



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#21-5)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, May 12, 2021 6:00 p.m. Via Zoom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Alysén Abel, Public Works Director.

Members present were:

Absent with prior notice were:

Neil Davidson (Chair)

Linda Arnold

Adam Zink (Vice Chair)

Laura Ozenberger (Secretary)

Michelle Flamm

Steven Sturgess

Bob Stuteville

Bill Gresham

Shawnda Witterstaetter

Alderman Marc Sportsman (Liaison)

A quorum of the Board was present

Alysén Abel, Public Works Director, Chris Ashley, Project Manager; Tom Barnard, Park Superintendent, Kristen Bontrager, Nature Sanctuary Director, and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

Alysén Abel introduced the newly appointed CLARB Member, Shawnda Witterstaetter.

2. CONSENT AGENDA

1. Approve the minutes for the April 14, 2021 Regular Meeting

**ADAM ZINK MOVED TO APPROVE THE MINUTES FOR THE
APRIL 14, 2021 REGULAR MEETING; STEVEN STURGISS
SECONDED MOTION PASSED 8-0.**

Note – Change the Vice Chair position from Michelle Flamm to Adam Zink on the April minutes.

Note – The Board moved to add Action Agenda Item D, to approve the Pickleball Tournament, to the to the May 12th Agenda

3. ACTION AGENDA

- A. New Event Permit for the Memorial Day Celebration

Parkville Old Towne Marketplace Community Improvement District (POTMCID) submitted a Special Event Permit for Memorial Day weekend, included in the CLARB packet. There have been changes to the application that include the carnival set up on Monday, May 24th, instead of Tuesday; and that the event will start on Thursday, May 27th instead of Friday. The hours of operation are as follows:

- May 27th and May 28th - 6:00 p.m. – 11:00 p.m.
- May 29th – 1:00 p.m. – 11:00 p.m.
- May 30th – 12:00 p.m. – 5:00 p.m.
- May 30th – Carnival moves out

ADAM ZINK MOVED TO APPROVE THE SPECIAL EVENT PERMIT FOR THE MEMORIAL DAY CELEBRATION; SHAWNDA WITTERSTAETTER SECONDED; MOTION PASSED 8-0

B. Missouri American Water Well Landscape

A request for the conditional use permit in the park for the water wells in the park was received and brought before CLARB in December of 2020, and directed Kristen Bontrager, Nature Sanctuary Director, to make meet with Roger Sparks of Missouri American Water to choose the appropriate plantings. At the December 2020 CLARB meeting, staff was directed to make changes to some of the planting choices.

Roger Sparks with MOAW shared a landscaping design which outlined the following changes:

- #1 changed the American Holly to Bald Cypress
- #2 Witch Hazel – changed to Blackhaw Viburnum
- #3 changed to Red Maple
- #4 changed to Redbud

CLARB members requested that Kristen be consulted with throughout the process and to involve Tom Barnard, Parks Superintendent as well. MOAW will be responsible for the maintenance for these plantings. Barnard asked that MOAW berm up the areas.

ADAM ZINK MOVED TO APPROVE THE LANDSCAPING PLANS FOR UTILITY WATER WELLS NO. 4, 6, 7 AND 8 IN PLATTE LANDING PARK AS SUBMITTED BY MISSOURI AMERICAN WATER COMPANY; BILL GRESHAM SECONDED; MOTION PASSED 8-0

C. Chainsaw Art

Alysen Abel, Public Works Director gave a background of the hazardous cottonwood tree that had been removed and said that staff contacted TJ Jenkins, chainsaw sculptor, to design artwork for this tree. Abel presented the artwork, included in the CLARB packet for approval. CLARB liked all of the designs and preferred the design number 2, Bird Fairy House which is approximately 4-6 foot in height.

MICHELLE FLAMM MOVED TO DIRECT STAFF TO CONTRACT WITH TJ JENKINS TO CARVE THE BIRD FAIRY HOUSE OPTION IN THE AMOUNT OF \$3,700; LAURA OZENBERGER SECONDED; MOTION PASSED 8-0

D. Pickleball Tournament

This item was added to the agenda which was discussed at the April CLARB meeting. Jamie Gerhke of the Sandbox is planning to have a three day tournament in June and September, and would like to utilize

the four courts in English Landing Park. Jamie Gerhke has agreed to reserve the courts for \$500 per day for 1,500 per event. Since there are no formal guidelines for pickleball reservation, staff is asking to approve this tournament.

LAURA OZENBERGER MOVED TO APPROVE THE TWO, THREE DAY TOURNAMENT IN JUNE AND SEPTEMBER AT THE RATE OF \$500 PER DAY; STEVEN STURGESS SECONDED; MOTION PASSED 8-0

4. DISCUSSION ITEMS

- A. Pocket Park Frontage Improvements Update – BOA approved the contract with McConnell & Associates to do the improvements. Staff will create a change order which will remove the bollards from the scope and replace them with decorative planters.
- B. Mural in English Landing Park – Corrie Scobee had presented drawings last month and came back to present updated drawings. CLARB approved the design with the river and abstract trees using the first font presented. Corrie will paint the approved design on the south side of the dumpster fence during the week of June 7-11th weather permitting.
- C. Park Priorities – Park Department is actively maintaining the parks. The Watkins Park shelter bids will go before the BOA next week; staff is currently working on the roundabout.
- D. June CLARB Meeting – June 9, 2021 – Hold the June meeting in English Landing Park at the East Shelter, weather permitting. There was discussion of returning to in person meetings in July meeting with offering a zoom option.

5. STAFF ACTIVITY REPORTS

- A. Parks
- B. Nature Sanctuary
- C. Public Works – There was some graffiti in the restroom

Chris Ashely gave a brief update on the Farmers Market structure and will send out the information to the members. This information is added as Attachment 1 to the May minutes.

Lighting has been added on A-Truss Bridge

Rt. 9 construction to begin next week – members asked if there could be an addition for a bike lane – Abel said she will ask MoDOT for this consideration.

Members like the fencing along the railroad in English Landing Park.

7. MISCELLANEOUS ITEMS FROM THE BOARD

Chair Neil Davidson said that on Arbor Day there were two trees planted by Friends Shelter and while speaking to some of the attendees, they named the White Swamp Oak in honor of CLARB member Susan Robb, who has resigned from CLARB and proclaimed the 2nd, a Bald Cypress in honor of Bill Gresham, who is also leaving CLARB

Adam Zink thanked Bill Gresham for his service on the Board.

8. ADJOURN

**ADAM ZINK MOTIONED TO ADJOURN AT 7:25 P.M;
MICHELLE FLAMM SECONDED; MOTION PASSED 8-0.**

The minutes for May 12, 2021 having been read and considered by the Community Land and Recreation Board, were approved on this the 9th Day of June, 2021.


Bonnie Buckmaster, Public Works Assistant


Approval date