



## COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#21-4)

### MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, April 14, 2021 6:00 p.m. Via Zoom

*In light of public health orders from the Missouri Governor and Platte County related to the COVID-19 pandemic, and given the nature of the items to be considered at this particular meeting, the members of the Community Land and Recreation Board will meet via telephone or video conference. Members of the public interested in this meeting are encouraged to listen in on the meeting via the following telephone number and access code – (312) 626-6799, Meeting ID: 859 6650 1129, Password: 858482 – rather than appear at City Hall (note: occupancy will be limited).*

*In addition, rather than appearing at City Hall to provide input at the meeting on action agenda items, members of the public may submit written testimony to the Assistant to the City Administrator in advance by noon on the day of the meeting and the testimony will be to be provided to the Community Land and Recreation Board and presented at the meeting and made part of the official record.*

#### 1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Alysén Abel, Public Works Director.

Members present were:

Absent with prior notice were:

Neil Davidson (Chair)

Michelle Flamm (Vice Chair)

Bob Stuteville

Laura Ozenberger (Secretary)

Adam Zink

Steven Sturgess

Susan Robb

Bill Gresham

Linda Arnold

Aldermen Marc Sportsman (Liaison)

A quorum of the Board was present.

Alysén Abel, Public Works Director, Chris Ashley, Project Manager; Tom Barnard, Park Superintendent; and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

#### 2. CONSENT AGENDA

1. Approve the minutes for the February 10, 2021 Regular Meeting

**LAURA OZENBERGER MOVED TO APPROVE THE MINUTES  
FOR THE FEBRUARY 10, 2021 REGULAR MEETING; ADAM  
ZINK SECONDED MOTION PASSED 8-0.**

#### 3. NON-ACTION AGENDA

##### A. Mural in English Landing Park

Alysén Abel, Public Works Director introduced Corrie Scobee, a local artist, who approached the City to potentially paint a mural in English Landing Park. Corrie presented some quotes to the Community Land and Recreation Board for recommendation. Some potential areas recommended for the mural is

one of the walls of the ELP restroom, the new fence near the riverfront trail connection on the east side of ELP, or the dumpster fence in ELP. The quotes that Corrie submitted were “Harm to None and Harmony for All” from Amanda Gorman’s speech at the Presidential inauguration, “Not What Was but What Will Be” and “Be Bold and Benevolent” which would be painted with simple backgrounds and colors.

Some of the CLARB members expressed concern that some of the quotes could be taken as political, which the City would need to remain neutral. There was also concern whether people could take this as graffiti and then may add unwanted graffiti to the area. The members liked all of the quotes especially the first quote from Amanda Gorman. It was suggested that the mural be some type of artwork rather than quotes, such as bicyclists or more natural aspects of the park, and asked Corrie to come back to the May CLARB meeting to bring sketches for review that would incorporate the items discussed; and also provide the dimensions and space that is needed. CLARB thanked Corrie for her outstanding work and appreciated her initiative and look forward to her coming back to the May CLARB meeting.

#### **4. ACTION AGENDA**

##### **A. Veterans Memorial Sign Permit**

Greg Plumb, Chair of the Parkville Veterans Committee, who is not a voting member, gave an update and said that they are looking to restart the fundraising efforts since it had been paused due to COVID. Jim McCall is the head of fundraising and had looked at the location with the latest idea of not using the entire area of the ballfield for the monument, but to leave the outfield area for parking to be closer to the monument. Jim thanked the board members for serving on CLARB and showed an overview of the veterans’ memorial that will honor all five armed forces and may incorporate the space force in the future. The committee is hopeful to bring final designs to present for approval and to break ground by this time next year.

Plumb added that no City funds are being used on the project and that the funds that are being raised will be deposited with the City so that the expenditures are public record. The design will include the fact that the area will flood. Abel said that the Veterans Memorial Committee members were coming before the board to approve a permit for a temporary sign to promote the fundraising. The committee has been working with a sign company and an Eagle Scout to design the temporary sign for his Eagle Scout Project, and will bring the design to the May CLARB meeting for approval.

CLARB thanked Greg and Jim for their efforts.

##### **B. Parks Entry Monument Signage**

Alysen Abel, Public Works Director, gave a background of the City’s decision to move forward with some type of signage at the river front parks. The City has engaged Vireo to assist with the effort to host design workshops with a small committee comprised of the Mayor, Aldermen and CLARB representatives. From the committee discussions, the designers created concepts for the entryway signage, and wayfinder signs throughout the park.

Lindsay French from Vireo presented the concepts, which were included in the CLARB packet.

