. If approved subject to conditions, the conditions should be noted for the record. Unless postponed, the Planning and Zoning Commission's action will be forwarded to the Board of Aldermen on September 21, 2021 for final action.

End of Memorandum

______________________________ 09-10-2021
Brad Stanton Date

Application #: ____________
Date Submitted: ____________
Public Hearing: ____________
Date Approved: ____________

Parkville
Missouri

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Subdivision – Preliminary Plat

Pre-application meeting required per Parkville Municipal Code Title IV, Section 403.010, Subsection C

1. Applicant/Contact Information

Applicant(s)
Name: Dale Brouk - FiveStar Lifestyles
Address: PO Box 14146
City, State: Parkville, MO 64152
Phone: (816) 505-4297 Fax:
E-mail: daleb@fivestarlifestyles.com

Owner(s), if different from applicant(s)
Name: David Whitcraft - WxW LLC
Address: 5884 S National Drive
City, State: Parkville, MO 64152
Phone: (816) 885-4460 Fax:
E-mail: cerdmw@gmail.com

Engineer/Surveyor(s) preparing plat & legal description
Name: Brett Haugland - Continental Consulting Engineers
Address: 9000 State Line Road
City, State: Leawood, Kansas 66206
Phone: (913) 642-6642 Fax: (913) 642-6941
E-mail: bh@ccengineers.com

Contact Person, if different from applicant(s)
Name: Dale Brouk / Brett Haugland
Address: PO Box 14146
City, State: Parkville, MO 64152
Phone: (816) 505-4297 Fax: (816) 741-1462
E-mail: daleb@fivestarlifestyles.com

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that development in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for fines, punishments and revocation of approvals as applicable.

Applicant's Signature (Required) ____________ Date: 9-7-21

Property Owner's Signature (Required) ____________ Date: 9-7-21

2. Property Information

Proposed name of subdivision: Sanctuary Hill at The National

Current use(s) of the property: Undeveloped

Current zoning district: R-2-P Single Family Residential

Acreage open space: ____________ Proposed zoning: R-2-P Single Family Residential

Density of development: Gross: 1.13 lots/acre & 0.88 acres/lot Minimum lot size: Greater than 0.25 acres

3. Signatures of Acknowledgement

The following signatures by authorized representatives indicate the entity had notice of the intent to subdivide and, pending detailed plan review can provide their applicable service to the proposed development. A signed letter from the entity may be submitted in place of a signature.

Missouri American Water: Brad Cole

Water District (PWSD #1 or Missouri American Water Co.)
816.891.9141 816.741.2992

Fire Chief: Dean Cull 816-935-7210

South Platte Fire Protection District (SPFPD)
816.741.2900

Platte County: Dan Koch

Sanitary sewer/septic (PCRSD, Parkville Public Works or Platte County Health Department)
816.858-2052 816.741.7676 816.858.2412

Alysen Able: Director of Public Works

Streets (Parkville Public Works)
816.741.7676

Not Applicable

Missouri Department of Transportation (for access/adjacent to a state maintained roadway)
816.622-0414

Evergy: Melissa Feltes 816-810-7561

Electricity (KCP&L)
816.471.5275

Spire Gas: Christy Meers 816-399-9401

Natural Gas (Spire Energy DBA Missouri Gas Energy)
816.756.5252

____

School District (Park Hill or Platte County)
816.741.1521 816.858.2822

Application #: ______________________

4. Public Improvements

- **All public improvements must be designed to city standards and require approval, guarantees and permits prior to installation.**

Length of proposed new roadways: Approx: 2725 linear feet

Proposed surface material: Asphalt Pavement - concrete curb Maximum grade: 9.3% in roadway profile

General character of the neighborhood: Golf Course Community with walkout and walkup basements

Are area streets and utilities sufficient to serve the property once subdivided? yes - per initial investigation
(Note: a traffic study may be required in order to adequately address this question)

Explain: Appropriate utility companies informed of improvements - waiting on their final design.

Attach a stormwater management study showing facilities/improvements needed to handle stormwater adequately.

