



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#21-6)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, June 9, 2021 6:00 p.m. English Landing Park – East Shelter

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Alysén Abel, Public Works Director.

Members present were:

Neil Davidson (Chair)
Adam Zink (Vice Chair)
Laura Ozenberger (Secretary)
Michelle Flamm
Steven Sturgess
Bob Stuteville
Linda Arnold
Shawnda Witterstaetter

Absent with prior notice were:

Bill Gresham

Alderman Marc Sportsman (Liaison)

A quorum of the Board was present

Alysén Abel, Public Works Director, Jeff Rhodes, Assistant to the City Administrator, Chris Ashley, Project Manager; Tom Barnard, Park Superintendent, and Kristen Bontrager, Nature Sanctuary Director, was present on behalf of the City.

Alysén Abel, Public Works Director, introduced Jeffery Rhodes as the new Assistant to the City Administrator. Before coming to Parkville, Jeffery worked in the City of Eudora, KS. He has over ten years of experience working for the Peace Corps.

2. CONSENT AGENDA

1. Approve the minutes for the May 12, 2021 Regular Meeting

**LAURA OZENBERGER MOVED TO APPROVE THE MINUTES
FOR THE MAY 12, 2021 REGULAR MEETING; MICHELLE
FLAMM SECONDED MOTION PASSED 8-0.**

3. ACTION AGENDA

- A. Approve a purchase order with Fry & Associates for playground equipment in English Landing Park and Watkins Park

Alysén presented the proposed plan for the improvements to the two playgrounds in English Landing Park, as well as Watkins Park. Through the help of the Platte County Outreach Grant, the City will be able to purchase new equipment. Several upgrades will be made to the three areas.

Neil Davidson, CLARB Chair, asked if the quote from Fry & Associates included the KCMO pricing discount. Fry & Associates is the local distributor for Playworld Equipment. They provided a discount to Parkville that is given to all Parks & Rec organizations in the metro area.

ADAM ZINK MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE A PURCHASE ORDER WITH FRY & ASSOCIATES TO PURCHASE PLAYGROUND EQUIPMENT FOR ENGLISH LANDING PARK AND WATKINS PARK IN THE AMOUNT OF \$23,652.80; STEVEN STURGISS SECONDED; MOTION PASSED 8-0

B. Approve the Veterans Memorial temporary sign permit

Greg Plumb, chair of the Veterans Memorial committee, provided information to CLARB about the fundraising efforts. They will be using social media to promote the fundraising efforts. The group will also host a raffle drawing. The Veterans Memorial group would like to install a temporary sign near Ballfield #1 at Main & McAfee to promote the project and the fundraising efforts.

The raffle will include a 1939 Jaguar car, Patrick Mahomes autographed football, throwing the first pitch at a Royals game and cash prizes.

The group has raised funding so far, but need \$20,000 to complete the engineering. It is anticipated that the first phase will be underway next year. There will be tiles and kiosks available at the memorial with history of the veterans w/ QR codes.

Jim McCall presented the two concepts for the proposed sign. CLARB has chosen the sign that they prefer. The group will work directly with Eagle Scout Lawson Schoettlin to design and install the temporary signage. He will work with the sign company to produce the frame and border. The planning is currently underway and the installation will occur next month.

Discussion – It was suggested that the armed forces symbols be included on the flags in the display. It is planned for the sign to be posted for one year. The materials of the sign will last up to 2 years. Need to make sure that the temporary signage does not conflict with Park Entryway Signs.

MICHELLE FLAMM MOVED TO RECOMMEND THAT STAFF APPROVE A SIGN PERMIT FOR THE VETERANS MEMORIAL; LAURA OZENBERGER SECONDED; MOTION PASSED 8-0

4. NON-ACTION AGENDA

- A. Quarterly Project Update - Alysen presented the quarterly project update for the Parks projects. Some work has occurred in the first quarter of 2021. It is estimated that the majority of the project progress will occur in the 2nd and 3rd quarters.

B. Watkins Park Update

5. STAFF ACTIVITY REPORTS

A. Parks Included in the CLARB Packet

B. Nature Sanctuary Included in the CLARB Packet

C. Public Works Included in the CLARB Packet

D. Pickleball - The pickleball court was resurfaced by Multicon and the fence tied down after the resurfacing. There were some concerns about the quality of the courts. Staff will retain 10% of the final payment from Multicon until the project is satisfactorily completed. Staff still needs to install the player and spectator benches, as well as the bulletin boards. Staff is currently working on the rules of the court.

Discussion – There was concern about the tree debris on the courts. Tom's crews have been performing daily maintenance on the courts to get rid of the debris.

E. Mural – Corrie Scobee started work on the mural on the dumpster fence. The background was started on Wednesday. She will finish the mural on Thursday.

F. PLP Ballfields – Staff discussed the plan associated with gathering traffic data around the park for the traffic study for the PLP Ballfields. There will be a two phased approach, with the majority of the traffic study postponed until Park Hill School District and Park University are back in session this fall.

7. MISCELLANEOUS ITEMS FROM THE BOARD

Bike Lanes on Rt 9 – It was requested that the City look at including bike lanes in the future CIP for the striping of bike lanes along Route 9. There are concerns about safety of the bicyclists. It was suggested that the City could work with Riverside on this effort.

PLP Wetlands – The City staff has met with the Corps of Engineers to discuss the current condition of the wetlands. The group is working to develop a plan to improve the wetlands in accordance with the proposed design. Staff has received public comment. We will continue to meet with the Corps until this issue is resolved.

8. ADJOURN

**ADAM ZINK MOTIONED TO ADJOURN AT 7:52 P.M;
MICHELLE FLAMM SECONDED; MOTION PASSED 8-0.**

The minutes for June 9, 2021 having been read and considered by the Community Land and Recreation Board, were approved on this the 11th day of August, 2021.


Bonnie Buckmaster, Public Works Assistant


Approval date