There were discussions regarding the cost of the signs, which Abel said that \$100,000 has been programmed in the budget for signage. CLARB liked the designs, however, was not in favor of the \$350,000 and \$400,000 cost for the entryway sign. If the entryway sign is taken out of the plan, there could be two Park Level signs and a couple of Pedestrian Level signs in each park, which could be within the budget. There was also questions of whether there could be some type of a banner type sign that had been used in the past for the entry sign.

Linda Arnold left the meeting prior to the motion.

**ADAM ZINK MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE THE ENTRY MONUMENT PACKAGE WITH THE SMALLER PEDESTRIAN INFORMATION MONUMENTS WITHOUT THE GATEWAY MONUMENT; LAURA OZENBERGER SECONDED; MOTION PASSED 7-0.**

**C. Missouri American Water Well Landscape**

Abel stated that this item will be postponed until the May 12, 2021 CLARB Meeting; and to disregard the information in the packet as the Nature Sanctuary Director, Kristen Bontrager, will be meeting soon to go over the plantings to bring to the May 12<sup>th</sup> meeting.

**D. Farmers Market Building Renovation Options**

Abel gave an update on the issues of the Farmers Market building and presented three cost estimates that were put together by BBN Architects. Staff is asking for direction from CLARB on the next steps. Staff had requested a structural engineer to review the foundation of the building and also requested an analysis of the roof panels from Roofing Specialist. The existing roofing system contains asbestos and has a number of holes and leak points throughout the structure.

Chis Ashley, Public Works Project Manager, discussed the findings from the analysis from Roofing Specialist which had recommended a complete replacement of the roof. The cost estimates were included in the CLARB packet.

The discussions included the high cost estimates and directed staff to find alternative cost effective solutions and would like also to have the demolition cost of removing the structure. Other suggestions were to look into grant opportunities. CLARB was not in favor of moving the structure to the proposed 2016 Masterplan site at this time. There was also an option to demo the structure and not rebuild it and have farmers market vendors bring in tents.

Donna Hinkle and Shelly Oberdiek, Farmers Market Board Members, recommended keeping the existing foundation and to build up from there with a new roof or to work on the structure, and would like the structure to stay in the current location and keep the current footprint.

The timeframe for this project would be to program money into the 2022 budget for the design and to construct at the end of 2022 to early 2023.

Staff will research demolition costs, grants, and will compile a comprehensive list of types and sizes of shelters and buildings as an alternative to bring back before the board with a recommendation at a future CLARB meeting.

**E. Pocket Park Frontage Improvements**

Abel gave a background of the "Vision Downtown" that was adopted by the Board of Aldermen in August of 2014 which included several improvements to downtown, including Pocket Park. Staff had released two designs, for safety improvements, in March for bid. On April 6, 2021 staff received two bids for the improvements with McConnell & Associates providing the lowest bid. Staff took this to the Finance Committee and was directed to look at landscape planters instead of bollards. Abel presented some options and will research the best solution that is also traffic rated and will be fitting for Pocket Park. There was discussion of what fund this will come out of since this is more of a safety improvement and not park amenity., Abel will work through the budget and have a better outlook in May, once the item has gone to the Board of Aldermen to decide where the funds will come from which could separate safety features and park amenities.

## 5. DISCUSSION ITEMS

- A. Arbor Day Celebration – 12:00 p.m. April 30<sup>th</sup> – English Landing Park – Friends Shelter to plant a tree
- B. Pickleball Tournament – Jamie Gehrke from the Sandbox would like to reserve the pickleball courts for a tournament at \$500 per day for 3 days for one weekend in June and one weekend in September. Staff will come before CLARB at a future meeting to set up a fee schedule for future pickleball court reservations.
- C. Parks Maintenance Priorities – The roundabout beautification project is underway, trail maintenance, PLP restroom pumping, staff has increased pumping during peak times for every other month. The maintenance plan for pickleball courts includes blowing out leaves and maintenance as needed.

## 6. STAFF ACTIVITY REPORTS

- A. Parks
- B. Nature Sanctuary
- C. Public Works

## 7. MISCELLANEOUS ITEMS FROM THE BOARD

## 8. ADJOURN

**MICHELLE FLAMM MOTIONED TO ADJOURN AT 8:29 P.M;  
SUSAN ROBB SECONDED; MOTION PASSED 7-0.**

The minutes for April 14, 2021 having been read and considered by the Community Land and Recreation Board, were approved on this the 12th Day of May, 2021.

  
Bonnie Buckmaster, Public Works Assistant

  
Approval date