Attach a narrative addressing:

1. *How the application is in accordance with the Master Plan and in particular the physical patterns, arrangement of streets, blocks, lots and open spaces, and public realm investments that reflect the principles and concepts of the plan.*
2. *Compliance with the requirements of the Development Code, and in particular the blocks and lots proposed is capable of meeting all development and site design standards under the existing or proposed zoning.*
3. *Any phasing proposed in the application is clearly indicated and demonstrates a logical and coordinated approach to development, including coordination with existing and potential development on adjacent property.*
4. *How any impacts identified by specific studies or technical reports, including a preliminary review of storm water, are mitigated with generally accepted and sound planning, engineering, and urban design solutions that reflect long-term solutions and sound fiscal investments.*
5. *How the application does not deter any existing or future development on adjacent property from meeting the goals and policies of the Master Plan.*
6. *How the design does not impede the construction of anticipated or planned future public infrastructure in the area.*
7. *Any other information relevant to the application.*

5. Checklist of required submittals

- [x] Completed application with authorization signatures of service providers.
- [x] Application fee of $300.00, plus $5.00 per lot or tract. *This fee shall include the expense of initial engineering review, plus the expense of reviewing one re-submittal. All other expenses including, but not limited to, consulting fees, attorney fees, reproduction costs, mailing costs, and other expenses resulting from the necessary review, processing, filing, recording, and action on said applications or permits, shall be borne by the sub-divider based on actual costs.*
- [x] Deed with owner's name and legal description of property to be platted.
- [x] Five (5) copies 24" x 36" size, or larger sets, and one (1) electronic set (PDF format) of the preliminary plat containing the requirements outlined in Section 403.020 Subsection D. of the Development Code for initial staff and entity review. Additional large size copies may be requested following review by staff.
- [x] Drainage plan containing the requirements outlined in Parkville Municipal Code Title IV, Section 404.030 Subsection C3.

For City Use Only

Application accepted as complete by: ______________________ Name/Title ____________ Date

Application fee payment: Check #____________ Amount $ ________

Final reimbursable costs paid (if applicable). Date of Action: ______________________

Planning Commission Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: ____________

Conditions if any: ______________________

____

Board of Aldermen Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: ____________

Conditions if any: ______________________

Application #: ____________________

6. Subdivision – Preliminary Plat checklist for staff review

1. **Basic Information**
   a. Name of the plat, phase and/or number if applicable
   b. Name, address, contact information of person / registered surveyor or firm that prepared the plat
   c. Date plat was prepared, including any revision dates

2. **Plat Information**
   a. Full property/legal description
   b. Total land area in square feet and acres of property
   c. Boundary survey notes
   d. Dedication language for property to be subdivided
   e. Easement language for easements to be granted to utility companies franchised to operate in Parkville, Mo.
   f. Open space dedication if applicable

3. **Plat Drawing**
   a. Graphic, engineering scale
   b. North arrow
   c. Monumentation/symbology legend
   d. Vicinity map identifying boundaries and location of property in relation to City
   e. Property lines and lot dimensions with total land area in square feet and acres
   f. Numbering of all lots (Lot 1, Lot 2, Lot 3, etc.)
   g. Lettering of all tracts (Tract A, Tract B, Tract C, etc.)
   h. Watermark designation with labeling of any previously platted lots or tracts
   i. Proposed rights-of-way, public and/or private streets with dimensions, centerlines and names
   j. Proposed easements for access or utilities
   k. Dimensions of all radii, acres, points of tangency, central angles and lengths of curves
   l. Indication of FEMA Special Flood Hazard Areas (SFHA) if applicable

4. **Signature Information**
   a. Signature line with date for property owner(s) and notary public
   b. Signature line with date for Mayor (with full name), City Clerk (with full name), and Community Development Director (with full name) of the City of Parkville
   c. Ordinance number with date that the ordinance was passed by the Board of Aldermen
   d. Signature line with date for surveyor's certification (to be signed & stamped on all plat copies to be recorded)

Parkville
Missouri

Application #: ____________
Date Submitted: ____________
Public Hearing: ____________
Date Approved: ____________

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Application for Subdivision – Final Plat

Pre-application meeting required per Parkville Municipal Code Title IV, Section 403.010, Subsection C.

1. Applicant/Contact Information

Applicant(s)

Name: Dale Brouk - FiveStar Lifestyles
Address: PO Box 14146
City, State: Parkville, MO 64152
Phone: (816) 505-4297 Fax: (816) 741-1462
E-mail: daleb@fivestarlifestyles.com

Owner(s), if different from applicant(s)

Name: David Whitcraft - WxW LLC
Address: 5884 S National Drive
City, State: Parkville, MO 64152
Phone: (816) 885-4460 Fax: ____________
E-mail: cerdmw@gmail.com

Engineer and/or surveyor(s) preparing plat & legal desc.

Name: Brett Haugland - Continental Consulting Engineers
Address: 9000 State Line Road
City, State: Leawood, Kansas 66206
Phone: (913) 642-6642 Fax: (913) 642-6941
E-mail: bh@ccengineers.com

Contact Person, if different from applicant(s)

Name: Dale Brouk / Brett Haugland
Address: PO Box 14146
City, State: Parkville, MO 64152
Phone: (816) 505-4297 Fax: (816) 741-1462
E-mail: daleb@fivestarlifestyles.com

We, the undersigned, do hereby authorize the submittal of this application and associated documents and certify that all information contained therein is true and correct. We acknowledge that development in the City of Parkville is subject to the Municipal Code of the City of Parkville. We do hereby agree to abide by and comply with the above-mentioned codes, and further understand that any violations from the provisions of such or from the conditions as stated herein shall constitute cause for fines, punishments and revocation of approvals as applicable.

Applicant's Signature (Required) [signature] Date: 9-7-21

Property Owner's Signature(Required) [signature] Date: 9-7-21

2. Property information

Name and phase of plat: Sanctuary Hill at The National

Final plat in substantial conformance with approved preliminary plat? Yes

If not, explain:

Zoning district: R-2-P Single Family Residential
Anticipated uses: Residential
Acreage of this phase: 11.50 +/-
Number of lots: 13
Minimum lot size: Greater than 0.25 acres
Density of development: Gross: 1.13 lots/acre & 0.88 acres/lot

3. Additional factors affecting the project

Please include other comments or factors relating to the proposed subdivision in an attached narrative.

Last modified January 2020

Application #: ____________________

4. Public Improvements

All public improvements must be designed to city standards and require approval, guarantees and permits prior to installation.

Improvement plans submitted and approved for:

Streets and access: North National Drive
(Date approved)

Length of new streets: Approx. 2725 Linear Feet

Surface material: Asphalt Maximum grade: 9.3%

Sanitary sewer: Platte County Sewer District
(Entity and date approved)

Missouri Department of Natural Resources (MDNR) approval: 06/29/2021
(Date approved)

Water: American Missouri Water
(Entity and date approved)

Erosion and sediment control as per NPDES II: 07/21/2021
(Date approved)

Floodplain development permit (if required): Not Applicable
(Date approved)

5. Checklist of required submittals

- ☑ Completed application, including plat with all required details and supporting data.
- ☑ Nonrefundable application fee of $300.00 plus $5.00 per lot (minimum $305.00).
- ☑ Submit five (5) copies of the final plat (24" x 36" or larger) and one electronic copy (PDF format) containing the requirements outlined in Section 403.020 Subsection E. of the Development Code for initial staff and entity review. Additional large size copies may be requested following review by staff.
- ☑ Authorization signature of the owner of record of the property to be platted.
- ☑ Copy of any covenants and/or deed restrictions to be recorded with the Plat.
- ☐ Executed deed of release for any right-of-way dedicated to the city.
- ☐ Guarantees in the form of performance bonds or other city approved instrument ensuring the satisfactory completion of public improvements. The maintenance period for public improvements is two (2) years.

For City Use Only

Application accepted as complete by: ____________________ ____________
Name/Title Date

Application fee payment: Check #____________ Amount $__________

Final reimbursable costs paid (if applicable). Date of Action: ____________________

Planning Commission Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: ____________
Conditions if any: ____________________

Board of Aldermen Action: ☐ Approved ☐ Approved with Conditions ☐ Denied Date of Action: ____________
Conditions if any: ____________________

6. Subdivision – Preliminary Plat checklist for staff review

1. **Basic Information**
   a. Name of the plat, phase and/or number if applicable
   b. Name, address, contact information of person / registered surveyor or firm that prepared the plat
   c. Date plat was prepared, including any revision dates

2. **Plat Information**
   a. Full property/legal description
   b. Total land area in square feet and acres of property
   c. Boundary survey notes
   d. Dedication language for property to be subdivided
   e. Easement language for easements to be granted to utility companies franchised to operate in Parkville, Mo.
   f. Open space dedication if applicable

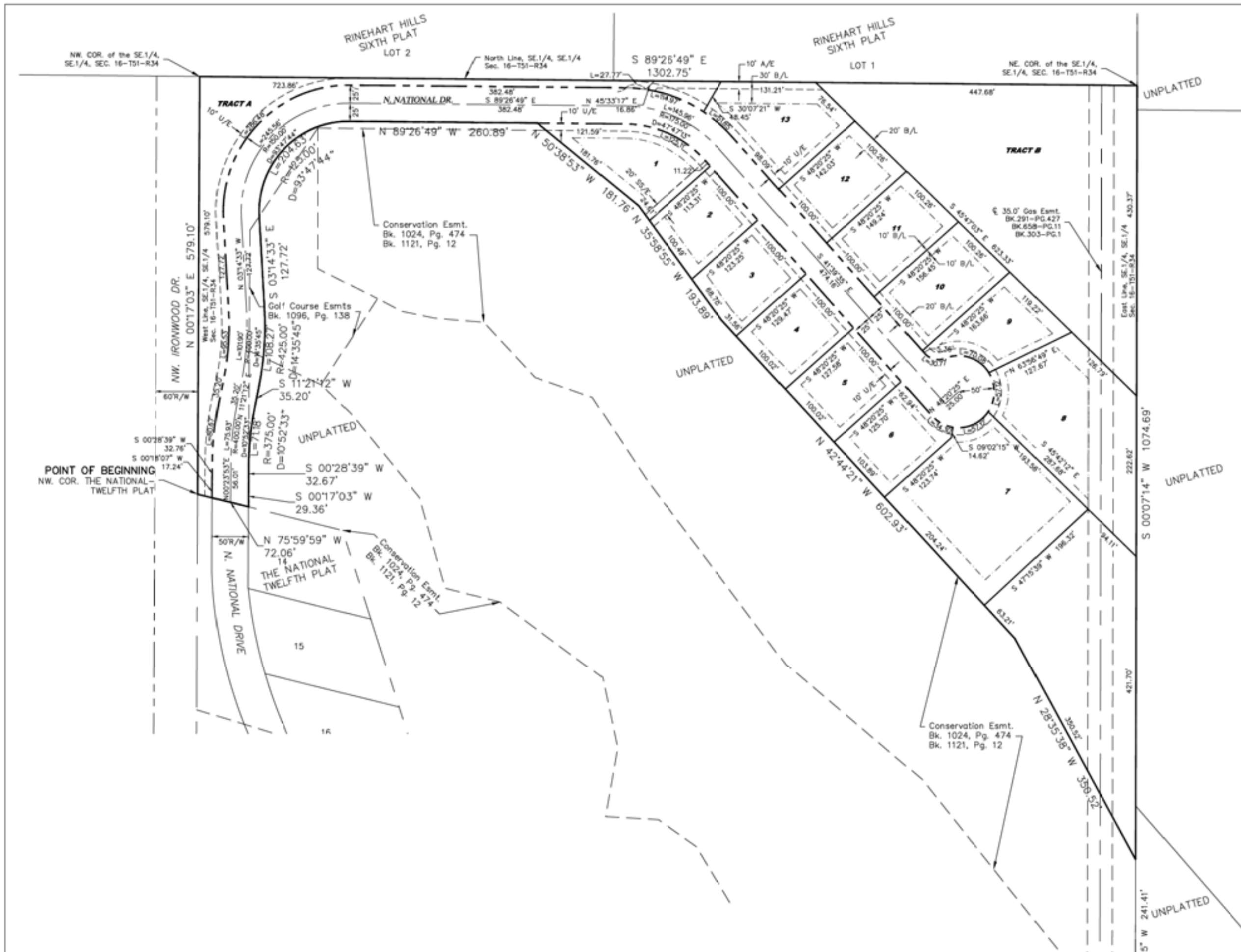
3. **Plat Drawing**
   a. Graphic, engineering scale
   b. North arrow
   c. Monumentation/symbology legend
   d. Vicinity map identifying boundaries and location of property in relation to City
   e. Property lines and lot dimensions with total land area in square feet and acres
   f. Numbering of all lots (Lot 1, Lot 2, Lot 3, etc.)
   g. Lettering of all tracts (Tract A, Tract B, Tract C, etc.)
   h. Watermark designation with labeling of any previously platted lots or tracts
   i. Proposed rights-of-way, public and/or private streets with dimensions, centerlines and names
   j. Proposed easements for access or utilities
   k. Dimensions of all radii, acres, points of tangency, central angles and lengths of curves
   l. Indication of FEMA Special Flood Hazard Areas (SFHA) if applicable

4. **Signature Information**
   a. Signature line with date for property owner(s) and notary public
   b. Signature line with date for Mayor (with full name), City Clerk (with full name), and Community Development Director (with full name) of the City of Parkville
   c. Ordinance number with date that the ordinance was passed by the Board of Aldermen
   d. Signature line with date for surveyor's certification (to be signed & stamped on all plat copies to be recorded)

FINAL PLAT

SANCTUARY HILL AT THE NATIONAL

PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION16, TOWNSHIP 51 NORTH, RANGE 34 WEST, ALL IN THE CITY OF PARKVILLE, PLATTE COUNTY, MISSOURI



* BUILDING SETBACK TABLE	
FRONT YARD	20 FEET
SIDE YARD	10 FEET
REAR YARD	30 FEET
REAR YARD LOT1	15 FEET
REAR YARD LOTS 2–6	20 FEET
REAR YARD LOT 7	25 FEET
REAR YARD LOT 8	30 FEET N. SIDE AND 67.5 FEET E. SIDE
REAR YARD LOTS 9–13	20 FEET

LOT AREA TABLE

LOT NUMBER	SQUARE FEET	ACRES
1	15,817	0.36
2	11,828	0.27
3	12,764	0.29
4	12,852	0.30
5	12,664	0.29
6	13,120	0.30
7	38,500	0.88
8	35,863	0.82
9	13,706	0.32
10	16,006	0.37
11	15,285	0.35
12	14,563	0.33
13	18,250	0.42
TOTAL	231,218	5.30

TRACT AREA TABLE

TRACT	SQUARE FEET	ACRES
TRACT A	33,800	0.78
TRACT B	96,330	2.21
TRACT C	51,093	1.17

AREA TABLE

	SQUARE FEET	ACRES
LOTS	231,218	5.30
TRACTS	181,223	4.16
RIGHT OF WAY	88,210	2.03
TOTAL	500,651	11.49

LEGEND

SS/E	SANITARY SEWER EASEMENT
U/E	UTILITY EASEMENT
A/E	ACCESS EASEMENT
B/L	BUILDING LINE
●	SET 1/2"x24" REBAR W/ CAP LS302
○	FND 1/2" REBAR (ORIGIN UNKNOWN)

LAND DESCRIPTION

A tract of land in the Southeast Quarter of the Southeast Quarter of Section 16, Township 51 North, range 34 West, in Parkville, Platte County, Missouri, being more particularly described by John Aaron Copelin, LS–2005019232 on this 27th day of July 2021, as follows as follows: Beginning at the Northwest corner of the National –Twelfth Plat, a subdivision in said Parkville, Platte County, Missouri, said point also being on the West line of the Southeast Quarter of the Southeast Quarter of said Section 16; thence N00°17'03"E, on the West line of said Quarter–Quarter Section, a distance of 579.10 feet to the Northwest corner of said Quarter–Quarter Section; thence S89°26'49"E, on the North line of said Quarter–Quarter Section, a distance of 1302.75 feet to the Northeast corner of said Quarter–Quarter Section; thence S00°07'15"W, on the east line of said Quarter–Quarter Section, a distance of 1074.69 feet; thence N28°35'38"W, a distance of 350.52 feet; thence N42°44'21"W, a distance of 602.93 feet; thence N35°58'55"W, a distance of 193.89 feet; thence N50°38'53"W, a distance of 181.76 feet; thence N89°26'49"W, a distance of 260.89 feet; thence Westerly and Southerly on a curve to the left, tangent to the last described course, having a radius of 125.00 feet, a central angle of 93°47'44", an arc distance of 154.29 feet; thence S03°14'33"E, tangent to the last described curve, a distance of 127.72 feet; thence Southerly, on a curve to the right, tangent to the last described course, having a radius of 425.00 feet, a central angle of 14°35'45", an arc distance of 68.09 feet; thence S11°21'12"W, a distance of 35.20 feet; thence Southerly, on a curve to the left, tangent to the last described course, having a radius of 375.00 feet, a central angle of 10°52'33", an arc distance of 71.18 feet; thence S00°28'39"W, tangent to the last described curve, a distance of 32.67 feet; thence S00°17'03"W, a distance of 29.36 feet to the Northwest corner of lot 14, said the National –Twelfth Plat; thence N75°59'59"W, on the Northerly line of said the National –Twelfth Plat, a distance of 72.06 feet to the Point of Beginning. The above described tract contains 500,651 square feet, or 11.49 acres, more or less.

DEDICATION

The undersigned proprietors of the property herein described have caused the same to be subdivided in the manner as shown on this plat and said property shall hereafter be known as "SANCTUARY HILL AT THE NATIONALS".

EASEMENTS

An easement or license is hereby granted to the City of Parkville, Missouri and Missouri American Water, to locate construct and maintain or authorize the location, construction and maintenance of wires, conduits, or structures for gas,sanitary sewers, storm sewers, electricity, telephone, cable tv, wires, sidewalks, surface drainage, or any and all of them ever, under, along, and through the strips marked "U/E" or "Utility Easement", and "SS/E" or "Sanitary Sewer", and "D/E" or "Drainage Easement".

STREETS

The streets and right–of–way shown on this plat and not heretofore dedicated to public use are hereby so dedicated.

COVENANTS AND RESTRICTIONS

The Covenants and Restrictions last recorded in Book 1233 at page 735 recorded as Twenty Fourth Amendment to the Declaration of Covenants, Conditions, and Restrictions for the National Parkville, Missouri, are to be amended to include this plat of SANCTUARY HILL AT THE NATIONALS and may be amended from time to time as prescribed in that Covenant and Restrictions.

PUBLIC IMPROVEMENTS

All public improvements including streets, sidewalks, curb & gutter and other required improvements shall meet the city's minimum standards.

COMMON/PRIVATE OPEN SPACE

Tracts A, B & C are reserved as Common/Private Open Space to be reserved and maintained by WxW, LLC or its assigns for use and enjoyment deemed appropriate. Common/Private Open Space and/or cash in lieu of public open space has previously been accepted as part of the approved community unit plan the National Golf Club of Kansas City.

FLOODPLAIN

Per FIRM Panels 376 and 377, effective April 2, 2015, for Platte County, Missouri (Map Numbers 29165C0376D and 29165C0377D) no portion of the property is located within the delineated floodplain/flood hazard areas.

BUILDING LINES / SETBACKS

Except as otherwise shown on the accompanying preliminary plat front, side and rear building lines shall be as follows: Front and Street building lines – 20 feet; interior side building lines – 10 feet; and interior rear building lines – (*PER SETBACK TABLE). No building shall be or portion thereof shall be built between these lines and the corresponding street right–of–way line, side lot line and rear lot line. Front, side and rear building lines were previously approved as part of the approved community unit plan for the National Gold Club of Kansas City.

PARKLAND

Private open space and cash in lieu of public open space has previously been accepted as part of the approved community unit plan for the National Golf Club of Kansas City.

PHASING

The Sanctuary Hill at the Nationals subdivision is to be developed as a single phase.

ZONING AND LAND USE

The property is zoned "R–2–P" Single–Family Residential and is part of the Community Unit Plan for the National Golf Club of Kansas City. Lots are to be used for detached single–family homes.

In witness whereof:
WxW, LLC, a Missouri limited liability company licensed to do business in the State of Missouri, has caused these presents to be executed this _____ day of _______________________, 2021

WxW, LLC, a Missouri Limited Liability Company

By ______________________________
David Whitcraft, Co–Manager

STATE OF ____________)
)ss.
COUNTY OF ___________)

BE IT REMEMBERED that on the _______ day of ______________, 2021, before me, the undersigned, a notary public in and for the County and State aforesaid, came Dale Brouk, to me personally known, who being by me duly sworn did say that he is Co–Manager of WxW, LLC, a Missouri Limited Liability Company, and that said instrument was signed on behalf of said corporation and that Dale Brouk acknowledged said instrument to be the free act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

My Commission expires ______________________

____
Notary Public

City of Parkville:
This is to certify that this final plat of SANCTUARY HILL AT THE NATIONALS was submitted to, considered and approved by the Parkville Board of Aldermen
This ______day of _____________2021, via Ordinance No.____________.

______________________ Nanette K. Johnston, Mayor

______________________ Melissa McChesney, City Clerk

I hereby certify that this plat of SANCTUARY HILL AT THE NATIONALS is based on an actual survey made by me or under my direct supervision and that said survey meets or exceeds the current Missouri Standards for Property Boundary Surveys as established by the Missouri Board for Architects, Professional Engineers, Professional Surveyors and Landscape Architects and the Missouri Department of Agriculture. I further certify that that I have complied with all statutes, ordinances, and regulations governing the practice of surveying and plotting of subdivisions to the best of my professional knowledge and belief.

FOR REVIEW ONLY

____
John A. Copelin, PLS 2005019232

N
(IN FEET)
1 INCH = 80 FT.

No.	Iss. Date	Notes/Comments	By	App.

SANCTUARY HILL AT THE NATIONALS
PARKVILLE, PLATTE COUNTY, MISSOURI

OWNER:
WxW, LLC
5884 S. NATIONAL DR.
PARKVILLE, MO 64152

ENGINEER:
BRETT HAUGLAND
CONTINENTAL CONSULTING ENGINEERS, INC.
9000 STATE LINE ROAD
LEAWOOD, KS 66206

LAND SURVEYOR:
JOHN A. COPELIN
CONTINENTAL CONSULTING ENGINEERS, INC.
9000 STATE LINE ROAD
LEAWOOD, KS 66206

Missouri Corporate License No. LS–302

Drafted:	JC
Reviewed:	JC
Approved:	
Date:	07/28/2021
Proj#	1511–45

SHEET 1 OF 3

Sanctuary Hill at The National
Final Plat Analysis Report

This is the Final Plat Analysis Report relating to the Preliminary Plat and Final Plat for the Sanctuary Hill Development at the National in Parkville, Platte County, Missouri.

Sanctuary Hill is located at the far north end of The National adjacent to golf hole no. 15 and will be accessed thru an extension of North National Drive. The proposed development contains approximately 11.50 acres consisting of public Right of Way, Open Space Tracts and 13 residential lots. The development of the property will be managed by FiveStar Lifestyles and Dale Brouk of FiveStar Lifestyles will be the primary contact. The public entry road will be constructed to meet the American Public Works and Parkville Standards.

The current zoning is Single Family Residential – R-2-P which allows for the proposed use. Front yard setbacks are to be set at 20 feet, side yard setbacks are set to be 10 feet and rear yard setbacks range from 15' to 30 feet on minimum 100 foot wide lots. The maximum allowable primary structures shall not exceed 35 feet in height.

The property generally drains to the northeast and southwest. The break in drainage is defined by a ridge line which runs approximately along the proposed roadway. There is roughly 60 feet of elevation change across the site with a maximum elevation of approximately 940 and a minimum elevation of approximately 880. Soils are defined as: Knox Silt Loam, Sharpsburg Silt Loam and Snead-Rock outcrop complex with slopes in the 5% to 15% range.

There is no floodplain within the limits of the project.

The extension of North National Drive will be constructed per the City of Parkville Public Works Standards for a residential street. The roadway will be constructed within a 50' Right-of-Way with two 11' lanes. Stormwater will be addressed using MARC & APWA current standards for Detention and BMP's. A stormwater study accompanied the site disturbance plan submittal.

Potable Water will be provided by Missouri American Water. An existing water main is located on the east side of North National Drive which will be extended to serve the 13 lots within the platted boundary. Missouri American Water will evaluate the system for adequate fire flows.

The 13 lots will be served by a low pressure sanitary sewer system. Each home will have individual grinder pumps that force sewage to a main line along the new roadway. Sewage is then forced to an existing manhole within the limits of the property where it then flows by gravity to the south and east.

The 13 lots will be served by Spire Gas by extending an existing main along North National Drive.

The project is anticipated to be constructed in one phase. Asphalt roadways will be constructed with concrete curb and gutters and an enclosed stormwater drainage system capable of handling at minimum the 10 year storm event with overflow swales. Approximately 22,000 CY of material is expected to be cut and filled throughout the entire development in order to balance the earthwork. Electric power will be provided by Evergy. Street lights will be provided by the developer and then turned over to Evergy to own and maintain. We are doing this to reduce ambient light throughout this part of the development.

All common areas will be maintained by The National Home Owners Association.

CITY OF PARKVILLE
Policy Report

Date: September 15, 2021

Prepared By:
Stephen Lachky, Community Development Director

Reviewed By:
Joe Parente, City Administrator

ISSUE:
Approve Resolution No. 21-010 supporting the KC Regional Climate Action Plan (Community Development)

BACKGROUND:
In pursuing its mission to draw down the region's greenhouse gas emissions, Climate Action KC, in partnership with the Mid-America Regional Council (MARC) and other area contributors assembled the first ever *KC Regional Climate Action Plan*. The plan proposes a flexible framework to help mitigate climate change by achieving net zero greenhouse gas emissions by 2050. It also shows how the region can become a more resilient, equitable and healthy region.

Nine action areas in the plan contain specific goals and strategies focused on mitigation and adaptation. Some strategies, like tree planting, accomplish both at the same time. Every strategy intentionally provides a wide range of co-benefits, ideally including the full range of benefits linked to public and environmental health, economic vitality, and community-building.

The *KC Regional Climate Action Plan* is a voluntary, flexible, collaborative framework. It intends to build leadership, draw upon previous successes in ways that align with local priorities and challenges. Emphatically, the plan is not a prescriptive document. It is meant to be tailored to meet local needs in flexible ways that can scale up to provide regional scale benefits and impact. The *KC Regional Climate Action Plan* is available online at https://kcmetroclimateplan.org/.

BUDGET IMPACT:
There is no budget impact with this item.

ALTERNATIVES:

1. Approve Resolution No. 21-010 supporting the *KC Regional Climate Action Plan*.
2. Do not approve the resolution.
3. Postpone the item.

FINANCE COMMITTEE RECOMMENDATION:
The item was not presented to the Finance Committee, but is being taken directly to the Board of Aldermen for consideration.

STAFF RECOMMENDATION:

Staff recommends that the Board of Aldermen approve Resolution No. 21-010 supporting the *KC Regional Climate Action Plan*.

POLICY:
Section 107.080 of the Municipal Code states that no member of any board, commission, or committee should engage in any act which could be construed by the general public as an official action of that board, committee, or commission unless such action has been taken by motion or resolution. The Board of Aldermen historically uses resolutions to document policies or positions on issues that involve public advocacy.

SUGGESTED MOTION:
I move to approve Resolution No. 21-010 supporting the KC Regional Climate Action Plan.

ATTACHMENTS:
1. Resolution No. 21-010

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

CITY OF PARKVILLE, MO.
RESOLUTION No. 21-010

A RESOLUTION ENDORSING THE REGIONAL CLIMATE ACTION PLAN

WHEREAS, Climate Action KC (CAKC) is a regional non-profit formed to promote strategies and solutions that drawdown greenhouse emissions and promotion economic opportunity and quality of life; and

WHEREAS, the Mid-America Regional Council (MARC) is a non-profit association of city and county governments and the metropolitan planning organization for the bi-state Kansas City region; and

WHEREAS, CAKC and MARC partnered together to complete a Regional Climate Action Plan containing a regional emissions inventory and climate risk and vulnerability assessment; and

WHEREAS, the Climate Action Plan creates a voluntary framework to guide and align local action in ways that make a difference for the entire Kansas City region; and

WHEREAS, the Climate Action Plan contains a comprehensive set of goals and strategies that can be tailored to meet local community needs and priorities; and

WHEREAS, the strategies in the Climate Action Plan build stronger, healthier, more vibrant and economically vital communities; and

WHEREAS, the Climate Action Plan serves 10 counties, 123 municipalities in two states, with a population of 2.14 million. In Kansas, these include Douglas, Johnson, Leavenworth, Miami and Wyandotte counties; in Missouri, these include Cass, Clay, Jackson, Platte and Ray counties; and

WHEREAS, over 1,000 regional residents participated in the planning, prioritization and drafting of the Climate Action Plan; and

WHEREAS, success will only be achieved if there is equitable access to the benefits among the entire population of the metropolitan area without regard to race, gender, ethnicity, religion, nationality, sexual orientation, income, age, disability or any other classification;

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen hereby endorses the KC Regional Climate Action Plan; and

BE IT FURTHER RESOLVED to review and implement, as appropriate, the solutions and strategies enumerated therein.

IN TESTIMONY WHEREOF, I have hereunto set my hand, in the City of Parkville this 21st day of September 2021.

____

Mayor Nanette K. Johnston

ATTESTED:

____

City Clerk Melissa McChesney